

# JOINT BUDGET COMMITTEE



## STAFF FIGURE SETTING FY 2017-18

### DEPARTMENT OF HUMAN SERVICES

(Office of Information Technology Services, County  
Administration, Office of Self Sufficiency, Adult Assistance  
Programs, and Division of Youth Corrections)

JBC WORKING DOCUMENT - SUBJECT TO CHANGE  
STAFF RECOMMENDATION DOES NOT REPRESENT COMMITTEE DECISION

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## HOW TO USE THIS DOCUMENT

The Department Overview contains a table summarizing the staff recommended incremental changes followed by brief explanations of each incremental change for the divisions included in this staff figure setting presentation. A similar overview table is provided for each division, but the description of incremental changes is not repeated, since it is available under the Department Overview. More details about the incremental changes are provided in the sections following the Department Overview and the division summary tables.

Decision items, both department-requested items and staff-initiated items, are discussed at the beginning of the most relevant division. Within a section, decision items are listed in the requested priority order, if applicable.

## DEPARTMENT OVERVIEW

This Joint Budget Committee staff figure setting document includes the following offices and agencies within the Department of Human Services:

- The **Office of Information Technology Services (OITS)** is responsible for developing and maintaining the major centralized computer systems of the Department, including systems that link to all 64 counties in the state. The Office supports centralized databases, and provides support and training to users, including county staff and private social service providers. OITS' staff resources were transferred to the Governor's Office of Information Technology (OIT) in FY 2010-11 as part of the consolidation of State executive branch agency information technology personnel resources in OIT. Former members of the OITS staff (current OIT employees) continue to support the programs funded and administered by the Department of Human Services.
- The **County Administration** budgetary section provides the 64 county departments of human services with moneys to administer the Supplemental Nutrition Assistance Program (SNAP; formerly known as food stamps) and a variety of smaller programs, including child support services and the Low-income Energy Assistance Program. Additionally, this section funds the County Tax Base Relief initiative to assist counties with the highest costs and lowest property tax values in meeting the obligation of the local match required by the State for certain public assistance programs. Much of the moneys appropriated in this section support county staff that determines eligibility for programs using the Colorado Benefits Management System (CBMS).
- The **Office of Self-Sufficiency** provides income, nutritional, and support services to assist families and individuals in need. The programs administered by this unit include:
  - Colorado Works – the Colorado implementation of the federal Temporary Assistance for Needy Families (TANF) program, which includes financial aid, employment services, and support services for families;
  - Food and Nutrition – provides monthly benefits to low-income households through the federal Supplemental Nutrition Assistance Program (SNAP) to supplement the food purchases to maintain a nutritionally adequate diet;
  - Child Support Services – establishes paternity and enforces orders for child and medical support;
  - Low-Income Energy Assistance Program (LEAP) – provides financial assistance with heating bills;
  - Food Distribution – works to strengthen the nutrition safety net through commodity food distribution to eligible individuals and families, emergency feeding programs, and the elderly;
  - Refugee Services – provides support to refugees and the larger receiving community; and
  - Disability Determination Services – determines medical disability for Colorado residents who apply for Social Security Disability Insurance (SSDI) or Supplemental Security Income (SSI) benefits.
- The **Adult Assistance Programs** budgetary section provides moneys for assistance and support for needy elderly and disabled adult populations in Colorado. This section funds several

programs, including the Old Age Pension (OAP) program, which provides cash assistance to eligible individuals age 60 and older, and the Aid to the Needy Disabled and Home Care Allowance programs, which provide cash assistance for low-income disabled adults. This section also funds several other programs, including Adult Protective Services (APS) programs, which intervene on behalf of at-risk adults to address abuse, neglect, or exploitation and Older Americans Act services, such as Meals on Wheels that are offered to older Coloradans through the 16 regional Area Agencies on Aging (AAA) across the state.

- The **Division of Youth Corrections (DYC)** is responsible for the supervision, care, and treatment of juveniles held in secure detention pre- or post-adjudication (detention facilities are similar to county jails), juveniles committed or sentenced to the Department by courts, and juveniles receiving six month mandatory parole services following a commitment to the Division. In addition to treating incarcerated and paroled juveniles, DYC administers the S.B. 91-094 program that provides alternatives to detention and/or commitment in each judicial district. The Division maintains ten secure institutional centers and augments this capacity with contracts for community, staff secure, and detention placements.

## SUMMARY OF STAFF RECOMMENDATIONS

DEPARTMENT OF HUMAN SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>						
HB 16-1405 (Long Bill)	\$714,564,177	\$237,008,442	\$177,774,382	\$4,283,403	\$295,497,950	1,322.4
Other legislation	2,951,865	2,601,628	81,675	0	268,562	2.0
S.B. 17-163 (supplemental bill)	(220,681)	(127,687)	212,294	(188,895)	(116,393)	0.0
Staff-initiated PACE ombudsman revenue increase	91,614	0	91,614	0	0	0.0
<b>TOTAL</b>	<b>\$717,386,975</b>	<b>\$239,482,383</b>	<b>\$178,159,965</b>	<b>\$4,094,508</b>	<b>\$295,650,119</b>	<b>1,324.4</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>						
FY 2016-17 Appropriation	\$717,386,975	\$239,482,383	\$178,159,965	\$4,094,508	\$295,650,119	1,324.4
R1 DYC facility staffing phase III of III	0	0	0	0	0	0.0
R2 DYC 24 hour medical coverage	1,743,882	1,743,882	0	0	0	16.1
R3 DYC detention mental health	480,000	480,000	0	0	0	0.0
R4 County administration	16,666,666	5,000,000	3,333,333	0	8,333,333	0.0
R6 Department indirect costs*	1	2,275,811	(40,435)	251,237	(2,486,612)	0.0
R9 State quality assurance for adult protective services	0	0	0	0	0	0.0
R11 Old Age Pension Program cost of living adjustment	169,514	0	169,514	0	0	0.0
R21 Aging and disabilities resources for Colorado - Medicaid	500,000	(500,000)	0	1,000,000	0	0.0
R23 DYC reduction of client managers	(126,580)	(126,580)	0	0	0	(2.0)
BA5 DYC caseload adjustment	(1,884,809)	(1,617,384)	0	(147,694)	(119,731)	0.0
Staff-initiated County Administration technical correction	1,049,867	0	1,049,867	0	0	0.0
Staff-initiated adult protective services software licenses	59,029	59,029	0	0	0	0.0
Staff-initiated adult protective services technical correction	0	23,841	(23,841)	0	0	0.0
Staff-initiated aging program information system technical correction	0	1,866	0	0	(1,866)	0.0
Staff-initiated DYC EHR funds transfer	0	0	0	0	0	0.0
Staff-initiated employment-focused programs reduction	(2,000,000)	0	0	0	(2,000,000)	0.0
Staff-initiated senior services funding technical correction	(1,519,482)	0	(1,519,482)	0	0	0.0
Non-prioritized request items	1,526,579	1,519,692	0	6,887	0	0.0
Centrally appropriated line items*	3,668,921	1,976,637	7,222	124,785	1,560,277	0.0
Annualize prior year budget actions	3,492,282	3,506,469	85,728	(106,267)	6,352	32.4
Annualize prior year legislation	(1,461,076)	(496,359)	0	0	(964,717)	0.0
<b>TOTAL</b>	<b>\$739,751,769</b>	<b>\$253,329,287</b>	<b>\$181,221,871</b>	<b>\$5,223,456</b>	<b>\$299,977,155</b>	<b>1,370.9</b>
<b>INCREASE/(DECREASE)</b>	<b>\$22,364,794</b>	<b>\$13,846,904</b>	<b>\$3,061,906</b>	<b>\$1,128,948</b>	<b>\$4,327,036</b>	<b>46.5</b>
Percentage Change	3.1%	5.8%	1.7%	27.6%	1.5%	3.5%
<b>FY 2017-18 EXECUTIVE REQUEST</b>						
Request Above/(Below) Recommendation	\$6,860,041	\$4,556,333	\$301,842	\$0	\$2,001,866	81.5

\*A portion or all of the recommendation for this change request is pending future action of the Joint Budget Committee. The values shown in this table represent the requested funding change.

## DESCRIPTION OF INCREMENTAL CHANGES

### FY 2016-17

**STAFF-INITIATED PACE OMBUDSMAN REVENUE INCREASE:** The recommendation includes an increase of \$91,614 cash funds for FY 2016-17 and FY 2017-18 from the PACE Ombudsman Fund in the Adult Assistance Programs section of the budget. The Department has received funds from the NextFifty Foundation to operate the program for FY 2016-17 and FY 2017-18.

### FY 2017-18

**R1 DYC FACILITY STAFFING PHASE III OF III:** The recommendation does not include an increase of \$5,010,631 General Fund and 80.6 FTE for FY 2017-18 requested by the Department to add 137 staff to State-owned and operated youth corrections' facilities in an effort to improve safety and security of staff and youth. The following table summarizes the request.

**R2 DYC 24 HOUR MEDICAL COVERAGE:** The recommendation includes an increase of \$1,743,882 General Fund and 16.1 FTE for FY 2017-18 to add 38 nurse and mid-level provider staff to State-owned and -operated youth corrections' facilities to provide increased coverage for medical services. Additionally, the recommendation includes funding for the provision of contracted psychiatric services to detained juveniles beginning January 2018.

**R3 DYC DETENTION MENTAL HEALTH:** The recommendation includes an increase of \$480,000 General Fund for FY 2017-18 to increase the availability of contract mental health services to detained juveniles at the Division of Youth Corrections' eight detention centers.

**R4 COUNTY ADMINISTRATION:** The recommendation includes an increase of \$16,666,666 total funds, including \$5,000,000 General Fund for FY 2017-18 to increase funding to counties to administer the Supplemental Nutrition Assistance Program (food stamps) and other small programs. This funding increase appears in the County Administration section of the budget.

**R6 DEPARTMENT INDIRECT COSTS:** Staff's recommendation is pending. A recommendation on this decision item will be presented to the Committee by Ms. Megan Davisson on Tuesday, March 14th. Staff will incorporate the Committee's decision into the Long Bill after action is taken. This request appears in the Office of Information Technology Services section of the budget.

**R9 STATE QUALITY ASSURANCE FOR ADULT PROTECTIVE SERVICES:** The recommendation includes an increase of \$345,782 General Fund and 3.7 FTE for FY 2017-18 to add quality assurance reviewers in the Department's Administrative Review Division to conduct formal reviews of county adult protective services cases. Note, the Administrative Review Division is located in the Executive Director's Office which is not covered in this staff figure setting presentation. Thus, the summary table at the beginning of this section does not show this recommended increase.

**R11 OLD AGE PENSION PROGRAM COST OF LIVING ADJUSTMENT:** The recommendation includes an increase of \$169,514 cash funds for FY 2017-18 from the Old Age Pension (OAP) Fund to implement a 0.3 percent cost-of-living (COLA) increase for OAP recipients. This would increase



the monthly grant standard from \$771 to \$773. This increase appears in the Adult Assistance Program section of the budget.

**R21 AGING AND DISABILITIES RESOURCES FOR COLORADO - MEDICAID:** The recommendation includes an increase of \$500,000 total funds, including a decrease of \$500,000 General Fund, for FY 2017-18 to continue the Aging and Disability Resources for Colorado (ADRC) program with Medicaid funding in the Adult Assistance Programs section of the budget.

**R23 DYC REDUCTION OF CLIENT MANAGERS:** The recommendation includes a decrease of \$153,818 General Fund and 2.0 FTE for FY 2017-18 to eliminate two client managers in the Division of Youth Corrections due to declines in both the committed and paroled youth caseloads. Note, of this recommended reduction, \$27,238 General Fund is decreased in the Department's Executive Director's Office which is not covered in this staff figure setting presentation. Thus, the summary table at the beginning of this section does not show the complete recommended increase.

**BA5 DYC CASELOAD ADJUSTMENT:** The recommendation includes a decrease of \$1,884,809 total funds, including a decrease of \$1,691,231 net General Fund, for FY 2017-18 resulting from a forecasted decline in the caseload for committed juveniles in the youth corrections' system.

**STAFF-INITIATED COUNTY ADMINISTRATION TECHNICAL CORRECTION:** The recommendation includes an increase of \$1,049,867 cash funds from county funds and a for FY 2017-18 in the County Administration line item in the County Administration section of the budget to correct a technical error contained in prior year appropriations. Note, this recommendation does not increase the amount of money available for county administration nor does it require counties to contribute additional money for county administration. The recommendation only seeks to comport with State statute and accurately capture what is currently expended on county administration according in the Long Bill.

**STAFF-INITIATED ADULT PROTECTIVE SERVICES SOFTWARE LICENSES:** The recommendation includes an increase of \$59,029 General Fund for FY 2017-18 in the Office of Information Technology Services section of the budget to add additional software licenses for counties for the Colorado Adult Protective Services Data System (CAPS).

**STAFF-INITIATED ADULT PROTECTIVE SERVICES TECHNICAL CORRECTION:** The recommendation includes an increase of \$23,841 General Fund and a decrease of \$23,841 local funds for FY 2017-18 in the Adult Protective Services line item in the Adult Assistance Programs section of the budget to correct a technical error contained in prior year appropriations.

**STAFF-INITIATED AGING PROGRAM INFORMATION SYSTEM TECHNICAL CORRECTION:** The recommendation includes an increase of \$1,866 General Fund and a decrease of \$1,866 federal funds from Title III of the Older Americans Act for FY 2017-18 in the National Aging Program Information System line item in the Office of Information Technology Services section of the budget to correct a technical error included in prior year appropriations.

