

# Digital Transformation Initiative for Rural Higher Education: A Collaboration of Adams State University, Fort Lewis College, and Western Colorado University

***Please respond to the questions below in a separate document for the following:***

- ***each current IT capital project that has received an appropriation, or***
- ***each operating budget request that was referred to the JTC.***

As this is a collaborative project Adams, Fort Lewis and Western have chosen to provide a combined update. This project has two phases, Phase 1: HR & Finance and Phase 2: Workday Student Services

1. *Which elements of the project are currently underway? Which elements have been completed since the department last updated the JTC? Is the project on schedule with initial plans?*

## **Phase 1: HR & Finance**

Phase 1 is substantially complete. All three institutions went live with Workday in December 2022 in preparation for the new calendar year starting January 1, 2023. The remaining funds in the project are committed to post-go live configuration and troubleshooting.

## **Phase 2: Workday Student Services**

Phase 2 is approximately 50% complete. The project is on schedule. The first move-to-production milestone is scheduled for October 2023.

2. *How much money has been obligated and spent at this point? Please break down amounts and spent separately.*

## **Phase 1: HR and Finance**

*Total appropriation: \$9,291,975*

*Amount spent: \$8,264,355*

*Amount obligated: \$1,027,620*

3. **Phase 2: Workday Student Services**

*Total appropriation: \$15,721,200*

*Amount spent: \$7,863,297*

*Amount obligated: \$7,857,903*

4. *What is anticipated to be completed by the next quarterly update?*

**Phase 1: HR & Finance**

Continue with refinements and improvements of the system.

**Phase 2: Workday Student Services**

System Configuration & Testing

5. *When does the department/institution anticipate that the project will be complete?*

**Phase 1: HR & Finance**

Substantially complete with continued refinements through the remainder of 2023.

**Phase 2: Workday Student Services**

Substantial completion in October 2025.

6. *Are there any important concerns or updates you wish to share with the committee?*

**Phase 1: HR & Finance**

Phase 1 is considered a success, completed on time and within budget.

**Phase 2: Workday Student Services**

None at this time. Phase 2 is proceeding as planned.

7. *For multi-phase projects, has there been any insight gained through this phase of the project that will cause changes in the next requested phase of the project?*

There are no further phases requested on this project.