

CHAPTER 316

APPROPRIATIONS

HOUSE BILL 96-1329

BY REPRESENTATIVES Grampas, Owen, and Romero;
also SENATORS Lacy, Blickensderfer, and Rizzuto.

AN ACT

CONCERNING A SUPPLEMENTAL APPROPRIATION TO THE DEPARTMENT OF PERSONNEL.

Be it enacted by the General Assembly of the State of Colorado:

SECTION 1. Part XVI of section 2 of chapter 283, Session Laws of Colorado 1995, as repealed and reenacted, with amendments, by section 114 of chapter 167, Session Laws of Colorado 1995, is amended to read:

Section 2. **Appropriation.**

Capital letters indicate new material added to existing statutes; dashes through words indicate deletions from existing statutes and such material not part of act.

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	ITEM & SUBTOTAL	TOTAL	APPROPRIATION FROM				FEDERAL FUNDS
			GENERAL FUND	GENERAL FUND EXEMPT	CASH FUNDS	CASH FUNDS EXEMPT	
	\$	\$	\$	\$	\$	\$	\$
PART XVI							
DEPARTMENT OF PERSONNEL							
(1) EXECUTIVE DIRECTOR'S OFFICE							
(A) Administration							
Personal Services	3,253,293		1,285,851			1,967,442(T) ^a	
	(66.5 FTE)						
Health, Life, and Dental	1,407,005		499,116		8,410 ^b	899,479(T) ^c	
Short-term Disability	50,050		18,642		290 ^b	31,118(T) ^c	
Salary Survey, Anniversary Increases, and Shift							
Differential	838,275		438,702		10,979 ^b	388,594(T) ^c	
Workers' Compensation	475,563		154,679		1,207 ^b	319,677(T) ^c	
Operating Expenses	288,625		288,625				
Legal Services	119,172 165,127		67,395 113,350		2,000 ^b	49,777(T) ^c	
Purchase of Services from Computer Center	386,325		386,325				
Payment to Risk Management and Property Funds	307,459		154,823			152,636(T) ^c	
Vehicle Lease							

Payments	235,932	121,982		113,950(T) ^e
Leased Space	410,952	192,910		218,042(T) ^e
ADP Capital Outlay	16,229	16,229		
Capitol Complex Leased Space	947,755	405,252	140,177 ^d	402,326(T) ^e
Colorado State Employees Assistance Program	241,965			241,965(T) ^g (4.5 FTE)
Test Facility Lease	33,492	33,492		
Training	386,647		40,000 ^e	346,647(T) ^f (4.5 FTE)
Employee Incentive Program	5,000			5,000(T) ^h
Employment Security Contract Payment	20,000	13,000		7,000(T) ⁱ
Employees Emeritus Retirement	29,000	29,000		
Convention Center Maintenance	60,000			60,000 ^j
Transition Fund ^{118a}	257,387	257,387		
		(3.7 FTE)		
	<u>9,770,126</u>			
	9,816,081			

^a This amount shall be from indirect cost recoveries.

^b These amounts shall be from the Deferred Compensation program.

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ITEM & SUBTOTAL	TOTAL	APPROPRIATION FROM				
		GENERAL FUND	GENERAL FUND EXEMPT	CASH FUNDS	CASH FUNDS EXEMPT	FEDERAL FUNDS
\$	\$	\$	\$	\$	\$	\$

^c These amounts shall be from divisions within the Department and other sources of exempt cash funds.

^d Of this amount, \$5,986 shall be from the deferred compensation program and \$134,191 shall be from capitol parking receipts.

^e This amount shall be from the sale of job reference manuals and from training revenues from non-state agencies.

^f This amount shall be from training revenues from state agencies.

^g This amount shall be from Colorado State Employees Assistance Program revenues from state agencies.

^h This amount shall be from savings pursuant to Section 24-30-804.5, C.R.S.

