

# JOINT BUDGET COMMITTEE



## STAFF BUDGET BRIEFING FY 2020-21

### DEPARTMENT OF PERSONNEL (INCLUDING OPERATING COMMON POLICIES)

JBC WORKING DOCUMENT - SUBJECT TO CHANGE  
STAFF RECOMMENDATION DOES NOT REPRESENT COMMITTEE DECISION

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# DEPARTMENT OF PERSONNEL

## DEPARTMENT OVERVIEW

The Department generally provides centralized human resources and administrative support functions and centralized business services for state agencies.

The **EXECUTIVE DIRECTOR'S OFFICE** provides operational management direction, policy formulation, financial services, human resources, communications, and coordinates media and legislative relations. The Special Purpose subdivision within the Executive Director's Office includes the Office of the State Architect and the Colorado State Employee Assistance Program (C-SEAP).

The **DIVISION OF HUMAN RESOURCES** establishes statewide human resource programs and systems to meet constitutional and statutory requirements and provides support services to state agency human resource offices. The Division also provides training resources to employees and conducts the annual total compensation and employee engagement surveys.

**Risk Management** in the Division of Human Resources administers the state's coverage for workers' compensation, property, and liability insurance. The programs are funded through operating common policies allocated to each agency.

The **STATE PERSONNEL BOARD**, located in the Department but constitutionally independent, oversees the State Personnel System pursuant to Article XII, Sections 13, 14, and 15 of the Colorado Constitution.

The Board adjudicates employment disputes within the state classified system and is responsible for promulgating rules to ensure that state employment is based on merit. The Board conducts administrative hearings, promulgates rules under the authority of the State Administrative Procedures Act, and facilitates dispute resolution. The Board also provides guidance in "achieving and maintaining a sound, comprehensive, and uniform system of human resource management."

The purpose of the **DIVISION OF CENTRAL SERVICES** is to realize efficiencies for the state through consolidated common business services including Integrated Document Solutions and Colorado State Archives.

**Integrated Document Solutions** provides document- and data-related support services, including print and design, mail operations, digital imaging, data entry, and manual forms and document processing.

**Colorado State Archives** collects, preserves, and provides access to historic and legal records for the state as well as provides best practices and guidelines for the administration of government created records.

The **Office of the State Controller** in the **DIVISION OF ACCOUNTS AND CONTROL** oversees state fiscal rules and maintains the state's financial records through the Colorado Operations Resource

Engine (CORE), the state's accounting system. All agencies that use CORE pay to support its cost of operations through **CORE Operations** common policy.

The **OFFICE OF ADMINISTRATIVE COURTS** provides a centralized, independent administrative law adjudication system, including hearing cases for workers' compensation, public benefits, professional licensing, and Fair Campaign Practices Act complaints filed with the Secretary of State.

The **DIVISION OF CAPITAL ASSETS** provides planning and maintenance for capital assets owned or leased by the state.

**Facilities Maintenance -- Capitol Complex** provides building management for state-owned and certain leased facilities and includes assistance with electrical, elevator, plumbing, lighting, HVAC, grounds maintenance, and general maintenance/repair issues.

**Fleet Management** provides oversight for state fleet of vehicles including managing vehicle purchasing and reassignment; fuel, maintenance, repair, and collision management; end of life removal from system via auction and salvage; and operation of the State Motor Pool.

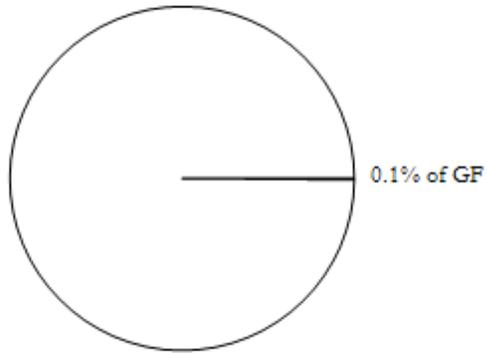
## DEPARTMENT BUDGET: RECENT APPROPRIATIONS

FUNDING SOURCE	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21 *
General Fund	\$12,499,410	\$14,074,381	\$15,633,396	\$15,761,431
Cash Funds	14,926,636	14,336,747	16,939,500	13,324,682
Reappropriated Funds	168,790,189	176,990,307	178,476,706	182,853,998
Federal Funds	0	0	0	0
<b>TOTAL FUNDS</b>	<b>\$196,216,235</b>	<b>\$205,401,435</b>	<b>\$211,049,602</b>	<b>\$211,940,111</b>
Full Time Equiv. Staff	422.1	425.6	426.7	404.3

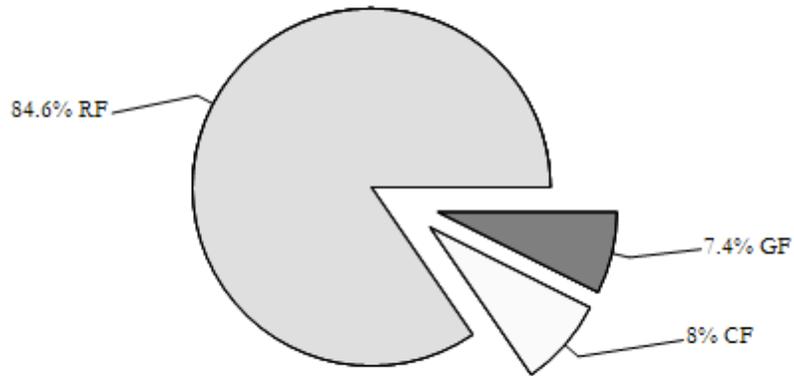
\*Requested appropriation.

# DEPARTMENT BUDGET: GRAPHIC OVERVIEW

**Department's Share of Statewide General Fund**

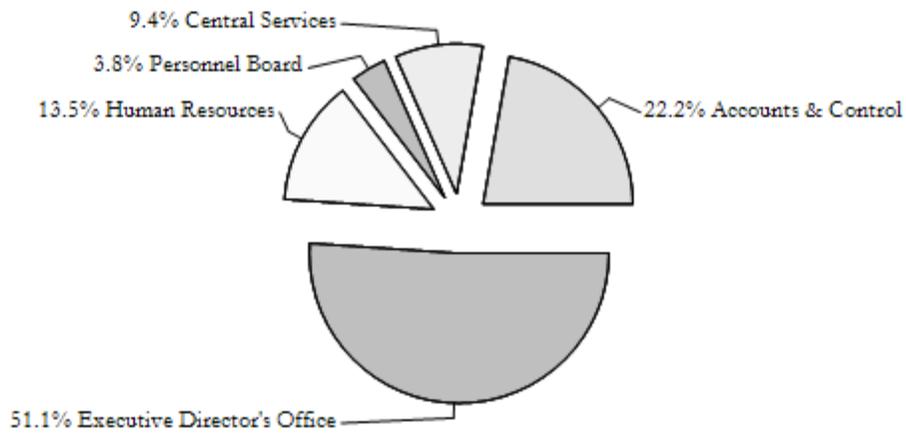


**Department Funding Sources**

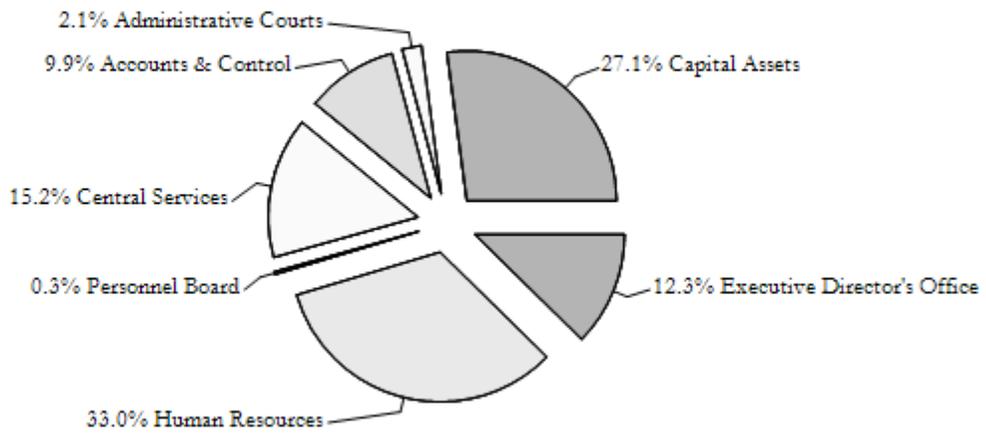


All charts are based on the FY 2019-20 appropriation.

### Distribution of General Fund by Division



### Distribution of Total Funds by Division



All charts are based on the FY 2019-20 appropriation.

## GENERAL FACTORS DRIVING THE BUDGET

The Department's appropriation for FY 2019-20 consists of 7.4 percent General Fund, 8.0 percent cash funds, and 84.6 percent reappropriated funds. The primary source of reappropriated funds is user fees transferred from other agencies for the provision of statewide services. Some of the major factors driving the Department's budget are discussed below.

### ADMINISTRATION OF COMMON POLICIES

The administration of Operating Common Policies assigned to the Department is a primary factor driving both the Department's budget but the effect of which can also drive the budget of state agencies who access the Department's services. The Department administers the three Risk Management programs, which include property insurance, liability insurance, and workers' compensation coverage, manages the state fleet of vehicles, maintains the state accounting system, i.e., Colorado Open Resource Engine (or "CORE"), and acts as the property manager for the state-owned Capitol Complex facilities and grounds.

### RISK MANAGEMENT

The state's Risk Management Program provides insurance coverage to departments and state agencies for workers' compensation and property and liability insurance. The state is self-insured for workers' compensation and liability and purchases property insurance from a commercial insurer. By industry standards, the State of Colorado is considered self-insured because it covers the liability for losses in each program area up to at least \$100,000, though many events are covered at considerably higher limits. The state also carries "excess" policies that protect it from extreme cases where a particular loss could jeopardize the overall solvency of the risk management funds.

Appropriations and allocations from state agencies for risk management coverage are calculated using actuarially-determined prospective claims losses. The larger higher education institutions administer their own risk management programs, and for those programs, funds are not included in the following table.

STATEWIDE RISK MANAGEMENT SERVICES - PREMIUMS AND ADMINISTRATIVE EXPENSES					
	FY 16-17 ACTUAL	FY 17-18 ACTUAL	FY 18-19 ACTUAL	FY 19-20 APPROP.	FY 20-21 REQUEST
Workers' Comp. Claims and Excess Policy	\$31,897,533	\$29,989,776	\$30,052,835	\$35,914,729	\$34,768,768
Property Policies and Deductibles and Payouts	14,295,196	17,071,763	9,737,095	12,508,011	15,357,740
Liability Claims and Excess Policy	7,344,496	4,700,588	4,747,431	5,318,391	4,971,821
<b>a. Subtotal Claims, Premiums, &amp; Deductibles</b>	<b>\$53,537,225</b>	<b>\$51,762,127</b>	<b>\$44,537,361</b>	<b>\$53,741,131</b>	<b>\$55,098,329</b>
Claims, Premiums, & Deductibles percent of total	86.0%	85.3%	83.6%	85.7%	86.6%
Workers' Comp. Legal Services	1,631,452	1,899,076	1,605,886	2,075,660	1,786,251
Liability Legal Services	3,800,789	3,920,646	4,038,258	3,250,773	3,455,035
<b>b. Subtotal Risk Mgmt. Legal Services</b>	<b>\$5,432,241</b>	<b>\$5,819,722</b>	<b>\$5,644,144</b>	<b>\$5,326,433</b>	<b>\$5,241,286</b>
Legal Services as percent of total	8.7%	9.6%	10.6%	8.5%	8.2%
<b>c. Risk Mgmt. Admin. Expense and TPA Fees</b>	<b>3,260,856</b>	<b>3,130,067</b>	<b>3,119,614</b>	<b>3,612,342</b>	<b>3,279,838</b>
Administrative Expense Percentage	5.2%	5.2%	5.9%	5.8%	5.2%
<b>Total Risk Management (a + b + c)</b>	<b>\$62,230,322</b>	<b>\$60,711,916</b>	<b>\$53,301,119</b>	<b>\$62,679,906</b>	<b>\$63,619,453</b>

### STATE FLEET PROGRAM

Section 24-30-1104 (2)(a), C.R.S., grants the Department authority to administer the state's fleet management program, which purchases vehicles, manages maintenance and repairs, manages the fleet,

auctions older vehicles, and manages the state motor pool. The Fleet Management program is housed in the Department's Division of Capital Assets.

Vehicle costs include variable and fixed expenses. Variable costs are billed at a rate per mile based on department and vehicle type and are typically paid from operating expenses line items. Variable costs include insurance, fuel, maintenance, and repairs. Fixed costs include the lease payments and the Department's vehicle management fee and are included in each department's *Vehicle Lease Payments* line item. The Department acquires lease-purchase financing for replacement vehicles and additional vehicles approved in budget requests. Leases vary between 72 and 120 months with the exception of State Patrol vehicles, which are leased for 48 months.

The Department's vehicle ordering process is governed by statute, Section 24-30-1104 (2)(c), C.R.S., and the Executive Orders of current and former Governors focusing on alternative fuel vehicles<sup>1,2</sup> (AFVs) and Zero-Emission Vehicles<sup>3</sup> (ZEVs), such as electric vehicles. The program provides a menu-approach, which allows agencies to identify the correct ZEV, AFV, or combustion engine vehicle available for their needs. Statute requires the Department to purchase AFV capable vehicles whenever the base cost or lifecycle cost is not more than 10 percent above the cost of the gasoline alternative when its use is congruent with such vehicles.

Currently, the Department is implementing a new IT system for fleet management, funded through FY 2019-20 Capital IT budget. Interested in expanding its use of technology to reduce the cost of operating the state fleet, the Department's second prioritized budget request for FY 2020-21, [R2 Telematics for State Fleet Vehicles](#), includes components that will allow the Department to track fuel costs for AFVs and ZEVs, in addition to other data to agency staff responsible for vehicle decisions.

## ADDRESS CONFIDENTIALITY PROGRAM

One of the Programs housed in the Department's Executive Director's Office is the Address Confidentiality Program, which provides survivors of domestic violence, sexual offenses, and/or stalking with a legal substitute address for interacting with all state and local government agencies. The program also provides a confidential mail forwarding service. The intent is to protect the location of a survivor's physical address and reduce the risk of future harm. All State and local government agencies must accept the substitute address as the participant's legal address of record. Some uses for the substitute address include driver licenses, human services benefits, police reports, and utility accounts. The Program currently provides its services to about 3,700 subscribers and over 8,250 have participated since FY 2008-09. Participation is entirely voluntary and certification to the program is valid for four-years.

Originally intended to be funded through a court surcharge on offenders convicted of crimes such as stalking, sexual assault, and domestic violence, a lack of revenue from this source constrained the program's ability to reach all Colorado residents who could benefit from it. Although statute allows

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<sup>1</sup> Executive Order No. 2018 026 Greening of State Government, is accessible at:

[https://drive.google.com/a/state.co.us/file/d/1BbJrBa351-jN47sW18wC\\_Uaua\\_duP0Z9/view?usp=sharing](https://drive.google.com/a/state.co.us/file/d/1BbJrBa351-jN47sW18wC_Uaua_duP0Z9/view?usp=sharing)

<sup>2</sup> Executive Order No. 2018 006 Maintaining Progress on Clean Vehicles, is accessible at:

[https://drive.google.com/a/state.co.us/file/d/1GNxVJrewxSc5yVo2t\\_3AV3D3eU6LlOfT/view?usp=sharing](https://drive.google.com/a/state.co.us/file/d/1GNxVJrewxSc5yVo2t_3AV3D3eU6LlOfT/view?usp=sharing)

<sup>3</sup> Executive Order No. 2019 002 Supporting Transition to Zero Emission Vehicles, is accessible at:

[https://www.colorado.gov/governor/sites/default/files/inline-files/b\\_2019-002\\_supporting\\_a\\_transition\\_to\\_zero\\_emissions\\_vehicles.pdf](https://www.colorado.gov/governor/sites/default/files/inline-files/b_2019-002_supporting_a_transition_to_zero_emissions_vehicles.pdf)

courts to waive the surcharge if the offender is indigent or financially unable to pay all or any portion of the surcharge, nearly 6,500 offenders were required to pay in FY 2018-19.