**STAFF-INITIATED DYC EHR FUNDS TRANSFER:** The recommendation includes a net zero transfer for FY 2017-18 of \$140,000 General Fund from the Personal Services line item to the Operating Expenses line item in the Division of Youth Corrections' Institutions budgetary

subdivision to support the costs of cloud hosting, hardware, and software licenses for the Division's new electronic health record system (EHR).

**STAFF-INITIATED EMPLOYMENT-FOCUSED PROGRAMS REDUCTION:** The recommendation includes a reduction of \$2,000,000 federal funds from the State's Temporary Assistance for Needy Families (TANF) reserve for FY 2017-18 in the Office of Self Sufficiency section of the budget. Given that the Joint Budget Committee voted to draft legislation to use approximately \$4,000,000 annually of the State's TANF reserve to create a subsidized employment program, it is staff's opinion that the appropriation of \$2,000,000 from the State's TANF reserve included in prior Long Bill appropriations for employment-focused programs is redundant and no longer needed.

**STAFF-INITIATED SENIOR SERVICES FUNDING TECHNICAL CORRECTION:** The recommendation includes a decrease of \$1,519,482 cash funds spending authority for FY 2017-18 to make a technical correction to the State Funding for Senior Services line item in the Adult Assistance Program section of the budget. Note, this recommendation does not impact the amount of money available to the Department for senior services. It only eliminates spending authority for FY 2017-18 from a cash fund in an amount equal to funds expended in prior fiscal years from a one-time appropriation.

**NON-PRIORITIZED REQUEST ITEMS:** The recommendation includes the Department's share of the decision items in the Governor's Office of Information Technology. The Committee took action on these items on February 8<sup>th</sup> during figure setting for the Office of the Governor. Staff will incorporate the Committee's decisions into the Long Bill for these items.

**CENTRALLY APPROPRIATED LINE ITEMS:** The recommendation includes an increase of \$3,668,921 total funds, including \$1,978,637 General Fund, for FY 2017-18 for adjustments to centrally appropriated line items for the following: Payments to OIT and CORE Operations. Note, the Committee has already taken action on the CORE Operations common policy. Staff will incorporate the Committee's decision into the Long Bill for this item. A recommendation on the Payments to OIT common policy will be presented to the Committee by Mr. Kevin Neimond on Thursday, March 16<sup>th</sup>. Staff will incorporate the Committee's decision into the Long Bill after action is taken.

CENTRALLY APPROPRIATED LINE ITEMS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
Payments to OIT adjustment*	\$3,927,056	\$2,109,357	\$59,417	\$124,785	\$1,633,497	0.0
CORE adjustment	(258,135)	(132,720)	(52,195)	0	(73,220)	0.0
<b>TOTAL</b>	<b>\$3,668,921</b>	<b>\$1,976,637</b>	<b>\$7,222</b>	<b>\$124,785</b>	<b>\$1,560,277</b>	<b>0.0</b>

\*Recommendations on this item are pending a presentation to the Committee on information technology common policy on Thursday, March 16<sup>th</sup> by Mr. Kevin Neimond.

**ANNUALIZE PRIOR YEAR BUDGET ACTIONS:** The request includes an increase of \$3,492,282 total funds, including \$3,506,469 General Fund, and 32.4 FTE for FY 2017-18 related to prior-year budget actions (decision items). The table below itemizes each recommended annualization for FY 2017-18.

ANNUALIZE PRIOR YEAR BUDGET ACTIONS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
NBA CBMS/PEAK Annual Funding Adjustment	\$2,342,353	\$2,258,751	\$83,602	\$0	\$0	0.0

ANNUALIZE PRIOR YEAR BUDGET ACTIONS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
Annualize DYC security staffing, phase II	1,466,964	1,466,964	0	0	0	32.4
Annualize FY 16-17 BA10 MHI electronic health record system	578,443	684,710	0	(106,267)	0	0.0
Annualize prior year salary survey	239,332	223,799	2,126	0	13,407	0.0
Annualize Sunset of HCA grant program	(750,000)	(750,000)	0	0	0	0.0
Annualize DYC trauma informed care	(245,700)	(245,700)	0	0	0	0.0
Annualize DYC special education needs assessment	(125,000)	(125,000)	0	0	0	0.0
Annualize SNAP administration increase	(14,110)	(7,055)	0	0	(7,055)	0.0
<b>TOTAL</b>	<b>\$3,492,282</b>	<b>\$3,506,469</b>	<b>\$85,728</b>	<b>(\$106,267)</b>	<b>\$6,352</b>	<b>32.4</b>

**ANNUALIZE PRIOR YEAR LEGISLATION:** The recommendation includes a decrease of \$1,461,076 total funds, including a decrease of \$496,359 General Fund, for FY 2017-18 related to prior-year legislation. The table below itemizes each recommended annualization for FY 2017-18.

ANNUALIZE PRIOR YEAR LEGISLATION						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
Annualize HB 16-1290 (Extend Transitional Jobs Program)	\$1,144,653	\$1,144,653	\$0	\$0	\$0	1.0
Annualize SB 15-012 (Colorado Works Pass-through Child Support Payment)	311,035	1,007,190	0	0	(696,155)	0.0
Annualize HB 14-1015 (Extend Transitional Jobs Program)	(1,198,202)	(1,198,202)	0	0	0	(1.0)
Annualize HB 16-1398 (Implement Respite Care Task Force Recommendations)	(900,000)	(900,000)	0	0	0	0.0
Annualize SB 16-190 Improve County Administration public assistance	(550,000)	(550,000)	0	0	0	0.0
Annualize HB 16-1227 (Exemptions Child Support Reqmnts Child Care Assist)	(268,562)	0	0	0	(268,562)	0.0
<b>TOTAL</b>	<b>(\$1,461,076)</b>	<b>(496,359)</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$964,717)</b>	<b>0.0</b>

## MAJOR DIFFERENCES FROM THE REQUEST

Overall, staff's recommendation for FY 2017-18 is \$6,860,041 total funds, including \$4,556,333 General Fund, and 81.5 FTE lower than the request. The following items include the significant General Fund differences between staff's recommendation and the request for FY 2017-18:

- (Division of Youth Corrections) Staff does not recommend the requested increase of \$5,010,631 General Fund and 80.6 FTE to add 137 staff to State-owned and –operated youth corrections facilities.
- (Division of Youth Corrections) Staff recommends an increase of \$480,000 General Fund to increase the availability of contract mental health services to detained juveniles at the Division of Youth Corrections' eight detention centers. The Department requested an increase of \$1,011,954 General Fund for this purpose.
- (Office of Information Technology Services) Staff recommends an increase of \$59,029 General Fund for FY 2017-18 in the Office of Information Technology Services section of the budget to add additional software licenses for counties for the Colorado Adult Protective Services Data System (CAPS). The Department did not submit a request for this purpose.

## (1) EXECUTIVE DIRECTOR'S OFFICE (3 LINE ITEMS ONLY)

This figure setting document contains staff recommendations for three line items within the Executive Director's Office. The line items are related to information technology initiatives within the Department and the Juvenile Parole Board. The other line items in this division will be addressed in a separate staff figure setting presentation by Megan Davisson on Thursday, March 12<sup>th</sup>.

### DECISION ITEMS – (1) EXECUTIVE DIRECTOR'S OFFICE (3 LINE ITEMS ONLY) (NONE)

The Department did not submit any decision items for three line items in the Office included in this staff figure setting document.

## LINE ITEM DETAIL — (1) EXECUTIVE DIRECTOR'S OFFICE (3 LINE ITEMS ONLY)

### (B) SPECIAL PURPOSE

#### JUVENILE PAROLE BOARD

This line item provides funding for the Colorado Juvenile Parole Board that is statutorily authorized to grant, deny, modify, suspend, or revoke, and specify conditions of parole for all juvenile delinquents adjudicated to the Department of Human Services. The Department is responsible for providing clerical support for the Board.

*STATUTORY AUTHORITY:* Section 19-2-206 (6), C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$263,019 total funds, including \$184,165 General Fund, and 3.2 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$263,019 total funds and 3.2 FTE for FY 2017-18.** The recommendation consists of \$184,165 General Fund and \$78,854 reappropriated funds transferred from the Department of Public Safety's Division of Criminal Justice. The following table summarizes the calculations for the recommendation.

EXECUTIVE DIRECTOR'S OFFICE, SPECIAL PURPOSE, JUVENILE PAROLE BOARD						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$263,019	\$184,165	\$0	\$78,854	\$0	3.2
<b>TOTAL</b>	<b>\$263,019</b>	<b>\$184,165</b>	<b>\$0</b>	<b>\$78,854</b>	<b>\$0</b>	<b>3.2</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$263,019	\$184,165	\$0	\$78,854	\$0	3.2
<b>TOTAL</b>	<b>\$263,019</b>	<b>\$184,165</b>	<b>\$0</b>	<b>\$78,854</b>	<b>\$0</b>	<b>3.2</b>
Percentage Change	0.0%	0.0%	n/a	0.0%	n/a	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$263,019</b>	<b>\$184,165</b>	<b>\$0</b>	<b>\$78,854</b>	<b>\$0</b>	<b>3.2</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996 - SECURITY REMEDIATION

The Department is considered a covered entity under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), as it is responsible for the administration of numerous programs that handle health information. Specifically, the security rule covers the Mental Health Institutes at Pueblo and Fort Logan, Mental Health Services, the Alcohol and Drug Abuse Division, Department-wide security, the Department's accounting program, the Office of Information Technology Services, the Regional Centers at Wheat Ridge, Pueblo, and Grand Junction, the Division of Developmental Disabilities, and the nursing homes at Rifle and Fitzsimmons.

Responsibilities of this section include the development of a Department-wide, system-based risk assessment and integration of this assessment into the Departments' operations. The staff also

conducts periodic evaluations for all systems where technical, environmental, or operational changes have occurred. The section is responsible for the continuation of consolidation efforts associated with protected health information covered by the security rules, for an annual test that details the Department's security management processes, and for on-going privacy and security training.

*STATUTORY AUTHORITY:* 42 U.S. Code § 1320d

*REQUEST:* The Department requests a continuation-level appropriation of \$318,538 total funds, including \$244,441 General Fund, and 1.0 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$318,538 total funds and 1.0 FTE for FY 2017-18.** The recommendation consists of \$244,441 General Fund, \$298 cash funds from various sources, \$60,261 reappropriated funds transferred from the Department of Health Care Policy and Financing, and \$13,538 federal funds from the Substance Abuse Prevention and Treatment Block Grant. The following table summarizes the calculations for the recommendation.

EXECUTIVE DIRECTOR'S OFFICE, SPECIAL PURPOSE, HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996 - SECURITY REMEDIATION						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$318,538	\$244,441	\$298	\$60,261	\$13,538	1.0
<b>TOTAL</b>	<b>\$318,538</b>	<b>\$244,441</b>	<b>\$298</b>	<b>\$60,261</b>	<b>\$13,538</b>	<b>1.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$318,538	\$244,441	\$298	\$60,261	\$13,538	1.0
<b>TOTAL</b>	<b>\$318,538</b>	<b>\$244,441</b>	<b>\$298</b>	<b>\$60,261</b>	<b>\$13,538</b>	<b>1.0</b>
Percentage Change	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$318,538</b>	<b>\$244,441</b>	<b>\$298</b>	<b>\$60,261</b>	<b>\$13,538</b>	<b>1.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### CBMS EMERGENCY PROCESSING UNIT

The initial deployment of the Colorado Benefits Management System (CBMS) was contested in court. The court allowed the deployment to go forward, but issued a temporary order that required the State to meet several conditions. An emergency processing unit (EPU) to support benefit applicants was created to meet one of the conditions. Continued operation of the EPU was included in a subsequent agreement between plaintiffs and the State during negotiations toward a settlement of the lawsuit, and is part of the final order that was issued when the case was settled. The unit was initially staffed with contract workers, but those positions were converted to State employees when it became clear that the function would be ongoing.

*STATUTORY AUTHORITY:* Sections 26-1-112, 26-1-118, and 26-1-121, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$206,066 total funds, including \$76,268 General Fund, and 4.0 FTE for FY 2017-18.

**RECOMMENDATION:** Staff recommends a continuation-level appropriation of \$206,066 total funds and 4.0 FTE for FY 2017-18. The recommendation consists of \$76,268 General Fund and \$129,798 federal funds from various sources. The following table summarizes the calculations for the recommendation.

EXECUTIVE DIRECTOR'S OFFICE, SPECIAL PURPOSE, CBMS EMERGENCY PROCESSING UNIT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$206,066	\$76,268	\$0	\$0	\$129,798	4.0
<b>TOTAL</b>	<b>\$206,066</b>	<b>\$76,268</b>	<b>\$0</b>	<b>\$0</b>	<b>\$129,798</b>	<b>4.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$206,066	\$76,268	\$0	\$0	\$129,798	4.0
<b>TOTAL</b>	<b>\$206,066</b>	<b>\$76,268</b>	<b>\$0</b>	<b>\$0</b>	<b>\$129,798</b>	<b>4.0</b>
Percentage Change	0.0%	0.0%	0.0%	n/a	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$206,066</b>	<b>\$76,268</b>	<b>\$0</b>	<b>\$0</b>	<b>\$129,798</b>	<b>4.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0



## (2) OFFICE OF INFORMATION TECHNOLOGY SERVICES

The Office of Information Technology Services (OITS) is responsible for developing and maintaining the major centralized computer systems of the Department, including systems that link to all 64 counties in the state. The Office supports centralized databases, and provides support and training to users, including county staff and private social service providers. OITS' staff resources were transferred to the Governor's Office of Information Technology (OIT) in FY 2010-11 as part of the consolidation of State executive branch agency information technology personnel resources in OIT. Former members of the OITS staff (current OIT employees) continue to support the programs funded and administered by the Department of Human Services.

