

# MEMORANDUM

**TO:** Joint Budget Committee

**FROM:** David Meng, JBC Staff

**SUBJECT:** Staff Comeback on County Jail Identification Processing Unit Fund

**DATE:** January 22, 2013

At the Staff presentation for the Department of Revenue supplemental, Committee members asked about the difference between the supplemental request for a reduction of \$60,445 cash funds from the County Jail Identification Processing Unit Fund and the original fiscal note which had identified an annual appropriation of \$113,629 from the Fund. This alerted both JBC staff and the Department's fiscal staff to look further into the differences between the original fiscal note and the supplemental request. This reexamination resulted in this request for a further reduction in the Department's spending authority.

When the bill was originally passed, the Department allocated the funding to a number of line items. These original allocations are detailed in the column of Table 1 titled Original Allocations. Subsequently, allocations were adjusted in the Long Bill in the column titled Previous Adjustments. These adjustments were to appropriations to line items that were either eliminated by true-ups of spending authority by the Department of Personnel and Administration (DPA) or went into lines that are funded by various sources of cash funds. Both the Department and JBC staff overlooked those appropriations in requesting and evaluating the supplemental.

Table 1 provides information the original allocations and subsequent adjustments to the appropriations from the bill. The details follow the table.

<b>Table 1</b>				
<b>Allocation and Adjustments of S.B. 09-006 Appropriation</b>				
	<b>Original Allocations</b>	<b>Previous Adjustments</b>	<b>Approved Supplemental Request</b>	<b>Revised Supplemental Recommend.</b>
<b>Executive Director's Office</b>				
Operating Expenses	\$10,088	(\$3,401)	\$0	(\$6,687)
Vehicle Lease Payments	6,221	(6,221)	0	0
<b>Information Technology Division - System Support</b>				
Operating Expenses	38,639	0	0	(38,639)
<b>Division of Motor Vehicles - Driver and Vehicle Services</b>				
Personal Services	55,740	(1,637)	(54,103)	(54,103)
FTE	1.2 FTE	0.0 FTE	(1.2 FTE)	(1.2 FTE)
Operating Expenses	<u>2,941</u>	<u>3,401</u>	<u>(6,342)</u>	<u>(6,342)</u>
<b>Total</b>	<b>\$113,629</b>	<b>(\$7,858)</b>	<b>(\$60,445)</b>	<b>(\$105,771)</b>

Executive Director's Office – Operating Expenses

The allocation to this line was for variable vehicle expenses (fuel, maintenance, and repair), and for other centrally appropriated operating expenses. Of these expenses, adjustments transferred \$3,401 of this spending authority to the Division of Motor Vehicles, Driver and Vehicle Services (DVS). The remaining \$6,687 in spending authority remained in the appropriation and was reverted each year. Since this line receives its appropriation from "various sources of cash funds," this appropriation was overlooked by the Department and JBC Staff and Staff recommends revising the approved supplemental, reducing the cash funds appropriation in this line item by \$6,687.

Executive Director's Office – Vehicle Lease Payments

The original allocation to this line was for the lease of a vehicle to be purchased by DPA. Since the moneys for this purpose never materialized, the vehicle was never purchased and through the annual true-up process by DPA, this appropriation was eliminated.

Information Technology Division, Support Services – Operating Expenses

The allocation to this line was overlooked by the Department and JBC Staff because appropriations to this line are provided by "various sources of cash funds." These appropriations have been reverted each year since the legislation was enacted and staff recommends revising the approved supplemental, reducing the appropriation for this line item by \$38,639.

Division of Motor Vehicles, Driver and Vehicle Services – Personal Services

The original allocation of \$55,740 to this line item has been reduced by \$1,637 through permanent base reductions approved over the last several fiscal years. The remainder of the spending authority, \$54,103, was eliminated in the supplemental request approved on January 17.

Division of Motor Vehicles, Driver and Vehicle Services – Operating Expenses

The original allocation of \$2,941 to this line item was increased by \$3,401 with the adjustment identified in the Executive Director's Office to a total of \$6,342. This spending authority was eliminated in the supplemental request approved January 17.

