

DEPARTMENT OF STATE  
FY 2025-26 JOINT BUDGET COMMITTEE HEARING AGENDA

**Thursday, November 21, 2024**

**2:30 pm – 3:30pm**

**2:30-2:35      INTRODUCTIONS AND OPENING COMMENTS**

Presenter:

- Jena Griswold, Secretary of State

**2:35-2:45      BUSINESS FILINGS**

Main Presenters:

- Jena Griswold, Secretary of State
- Chris Beall, Deputy Secretary of State
- Brad Lang, Chief Financial Officer

Supporting Presenters:

- Maytham Alshadood, Business & Licensing Division Director
- Mike Fitzpatrick, Business & Licensing Division Deputy Director

Topics:

- Effects of H.B. 22-1001: Page 3, Question 1 in the packet
- Fraudulent Filings Update: Pages 3-4, Question 2 in the packet

**2:45-3:10      OPEN COMMITTEE DISCUSSION ON VOTING MACHINE PASSWORD RELEASE**

Main Presenters:

- Jena Griswold, Secretary of State
- Chris Beall, Deputy Secretary of State
- Brad Lang, Chief Financial Officer

Supporting Presenters:

- Judd Choate, Elections Division Director
- Hilary Rudy, Elections Division Deputy Director
- Rich Schliep, Chief Information Officer

**3:10-3:30      INFORMATION TECHNOLOGY DEVELOPMENT AND DEPARTMENT OF STATE CASH FUND**

Main Presenters:

- Jena Griswold, Secretary of State
- Chris Beall, Deputy Secretary of State
- Brad Lang, Chief Financial Officer

Supporting Presenters:

- Rich Schliep, Chief Information Officer

Topics:

- TRACER Implementation Update: Page 4, Question 3 in the packet
- DOS Cash Fund Transfer Impacts: Pages 4-5, Question 4 in the packet

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BUSINESS FILINGS

1. ***[Sen. Amabile]* What were the impacts of reductions to business filing fees from H.B. 22-1001? What was the cost of this legislation and what were the outcomes on business filings?**

The Colorado Business Fee Relief Act (HB 22-1001) provided fee relief for new LLC formations and new trade name filings. The program ran from July 1, 2022 through May 21, 2023. When it was in place, the fee-relief provided a credit for LLC and trade name filings (at \$49 and \$19, respectively) that totaled \$8.435 million. This cost was funded by a one-time transfer from the General Fund of \$8.435 million.

While the fee credit was in effect, more than 155,000 new LLCs and 39,000 trade names were registered. This contributed to a year-over-year increase of 48,326 more LLCs than the prior year, for a 39.2% annual increase, and 3,131 more trade names, for a 7.7% annual increase. The fee credit was a factor in creating a favorable climate for business in Colorado.

Prior to the fee-credit program in FY 2022-23, the average annual rate of growth over the prior ten years in the number of entities in good standing on the Secretary's business registry was 5.1%. That is, the total number of business entities in good standing grew by an average of 5.1% year to year. During the period of the fee-credit and thereafter, the growth rate has been the same, 5.1% annual growth.

2. ***[Sen. Bridges]* What were *the effects* of the large increase on fraudulent business filings in recent years? How has the Department addressed this problem and what is the current status of the Department's efforts?**

Since the pandemic, fraudulent business filings have increased around the country. The Department has dedicated a significant amount of resources to the issue of fraudulent business filings in recent years. The Department has worked to pass two separate pieces of legislation on this topic (SB22-034 "Business Filing Address and Name Fraud"; HB24-1137 "Implement Fraudulent Filings Group Recommendations"), facilitated a working group on the topic, and expanded our staff capacity to focus on addressing fraudulent filings. Thank you to Senator Bridges, Representative Taggart, and Representative Bird for their work on carrying these bills.

The current complaint program for fraudulent filings went into operation in February 2023, and since the start of the program, the Department has received more than 2,900 complaint cases, for an average of about 130 cases filed each month. Initially, at the start of the program, the average

monthly count was below 100 cases. Over time as the program has become more well known, the Department has received more complaints each month.

To date, the Department has taken action to designate an entity as fraudulently created in 1,136 cases. We are currently waiting on more than 1,100 cases at the Attorney General's office.

Separately, the Department also has made referrals of cases to the Attorney General's office to be handled outside of the fraudulent filing complaint process. In May 2023, the Department referred to the Attorney General's office a large number of filings at a single address. The Attorney General settled the case in September 2024. The Department referred another case to the Attorney General's office in September 2024, related to a single credit card to create many business entities.

With the additional staffing for fraudulent business filings made available in the Department's current FY 2024-25 budget, the Department has hired a manager and is in the process of hiring business specialists for the fraud complaints group.

## IT DIVISION AND DEPARTMENT OF STATE CASH FUND

### **3. [Rep. Sirota and Sen. Bridges] What is the status of TRACER implementation? How has the Department utilized appropriations to complete development?**

Earlier this year, the Department published an Invitation to Negotiate (ITN), similar to a Request for Proposal (RFP), for the "Money in Politics System" project. The Department received multiple responses from vendors interested in the project and worked to narrow the decision down to the 'finalists.' At this point, the Department has notified the winner of the ITN committee process and is in process to finalize a contract to initiate this work to deploy the campaign finance portion of the system.

As previously reported to the Joint Technology Committee, the initial appropriation will be insufficient due to increased software and vendor costs since securing the initial appropriation. The existing appropriation will be used to develop the module for campaign finance filings and disclosures.

In the ITN process, the Department proposed dividing the work into three separate phases. It is anticipated that the current available budget of \$1,610,000 will cover the work as described in Phase 1 (Campaign Finance System). The Department will need to seek additional funding for the remaining phases (Lobby and integration of Lobby with Campaign Finance). The Department expects to have a better understanding of additional financial needs for the individual phases of the system development upon completing the contract negotiation with the vendor.

### **4. [Sen. Amabile] Why is a transfer from the Department of State Cash Fund to the General Fund likely to cause future litigation?**

There was previous litigation, starting in 2015, brought by the National Federation of Independent Business, that challenged the method of using Colorado Department of State cash funds obtained from business fees to support election-related costs, including election-cost reimbursements to counties. That case ultimately ended with a ruling by the Colorado Supreme Court, in Griswold v. Nat'l Fed'n of Indep. Bus., 2019 CO 79, 449 P.3d 373 (Colo. 2019) ("NFIB"), holding that the plaintiff had failed to establish a sufficient factual basis to show that

a direct, causative link between increased election spending and increased business-fee revenue to the CDOS Cash Fund and that therefore, there was no basis to conclude that the Department's increased fee revenue at the time (in 2015) constituted a tax-policy change that would therefore subject the Department's fees to TABOR review:

NFIB contends that the Department implemented a new tax or a new tax policy in 1996 (and again in 2000) by using revenue from the [business fee] charges to fund county elections. It also makes reference to other "expansions," such as the new all-mail-ballot election system. Still, even if using the revenue from the charges to fund county elections and oversee the mail ballot system constituted a policy change, there isn't any evidence suggesting this use resulted in a net revenue gain in violation of TABOR's limitations. Similarly, the record doesn't establish how the use of the collected revenue to fund county elections and mail ballots could constitute a new tax or a tax rate increase. The record says nothing about whether the Secretary increased charges, or created new charges, to fund the county elections and mail ballots.

NFIB, 2019 CO 79, P42.

NFIB may indicate that if the evidence were sufficient to show that a business fee increase was caused by the need to increase the funding of a non-business related activity or service, then such a fee increase could subject the Department to review of its business fees under TABOR. A transfer from the Department of State Cash Fund to the General Fund could result in the need to increase business fees to make up for the money, which in turn could lead to litigation.

