Kronos (UKG) JTC Questions and CDOC Responses

1. Which elements of the project are currently underway? Which elements have been completed since the department last updated the JTC? Is the project on schedule with initial plans?

The Kronos (UKG) Timekeeping & Leave project is currently in the payroll, personnel data, and feature functionality testing phase. In the Plan, Assess, Build, Test, and Verify checkpoints of the project, we are at the 80% completion mark with the verification of system functioning by organizational SME's being the last phase for go-live. The go-live target date is August 1st, 2023 for Timekeeping and September 1st, 2023 for the advanced scheduling module.

2. How much money has been obligated and spent at this point? Please break down amounts and spent separately.

$1,282,965 was allocated for project implementation. $928,128.28 has been spent to date (SaaS fees, InTouch Terminals, Licenses, implementation).

3. What is anticipated to be completed by the next quarterly update?

All Timekeeping and Scheduling Kronos (UKG) modules are anticipated to be tested and completed by the next quarterly update.

4. When does the department/institution anticipate that the project will be complete?

The go-live target is August 1st, 2023 for UKG Timekeeping and September 1st, 2023 for the UKG TeleStaff advanced scheduling module.

5. Are there any important concerns or updates you wish to share with the committee?

Staffing patterns of facility supervisory staff remain a risk, however with the ongoing reduction of staff vacancies, facilities have been able to commit more resources to the review of the software solution. The CDOC will continue to partner with OIT for the purpose of interfacing components. The CDOC will also continue to offer full support with a Product Owner to manage the project post go-live.

6. For multi-phase projects, has there been any insight gained through this phase of the project that will cause changes in the next requested phase of the project?

Dedicated internal resources are required for Kronos go-live and post implementation support. Change management is key to the next phase of program implementation while also ensuring user adoption is achieved.