ⁱ Of this amount, \$642 shall be from the Department of Agriculture, \$67 shall be from the Department of Corrections, \$296 shall be from the Department of Public Health and Environment, \$2,463 shall be from the Department of Human Services, \$800 shall be from the Department of Law, \$70 shall be from the Department of Local Affairs, \$1,320 shall be from the Department of Natural Resources, \$991 shall be from the Department of Personnel, \$34 shall be from the Department of Public Safety, \$109 shall be from the Department of Regulatory Agencies, \$95 shall be from the Department of Revenue, and \$13 shall be from the Department of State.

^j This amount shall be from donations.

(B) Employee Benefits Unit

Personal	
Services ¹¹⁸	632,467
	(11.0 FTE)
Operating Expenses	68,734
Utilization Review	28,500
Deferred Compensation	
Administration and	
Communication	334,460

FEDERAL INDIRECT COST SETTLEMENT	514,621				
Indirect Cost Assessment	<u>44,241</u>				
	1,108,402			587,894 ^a	520,508^b
	1,623,023				1,035,129 ^b

^a This amount shall be from the Deferred Compensation Program.

^b ~~This amount~~ OF THIS AMOUNT, \$520,508 shall be from the Employee Benefits Program, which is counted as cash funds exempt because the funds are generated from employee contributions; CONTRIBUTIONS, AND \$514,621 SHALL BE FROM THE RESERVES IN THE STATE EMPLOYEES GROUP BENEFIT FUND.

~~10,878,528~~
11,439,104

(2) PERSONNEL BOARD

Personal Services	308,020				
	(5.0 FTE)				
Operating Expenses	<u>22,179</u>				
		330,199	302,838	15,361 ^a	12,000(T) ^b

^a This amount shall be from receipts for hearing transcripts.

^b This amount shall be from receipts from other state agencies for hearing transcripts.

(3) INFORMATION MANAGEMENT COMMISSION

Personal Services ¹	281,887
	(5.0 FTE)
Operating Expenses	39,049
Contractual Services	<u>149,038</u>

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		GENERAL FUND	GENERAL FUND EXEMPT	CASH FUNDS	CASH FUNDS EXEMPT	FEDERAL FUNDS
\$	\$	\$	\$	\$	\$	\$
	469,974	469,974				
(4) SYSTEMS APPLICATIONS AND SUPPORT SERVICES						
Program Expenses	4,447,508					
	(46.5 FTE)					
Reinvestment Reserve ²	97,500					
Transition Fund ^{118a}	149,869					
	(3.0 FTE)					
	4,694,877	4,597,377			97,500 ^a	

^a This amount shall be from savings identified within the Colorado Financial Reporting System division at the end of fiscal year 1994-95.

(5) CENTRAL SERVICES**(A) Administration Section**

Personal Services	505,507
	(11.3 FTE)
Operating Expenses	131,234
Purchase of Services	
from Computer Center	36,700
Indirect Cost Assessment	409,620
Transition Fund ^{118a}	18,842

	<u>(0.3 FTE)</u>		
	1,101,903	2,500 ^a	1,099,403(T) ^b

^a This amount shall be from user fees.

^b This amount shall be from various sections of the Central Services.

(B) Print Shop and Graphics

Personal Services	896,727		
	(28.1 FTE)		
Operating Expenses	<u>823,846</u>		
	1,720,573	1,970 ^a	1,718,603(T) ^b

^a This amount shall be from user fees.

^b This amount shall be from user fees from state agencies.

(C) Copiers

Personal Services	31,141		
	(1.0 FTE)		
Operating Expenses	<u>709,845</u>		
	740,986		740,986(T) ^a

^a This amount shall be from user fees from state agencies.

(D) Microfilm

Personal Services	343,358		
	(14.0 FTE)		

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			GENERAL FUND	GENERAL FUND EXEMPT	CASH FUNDS	CASH FUNDS EXEMPT	FEDERAL FUNDS
	\$	\$	\$	\$	\$	\$	\$
Operating Expenses	<u>220,332</u>						
	563,690				7,675 ^a	556,015(T) ^b	

^a This amount shall be from user fees.