DEPARTMENT OF STATE  
FY 2025-26 JOINT BUDGET COMMITTEE HEARING  
**WRITTEN RESPONSES ONLY**

**Common Questions: Please retain the numbering in order to maintain consistent labeling across departments.**

1. Provide a list of any legislation with a fiscal impact that the Department has: (a) not implemented, (b) partially implemented, or (c) missed statutory deadlines. Please specifically describe the implementation of ongoing funding established through legislation in the last two legislative sessions. Explain why the Department has not implemented, has only partially implemented, or has missed deadlines for the legislation on this list. Please explain any problems the Department is having implementing any legislation and any suggestions you have to modify legislation.

a Not Implemented

None

b Partially Implemented

HB 24-1137 (Implement Fraudulent Filings Working Group Recommendations) – the Department has successfully implemented a number of key provisions of this legislation. The Department is on pace to complete its statutory obligations for the following provisions:

- A registered agent who is an individual and not a business entity is required to hold a valid Colorado driver's license, state identification, or otherwise verify the individual's residency status – including the development of an alternative verification process for those individuals who lack a valid Colorado ID. This work is well underway, and the Department is on pace to meet the July 1, 2025 statutory deadline.
- A registered agent that is a business entity is required to be in good standing in the Colorado business registry. Development work is imminent, and our office will be compliant by the July 1, 2025 statutory deadline.

c Missed Statutory Deadline

None

2. Describe General Fund appropriation reductions made in the Department for budget balancing purposes in 2020, and whether the appropriation has been restored with General Fund or another fund source through budget actions or legislation.

The Department of State (CDOS) is almost entirely cash-funded with almost all daily operating expenses and personnel costs paid from the CDOS Cash Fund. Therefore, we were not impacted by the General Fund appropriation reductions in calendar year 2020.

3. Please provide the most current information possible. For all line items with FTE, please show:
  - a the number of allocated FTE each job classification in that line item
  - b the number of active FTE for each of those job classifications
  - c the number of vacant FTE for each of those job classifications
  - d the vacancy rate for each of those job classifications

Use the attached Template C to populate these data. Please return the data in editable Excel format.

This data has been provided in a separate Excel sheet using Template C as requested. Please see the Q3 worksheet.

4. Please provide the same information as Question #3 for FYs 2022-23 and FY 2023-24. Use the attached Template C to populate these data. Please return the data in editable Excel.

State agencies cannot track the history of an appropriated position; therefore we cannot provide detail on a position's job classification relative to its original allocation. Further, there are changes to job classifications that occur throughout the year (e.g., when a position is vacated and the classification is reevaluated, job classifications are revised at the state level, or an individual is reallocated (promoted)) that make evaluating vacancies by job classification data complex, especially in consideration of the State's limited and aging payroll system and the absence of a statewide Human Resources Information System (HRIS).

With these constraints in mind, the Department has populated Template C using data from the Schedule 14A submitted with our FY 2025-26 Budget Request. This is included in the Q4 worksheet in the attached spreadsheet. The Department neither has a complete record of positions that were vacant by Job Class as of June 30, 2023 and June 30, 2024 nor a report that provides clarity on job classifications for individual employees that changed mid-year, so all allocated position data for FY 2022-23 and FY 2023-24 is an approximation.

5. For FYs 2022-23 and 2023-24, please provide, in editable Excel format, department-wide spending totals for each of the following object codes, by fund source.
  - a Object Code 1130: Statutory Personnel & Payroll System Overtime Wages
  - b Object Code 1131: Statutory Personnel & Payroll System Shift Diff. Wages
  - c Object Code 1140: Statutory Personnel & Payroll System Annual Leave Payments
  - d Object Code 1141: Statutory Personnel & Payroll System Sick Leave Payments
  - e Object Code 1340: Employee Cash Incentive Awards
  - f Object Code 1350: Employee Non-Cash Incentive Award
  - g Object Code 1370: Employee Commission Incentive Pay
  - h Object Codes 1510, 1511, 1512: Health, Life, and Dental Insurance
  - i Object Code 1524: PERA – AED
  - j Object Code 1525: PERA - SAED
  - k Object Code 1531: Higher Education Tuition reimbursement

This data has been provided in a separate Excel spreadsheet as requested. Please see the Q5 & Q7 worksheet. There were no expenditures associated with object codes 1130, 1131, 1350, 1370, or 1531 in FY 2022-23 or FY 2023-24.

6. For the latest month for which the data are available, please provide, in editable Excel format, department-wide FY 2024-25 year-to-date spending totals for each of the following object codes, by fund source.
  - a Object Code 1130: Statutory Personnel & Payroll System Overtime Wages
  - b Object Code 1131: Statutory Personnel & Payroll System Shift Diff. Wages
  - c Object Code 1140: Statutory Personnel & Payroll System Annual Leave Payments
  - d Object Code 1141: Statutory Personnel & Payroll System Sick Leave Payments
  - e Object Code 1340: Employee Cash Incentive Awards
  - f Object Code 1350: Employee Non-Cash Incentive Award
  - g Object Code 1370: Employee Commission Incentive Pay
  - h Object Codes 1510, 1511, 1512: Health, Life, and Dental Insurance
  - i Object Code 1524: PERA – AED
  - j Object Code 1525: PERA-SAED
  - k Object Code 1531: Higher Education Tuition reimbursement

Data for FY 2024-25 through November (Accounting Period (APD) 5) has been provided in a separate Excel spreadsheet as requested. Please see the Q6 worksheet. There were no expenditures associated with object codes 1130, 1131, 1141, 1340, 1350, 1370, and 1531 in the requested time period.



7. For FYs 2022-23 and 2023-24, please provide department-wide spending totals for each of the following object codes, by fund source.
- a Object Code 1100: Total Contract Services (Purchased Personal Services)
  - b Object Code 1210: Contractual Employee Regular Part-Time Wages
  - c Object Code 1211: Contractual Employee Regular Full-Time Wages
  - d Object Code 1131: Statutory Personnel & Payroll System Shift Diff. Wages
  - e Object Code 1240: Contractual Employee Annual Leave Payments
  - f Object Code 1622: Contractual Employee PERA
  - g Object Code 1624: Contractual Employee PERA AED
  - h Object Code 1625: Contractual Employee PERA - Supplemental AED
  - i Object Code 1910: Personal Services – Temporary
  - j Object Code 1920: Personal Services – Professional
  - k Object Code 1940: Personal Services – Medical Services
  - l Object Code 1950: Personal Services - Other State Departments
  - m Object Code 1960: Personal Services – Information Technology

This data has been provided in a separate Excel spreadsheet as requested. Please see the Q5 & Q7 worksheet. There were no expenditures associated with object codes 1100 (not active in CORE, the state financial system, in FY 2022-23 or FY 2023-24), 1211, 1131, or 1940 in FY 2022-23 or FY 2023-24. Please note that the descriptions for object codes 1210 and 1211 appear to have been transposed in the question as they do not match the State's Central Chart of Accounts. The attached Excel file uses the object code descriptions that are active in CORE.

8. Please provide a table showing both allocated and actual FTE for each Division within the Department from FY 2018-19 through FY 2023-24.

<b>Division FTE</b>	<b>FY 2018-19</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
Administration: Actual	21.2	20.8	22.7	24.6	25.3	28.4
Administration: Allocated	21.1	21.1	21.1	21.1	21.1	25.1
Information Technology: Actual	38.0	38.5	42.8	39.9	37.7	40.2
Information Technology: Allocated	46.0	46.0	46.0	46.0	46.0	46.0
Elections: Actual <sup>1</sup>	31.7	32.6	37.4	36.8	37.5	40.5
Elections: Allocated	35.7	39.7	39.7	39.7	40.0	43.5
Business & Licensing: Actual <sup>2</sup>	35.0	34.5	37.2	35.1	34.1	34.3
Business & Licensing: Allocated	40.1	39.1	40.2	40.4	40.1	42.1
<b>Total: Actual</b>	<b>125.9</b>	<b>126.4</b>	<b>140.1</b>	<b>136.4</b>	<b>134.6</b>	<b>143.4</b>
<b>Total: Allocated</b>	<b>142.9</b>	<b>145.9</b>	<b>147.0</b>	<b>147.2</b>	<b>147.2</b>	<b>156.7</b>

9. Please discuss how the Department would absorb base personal services reductions of the following amounts: 1.0 percent, 3.0 percent, and 5.0 percent. How would those reductions impact the departments operations and core mission?

The Department’s personal services appropriations in all four divisions provide spending authority for state employee payroll expenses as well as contractor fees. Contractors paid from our personal services appropriations play essential roles in elections systems, cyber and physical security, and information technology.

Cuts of 3.0 or 5.0 percent would disrupt Department operations. Most contractor fees are set as part of multi-year contracts, require a contract amendment to change, and cover essential work. As a result, it is difficult or infeasible to terminate contracts to achieve the savings required by a 3.0 or 5.0 percent cut. Natural vacancy savings alone would not cover such steep cuts. Deliberately delaying hiring or promotions in order to maximize vacancy savings is likely to boost turnover and hurt morale due to the increase in workloads for staff who remain.