OFFICE OF INFORMATION TECHNOLOGY SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2016-17 Appropriation</b>						
HB 16-1405 (Long Bill)	\$71,998,429	\$40,959,156	\$1,667,556	\$1,036,482	\$28,335,235	11.0
Other legislation	268,562	0	0	0	268,562	0.0
S.B. 17-163 (supplemental bill)	1,242,885	1,282,774	(39,889)	0	0	0.0
<b>TOTAL</b>	<b>\$73,509,876</b>	<b>\$42,241,930</b>	<b>\$1,627,667</b>	<b>\$1,036,482</b>	<b>\$28,603,797</b>	<b>11.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>						
FY 2016-17 Appropriation	\$73,509,876	\$42,241,930	\$1,627,667	\$1,036,482	\$28,603,797	11.0
R6 Department indirect costs	1	2,275,811	(40,435)	251,237	(2,486,612)	0.0
Non-prioritized request items	1,526,579	1,519,692	0	6,887	0	0.0
Staff-initiated aging program information system technical correction	0	1,866	0	0	(1,866)	0.0
Staff-initiated adult protective services software licenses	59,029	59,029	0	0	0	0.0
Centrally appropriated line items	3,668,921	1,976,637	7,222	124,785	1,560,277	0.0
Annualize prior year budget actions	2,922,577	2,944,120	83,620	(106,267)	1,104	0.0
Annualize prior year legislation	(268,562)	0	0	0	(268,562)	0.0
<b>TOTAL</b>	<b>\$81,418,421</b>	<b>\$51,019,085</b>	<b>\$1,678,074</b>	<b>\$1,313,124</b>	<b>\$27,408,138</b>	<b>11.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$7,908,545</b>	<b>\$8,777,155</b>	<b>\$50,407</b>	<b>\$276,642</b>	<b>(\$1,195,659)</b>	<b>0.0</b>
Percentage Change	10.8%	20.8%	3.1%	26.7%	(4.2%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>						
Request Above/(Below) Recommendation	(\$59,029)	(\$60,895)	\$0	\$0	\$1,866	0.0

## DECISION ITEMS – (2) OFFICE OF INFORMATION TECHNOLOGY SERVICES

### → R6 DEPARTMENT INDIRECT COSTS

*REQUEST:* The Department requests a net-zero action in the Payments to OIT line item for FY 2017-18 to address a budget shortfall related to indirect and administrative costs. This action includes an increase of \$2,275,811 General Fund. Note, this decision item impacts all sections of the Department. The description provided here only addresses the impact of this decision item on the Office of Information Technology.

*RECOMMENDATION:* Staff's recommendation is pending. A recommendation on this decision item will be presented to the Committee by Ms. Megan Davisson on Tuesday, March 14<sup>th</sup>. Staff will incorporate the Committee's decision into the Long Bill after action is taken.

**→ STAFF-INITIATED AGING PROGRAM INFORMATION SYSTEM TECHNICAL CORRECTION**

*REQUEST:* The Department did not request this adjustment. However, the Department is aware of staff's recommendation and supports the recommendation.

*RECOMMENDATION:* Staff recommends an increase of \$1,866 General Fund and a decrease of \$1,866 federal funds from Title III of the Older Americans Act for FY 2017-18 in the National Aging Program Information System line item to correct a technical error included in prior year appropriations. Specifically, this recommendation rebalances the fund sources in the line item appropriation such that 75 percent of the funds are from federal sources and 25 percent of are from the General Fund. This mirrors available federal funding for this purpose. In prior years, the Long Bill appropriation included an amount of federal funds above the 75 percent level. This recommendation corrects this error.

➔ STAFF-INITIATED ADULT PROTECTIVE SERVICES SOFTWARE LICENSES

*REQUEST:* The Department did not request this adjustment. However, the Department is aware of staff's recommendation and supports the recommendation.

*RECOMMENDATION:* Staff recommends an increase of \$59,029 General Fund for FY 2017-18 to add additional software licenses for the Colorado Adult Protective Services Data System (CAPS).

*ANALYSIS:* The Department and its county partners use CAPS to record client case history, from intake to case closure, and report out case data for the State-supervised-county administered adult protective services program. The number of CAPS licenses available to county staff dependent on the amount of funding appropriated to the Department for this purpose.

The Department has experienced an increase in the requests for CAPS licenses by counties over the past two years. This demand is occurring because initial estimates for the number of CAPS licenses needed when the system went live were inaccurate and the implementation of additional mandatory reporting entities did not include funding for additional CAPS licenses for counties.

In prior years, staff recommended (and the Committee approved) rejecting requests submitted by the Department for additional CAPS licenses. In hindsight, staff's recommendation against funding for additional licenses was an error. To remedy this error, staff recommends an increase of \$59,029 General Fund for FY 2017-18 to provide county staff with CAPS licenses. This funding will be added to the base level appropriation of \$78,267 General Fund the Department receives annually and will provide approximately 940 CAPS licenses.

## LINE ITEM DETAIL – (3) OFFICE OF INFORMATION TECHNOLOGY SERVICES

### (A) INFORMATION TECHNOLOGY

#### OPERATING EXPENSES

The line item pays for the operating expenses associated with the Divisions' systems, including much of the centralized hardware and software infrastructure used by the Department.

*STATUTORY AUTHORITY:* Section 24-37.5-109, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$560,634 total funds, including \$489,559 General Fund, for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$560,634 total funds for FY 2017-18.** The recommendation consists of \$489,559 General Fund, \$14,474 reappropriated funds transferred from the Department of Health Care Policy and Financing and various sources, and \$56,601 federal funds from various sources. The following table summarizes the calculations for the recommendation.

OFFICE OF INFORMATION TECHNOLOGY SERVICES, INFORMATION TECHNOLOGY, OPERATING EXPENSES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$560,634	\$489,559	\$0	\$14,474	\$56,601	0.0
<b>TOTAL</b>	<b>\$560,634</b>	<b>\$489,559</b>	<b>\$0</b>	<b>\$14,474</b>	<b>\$56,601</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$560,634	\$489,559	\$0	\$14,474	\$56,601	0.0
<b>TOTAL</b>	<b>\$560,634</b>	<b>\$489,559</b>	<b>\$0</b>	<b>\$14,474</b>	<b>\$56,601</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	n/a	0.0%	0.0%	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$560,634</b>	<b>\$489,559</b>	<b>\$0</b>	<b>\$14,474</b>	<b>\$56,601</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### MICROCOMPUTER LEASE PAYMENTS

The appropriation is used for lease payments for personal computers and related equipment used in the Department.

*STATUTORY AUTHORITY:* Section 24-37.5-109, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$539,344, including \$301,832 General Fund, for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$539,344 total funds for FY 2017-18.** The recommendation consists of \$301,832 General Fund, \$15,466 cash funds from various sources, \$128,647 reappropriated funds transferred from the Department of

Health Care Policy and Financing and various sources, and \$93,399 federal funds from various sources. The following table summarizes staff's calculations for the recommendation.

OFFICE OF INFORMATION TECHNOLOGY SERVICES, INFORMATION TECHNOLOGY, MICROCOMPUTER LEASE PAYMENTS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$539,344	\$301,832	\$15,466	\$128,647	\$93,399	0.0
<b>TOTAL</b>	<b>\$539,344</b>	<b>\$301,832</b>	<b>\$15,466</b>	<b>\$128,647</b>	<b>\$93,399</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$539,344	\$301,832	\$15,466	\$128,647	\$93,399	0.0
<b>TOTAL</b>	<b>\$539,344</b>	<b>\$301,832</b>	<b>\$15,466</b>	<b>\$128,647</b>	<b>\$93,399</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$539,344</b>	<b>\$301,832</b>	<b>\$15,466</b>	<b>\$128,647</b>	<b>\$93,399</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### COUNTY FINANCIAL MANAGEMENT SYSTEM

This appropriation pays for expenses associated with maintaining the County Financial Management System (CFMS). The system tracks program expenditures by program, by funding source, by county, tracks and allocates administrative costs by program, and tracks expenditures that are estimated to count toward federal maintenance of effort requirements. The system manages over \$1.0 billion in payments annually. Funding for CFMS is used for contractual services (information technology programmers) and hardware and software maintenance.

*STATUTORY AUTHORITY:* Section 24-37.5-109, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$1,494,325, including \$770,740 General Fund, for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$1,494,325 total funds for FY 2017-18.** The recommendation consists of \$770,740 General Fund and \$723,585 federal funds from various sources. The following table summarizes staff's calculations for the recommendation.

OFFICE OF INFORMATION TECHNOLOGY SERVICES, INFORMATION TECHNOLOGY, COUNTY FINANCIAL MANAGEMENT SYSTEM						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$1,494,325	\$770,740	\$0	\$0	\$723,585	0.0
<b>TOTAL</b>	<b>\$1,494,325</b>	<b>\$770,740</b>	<b>\$0</b>	<b>\$0</b>	<b>\$723,585</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$1,494,325	\$770,740	\$0	\$0	\$723,585	0.0
<b>TOTAL</b>	<b>\$1,494,325</b>	<b>\$770,740</b>	<b>\$0</b>	<b>\$0</b>	<b>\$723,585</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	n/a	n/a	0.0%	n/a

OFFICE OF INFORMATION TECHNOLOGY SERVICES, INFORMATION TECHNOLOGY, COUNTY FINANCIAL MANAGEMENT SYSTEM						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$1,494,325</b>	<b>\$770,740</b>	<b>\$0</b>	<b>\$0</b>	<b>\$723,585</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

**CLIENT INDEX PROJECT**

This appropriation pays the contract and operating costs associated with maintaining the Client Index Project. The system assures that each recipient of State benefits has a unique identifier. Each program uploads the name, gender, date of birth, social security number, and other identifying information for any individual served, and the Index looks for other duplicate entries and assigns a unique identifier. The Index retains both this unique identifier and the identifiers assigned by each respective program's system. By maintaining a central, unduplicated listing of clients served, the Index enhances interagency coordination and cooperation, reduces data entry requirements, reduces referrals for duplicated services, reduces fraud, and provides information for program evaluations.

*STATUTORY AUTHORITY:* Sections 24-37.5-109 and 26-1-112, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$17,698 total funds, including \$10,154 General Fund, for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$17,698 total funds for FY 2017-18.** The recommendation consists of \$10,154 General Fund and \$7,544 federal funds from various sources. The following table summarizes staff's calculations for the recommendation.

OFFICE OF INFORMATION TECHNOLOGY SERVICES, INFORMATION TECHNOLOGY, CLIENT INDEX PROJECT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>						
HB 16-1405 (Long Bill)	\$17,698	\$10,154	\$0	\$0	\$7,544	0.0
<b>TOTAL</b>	<b>\$17,698</b>	<b>\$10,154</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,544</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>						
FY 2016-17 Appropriation	\$17,698	\$10,154	\$0	\$0	\$7,544	0.0
<b>TOTAL</b>	<b>\$17,698</b>	<b>\$10,154</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,544</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	n/a	n/a	0.0%	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$17,698</b>	<b>\$10,154</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,544</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

**COLORADO TRAILS**

The appropriation pays the contract and equipment costs associated with Colorado Trails. Colorado Trails is a statewide system, operational since 2002, that supports activities in the Department's Division of Child Welfare and the Division of Youth Corrections (DYC). The Trails database links all divisions of DYC staff located in facilities and offices throughout the state, as well as State and

county child welfare workers, supervisors, and support staff. The system provides case management support for direct client workers, decision-making support tools for managers, and access to client information across all DYC and child welfare populations in the state. The client/server-based system also provides an interface with the Colorado Integrated Criminal Justice Information System (CICJIS).

The Division of Child Welfare portion of Trails includes functions for intake, eligibility, resource management, court processing, case management, facilities management, financial management, and administration. The DYC portion of Trails allows users to track the stages a youth goes through in terms of their placements and counselor assignments. Workers can create, modify, and maintain treatment plans and release goals, and identify and assess resource providers.

Note, for FY 2015-16 and FY 2016-17, the legislature provided appropriations totaling of \$13.6 million total funds, including \$8.0 million General Fund, in the capital construction budget to implement a Trails modernization project. This project is intended to make changes to the existing system (rather than fully replacing it) to make Trails more mobile-friendly for case workers, better able to integrate data from a variety of sources into a case file, and easier for users to interface with for different purposes based on agency or job-specific tasks. The third, and final, year funding request is for FY 2017-18. The Joint Budget Committee will be asked to take action on the FY 2017-18 capital construction funding request during staff figure setting for capital construction information technology projects on Thursday, March 16<sup>th</sup>.

Modernizing the Child Welfare Case Management System Total Capital Construction Costs of the Project		
Fiscal Year	TOTAL FUNDS	GENERAL FUND
FY 2015-16 Appropriation	\$6,824,567	\$4,648,707
FY 2016-17 Appropriation	6,749,617	3,374,809
FY 2017-18 Request	6,749,617	3,374,809
<b>Total</b>	<b>\$20,323,801</b>	<b>\$11,398,325</b>

*STATUTORY AUTHORITY:* Section 24-37.5-109, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$4,970,392 total funds, including \$2,683,461 General Fund, for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$4,970,392 total funds for FY 2017-18.** The recommendation consists of \$2,683,461 General Fund and \$2,286,931 federal funds from Title IV-E of the Social Security Act, Temporary Assistance for Needy Families, and Child Care Development Funds. The following table summarizes staff's calculations for the recommendation.

