

Colorado State Capitol Student Group Guidelines

Please review this information with all school staff and parents/chaperones in advance of your visit.

A scheduled visit to the Colorado State Capitol offers an educational experience for students in history, architecture and government. It is important that all visitors adhere to these guidelines to ensure a positive tour experience.

Bus Loading/Unloading: A zone for loading and unloading only is located at the northeast corner of Grant and Colfax. Bus driver must remain on and move the bus after unloading passengers on Grant.

Parking: School bus parking is allowed ONLY on the east side of Broadway between Colfax and 14th Avenue (9:30am – 2:30pm).

Upon Arrival: The designated lead teacher for each tour must check in with the Visitor Services staff at the Visitor Services Information Desk before bringing students into the building. All students and other adults must wait outside the main entrance of the Capitol. A member of Visitor Services will assist with escorting the students into the building.

Group size: All large school groups must be divided into smaller tour groups before entering the building. The maximum number of participants in each smaller tour group is 30. This includes students and all adults.

Lunches/Teacher Led Activity: Please separate lunches by group and place in separate bins. Visitor Services will store the lunch bins while students are on tour. A lunch area will be reserved in the basement rotunda for each group; students should eat while seated on the benches, and not on the floor. If your group is not eating lunch at the Capitol, this time should be used as a teacher led activity

Nametags: Students should wear a nametag with first name and group letter A, B, C or D in large block print. Students must be organized into their groups before entering the building.

Personal items: Student backpacks are discouraged. The Capitol does not have a storage area for coats and backpacks; students must carry these items with them if they bring them into the building.

Requests: Inform your Capitol Guide of time limits, specific subject emphasis, or special needs, at the start of your tour.

Behavioral expectations: The Statehouse is the seat of our state government. Whether on a tour, talking to an official, or eating lunch, all visitors are expected to be on their best behavior consistent with a business environment. In order to have the best experience possible for adults and students, please make sure all participants understand expectations of behavior prior to your visit. **Guides reserve the right to cancel a tour at any time due to visitor misbehavior.**