Despite these considerations, if a reduction to personal services appropriations is made, the Department would appreciate the opportunity to discuss with the committee how this is applied across divisional personal services appropriations as opposed to an across-the-board reduction indiscriminately applied.

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<sup>1</sup> FY 2021-22, FY 2022-23, and FY 2023-24 Elections Division actuals include employees paid from Help America Vote Act (HAVA) funds.

<sup>2</sup> FY 2018-19, FY 2019-20, FY 2020-21, FY 2021-22, and FY 2022-23 Business & Licensing division actuals and allocated include both the Business & Licensing and the Business Intelligence Center (BIC) Personal Services lines. Starting in FY 2023-24, there are no FTE allocated for the BIC Program.

10. Describe steps the Department is taking to reduce operating expenditures for FY 2025-26.

Like all state agencies, the Department has a duty to Coloradans to judiciously expend state funds only when reasonable and necessary for the benefit of the state. As such, the Department makes an effort to minimize operating expenses every year.

Nearly 80 percent of the Department's annual operating expenditures<sup>3</sup> are related to IT (e.g., software licensing, hardware maintenance, telecommunications, data center electricity costs, non-capitalized IT equipment (e.g., laptops, printers, monitors, etc.), etc.). These are services and items that are essential to the effective, secure functioning of the Department and the blunt reality is that many of these costs are increasing rather than decreasing. The balance of the Department's annual operating expenditures cover a broad array of goods and services including: postage (often for mandatory mailings), essential travel (e.g., elections-related duties and county support, required training and certifications, etc.), office supplies, etc. As such, these expenses cannot be cut substantially without sacrificing services to customers.

11. For each operating expenses line item in FY 2023-24, provide a table showing the total appropriation for FY 2023-24 and the total actual expenditures at the end of the third quarter of FY 2023-24.

For the purposes of this analysis, operating expense appropriations are interpreted to include the Department's four divisional operating expenses appropriations, as well as, the Hardware/Software Maintenance and Asset Management appropriations within the Information Technology (IT) Division. FY 2023-24 appropriation data is drawn from the Schedule 3B submitted as part of the Department's FY 2025-26 Budget Request.

The table (top of the next page) includes data through Accounting Period (APD) 9 of FY 2023-24 (March 2024). The state operates on a modified cash-basis of accounting, which means that expenses are recorded in the APD in which they are paid, not necessarily the APD in which they are incurred. So, to provide one example, some operating expenses associated with support for the March 2024 Presidential Primary Election are not included in the expenditure data in the table below. Further, operating expenses for most divisions are not evenly distributed throughout the fiscal year. To provide two examples, the timing of pre-existing IT software and hardware licensing dictates the timeline for some expenses and travel expenses often peak in the months leading up to a statewide election (there were three statewide elections in FY 2023-24: the November 2023 Coordinated Election, the March 2024 Presidential Primary, and the June 2024 State Primary Election).

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<sup>3</sup> For the purposes of this response, the Department is referring to expenditures from the Administration Division: Operating Expenses; IT Division: Operating Expenses, Hardware/Software Maintenance, and Asset Management; Elections Division: Operating Expenses; Business & Licensing: Operating Expenses appropriations.

Appropriation Name	FY 2023-24 Appropriation	FY 2023-24 Expenditures through March 2024 (APD 9)
Administration Division: Operating Expenses	\$534,000	\$420,747
IT Division: Operating Expenses	\$515,258	\$284,484
IT Division: Hardware/Software Maintenance	\$2,783,625	\$2,464,864
IT Division: Asset Management	\$449,093	\$304,911
Elections Division: Operating Expenses	\$445,884	\$215,727
Business & Licensing Division: Operating Expenses	\$132,675	\$57,545
<b>Total</b>	<b>\$4,860,535</b>	<b>\$3,748,278</b>

12. Please provide an overview of the department’s service efforts. In your response, describe the following:

a Populations served by the Department

The Elections Division serves several populations including voters, county clerks and their staff, political parties, candidates and campaigns, initiative proponents and opponents, and lobbyists.

The Business & Licensing Division of the Colorado Secretary of State serves a wide variety of populations encompassing any constituent residing either in or outside of Colorado that has a business need to utilize the broad array of services offered by the programs within the division, or who has an interest becoming informed or gaining better understanding of those same program services. These range from business entity formation and maintenance, secured transaction filings, charitable organization registration and fundraising, charitable gaming licensing, notary public commissioning, durable medical equipment licensing, apostille certification under the Hague Convention, performing rights license rate listings, and investigations of complaints concerning all of these activities. In addition, the Division manages the publication of all administrative rules by all state agencies.

b The target populations of the Department’s services

For the Elections Division, all of the populations it serves are target populations.

For the Business & Licensing Division, each of its programs has a different target population as outlined below.

Business Program

- The business community (both large, small and entrepreneurial) - ~976k (entities currently in good standing, with a total of greater than 3 million records publicly available on the business registry).
- Small business owners and entrepreneurs wishing to file various transactions with our office (approximately 200 different) transaction types available online)

- Financial institutions (researching GS, etc. for loan applicants, opening business accounts)
- Businesses using the Department's registry data to perform outreach and offer services
- Multi-state and multinational corporate service companies that use the Department's registry to offer registered agent and business filing services, as well as compiling and commercializing state and national business data
- Those who are seeking our assistance who believe have been defrauded (biz fraud complaint process) – This includes local, state and federal law enforcement along with our longstanding partnership with the Attorney General's office and the Colorado Bureau of Investigations.
- UCC filers and those accessing lien information for individual purposes – including financial institutions. (This is 100% online program – except for our partnership with the IRS relative to their paper filings and payment reconciliation process that occurs weekly.)

#### Charities Program

- Non-Profits (NP) and charities along with their Paid Solicitors (PS) and Professional Fundraising Consultants (PFC) – as well as being a resource for donors.
- Nonprofits and charities and their donors.
- The full charities ecosystem that includes donors, non-profit organizations, charities, preparer community, law firms that represent charities and professional paid solicitors, paid solicitors and professional fundraising consultants.
- Colorado Charitable Solicitations Act outreach events and notices including Colorado Gives Foundation – Colorado Gives Day, CRC – Rural Philanthropy Days, Colorado Nonprofit Association events, Annual Renewals (for notices and certificates of Good Standing) and Annual Reports on Charitable Giving in Colorado.
- Those that allege improper application of the Colorado Charitable Solicitations Act and wish to lodge a formal complaint.

#### Notary Public Program

- Notaries Public and Remote Notaries Public – and users of their services.
- Those wishing to become notaries public.
- Providers for both training and remote notary services wishing to become licensed or to renew their license.
- Those who have international travel and/or transactions that require receiving Apostilles and/or Authentications from our office for these purposes.
- Those that allege improper application of RULONA or other guiding statute and wish to lodge a formal complaint.

### Durable Medical Equipment (DME) Program

- Organizations that wish to be licensed to sell DME or are needing to renew their existing license.
- Those that allege improper application of the relevant DME statutory provisions (namely connected to access, hours of operation and available stock) and wish to lodge a formal complaint.

### Legal Support Team

- Representatives from the law enforcement community – CBI, FBI, DHS and other representatives who need to gather information.
- Representatives from partner agencies and state authorities – county clerks, commissioners, etc. who need information for issues they are working on.

### Administrative Rules Program

- Administrative Rules - Delegated filers across all Colorado state agencies with filing requirements and those accessing rules for individual purposes (entrepreneurs, constituents, etc.).
- All Colorado residents and those from out of state who are impacted by or interested in State regulations and need to know how to be approved to practice their profession or otherwise comply with state regulations.
- Legal researchers and other states' regulators also look to our Code and Register when researching a case or looking for guidance in setting up a similar program in another state.
- Any constituent who is interested in understanding a state rule.

### Bingo- Raffle Program

- Bingo raffle halls and licensees, manufacturers, suppliers, manufacturer and supplier agents, landlords, and the customers of these organizations.
- Bingo Raffle – The subscriber list for the quarterly newsletter is broader than just licensees (BR, manufacturer, suppliers, agents, landlords) also including those that are active in the Bingo and Raffle communities or have interest in remaining informed as to the machinations and developments of the industry and program that serves it. These subscribers may include members of nonprofit organizations awaiting eligibility to apply for a license and seeking updates for when they can proceed.
- Those who allege improper application of Bingo-Raffle statute or applicable sections of the Colorado Constitution and wish to lodge a formal complaint.