OFFICE OF INFORMATION TECHNOLOGY SERVICES, INFORMATION TECHNOLOGY, COLORADO TRAILS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$4,970,392	\$2,683,461	\$0	\$0	\$2,286,931	0.0
<b>TOTAL</b>	<b>\$4,970,392</b>	<b>\$2,683,461</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,286,931</b>	<b>0.0</b>



OFFICE OF INFORMATION TECHNOLOGY SERVICES, INFORMATION TECHNOLOGY, COLORADO TRAILS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$4,970,392	\$2,683,461	\$0	\$0	\$2,286,931	0.0
<b>TOTAL</b>	<b>\$4,970,392</b>	<b>\$2,683,461</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,286,931</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	n/a	n/a	0.0%	n/a
FY 2017-18 EXECUTIVE REQUEST						
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### NATIONAL AGING PROGRAM INFORMATION SYSTEM

The line item appropriates funds for the system the Department uses to comply with federal reporting requirements regarding clients served through Older Americans Act programs. Funding is primarily used to purchase contract programmer services and to partially fund the cost of leasing and purchasing microcomputers for area agencies on aging (AAA's) and service providers. Federal funds are from Title III of the Older Americans Act, and this grant requires a 25.0 percent match.

*STATUTORY AUTHORITY:* Section 26-11-205.5, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$55,821 total funds, including \$12,089 General Fund, for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$55,821 total funds total funds for FY 2017-18.** The recommendation consists of \$13,955 General Fund and \$41,866 federal funds from Title III of the Older Americans Act. The recommendation includes an increase of \$1,866 General Fund and a decrease of \$1,866 federal funds as part of a technical correction to an error contained in prior year appropriations. See staff's write-up for the "Staff-initiated aging program information system technical correction" decision item at the beginning of this budgetary division for more information.

The following table summarizes staff's calculations for the recommendation.

OFFICE OF INFORMATION TECHNOLOGY SERVICES, INFORMATION TECHNOLOGY, NATIONAL AGING PROGRAM INFORMATION SYSTEM						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$55,821	\$12,089	\$0	\$0	\$43,732	0.0
<b>TOTAL</b>	<b>\$55,821</b>	<b>\$12,089</b>	<b>\$0</b>	<b>\$0</b>	<b>\$43,732</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$55,821	\$12,089	\$0	\$0	\$43,732	0.0
Staff-initiated aging program information system technical correction	0	1,866	0	0	(1,866)	0.0
<b>TOTAL</b>	<b>\$55,821</b>	<b>\$13,955</b>	<b>\$0</b>	<b>\$0</b>	<b>\$41,866</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$0</b>	<b>\$1,866</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$1,866)</b>	<b>0.0</b>
Percentage Change	0.0%	15.4%	n/a	n/a	(4.3%)	n/a

OFFICE OF INFORMATION TECHNOLOGY SERVICES, INFORMATION TECHNOLOGY, NATIONAL AGING PROGRAM INFORMATION SYSTEM						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$55,821</b>	<b>\$12,089</b>	<b>\$0</b>	<b>\$0</b>	<b>\$43,732</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	(\$1,866)	\$0	\$0	\$1,866	0.0

#### CHILD CARE AUTOMATED TRACKING SYSTEM

This line item provides funds for the information technology system, the Child Care Automated Tracking System (CHATS), supporting the Colorado Child Care Assistance Program (CCCAP). CCCAP provides financial assistance to low-income families that are working, searching for employment or are in training, and families that are enrolled in the Colorado Works Program and need child care services to support their efforts toward self-sufficiency. CCCAP is administered through county departments of social services under the direction of the Department's Division of Child Care.

Note, for FY 2015-16 and FY 2016-17, the legislature provided appropriations of \$7.2 million federal funds in the capital construction budget from the Child Care Development Fund to replace CHATS. This initiative is slated for completion by July 2018.

*STATUTORY AUTHORITY:* Section 26-2-801, C.R.S.

*REQUEST:* The Department requests an appropriation of \$2,709,933 federal funds for FY 2017-18.

*RECOMMENDATION:* **Staff recommends an appropriation of \$2,709,933 federal funds from Child Care Development Funds for FY 2017-18.** The following table summarizes staff's calculations for the recommendation.

OFFICE OF INFORMATION TECHNOLOGY SERVICES, INFORMATION TECHNOLOGY, CHILD CARE AUTOMATED TRACKING SYSTEM						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>						
HB 16-1405 (Long Bill)	\$2,709,933	\$0	\$0	\$2,709,933	\$0	0.0
Other legislation	\$268,562	\$0	\$0	\$268,562	\$0	0.0
<b>TOTAL</b>	<b>\$2,978,495</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,978,495</b>	<b>\$0</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>						
FY 2016-17 Appropriation	\$2,978,495	\$0	\$0	\$2,978,495	\$0	0.0
Annualize prior year legislation	(268,562)	0	0	(268,562)	0	0.0
<b>TOTAL</b>	<b>\$2,709,933</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,709,933</b>	<b>\$0</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$268,562)</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$268,562)</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	(9.0%)	n/a	n/a	(9.0%)	n/a	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$2,709,933</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,709,933</b>	<b>\$0</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

## HEALTH INFORMATION MANAGEMENT SYSTEM

The appropriation pays for operating and contract costs associated with maintaining the Health Information Management System. The automated system supports clinical and administrative business functions at the Regional Centers for persons with developmental disabilities. The system was implemented in October 1995 in response to a requirement by the federal Health Care Financing Administration for providers to itemize all services and bill Medicare under a physician fee schedule. The system includes medical records, census, billing and accounts receivable, client banking, nutrition, laboratory, pharmacy, and clinical assessment and treatment information.

*STATUTORY AUTHORITY:* Sections 27-65-118, 19-2-416, and 26-12-101, C.R.S.

*REQUEST:* The Department requests an appropriation of \$146,611 total funds, including \$125,000 General Fund, for FY 2017-18.

*RECOMMENDATION:* **Staff recommends an appropriation of \$146,611 total funds for FY 2017-18.** The recommendation consists of \$125,000 General Fund and \$21,611 reappropriated funds transferred from the Department of Health Care Policy and Financing and various sources. The following table summarizes staff's calculations for the recommendation.

OFFICE OF INFORMATION TECHNOLOGY SERVICES, INFORMATION TECHNOLOGY, HEALTH INFORMATION MANAGEMENT SYSTEM						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$339,168	\$211,290	\$0	\$127,878	\$0	0.0
<b>TOTAL</b>	<b>\$339,168</b>	<b>\$211,290</b>	<b>\$0</b>	<b>\$127,878</b>	<b>\$0</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$339,168	\$211,290	\$0	\$127,878	\$0	0.0
Annualize prior year budget actions	(192,557)	(86,290)	0	(106,267)	0	0.0
<b>TOTAL</b>	<b>\$146,611</b>	<b>\$125,000</b>	<b>\$0</b>	<b>\$21,611</b>	<b>\$0</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$192,557)</b>	<b>(\$86,290)</b>	<b>\$0</b>	<b>(\$106,267)</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	(56.8%)	(40.8%)	n/a	(83.1%)	n/a	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$146,611</b>	<b>\$125,000</b>	<b>\$0</b>	<b>\$21,611</b>	<b>\$0</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

## ADULT PROTECTIVE SERVICES DATA SYSTEM

This line item provides funding to maintain the data system that manages reports of suspected and confirmed crimes against at-risk adults. This system is referred to as the Colorado Adult Protective Services (CAPS) system.

*STATUTORY AUTHORITY:* Section 26-3.1-102, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$179,200 General Fund for FY 2017-18.

**RECOMMENDATION:** Staff recommends an appropriation of \$238,229 General Fund for FY 2017-18. The recommendation includes an increase of \$59,029 General Fund to add additional licenses of the Colorado Adult Protective Services (CAPS) for counties. See staff's write-up for the "Staff-initiated adult protective services software licenses" decision item at the beginning of this budgetary division for more information.

The following table summarizes staff's calculations for the recommendation.

OFFICE OF INFORMATION TECHNOLOGY SERVICES, INFORMATION TECHNOLOGY, ADULT PROTECTIVE SERVICES DATA SYSTEM						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$179,200	\$179,200	\$0	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$179,200</b>	<b>\$179,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$179,200	\$179,200	\$0	\$0	\$0	0.0
Staff-initiated adult protective services software licenses	59,029	59,029	0	0	0	0.0
<b>TOTAL</b>	<b>\$238,229</b>	<b>\$238,229</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>						
Percentage Change	32.9%	32.9%	n/a	n/a	n/a	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>						
Request Above/(Below) Recommendation	(\$59,029)	(\$59,029)	\$0	\$0	\$0	0.0

#### PAYMENTS TO OIT

This line item includes funding appropriated to the Department that is then transferred to the Governor's Office of Information Technology to support the information technology systems that support the Department's programs.

**STATUTORY AUTHORITY:** Sections 24-37.5-601 and 602, 24-37.5-108, and 24-37.5-109, C.R.S.

**REQUEST:** The Department requests an appropriation of \$29,543,716 total funds, including \$18,844,469 General Fund, for FY 2017-18.

**RECOMMENDATION:** Staff's recommendation is pending Committee action on statewide common policies for FY 2017-18. The staff recommendation for this item will be presented to the Committee by Mr. Kevin Neimond on Thursday, March 16<sup>th</sup> during figure setting for common policies administered by the Governor's Office of Information Technology. Staff will incorporate the Committee's action into the Long Bill. The following table summarizes the calculations for the Office's request.

OFFICE OF INFORMATION TECHNOLOGY SERVICES, INFORMATION TECHNOLOGY, PAYMENTS TO OIT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$24,090,080	\$12,939,609	\$364,484	\$765,483	\$10,020,504	0.0
S.B. 17-163 (supplemental bill)	\$0	\$0	\$0	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$24,090,080</b>	<b>\$12,939,609</b>	<b>\$364,484</b>	<b>\$765,483</b>	<b>\$10,020,504</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$24,090,080	\$12,939,609	\$364,484	\$765,483	\$10,020,504	0.0
Centrally appropriated line items*	3,927,056	2,109,357	59,417	124,785	1,633,497	0.0
Non-prioritized request items*	1,526,579	1,519,692	0	6,887	0	0.0
R6 Department indirect costs*	1	2,275,811	(40,435)	251,237	(2,486,612)	0.0
<b>TOTAL</b>	<b>\$29,543,716</b>	<b>\$18,844,469</b>	<b>\$383,466</b>	<b>\$1,148,392</b>	<b>\$9,167,389</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$5,453,636</b>	<b>\$5,904,860</b>	<b>\$18,982</b>	<b>\$382,909</b>	<b>(\$853,115)</b>	<b>0.0</b>
Percentage Change	22.6%	45.6%	5.2%	50.0%	(8.5%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$29,543,716</b>	<b>\$18,844,469</b>	<b>\$383,466</b>	<b>\$1,148,392</b>	<b>\$9,167,389</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

\*This recommendation is pending Joint Budget Committee action on the information technology common policy for FY 2017-18. A recommendation on this common policy will be presented to the Committee by Mr. Kevin Neimond on Thursday, March 16<sup>th</sup>. The table represents the Office's request.

#### CORE OPERATIONS

This line item contains appropriations for the Office's share of costs associated with the operation of the Colorado Operations Resource Engine (CORE).

*STATUTORY AUTHORITY:* Section 24-37.5-114, C.R.S.

*REQUEST:* The Department requests an appropriation of \$1,046,437 total funds, including \$538,024 General Fund, for FY 2017-18.

*RECOMMENDATION:* Consistent with the Committee's action during figure setting for Department of Personnel common policies, staff recommends an appropriation of **\$1,046,437 total funds for FY 2017-18**. The recommendation consists of \$538,024 General Fund, \$211,592 cash funds from various sources, and \$296,821 from various federal funds. The following table summarizes the calculations for staff's recommendation.

OFFICE OF INFORMATION TECHNOLOGY SERVICES, INFORMATION TECHNOLOGY, CORE OPERATIONS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$1,304,572	\$670,744	\$263,787	\$0	\$370,041	0.0
<b>TOTAL</b>	<b>\$1,304,572</b>	<b>\$670,744</b>	<b>\$263,787</b>	<b>\$0</b>	<b>\$370,041</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$1,304,572	\$670,744	\$263,787	\$0	\$370,041	0.0
Centrally appropriated line items	(258,135)	(132,720)	(52,195)	0	(73,220)	0.0
<b>TOTAL</b>	<b>\$1,046,437</b>	<b>\$538,024</b>	<b>\$211,592</b>	<b>\$0</b>	<b>\$296,821</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$258,135)</b>	<b>(\$132,720)</b>	<b>(\$52,195)</b>	<b>\$0</b>	<b>(\$73,220)</b>	<b>0.0</b>

OFFICE OF INFORMATION TECHNOLOGY SERVICES, INFORMATION TECHNOLOGY, CORE OPERATIONS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
Percentage Change	(19.8%)	(19.8%)	(19.8%)	n/a	(19.8%)	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$1,046,437</b>	<b>\$538,024</b>	<b>\$211,592</b>	<b>\$0</b>	<b>\$296,821</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

**DYC EDUCATION SUPPORT**

This line item funds the costs associated with upgrading the technology infrastructure at Division of Youth Corrections' facilities. The Division, in conjunction with the Governor's Office of Information Technology, is in the process of expanding and improving educational program offerings within State-owned and -operated facilities.

*STATUTORY AUTHORITY:* Section 19-2-414, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$394,042 General Fund for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$394,042 General Fund for FY 2017-18.** The following table summarizes staff's calculations for the recommendation.

OFFICE OF INFORMATION TECHNOLOGY SERVICES, INFORMATION TECHNOLOGY, DYC EDUCATION SUPPORT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>						
HB 16-1405 (Long Bill)	\$394,042	\$394,042	\$0	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$394,042</b>	<b>\$394,042</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>						
FY 2016-17 Appropriation	\$394,042	\$394,042	\$0	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$394,042</b>	<b>\$394,042</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	n/a	n/a	n/a	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$394,042</b>	<b>\$394,042</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

**IT SYSTEMS INTEROPERABILITY**

The Department is engaged in a project that is jointly funded in the operating and capital construction budgets to standardize all existing agency information technology systems in an effort to allow the data contained in the systems to be made available without removing the data from the core systems. The solution is creating interfaces to access the data directly rather than exporting data from the core systems for import into other systems. The following table summarizes the capital construction and operating expenses budget for this five-year project.