After statute that prevented General Fund from being appropriated to the Program was repealed through enactment of S.B. 13-271 (Concerning Address Confidentiality Program Funding), a small amount of General Fund was appropriated for the personal services costs associated with 1.0 FTE in FY 2014-15. Most recently, in FY 2018-19 the program received an increase of just under \$300,000 General Fund and an annualized 3.6 FTE with the purpose of providing outreach and training to potential advocates, who are often in the best position to share the program with eligible victims. Program staff estimate program growth between FY 2017-18 and FY 2019-20 is 16 percent.

Considering the disparity between the annual number of offenders that pay the surcharge and the total number of current subscribers certified in one of the last four years, there is no doubt that many eligible residents are not participating in the program. This program will continue to grow and when it will rely on General Fund to support it.

## SUMMARY: FY 2019-20 APPROPRIATION & FY 2020-21 REQUEST

DEPARTMENT OF PERSONNEL						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2019-20 APPROPRIATION:</b>						
SB 19-207 (Long Bill)	\$210,322,472	\$14,980,606	\$16,939,500	\$178,402,366	\$0	426.7
Other legislation	727,130	652,790	0	74,340	0	0.0
<b>TOTAL</b>	<b>\$211,049,602</b>	<b>\$15,633,396</b>	<b>\$16,939,500</b>	<b>\$178,476,706</b>	<b>\$0</b>	<b>426.7</b>
<b>FY 2020-21 REQUESTED APPROPRIATION:</b>						
FY 2019-20 Appropriation	\$211,049,602	\$15,633,396	\$16,939,500	\$178,476,706	\$0	426.7
R1 Paid family leave	0	0	0	0	0	0.0
R2 Telematics for state fleet vehicles	404,643	0	0	404,643	0	1.0
R3 CORE information security audit finding	79,376	0	0	79,376	0	0.0
R4 Streamlining electronic document processing	15,910	3,605	0	12,305	0	0.0
R6 Technical correction SB 19-135 appropriation	0	0	0	0	0	0.0
R7 Unused authority for license plate registrations	(1,000,000)	0	(1,000,000)	0	0	0.0
R8 Collections services refinance and restructure	(1,284,435)	166,394	(1,763,923)	313,094	0	(23.4)
R9 Postage spending authority reduction	(3,000,000)	0	0	(3,000,000)	0	0.0
R10 Statewide planning services unused spending authority	(980,000)	(980,000)	0	0	0	0.0
Centrally appropriated line items	1,918,431	536,229	(287,485)	1,669,687	0	0.0
Annualize prior year budget action	1,356,828	298,993	(2,104)	1,059,939	0	0.0
Annualize prior year legislation	297,091	56,057	139,254	101,780	0	0.0
Technical adjustments	70,033	39,110	30,923	0	0	0.0
Nonprioritized request items	36,494	7,647	105	28,742	0	0.0
<b>Subtotal</b>	<b>\$208,963,973</b>	<b>\$15,761,431</b>	<b>\$14,056,270</b>	<b>\$179,146,272</b>	<b>\$0</b>	<b>404.3</b>
<b>OPERATING COMMON POLICY PROGRAMS ADJUSTMENTS</b>						
Property program	\$2,874,729	\$0	\$0	\$2,874,729	\$0	0.0
R5 Annual fleet vehicle request	1,416,155	0	0	1,416,155	0	0.0
Capitol complex program	377,785	0	32,188	345,597	0	0.0
CORE program	0	0	(763,776)	763,776	0	0.0
Workers Compensation program	(1,345,961)	0	0	(1,345,961)	0	0.0
Liability program	(346,570)	0	0	(346,570)	0	0.0
<b>Subtotal</b>	<b>\$2,976,138</b>	<b>\$0</b>	<b>(\$731,588)</b>	<b>\$3,707,726</b>	<b>\$0</b>	<b>0.0</b>
<b>TOTAL</b>	<b>\$211,940,111</b>	<b>\$15,761,431</b>	<b>\$13,324,682</b>	<b>\$182,853,998</b>	<b>\$0</b>	<b>404.3</b>
<b>INCREASE/(DECREASE)</b>	\$890,509	\$128,035	(\$3,614,818)	\$4,377,292	\$0	(22.4)
Percentage Change	0.4%	0.8%	(21.3%)	2.5%	n/a	(5.2%)

**R1 PAID FAMILY LEAVE:** The Department request includes an increase of \$10.0 million total funds statewide, including \$5.5 million General Fund and \$4.5 million from various other sources, to provide agencies with funding for state employees utilizing up to eight weeks of paid family leave in FY 2020-21. The request increases to \$10.3 million total funds including \$5.7 million General Fund in FY 2021-22. This request provides additional funding for those employed by agencies in critical positions—positions that must remain filled at all times—including work centers open 24 hours a day and 7 days a week, direct care positions, and hourly non-exempt positions. If funded as requested, the

Department would reimburse state agencies for the actual difference between the amount paid to the employee on leave and the cost to ensure his or her duties and/or shifts are fulfilled. [\*For more information on this request, please see the issue on page 23 of the JBC Staff Budget Briefing for Statewide Compensation from November 12, 2019.\*](#)

**R2 TELEMATICS FOR STATE FLEET VEHICLES:** The request includes an increase of \$404,643 reappropriated funds and 1.0 FTE in FY 2020-21 for the installation and ongoing support of telematics units in all fleet vehicles managed by the Department's State Fleet Management Program. The Department will work with its vendor to retrofit the existing fleet over the next four fiscal years, targeting a quarter of the fleet each year. New vehicles will be delivered to assigned agencies with telematics devices already installed. The Department is seeks 1.0 FTE to manage the data, provide change management associated with the information, and communicate with agency fleet managers. See [Issue: R2 Telematics for State Fleet Vehicles](#) for a more detailed discussion about this request.

**R3 CORE INFORMATION SECURITY AUDIT FINDING:** The request includes an increase of \$79,376 reappropriated funds to implement policies recommended by the Office of the State Auditor as part of the [Statewide Single Audit Fiscal Year Ended June 30, 2017](#). The audit included three findings related to information security of data maintained in the Colorado Open Resource Engine (CORE), i.e., the state's IT system for financial accounting and payroll. The Department was able to resolve two of the findings quickly but, is seeking funding to address the third finding. Specifically the audit recommended working with the Department's "Service Organization" for CORE, CGI, to ensure that the Service Organization Control report which covers the CGI managed components of the CORE system contains database layer controls over financing reporting.

**R4 STREAMLINING ELECTRONIC DOCUMENT PROCESSING:** The Department requests and increase of \$15,910 total funds, including \$3,605 General Fund and \$12,305 reappropriated funds in FY 2020-21 to expand the usage of DocuSign to the Colorado State Employees Assistance Program (C-SEAP) intake forms and for electronic processing of contracts by the Department's procurement and contracts unit.

**R6 TECHNICAL CORRECTION SB 19-135 APPROPRIATION:** The Department requests a technical correction moving funding for SB 19-135 (State Procurement Disparity Study) from the Operating Expenses line item in (5) Division of Accounts and Control (B) Procurement and Contracts, to the (5) Division of Accounts and Control (B) Procurement and Contracts, Personal Services line item in order to comply with statute when making vendor payments in both FY 2019-20 and FY 2020-21. The Department requests rollforward authority of the FY 2019-20 funding as timing of the vendor payments is undetermined.

**R7 UNUSED AUTHORITY FOR LICENSE PLATE REGISTRATIONS:** The request includes a reduction of \$1.0 million in cash funds spending authority in FY 2020-21 and ongoing for the Disability Investigational and Pilot Support Procurement program based on the program's recent and anticipated expenditures, which averaged \$375,000 in FY 2014-15 and FY 2015-16 and ranged from \$4,000 to \$62,000 in subsequent years. House Bill 11-1216 (Disability Benefit License Plate Numbers) established the License Plate Auction Group within the Governor's Office to market and manage the sale of uniquely valuable license plate numbers. Senate Bill 13-276 transferred the program to the Department of Personnel, which included the interest earnings from Breast and Cervical Cancer Prevention and Treatment fund and a fund balance of approximately \$1.1 million, the basis for the initial appropriation. Finally, H.B. 16-1362 (License Plate Auction Transfer Disability Benefit)

transferred the License Plate Auction Group to the Department of Personnel from the Governor's Office; among other changes, it also renamed the program and group the Colorado Disability Funding Committee, and the Department's request includes renaming the line item to reflect statute.

**R8 COLLECTIONS SERVICES REFINANCE AND RESTRUCTURE :** The request includes a net decrease of \$1,284,435 total funds and 23.4 FTE, which consists of a decrease of \$1,763,923 cash funds and an *increase* of \$166,394 General Fund and \$313,094 reappropriated funds, in FY 2020-21 and FY 2021-22 to address operational challenges encountered due to recent changes in state and federal policy. The Department is also requesting a net decrease of \$677,373 total funds in FY 2019-20, including an increase of \$1,499,330 General Fund and \$276,814 cash funds offset by a decrease of \$2,453,517 cash funds. The Department describes the request as a programmatic refinance and restructure of the Central Collections Services (Central Collections) program within the Division of Accounts and Control to refocus the program on the utilization of federal and State tax offsets. The Department expects the restructuring of Central Collections will allow for better customer service and continue debt collection on behalf of agencies through private collection agents and intercepts. Currently, the program has numerous vacancies, which allows for the migration from 28.0 FTE to 4.3 FTE, to occur with minimal layoff costs. With the reduction in staff, the program intends on collecting enough revenue to meet expenditures. Should the program experience additional collection limitations in the future, the Department will be forced to request additional General Fund or consider shutting down Central Collections altogether.

**R9 POSTAGE SPENDING AUTHORITY REDUCTION:** The request includes a reduction of \$3,000,000 reappropriated funds spending authority in FY 2020-21 and ongoing for the Integrated Document Solutions Postage line item to more closely align spending authority with the volume of use. Appropriations to other state agencies remain unaffected. Additional funding for Postage was approved for FY 2018-19 and FY 2019-20 based on projected growth in correspondence made to clients of Colorado Benefits Management System (CBMS). Those projections used processes in effect at the time the request was written, however, in the interim the Program worked with CBMS to reduce postage costs by adjusting the printing process and envelope size.

**R10 STATEWIDE PLANNING SERVICES UNUSED SPENDING AUTHORITY:** The request includes a one-time reduction of \$980,000 General Fund for the Office of the State Architect's Statewide Planning Services in FY 2020-21. The State developed this program pursuant to S.B. 15-270 (Create Office of State Architect) which directed the State Architect to assist state agencies to complete master plans to inform capital construction decisions. Since its creation in 2015, the Statewide Planning Services program receives an appropriation of \$1,000,000 per fiscal year, with the statutory authority to roll forward unspent funding from each year, for up to a total of three fiscal years, as specified in the footnotes of each Long Bill. Planning is a long-term process which can create a gap between project completions and payments.

Statewide Planning is applied to multiple state agencies and the impact of the one-time reduction to the Statewide Planning Services appropriation may affect departments that could forgo a variety of planning tasks related to facilities ranging from 500,000 to 750,000 square feet. Tasks potentially impacted include: the development of Facility Program Plans, Facility Condition Assessments, cost estimates, land surveys, title work, space plan test fits, historic assessments, structural analysis, environmental testing, or conceptual development plans depending on individual agency needs as represented to us on an ongoing basis.

**CENTRALLY APPROPRIATED LINE ITEMS:** The request includes adjustments to centrally appropriated line items for the following:

CENTRALLY APPROPRIATED LINE ITEMS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
Payments to OIT	\$732,963	\$212,623	\$67,159	\$453,181	\$0	0.0
Salary survey	605,834	234,943	28,977	341,914	0	0.0
Indirect cost assessment	605,291	0	22,236	583,055	0	0.0
Capitol Complex leased space	121,914	520,458	(76,843)	(321,701)	0	0.0
Health, life, and dental	85,506	91,862	(211,901)	205,545	0	0.0
Legal services	62,949	101,615	22,186	(60,852)	0	0.0
CORE	59,673	17,110	5,501	37,062	0	0.0
Paid family leave	52,681	0	1,195	51,486	0	0.0
AED	11,907	33,812	(41,409)	19,504	0	0.0
SAED	11,907	33,812	(41,409)	19,504	0	0.0
Leased space escalator	2,175	0	0	2,175	0	0.0
Indirect cost allocation	0	(605,291)	0	605,291	0	0.0
Payment to risk management / property funds	(346,223)	(93,876)	(32,789)	(219,558)	0	0.0
Workers' compensation	(53,687)	(14,314)	(5,127)	(34,246)	0	0.0
PERA Direct Distribution	(32,406)	2,513	(23,201)	(11,718)	0	0.0
Shift differential	(1,356)	0	0	(1,356)	0	0.0
ALJ	(643)	0	(643)	0	0	0.0
Short-term disability	(54)	962	(1,417)	401	0	0.0
<b>TOTAL</b>	<b>\$1,918,431</b>	<b>\$536,229</b>	<b>(\$287,485)</b>	<b>\$1,669,687</b>	<b>\$0</b>	<b>0.0</b>

**ANNUALIZE PRIOR YEAR BUDGET ACTION:** The request includes a net increase of \$1,356,828 total funds, including an increase of \$298,993 General Fund, for adjustments related to prior year budget actions as outlined in the following table.

ANNUALIZE PRIOR YEAR BUDGET ACTION						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY19-20 Printing and mailing for DRIVES counties	\$1,032,160	\$0	\$0	\$1,032,160	\$0	0.0
FY15-16 Total compensation vendor	300,000	300,000	0	0	0	0.0
FY13-14 Employee engagement survey	116,700	116,700	0	0	0	0.0
FY 19-20 DPS costs for Capitol Security	27,779	0	0	27,779	0	0.0
FY19-20 IDS Increased input costs	8,012	8,012	0	0	0	0.0
FY18-19 Capitol portraits restoration	(125,000)	(125,000)	0	0	0	0.0
Prior year salary survey	(2,823)	(719)	(2,104)	0	0	0.0
<b>TOTAL</b>	<b>\$1,356,828</b>	<b>\$298,993</b>	<b>(\$2,104)</b>	<b>\$1,059,939</b>	<b>\$0</b>	<b>0.0</b>

**ANNUALIZE PRIOR YEAR LEGISLATION:** The request includes a net increase of \$297,091 total funds, including an increase of \$56,057 General Fund, for adjustments related to prior year legislation as outlined in the following table.

ANNUALIZE PRIOR YEAR LEGISLATION						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
SB18-200 PERA	\$151,747	\$58,847	\$7,254	\$85,646	\$0	0.0
SB13-276 Disability investigational pilot program	82,000	0	82,000	0	0	0.0
HB13-1286 Suspend state recovery audits	50,000	0	50,000	0	0	0.0
HB19-1090 Publicly licensed marijuana companies	9,900	0	0	9,900	0	0.0

ANNUALIZE PRIOR YEAR LEGISLATION						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
HB19-1230 Marijuana hospitality establishments	4,790	0	0	4,790	0	0.0
SB19-186 Expand ag chemical management	2,000	0	0	2,000	0	0.0
SB19-220 Align hemp regulation with fed	2,000	0	0	2,000	0	0.0
HB19-1278 Uniform election modification	(2,790)	(2,790)	0	0	0	0.0
SB18-1267 Tax credit for home retrofit	(1,356)	0	0	(1,356)	0	0.0
HB19-1085 Grants for property tax, heat, rent	(1,200)	0	0	(1,200)	0	0.0
<b>TOTAL</b>	<b>\$297,091</b>	<b>\$56,057</b>	<b>\$139,254</b>	<b>\$101,780</b>	<b>\$0</b>	<b>0.0</b>

**TECHNICAL ADJUSTMENTS:** The request includes several adjustments to reflect refinancing General Fund with reappropriated funds, it also includes an increase of \$70,033 General Fund for a contractual obligation for digital storage utilized by it.