^b This amount shall be from user fees from state agencies.

(E) Quick Copy Center

Personal Services	168,402						
	(7.0 FTE)						
Operating Expenses	487,425						
Replace Copier	<u>48,268</u>						
	704,095				919 ^a	703,176(T) ^b	

^a This amount shall be from user fees.

^b This amount shall be from user fees from state agencies.

(F) Motor Pool/Garage/Fleet Management

(1) Fleet Management							
Program Expense	8,654,641						
	8,707,716						
	(11.2 FTE)						

Fleet Management System ³	409,000		
	<u>9,063,641</u>	78,658 ^a	8,984,983(F) ^b
	9,116,716		9,038,058(T) ^b

^a This amount shall be from user fees.

^b This amount shall be from user fees from state agencies.

(2) Vehicle Replacement

Administration	525,987		
	(7.3 FTE)		
Vehicle Replacement Expense	5,118,533		
	5,120,741		
Treasury Loan Payback	<u>2,498,678</u>		
	8,143,198		8,143,198(F) ^c
	8,145,406		8,145,406(T) ^a

^a This amount shall be from user fees from state agencies.

(G) Mail Services

Personal Services	815,347		
	(34.4 FTE)		
Operating Expenses	<u>4,919,853</u>		
	5,735,200	1,330,589 ^a	4,404,611(T) ^b

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		GENERAL FUND	GENERAL FUND EXEMPT	CASH FUNDS	CASH FUNDS EXEMPT	FEDERAL FUNDS
\$	\$	\$	\$	\$	\$	\$

^a This amount shall be from user fees.

^b This amount shall be from user fees from state agencies.

(H) Central Collections

Personal Services	596,964					
	(19.0 FTE)					
Operating Expenses	263,403					
Indirect Cost Assessment	162,876					
Collection of Debts Due to the State	46,033					
Purchase of Services from Computer Center	47,151					
	<u>1,116,427</u>				1,116,427(T) ^a	

^a This amount shall be from collection receipts previously booked as cash.

~~28,889,713~~
28,944,996

(6) DIVISION OF ACCOUNTS AND CONTROL^{3a}

Personal Services	1,735,270
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	(34.0 FTE)
Operating Expenses	165,370
Purchase of Services from Computer Center	<u>273,633</u>

2,174,273

2,174,273(T)^a

^a Of this amount, \$706,885 shall be from statewide indirect cost recoveries of the Department of Labor and Employment, \$1,341,732 shall be from statewide indirect cost recoveries of the Department of Transportation, and \$125,656 shall be from statewide indirect cost recoveries of the Department of State.

(7) GENERAL GOVERNMENT COMPUTER CENTER

Personal Services	4,668,720
	(132.0 FTE)
Operating Expenses ⁴	4,386,902
Utilities	10,418
Rental, Lease, or Lease/ Purchase of Central Processing Unit	1,890,716
Upgrade Central Processing Unit	1,900,000
Subsystem Operating Expenses	1,446,451
Additional Disk Space ⁵	166,875
Data Base Software	42,000
Electronic Mail System	164,000
Network Infrastructure	

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			GENERAL FUND	GENERAL FUND EXEMPT	CASH FUNDS	CASH FUNDS EXEMPT	FEDERAL FUNDS
	\$	\$	\$	\$	\$	\$	\$
Expansion	111,600						
Indirect Cost Assessment	712,362						
Transition Fund ^{118a}	105,989						
	<u>(2.0 FTE)</u>						
		15,606,033			28,061 ^a	15,577,972(T) ^b	

^a This amount shall be from various local governments.

^b This amount shall be from user fees from state agencies.