IT Systems Interoperability Project						
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Total
Capital	\$12,815,940	\$9,288,520	\$9,288,520	\$9,288,520	\$9,265,660	\$49,947,160
Operating	1,323,360	1,323,360	1,323,360	1,323,360	1,323,360	6,616,800
<b>Total Funds</b>	<b>\$14,139,300</b>	<b>\$10,611,880</b>	<b>\$10,611,880</b>	<b>\$10,611,880</b>	<b>\$10,589,020</b>	<b>\$56,563,960</b>
<i>General Fund</i>	<i>\$1,413,930</i>	<i>\$1,061,188</i>	<i>\$1,061,188</i>	<i>\$1,061,188</i>	<i>\$1,058,902</i>	<i>\$5,656,396</i>

Note, the Department requests \$9,288,350 total funds, including \$928,852 General Fund, in the capital construction budget for FY 2017-18 for the continuation of this project. The Joint Budget Committee will be asked to take action on this FY 2017-18 capital construction funding request during staff figure setting by Mr. Kevin Neimond for capital construction information technology projects on Thursday, March 16<sup>th</sup>.

*STATUTORY AUTHORITY:* Sections 26-1-105 and 24-71.3-119, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$1,323,360 total funds, including \$132,336 General Fund, for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$1,323,360 total funds for FY 2017-18.** This recommendation is not dependent on whether or not the Joint Budget Committee approves the FY 2017-18 capital construction request for this project. Staff recommends eliminating this operating appropriation only if the entire project is cancelled (versus other changes in the project funding schedule that may be recommended by staff in the future).

The recommendation consists of \$132,336 General Fund and \$1,191,024 federal funds from the U.S. Department of Health and Human Services. The following table summarizes staff's calculations for the recommendation.

OFFICE OF INFORMATION TECHNOLOGY SERVICES, INFORMATION TECHNOLOGY, IT SYSTEMS INTEROPERABILITY						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$1,323,360	\$132,336	\$0	\$0	\$1,191,024	0.0
<b>TOTAL</b>	<b>\$1,323,360</b>	<b>\$132,336</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,191,024</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$1,323,360	\$132,336	\$0	\$0	\$1,191,024	0.0
<b>TOTAL</b>	<b>\$1,323,360</b>	<b>\$132,336</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,191,024</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	n/a	n/a	0.0%	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$1,323,360</b>	<b>\$132,336</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,191,024</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### ENTERPRISE CONTENT MANAGEMENT

The Department is in the process of implementing a Department-wide system to manage documents and files. The system that is being deployed uses the same content management software that the Governor's Office of Information Technology uses for CORE, the Colorado Benefits

Management System (CBMS), and the Colorado Program Eligibility and Application Kit (PEAK). This line item provides an appropriation for systems administration, software licensing, and programming services.

*STATUTORY AUTHORITY:* Section 26-1-105, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$731,400 General Fund for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$731,400 General Fund for FY 2017-18.** The following table summarizes staff's calculations for the recommendation.

OFFICE OF INFORMATION TECHNOLOGY SERVICES, INFORMATION TECHNOLOGY, ENTERPRISE CONTENT MANAGEMENT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$731,400	\$731,400	\$0	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$731,400</b>	<b>\$731,400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$731,400	\$731,400	\$0	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$731,400</b>	<b>\$731,400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	n/a	n/a	n/a	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$731,400</b>	<b>\$731,400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### ELECTRONIC HEALTH RECORD AND PHARMACY SYSTEM

The Department implemented a modern, comprehensive, and fully automated electronic health records system for the two State-owned and operated mental health institutes (Fort Logan and Pueblo). This system is fully integrated with all necessary clinical, operational, and financial modules and systems and is compliant with federal "meaningful use" requirements. The project replaced a number of separate health information and billing systems. This line item provides an appropriation for software licenses and maintenance, system hosting and support, and ongoing development and enhancement of the system.

*STATUTORY AUTHORITY:* Section 26-1-105, C.R.S.

*REQUEST:* The Department requests an appropriation of \$2,528,802 General Fund for FY 2017-18.

*RECOMMENDATION:* **Staff recommends an appropriation of \$2,528,802 General Fund for FY 2017-18.** The following table summarizes staff's calculations for the recommendation.



OFFICE OF INFORMATION TECHNOLOGY SERVICES, INFORMATION TECHNOLOGY, ELECTRONIC HEALTH RECORD AND PHARMACY SYSTEM						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$1,757,802	\$1,757,802	\$0	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$1,757,802</b>	<b>\$1,757,802</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$1,757,802	\$1,757,802	\$0	\$0	\$0	0.0
Annualize prior year budget actions	771,000	771,000	0	0	0	0.0
<b>TOTAL</b>	<b>\$2,528,802</b>	<b>\$2,528,802</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$771,000</b>	<b>\$771,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	43.9%	43.9%	n/a	n/a	n/a	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$2,528,802</b>	<b>\$2,528,802</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

## (B) COLORADO BENEFITS MANAGEMENT SYSTEM

## (1) ONGOING EXPENSES

## PERSONAL SERVICES

This line item provides funding for employees' salaries and wages, as well as the associated State contribution to the Public Employees Retirement Association (PERA) and the State share of federal Medicare taxes, for staff supporting the operations and maintenance of the Colorado Benefits Management System (CBMS). These moneys are transferred to the Governor's Office of Information Technology where the staff members are employed.

*STATUTORY AUTHORITY:* Sections 26-1-112, 26-1-118, 26-1-121, 24-37.5-109, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$2,728,188 total funds, including \$1,131,381 General Fund, for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$2,728,188 total funds for FY 2017-18.** The recommendation consists of \$1,131,381 General Fund, \$97,373 cash funds from the Old Age Pension Fund, and \$1,499,434 federal funds from the Supplemental Nutrition Assistance Program and the Temporary Assistance for Needy for Needy Families block grant. The following table summarizes the calculations for the recommendation.

OFFICE OF INFORMATION TECHNOLOGY SERVICES, COLORADO BENEFITS MANAGEMENT SYSTEM, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$2,810,459	\$1,151,666	\$91,260	\$0	\$1,567,533	0.0
S.B. 17-163 (supplemental bill)	(82,271)	(20,285)	6,113	0	(68,099)	0.0
<b>TOTAL</b>	<b>\$2,728,188</b>	<b>\$1,131,381</b>	<b>\$97,373</b>	<b>\$0</b>	<b>\$1,499,434</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$2,728,188	\$1,131,381	\$97,373	\$0	\$1,499,434	0.0
<b>TOTAL</b>	<b>\$2,728,188</b>	<b>\$1,131,381</b>	<b>\$97,373</b>	<b>\$0</b>	<b>\$1,499,434</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	0.0%	n/a	0.0%	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$2,728,188</b>	<b>\$1,131,381</b>	<b>\$97,373</b>	<b>\$0</b>	<b>\$1,499,434</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

## CENTRALLY APPROPRIATED ITEMS

This line item provides funding for employees' centrally appropriated benefits (health, life, and dental, salary survey, etc.) for staff supporting the operations and maintenance of the CBMS. These moneys are transferred to the Governor's Office of Information Technology where the staff members are employed.

*STATUTORY AUTHORITY:* Sections 26-1-112, 26-1-118, 26-1-121, 24-37.5-109, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$301,545 total funds, including \$125,051 General Fund, for FY 2017-18.

**RECOMMENDATION: Staff recommends a continuation-level appropriation of \$301,545 total funds for FY 2017-18.** The recommendation consists of \$125,051 General Fund, \$10,763 cash funds from the Old Age Pension Fund, and \$165,731 federal funds from the Supplemental Nutrition Assistance Program and the Temporary Assistance for Needy for Needy Families block grant. The following table summarizes the calculations for the recommendation.

OFFICE OF INFORMATION TECHNOLOGY SERVICES, COLORADO BENEFITS MANAGEMENT SYSTEM, CENTRALLY APPROPRIATED ITEMS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$310,637	\$127,292	\$10,087	\$0	\$173,258	0.0
S.B. 17-163 (supplemental bill)	(9,092)	(2,241)	676	0	(7,527)	0.0
<b>TOTAL</b>	<b>\$301,545</b>	<b>\$125,051</b>	<b>\$10,763</b>	<b>\$0</b>	<b>\$165,731</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$301,545	\$125,051	\$10,763	\$0	\$165,731	0.0
<b>TOTAL</b>	<b>\$301,545</b>	<b>\$125,051</b>	<b>\$10,763</b>	<b>\$0</b>	<b>\$165,731</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	0.0%	n/a	0.0%	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$301,545</b>	<b>\$125,051</b>	<b>\$10,763</b>	<b>\$0</b>	<b>\$165,731</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### OPERATING AND CONTRACT EXPENSES

This line item provides funding for the operating and contract expenses associated with the operation of CBMS. Contracts are awarded to vendors for maintenance, operation, and enhancements to CBMS. The moneys are transferred to the Governor's Office of Information Technology.

**STATUTORY AUTHORITY:** Sections 26-1-112, 26-1-118, 26-1-121, 24-37.5-109, C.R.S.

**REQUEST:** The Department requests an appropriation of \$31,128,314 total funds, including \$21,562,770 General Fund, for FY 2017-18.

**RECOMMENDATION: Staff recommends an appropriation of \$31,128,314 total funds for FY 2017-18.** The recommendation consists of \$21,562,770 General Fund, \$925,209 cash funds from the Old Age Pension Fund, and \$8,640,335 federal funds from the Supplemental Nutrition Assistance Program and the Temporary Assistance for Needy for Needy Families block grant. The following table summarizes the calculations for the recommendation.

OFFICE OF INFORMATION TECHNOLOGY SERVICES, COLORADO BENEFITS MANAGEMENT SYSTEM, OPERATING AND CONTRACT EXPENSES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$27,422,567	\$17,987,567	\$890,451	\$0	\$8,544,549	0.0
S.B. 17-163 (supplemental bill)	\$1,367,610	\$1,318,201	(\$48,694)	\$0	\$98,103	0.0
<b>TOTAL</b>	<b>\$28,790,177</b>	<b>\$19,305,768</b>	<b>\$841,757</b>	<b>\$0</b>	<b>\$8,642,652</b>	<b>0.0</b>

OFFICE OF INFORMATION TECHNOLOGY SERVICES, COLORADO BENEFITS MANAGEMENT SYSTEM, OPERATING AND CONTRACT EXPENSES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$28,790,177	\$19,305,768	\$841,757	\$0	\$8,642,652	0.0
Annualize prior year budget actions	2,338,137	2,257,002	83,452	0	(2,317)	0.0
<b>TOTAL</b>	<b>\$31,128,314</b>	<b>\$21,562,770</b>	<b>\$925,209</b>	<b>\$0</b>	<b>\$8,640,335</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$2,338,137</b>	<b>\$2,257,002</b>	<b>\$83,452</b>	<b>\$0</b>	<b>(\$2,317)</b>	<b>0.0</b>
Percentage Change	8.1%	11.7%	9.9%	n/a	(0.0%)	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$31,128,314</b>	<b>\$21,562,770</b>	<b>\$925,209</b>	<b>\$0</b>	<b>\$8,640,335</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

## (1) SPECIAL PROJECTS

## HEALTH CARE AND ECONOMIC SECURITY STAFF DEVELOPMENT CENTER

This line item provides personal services and operating expenses funding for 11.0 FTE Department of Human Services employees who staff the Health Care and Economic Security Staff Development Center, established via H.B. 12-1339 (Colorado Benefits Management System Project). The Staff Development Center is the training connection between the Department of Human Services, the Department of Health Care Policy and Finance, and the Governor's Office of Information Technology to the 64 county departments of Social/Human Services, as well as medical assistance, presumptive eligibility and certified application assistance sites for Medicaid/CHP+ throughout Colorado.

The unit works to identify training needs and to establish, facilitate, and maintain competency-based training curricula. The Center provides a complete training array to staff working with families who are accessing medical and other types of public assistance, such as the Supplemental Nutrition Assistance Program (SNAP), Medicaid, CHP +, Aging and Adult Services, and the Temporary Assistance for Needy Families (TANF) program.

Note, in addition to the 11.0 FTE funded by the Department of Human Services, the Department of Health Care Policy and Financing funds an additional 11.0 FTE for the Center.

*STATUTORY AUTHORITY:* Sections 26-1-112, 26-1-118, 26-1-121, 24-37.5-109, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$959,630 total funds, including \$397,880 General Fund, and 11.0 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends an appropriation of \$959,630 total funds and 11.0 FTE for FY 2017-18.** The recommendation consists of \$397,880 General Fund, \$34,205 cash funds from the Old Age Pension Fund, and \$527,545 federal funds from the Supplemental Nutrition Assistance Program and the Temporary Assistance for Needy for Needy Families block grant. The following table summarizes the calculations for the recommendation.

