

Digital Transformation Initiative for Rural Higher Education: A Collaboration of Adams State University, Fort Lewis College, and Western Colorado University

This is a collaborative project with Adams, Fort Lewis and Western. This report is for the **Western Colorado University** (Western) portion of the project. This project has two phases, Phase 1: HR & Finance and Phase 2: Workday Student Services

1. Which elements of the project are currently underway? Which elements have been completed since the department last updated the JTC? Is the project on schedule with initial plans?

Phase 1: HR & Finance

Phase 1 is complete. Western, along with Adams and Fort Lewis, went live per the project plan on January 1, 2023 and have now been using Workday as our financial system of record for 11 months. All elements of Phase 1 are now complete.

Phase 2: Workday Student Services

Phase 2 is approximately 85% complete. The project is on schedule and Western (along with Adams and Fort Lewis) will be going live with Admissions, Financial Aid, Advising and Registration in March 2024. The implementation will continue as we roll out additional capabilities until September 2024.

2. How much money has been obligated and spent at this point? Please break down amounts and spent separately.

Phase 1: HR and Finance

Total appropriation to Western: \$2,943,189

Amount spent: \$2,943,189

Amount obligated: \$2,943,189 (total)

Phase 2: Workday Student Services

Total appropriation to Western: \$5,142,025

Amount spent: \$4,226,873

Amount obligated: \$4,773,464 (total)

3. What is anticipated to be completed by the next quarterly update?

Phase 1: HR & Finance

Phase 1 is complete.

Phase 2: Workday Student Services

Move to production milestone 2 (MTP2), Advising and Registration.

4. When does the department/institution anticipate that the project will be complete?

Phase 1: HR & Finance

Complete.

Phase 2: Workday Student Services

December 2024

5. Are there any important concerns or updates you wish to share with the committee?

Phase 1: HR & Finance

Phase 1 complete.

Phase 2: Workday Student Services

None at this time. Phase 2 is proceeding on schedule.

6. For multi-phase projects, has there been any insight gained through this phase of the project that will cause changes in the next requested phase of the project?

Phase 2 is the final phase of this project and no further requests anticipated.