(8) STATE ARCHIVES AND PUBLIC RECORDS DIVISION

Personal Services	461,697		349,078		107,090 ^a	5,529(T) ^b	
	(11.0 FTE)						
Operating Expenses	31,601		31,601				
Microfilming of							
Permanent Records	<u>9,372</u>		9,372				
		502,670					

^a This amount shall be from user fees.

^b This amount shall be from user fees from state agencies.

(9) CAPITOL COMPLEX

(A) Housekeeping, Grounds, and Physical Plant

Personal Services	2,147,951		
	(67.8 FTE)		
Operating Expenses	540,805		
Utilities	1,941,259		
Custodial and Security			
Contracts	558,445		
Tree Care	15,000		
CUSTODIAL SETTLEMENT	72,620		
Indirect Cost Assessment	<u>367,701</u>		
	5,571,161		5,571,161(T) ^a
	5,643,781	72,620	

^a This amount shall be from lease payments by the state agency occupants of the Capitol Complex.

(B) State Services Building in Grand Junction

Personal Services	110,379		
	95,379		
	(1.0 FTE)		
Operating Expenses	28,061		
	43,061		
Utilities	<u>47,496</u>		
	185,936		185,936(T) ^a

^a This amount shall be from lease payments by the state agency occupants of the Grand Junction State Office Building.

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ITEM & SUBTOTAL	TOTAL	APPROPRIATION FROM				
		GENERAL FUND	GENERAL FUND EXEMPT	CASH FUNDS	CASH FUNDS EXEMPT	FEDERAL FUNDS
\$	\$	\$	\$	\$	\$	\$
	5,757,097					
	5,829,717					
(10) DIVISION OF PURCHASING AND STATE BUILDINGS						
Personal Services	756,743					
(16.0 FTE)						
Operating Expenses	35,914					
Purchase of Services from						
Computer Center	1,904					
Coordination of Capital						
Construction and						
Controlled Maintenance						
Requests	265,437					
(4.0 FTE)						
Coordination and Review of						
State Building Leases	87,981					
(2.0 FTE)						
Supplier Database	<u>380,000</u>					
	1,527,979	559,008		380,000 ^a	588,971(T) ^b	

^a This amount shall be from user fees.

^b This amount shall be from statewide indirect cost recoveries in the Department of Labor and Employment.

(11) DIVISION OF TELECOMMUNICATIONS

(A) Administration

Personal Services ⁶	528,422	
	(11.0 FTE)	
Operating Expenses	<u>33,196</u>	
	561,618	561,618

(B) Maintenance

Personal Services ⁶	2,013,324	2,013,324	
		(39.0 FTE)	
Operating Expenses	152,272	152,272	
Utilities	77,670	77,670	
Local Systems Development	<u>90,000</u>		52,268 ^a
	2,333,266		37,732(T) ^b

^a This amount shall be from user fees.

^b This amount shall be from user fees from state agencies.

(C) Network Programs^{6a}

Personal Services	345,224
	(8.0 FTE)
Operating Expenses	6,364
Purchase of Services from Computer Center	30,232

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	ITEM & SUBTOTAL	TOTAL	APPROPRIATION FROM				
			GENERAL FUND	GENERAL FUND EXEMPT	CASH FUNDS	CASH FUNDS EXEMPT	FEDERAL FUNDS
	\$	\$	\$	\$	\$	\$	\$
Capitol Complex Telephone and Communications							
Equipment	1,786,476						
Long Distance Telephone	4,330,030						
Toll-free Telephone Access to Members of the General Assembly	25,000						
Digital Data Network	127,674						
	(2.0 FTE)						
Indirect Cost Assessment	49,902						
	<u>6,700,902</u>				38,327 ^a	6,662,575(T) ^b	

^a This amount shall be from user fees.

^b Of this amount, \$25,000 shall be from the Legislative Department and \$6,637,575 shall be from user fees from other state agencies.