OFFICE OF INFORMATION TECHNOLOGY SERVICES, COLORADO BENEFITS MANAGEMENT SYSTEM, HEALTH CARE AND ECONOMIC SECURITY STAFF DEVELOPMENT CENTER						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$986,995	\$408,373	\$32,021	\$0	\$546,601	11.0
S.B. 17-163 (supplemental bill)	(33,362)	(12,901)	2,016	0	(22,477)	0.0
<b>TOTAL</b>	<b>\$953,633</b>	<b>\$395,472</b>	<b>\$34,037</b>	<b>\$0</b>	<b>\$524,124</b>	<b>11.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$953,633	\$395,472	\$34,037	\$0	\$524,124	11.0
Annualize prior year budget actions	5,997	2,408	168	0	3,421	0.0
<b>TOTAL</b>	<b>\$959,630</b>	<b>\$397,880</b>	<b>\$34,205</b>	<b>\$0</b>	<b>\$527,545</b>	<b>11.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$5,997</b>	<b>\$2,408</b>	<b>\$168</b>	<b>\$0</b>	<b>\$3,421</b>	<b>0.0</b>
Percentage Change	0.6%	0.6%	0.5%	n/a	0.7%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$959,630</b>	<b>\$397,880</b>	<b>\$34,205</b>	<b>\$0</b>	<b>\$527,545</b>	<b>11.0</b>

OFFICE OF INFORMATION TECHNOLOGY SERVICES, COLORADO BENEFITS MANAGEMENT SYSTEM, HEALTH CARE AND ECONOMIC SECURITY STAFF DEVELOPMENT CENTER						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

## (4) COUNTY ADMINISTRATION

The County Administration budgetary section provides the 64 county departments of human services with moneys to administer the Supplemental Nutrition Assistance Program (SNAP; formerly known as food stamps) and a variety of smaller programs, including child support services and the Low-income Energy Assistance Program. Additionally, this section funds the County Tax Base Relief initiative to assist counties with the highest costs and lowest property tax values in meeting the obligation of the local match required by the State for certain public assistance programs. Much of the moneys appropriated in this section support county staff that determines eligibility for programs using the Colorado Benefits Management System (CBMS).

COUNTY ADMINISTRATION						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS		FEDERAL FUNDS	FTE
<b>FY 2016-17 Appropriation</b>						
HB 16-1405 (Long Bill)	\$67,363,060	\$23,546,625	\$17,535,967	\$0	\$26,280,468	0.0
Other legislation	550,000	550,000	0	0	0	0.0
<b>TOTAL</b>	<b>\$67,913,060</b>	<b>\$24,096,625</b>	<b>\$17,535,967</b>	<b>\$0</b>	<b>\$26,280,468</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>						
FY 2016-17 Appropriation	\$67,913,060	\$24,096,625	\$17,535,967	\$0	\$26,280,468	0.0
Staff-initiated County Administration technical correction	1,049,867	0	1,049,867	0	0	0.0
R4 County administration	16,666,666	5,000,000	3,333,333	0	8,333,333	0.0
Annualize prior year legislation	(550,000)	(550,000)	0	0	0	0.0
<b>TOTAL</b>	<b>\$85,079,593</b>	<b>\$28,546,625</b>	<b>\$21,919,167</b>	<b>\$0</b>	<b>\$34,613,801</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$17,166,533</b>	<b>\$4,450,000</b>	<b>\$4,383,200</b>	<b>\$0</b>	<b>\$8,333,333</b>	<b>0.0</b>
Percentage Change	25.3%	18.5%	25.0%	n/a	31.7%	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>						
Request Above/(Below) Recommendation	(\$1,049,867)	\$0	(\$1,049,867)	\$0	\$0	0.0

## DECISION ITEMS – (4) COUNTY ADMINISTRATION

### → R4 COUNTY ADMINISTRATION

*REQUEST:* The request includes an increase of \$16,666,666 total funds, including \$5,000,000 General Fund for FY 2017-18 to increase funding to counties to administer the Supplemental Nutrition Assistance Program (SNAP) and other smaller programs.

*RECOMMENDATION:* Staff recommends approving the Department’s request to add \$5,000,000 General Fund for FY 2017-18 and beyond to raise the base allocation of CDHS County Administration money for administering the program. The addition of this State General Fund to the County Administration line item also includes an increase of \$3,333,333 cash funds from local county funds and \$8,333,333 federal funds. These county and federal funds are currently expended outside of the Long Bill appropriation to cover over-expenditures. This recommendation, which mirrors the request, would bring these funds into the Long Bill appropriation for FY 2017-18 along with the matching \$5,000,000 State General Fund.

#### *ANALYSIS:*

##### *Background*

Public assistance programs in Colorado operate under a state-supervised and county-administered model. Under this decentralized model, the federal government provides a portion (or all) of the funding for a program (including administrative costs) to the State, which in-turn provides block grant transfers to counties to administer the program in accordance with federal and state laws, regulations, and rules. Ultimately, counties control how programs and services are delivered to citizens.

Funding for county administrative responsibilities in delivering public assistance programs is appropriated to two agencies based on State-level program responsibility: the Colorado Department of Human Services (CDHS) and the Department of Health Care Policy and Financing (HCPF). Funding is appropriated to CDHS for the county administration of the Supplemental Nutrition Assistance Program (SNAP), child care services, child welfare services, Temporary Assistance for Needy Families (TANF), adult protective services, and the Old Age Pension. Funding for county administration of medical assistance programs (e.g. Medicaid) is appropriated to HCPF. It is important to note that total county administration expenditures across several of these programs, including Medicaid, are managed together to maximize federal reimbursements.

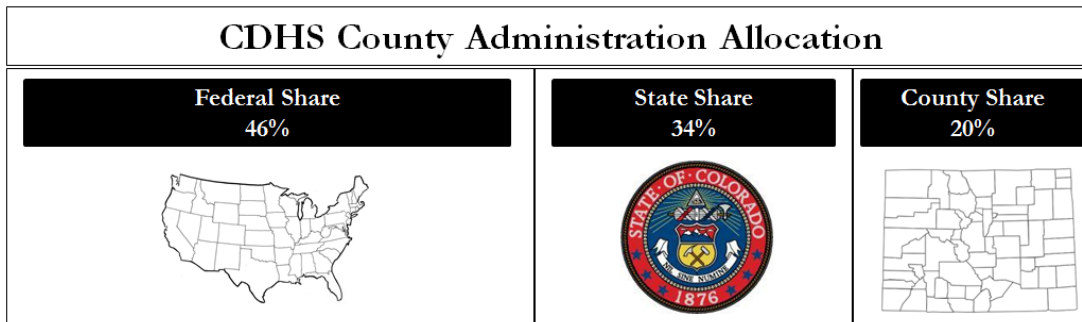
The CDHS request analyzed here focuses on funding appropriated to CDHS in its County Administration line item. This line item consists of funds provided to counties to administer the Supplemental Nutrition Assistance Program (SNAP), adult cash assistance programs (not including Old Age Pension), child support services, and the Low Income Energy Assistance Program. While funding in this line item does support multiple programs, it is primarily expended by counties to support SNAP.

##### *County Administration Funding Overview*

The CDHS County Administration line item receives a mixture of State General Fund, county local funds, and federal funds (roughly 90 percent from the federal Food and Nutrition Service) that are

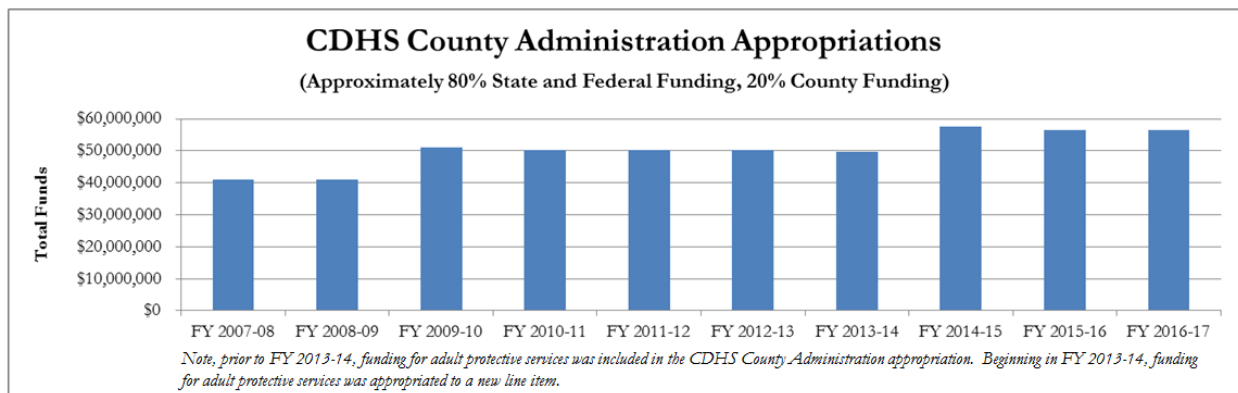


to be used by counties to administer SNAP (for sake of simplicity, staff will no longer refer to the additional smaller programs funded by this line item). Statute dictates that the each county shall annually appropriate an amount of money necessary to defray the county department's twenty percent share of the overall cost of providing food stamps (Section 26-1-122, (1) (a), C.R.S.). The State General Fund and federal funds cover the remaining 80 percent. In recent fiscal years, the funding percentages for the allocation have roughly been as follows: (note, these figures are an estimated blending of the rates for SNAP, child support services, and adult financial services):



Note, the General Assembly provides annual funding to assist those counties with the highest costs and lowest property tax values in meeting their obligations for the 20 percent local match required by the State for certain public assistance programs, including SNAP. Statute indicates that this money shall be expended to supplement (not supplant) county expenditures for public assistance. Money is provided to counties in a three-tiered manner (tier one for counties with the greatest need with step downs in need over the final two tiers) whereby a county may qualify for a distribution of moneys from one or more tiers depending on the availability of funds. For FY 2016-17, the General Assembly appropriated \$3.9 million General Fund to CDHS in the County Tax Base Relief line item for this purpose.

State General Fund appropriated for county administration of SNAP is appropriated at a discretionary level by the General Assembly. County costs and caseload only affect appropriations to the extent the General Assembly chooses to make related adjustments. The following chart summarizes the total funds appropriations for CDHS County Administration from FY 2007-08 through the current fiscal year.



*Allocation of Money to Counties*

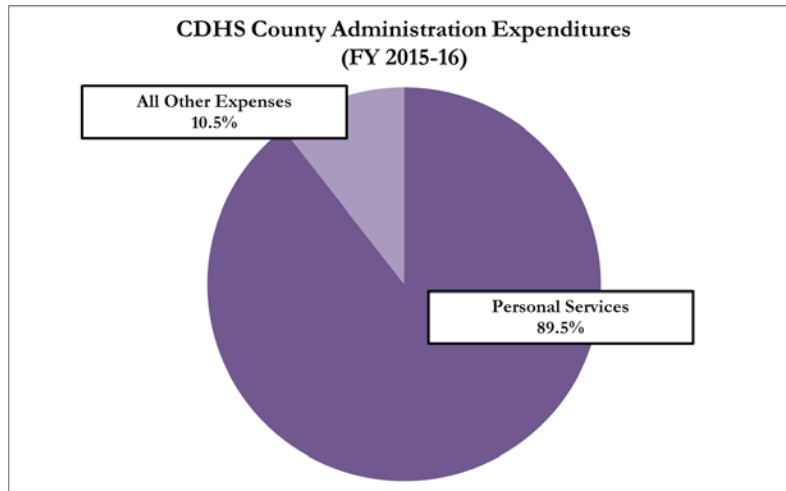
The Colorado Workload Study, completed by Deloitte LLC in 2007, forms the basis of the methodology used by CDHS to allocate money from the appropriation to individual counties. The Study calculated the number of minutes each administrative activity should take to complete. CDHS then multiplies the number of minutes each activity should take to complete by the total number of times that the activity occurred during a fiscal year in each county. Based on this calculation of a county's percentage of the total workload, the Department portions out the appropriation accordingly. Year-to-year decreases for each county's allocation are capped at 5 percent. However, there is no cap on the amount that a county can increase their allocation from year-to-year based on their proportional share of the total allocation.

If a county over-expends its allocation in administering SNAP, they are responsible for covering the shortfall. When this occurs, counties are able to access federal matching funds for county-only expenditures at an average rate of 45 percent federal funds and 55 county funds. At the close of each fiscal year, CDHS and counties are able to re-allocate unused State General Fund and federal funds to counties that have over-expended their allocation. In an ideal scenario, these amounts would balance each other out and net to zero.

Statute outlines that State money included in the allocation may be used for a variety of purposes involved in administering SNAP, including:

- Salaries of the county director and employees of the county department;
- County payments for retirement plans and for any health insurance plans for employees of the county department;
- Necessary travel expenses of the county board and the administrative staff of the county department in the performance of their duties;
- Telephone services;
- Equipment and supplies;
- Payments for postage and printing; and
- Office space, utilities, and fixtures only if federal matching funds are available.

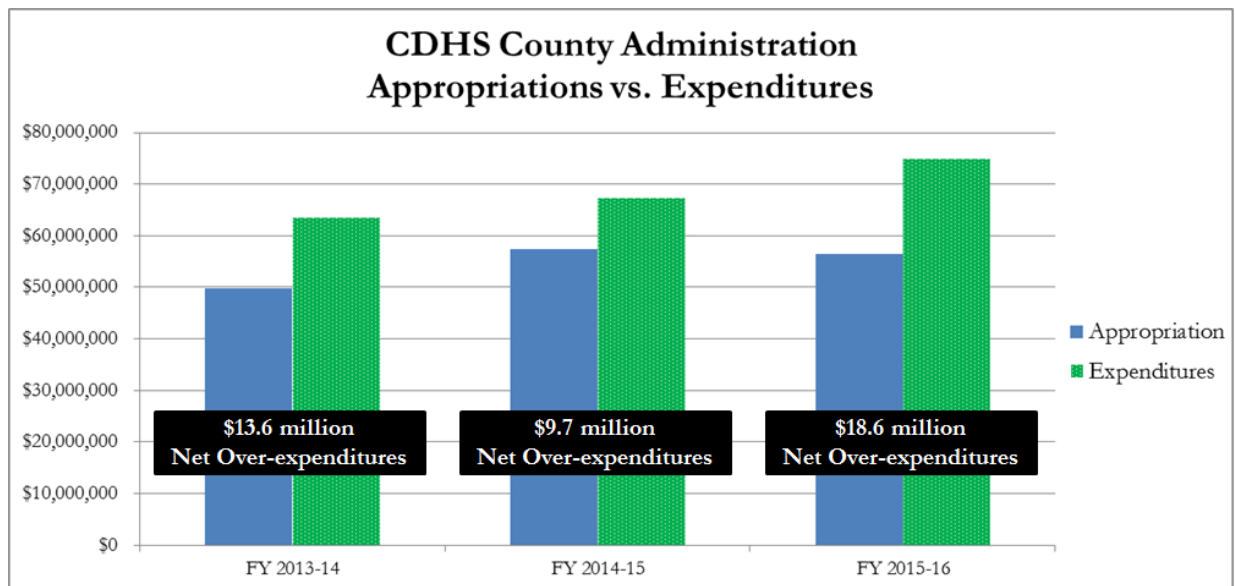
County expenditure data is logged in CDHS' County Financial Management System (CFMS). The system tracks expenditures (by program, by funding source, and by county) and tracks and allocates administrative costs by program. For FY 2015-16, data in CFMS show that nearly 90 percent of the CDHS County Administration funds were expended on personal services, which includes salaries and benefits.