### Performing Rights Society Program

- Performing Rights Societies (ASCAP, BMI and SESAC Rights Management) and constituents who need to access files for copyright and intellectual property information.

### Business Intelligence Center (BIC)

- Those sharing public data to the Colorado Information Marketplace (CIM).
- Those with a need to access data to inform their business decision-making process and other individual research needs.
- Those wishing to become better informed regarding the use of public data.

### Customer Support Services (CSS) Unit

- The customers of this unit are the customers of all the listed programs who need to reach out to our office for further guidance. In addition to these populations, we also serve customers of other Divisions and programs in the Department (e.g., Elections, Campaign Finance, Lobby) as appropriate. These populations reach our office through telephone calls, email requests, front counter support, and transaction queue submissions.

#### c Number of people served by the Department

The Elections Division serves Colorado's more than 4.6 million registered voters and the 408 certified election officials that include the 64 county clerks and their respective staff. There are currently two major political parties and eight minor political parties. In 2024 the Division served 3,143 campaign and political finance filers, including candidates and committees, judicial filers, and gift filings. There are 790 registered professional lobbyists and firms and 24 state liaisons that the Division serves. And during the 2023-2024 Initiative cycle, the Division served approximately 40 initiative proponents in the Title Board process and 33 initiative circulation proponents.

For the Business & Licensing Division, people served is broken down by program below.

#### Business Program

- More than 970,000 entities in Good Standing (e.g., LLCs, corporations, etc.)
- More than 360,000 subscribers for text notifications

#### Charities Program

- More than 15,000 nonprofits and charities
- Approximately 40 fundraising consultants
- Approximately 100 paid solicitors
- Approximately 100 solicitation campaigns

### Bingo-Raffle Program

- 798 licensees
- 11 licensed manufacturers
- 6 licensed suppliers
- 14 licensed landlords
- 6 managers/agents
- 11 suppliers' agents

### Notary Program

- Approximately 78,000 commissioned Notaries
- Approximately 2,500 commissioned eNotaries
- Approximately 3,000 commissioned Remote Notaries
- 20 Remote Notary Providers

### DME Program

- Approximately 500 entities

### Business Fraud Unit

- 3,400 complaints since February 1, 2023
- More than 1,350 investigations completed (records amended in Business registry)

### CSS Unit

- 400-500 calls per day
- 100-200 emails per day
- 75-100 front counter customers per day
- 50-100 transaction queue items per day
- 50-100 pieces of postal mail per day

#### **d** Outcomes measured by the Department

The Elections Division measures the accuracy of election outcomes, the efficacy of election official training, and the effectiveness of changes to the ballot delivery system used by voters with disabilities, military, and overseas voters. The Elections Division ensures secure, transparent, and accurate elections by conducting a risk-limiting audit following every statewide election. The risk-limiting audit ensures the accuracy of election outcomes by meeting a statistical level of confidence that the outcomes of the election are accurate. Following each election at least one statewide contest is selected as a target contest and at least one contest is selected in every county. Since 2017, when the first statewide audit was conducted, the risk limit has been met.



The Business & Licensing Division measures:

- Turnaround times on various queues (bingo raffle, notary, DME, reinstatements, complaints, etc.)
- Calls answered (average wait times, abandon rates, etc.)
- Filings completed with office (daily counts by transaction types)
- Reject rates for various filings (charities renewals, notary applications, etc.)
- Completion of record amendment following completion of AG business fraud investigations

e Present and future strategies for collecting customer experience data

The Elections Division collects participant surveys following every election official training to improve the effectiveness and quality of the courses. The Division surveys military and overseas voters about any issues they encounter while voting to try to address barriers. The Division also partners with organizations and individuals representing voters with disabilities to improve the accessibility of voting information, ballot delivery, and voting systems.

The Business & Licensing Division's current and future strategies for collecting customer experience data include:

- Weekly survey at end of business filings
- Outreach strategies include:
  - Participating in International, National and Local events to share the services of our programs and interact with customers, sector partners and cohorts from other states and jurisdictions.
  - Educational opportunities that include presentations, CLEs, and Charitable Gaming Managers training sessions, in addition to training modules available on our website.

State Outreach

- Economic Development Council of Colorado (EDCC)
- Colorado State Investigators Association (CSIA)

National Outreach

- National Association of State Charities officials (NASCO)
- North American Gaming Regulators Association (NAGRA)
- International Association of Commercial Administrators (IACA)
- National Association of Secretaries of State (NASS)/Administrative Code & Registers (ACR)

Local and Program-led Outreach

- Charities outreach events (Rural Philanthropy Days, Colorado Gives Day, etc.)
- Local chambers of commerce and other community organizations

13. For each TABOR non-exempt cash fund, provide the following information

The Department's only TABOR non-exempt cash fund is the Department of State Cash Fund (CDOS Cash Fund).

a The amount in the cash fund

At the end of FY 2023-24, the CDOS Cash Fund balance was approximately \$3.82 million (approximately \$2.88 million in uncommitted reserves).

b Total amount of revenue in the fund that would not be transferred

In accordance with statute,<sup>4</sup> all fee revenue in the CDOS Cash Fund is used to provide for the Department's expenses. Virtually all of the Department's daily operations are paid from the CDOS Cash Fund. CDOS Cash Fund revenue was \$29.49 million in the most recently completed fiscal year (FY 2023-24). § 24-21-104(3)(b) C.R.S. also provides that "All money credited to the department of state cash fund shall be used as provided in this section and shall not be deposited in or transferred to the general fund of this state or any other fund."

c Detailed explanation of why the fund should not be sunset

It is unclear what would be accomplished by sunseting the CDOS Cash Fund or why this would be in the public interest. Under current law<sup>5</sup>, the Department is responsible for generating revenue through filing fees to pay for its expenses. There is a direct and undiluted relationship between the Department's fees to the Department's annual expenditures. Should the General Assembly sunset the CDOS Cash Fund, it would sever this direct relationship, and the Department's funding would become more muddled. Specifically, the General Assembly would need to identify a new funding source to provide for the Department's costs, likely one in which the fee revenue collected by the Department was one source of many or potentially a fund source that is totally independent from and unrelated to the Department's fee revenues.

d Statutory reference of the fund creation, specific uses, and legislative history of changes to the fund

The CDOS Cash Fund is created in § 24-21-104(3)(b) C.R.S. and almost all of the Department's annual appropriations are from this fund. SB 16-089 established an alternative maximum reserve, starting in FY 2015-16, for this cash fund by adding subsection 4 to § 24-21-104 C.R.S. The alternative maximum reserve is sixteen and five-tenths percent of the total annual cash fund expenditures plus "an amount equal to the amount of unexpended money from an appropriation to the department of state from the fund for the fiscal year to reimburse county clerk and recorders in accordance with section 24-21-104.5 for election

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<sup>4</sup> § 24-21-104(3)(b) C.R.S.

<sup>5</sup> Ibid.

costs.” This alternative maximum reserve is generally only materially applicable when there is not a statewide ballot question on an odd-calendar year ballot.

- e Every program funded by the fund

The CDOS Cash Fund covers almost all expenses for all programs and all divisions of the Department of State.

- f Explanation of how fees to the fund are set and a history of fee changes

The Department’s fee setting process is based on statute, specifically § 24-21-104(3)(b) C.R.S. which requires that:

“The department of state shall adjust its fees so that the revenue generated from the fees approximates its direct and indirect costs, including the cost of maintenance and improvements necessary for the distribution of electronic records; except the department may reduce its fees to generate revenue in an amount less than costs if necessary pursuant to section 24-75-402(3).:

Fee levels are reviewed at least annually (more frequently if necessary). As part of the annual budget request process, the Department projects its annual revenues based on current fee levels and filing trends and projects its annual expenses based upon cost expectations for the coming year and the fiscal impact of new legislation. If necessary, fee levels are then adjusted to ensure that there is adequate cash flow to cover the department’s expenses – while revenue is relatively evenly distributed throughout the fiscal year, the Department’s expenses are not – while maintaining compliance with the alternative maximum cash fund reserve.

On July 1, 2024, the Periodic Report filing fee was increased from \$10.00 to \$25.00.<sup>6</sup> Prior to this, filing fee rates had not been changed at all for more than ten years, and the rate of this fee in particular had not changed for more than fifteen years. This fee increase was necessitated by the increase in the statutory election reimbursement rate that the Department expends to the county clerks offices, which was included in SB23-276.