9,595,786

(12) DIVISION OF ADMINISTRATIVE HEARINGS⁷

Personal Services	1,993,752
	(37.0 FTE)
Operating Expenses	237,801

Indirect Cost Assessment	<u>135,066</u>		
		2,366,619	2,366,619(T) ^a

^a This amount shall be from user fees from state agencies.

(13) RISK MANAGEMENT DIVISION

Liability and Property

Personal Services	256,328		256,328(T) ^a (4.0 FTE)
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Liability and Property

Operating Expenses	17,531		17,531(T) ^a
Audit Expenses	35,000		35,000(T) ^b
Risk Management Fund	9,287,692	145,623 ^c	9,142,069(T) ^d
Property Fund	3,499,894	33,537 ^c	3,466,357(T) ^e
Workers' Compensation			
Premiums	27,686,022		27,686,022(T) ^f (7.0 FTE)
Indirect Cost Assessment	<u>42,639</u>		42,639(T) ^b

40,825,106

^a These amounts shall be from the Risk Management Fund and the Property Fund.

^b These amounts shall be from the Risk Management Fund, the Property Fund, and the Workers' Compensation Insurance Account.

^c Of these amounts, \$76,075 shall be from the State Fair Authority and \$103,085 shall be from the Colorado Compensation Insurance Authority.

^d Of this amount, \$4,310 shall be from the Department of Education, \$1,782,424 shall be from the Department of Higher Education, \$2,649,112 shall be from the Department of Transportation, and \$4,706,223 shall be from state agency appropriations to the Risk Management Fund.

^e Of this amount, \$24,654 shall be from the Department of Education, \$2,065,935 shall be from the Department of Higher Education, \$147,424 shall be from the Department of Transportation, and \$1,228,344 shall be from state agency appropriations to the Property Fund.

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ITEM & SUBTOTAL	TOTAL	APPROPRIATION FROM				
		GENERAL FUND	GENERAL FUND EXEMPT	CASH FUNDS	CASH FUNDS EXEMPT	FEDERAL FUNDS
\$	\$	\$	\$	\$	\$	\$
	\$123,618,854	\$13,487,542		\$3,013,535	\$107,117,777 ^f	
	<u>\$124,307,333</u>	<u>\$13,606,117</u>			<u>\$107,687,681^a</u>	

^f Of this amount, \$403,000 shall be from the Department of Education, \$7,311,783 shall be from the Department of Higher Education, \$4,068,191 shall be from the Department of Transportation, and \$15,903,048 shall be from state agency appropriations for workers' compensation premiums.

TOTALS PART I

(PERSONNEL)^{10, 11, 11a}

^a Of this amount, ~~\$106,439,769~~ \$106,495,052 contains a (T) notation.

FOOTNOTES -- The following statements are referenced to the numbered footnotes throughout section 2.

- 1 (Governor lined through this provision. See L. 95, p. 686.)
- 2 Department of Personnel, Systems Applications and Support Services, Reinvestment Reserve -- It is the intent of the General Assembly that a reinvestment reserve be continued to support the objectives outlined in the COFRS project performance plan. The reinvestment reserve shall be funded from a roll-forward of 65% of the total funds available to the Colorado Financial Reporting System at the close of FY 1994-95, and may be used for any purpose other than funding additional FTE. Any funds in the reinvestment reserve which were unexpended at the end of FY 1994-95 shall be allowed to roll-forward to FY 1995-96. The General Assembly requests that the Colorado Financial Reporting System submit a report on planned expenditures to the Joint Budget Committee prior to the expenditure of funds from the reserve.
- 3 Department of Personnel, Central Services, Motor Pool/Garage/Fleet Management, Fleet Management, Fleet Management System -- The Division is required to obtain approval of its Request for Proposal or Request for Information from the Commission on Information Management prior to expending any funds for this project.
- 3a Department of Personnel, Division of Accounts and Control -- The Department is requested to submit a report on any outstanding loans and advances made to state agencies. The report should include the outstanding balance of each loan, the terms of the loan, the annual repayment schedule, the estimated repayment date, and