*Issue – Over-expenditures*

Counties are consistently spending beyond the total allocation of CDHS County Administration funding. Over the past three fiscal years, the following map shows that over-expenditures are occurring in the majority of counties (average of 45 per year) and across all populations and geographies.

As the following bar graph illustrates, county over-expenditures are much larger than what can be offset by counties that are under-expending their allocations. The statewide average annual over-expenditure in the last three fiscal years is \$14.7 million total funds, while the statewide average annual under-expenditure only tallies \$0.7 million total funds (difference of \$14.0 million total funds).



CDHS surveyed counties in September 2016 to determine the source of the escalating expenditures. The responding counties (35) indicate that personal services costs are increasing. This includes increasing salaries to provide competitive pay to attract and retain qualified staff, increasing salaries

in areas of the state with high costs of living, and increasing overtime hours to meet increasing caseload demands. Unfortunately, salary-driven costs are challenging to study, as information on employee salaries is collected in the County Employee Data Store (CEDS), which is not a payroll repository. As such, CDHS indicates that it is not able to provide an accurate picture of salary and benefits for the counties using CEDS. To obtain this data would require each county to be contacted individually. This county-by-county work has not been conducted.

#### *Issue – Performance*

Data indicate that Colorado has issues complying with CDHS goals and federal standards for payment accuracy and case and procedural errors in the administration of SNAP. Colorado currently meets federal standards for application processing timeliness. Specifically:

- **Payment Error Rate (PER)** – The sum of benefit money issued as overpayments and underpayments on active cases during a benefit month. The performance goal is to operate below 3 percent. The most recent data provided by CDHS for FY 2015-16 show that the state missed the performance goal with a 4.3 percent error rate. This is an improvement over the prior year by 0.1 percentage point. The federal government levies financial penalties on states with error rates of more than 6.0 percent and offers bonuses to states with the lowest error rates states and to states that make the greatest improvements in decreasing error rates.
- **Case and Procedural Error Rate (CAPER)** – An estimate of the proportion of improper action to deny, suspend, or terminate a case in a given month. The performance goal is to operate below 21 percent. The most recent data provided by CDHS for FY 2015-16 show that the state missed the performance goal with a 23.4 percent error rate. This is a substantial improvement over the prior year, which registered a CAPER of 43.7 percent. The federal government does not levy financial penalties on states that fail to meet standards, but does offer bonuses to states with the lowest error rates states and to states that make the greatest improvements in decreasing error rates.

#### *Proposed Solution to Issues*

CDHS seeks to increase the amount of State General Fund available to counties to administer the SNAP program. Specifically, CDHS requests \$5,000,000 General Fund for FY 2017-18 and beyond to raise the base allocation of CDHS County Administration money for administering the program. Money would be allocated to counties using the same methodology as is described above in the “*Allocation of Money to Counties*” section of this decision item analysis. The Department put forth this request because it believes that:

“Without increased funding, counties may continue to lose trained staff, not be able to meet timeliness and accuracy requirements, and client’s applications may become backlogged further negatively affecting the timely administration of public assistance benefits.”

CDHS’ highest priority in administering public assistance programs is serving vulnerable Coloradans struggling to meet fundamental needs and overcome poverty. The agency indicates that any delays in providing these necessary supports may result in Coloradans going hungry, cold, or without other necessities to survive.

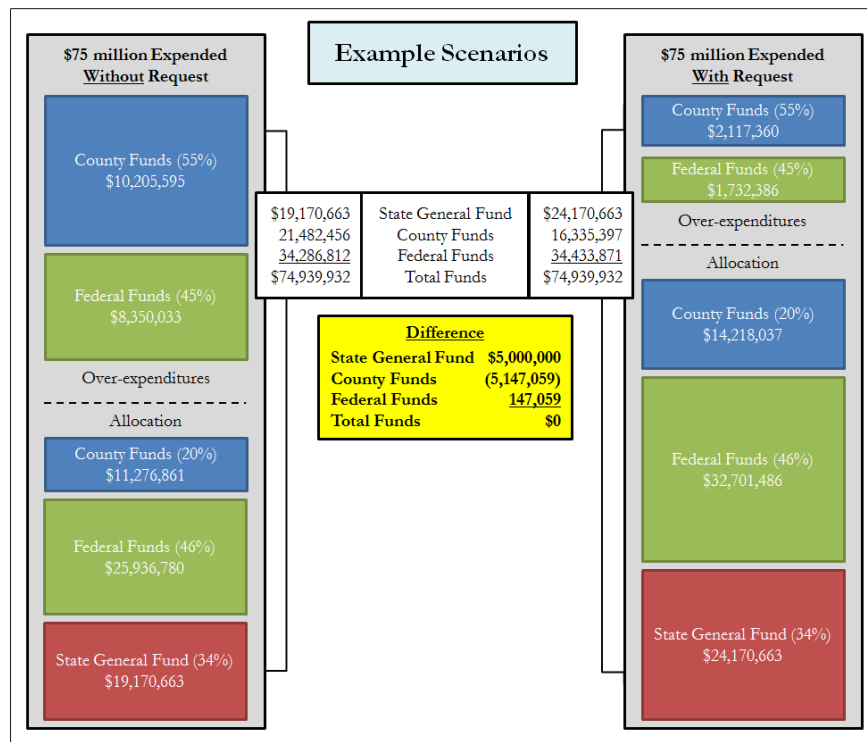
### *Mechanics of the Proposed Solution*

Total expenditure data for FY 2016-17 and FY 2017-18 are not known because the fiscal years have not concluded (nor commenced, in the case of FY 2017-18). Thus, to illustrate how the CDHS proposed increase in State General Fund would work if approved, staff has created a hypothetical example using data that is representative of real-life data and loosely based off FY 2015-16 expenditures for CDHS County Administration.

In this example, expenditures for CDHS County Administration are \$74,939,932 total funds. The graphic below shows how an expenditure of \$74,939,932 would be split across State, federal, and county governments under two scenarios: one without the requested \$5,000,000 State General Fund (present-status) and one with the requested \$5,000,000 State General Fund (CDHS-desired status).

In the present-status scenario (“\$75 million Expended Without Request”), 75 percent of the expenditures are made from the base allocation (\$56.3 million total funds consisting of 46 percent federal funds, 34 percent State General Fund, and 20 percent county funds) and 25 percent are made with money considered over-expenditures (\$18.6 million total funds consisting of 45 percent federal funds and 55 percent county funds).

By adding \$5,000,000 State General Fund to the base allocation, as is shown in the CDHS-desired status scenario (“\$75 million Expended With Request”), the amount of county funds and federal funds in the base allocation increases, as well, to match the State’s investment. Thus, 95 percent of the expenditures are made from the base allocation (\$71.1 million total funds consisting of the same fund split percentages as the present-status scenario, 46 percent federal funds, 34 percent State General Fund, and 20 percent county funds). The remaining over-expenditures, \$3.8 million total funds, are covered by federal funds (45 percent) and county funds (55 percent).



*Use of Requested Funds*

The CDHS-desired status scenario is advantageous to counties because it refinances the total expenditures (base allocation and over-expenditures) for CDHS County Administration from 26 percent State General Fund to 32 percent and decreases county expenditures from 29 percent of total expenditures to 22 percent (federal funds remain constant at 46 percent in both scenarios). The proposed refinance saves counties \$5.1 million of local funds, which could be used by a county for continued investment in social services or repurposed for a different need.

The State does not control how any potential county savings is expended, hence staff is only able to speculate on how any potential savings would be appropriated by counties in future years. However, staff reached out to all 64 counties and asked the following question:

“If the General Assembly approves CDHS' request to increase funding for county administration, an additional \$5,000,000 State General Fund will be added to the total allocation for FY 2017-18. Of this amount of State General Fund, your county would receive approximately \$XYZ. How does your county anticipate this money would be used (e.g. salaries, new employees, infrastructure, refinancing existing expenditures to decrease impact on County General Fund, etc.)?”

Staff received back communications from 52 of the state's 64 counties. The responses indicate that the majority of counties would use the additional funds to refinance a portion of over-expenditures with State General Fund. Many responders indicate that decreases in county revenues limits the ability to over-expend county funds, as has occurred in prior fiscal years. In these instances, counties mention implementing staffing reductions to balance their budgets. This funding request would provide money needed to maintain existing staffing levels at a time when declining county revenues in some counties would otherwise mandate reductions.

In other cases, responding counties enumerated a variety of possible improvements that would be made to existing administration efforts. Responding counties indicate that an increase of State General Fund may be used to increase staff training opportunities, invest in updated information technology equipment, provide small salary increases, add call center staff, hire temporary staff (or provide overtime pay to existing employees) to process cases, add resources to handle tough cases, increase hours for benefits eligibility determination, invest in continuous process improvement services, and other projects designed to improve overall performance. It should be noted that nearly all of the counties indicating funds may be invested in program improvements also indicated that some amount of the increase may be used for to refinance a portion of over-expenditures with State General Fund, as well.

In terms of urban versus rural counties, the majority of responses provided by the larger counties indicate that an increase of State General Fund would be used for a combination of refinancing a portion of over-expenditures with State General Fund and investing in initiatives to improve administration activities. This is not surprising given that the larger counties are slated to receive larger sums of the requested increase than are their smaller county colleagues. Conversely, the majority of responders from the more rural counties indicate that the smaller amounts of funding they would receive per CDHS' request would be used to refinance a portion of over-expenditures with State General Fund to allow them to maintain existing levels of services.

*Recommendation*

CDHS and counties have made efforts to improve business processes to save money and meet CDHS goals and federal standards. Beginning in FY 2012-13, CDHS contracted with the Change & Innovation Agency (CIA) to implement Business Process Reengineering (BPR) in the ten largest counties. These counties have all implemented some iteration of BPR concepts, whether the full package of tools or a hybrid of CIA recommendations and county-specific redesign strategies. Even with these process improvements, the data are clear that the majority of counties are consistently spending above the base allocation of money in the CDHS County Administration line item to administer SNAP (73 percent over the last three fiscal years).

It is staff's opinion that current expenditures (base allocation plus over-expenditures) represent the cost of administering SNAP. As such, the State has a responsibility to assist in covering these costs. Thus, staff recommends approving CDHS' request to add \$5,000,000 General Fund for FY 2017-18 and beyond to raise the base allocation of CDHS County Administration money for administering the program. Staff's recommendation comes after a review of prior year expenditures and data collected from 52 counties regarding how the money would be used.

As this information was reviewed, staff determined that counties big and small and urban and rural face fiscal challenges in staffing and operating offices to administer SNAP. Very few counties have been able to consistently administer SNAP without over-expending their allocations (15 out of 64 in FY 2015-16). Of these counties, most have done so through a combination of reducing staffing levels, freezing staff pay, cutting back on staff training, reducing operating hours, and prolonging the refresh of infrastructure (e.g. information technology tools). None of these cost saving strategies improve performance. Several counties indicated that these cost cutting measures have led to performance degradation as talented staff seek other employment options and less-experienced replacement staff are hired at lower salaries, vacant positions remain unfilled, and technology breaks down causing delays.

Of the counties that have over-expended their allocations and used local funds to pay for it, staff determined that the majority have not done so to pay for non-core activities related to the administration of SNAP. These counties have over-expended base allocations and spent local funds to cover the costs in an effort to avoid a backlog of cases, employee burn-out, employee turnover, performance issues, and technology failure. Many of these investments have allowed counties to meet federal standards for application processing timeliness and make improvements in meeting federal standards for payment accuracy and case and procedural errors. It is staff's opinion that these over-expenditures exceed the base allocation currently in place, but do not exceed the actual cost of administering SNAP.

On a related note, staff contemplated if an increased investment of State General Fund in county administrative activities would yield an increased investment in the administration of public assistance benefits and improve performance or only change the color of money used to pay for existing administrative activities. Staff conducted this analysis to answer the question of "what is the State buying with the requested money?" It is staff's projection based on information provided by 52 counties that the majority counties would use the requested increase in State General Fund to refinance current over-expenditures.

Initially, staff balked at recommending this increase because it would not be invested wholly to support improved performance (e.g. increased staffing levels, new process improvement endeavors,

technology infrastructure refresh). However, after arriving at the opinion that the current expenditures for SNAP administration (base allocations plus over-expenditures) represent the cost of doing business in the current State-supervised and county-administered environment, staff concludes that the State has a responsibility to fund a portion of this total cost.