- g The number of people provided service by the programs funded through the cash fund

The Department of State’s services cover nearly every Coloradan and many out of state entities, so over 5.8 million people benefit from its programs and services.

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<sup>6</sup> Colorado Secretary of State. “Periodic Report Filing Fee to Increase July 1.” <https://www.coloradosos.gov/pubs/newsRoom/pressReleases/2024/PR20240617Fees.html>. Accessed December 30, 2024.

- h Any additional information necessary to ensure the Joint Budget Committee can make an informed decision.

The CDOS Cash Fund and the use of business filing fees to fund the Department's overall costs predate TABOR. If the General Assembly were to sunset the CDOS Cash Fund and replace it with another funding mechanism, there would be no going back.

Colorado Department of State, FY 2025-26 Budget Request: Data for JBC Written Responses Only Question # 3

Department	Division	Subdivision	Sub-subdivision	Line Item	Job Classification	Allocated FTE	Active FTE	Vacancies	Vacancy Rate
Colorado Department of State	Administration	N/A	N/A	Personal Services	108200 - DEPUTY SEC OF STATE	1.00	1.00	0.00	0.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	123600 - SECRETARY OF STATE	1.00	1.00	0.00	0.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	160DEA - DEPT EXECUTIVE ASSISTANT	1.00	1.00	0.00	0.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	160PIO - PUBLIC INFO OFFICER	1.00	1.00	0.00	0.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	160SES - SENIOR EXECUTIVE SERVICE	3.00	3.00	0.00	0.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	G3A3XX - ADMIN ASSISTANT II	2.00	1.00	1.00	50.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	G3A4XX - ADMIN ASSISTANT III	1.00	-	1.00	100.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H1L3XX - PURCHASING AGENT III	2.00	2.00	0.00	0.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H1Q3XX - LIAISON III	1.00	1.00	0.00	0.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H1R2XX - POLICY ADVISOR II	2.00	2.00	0.00	0.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H1R5XX - POLICY ADVISOR V	1.00	1.00	0.00	0.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H4G1XX - HUMAN RESOURCES SPEC I	1.00	1.00	0.00	0.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H4G2XX - HUMAN RESOURCES SPEC II	1.00	1.00	0.00	0.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H4G3XX - HUMAN RESOURCES SPEC III	1.00	1.00	0.00	0.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H4G4XX - HUMAN RESOURCES SPEC IV	3.00	3.00	0.00	0.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H4I3XX - TRAINING SPECIALIST III	1.00	1.00	0.00	0.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H4K2XX - MKTG & COMM SPEC II	1.00	1.00	0.00	0.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H4K3XX - MKTG & COMM SPEC III	1.00	1.00	0.00	0.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H6G8XX - MANAGEMENT	3.00	2.00	1.00	33.3%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H8A1XX - ACCOUNTANT I	1.00	1.00	0.00	0.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H8A4XX - ACCOUNTANT IV	1.00	1.00	0.00	0.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H8B3XX - ACCOUNTING TECHNICIAN III	3.00	3.00	0.00	0.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H8C3XX - CONTROLLER III	1.00	1.00	0.00	0.0%
<b>Colorado Department of State</b>	<b>Administration</b>	<b>N/A</b>	<b>N/A</b>	<b>Personal Services</b>	<b>Subtotal</b>	<b>34.00</b>	<b>31.00</b>	<b>3.00</b>	<b>8.8%</b>
Colorado Department of State	Information Technology	N/A	N/A	Personal Services	H4R2XX - PROGRAM ASSISTANT II	1.00	1.00	0.00	0.0%
Colorado Department of State	Information Technology	N/A	N/A	Personal Services	T1B1XX - CYBER SECURITY I	1.00	1.00	0.00	0.0%
Colorado Department of State	Information Technology	N/A	N/A	Personal Services	T1B3XX - CYBER SECURITY III	2.00	2.00	0.00	0.0%
Colorado Department of State	Information Technology	N/A	N/A	Personal Services	T1B5XX - CYBER SECURITY V	1.00	-	1.00	100.0%
Colorado Department of State	Information Technology	N/A	N/A	Personal Services	T1C3XX - DATABASE SERVICES III	2.00	2.00	0.00	0.0%
Colorado Department of State	Information Technology	N/A	N/A	Personal Services	T1C4XX - DATABASE SERVICES IV	1.00	1.00	0.00	0.0%
Colorado Department of State	Information Technology	N/A	N/A	Personal Services	T1E2XX - INFO TECHNOLOGY II	5.00	5.00	0.00	0.0%
Colorado Department of State	Information Technology	N/A	N/A	Personal Services	T1E6XX - INFO TECHNOLOGY VI	2.00	2.00	0.00	0.0%
Colorado Department of State	Information Technology	N/A	N/A	Personal Services	T1G3XX - IT DEVELOPER III	10.00	7.00	3.00	30.0%
Colorado Department of State	Information Technology	N/A	N/A	Personal Services	T1G4XX - IT DEVELOPER IV	1.00	1.00	0.00	0.0%
Colorado Department of State	Information Technology	N/A	N/A	Personal Services	T1G5XX - IT DEVELOPER V	3.00	2.00	1.00	33.3%
Colorado Department of State	Information Technology	N/A	N/A	Personal Services	T1H3XX - IT PROJECT MANAGEMENT III	1.00	1.00	0.00	0.0%
Colorado Department of State	Information Technology	N/A	N/A	Personal Services	T1I2XX - IT SUPPORT SERVICES II	4.00	3.00	1.00	25.0%
Colorado Department of State	Information Technology	N/A	N/A	Personal Services	T1I6XX - IT SUPPORT SERVICES VI	1.00	1.00	0.00	0.0%
Colorado Department of State	Information Technology	N/A	N/A	Personal Services	T1J3XX - IT INFRASTRUCTURE III	6.00	4.00	2.00	33.3%
Colorado Department of State	Information Technology	N/A	N/A	Personal Services	T1J5XX - IT INFRASTRUCTURE V	2.00	2.00	0.00	0.0%
Colorado Department of State	Information Technology	N/A	N/A	Personal Services	T1K3XX - WEBMASTER III	2.00	2.00	0.00	0.0%
<b>Colorado Department of State</b>	<b>Information Technology</b>	<b>N/A</b>	<b>N/A</b>	<b>Personal Services</b>	<b>Subtotal</b>	<b>45.00</b>	<b>37.00</b>	<b>8.00</b>	<b>17.8%</b>
Colorado Department of State	Elections	N/A	N/A	Personal Services	G3A3XX - ADMIN ASSISTANT II	2.00	2.00	0.00	0.0%
Colorado Department of State	Elections	N/A	N/A	Personal Services	G3A4XX - ADMIN ASSISTANT III	1.00	1.00	0.00	0.0%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1A1XX - PROGRAM COORDINATOR	1.00	1.00	0.00	0.0%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1A3XX - PROGRAM MANAGEMENT II	1.00	1.00	0.00	0.0%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1C2XX - ANALYST II	2.00	1.00	1.00	50.0%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1C3XX - ANALYST III	1.00	1.00	0.00	0.0%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1C4XX - ANALYST IV	2.00	2.00	0.00	0.0%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1D2XX - DATA MANAGEMENT II	1.00	1.00	0.00	0.0%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1D3XX - DATA MANAGEMENT III	1.00	1.00	0.00	0.0%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1R3XX - POLICY ADVISOR III	3.00	3.00	0.00	0.0%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1R5XX - POLICY ADVISOR V	3.00	3.00	0.00	0.0%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1U1XX - ELECTIONS SPECIALIST I	1.00	1.00	0.00	0.0%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1U2XX - ELECTIONS SPECIALIST II	6.00	6.00	0.00	0.0%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1U3XX - ELECTIONS SPECIALIST III	5.00	5.00	0.00	0.0%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1U4XX - ELECTIONS SPECIALIST IV	1.00	1.00	0.00	0.0%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1U5XX - ELECTIONS SPECIALIST V	4.00	4.00	0.00	0.0%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H4I3XX - TRAINING SPECIALIST III	1.00	1.00	0.00	0.0%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H4M11X - TECHNICIAN I	1.00	1.00	0.00	0.0%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H4R2XX - PROGRAM ASSISTANT II	2.00	2.00	0.00	0.0%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H6G8XX - MANAGEMENT	2.00	2.00	0.00	0.0%
<b>Colorado Department of State</b>	<b>Elections</b>	<b>N/A</b>	<b>N/A</b>	<b>Personal Services</b>	<b>Subtotal</b>	<b>41.00</b>	<b>40.00</b>	<b>1.00</b>	<b>2.4%</b>
Colorado Department of State	Elections	Elections Security	N/A	Help America Vote Act (HAVA) Grant-funded	H1U3XX - ELECTIONS SPECIALIST III	3.00	3.00	0.00	0.0%
Colorado Department of State	Elections	Elections Security	N/A	Help America Vote Act (HAVA) Grant-funded	H1U5XX - ELECTIONS SPECIALIST V	1.00	1.00	0.00	0.0%
<b>Colorado Department of State</b>	<b>Elections</b>	<b>Elections Security</b>	<b>N/A</b>	<b>Help America Vote Act (HAVA) Grant-funded</b>	<b>Subtotal</b>	<b>4.00</b>	<b>4.00</b>	<b>0.00</b>	<b>0.0%</b>
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	160SES - SENIOR EXECUTIVE SERVICE	1.00	1.00	0.00	0.0%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	G3A2XX - ADMIN ASSISTANT I	1.00	-	1.00	100.0%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	G3A3XX - ADMIN ASSISTANT II	1.00	1.00	0.00	0.0%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	H1A3XX - PROGRAM MANAGEMENT II	1.00	1.00	0.00	0.0%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	H1B1XX - ADMINISTRATOR I	11.00	8.00	3.00	27.3%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	H1B2XX - ADMINISTRATOR II	6.00	6.00	0.00	0.0%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	H1B4XX - ADMINISTRATOR IV	6.00	6.00	0.00	0.0%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	H1C2XX - ANALYST II	3.00	3.00	0.00	0.0%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	H1R3XX - POLICY ADVISOR III	2.00	2.00	0.00	0.0%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	H4M11X - TECHNICIAN I	5.00	5.00	0.00	0.0%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	H4R1XX - PROGRAM ASSISTANT I	1.00	1.00	0.00	0.0%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	H6K2TX - COMPL INVESTIGATOR I	6.00	4.00	2.00	33.3%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	H6K3XX - COMPL INVESTIGATOR II	1.00	1.00	0.00	0.0%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	H8D3XX - AUDITOR II	1.00	-	1.00	100.0%
<b>Colorado Department of State</b>	<b>Business &amp; Licensing</b>	<b>N/A</b>	<b>N/A</b>	<b>Personal Services</b>	<b>Subtotal</b>	<b>46.00</b>	<b>39.00</b>	<b>6.00</b>	<b>13.0%</b>