- estimated interest earnings. The report should be submitted to the Joint Budget Committee with the Department's annual budget request.
- 4 Department of Personnel, General Government Computer Center, Operating Expense-- The General Government Computer Center is requested to develop a business plan which contains a reasonable set of priorities for the recovery of State computer systems. This plan will have to be accepted by all agency executives and approved by the Commission on Information Management prior to expenditure of any funds associated with the Disaster Recovery project. The Division should resubmit its request for this project to the Joint Budget Committee once the business plan has been approved by the Commission on Information Management.
- 5 Department of Personnel, General Government Computer Center, Additional Disk Space -- It is the intent of the General Assembly that the General Government Computer Center, in conjunction with the Customer Management Center, the State Archivist, and the Commission on Information Management, should formalize guidelines and enforceable standards for the proper retention of data in on-line magnetic disk storage. A report outlining these guidelines should be submitted to the Joint Budget Committee with the Department's FY 1996-97 budget request.
- 6 Department of Personnel, Division of Telecommunications, Administration, Personal Services; and Maintenance, Personal Services -- It is the intent of the General Assembly that the Division of Telecommunications may use up to \$50,000 in savings realized in any existing line item in the Administration and Maintenance sections to fund contractual services related to planning for a coordinated statewide telecommunications network.
- 6a Department of Personnel, Division of Telecommunications, Network Programs -- It is the intent of the General Assembly that a negative supplemental of \$15,000 General Fund will be taken from the Department of Administration's appropriation in the 1996 Session if a telephone switch upgrade providing access to area code 970 for the Legislature is not in place by July 1, 1995.
- 7 Department of Personnel, Division of Administrative Hearings; Judicial Department, Courts Administration, Administrative Special Purpose, Office of Dispute Resolution; and Department of Law, Legal Services to State Agencies -- The Departments are requested to provide, by October 15, 1995, a report to the Joint Budget Committee on proposals to improve and expand the use and coordination of alternative dispute resolution programs. The report should include a discussion of the cost-effectiveness of alternative dispute resolution programs and a plan for expanded use of such programs in claims involving the state.
- 10 (Governor lined through this provision. See L. 95, p. 687.)
- 11 All Departments, Totals -- The General Assembly requests that copies of all reports requested in other footnotes contained in this act be delivered to the Joint Budget Committee and the majority and minority leadership in each house of the General Assembly.
- 11a (Governor lined through this provision. See L. 95, p. 688.)
- 118 Department of Personnel, Executive Director's Office, Employee Benefits Unit, Personal Services -- The Department is requested to track and evaluate the cost savings or cost avoidance resulting from managed care programs. The Department is further requested to provide quarterly reports to the Joint Budget Committee on the operation and financial condition of all employee benefit programs beginning on April 1, 1995. At least one such report per year should include a discussion of any planned benefit enhancements, changes in premiums, and the overall financial condition of the Employee Benefits Fund.
- 118a Department of Personnel, Executive Director's Office, Administration, Transition Fund; Systems Applications and Support Services, Transition Fund; Central Services, Administration, Transition Fund; and General Government Computer Center, Transition Fund -- It is the intent of the General Assembly that the dollars and FTE appropriated in these line items shall be utilized solely for purposes of managing transitional needs arising from the reorganization of the Department of

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		GENERAL FUND	GENERAL FUND EXEMPT	CASH FUNDS	CASH FUNDS EXEMPT	FEDERAL FUNDS
\$	\$	\$	\$	\$	\$	\$

Personnel and the former Department of Administration. These line items shall not continue after fiscal year 1995-96.

SECTION 2. Safety clause. The general assembly hereby finds, determines, and declares that this act is necessary for the immediate preservation of the public peace, health, and safety.

Approved: March 7, 1996