**NONPRIORITIZED REQUEST ITEMS:** The request includes an increase of \$36,494 total funds, including \$7,647 General Fund, for adjustments related to requests made by other Departments that affect the budget of the Department, which are summarized below:

NONPRIORITIZED REQUEST ITEMS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
OIT Budget request package	\$27,578	\$7,647	\$2,585	\$17,346	\$0	0.0
DPA Annual fleet vehicle request	5,555	0	(2,480)	8,035	0	0.0
NP Creation of contract management office	3,361	0	0	3,361	0	0.0
<b>TOTAL</b>	<b>\$36,494</b>	<b>\$7,647</b>	<b>\$105</b>	<b>\$28,742</b>	<b>\$0</b>	<b>0.0</b>

**PROPERTY PROGRAM:** The request includes an increase of \$2.9 million reappropriated funds based on the amount of payments anticipated to be required to be paid by the property program for property policies.

**R5 ANNUAL FLEET VEHICLE REQUEST:** The request includes a \$1.4 million increase in reappropriated funds for the Vehicle Replacement Lease/Purchase line item for the Fleet Management Program. The request is to replace 740 fleet vehicles statewide, including 325 designated as potential alternative fuel or hybrid vehicles. The request includes a \$143,012 increase in agency appropriations statewide for Vehicle Lease Payments line items that includes an estimated \$167,012 decrease in General Fund. Fund splits in individual agencies are estimated based on prior year appropriations. See the [Issue: R5 Annual Fleet Vehicle Request](#) for a detailed analysis of the Department's vehicle request.

**CAPITOL COMPLEX PROGRAM:** The request includes an increase of \$377,785 total funds, including \$32,188 cash funds and \$345,597 reappropriated funds, for anticipated utilities costs for the Capitol Complex program.

**CORE PROGRAM:** The request includes a decrease of \$763,776 cash funds offset by an equal amount of reappropriated funds for CORE Operations base adjustments for the Payments for CORE and Support Modules line item. This adjustment refinances the fund source from the Supplier Database Cash Fund (cash funds) to state agency user fees (reappropriated funds).

**WORKERS' COMPENSATION PROGRAM:** The request includes a decrease of \$1.3 million reappropriated funds associated with the Workers' Compensation program to adjust the base. Changes

include a reduction of \$1.0 million reappropriated funds for the payment of claims anticipated by the contractual actuary, \$0.2 million reduction to the third-party administrator fees and loss control line item, and \$0.1 million for the Excess policy line item.

**LIABILITY PROGRAM:** The request includes a decrease of \$346,750 reappropriated funds based on the Department's estimated payments required to be paid to reduce liability for injuries and damages affecting state agencies.

## ISSUE: R2 TELEMATICS FOR STATE FLEET VEHICLES

The Department of Personnel operates the State Fleet Management Program and seeks opportunities to reduce its operating costs. The Program seeks to expand the use of Telematics for vehicle information tracking after a successful pilot programs with the Colorado Energy Office.

### SUMMARY

- Telematics is the interdisciplinary field that combines telecommunications with vehicular technology. Telematics can be used to address habitual behavior of drivers, monitor vehicle location, speed, direction of travel, among other points of data it collects. Commercial fleet use of telematics is quickly becoming the industry standard.
- The Department requests spending authority of \$404,642 reappropriated funds to direct its telematics vendor to install devices on each state fleet vehicles over the next four years. New vehicles will not be delivered to agencies until a telematics unit is installed. The Department seeks to utilize the data to increase operational efficiencies in the state fleet.
- The Department contracted with a telematics vendor while conducting a pilot study with grant funding in conjunction with the National Renewable Energy Lab (NREL) and the Colorado Energy Office. Happy with the results of the pilot study, the Department now wishes to move forward with expanding the data tracking devices throughout the state fleet.

### DISCUSSION

The Department of Personnel's State Fleet Management (Fleet) Program requests \$404,643 in reappropriated funds spending authority for FY 2020-21, \$745,084 for FY 2021-22 and annualized amounts for subsequent years for the installation and ongoing support of telematics units in all fleet vehicles managed by the Department's Fleet Program. The Department's approach would be conducted over the next four fiscal years to manage the installation to coincide with routine maintenance or travel given the considerable size and geographic dispersion of the vehicles within the State of Colorado Fleet. Included in the request is funding for 1.0 FTE starting in FY 2020-21 to manage and provide change management associated with the information and data coming from the telematics devices.

The Fleet Program manages approximately 6,300 vehicle assets for all State agencies and through its economies of scale it can obtain significant price reductions by aggregating purchasing opportunities and funding resources. The program facilitates all maintenance, repairs, fuel expense, and accident repairs and maintains a database with detailed history for each vehicle. Reporting on these data points is critical for decision makers when determining life cycle costs for alternate fuel vehicles or expanding the fleet. Each year, vehicles in the state fleet drive approximately 71 million miles and utilize 4.4 million gallons of fuel, and Fleet Program currently relies on the fuel card to report fueling information and individual reporting of miles driven through spreadsheets and a custom but not state-of-the-art database.

Many fleet managers across governments and commercial entities have adopted telematics into their fleet operations and the Department reports the use of telematics solutions is becoming the industry standard.

### WHAT IS TELEMATICS?

Telematics is the field of study that combines vehicular technologies with telecommunications devices. An example familiar to most is the integration of GPS navigation in passenger vehicles but the telematics field includes more generally the technology of sending, receiving, and storing information using telecommunication devices to control remote objects. Telematics devices installed in vehicles gather, transmit, store, and process vehicle data for the purpose of tracking and monitoring vehicle measurements and utilization. Data analytics transmitted from vehicles managed through a commercial off the shelf web-based system can be used to more effectively manage the State Fleet and increase compliance with fuel policies, safety and risk policies, and reduction of fraud, among others.

The system selected by the Department tracks actual miles driven, engine diagnostics such as error codes associated with a check engine light, and vehicle position and speed. Vehicle tracking allows the software to alert managers if a vehicle leaves a previously designated area through zone mapping, whether a missed fueling opportunity at a nearby alternative fuel station occurred, and whether there are outstanding maintenance or repairs. The devices can also emit some sort of tone to alert the driver.

Other features identified in the request include being able to manage fleet policies while utilizing information reported in the following areas:

- Predictive maintenance abilities, remote diagnostics, and fuel management by tracking idling and other fuel-use habits;
- Logging of hours, usage, vehicle inspections, carbon dioxide emissions;
- Accident notifications, ability to locate vehicles, driver risk behavior reporting; and
- Improved customer service with trip reporting, GPS real time tracking

### REDUCED LEAD TIME

Even as the Department takes a measured approach to retrofit the fleet over a four-year period, it is eager to implement telematics solutions in the Fleet Program. One notable component of the request is that if approved there will not be the standard lead-time associated with government procurement. The Fleet Program has already conducted a competitive solicitation and selected its vendor. The solicitation was the result of a pilot program funded with grant funding and in partnership with the National Renewable Energy Laboratory in Golden and the Colorado Energy Office.

### ANTICIPATED EFFECTS OF TELEMATICS IMPLEMENTATION

Industry literature provided by the Department indicates that the implementation of telematics programs results in reduced fuel, accident, and maintenance costs. According to a study performed by the State of Utah, a properly implemented telematics program can increase driver safety, improve driving behavior, and reduce the total overall cost of ownership of a fleet. A beneficial and commonly understood side effect of a properly managed fleet is lower greenhouse gas (GHG) emissions based on reduced resource consumption through modified drive patterns and operator coaching. The following are some examples of outcomes experienced by other entities, which the Department expects it will realize with its data program.

**REDUCED FUEL COSTS:** According to the U.S. Department of Energy, rapid acceleration and heavy braking can reduce fuel economy by up to 33% for highway driving and 5% on city roads. Similar to the experience of Utah, the use of in-cab, real-time notifications can be utilized to reduce speeding and unnecessary idling, which will increase fuel efficiency and reduce emissions.

**REDUCED MAINTENANCE COSTS AND ACCIDENT COSTS:** Real-time, in-cab notifications will also be utilized to provide coaching to limit aggressive driving and/or vehicle abuse. According to the Utah study, unscheduled repairs can drive up the indirect cost of repairs through lost employee time and productivity and telematics has shown to reduce maintenance and repair costs by as much as 14 percent. Additionally, a whitepaper produced by the state's vendor describes academics research that concludes "insurance companies have reported a 45 percent reduction in accidents and a 50 percent reduction in accident payout costs via the use of telematics. Moreover, this reduction in accident claims can translate into a 5 percent to 25 percent reduction in comprehensive insurance costs." As a self-insured entity, the State of Colorado would benefit directly from these outcomes.

**REDUCED UNNECESSARY FLEET VEHICLES AND INCREASED PRODUCTIVITY:** Currently the Fleet Program uses manual tracking of mileage to monitor vehicle utilization and determine if the vehicle is underutilized. While for fleets where telematics has not been implemented, this is the industry standard, it does not show a full picture. There are cases where high mileage might only be indicative of a few days of use per month, whereas a low mileage would traditionally indicate an underutilized vehicle, but could really be representative of a vehicle driven daily (such as a correctional facility). Data from telematics can facilitate conversations around vehicle utilization and may reduce the need for certain vehicles.

#### EVIDENCE BASED POLICY REQUEST

This technology solution allows real-time, accurate collection of data on fleet usage, speed, location, idling time, maintenance concerns, and more. The implementation of this kind of data infrastructure will allow the agency to manage several outputs from the state's fleet system, which the Department contends makes it a strong candidate for a level 2 on the evidence based continuum. The request's inclusion of 1.0 FTE who will manage the system, develop and help agencies use reports, as well as assist in setting long-term measurable outcomes for the state fleet. The Department expects the addition will elevate the request to a level 3 over time, and provides the following example: a well implemented system that changes behavior could result in long-term outcomes like reducing maintenance costs, reducing emissions, and improving safety for state employees.

This request will also assist the administration in its goals of transitioning to more electric vehicles. This real-time data will help determine vehicles that will be strong candidates for conversion to alternative fuel vehicles, including electric vehicles.

## ISSUE: R5 ANNUAL FLEET VEHICLE REQUEST

The Department of Personnel submits a request annually for funding to replace aging or high-cost vehicles in its fleet. This issue discusses the current request, how the Department creates the request, and a summary of the vehicles requested by state agency.

### SUMMARY

- The Department’s annual request for fleet vehicles for FY 2020-21 identified 2,021 vehicles that met its internal criteria for replacement. After working through steps described in this issue, the Department prioritized 740 of those vehicles as ones that should be replaced in FY 2020-21. Included in that figure are 415 alternative fuel vehicles, including a mix of hybrid, CNG-capable, and full electric vehicles.
- Since FY 2015-16, JBC staff has applied a consistent set of criteria to determine which vehicles to recommend to the Committee for replacement. Proceeding in this manner may have unintentionally diminished the value of the work the Department performs in prioritizing its vehicle request. A new tool in the Fleet Vehicle spreadsheet used to build the annual request offers JBC staff a new lens with which to analyze the fleet request. The tool will allow JBC staff to make a recommendation based on alternative replacement criteria,

### DISCUSSION

As discussed during the General Factors driving the budget, the Department annually submits a request to replace vehicles due to age, high maintenance costs, or potential safety concerns. This issue provides a summary of the Department’s FY 2020-21 request for replacing fleet vehicles in addition to the process it undertakes to ultimately prepare the vehicle replacement request each year.

If approved as requested, the Department’s FY 2020-21 vehicle replacements would require an increase of \$143,012 total funds statewide, allocated to user agencies. The following table breaks out the Department request by user-agency and Fund splits identified below are estimated based on the same proportion of each fund type as appropriated in the FY 2019-20 Long Bill. Once the Committee makes a decision on vehicle replacements during figure setting, JBC staff will work with their assigned agencies to determine the allocation of General Fund, cash funds, reappropriated funds, and federal funds.

FY 2020-21 ANNUAL FLEET REQUEST INCREMENTAL ADJUSTMENTS BY DEPARTMENT							
DEPARTMENT	FY 2019-20 APPROPRIATION	FY 2020-21 REQUEST	TOTAL CHANGE REQUESTED	GENERAL FUND <sup>a</sup>	CASH FUNDS <sup>a</sup>	REAPPROPRIATED FUNDS <sup>a</sup>	FEDERAL FUNDS <sup>a</sup>
Agriculture	\$301,300	\$292,563	(\$8,737)	(\$3,434)	(\$5,178)	\$0	(\$125)
Corrections	3,478,263	3,341,090	(137,173)	(111,824)	(25,349)	0	0
Education	23,667	26,196	2,529	2,138	0	391	0
Governor's Office	101,534	136,945	35,411	5,259	0	30,152	0
Health Care Policy & Financing	0	0	0	0	0	0	0
Higher Education	0	0	0	0	0	0	0
Human Services	1,172,030	1,046,268	(125,762)	(70,242)	0	(55,520)	0
Judicial Branch	243,161	228,410	(14,751)	(14,751)	0	0	0
Labor & Employment	198,169	198,733	564	56	236	6	267

**FY 2020-21 ANNUAL FLEET REQUEST INCREMENTAL ADJUSTMENTS BY DEPARTMENT**

DEPARTMENT	FY 2019-20 APPROPRIATION	FY 2020-21 REQUEST	TOTAL CHANGE REQUESTED	GENERAL FUND <sup>a</sup>	CASH FUNDS <sup>a</sup>	REAPPROPRIATED FUNDS <sup>a</sup>	FEDERAL FUNDS <sup>a</sup>
Law	66,876	61,432	(5,444)	(2,329)	(1,649)	(1,421)	(44)
Legislative Branch	0	0	0	0	0	0	0
Local Affairs	102,033	93,280	(8,753)	(7,864)	0	(889)	0
Military & Veterans Affairs	94,479	64,566	(29,913)	(12,744)	0	0	(17,169)
Natural Resources	4,238,560	4,424,332	185,772	12,907	168,551	1,904	2,410
Personnel	256,499	262,054	5,555	0	54	5,501	0
Public Health & Environment	446,938	366,588	(80,350)	0	(57,049)	(16,070)	(7,231)
Public Safety	8,842,604	9,201,432	358,828	38,119	299,582	11,409	9,718
Regulatory Agencies	261,291	233,807	(27,484)	0	(27,484)	0	0
Revenue	655,143	645,798	(9,345)	(2,303)	(7,043)	0	0
State	6,175	8,239	2,064	0	2,064	0	0
Transportation	0	0	0	0	0	0	0
Treasury	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>\$20,488,722</b>	<b>\$20,631,734</b>	<b>\$143,012</b>	<b>(\$167,012)</b>	<b>\$346,735</b>	<b>(\$24,537)</b>	<b>(\$12,174)</b>

<sup>a</sup> Fund splits included in this table are estimates and are based on the same ratio as each agency is appropriated in the FY 2019-20 Long Bill.

Within the Fleet Program, the FY 2020-21 request includes an increase of \$1,416,155 reappropriated funds spending authority to provide vehicle replacements it identified for the state fleet. The following table summarizes the number of vehicles request on behalf of each user-agency

SUMMARY OF FY 2020-21 VEHICLE REPLACEMENT REQUEST BY AGENCY			
DEPARTMENT	ALTERNATIVE FUEL VEHICLE	NON-AFV VEHICLES	TOTAL REQUESTED
Agriculture	11	7	18
Corrections	48	22	70
Education	1	1	2
<b>GOVERNOR'S OFFICE BY PROGRAM</b>			
Economic Development	1	1	2
Energy Office	0	0	0
Office of IT	0	3	3
Health Care Policy and Financing	0	0	0
Higher Education	52	76	128
Human Services	11	22	33
<b>JUDICIAL BY PROGRAM</b>			
Public Defender	5	0	5
Courts	4	0	4
Labor and Employment	3	2	5
Law	5	0	5
Legislature	0	0	0
Local Affairs	4	0	4
Military and Veterans Affairs	0	2	2
Natural Resources	47	71	118
Personnel	7	1	8
Public Health and Environment	9	0	9
<b>PUBLIC SAFETY BY PROGRAM</b>			
Executive Director's Office	7	7	14
Colorado State Patrol	4	164	168
CO Bureau of Investigation	1	1	2
Regulatory Agencies	10	3	13
Revenue	25	0	25
Secretary of State	1	0	1
Transportation	69	32	101
<b>Agency Totals</b>	<b>325</b>	<b>415</b>	<b>740</b>
Non State Patrol Vehicles	321	251	572
State Patrol Vehicles Only	4	164	168

The Department's annual process to determine the number of vehicle replacements to include in its November 1 budget request begins by applying some general criteria to data tracked and maintained in the Fleet Program's information system. The Department adds any vehicle that meets at least one of the following criteria to the list of potential vehicle replacements during the initial screen.