Colorado Department of State, FY 2025-26 Budget Request: Data for JBC Written Responses Only Question # 4

Department	Division	Subdivision	Sub-subdivision	Line Item	Job Classification	FY 2022-23 Allocated FTE	FY 2022-23 Active FTE	FY 2022-23 Vacancies	FY 2022-23 Vacancy Rate	FY 2023-24 Allocated FTE	FY 2023-24 Active FTE	FY 2023-24 Vacancies	FY 2023-24 Vacancy Rate
Colorado Department of State	Administration	N/A	N/A	Personal Services	108200 - DEPUTY SEC OF STATE	1.00	1.00	0.00	0.0%	1.00	1.00	0.00	0.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	123600 - SECRETARY OF STATE	1.00	1.00	0.00	0.0%	1.00	1.00	0.00	0.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	160DEA - DEPT EXECUTIVE ASSISTANT	1.00	1.00	0.00	0.0%	1.00	0.87	0.13	12.7%
Colorado Department of State	Administration	N/A	N/A	Personal Services	160DLL - DEPT LEGISLATIVE LIAISON	1.00	0.87	0.13	12.6%	1.00	1.00	0.00	0.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	160PIO - PUBLIC INFO OFFICER	1.00	1.00	0.00	0.4%	1.00	0.81	0.19	19.2%
Colorado Department of State	Administration	N/A	N/A	Personal Services	160SES - SENIOR EXECUTIVE SERVICE	3.00	2.09	0.91	30.4%	3.00	2.10	0.90	30.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	G3A3XX - ADMIN ASSISTANT II	2.00	1.34	0.66	32.8%	2.00	1.07	0.93	46.4%
Colorado Department of State	Administration	N/A	N/A	Personal Services	G3A4XX - ADMIN ASSISTANT III	0.00	0.00	0.00	N/A	1.00	0.96	0.04	3.8%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H1L3XX - PURCHASING AGENT III	1.50	1.16	0.34	22.8%	1.50	1.43	0.07	4.4%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H1Q3XX - LIAISON III	0.00	0.00	0.00	N/A	1.00	0.91	0.09	9.2%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H1Q4XX - LIAISON IV	1.00	0.59	0.41	41.4%	0.00	0.00	0.00	N/A
Colorado Department of State	Administration	N/A	N/A	Personal Services	H1R2XX - POLICY ADVISOR III	1.00	0.59	0.41	40.6%	2.00	2.00	0.00	0.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H1R3XX - POLICY ADVISOR III	1.00	0.03	0.97	96.6%	0.00	0.00	0.00	N/A
Colorado Department of State	Administration	N/A	N/A	Personal Services	H1R4XX - POLICY ADVISOR IV	0.96	0.96	0.00	0.0%	0.00	0.00	0.00	N/A
Colorado Department of State	Administration	N/A	N/A	Personal Services	H1R5XX - POLICY ADVISOR V	0.04	0.04	0.00	0.0%	1.00	0.75	0.25	25.4%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H4G1XX - HUMAN RESOURCES SPEC I	1.00	0.65	0.35	35.2%	1.00	0.33	0.67	66.9%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H4G2XX - HUMAN RESOURCES SPEC II	1.00	1.00	0.00	0.0%	1.00	0.98	0.02	2.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H4G3XX - HUMAN RESOURCES SPEC III	1.92	1.92	0.00	0.0%	1.17	1.17	0.00	0.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H4G4XX - HUMAN RESOURCES SPEC IV	1.08	1.08	0.00	0.0%	2.83	2.58	0.25	8.8%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H4I2XX - TRAINING SPECIALIST II	0.33	0.33	0.00	0.0%	0.00	0.00	0.00	N/A
Colorado Department of State	Administration	N/A	N/A	Personal Services	H4I3XX - TRAINING SPECIALIST III	0.67	0.67	0.00	0.0%	1.00	1.00	0.00	0.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H4K3XX - MKTG & COMM SPEC III	1.00	0.99	0.01	0.8%	1.00	0.77	0.23	23.1%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H4R1XX - PROGRAM ASSISTANT I	1.00	0.96	0.04	4.3%	0.00	0.00	0.00	N/A
Colorado Department of State	Administration	N/A	N/A	Personal Services	H6G8XX - MANAGEMENT	2.00	2.00	0.00	0.2%	3.00	2.77	0.23	7.7%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H8A1XX - ACCOUNTANT I	0.08	0.08	0.00	0.0%	1.00	1.00	0.00	0.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H8A4XX - ACCOUNTANT IV	1.00	1.00	0.00	0.0%	1.00	1.00	0.00	0.0%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H8B3XX - ACCOUNTING TECHNICIAN III	1.92	1.92	0.00	0.0%	2.00	1.91	0.09	4.3%
Colorado Department of State	Administration	N/A	N/A	Personal Services	H8C2XX - CONTROLLER II	1.00	1.00	0.00	0.0%	1.00	1.00	0.00	0.0%
<b>Colorado Department of State</b>	<b>Administration</b>	<b>N/A</b>	<b>N/A</b>	<b>Personal Services</b>	<b>Subtotal</b>	<b>29.50</b>	<b>25.26</b>	<b>4.24</b>	<b>14.4%</b>	<b>32.50</b>	<b>28.42</b>	<b>4.08</b>	<b>12.6%</b>
Colorado Department of State	Information Technology	N/A	N/A	Personal Services	160SES - SENIOR EXECUTIVE SERVICE	1.00	1.00	0.00	0.0%	1.00	1.00	0.00	0.0%
Colorado Department of State	Information Technology	N/A	N/A	Personal Services	H4R1XX - PROGRAM ASSISTANT I	1.00	1.00	0.00	0.0%	0.33	0.33	0.00	0.0%
Colorado Department of State	Information Technology	N/A	N/A	Personal Services	H4R2XX - PROGRAM ASSISTANT II	0.00	0.00	0.00	N/A	0.67	0.67	0.00	0.0%
Colorado Department of State	Information Technology	N/A	N/A	Personal Services	T1A1XX - IT TECHNICIAN	4.00	3.41	0.59	14.7%	4.00	4.00	0.00	0.1%
Colorado Department of State	Information Technology	N/A	N/A	Personal Services	T1A2XX - IT PROFESSIONAL	24.00	23.49	0.51	2.1%	26.00	25.74	0.26	1.0%
Colorado Department of State	Information Technology	N/A	N/A	Personal Services	T1A3XX - IT SUPERVISOR	8.00	7.07	0.93	11.6%	9.00	7.43	1.57	17.4%
Colorado Department of State	Information Technology	N/A	N/A	Personal Services	T1A4XX - IT MANAGER	2.00	1.75	0.25	12.5%	2.00	1.07	0.93	46.3%
<b>Colorado Department of State</b>	<b>Information Technology</b>	<b>N/A</b>	<b>N/A</b>	<b>Personal Services</b>	<b>Subtotal</b>	<b>40.00</b>	<b>37.72</b>	<b>2.28</b>	<b>5.7%</b>	<b>43.00</b>	<b>40.24</b>	<b>0.00</b>	<b>0.0%</b>
Colorado Department of State	Elections	N/A	N/A	Personal Services	G3A3XX - ADMIN ASSISTANT II	2.00	1.71	0.29	14.5%	2.00	1.99	0.01	0.4%
Colorado Department of State	Elections	N/A	N/A	Personal Services	G3A4XX - ADMIN ASSISTANT III	1.00	1.00	0.00	0.0%	1.00	1.00	0.00	0.0%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1A1XX - PROGRAM COORDINATOR	1.00	0.97	0.03	3.1%	1.00	1.00	0.00	0.4%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1A3XX - PROGRAM MANAGEMENT II	1.00	1.00	0.00	0.4%	1.00	1.00	0.00	0.0%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1C1XX - ANALYST I	0.14	0.14	0.00	0.0%	0.00	0.00	0.00	N/A
