

**1. Which elements of the project are currently underway? Which elements have been completed since the department last updated the JTC? Is the project on schedule with initial plans?**

The Department is currently evaluating vendor solutions through the Invitation to Negotiate Process. Vendor demos and technical discussions were held in May. The Department is working with Colorado Digital Service to hold a “vendor bake off” in June to receive end user feedback on the usability of payroll solutions.

The Department completed 10 of 15 planned sprints for Payroll Data as Product.

Accomplishments include:

- Created the first version of a payroll data catalog with business glossary and technical metadata.
- Identified 149 fields essential to payroll and established data quality measures for each.
- Documented and finalized personas for payroll processes with validation from agency subject matter experts.
- Documented and finalized the Payroll Data Journey Map with validation from agency subject matter experts.

**2. How much money has been obligated and spent at this point? Please break down amounts and spent separately.**

<b>Payroll Modernization FY22-23</b>	<b>Cost FYTD</b>	<b>Encumbered/ Spent FYTD</b>	<b>Available FYTD</b>
Agile Vendor (6-9 months, e.g. Scrum Master, Researcher, Data Architect, Data Engineer, Data Analyst)	\$385,290	\$0	\$385,290
Data Environment Licensing	\$500,000	\$84,451	\$415,549
ERP Procurement Consultant	\$379,000	\$379,000	\$0
<b>Subtotal</b>	<b>\$1,264,290</b>	<b>\$463,451</b>	<b>\$800,839</b>
Projected Roll Forward (through new encumbrance or supplemental)	\$4,735,710		
<b>Total</b>	<b>\$6,000,000</b>	<b>\$463,451</b>	<b>\$5,536,549</b>

**3. What is anticipated to be completed by the next quarterly update?**

We expect to have

- Fully transitioned the version 1 data catalog to Informatica
- Initial data profiling statistics to inform data cleanup strategy ahead of data conversion
- Prioritized roadmap for integrations with the new payroll system
- User feedback on potential payroll solutions

Payroll vendor negotiations and contract awards are likely to extend beyond the next quarterly update.

**4. When does the department/institution anticipate that the project will be complete?**

The Department will have a more realistic schedule once the payroll vendor contract is awarded and signed. Current estimates are that the project will be completed in FY26.

**5. Are there any important concerns or updates you wish to share with the committee?**

None at this time.

**6. For multi-phase projects, has there been any insight gained through this phase of the project that will cause changes in the next requested phase of the project?**

The Department has incorporated the insight gained from the planning year including the Request for Information to survey market conditions and vendor solutions and Payroll Data as a Product to enhance the State's data strategy. These insights and resulting approach are reflected in the FY24-25 budget request.