**Staff recommends the Committee approve the revised supplemental for Elimination of the County Jail Identification Processing Unit. The new recommendation is for a reduction in spending authority is for a total of \$105,771, a difference of \$45,226 from the original approved reduction.** The Department provided details in this recommendation and concurs with the Staff recommendation. The revised numbers pages for this supplemental follow.

*JBC Staff Supplemental Recommendations - FY 2012-13  
Staff Working Document - Does Not Represent Committee Decision*

**Appendix A: Number Pages**

	FY 2011-12 Actual	FY 2012-13 Appropriation	FY 2012-13 Requested Change	FY 2012-13 Rec'd Change	FY 2012-13 Total W/ Rec'd Change
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**DEPARTMENT OF REVENUE  
Barbara Brohl, Executive Director**

**Supplemental # 1 - Eliminate County Jail Identification Processing Unit**

**(1) EXECUTIVE DIRECTOR'S OFFICE**

Operating Expenses	<u>1,186,232</u>	<u>1,119,959</u>	<u>0</u>	<u>(6,687)</u>	<u>1,113,272</u>
General Fund	448,972	481,434	0	0	481,434
Cash Funds	737,260	638,525	0	(6,687)	631,838

**INFORMATION TECHNOLOGY DIVISION**

**System Support**

Operating Expenses	<u>668,930</u>	<u>773,957</u>	<u>0</u>	<u>(38,639)</u>	<u>735,318</u>
General Fund	668,930	659,759	0	0	659,759
Cash Funds	0	114,198	0	(38,639)	75,559

**(5) DIVISION OF MOTOR VEHICLES**

**Driver and Vehicle Services**

Personal Services	<u>15,536,628</u>	<u>17,059,275</u>	<u>(54,103)</u>	<u>(54,103)</u>	<u>17,005,172</u>
FTE	348.0	361.1	(1.2)	(1.2)	359.9
General Fund	(4,690)	603,982	0	0	603,982
Cash Funds	15,541,318	16,455,293	(54,103)	(54,103)	16,401,190
Operating Expenses	<u>1,957,970</u>	<u>1,721,537</u>	<u>(6,342)</u>	<u>(6,342)</u>	<u>1,715,195</u>
General Fund	(102)	38,045	0	0	38,045
Cash Funds	1,958,072	1,683,492	(6,342)	(6,342)	1,677,150

**JBC Staff Supplemental Recommendations - FY 2012-13**  
**Staff Working Document - Does Not Represent Committee Decision**

	FY 2011-12 Actual	FY 2012-13 Appropriation	FY 2012-13 Requested Change	FY 2012-13 Rec'd Change	FY 2012-13 Total W/ Rec'd Change
<b>Total for Supplemental # 1 - Eliminate County</b>					
<b>Jail Identification Processing Unit</b>	19,349,760	20,674,728	(60,445)	(105,771)	20,568,957
<i>FTE</i>	<u>348.0</u>	<u>361.1</u>	<u>(1.2)</u>	<u>(1.2)</u>	<u>359.9</u>
General Fund	1,113,110	1,783,220	0	0	1,783,220
Cash Funds	18,236,650	18,891,508	(60,445)	(105,771)	18,785,737
<b>Totals Excluding Pending Items</b>					
<b>REVENUE</b>					
<b>TOTALS for ALL Departmental line items</b>	329,959,231	287,699,701	(60,445)	(105,771)	287,593,930
<i>FTE</i>	<u>1,323.0</u>	<u>1,250.3</u>	<u>(1.2)</u>	<u>(1.2)</u>	<u>1,249.1</u>
General Fund	69,942,330	73,668,142	0	0	73,668,142
Cash Funds	257,999,182	211,751,066	(60,445)	(105,771)	211,645,295
Reappropriated Funds	1,321,372	1,456,105	0	0	1,456,105
Federal Funds	696,347	824,388	0	0	824,388