- Projected high mileage by June 2020.
  - Colorado State Patrol (CSP) vehicles – 80,000 miles.
  - CSP Motorcycles – 40,000 miles.
  - Other law enforcement vehicles – 100,000 miles.
  - Standard vehicles – 100,000 miles. This is equal to 10,000 miles per year over 10 years.
- Over 19 years old (4 years for CSP).
- High maintenance cost that is 100 percent greater than average for the vehicle type.

For FY 2020-21, the Department's initial screen identified 2,021 potential vehicles for replacement. Vehicles that make it past the initial screen are reviewed and certain manual adjustments are made to retain vehicles if they fall into one of several categories:

- The agency to which a vehicle is assigned has expressed a desire to retain the vehicle or that a vehicle that may meet one of the above criteria is in good condition compared to others with similar use. **Agency input** is also utilized to keep vehicles from the initial screen on the list and on the rare occasion add them to it if they are in exceptionally poor condition, create an unacceptable safety risk, or is no longer meeting the functional requirements of the agency.
- The Department also considers **recent repairs and maintenance** performed on each vehicle on the initial screen list. For vehicles that have had repairs performed that exceeded \$5,000 within the last 12 months, it is assumed that ongoing maintenance costs will be reduced in the short-term.
- **Vehicles in low cost, short distance work functions** such as facilities maintenance, which are most often assigned to campus-type facilities, receive reduced priority for replacement. When vehicles in these roles are identified, it is often more cost effective to replace these vehicles with one that has been returned to the Department's motor pool, but has not been sold, which may no longer be suitable for high usage functions.
- **Very high mileage vehicles** receive a higher priority for replacement due to anticipated breakdowns of major components. Under the current analysis performed by the Department, the threshold for very high mileage vehicles is 160,000 miles. Vehicles in this category have decreased reliability and increased safety concerns. The Department notes that in a less restrictive funding environment, it would reduce this threshold.

Finally, the Department prioritizes the remaining vehicles by comparing vehicles to the average maintenance costs for vehicles of similar age and type. Those that have a considerably higher than average cost will rank higher than those with lower than average costs. State Patrol vehicles are not prioritized due to their unique replacement schedule.

For the FY 2020-21 request, the Fleet Program identified all vehicles that could be replaced with a known alternative fuel vehicle (AFV) to maximize the number of AFVs in the fleet. For model year 2020, hybrid technologies have become much more broadly available and can provide significant fuel savings across the spectrum of the vehicle platforms. Heightened focus on electric vehicle powertrains are envisioned for model year 2020 and beyond. For all other AFV selections the location of the

vehicle *was not used* to disqualify it from AFV assignment to give the agencies more flexibility in where they are assigned. Location is important when assigning the new AFV vehicles, but it was not used to eliminate any vehicles off the suspect list. If an AFV has a lifecycle cost that is within 10 percent of the cost of a similar combustion engine vehicle, the Department includes it as a potential AFV application.

Since FY 2015-16, JBC staff recommended and the Committee approved replacement criteria varies from the Department’s criteria and requires a vehicle meet one of three standards:

- Projected high mileage by June 2021.
  - Colorado State Patrol (CSP) vehicles – 100,000 miles.
  - CSP Motorcycles – 40,000 miles.
  - Other law enforcement vehicles – 125,000 miles.
  - Standard vehicles – 150,000 miles. This is equal to 15,000 miles per year over 10 years.
- Over 15 years old.
- High maintenance cost that is 100 percent greater than average for the vehicle type.

During recent budget cycles, JBC staff applied the above criteria directly to the Department’s final list of vehicles for replacement, which resulted in fewer vehicles being approved for replacement than requested. The process may have unintentionally caused the weight of the Department’s prioritization to diminish.

To highlight the work the Department performs in prioritizing vehicles for replacement, the Department included an additional feature in the Vehicle Lease Payments common policy working spreadsheets for FY 2020-21. While more work with the common policy build is required of JBC before figure setting, the new workbook appears to provide JBC staff with tools to recommend a volume of vehicles to replace that varies from the Department’s request, but takes into account the prioritization work performed.

The Department also noted in its request that reduced funding of replacements in previous years has put additional pressure on the fleet, and will require reasonable levels of replacements in subsequent years. With an average vehicle life of ten years, the state should be replacing approximately 10 percent of the non-State Patrol fleet or 550+ non-State Patrol vehicles each year. This level of replacement allows maintenance costs to remain relatively unchanged year over year. The table below summarizes the recent volumes of replacement vehicles requested and those approved by fiscal year.

RECENT VOLUME OF VEHICLES REQUESTED AND APPROVED					
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
# of Vehicles Requested	751	711	824	777	709
# of Vehicles Approved	634	573	715	593	493
Vehicles Recommended (under)/over # Requested	(117)	(138)	(109)	(184)	(216)

JBC staff will continue working with Department staff in preparation for making the recommendation on fleet vehicle replacement during figure setting for the Operating Common Policies.

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
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### DEPARTMENT OF PERSONNEL Kara Veitch, Executive Director

#### (1) EXECUTIVE DIRECTOR'S OFFICE

##### (A) Department Administration

Personal Services	<u>1,708,146</u>	<u>1,760,178</u>	<u>1,844,396</u>	<u>1,916,090</u>	
FTE	15.7	18.3	18.3	18.3	
General Fund	78,596	0	0	12,393	
Cash Funds	24,641	24,604	56,901	57,774	
Reappropriated Funds	1,604,909	1,735,574	1,787,495	1,845,923	
Federal Funds	0	0	0	0	
Health, Life, and Dental	<u>3,482,565</u>	<u>3,717,847</u>	<u>4,273,241</u>	<u>4,368,789</u>	*
General Fund	974,962	1,117,788	1,288,137	1,379,999	
Cash Funds	250,378	280,142	403,645	191,744	
Reappropriated Funds	2,257,225	2,319,917	2,581,459	2,797,046	
Short-term Disability	<u>45,717</u>	<u>40,933</u>	<u>45,912</u>	<u>45,945</u>	*
General Fund	15,891	16,796	16,822	17,784	
Cash Funds	3,123	2,017	3,609	2,192	
Reappropriated Funds	26,703	22,120	25,481	25,969	
S.B. 04-257 Amortization Equalization Disbursement	<u>1,212,008</u>	<u>1,300,181</u>	<u>1,365,023</u>	<u>1,379,500</u>	*
General Fund	412,074	503,321	499,425	533,237	
Cash Funds	84,415	68,952	107,136	65,727	
Reappropriated Funds	715,519	727,908	758,462	780,536	

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
S.B. 06-235 Supplemental Amortization Equalization					
Disbursement	<u>1,211,801</u>	<u>1,300,176</u>	<u>1,365,023</u>	<u>1,379,500</u> *	
General Fund	411,866	503,321	499,425	533,237	
Cash Funds	84,415	68,952	107,136	65,727	
Reappropriated Funds	715,520	727,903	758,462	780,536	
PERA Direct Distribution	<u>0</u>	<u>0</u>	<u>704,134</u>	<u>671,728</u>	
General Fund	0	0	257,624	260,137	
Cash Funds	0	0	55,265	32,064	
Reappropriated Funds	0	0	391,245	379,527	
Salary Survey	<u>477,327</u>	<u>868,386</u>	<u>888,103</u>	<u>605,834</u>	
General Fund	170,024	327,193	325,436	234,943	
Cash Funds	32,161	60,619	69,796	28,977	
Reappropriated Funds	275,142	480,574	492,871	341,914	
Parental Leave	<u>0</u>	<u>0</u>	<u>0</u>	<u>52,681</u> *	
General Fund	0	0	0	0	
Cash Funds	0	0	0	1,195	
Reappropriated Funds	0	0	0	51,486	
Shift Differential	<u>39,358</u>	<u>37,974</u>	<u>44,020</u>	<u>42,664</u>	
General Fund	0	37,974	0	0	
Cash Funds	0	0	0	0	
Reappropriated Funds	39,358	0	44,020	42,664	

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
Workers' Compensation	<u>235,986</u>	<u>346,393</u>	<u>328,591</u>	<u>274,904</u>	*
General Fund	64,215	93,306	90,529	80,697	
Cash Funds	24,833	32,826	30,897	11,119	
Reappropriated Funds	146,938	220,261	207,165	183,088	
Operating Expenses	<u>99,245</u>	<u>108,598</u>	<u>101,337</u>	<u>104,942</u>	*
General Fund	0	11,633	0	3,605	
Cash Funds	199	238	475	475	
Reappropriated Funds	99,046	96,727	100,862	100,862	
Legal Services	<u>315,844</u>	<u>263,326</u>	<u>57,792</u>	<u>191,968</u>	*
General Fund	206,148	171,885	38,422	126,117	
Cash Funds	59,961	49,981	11,013	33,199	
Reappropriated Funds	49,735	41,460	8,357	32,652	
Administrative Law Judge Services	<u>11,506</u>	<u>2,841</u>	<u>3,588</u>	<u>2,945</u>	
Cash Funds	11,506	2,841	3,588	2,945	
Payment to Risk Management and Property Funds	<u>887,149</u>	<u>1,499,402</u>	<u>1,225,710</u>	<u>879,487</u>	*
General Fund	239,816	404,799	337,708	258,172	
Cash Funds	91,205	149,258	115,235	35,572	
Reappropriated Funds	556,128	945,345	772,767	585,743	
Vehicle Lease Payments	<u>177,323</u>	<u>189,783</u>	<u>256,499</u>	<u>262,054</u>	*
Cash Funds	1,947	274	2,480	0	
Reappropriated Funds	175,376	189,509	254,019	262,054	
Leased Space	<u>340,612</u>	<u>345,436</u>	<u>351,711</u>	<u>353,886</u>	
Reappropriated Funds	340,612	345,436	351,711	353,886	

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
Capitol Complex Leased Space	<u>2,783,607</u>	<u>2,552,384</u>	<u>2,305,344</u>	<u>2,427,258</u>	
General Fund	2,243	207,002	814,937	788,532	
Cash Funds	132,443	112,055	100,490	23,647	
Reappropriated Funds	2,648,921	2,233,327	1,389,917	1,615,079	
Payments to OIT	<u>3,621,953</u>	<u>4,649,778</u>	<u>5,415,057</u>	<u>6,175,598</u>	*
General Fund	808,719	1,563,268	1,491,878	1,812,388	
Cash Funds	344,129	442,885	509,173	251,252	
Reappropriated Funds	2,469,105	2,643,625	3,414,006	4,111,958	
CORE Operations	<u>297,516</u>	<u>398,138</u>	<u>325,975</u>	<u>385,648</u>	*
General Fund	80,771	97,920	89,808	113,206	
Cash Funds	30,668	38,939	30,651	15,598	
Reappropriated Funds	186,077	261,279	205,516	256,844	
Annual Depreciation - Lease Equivalent Payment	<u>0</u>	<u>352,601</u>	<u>347,356</u>	<u>679,056</u>	
General Fund	0	239,769	235,106	566,806	
Cash Funds	0	112,832	112,250	112,250	
Merit Pay	<u>406,754</u>	<u>0</u>	<u>0</u>	<u>0</u>	
General Fund	131,132	0	0	0	
Cash Funds	28,540	0	0	0	
Reappropriated Funds	247,082	0	0	0	
Governor's Office Transition	<u>0</u>	<u>25,000</u>	<u>0</u>	<u>0</u>	
General Fund	0	25,000	0	0	

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
<b>SUBTOTAL - (A) Department Administration</b>	17,354,417	19,759,355	21,248,812	22,200,477	4.5%
<i>FTE</i>	<u>15.7</u>	<u>18.3</u>	<u>18.3</u>	<u>18.3</u>	0.0%
General Fund	3,596,457	5,320,975	5,985,257	6,721,253	12.3%
Cash Funds	1,204,564	1,447,415	1,719,740	931,457	(45.8%)
Reappropriated Funds	12,553,396	12,990,965	13,543,815	14,547,767	7.4%
Federal Funds	0	0	0	0	0.0%

### (B) Statewide Special Purpose

The Statewide Special Purpose group in the Executive Director's Office contains appropriations for programs the General Assembly has tasked the Department of Personnel with carrying out but that do not fit within the duties of other divisions within the Department. The State Archives program was transferred to the Division of Central Services in FY 2018-19.

### (I) Colorado State Employees Assistance Program

Personal Services	<u>785,727</u>	<u>821,917</u>	<u>873,187</u>	<u>908,638</u>	
FTE	11.0	11.0	11.0	11.0	
General Fund	0	0	0	0	
Cash Funds	0	0	0	0	
Reappropriated Funds	785,727	821,917	873,187	908,638	
Operating Expenses	<u>53,794</u>	<u>57,484</u>	<u>58,338</u>	<u>70,643</u>	*
General Fund	0	0	0	0	
Cash Funds	0	0	0	0	
Reappropriated Funds	53,794	57,484	58,338	70,643	
Indirect Cost Assessment	<u>164,614</u>	<u>259,847</u>	<u>203,721</u>	<u>279,316</u>	
Reappropriated Funds	164,614	259,847	203,721	279,316	

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
<b>SUBTOTAL -</b>	1,004,135	1,139,248	1,135,246	1,258,597	10.9%
<i>FTE</i>	<u>11.0</u>	<u>11.0</u>	<u>11.0</u>	<u>11.0</u>	<u>0.0%</u>
General Fund	0	0	0	0	0.0%
Cash Funds	0	0	0	0	0.0%
Reappropriated Funds	1,004,135	1,139,248	1,135,246	1,258,597	10.9%

### (II) Office of the State Architect

Office of the State Architect	<u>797,863</u>	<u>832,335</u>	<u>871,793</u>	<u>903,579</u>	
<i>FTE</i>	<u>7.8</u>	<u>8.1</u>	<u>8.0</u>	<u>8.0</u>	
General Fund	797,863	832,335	871,793	903,579	
Cash Funds	0	0	0	0	
Reappropriated Funds	0	0	0	0	
Statewide Planning Services	<u>0</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>20,000</u> *	
General Fund	0	1,000,000	1,000,000	20,000	

<b>SUBTOTAL -</b>	797,863	1,832,335	1,871,793	923,579	(50.7%)
<i>FTE</i>	<u>7.8</u>	<u>8.1</u>	<u>8.0</u>	<u>8.0</u>	<u>0.0%</u>
General Fund	797,863	1,832,335	1,871,793	923,579	(50.7%)
Cash Funds	0	0	0	0	0.0%
Reappropriated Funds	0	0	0	0	0.0%

### (III) Colorado State Archives

Personal Services	<u>569,742</u>	<u>0</u>			
<i>FTE</i>	<u>12.0</u>	<u>0.0</u>			
General Fund	460,197	0			
Cash Funds	91,980	0			
Reappropriated Funds	17,565	0			

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
Operating Expenses	<u>82,754</u>	<u>0</u>			
General Fund	82,754	0			
<b>SUBTOTAL -</b>	652,496	0	0.0%		
<i>FTE</i>	<u>12.0</u>	<u>0.0</u>	<u>0.0%</u>		
General Fund	542,951	0	0.0%		
Cash Funds	91,980	0	0.0%		
Reappropriated Funds	17,565	0	0.0%		
<b>(V) Other Statewide Special Purpose</b>					
Test Facility Lease	<u>119,842</u>	<u>119,842</u>	<u>119,842</u>	<u>119,842</u>	
General Fund	119,842	119,842	119,842	119,842	
Employment Security Contract Payment	<u>13,166</u>	<u>13,148</u>	<u>16,000</u>	<u>16,000</u>	
General Fund	6,268	4,412	7,264	7,264	
Reappropriated Funds	6,898	8,736	8,736	8,736	
Disability Investigational and Pilot Support Procurement	<u>21,500</u>	<u>62,043</u>	<u>1,665,976</u>	<u>747,976</u>	*
Cash Funds	21,500	62,043	1,665,976	747,976	
<b>SUBTOTAL -</b>	154,508	195,033	1,801,818	883,818	(50.9%)
<i>FTE</i>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0%</u>
General Fund	126,110	124,254	127,106	127,106	0.0%
Cash Funds	21,500	62,043	1,665,976	747,976	(55.1%)
Reappropriated Funds	6,898	8,736	8,736	8,736	0.0%

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
<b>SUBTOTAL - (B) Statewide Special Purpose</b>	2,609,002	3,166,616	4,808,857	3,065,994	(36.2%)
<i>FTE</i>	<u>30.8</u>	<u>19.1</u>	<u>19.0</u>	<u>19.0</u>	<u>0.0%</u>
General Fund	1,466,924	1,956,589	1,998,899	1,050,685	(47.4%)
Cash Funds	113,480	62,043	1,665,976	747,976	(55.1%)
Reappropriated Funds	1,028,598	1,147,984	1,143,982	1,267,333	10.8%
<b>TOTAL - (1) Executive Director's Office</b>	19,963,419	22,925,971	26,057,669	25,266,471	(3.0%)
<i>FTE</i>	<u>46.5</u>	<u>37.4</u>	<u>37.3</u>	<u>37.3</u>	<u>(0.0%)</u>
General Fund	5,063,381	7,277,564	7,984,156	7,771,938	(2.7%)
Cash Funds	1,318,044	1,509,458	3,385,716	1,679,433	(50.4%)
Reappropriated Funds	13,581,994	14,138,949	14,687,797	15,815,100	7.7%
Federal Funds	0	0	0	0	0.0%

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
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### (2) DIVISION OF HUMAN RESOURCES

The Division of Human Resources establishes statewide human resource programs and systems to meet constitutional and statutory requirements and provides support services to state agency human resource offices. The Division also provides training resources to employees and conducts the Total compensation and employee engagement surveys. The Division also administers the self-insurance programs for state agencies for risk and property liability and workers' compensation, funded through common policies in other agencies.