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1C2XX - ANALYST II	0.86	0.33	0.53	62.0%	1.00	0.25	0.75	74.5%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1C3XX - ANALYST III	2.00	1.40	0.60	30.0%	2.00	1.17	0.83	41.4%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1C4XX - ANALYST IV	1.00	1.00	0.00	0.0%	1.00	1.60	-0.60	-59.6%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1D2XX - DATA MANAGEMENT II	1.00	1.00	0.00	0.0%	1.00	0.71	0.29	29.3%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1D3XX - DATA MANAGEMENT III	1.00	1.00	0.00	0.0%	1.00	1.00	0.00	0.0%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1R3XX - POLICY ADVISOR III	2.00	1.34	0.66	32.8%	3.00	2.73	0.27	9.0%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1R5XX - POLICY ADVISOR V	2.00	1.80	0.20	10.0%	3.00	2.25	0.75	25.0%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1U1XX - ELECTIONS SPECIALIST I	3.23	3.23	0.00	0.0%	1.00	1.00	0.00	0.0%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1U2XX - ELECTIONS SPECIALIST II	6.00	5.59	0.41	6.8%	6.00	5.07	0.93	15.5%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1U3XX - ELECTIONS SPECIALIST III	5.00	4.48	0.52	10.4%	6.00	5.28	0.72	12.0%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1U4XX - ELECTIONS SPECIALIST IV	3.00	2.67	0.33	11.1%	3.00	2.50	0.50	16.5%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H1U5XX - ELECTIONS SPECIALIST V	4.00	4.00	0.00	0.0%	5.00	4.67	0.33	6.7%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H4I3XX - TRAINING SPECIALIST III	0.17	0.17	0.00	0.0%	1.00	0.96	0.04	4.2%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H4M1XX - TECHNICIAN I	2.00	1.33	0.67	33.7%	1.00	0.88	0.12	12.2%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H4R2XX - PROGRAM ASSISTANT II	1.00	0.95	0.05	4.7%	1.00	0.94	0.06	6.0%
Colorado Department of State	Elections	N/A	N/A	Personal Services	H6G8XX - MANAGEMENT	2.00	2.00	0.00	0.0%	2.00	2.00	0.00	0.0%
<b>Colorado Department of State</b>	<b>Elections</b>	<b>N/A</b>	<b>N/A</b>	<b>Personal Services</b>	<b>Subtotal</b>	<b>41.40</b>	<b>37.11</b>	<b>4.29</b>	<b>10.4%</b>	<b>43.00</b>	<b>38.00</b>	<b>5.00</b>	<b>11.6%</b>
Colorado Department of State	Elections	Elections Security	N/A	Help America Vote Act (HAVA) Grant-funded	H1C3XX - ANALYST III	0.00	0.00	0.00	N/A	0.00	0.04	-0.04	N/A
Colorado Department of State	Elections	Elections Security	N/A	Help America Vote Act (HAVA) Grant-funded	H1U3XX - ELECTIONS SPECIALIST III	1.00	0.23	0.77	77.4%	3.00	1.42	1.58	52.8%
Colorado Department of State	Elections	Elections Security	N/A	Help America Vote Act (HAVA) Grant-funded	H1U4XX - ELECTIONS SPECIALIST IV	0.79	0.59	0.20	25.1%	0.00	0.00	0.00	N/A
Colorado Department of State	Elections	Elections Security	N/A	Help America Vote Act (HAVA) Grant-funded	H1U5XX - ELECTIONS SPECIALIST V	0.15	0.15	0.00	0.0%	1.00	1.00	0.00	0.0%
Colorado Department of State	Elections	Elections Security	N/A	Help America Vote Act (HAVA) Grant-funded	H6G8XX - MANAGEMENT	0.06	0.06	0.00	0.0%	0.00	0.00	0.00	N/A
<b>Colorado Department of State</b>	<b>Elections</b>	<b>Elections Security</b>	<b>N/A</b>	<b>Help America Vote Act (HAVA) Grant-funded</b>	<b>Subtotal</b>	<b>2.00</b>	<b>1.03</b>	<b>0.97</b>	<b>48.6%</b>	<b>4.00</b>	<b>2.45</b>	<b>1.55</b>	<b>38.7%</b>
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	G3A3XX - ADMIN ASSISTANT II	1.00	1.00	0.00	0.0%	1.00	1.00	0.00	0.0%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	H1A3XX - PROGRAM MANAGEMENT II	2.00	2.00	0.00	0.0%	2.00	1.84	0.16	7.9%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	H1B1XX - ADMINISTRATOR I	7.00	6.04	0.96	13.6%	7.00	6.76	0.24	3.4%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	H1B2XX - ADMINISTRATOR II	7.00	6.72	0.28	3.9%	7.00	6.74	0.26	3.8%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	H1B3XX - ADMINISTRATOR III	0.42	0.42	0.00	0.0%	0.00	0.00	0.00	N/A
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	H1B4XX - ADMINISTRATOR IV	3.58	3.58	0.00	0.0%	3.88	3.05	0.83	21.5%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	H1B5XX - ADMINISTRATOR V	0.00	0.00	0.00	N/A	0.12	0.12	0.00	0.0%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	H1C1XX - ANALYST I	1.00	0.63	0.37	36.8%	2.00	1.46	0.54	26.9%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	H1C2XX - ANALYST II	1.33	1.22	0.11	8.3%	2.00	1.58	0.42	21.2%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	H1C3XX - ANALYST III	0.67	0.67	0.00	0.0%	1.00	1.00	0.00	0.0%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	H1C4XX - ANALYST IV	1.00	1.00	0.00	0.0%	1.00	1.00	0.00	0.0%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	H1R3XX - POLICY ADVISOR III	2.00	2.00	0.00	0.0%	2.00	1.81	0.19	9.6%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	H4M1XX - TECHNICIAN I	4.00	3.84	0.16	3.9%	5.00	4.75	0.25	4.9%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	H4R1XX - PROGRAM ASSISTANT I	1.00	1.00	0.00	0.0%	1.00	1.00	0.00	0.0%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	H6G8XX - MANAGEMENT	1.00	1.00	0.00	0.0%	1.00	0.02	0.98	98.1%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	H6K2XX - COMPL INVESTIGATOR I	1.00	1.00	0.00	0.0%	2.00	1.17	0.83	41.7%
Colorado Department of State	Business & Licensing	N/A	N/A	Personal Services	H6K3XX - COMPL INVESTIGATOR II	1.00	1.00	0.00	0.0%	1.00	1.00	0.00	0.0%
<b>Colorado Department of State</b>	<b>Business &amp; Licensing</b>	<b>N/A</b>	<b>N/A</b>	<b>Personal Services</b>	<b>Subtotal</b>	<b>35.00</b>	<b>33.13</b>	<b>1.87</b>	<b>5.3%</b>	<b>39.00</b>	<b>34.29</b>	<b>4.71</b>	<b>12.1%</b>
Colorado Department of State	Business & Licensing	Business Intelligence Center (BIC)	N/A	Personal Services	H1A1XX - PROGRAM COORDINATOR	1.00	0.90	0.10	9.6%	0.00	0.00	0.00	N/A
<b>Colorado Department of State</b>	<b>Business &amp; Licensing</b>	<b>Business Intelligence Center (BIC)</b>	<b>N/A</b>	<b>Personal Services</b>	<b>Subtotal</b>	<b>1.00</b>	<b>0.90</b>	<b>0.10</b>	<b>9.6%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>N/A</b>



