

# FY 2014-15 Supplemental IT Capital Construction Request

## Agriculture eLicense Implementation

**Motion:**

Approve the supplemental request from the Department of Agriculture for the eLicense Implementation project (\$285,000 CF).

**GENERAL INFORMATION**

2015-025

**1. Which supplemental criterion does the request meet?**

New Data

The request is for a new phase of the project that was not contemplated with the original contract for the project.

**2. Which projects will be restricted to fund the supplemental request?**

N/A

**3. Has the request been approved by OSPB and CCHE?**

Yes

**PRIOR APPROPRIATION AND SUPPLEMENTAL REQUEST INFORMATION**

The appropriation to be amended was authorized in the following bill: HB 14-1336

<u>Fund Source</u>	<u>Prior Appropriations</u>	<u>Supplemental Request</u>	<u>Future Requests</u>	<u>Total Cost</u>
CF	\$700,000	\$285,000	\$0	\$985,000
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**REASON FOR SUPPLEMENTAL REQUEST**

The project was originally approved by the Capital Development Committee for FY 2014-15. Spending authority for the project ceases in FY 2016-17. The department is requesting additional cash funds spending authority for Phase Four of the project, which will complete the project.

**SUMMARY OF PROJECT**

The project configures and deploys a web-based application to facilitate the Department of Agriculture's licensing and inspection activities. The eLicense program automates the annual processing of about 40,000 permits, license applications, and inspections for 23 of the department's programs. The program also allows real-time processing, tracking, and reporting of inspection-related enforcement actions. The department says its former legacy systems used for issuing licenses and tracking inspections were inefficient, labor-intensive, and heavily reliant on paper and postage. The AgLicenses system went live on December 1, 2014. To date, Phases One and Two have been completed, which included online registration components for 15 of the department's 23 programs. Phase Three, which is scheduled to be completed by February 2017, will implement an additional six programs. Phase Four, which is being requested through this supplemental, completes the project and includes registration and inspection components for an additional two programs. If approved, Phase Four is anticipated to be completed by spring 2018.

**Source of cash funds.** The source of cash funds is \$127,500 from the Inspection and Consumer Services Cash Fund, \$127,500 from the Plant Health, Pest Control, and Environmental Protection Fund, and \$30,000 from the Pet

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Animal Care and Facility Fund. Revenues accrue to these funds from inspection and licensing fees and fines associated with various functions overseen by the department.

### QUESTIONS / OUTSTANDING ISSUES

All responses to staff questions have been incorporated into the project write-up.