#### (A) Human Resource Services

##### (I) State Agency Services

Personal Services	<u>1,585,743</u>	<u>1,377,119</u>	<u>1,807,681</u>	<u>1,871,847</u>	
FTE	16.6	13.6	19.2	19.2	
General Fund	1,585,743	1,377,119	1,807,681	1,871,847	
Cash Funds	0	0	0	0	
Reappropriated Funds	0	0	0	0	
Operating Expenses	<u>71,565</u>	<u>88,128</u>	<u>88,127</u>	<u>88,127</u>	
General Fund	71,565	88,128	88,127	88,127	
Total Compensation and Employee Engagement Surveys	<u>214,995</u>	<u>300,000</u>	<u>215,000</u>	<u>300,000</u>	
General Fund	214,995	300,000	215,000	300,000	

<b>SUBTOTAL -</b>	1,872,303	1,765,247	2,110,808	2,259,974	7.1%
FTE	<u>16.6</u>	<u>13.6</u>	<u>19.2</u>	<u>19.2</u>	0.0%
General Fund	1,872,303	1,765,247	2,110,808	2,259,974	7.1%
Cash Funds	0	0	0	0	0.0%
Reappropriated Funds	0	0	0	0	0.0%

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
<b>(II) Training Services</b>					
Training Services	<u>1,320,752</u>	<u>968,183</u>	<u>1,703,552</u>	<u>1,714,426</u>	
FTE	<u>2.7</u>	<u>2.7</u>	<u>4.0</u>	<u>4.0</u>	
General Fund	0	0	0	0	
Cash Funds	12,930	40,305	41,231	48,962	
Reappropriated Funds	1,307,822	927,878	1,662,321	1,665,464	
Indirect Cost Assessment	<u>101,199</u>	<u>91,461</u>	<u>79,840</u>	<u>30,017</u>	
Reappropriated Funds	101,199	91,461	79,840	30,017	
<b>SUBTOTAL -</b>	<b>1,421,951</b>	<b>1,059,644</b>	<b>1,783,392</b>	<b>1,744,443</b>	<b>(2.2%)</b>
<i>FTE</i>	<u>2.7</u>	<u>2.7</u>	<u>4.0</u>	<u>4.0</u>	<b>0.0%</b>
General Fund	0	0	0	0	<b>0.0%</b>
Cash Funds	12,930	40,305	41,231	48,962	<b>18.8%</b>
Reappropriated Funds	1,409,021	1,019,339	1,742,161	1,695,481	<b>(2.7%)</b>
<b>SUBTOTAL - (A) Human Resource Services</b>	<b>3,294,254</b>	<b>2,824,891</b>	<b>3,894,200</b>	<b>4,004,417</b>	<b>2.8%</b>
<i>FTE</i>	<u>19.3</u>	<u>16.3</u>	<u>23.2</u>	<u>23.2</u>	<b>0.0%</b>
General Fund	1,872,303	1,765,247	2,110,808	2,259,974	<b>7.1%</b>
Cash Funds	12,930	40,305	41,231	48,962	<b>18.8%</b>
Reappropriated Funds	1,409,021	1,019,339	1,742,161	1,695,481	<b>(2.7%)</b>
<b>(B) Employee Benefits Services</b>					
Personal Services	<u>773,911</u>	<u>734,986</u>	<u>882,816</u>	<u>915,710</u>	
FTE	<u>10.1</u>	<u>9.1</u>	<u>12.0</u>	<u>12.0</u>	
General Fund	2	0	0	0	
Cash Funds	773,909	734,986	882,816	915,710	
Reappropriated Funds	0	0	0	0	

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
Operating Expenses	<u>57,489</u>	<u>57,515</u>	<u>58,093</u>	<u>58,093</u>	
Cash Funds	57,489	57,515	58,093	58,093	
Utilization Review	<u>12,522</u>	<u>23,646</u>	<u>25,000</u>	<u>25,000</u>	
Cash Funds	12,522	23,646	25,000	25,000	
H.B. 07-1335 Supplemental State Contribution Fund	<u>1,402,663</u>	<u>1,550,220</u>	<u>1,972,469</u>	<u>1,972,469</u>	
Cash Funds	1,402,663	1,550,220	1,972,469	1,972,469	
Indirect Cost Assessment	<u>208,758</u>	<u>224,037</u>	<u>201,816</u>	<u>88,832</u>	
Cash Funds	208,758	224,037	201,816	88,832	
<b>SUBTOTAL - (B) Employee Benefits Services</b>	2,455,343	2,590,404	3,140,194	3,060,104	(2.6%)
<i>FTE</i>	<u>10.1</u>	<u>9.1</u>	<u>12.0</u>	<u>12.0</u>	0.0%
General Fund	2	0	0	0	0.0%
Cash Funds	2,455,341	2,590,404	3,140,194	3,060,104	(2.6%)
Reappropriated Funds	0	0	0	0	0.0%

### (C) Risk Management Services

Personal Services	<u>695,353</u>	<u>710,262</u>	<u>805,279</u>	<u>830,118</u>	
FTE	11.5	9.7	11.5	11.5	
General Fund	0	0	0	0	
Cash Funds	0	0	0	0	
Reappropriated Funds	695,353	710,262	805,279	830,118	
Operating Expenses	<u>49,363</u>	<u>44,990</u>	<u>62,318</u>	<u>62,318</u>	
Reappropriated Funds	49,363	44,990	62,318	62,318	

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
Actuarial and Broker Services	<u>210,000</u>	<u>256,993</u>	<u>267,000</u>	<u>292,000</u>	*
Reappropriated Funds	210,000	256,993	267,000	292,000	
Risk Management Information System	<u>193,300</u>	<u>193,300</u>	<u>193,302</u>	<u>193,302</u>	
Reappropriated Funds	193,300	193,300	193,302	193,302	
Indirect Cost Assessment	<u>214,251</u>	<u>206,912</u>	<u>234,443</u>	<u>52,100</u>	
Reappropriated Funds	214,251	206,912	234,443	52,100	
Liability Claims	<u>4,311,970</u>	<u>4,329,838</u>	<u>4,488,729</u>	<u>4,072,571</u>	*
Reappropriated Funds	4,311,970	4,329,838	4,488,729	4,072,571	
Liability Excess Policy	<u>368,618</u>	<u>417,593</u>	<u>829,662</u>	<u>899,250</u>	*
Reappropriated Funds	368,618	417,593	829,662	899,250	
Liability Legal Services	<u>3,920,646</u>	<u>4,038,258</u>	<u>3,250,773</u>	<u>3,455,035</u>	*
Reappropriated Funds	3,920,646	4,038,258	3,250,773	3,455,035	
Property Policies	<u>4,616,750</u>	<u>5,493,760</u>	<u>6,708,011</u>	<u>9,557,740</u>	*
Reappropriated Funds	4,616,750	5,493,760	6,708,011	9,557,740	
Property Deductibles and Payouts	<u>12,455,013</u>	<u>4,243,335</u>	<u>5,800,000</u>	<u>5,800,000</u>	
Reappropriated Funds	12,455,013	4,243,335	5,800,000	5,800,000	
Workers' Compensation Claims	<u>29,089,000</u>	<u>29,103,133</u>	<u>34,979,129</u>	<u>33,938,768</u>	*
Reappropriated Funds	29,089,000	29,103,133	34,979,129	33,938,768	
Workers' Compensation TPA Fees and Loss Control	<u>1,767,800</u>	<u>1,707,157</u>	<u>2,050,000</u>	<u>1,850,000</u>	*
Reappropriated Funds	1,767,800	1,707,157	2,050,000	1,850,000	

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
Workers' Compensation Excess Policy	<u>900,776</u>	<u>949,702</u>	<u>935,600</u>	<u>830,000</u>	*
Reappropriated Funds	900,776	949,702	935,600	830,000	
Workers' Compensation Legal Services	<u>1,899,076</u>	<u>1,605,886</u>	<u>2,075,660</u>	<u>1,786,251</u>	*
Reappropriated Funds	1,899,076	1,605,886	2,075,660	1,786,251	
<b>SUBTOTAL - (C) Risk Management Services</b>	60,691,916	53,301,119	62,679,906	63,619,453	1.5%
<i>FTE</i>	<u>11.5</u>	<u>9.7</u>	<u>11.5</u>	<u>11.5</u>	0.0%
General Fund	0	0	0	0	0.0%
Cash Funds	0	0	0	0	0.0%
Reappropriated Funds	60,691,916	53,301,119	62,679,906	63,619,453	1.5%
<b>TOTAL - (2) Division of Human Resources</b>	66,441,513	58,716,414	69,714,300	70,683,974	1.4%
<i>FTE</i>	<u>40.9</u>	<u>35.1</u>	<u>46.7</u>	<u>46.7</u>	0.0%
General Fund	1,872,305	1,765,247	2,110,808	2,259,974	7.1%
Cash Funds	2,468,271	2,630,709	3,181,425	3,109,066	(2.3%)
Reappropriated Funds	62,100,937	54,320,458	64,422,067	65,314,934	1.4%

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
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### (3) CONSTITUTIONALLY INDEPENDENT ENTITIES

#### (A) Personnel Board

Personal Services	<u>486,461</u>	<u>509,189</u>	<u>525,492</u>	<u>543,700</u>	
FTE	5.0	4.9	4.8	4.8	
General Fund	486,461	509,189	525,492	543,700	
Cash Funds	0	0	0	0	
Reappropriated Funds	0	0	0	0	
Operating Expenses	<u>19,185</u>	<u>22,969</u>	<u>22,969</u>	<u>22,969</u>	
General Fund	19,185	22,969	22,969	22,969	
Legal Services	<u>35,165</u>	<u>35,165</u>	<u>44,244</u>	<u>58,164</u> *	
General Fund	35,165	35,165	44,244	58,164	

<b>TOTAL - (3) Constitutionally Independent Entities</b>	540,811	567,323	592,705	624,833	5.4%
FTE	<u>5.0</u>	<u>4.9</u>	<u>4.8</u>	<u>4.8</u>	0.0%
General Fund	540,811	567,323	592,705	624,833	5.4%
Cash Funds	0	0	0	0	0.0%
Reappropriated Funds	0	0	0	0	0.0%

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
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### (4) CENTRAL SERVICES

#### (A) Administration

Personal Services	<u>621,590</u>	<u>450,925</u>	<u>486,837</u>	<u>503,265</u>	
FTE	7.4	5.0	5.2	5.2	
General Fund	0	0	0	0	
Cash Funds	0	0	0	0	
Reappropriated Funds	621,590	450,925	486,837	503,265	
Operating Expenses	<u>38,945</u>	<u>25,788</u>	<u>27,690</u>	<u>27,690</u>	
Reappropriated Funds	38,945	25,788	27,690	27,690	
Indirect Cost Assessment	<u>80,464</u>	<u>13,535</u>	<u>11,303</u>	<u>19,034</u>	
Reappropriated Funds	80,464	13,535	11,303	19,034	

<b>SUBTOTAL - (A) Administration</b>	740,999	490,248	525,830	549,989	4.6%
<i>FTE</i>	<u>7.4</u>	<u>5.0</u>	<u>5.2</u>	<u>5.2</u>	0.0%
General Fund	0	0	0	0	0.0%
Cash Funds	0	0	0	0	0.0%
Reappropriated Funds	740,999	490,248	525,830	549,989	4.6%

#### (B) Integrated Document Solutions

Personal Services	<u>5,682,448</u>	<u>5,592,077</u>	<u>7,250,020</u>	<u>7,467,799</u>	
FTE	97.1	90.5	96.6	96.6	
General Fund	0	0	0	0	
Cash Funds	65,347	0	141,615	141,615	
Reappropriated Funds	5,617,101	5,592,077	7,108,405	7,326,184	

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
Operating Expenses	<u>6,078,937</u>	<u>4,759,440</u>	<u>8,624,121</u>	<u>8,680,543</u>	
Cash Funds	240,313	0	240,239	240,239	
Reappropriated Funds	5,838,624	4,759,440	8,383,882	8,440,304	
Commercial Print Payments	<u>1,569,721</u>	<u>1,417,760</u>	<u>1,733,260</u>	<u>1,733,260</u>	
FTE	0.0	0.0	0.0	0.0	
Reappropriated Funds	1,569,721	1,417,760	1,733,260	1,733,260	
IDS Postage	<u>7,313,134</u>	<u>6,871,618</u>	<u>12,055,868</u>	<u>9,973,524</u> *	
Cash Funds	75,614	655,478	740,298	740,298	
Reappropriated Funds	7,237,520	6,216,140	11,315,570	9,233,226	
Utilities	<u>68,208</u>	<u>56,464</u>	<u>69,000</u>	<u>69,000</u>	
Reappropriated Funds	68,208	56,464	69,000	69,000	
Address Confidentiality Program	<u>264,928</u>	<u>561,422</u>	<u>669,365</u>	<u>702,280</u>	
FTE	3.4	5.9	7.0	7.0	
General Fund	155,519	445,754	538,485	560,606	
Cash Funds	109,409	115,668	130,880	141,674	
Reappropriated Funds	0	0	0	0	
Indirect Cost Assessment	<u>291,646</u>	<u>266,991</u>	<u>176,283</u>	<u>353,706</u>	
Reappropriated Funds	291,646	266,991	176,283	353,706	
<b>SUBTOTAL - (B) Integrated Document Solutions</b>	21,269,022	19,525,772	30,577,917	28,980,112	(5.2%)
<i>FTE</i>	<u>100.5</u>	<u>96.4</u>	<u>103.6</u>	<u>103.6</u>	0.0%
General Fund	155,519	445,754	538,485	560,606	4.1%
Cash Funds	490,683	771,146	1,253,032	1,263,826	0.9%
Reappropriated Funds	20,622,820	18,308,872	28,786,400	27,155,680	(5.7%)

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
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### (C) Colorado State Archives

Personal Services	<u>0</u>	<u>722,033</u>	<u>734,567</u>	<u>756,764</u>	
FTE	0.0	10.5	13.0	13.0	
General Fund	0	610,755	615,667	637,385	
Cash Funds	0	92,716	89,829	90,308	
Reappropriated Funds	0	18,562	29,071	29,071	
Operating Expenses	<u>0</u>	<u>254,579</u>	<u>345,905</u>	<u>290,938</u>	
General Fund	0	212,579	319,905	264,938	
Cash Funds	0	42,000	26,000	26,000	
Reappropriated Funds	0	0	0	0	

<b>SUBTOTAL - (C) Colorado State Archives</b>	0	976,612	1,080,472	1,047,702	(3.0%)
FTE	<u>0.0</u>	<u>10.5</u>	<u>13.0</u>	<u>13.0</u>	<u>0.0%</u>
General Fund	0	823,334	935,572	902,323	(3.6%)
Cash Funds	0	134,716	115,829	116,308	0.4%
Reappropriated Funds	0	18,562	29,071	29,071	0.0%

### (XC) Fleet Management Program and Motor Pool Services

Formerly section (C) in Central Services, the JBC moved the Fleet Management budget into the Division of Capital Assets at the request of the Department in FY 2018-19.

