



Sales and Use Tax Simplification Task Force

State Capitol Building, Room 029
Denver, Colorado 80203-1784
(303) 866-3446



September 25, 2024

Brendon Reese, Senior Director, Taxation Division
Colorado Department of Revenue
1881 Pierce St.
Lakewood, CO 80214

Dear Mr. Reese,

I am writing on behalf of the Sales and Use Tax Simplification Task Force ("Task Force") to formally request that the Department of Revenue convene a working group of stakeholders to study taxpayer use of the Colorado Sales and Use Tax System centralized filing portal (the "portal") and to recommend improvements that would increase portal use. This request was discussed during the August 14, 2024 and September 25, 2024 meetings of the Task Force.

The Task Force requests that, after convening the working group, the Department of Revenue leads the group of stakeholders in completing the following tasks related to the portal:

- Identifying functionality gaps;
- Determining system and user requirements;
- Evaluating proposed solutions to fix gaps and increase taxpayer use;
- Recommending solutions to the Task Force;
- Estimating costs for the recommended solutions; and
- Presenting a report detailing the above information at the first meeting of the Task Force in 2025;

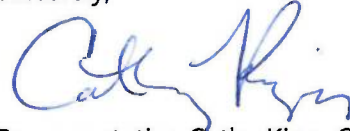
With the goal of making the portal easier to use by taxpayers and municipalities in order to increase usage.

The Task Force requests that the Department of Revenue recruit at least one stakeholder from each of the following groups to comprise the working group:

- The Department of Revenue;
- The Colorado Municipal League;
- Business owners;
- Tax practitioners;
- Third party tax compliance service providers; and
- Sales and Use Tax software providers.

The Task Force requests that the working group meet at least five times between October 1, 2024, and the date of the first meeting of the Task Force that occurs during the 2025 legislative interim. The working group may hear and consider public testimony related to the portal in order to prepare to present recommendations to the Task Force.

Sincerely,

A handwritten signature in blue ink, appearing to read "Cathy Kipp". The signature is fluid and cursive, with the first name "Cathy" and the last name "Kipp" clearly distinguishable.

Representative Cathy Kipp, Chair