# Colorado Department of State, FY 2025-26 Budget Request: Data for JBC Written Response

Colorado Department of State (CDOS) FY 2022-23 and FY 2023-24 Data for Requested Object Codes

<b>Fund, Object Code # and Description</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>
<i>Fund 1000 - General Fund</i>		
1960 - Personal Services - Information Technology	\$ -	\$ 16,200.00
<b>Fund 1000 - General Fund Subtotal</b>	<b>\$ -</b>	<b>\$ 16,200.00</b>
<i>Fund 2000 - CDOS Cash Fund</i>		
1110 - Statutory Personnel & Payroll System Regular Full-Time Wages	\$ 10,284,166.11	\$ 11,362,036.80
1111 - Statutory Personnel & Payroll System Regular Part-Time Wages	\$ 34,990.90	\$ 35,647.04
1120 - Statutory Personnel & Payroll System Temp. Full-Time Wages	\$ 2,740.00	\$ -
1140 - Statutory Personnel & Payroll System Annual Leave Payments	\$ 41,083.39	\$ 135,811.95
1141 - Statutory Personnel & Payroll System Sick Leave Payments	\$ 4,076.73	\$ 21,970.48
1142 - Statutory Personnel & Payroll System Sick Leave Conversion	\$ 343.78	\$ -
1210 - Contractual Employee Regular Full-Time Wages	\$ 1,064,685.23	\$ 1,064,251.30
1240 - Contractual Employee Annual Leave Payments	\$ 40,300.54	\$ 19,564.34
1241 - Contractual Employee Sick Leave Payments	\$ 7,942.14	\$ -
1340 - Employee Cash Incentive Awards	\$ 250,299.97	\$ 333,250.01
1510 - Statutory Personnel & Payroll System Dental Insurance	\$ 71,413.15	\$ 76,915.93
1511 - Statutory Personnel & Payroll System Health Insurance	\$ 1,517,273.16	\$ 1,725,012.36
1512 - Statutory Personnel & Payroll System Life Insurance	\$ 14,392.18	\$ 15,139.96
1513 - Statutory Personnel & Payroll System Disability	\$ 16,977.75	\$ 18,537.23
1514 - Statutory Personnel & Payroll System Vision Insurance	\$ 6,467.28	\$ 8,134.03
1520 - Statutory Personnel & Payroll System FICA-Medicare Contrib.	\$ 165,397.13	\$ 184,498.82
1522 - Statutory Personnel & Payroll System PERA	\$ 1,298,830.11	\$ 1,437,941.56
1524 - Statutory Personnel & Payroll System PERA - AED	\$ 562,986.46	\$ 620,325.28
1525 - Statutory Personnel & Payroll System Pera - Supplemental AED	\$ 562,986.46	\$ 620,325.28
1526 - Departmental Allocation of Direct Distribution to PERA	\$ 282,593.00	\$ 42,358.00
1530 - Statutory Personnel & Payroll System Other Employee Benefits	\$ -	\$ 10,955.00
1910 - Personal Services - Temporary	\$ 708,676.15	\$ 741,956.00
1920 - Personal Services - Professional	\$ 863,752.37	\$ 494,509.63
1950 - Personal Services - Other State Departments	\$ 6,180.81	\$ 18,724.50
1960 - Personal Services - Information Technology	\$ 810,484.95	\$ 1,017,693.93
<b>Fund 2000 - CDOS Cash Fund Subtotal</b>	<b>\$ 18,619,039.75</b>	<b>\$ 20,005,559.43</b>
<i>Fund 2034 - Electronic Recording Technology Fund</i>		
1622 - Contractual Employee PERA	\$ -	\$ 1,393.20
1624 - Contractual Employee PERA-AED	\$ -	\$ 600.00
1625 - Contractual Employee Pera - Supplemental AED	\$ -	\$ 600.00
1920 - Personal Services - Professional	\$ 94,904.47	\$ 95,027.50
1960 - Personal Services - Information Technology	\$ -	\$ 12,000.00
<b>Fund 2034 - Electronic Recording Technology Fund Subtotal</b>	<b>\$ 94,904.47</b>	<b>\$ 109,620.70</b>
<i>Fund 20P0 - Federal Elections Assistance Fund</i>		
1110 - Statutory Personnel & Payroll System Regular Full-Time Wages	\$ 869.00	\$ 191,071.60
1111 - Statutory Personnel & Payroll System Regular Part-Time Wages	\$ 638.00	\$ -
1140 - Statutory Personnel & Payroll System Annual Leave Payments	\$ -	\$ 1,411.85
1340 - Employee Cash Incentive Awards	\$ -	\$ 5,375.00
1510 - Statutory Personnel & Payroll System Dental Insurance	\$ -	\$ 1,522.00
1511 - Statutory Personnel & Payroll System Health Insurance	\$ -	\$ 33,992.50
1512 - Statutory Personnel & Payroll System Life Insurance	\$ -	\$ 229.88
1513 - Statutory Personnel & Payroll System Disability	\$ -	\$ 279.36
1514 - Statutory Personnel & Payroll System Vision Insurance	\$ -	\$ 158.20
1520 - Statutory Personnel & Payroll System FICA-Medicare Contrib.	\$ 21.85	\$ 2,771.54
1522 - Statutory Personnel & Payroll System PERA	\$ 173.30	\$ 22,001.72
1524 - Statutory Personnel & Payroll System PERA - AED	\$ 75.35	\$ 9,487.19
1525 - Statutory Personnel & Payroll System Pera - Supplemental AED	\$ 75.35	\$ 9,487.19
1920 - Personal Services - Professional	\$ 1,080.00	\$ 189,282.26
1960 - Personal Services - Information Technology	\$ 36,180.00	\$ -

## Colorado Department of State, FY 2025-26 Budget Request: Data for JBC Written F

Colorado Department of State (CDOS) FY 2024-25 Data for July - November 2024 for Requested Obj  
 There is no data during this period for Object Codes 1130, 1131, 1141, 1340, 1350, 1370, and 1531.

Fund, Object Code # and Description	FY 2024-25 APD 1-5
<i>Fund 2000 - CDOS Cash Fund</i>	
1140 - Statutory Personnel & Payroll System Annual Leave Payments	\$ 31,603.35
1510 - Statutory Personnel & Payroll System Dental Insurance	\$ 33,428.57
1511 - Statutory Personnel & Payroll System Health Insurance	\$ 792,376.62
1512 - Statutory Personnel & Payroll System Life Insurance	\$ 6,278.16
1524 - Statutory Personnel & Payroll System PERA - AED	\$ 271,272.88
1525 - Statutory Personnel & Payroll System Pera - Supplemental AED	\$ 271,272.88
<b>Fund 2000 - CDOS Cash Fund Subtotal</b>	<b>\$ 1,406,232.46</b>
<i>Fund 20P0 - Federal Elections Assistance Fund</i>	
1510 - Statutory Personnel & Payroll System Dental Insurance	\$ 562.53
1511 - Statutory Personnel & Payroll System Health Insurance	\$ 12,281.94
1512 - Statutory Personnel & Payroll System Life Insurance	\$ 93.24
1524 - Statutory Personnel & Payroll System PERA - AED	\$ 4,836.43
1525 - Statutory Personnel & Payroll System Pera - Supplemental AED	\$ 4,836.43
<b>Fund 20P0 - Federal Elections Assistance Fund Subtotal</b>	<b>\$ 22,610.57</b>
<b>Total for All Funds</b>	<b>\$ 1,428,843.03</b>