Personal Services	<u>902,148</u>	<u>0</u>
FTE	13.4	0.0
Reappropriated Funds	902,148	0
Operating Expenses	<u>322,347</u>	<u>0</u>
Reappropriated Funds	322,347	0

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
Motor Pool Vehicle Lease and Operating Expenses	<u>120,627</u>	<u>0</u>			
Reappropriated Funds	120,627	0			
Fuel and Automotive Supplies	<u>19,000,983</u>	<u>0</u>			
Reappropriated Funds	19,000,983	0			
Vehicle Replacement Lease/Purchase	<u>18,730,788</u>	<u>0</u>			
Reappropriated Funds	18,730,788	0			
Indirect Cost Assessment	<u>371,178</u>	<u>0</u>			
Reappropriated Funds	371,178	0			
<b>SUBTOTAL - (XC) Fleet Management Program and Motor Pool Services</b>	39,448,071	0	0.0%		
<i>FTE</i>	<u>13.4</u>	<u>0.0</u>	<u>0.0%</u>		
Reappropriated Funds	39,448,071	0	0.0%		

### (XD) Facilities Maintenance - Capitol Complex

Formerly section (D) in Central Services, the JBC moved the Capitol Complex budget into the Division of Capital Assets at the request of the Department in FY 2018-19.

Personal Services	<u>3,091,105</u>	<u>0</u>
FTE	55.5	0.0
Reappropriated Funds	3,091,105	0
Operating Expenses	<u>2,623,693</u>	<u>0</u>
Reappropriated Funds	2,623,693	0
Capitol Complex Repairs	<u>56,520</u>	<u>0</u>
Reappropriated Funds	56,520	0

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
Capitol Complex Security	<u>469,099</u>	<u>0</u>			
Reappropriated Funds	469,099	0			
Utilities	<u>4,375,223</u>	<u>0</u>			
Cash Funds	320,424	0			
Reappropriated Funds	4,054,799	0			
Maintenance and Historical Renovation	<u>982,537</u>	<u>0</u>			
General Fund	982,537	0			
Reappropriated Funds	0	0			
Indirect Cost Assessment	<u>1,041,130</u>	<u>0</u>			
Reappropriated Funds	1,041,130	0			
<b>SUBTOTAL - (XD) Facilities Maintenance - Capitol Complex</b>					
	12,639,307	0	0.0%		
<i>FTE</i>	<u>55.5</u>	<u>0.0</u>	<u>0.0%</u>		
General Fund	982,537	0	0.0%		
Cash Funds	320,424	0	0.0%		
Reappropriated Funds	11,336,346	0	0.0%		
<b>TOTAL - (4) Central Services</b>					
	74,097,399	20,992,632	32,184,219	30,577,803	(5.0%)
<i>FTE</i>	<u>176.8</u>	<u>111.9</u>	<u>121.8</u>	<u>121.8</u>	0.0%
General Fund	1,138,056	1,269,088	1,474,057	1,462,929	(0.8%)
Cash Funds	811,107	905,862	1,368,861	1,380,134	0.8%
Reappropriated Funds	72,148,236	18,817,682	29,341,301	27,734,740	(5.5%)

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
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### (5) DIVISION OF ACCOUNTS AND CONTROL

#### (A) Financial Operations and Reporting

##### (1) Financial Operations and Reporting

Personal Services	<u>2,906,539</u>	<u>2,824,267</u>	<u>2,946,872</u>	<u>3,090,939</u> *	
FTE	31.3	30.7	30.3	30.5	
General Fund	2,685,276	2,633,864	2,725,506	2,816,485	
Cash Funds	221,263	190,403	221,366	274,454	
Reappropriated Funds	0	0	0	0	
Operating Expenses	<u>138,886</u>	<u>136,575</u>	<u>138,303</u>	<u>138,303</u>	
General Fund	0	0	10,000	138,303	
Cash Funds	138,886	136,575	128,303	0	
Recovery Audit Program Disbursements	<u>12,823</u>	<u>0</u>	<u>1,000</u>	<u>51,000</u>	
Cash Funds	12,823	0	1,000	51,000	

<b>SUBTOTAL -</b>	3,058,248	2,960,842	3,086,175	3,280,242	6.3%
FTE	31.3	30.7	30.3	30.5	0.7%
General Fund	2,685,276	2,633,864	2,735,506	2,954,788	8.0%
Cash Funds	372,972	326,978	350,669	325,454	(7.2%)
Reappropriated Funds	0	0	0	0	0.0%

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
<b>(2) Collections Services</b>					
Personal Services	<u>1,007,667</u>	<u>1,010,889</u>	<u>1,387,203</u>	<u>358,701</u> *	
FTE	28.0	13.1	28.0	4.3	
General Fund	(4,841)	0	0	0	
Cash Funds	1,012,508	1,010,889	1,387,203	358,701	
Reappropriated Funds	0	0	0	0	
Operating Expenses	<u>350,244</u>	<u>343,811</u>	<u>552,862</u>	<u>220,000</u> *	
Cash Funds	350,244	343,811	552,862	220,000	
Private Collection Agency Fees	<u>374,089</u>	<u>179,054</u>	<u>900,000</u>	<u>900,000</u>	
Cash Funds	374,089	179,054	900,000	900,000	
Indirect Cost Assessment	<u>245,611</u>	<u>8,379</u>	<u>53,556</u>	<u>188,776</u>	
Cash Funds	245,611	8,379	53,556	188,776	
<b>SUBTOTAL -</b>	<b>1,977,611</b>	<b>1,542,133</b>	<b>2,893,621</b>	<b>1,667,477</b>	<b>(42.4%)</b>
FTE	<u>28.0</u>	<u>13.1</u>	<u>28.0</u>	<u>4.3</u>	<b>(84.6%)</b>
General Fund	(4,841)	0	0	0	0.0%
Cash Funds	1,982,452	1,542,133	2,893,621	1,667,477	(42.4%)
Reappropriated Funds	0	0	0	0	0.0%
<b>SUBTOTAL - (A) Financial Operations and Reporting</b>	<b>5,035,859</b>	<b>4,502,975</b>	<b>5,979,796</b>	<b>4,947,719</b>	<b>(17.3%)</b>
FTE	<u>59.3</u>	<u>43.8</u>	<u>58.3</u>	<u>34.8</u>	<b>(40.3%)</b>
General Fund	2,680,435	2,633,864	2,735,506	2,954,788	8.0%
Cash Funds	2,355,424	1,869,111	3,244,290	1,992,931	(38.6%)
Reappropriated Funds	0	0	0	0	0.0%

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
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### (B) Procurement and Contracts

Personal Services	<u>1,513,835</u>	<u>1,592,828</u>	<u>1,646,992</u>	<u>2,378,546</u> *
FTE	17.2	16.9	17.7	17.8
General Fund	3	35,208	86,164	650,000
Cash Funds	1,513,832	1,557,620	1,560,828	1,728,546
Reappropriated Funds	0	0	0	0
Operating Expenses	<u>36,193</u>	<u>36,969</u>	<u>686,969</u>	<u>36,969</u> *
General Fund	0	0	650,000	36,969
Cash Funds	36,193	36,969	36,969	0

<b>SUBTOTAL - (B) Procurement and Contracts</b>	1,550,028	1,629,797	2,333,961	2,415,515	3.5%
FTE	<u>17.2</u>	<u>16.9</u>	<u>17.7</u>	<u>17.8</u>	0.6%
General Fund	3	35,208	736,164	686,969	(6.7%)
Cash Funds	1,550,025	1,594,589	1,597,797	1,728,546	8.2%
Reappropriated Funds	0	0	0	0	0.0%

### (C) CORE Operations

Personal Services	<u>2,072,995</u>	<u>1,752,794</u>	<u>1,901,939</u>	<u>1,993,123</u> *
FTE	19.5	21.3	21.3	21.3
General Fund	0	0	0	0
Cash Funds	369,044	0	0	0
Reappropriated Funds	1,703,951	1,752,794	1,901,939	1,993,123
Operating Expenses	<u>684,216</u>	<u>59,577</u>	<u>59,590</u>	<u>59,590</u>
Cash Funds	124,123	0	0	0
Reappropriated Funds	560,093	59,577	59,590	59,590

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
Payments for CORE and Support Modules	<u>5,270,370</u>	<u>6,234,766</u>	<u>6,592,280</u>	<u>6,671,656</u> *	
Cash Funds	819,768	889,382	3,712,371	2,948,595	
Reappropriated Funds	4,450,602	5,345,384	2,879,909	3,723,061	
CORE Lease Purchase Payments	<u>3,896,209</u>	<u>3,869,747</u>	<u>3,844,996</u>	<u>3,844,996</u>	
Reappropriated Funds	3,896,209	3,869,747	3,844,996	3,844,996	
Indirect Cost Assessment	<u>143,641</u>	<u>121,829</u>	<u>165,405</u>	<u>298,341</u>	
Reappropriated Funds	143,641	121,829	165,405	298,341	
<b>SUBTOTAL - (C) CORE Operations</b>	12,067,431	12,038,713	12,564,210	12,867,706	2.4%
<i>FTE</i>	<u>19.5</u>	<u>21.3</u>	<u>21.3</u>	<u>21.3</u>	0.0%
General Fund	0	0	0	0	0.0%
Cash Funds	1,312,935	889,382	3,712,371	2,948,595	(20.6%)
Reappropriated Funds	10,754,496	11,149,331	8,851,839	9,919,111	12.1%
<b>TOTAL - (5) Division of Accounts and Control</b>	18,653,318	18,171,485	20,877,967	20,230,940	(3.1%)
<i>FTE</i>	<u>96.0</u>	<u>82.0</u>	<u>97.3</u>	<u>73.9</u>	(24.0%)
General Fund	2,680,438	2,669,072	3,471,670	3,641,757	4.9%
Cash Funds	5,218,384	4,353,082	8,554,458	6,670,072	(22.0%)
Reappropriated Funds	10,754,496	11,149,331	8,851,839	9,919,111	12.1%

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
<b>(6) ADMINISTRATIVE COURTS</b>					
Personal Services	<u>3,632,376</u>	<u>3,606,347</u>	<u>4,010,004</u>	<u>4,137,018</u> *	
FTE	40.2	40.0	44.7	44.7	
General Fund	0	0	0	0	
Cash Funds	103,359	109,633	0	0	
Reappropriated Funds	3,529,017	3,496,714	4,010,004	4,137,018	
Operating Expenses	<u>210,057</u>	<u>166,280</u>	<u>172,233</u>	<u>172,233</u> *	
General Fund	8,100	0	0	0	
Cash Funds	0	0	109,633	114,382	
Reappropriated Funds	201,957	166,280	62,600	57,851	
Indirect Cost Assessment	<u>194,278</u>	<u>115,661</u>	<u>206,880</u>	<u>270,464</u>	
Reappropriated Funds	194,278	115,661	206,880	270,464	
<b>TOTAL - (6) Administrative Courts</b>	<b>4,036,711</b>	<b>3,888,288</b>	<b>4,389,117</b>	<b>4,579,715</b>	<b>4.3%</b>
FTE	<u>40.2</u>	<u>40.0</u>	<u>44.7</u>	<u>44.7</u>	<b>0.0%</b>
General Fund	8,100	0	0	0	<b>0.0%</b>
Cash Funds	103,359	109,633	109,633	114,382	<b>4.3%</b>
Reappropriated Funds	3,925,252	3,778,655	4,279,484	4,465,333	<b>4.3%</b>

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
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### (7) DIVISION OF CAPITAL ASSETS

#### (A) Administration

Personal Services	<u>0</u>	<u>305,777</u>	<u>335,432</u>	<u>346,778</u>	
FTE	0.0	3.4	3.9	3.9	
General Fund	0	0	0	0	
Cash Funds	0	0	0	0	
Reappropriated Funds	0	305,777	335,432	346,778	
Operating Expenses	<u>0</u>	<u>18,165</u>	<u>18,310</u>	<u>18,310</u>	
Reappropriated Funds	0	18,165	18,310	18,310	
Indirect Cost Assessment	<u>0</u>	<u>8,352</u>	<u>6,974</u>	<u>11,744</u>	
Reappropriated Funds	0	8,352	6,974	11,744	

<b>SUBTOTAL - (A) Administration</b>	0	332,294	360,716	376,832	4.5%
<i>FTE</i>	<u>0.0</u>	<u>3.4</u>	<u>3.9</u>	<u>3.9</u>	0.0%
General Fund	0	0	0	0	0.0%
Cash Funds	0	0	0	0	0.0%
Reappropriated Funds	0	332,294	360,716	376,832	4.5%

#### (B) Facilities Maintenance - Capitol Complex

Formerly section (D) in Central Services, the JBC moved the Capitol Complex budget into the Division of Capital Assets at the request of the Department in FY 2018-19.

Personal Services	<u>0</u>	<u>3,224,774</u>	<u>3,367,247</u>	<u>3,474,459</u>	
FTE	0.0	53.8	54.2	54.2	
General Fund	0	0	0	0	
Cash Funds	0	0	0	0	
Reappropriated Funds	0	3,224,774	3,367,247	3,474,459	

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
Operating Expenses	<u>0</u>	<u>2,687,103</u>	<u>2,705,456</u>	<u>2,705,456</u>	
General Fund	0	0	0	0	
Cash Funds	0	18,982	0	0	
Reappropriated Funds	0	2,668,121	2,705,456	2,705,456	
Capitol Complex Repairs	<u>0</u>	<u>55,727</u>	<u>56,520</u>	<u>56,520</u>	
Reappropriated Funds	0	55,727	56,520	56,520	
Capitol Complex Security	<u>0</u>	<u>476,928</u>	<u>476,928</u>	<u>504,707</u>	
Reappropriated Funds	0	476,928	476,928	504,707	
Utilities	<u>0</u>	<u>4,894,298</u>	<u>4,914,705</u>	<u>5,292,490</u> *	
Cash Funds	0	353,690	339,407	371,595	
Reappropriated Funds	0	4,540,608	4,575,298	4,920,895	
Indirect Cost Assessment	<u>0</u>	<u>1,002,611</u>	<u>884,389</u>	<u>1,177,859</u>	
Reappropriated Funds	0	1,002,611	884,389	1,177,859	
<b>SUBTOTAL - (B) Facilities Maintenance - Capitol</b>					
<b>Complex</b>	0	12,341,441	12,405,245	13,211,491	6.5%
<i>FTE</i>	<u>0.0</u>	<u>53.8</u>	<u>54.2</u>	<u>54.2</u>	<u>0.0%</u>
General Fund	0	0	0	0	0.0%
Cash Funds	0	372,672	339,407	371,595	9.5%
Reappropriated Funds	0	11,968,769	12,065,838	12,839,896	6.4%

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
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### (C) Fleet Management Program and Motor Pool Services

Formerly section (C) in Central Services, the JBC moved the Fleet Management budget into the Division of Capital Assets at the request of the Department in FY 2018-19.

Personal Services	<u>0</u>	<u>912,533</u>	<u>1,058,106</u>	<u>1,148,958</u> *	
FTE	0.0	14.0	16.0	17.0	
General Fund	0	0	0	0	
Cash Funds	0	0	0	0	
Reappropriated Funds	0	912,533	1,058,106	1,148,958	
Operating Expenses	<u>0</u>	<u>328,935</u>	<u>488,616</u>	<u>820,234</u> *	
Reappropriated Funds	0	328,935	488,616	820,234	
Motor Pool Vehicles Lease and Operating Expenses	<u>0</u>	<u>142,826</u>	<u>200,000</u>	<u>200,000</u>	
Reappropriated Funds	0	142,826	200,000	200,000	
Fuel and Automotive Supplies	<u>0</u>	<u>19,227,119</u>	<u>20,649,618</u>	<u>20,649,618</u>	
Reappropriated Funds	0	19,227,119	20,649,618	20,649,618	
Vehicles Replacement Lease or Purchase	<u>0</u>	<u>18,987,715</u>	<u>22,032,820</u>	<u>23,471,026</u> *	
Reappropriated Funds	0	18,987,715	22,032,820	23,471,026	
Indirect Cost Assessment	<u>0</u>	<u>63,275</u>	<u>38,504</u>	<u>98,216</u>	
Reappropriated Funds	0	63,275	38,504	98,216	

<b>SUBTOTAL - (C) Fleet Management Program and Motor Pool Services</b>	0	39,662,403	44,467,664	46,388,052	4.3%
FTE	<u>0.0</u>	<u>14.0</u>	<u>16.0</u>	<u>17.0</u>	<u>6.2%</u>
General Fund	0	0	0	0	0.0%
Cash Funds	0	0	0	0	0.0%
Reappropriated Funds	0	39,662,403	44,467,664	46,388,052	4.3%

## Appendix A: Numbers Pages

	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Appropriation	FY 2020-21 Request	Request vs. Appropriation
<b>TOTAL - (7) Division of Capital Assets</b>	0	52,336,138	57,233,625	59,976,375	4.8%
<i>FTE</i>	<u>0.0</u>	<u>71.2</u>	<u>74.1</u>	<u>75.1</u>	<u>1.3%</u>
General Fund	0	0	0	0	0.0%
Cash Funds	0	372,672	339,407	371,595	9.5%
Reappropriated Funds	0	51,963,466	56,894,218	59,604,780	4.8%
<b>TOTAL - Department of Personnel</b>	183,733,171	177,598,251	211,049,602	211,940,111	0.4%
<i>FTE</i>	<u>405.4</u>	<u>382.5</u>	<u>426.7</u>	<u>404.3</u>	<u>(5.2%)</u>
General Fund	11,303,091	13,548,294	15,633,396	15,761,431	0.8%
Cash Funds	9,919,165	9,881,416	16,939,500	13,324,682	(21.3%)
Reappropriated Funds	162,510,915	154,168,541	178,476,706	182,853,998	2.5%
Federal Funds	0	0	0	0	0.0%

## APPENDIX B RECENT LEGISLATION AFFECTING DEPARTMENT BUDGET

### 2018 SESSION BILLS

**S.B. 18-200 (ELIMINATE UNFUNDED LIABILITY IN PERA):** Modifies the hybrid defined benefit plan administered by the Colorado Public Employees' Retirement Association (PERA) with the goal of eliminating the unfunded actuarial accrued liability of each of PERA's divisions within 30 years. Changes to the defined benefit plan include the following items related to employee compensation:

- *INCREASE IN MEMBER CONTRIBUTIONS:* On July 1, 2019, and on July 1, 2020, the monthly member contribution to PERA will increase by 0.75 percent of salary. On July 1, 2021, the monthly member contribution to PERA will increase by 0.5 percent of salary. When all increases are fully implemented, the total contribution will be 10.0 percent of salary each month for PERA members who are not state troopers and 12.0 percent each month for PERA members who are state troopers.
- *INCREASE IN EMPLOYER CONTRIBUTIONS:* On July 1, 2019, the monthly employer contribution to PERA on behalf of members will increase by 0.25 percent of salary; except that the increase does not apply to employers in the Local Government Division of PERA. The total increased contribution will be equal to 10.4 percent of salary each month for most PERA employers, 13.1 percent each month for PERA employers who employ state troopers, and 13.91 percent for PERA employers in the Judicial Division.

**H.B. 18-1224 (LICENSEE DISCIPLINE MEDIATION):** Adds a mediation component to the process related to professional disciplinary actions. Provides licensee or agency the opportunity to request mediation when an agency proceeding concerns an individual who is licensed to practice a profession or occupation, to be ordered by the hearing officer or administrative law judge involved in the proceeding. Appropriated \$19,917 reappropriated funds and 0.2 FTE to the Department of Personnel in FY 2018-19.

**H.B. 18-1322 (LONG BILL):** General appropriations act for FY 2018-19.

**H.B. 18-1339 (BACKGROUND CHECKS FOR EMPLOYEES WITH ACCESS TO FEDERAL TAX INFORMATION):** Requires each applicant, state employee, state contractor, or other individual who has or may have access through a state agency to federal tax information received from the federal government to submit to a fingerprint-based criminal history records check. Specifies that a state agency that shares such federal tax information with a county may authorize and require the county department applicants, employees, contractors, or other individuals to submit to a fingerprint-based criminal history records check. Requires a state agency to deny access to federal tax information received from the federal government to any individual who does not pass the fingerprint-based criminal history record check. Provided appropriations to multiple departments for associated costs in FY 2018-19, including \$11,633 General Fund to the Department of Personnel.

## 2019 SESSION BILLS

**S.B. 19-135 (STATE PROCUREMENT DISPARITY STUDY):** Requires the Department of Personnel to commission an independent study of the state procurement process to determine whether disparities exist between the participation of historically underutilized businesses, defined as those owned and controlled by members of an ethnic or racial minority; the lesbian, gay, bisexual, and transgender community; disabled persons; or women. Requires the study be completed by December 1, 2020, and the department must include the findings of the study and any additional recommendations in the department's State Measurement for Accountable, Responsive, and Transparent (SMART) Government Act hearing. Authorizes in statute appropriations made in one fiscal year to be expended until the end of the following fiscal year. For FY 2019-20, appropriated \$650,000 General Fund to the Department of Personnel.

**S.B. 19-158 (SUNSET PET AND ANIMAL CARE & FACILITIES ACT):** Continues the Pet and Animal Care & Facilities Act program until September 1, 2026, which regulates pet animal breeders, groomers, trainers, boarders, shelters, rescues, and sellers. Defines animals to include dogs, cats, rabbits, guinea pigs, hamsters, mice, rats, gerbils, ferrets, birds, fish, reptiles, amphibians, and invertebrates. Directs the Agriculture Commissioner to promulgate rules pertaining to minimum standards of physical facility, sanitation, ventilation, temperature, humidity, spatial and enclosure requirements, nutrition, humane care, and medical treatment. When violations are noted during an inspection, licensees are expected to correct them. If a licensee commits enough violations, disciplinary action can be taken. For FY 2019-20, provides \$2,000 reappropriated funds from the Department of Agriculture to the Department of Personnel for vehicle lease payments.

**S.B. 19-186 (EXPAND AG CHEMICAL MANAGEMENT PROGRAM AND PROTECT SURFACE WATERS):** Changes the term *groundwater* to *state waters* in statute, which expands the authority for the Agriculture Commissioner to regulate actions that prevent or remedy introduction of agricultural chemicals from subsurface water only to include both surface water and groundwater. For FY 2019-20, provided \$1,000 reappropriated funds from the Department of Agriculture to the Department of Personnel for vehicle lease payments.

**S.B. 19-207 (LONG BILL):** General appropriations act for FY 2019-20.

**S.B. 19-220 (HEMP REGULATION ALIGNMENT WITH 2018 FEDERAL FARM BILL):** Authorizes the Agriculture Commissioner to draft and submit a hemp management plan in accordance with requirements set forth by the Secretary of the United States Department of Agriculture (USDA) pursuant to the Agricultural Improvement Act of 2018, also known as the 2018 Federal Farm Bill. The commissioner may consult with stakeholders in developing the plan. Modifies the definition of industrial hemp or hemp to conform to the federal definition, which prevents hemp from containing no more than 0.3 percent of the psychoactive content from Delta-9 Tetrahydrocannabinol (THC). For FY 2019-20, provided \$1,000 reappropriated funds from the Department of Agriculture to the Department of Personnel for vehicle lease payments.

**H.B. 19-1085 (GRANTS FOR PROPERTY TAX RENT AND HEAT):** Under current law, Colorado residents over the age of 65 are eligible for a property tax and rent assistance rebate grant and a heat and fuel expenses rebate grant, if they meet certain conditions. Increases the minimum and maximum rebate amounts and eligible income requirements and removes the requirement that the payment of

rent only qualifies for a rent rebate if the rent is paid to a landlord that pays property taxes; under current law, the income amounts are adjusted annually for inflation. Adjusts the rebate amount and income levels for inflation starting in 2020. For FY 2019-20, provided \$1,200 reappropriated funds from the Department of Revenue to the Department of Personnel for document management services.

**H.B. 19-1090 (PUBLICLY LICENSED MARIJUANA COMPANIES):** Modifies the statutory ownership and investment definitions for medical and retail marijuana licensees, removes the limit of 15 out-of-state owners, changes the ownership residency requirement, and allows a publicly traded corporation to invest in a marijuana business or become a marijuana business. Repeals the definition of direct beneficial interest owner, indirect beneficial interest owner, and permitted economic interest; creates new ownership types; and changes disclosure and background requirements, including exemptions for passive beneficial owners and indirect financial interest holders. For FY 2019-20, provided \$24,750 reappropriated funds from the Department of Revenue for fleet vehicles.

**H.B. 19-1230 (MARIJUANA HOSPITALITY ESTABLISHMENTS):** Beginning January 1, 2020, allows for the operation of marijuana hospitality establishments and retail marijuana hospitality and sales establishments, as approved by a local government. Sets provisions for hospitality establishments, including definitions, licensing, rules, and exceptions to currently illegal acts. Beginning January 1, 2020, the Marijuana Enforcement Division (MED) may issue licenses for marijuana hospitality establishments and hospitality and sales establishments, conditional upon local government approval. Current law prohibits the public consumption and possession of small amounts of retail or medical marijuana, or evidence of marijuana consumption, on premises licensed by the MED. Creates an exception for display, consumption, and possession at a licensed marijuana hospitality or hospitality and sales establishment. Creates an exception to the Clean Indoor Air Act for marijuana smoking that occurs in the hospitality space within a licensed hospitality or hospitality and sales establishment, if authorized by a local government ordinance, license, or regulation. For FY 2019-20, provided \$4,790 reappropriated funds from the Department of Revenue for fleet vehicles.

**H.B. 19-1234 (REGULATED MARIJUANA DELIVERY):** Creates a marijuana delivery permit to allow licensed medical marijuana centers, licensed retail marijuana stores, and medical and retail marijuana transporters to deliver marijuana and marijuana products to customers. The MED in DOR has rulemaking authority over the permit and delivery system. For FY 2019-20, provided \$4,950 reappropriated funds from the Department of Revenue for fleet vehicles.

**H.B. 19-1278 (MODIFICATIONS TO UNIFORM ELECTION CODE):** Makes several changes to the "Uniform Election Code of 1992," including changes to voter registration procedures, party filing requirements, procedures for curing ballots, provisional ballots, and other technical changes. Allows preregistered 17 year olds to participate in primary elections and caucuses if they will be 18 by the date of the next general election and requires counties to locate some voter services and polling centers on higher education campuses. For FY 2019-20, provided \$2,790 reappropriated funds from the Department of State to the Department of Personnel to pay for costs incurred by the Address Confidentiality Program for changes to forms and documents.

**H.B. 19-1327 (AUTHORIZE AND TAX SPORTS BETTING REFER UNDER TABOR):** Conditional upon voter approval, decriminalizes sports betting and places it under the authority of the Division of Gaming in DOR and the Colorado Limited Gaming Control Commission (Commission). Both in-

person and online bets must be placed in Colorado and are limited to people 21 years of age or older. For FY 2019-20, provided \$34,650 reappropriated funds from the Department of Revenue for fleet vehicles.

## APPENDIX C FOOTNOTES AND INFORMATION REQUESTS

### UPDATE ON LONG BILL FOOTNOTES

- 84 Department of Personnel, Executive Director's Office, Statewide Special Purpose, Office of the State Architect, Statewide Planning Services -- This appropriation remains available until the close of the 2021-22 state fiscal year.

**COMMENT:** Provides roll-forward authority for the statewide planning for the State Architect to assist agency creation of a master building plan. Annually appropriated \$1.0 million General Fund for this purpose since FY 2015-16, the Department submitted a request for a one-time reduction of \$0.98 million to this line item, *see* the summary for [R10 Statewide Planning Services Unused Spending Authority](#) for additional information.

- 85 Department of Personnel, Division of Capital Assets, Fleet Management Program and Motor Pool Services, Vehicle Replacement Lease/Purchase -- Pursuant to Section 24-82-101 (1)(b) and (1)(c), C.R.S., the Department of Personnel is authorized to enter into a lease-purchase agreement for the approved FY 2019-20 vehicle replacements and additions. The lease-purchase agreement shall be for a period of up to ten years and shall not exceed the amount of \$37,000,000.

**COMMENT:** Provides lease-purchase guidance for Fleet Management.

### UPDATE ON REQUESTS FOR INFORMATION

- 6 Department of Health Care Policy and Financing, Medical Services Premiums; Indigent Care Program, Children's Basic Health Plan Medical and Dental Costs; Department of Higher Education, Colorado Commission on Higher Education, Special Purpose, University of Colorado, Lease Purchase of Academic Facilities at Fitzsimons; Governing Boards, Regents of the University of Colorado; Department of Human Services, Division of Child Welfare, Tony Grampas Youth Services Program; Office of Early Childhood, Division of Community and Family Support, Nurse Home Visitor Program; Department of Military and Veterans Affairs, Division of Veterans Affairs, Colorado State Veterans Trust Fund Expenditures; ***Department of Personnel, Division of Human Resources, Employee Benefits Services, H.B. 07-1335 Supplemental State Contribution Fund***; Department of Public Health and Environment, Disease Control and Environmental Epidemiology Division, Administration, General Disease Control, and Surveillance, Immunization Operating Expenses; Special Purpose Disease Control Programs, Sexually Transmitted Infections, HIV and AIDS Operating Expenses, and Ryan White Act Operating Expenses; Prevention Services Division, Chronic Disease Prevention Programs, Oral Health Programs; Primary Care Office -- Each Department is requested to provide the following information to the Joint Budget Committee by **October 1, 2019** for each program funded with Tobacco Master Settlement Agreement money: the name of the program; the amount of Tobacco Master Settlement Agreement money received and expended by the program for the preceding fiscal year; a description of the program including the actual number of persons served and the services provided through the program; information evaluating the operation of the program, including the effectiveness of the program in achieving its stated goals.

**COMMENT:** The Department submitted the requested information on October 1, 2019. As discussed with the Committee on [November 18, 2019 in the Staff Budget Briefing for Tobacco Revenue](#), JBC staff recommends the Committee ask the Department of Personnel to respond to the following questions related to this request for information:

- Based on responses submitted for the Tobacco Master Settlement Agreement (MSA) Request for Information dated October 1, 2019, it appears that the Supplemental State Contribution Fund has both underspent its annual allocation and has a significant fund balance. Please explain why the Department did not utilize the full allocation of MSA dollars in FY 2018-19, why the fund balance has accumulated, if the Department suggests an adjustment to their annual allocation of MSA dollars, and if the Department would recommend other statutory changes that would impact the Department's utilization of these funds.
- The Supplemental State Contribution Fund helps state employees that meet certain income criteria cover the cost of health insurance premiums. Please provide background on which classes of employees are qualifying for this benefit and whether the Department believes the statutory criteria are addressing appropriate income levels.

The Department proactively provided a response to some of the questions above, but JBC staff notes the response came after the topic was discussed informally and therefore the Department may not have considered each concept identified above.

*The Supplemental State Contribution fund receives 2.3 percent of available settlement money from the Tobacco Master Settlement Agreement, subject to the annual appropriation of the General Assembly. The Department utilizes these funds to supplement the plan premiums for lower-income state employees with dependent children. Employees who apply for these supplements must meet the following eligibility criteria: (1) be enrolled in a group benefit plan, (2) have an annual household income of less than 300 percent of the Federal Poverty Level (FPL), and (3) have at least one dependent other than a legal spouse.*

*The Department utilizes a three-level approach to allocate available funds to eligible employees; supplements are provided to eligible employees at each priority level if funds are available. First, funds are used to provide each eligible state employee who has an annual household income of less than 200 percent FPL (Level 1) with a supplement in the amount needed to reduce the employee contribution to all qualifying group benefit plans to zero. Remaining funds are allocated to provide supplements to eligible state employees who have an annual income of 200 – 249 percent FPL (Level 2). When all Level 1 and Level 2 supplements are provided, funds remaining are used to provide supplements for eligible state employees who have an annual income of 250 – 299 percent FPL (Level 3). In years of economic growth, the Department has seen a reduced number of employees applying for the supplements and the full spending authority is not utilized. However, in years of an economic recession, there are typically more eligible applicants than funds available.*

- 1 Department of Personnel, Executive Director's Office, Payments to OIT -- The Department is requested to provide by **November 1, 2020**, the amount of funds eliminated from the Payments to OIT line item as a result of reducing the number of service units obtained from the Governor's Office of Information Technology for operating the Colorado Automotive Reporting System (CARS) after full replacement is achieved.

**COMMENT:** This RFI was included along with others submitted in conjunction with the 2019 Long Bill, however, due to the timeline for anticipated implementation, a response is not due until November 1, 2020. While it is unlikely the Department would neglect responding in 2020 if it were omitted in the letter submitted with the 2020 Long Bill, JBC staff intends to recommend including it again this year.

- 2 Department of Personnel, Division of Accounts and Control, Financial Operations and Reporting -- The State Controller is requested to provide by October 1, 2019, to the Joint Budget Committee, a report on uncommitted reserves that includes all cash funds, including those that are otherwise exempt from and unreported in the cash funds excess uncommitted reserves report required by Section 24-30-207, C.R.S.

**COMMENT:** The Department submitted the requested information on October 1, 2019. The report is attached as Appendix E. While this report includes cash funds exempt from statutory reserve limits, agencies with cash funds out of compliance and not exempt may have submitted a request pursuant to Section 24-75-402 (8), C.R.S., for a temporary waiver or a maximum alternative reserve, which may be granted by action taken by the JBC. JBC Staff responsible for the agency requesting accommodation under this statute will make recommendations to the Committee during the Figure Setting cycle in February and March 2020.

## APPENDIX D

# DEPARTMENT ANNUAL PERFORMANCE REPORT

Pursuant to Section 2-7-205 (1)(b), C.R.S., the Department of Personnel is required to publish an **Annual Performance Report** for the *previous fiscal year* by November 1 of each year. This report is to include a summary of the Department's performance plan and most recent performance evaluation for the designated fiscal year. In addition, pursuant to Section 2-7-204 (3)(a)(I), C.R.S., the Department is required to develop a **Performance Plan** and submit the plan for the *current fiscal year* to the Joint Budget Committee and appropriate Joint Committee of Reference by July 1 of each year.

For consideration by the Joint Budget Committee in prioritizing the Department's FY 2020-21 budget request, the FY 2018-19 Annual Performance Report and the FY 2019-20 Performance can be found at the following link:

<https://www.colorado.gov/pacific/performancemanagement/department-performance-plans>

# APPENDIX E

Cabinet Name	Fund	Fund Name	Fund Balance (Note 4)	Exempt Assets (Note 5)	Capital Reserve (Note 6)	Previously Appropriated Fund Balance (Note 7)	Fee Revenues (Note 8)		Non Fee Fund Balance (Note 9)	Uncommitted Reserves (Note 10)	Maximum Reserve (Note 11)	Alternative Maximum Reserve (Note 12)	Excess Uncommitted Reserves (Note 13)	
							Total Revenues	Total Expenses						
<b>Department of Agriculture</b>														
Department of Agriculture	16R0	Inspection and Consumer Services Cash Fund	1,490,123	0	0	0	2,573,769	2,679,948	2,863,506	59,038	1,431,085	472,478	1,431,753	0
Department of Agriculture	2350	Plant Health, Pest Control and Environmental Protection Fund	1,090,142	2,051	0	0	3,831,919	3,938,199	3,622,559	29,364	1,058,727	597,722	1,811,280	0
Department of Agriculture	28J0	Industrial Hemp Registration Program Cash Fund	1,311,984	0	0	0	1,714,529	1,714,529	500,887	0	1,311,984	82,646	0	1,229,338
<b>Department of Agriculture Total</b>			<b>3,892,249</b>	<b>2,051</b>	<b>0</b>	<b>0</b>	<b>8,120,217</b>	<b>8,332,676</b>	<b>6,986,952</b>	<b>88,402</b>	<b>3,801,796</b>	<b>1,152,846</b>	<b>3,243,033</b>	<b>1,229,338</b>
<b>Department of Health Care Policy &amp; Financing</b>														
Department of Health Care Policy & Financing	11G0	Children's Basic Health Plan Trust	18,614,099	0	0	0	1,264,903	16,787,458	15,424,309	17,211,562	1,402,537	2,545,011	0	0
Department of Health Care Policy & Financing	22X0	Medicaid Nursing Facility Cash Fund	1,524,084	0	0	0	56,661,683	56,697,877	56,026,998	973	1,523,111	9,244,455	0	0
<b>Department of Health Care Policy &amp; Financing Total</b>			<b>20,138,183</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>57,926,586</b>	<b>73,485,335</b>	<b>71,451,307</b>	<b>17,212,535</b>	<b>2,925,648</b>	<b>11,789,466</b>	<b>0</b>	<b>0</b>
<b>Department of Higher Education</b>														
Department of Higher Education	2220	Private Occupational Schools Fund	274,439	0	0	0	1,057,301	1,057,301	960,353	0	274,439	158,458	0	115,981
<b>Department of Higher Education Total</b>			<b>274,439</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,057,301</b>	<b>1,057,301</b>	<b>960,353</b>	<b>0</b>	<b>274,439</b>	<b>158,458</b>	<b>0</b>	<b>115,981</b>
<b>Department of Human Services</b>														
Department of Human Services	17K0	Records and Reports Fund	505,812	0	0	0	1,768,681	1,768,681	1,424,681	0	505,812	235,072	0	270,740
<b>Department of Human Services Total</b>			<b>505,812</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,768,681</b>	<b>1,768,681</b>	<b>1,424,681</b>	<b>0</b>	<b>505,812</b>	<b>235,072</b>	<b>0</b>	<b>270,740</b>
<b>Judicial Branch</b>														
Judicial Branch	21X0	Judicial Information Technology Cash Fund	8,133,262	2,293,440	0	0	17,060,669	17,149,752	16,327,895	30,334	5,809,488	2,694,103	0	3,115,385
Judicial Branch	26J0	Judicial Collection Enhancement Fund	5,638,961	0	0	0	553,323	7,081,942	6,606,577	5,198,380	440,581	1,090,085	0	0
<b>Judicial Branch Total</b>			<b>13,772,223</b>	<b>2,293,440</b>	<b>0</b>	<b>0</b>	<b>17,613,992</b>	<b>24,231,694</b>	<b>22,934,472</b>	<b>5,228,714</b>	<b>6,250,069</b>	<b>3,784,188</b>	<b>0</b>	<b>3,115,385</b>
<b>Department of Labor and Employment</b>														
Department of Labor and Employment	1370	Boiler Inspection Fund	239,858	0	0	0	1,494,402	1,498,295	1,457,857	623	239,235	240,546	1,176,487	0
Department of Labor and Employment	13D0	Conveyance Safety Fund	2,141,393	0	0	0	651,523	743,606	991,646	265,175	1,876,218	163,622	1,500,000	376,218
<b>Department of Labor and Employment Total</b>			<b>2,381,251</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,145,925</b>	<b>2,241,901</b>	<b>2,449,503</b>	<b>265,798</b>	<b>2,115,453</b>	<b>404,168</b>	<b>2,676,487</b>	<b>376,218</b>
<b>Department of Law</b>														
Department of Law	1500	Collection Agency Cash Fund	290,265	0	0	0	923,000	971,294	786,748	14,432	275,833	129,813	0	146,020
Department of Law	1510	Uniform Consumer Credit Code Cash Fund	484,476	0	0	0	1,389,764	1,546,057	1,786,492	48,976	435,500	294,771	0	140,729
Department of Law	1620	Insurance Fraud Cash Fund	337,083	5,247	0	0	2,145,273	2,180,375	2,148,370	5,342	326,494	354,481	0	0
<b>Department of Law Total</b>			<b>1,111,824</b>	<b>5,247</b>	<b>0</b>	<b>0</b>	<b>4,458,037</b>	<b>4,697,726</b>	<b>4,721,610</b>	<b>68,750</b>	<b>1,037,827</b>	<b>779,065</b>	<b>0</b>	<b>286,749</b>
<b>Department of Military Affairs</b>														
Department of Military Affairs	26N0	Chargeable Quarters and Billeting Cash Fund	835,396	0	0	0	1,501,784	1,510,223	827,410	4,668	830,728	136,523	0	694,205
<b>Department of Military Affairs Total</b>			<b>835,396</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,501,784</b>	<b>1,510,223</b>	<b>827,410</b>	<b>4,668</b>	<b>830,728</b>	<b>136,523</b>	<b>0</b>	<b>694,205</b>
<b>Department of Public Health and Environment</b>														
Department of Public Health and Environment	1160	Hazardous Substances Response Fund	10,812,258	0	0	0	2,862,398	3,121,283	3,761,879	896,789	9,915,469	620,710	10,000,000	0
Department of Public Health and Environment	1230	Radiation Control Fund	204,098	0	0	0	2,707,232	2,703,780	2,607,445	(261)	204,359	430,228	0	0
Department of Public Health and Environment	14V0	Medical Marijuana Cash Fund	398,087	58,224	0	0	2,120,392	2,127,870	1,860,426	1,194	338,669	306,970	10,000,000	0
Department of Public Health and Environment	22R0	Home Care Agency Cash Fund	295,457	0	0	0	1,334,305	1,347,145	1,228,342	2,816	292,641	202,676	0	89,965
Department of Public Health and Environment	2460	Assisted Living Residence Fund	649,958	0	0	0	2,470,638	2,472,659	1,898,484	531	649,427	313,250	0	336,177
Department of Public Health and Environment	2650	Health Facilities General Licensure Cash Fund	213,205	0	0	0	2,154,951	2,154,978	2,244,492	3	213,202	370,341	0	0
<b>Department of Public Health and Environment Total</b>			<b>12,573,063</b>	<b>58,224</b>	<b>0</b>	<b>0</b>	<b>13,649,916</b>	<b>13,927,715</b>	<b>13,601,068</b>	<b>901,072</b>	<b>11,613,767</b>	<b>2,244,175</b>	<b>20,000,000</b>	<b>426,142</b>
<b>Department of Public Safety</b>														
Department of Public Safety	2250	Public School Construction and Inspection Fund	2,260,280	0	0	0	922,423	986,995	2,204,700	147,874	2,112,406	363,776	0	1,748,630
Department of Public Safety	27J0	Instant Criminal Background Check Fund	461,185	9,525	0	0	3,484,907	3,489,717	3,550,355	623	451,037	585,809	0	0
Department of Public Safety	27K0	Health Facility Construction and Inspection Fund	1,250,669	0	0	0	276,959	316,273	1,393,705	155,463	1,095,206	229,961	0	865,245
<b>Department of Public Safety Total</b>			<b>3,972,134</b>	<b>9,525</b>	<b>0</b>	<b>0</b>	<b>4,684,289</b>	<b>4,792,985</b>	<b>7,148,760</b>	<b>303,960</b>	<b>3,658,649</b>	<b>1,179,546</b>	<b>0</b>	<b>2,613,875</b>
<b>Department of Regulatory Agencies</b>														
Department of Regulatory Agencies	1840	Public Utilities Commission Fixed Utility Fund	1,980,929	2,345	0	0	11,507,637	12,590,009	12,841,443	170,100	1,808,484	2,118,838	0	0
Department of Regulatory Agencies	1850	Public Utilities Commission Motor Carrier Fund	302,364	0	0	0	2,363,880	2,661,317	2,407,152	33,793	268,571	397,180	0	0
Department of Regulatory Agencies	1890	Division of Professions and Occupations Cash Fund	2,576,395	220	0	0	25,772,571	26,673,789	29,181,112	87,040	2,489,135	4,814,883	0	0
Department of Regulatory Agencies	1850	Prescription Drug Monitoring Fund	789,421	0	0	0	732,124	1,016,084	537,845	220,616	568,805	88,744	0	480,061
Department of Regulatory Agencies	1960	Disabled Telephone Users Fund	294,915	0	0	0	3,614,784	3,622,494	3,626,573	628	294,287	598,385	0	0
Department of Regulatory Agencies	2120	Real Estate Cash Fund	265,953	0	0	0	6,031,643	6,450,894	7,478,684	17,285	248,668	1,233,983	0	0
Department of Regulatory Agencies	2130	Division of Securities Cash Fund	1,524,540	1,800	0	0	6,403,231	6,403,231	4,901,806	0	1,522,740	808,798	0	713,942
Department of Regulatory Agencies	2440	Public Deposit Administration Fund	808,920	6,680	0	0	5,510,179	5,550,002	5,289,013	5,756	796,484	872,687	0	0
Department of Regulatory Agencies	2720	Financial Services Cash Fund	206,176	0	0	0	1,713,330	1,727,621	1,704,635	1,706	204,470	281,265	0	0

Cabinet Name	Fund	Fund Name	Fund Balance (Note 4)	Exempt Assets (Note 5)	Capital Reserve (Note 6)	Previously Appropriated Fund Balance (Note 7)	Fee Revenues		Non Fee Fund Balance (Note 9)	Uncommitted Reserves (Note 10)	Maximum Reserve (Note 11)	Alternative Maximum Reserve (Note 12)	Excess Uncommitted Reserves (Note 13)	
							Total Revenues	Total Expenses						
Department of Regulatory Agencies	2820	Division of Insurance Cash	2,324,954	35,842	0	0	7,870,974	12,020,832	11,730,151	790,252	1,498,860	1,935,475	0	0
<b>Department of Regulatory Agencies Total</b>			<b>11,074,567</b>	<b>46,887</b>	<b>0</b>	<b>0</b>	<b>71,520,353</b>	<b>78,716,273</b>	<b>79,698,414</b>	<b>1,327,176</b>	<b>9,700,504</b>	<b>13,150,238</b>	<b>0</b>	<b>1,194,003</b>
<b>Department of Revenue</b>														
Department of Revenue	1520	Marijuana Cash Fund	17,897,400	15,685	0	0	11,277,786	12,278,329	15,137,226	1,457,155	16,424,560	2,497,642	0	13,926,918
Department of Revenue	1920	Auto Dealers License Fund	415,346	16,462	0	0	3,775,333	3,775,333	3,944,177	0	398,884	650,789	0	0
Department of Revenue	2360	Liquor Enforcement Division & State Licensing Authority	686,635	14,678	0	0	2,894,101	2,894,101	3,640,137	0	671,957	600,623	0	71,334
<b>Department of Revenue Total</b>			<b>18,999,381</b>	<b>46,825</b>	<b>0</b>	<b>0</b>	<b>17,947,220</b>	<b>18,947,763</b>	<b>22,721,540</b>	<b>1,457,155</b>	<b>17,495,401</b>	<b>3,749,054</b>	<b>0</b>	<b>13,998,252</b>
<b>Department of State</b>														
Department of State	2000	Department of State Cash Fund	5,908,496	988,782	0	0	23,131,490	24,003,236	24,069,499	178,673	4,741,041	3,971,467	4,417,221	323,820
<b>Department of State Total</b>			<b>5,908,496</b>	<b>988,782</b>	<b>0</b>	<b>0</b>	<b>23,131,490</b>	<b>24,003,236</b>	<b>24,069,499</b>	<b>178,673</b>	<b>4,741,041</b>	<b>3,971,467</b>	<b>4,417,221</b>	<b>323,820</b>
<b>Grand Total</b>			<b>95,439,018</b>	<b>3,450,981</b>	<b>0</b>	<b>0</b>	<b>225,525,791</b>	<b>257,713,509</b>	<b>258,995,569</b>	<b>27,036,903</b>	<b>64,951,134</b>	<b>42,734,266</b>	<b>30,336,741</b>	<b>24,644,708</b>