The timing of this request does raise questions, though. The Joint Budget Committee sponsored legislation in the previous session (S.B. 16-190) tasking CDHS with producing two deliverables in FY 2016-17: first, CDHS must contract with a vendor to collect and analyze data relating to county costs and performance associated with administering public assistance programs, including SNAP. Second, CDHS must design a continuous quality improvement program in consultation with county workers to improve the products, services, and processes associated with administering public assistance programs. These two deliverables will not be available for review by the Committee until July 2017 and March 2017, respectively. Both of these deliverables have components aimed at gaining insight into the business processes, staffing patterns, and operating expenses that drive county costs. The reports may provide the Committee with information to assist in determining the base allocation of funding needed if all counties were to adopt staffing and business process models used by high-performing/non-over-expending counties. This CDHS request may be viewed as premature if the Committee desires to review the findings of these initiatives prior to addressing needed funding changes.

Staff considered the option of recommending that the Committee reject considering this funding request until reviewing the findings of these two deliverables. Ultimately, staff decided against waiting to review this information before recommending additional funding because the need exists today for the State to assist in covering the total costs of administering SNAP (base allocation plus over-expenditures). Any blueprints for improving performance and reducing costs contained in the two deliverables will more than likely require time to implement. In the meantime, counties will continue to expend more funds to administer SNAP than are appropriated in the base allocation.



**→ STAFF-INITIATED COUNTY ADMINISTRATION TECHNICAL CORRECTION**

*REQUEST:* The Department did not request this adjustment. However, the Department is aware of staff's recommendation and supports the recommendation.

*RECOMMENDATION:* Staff recommends an increase of \$1,049,867 cash funds from county funds and a for FY 2017-18 in the County Administration line item to correct a technical error contained in prior year appropriations. Note, this recommendation does not increase the amount of money available for county administration nor does it require counties to contribute additional money for county administration. The recommendation only seeks to comport with State statute and accurately capture what is currently expended on county administration according in the Long Bill.

*ANALYSIS:* Under a state-supervised and county-administered model, the State, counties, and federal government share the administrative costs of public assistance programs. The Department of Human Services' County Administration line item represents a base allocation of State funds, county funds, and federal funds for counties to administer the Supplemental Nutrition Assistance Program (SNAP) and other smaller programs.

Statute dictates that the each county shall annually appropriate an amount of money necessary to defray the county department's twenty percent share of the overall cost of providing food stamps (Section 26-1-122, (1) (a), C.R.S.). Thus, the annual Long Bill appropriation for the County Administration line item should include a fund split of 20 percent county funds and 80 percent from the State General Fund and federal sources. However, in recent years the Long Bill appropriation for this purpose indicates a county share of the total funds equal to 18.5 percent.

Staff recommends correcting this technical error by adding \$1,049,867 cash funds to the County Administration line item for FY 2017-18. It is important to note that correcting this error does not increase the amount of money available for county administration nor does it require counties to pay additional money for county administration. Counties are already spending this amount based on the statutory 20 percent share of expenditures requirement, however the money used by counties to cover the full 20 percent is not shown in the Long Bill. This recommendation corrects this omission.

## LINE ITEM DETAIL – (4) COUNTY ADMINISTRATION

### COUNTY ADMINISTRATION

This line item provides funding for 64 county departments of human services primarily to administer the Supplemental Nutrition Assistance Program (SNAP).

*STATUTORY AUTHORITY:* Sections 26-1-122 through 122.5, C.R.S.

*REQUEST:* The Department requests an appropriation of \$73,050,970 total funds, including \$24,666,869 General Fund, for FY 2017-18.

*RECOMMENDATION:* **Staff recommends an appropriation of \$74,100,837 total funds for FY 2017-18.** The recommendation consists of \$24,666,869 General Fund, \$14,820,167 county funds, and \$34,613,801 federal funds from the U.S. Department of Agriculture’s Supplemental Nutrition Assistance Program (SNAP) and various sources.

The recommendation includes an increase of \$16,666,666 total funds, including \$5,000,000 million General Fund, to provide additional funding to counties to administer SNAP. See staff’s write-up for the “R4 County administration” decision item at the beginning of this budgetary division for more information.

Additionally, the recommendation includes an increase of \$1,049,867 cash funds to correct a technical error contained in prior year appropriations. See staff’s write-up for the “Staff-initiated County Administration technical correction” decision item at the beginning of this budgetary division for more information.

The following table summarizes the calculations for the recommendation.

COUNTY ADMINISTRATION, COUNTY ADMINISTRATION						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$56,384,304	\$19,666,869	\$10,436,967	\$0	\$26,280,468	0.0
<b>TOTAL</b>	<b>\$56,384,304</b>	<b>\$19,666,869</b>	<b>\$10,436,967</b>	<b>\$0</b>	<b>\$26,280,468</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$56,384,304	\$19,666,869	\$10,436,967	\$0	\$26,280,468	0.0
R4 County administration	16,666,666	5,000,000	3,333,333	0	8,333,333	0.0
Staff-initiated County Administration technical correction	1,049,867	0	1,049,867	0	0	0.0
<b>TOTAL</b>	<b>\$74,100,837</b>	<b>\$24,666,869</b>	<b>\$14,820,167</b>	<b>\$0</b>	<b>\$34,613,801</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$17,716,533</b>	<b>\$5,000,000</b>	<b>\$4,383,200</b>	<b>\$0</b>	<b>\$8,333,333</b>	<b>0.0</b>
Percentage Change	31.4%	25.4%	42.0%	n/a	31.7%	n/a
FY 2017-18 EXECUTIVE REQUEST						
Request Above/(Below) Recommendation	(\$1,049,867)	\$0	(\$1,049,867)	\$0	\$0	0.0

### COUNTY TAX BASE RELIEF

This line item provides funding that assists counties with the highest costs and lowest property tax values in meeting their obligations for the local match required by the State for certain public assistance programs. As statute indicates, these moneys shall be expended to supplement county expenditures for public assistance. These obligations include: county responsibility for maintenance of effort expenditures for the Temporary Assistance to Needy Families (TANF) Block Grant, the county 20 percent share for food assistance and Medicaid administration, the county share for child welfare services expenditures (20 percent for most services), and the county share for adult assistance programs (20 percent).

The current county tax base relief formula was established through H.B. 08-1250 (County Social Services Funds Relief), modifying the existing County Contingency Fund program established in 1973, and ensuring that the program targeted the neediest counties. Specifically, moneys are provided to counties that meet the provisions of a formula that takes into consideration the amount of property valued for assessment in a county and that county's 20.0 obligation for public assistance programs. Money is provided in a tiered manner whereby a county may qualify for a distribution of moneys from one or more tiers. In this structure, Tier I provides funding for counties with the greatest need for financial assistance based on the formula and Tiers II and III represent steps down in terms of need for financial assistance.

- Money appropriated to the County Tax Base Relief Fund shall first be used to provide advancements to counties from Tier I;
- If sufficient money is appropriated by the General Assembly to provide all advancements to counties from Tier I, the remaining money shall be used to provide advancements to counties from Tier II; and
- If sufficient money is appropriated to provide all advancements to counties from Tier I and Tier II, the remaining money shall be used to provide advancements from Tier III.

The following table summarizes the distribution of County Tax Base Relief allocations by county for FY 2015-16. Note, after fully funding Tier I and II allocations, the remaining money in the appropriation allowed for fulfillment of 60.0 percent of the Tier III maximum allocation allowed under current statute.

County	Tier I	Tier II	Tier III	Total
Adams	\$0	\$0	\$255,499	\$255,499
Alamosa	334,020	39,603	11,887	385,510
Bent	0	8,354	5,826	14,179
Conejos	53,421	15,832	4,752	74,005
Costilla	0	7,146	9,147	16,293
Crowley	53,836	10,076	3,025	66,937
Delta	0	14,938	22,738	37,676
Denver	0	0	97,044	97,044
El Paso	0	0	434,008	434,008
Fremont	61,967	108,322	32,514	202,803
Huerfano	9,246	30,279	9,089	48,614
Lincoln	0	0	5,795	5,795
Logan	19,033	68,489	20,558	108,079
Mesa	0	142,963	137,101	280,064
Montrose	0	0	31,186	31,186

FY 2015-16 County Tax Base Relief Allocations				
County	Tier I	Tier II	Tier III	Total
Morgan	0	0	6,834	6,834
Otero	266,294	33,024	9,913	309,231
Prowers	98,181	30,917	9,280	138,378
Pueblo	710,548	416,900	125,137	1,252,584
Rio Grande	0	40,637	13,033	53,670
Saguache	38,937	17,251	5,178	61,366
<b>Total</b>	<b>\$1,645,484</b>	<b>\$984,730</b>	<b>\$1,249,543</b>	<b>\$3,879,756</b>

*STATUTORY AUTHORITY:* Sections 26-1-122 through 122.5, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$3,879,756 General Fund for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$3,879,756 General Fund for FY 2017-18.** The following table summarizes staff's calculations for the recommendation.

COUNTY ADMINISTRATION, COUNTY TAX BASE RELIEF						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$3,879,756	\$3,879,756	\$0	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$3,879,756</b>	<b>\$3,879,756</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$3,879,756	\$3,879,756	\$0	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$3,879,756</b>	<b>\$3,879,756</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	n/a	n/a	n/a	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$3,879,756</b>	<b>\$3,879,756</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### COUNTY SHARE OF OFFSETTING REVENUES

Statute indicates that when government authorities recover any amounts of support for public assistant recipients, such amounts may be used to reimburse public assistance paid in accordance with federal law. Funding in this line item reflects the county share of revenues earned through child support collections, fraud refunds, state revenue intercepts, and other refunds. The largest component is related to child support enforcement.

Approximately five percent of annual child support collections and fraud refunds are used to reimburse the state, counties, and the federal government for benefits provided to families from the Temporary Assistance for Needy Families (TANF) Colorado Works program. Of total recoveries, the federal government receives 50 percent, the state receives 30 percent, and counties receive 20 percent.

Note, S.B. 15-012 (Colorado Works Pass-through Child Support Payment) indicates that as of January 1, 2017, the State and counties are allowed to disregard the retention of child support

income a TANF recipient receives and instead pass-through these moneys to the TANF recipient. If the state does not reimburse counties for 50 percent of child support collections, counties are not obligated to implement the pass-through.

*STATUTORY AUTHORITY:* Section 26-13-108, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$2,986,000 cash funds for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$2,986,000 cash funds for FY 2017-18 with the caveat that this line item may need to be adjusted during the supplemental process next legislative session.** Senate Bill 15-012 may reduce revenue for counties by passing through child support payments to TANF recipients. It is unknown at this juncture what the exact financial impact of S.B. 15-012 will be for FY 2017-18 for this line item, thus this appropriation may need to be revisited in future budget cycles.

The following table summarizes the calculations for the recommendation.

COUNTY ADMINISTRATION, COUNTY SHARE OF OFFSETTING REVENUES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$2,986,000	\$0	\$0	\$2,986,000	\$0	0.0
<b>TOTAL</b>	<b>\$2,986,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,986,000</b>	<b>\$0</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$2,986,000	\$0	\$0	\$2,986,000	\$0	0.0
<b>TOTAL</b>	<b>\$2,986,000</b>	<b>0</b>	<b>0</b>	<b>\$2,986,000</b>	<b>0</b>	<b>0.0</b>
Percentage Change	0.0%	n/a	n/a	0.0%	n/a	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$2,986,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,986,000</b>	<b>\$0</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	0	0	\$0	0	0.0

#### COUNTY INCENTIVE PAYMENTS

This line item represents the portion of the State's share of child support collections and other refunds and recoveries that are redirected to counties as incentives for their performance on child support enforcement activities. Statute provides that when government authorities recover any amounts of support for public assistant recipients, such amounts may be used to reimburse public assistance paid in accordance with federal law. The federal government receives 50 percent of recoveries, the State 30 percent, and the counties 20 percent.

Statute further provides that the State may redirect an unspecified portion of its share of such recoveries to counties as an additional child support enforcement incentives. In recent years, the General Assembly has indicated via a footnote on this line item what portion of the State's share is to be provided to counties. Senate Bill 12-113 (Direct Public Assistance Recoveries In Long Bill) requires the General Assembly to set the State's share of public assistance recoveries for child support and maintenance that is redirected to counties in a footnote. Following is the footnote from the FY 2016-17 Long Bill:

“Pursuant to sections 26-13-108 and 26-13-112.5 (2), C.R.S., the Department shall distribute child support incentive payments to counties. Further, all of the State share of recoveries of amounts of support for public assistance recipients, less annual appropriations from this fund source for state child support enforcement operations, be distributed to counties, as described in section 26-13-108, C.R.S. If the total amount of the State share of recoveries is greater than the total annual appropriations from this fund source, the Department is authorized to distribute to counties, for county incentive payments, the actual State share of any additional recoveries.”

Note, S.B. 15-012 (Colorado Works Pass-through Child Support Payment) indicates that as of January 1, 2017, the State and counties are allowed to disregard the retention of child support income a TANF recipient receives and instead pass-through these moneys to the TANF recipient. This may decrease the amount of revenue received by the State that is then provided to counties as incentives for their performance on child support enforcement activities

*STATUTORY AUTHORITY:* Section 26-13-108, C.R.S.

*REQUEST:* The Department requests continuation-level spending authority of \$4,113,000 cash funds for FY 2017-18 from the State's share of offsetting cash funds revenues, including retained child support collections, retained fraud refunds, state revenue intercepts, and other refunds.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$4,113,000 cash funds for FY 2017-18 with the caveat that this line item may need to be adjusted during the supplemental process next legislative session.** Senate Bill 15-012 may reduce revenue for counties by passing through child support payments to TANF recipients. It is unknown at this juncture what the exact financial impact of S.B. 15-012 will be for FY 2017-18 for this line item, thus this appropriation may need to be revisited in future budget cycles.

The following table summarizes the calculations for the recommendation.

COUNTY ADMINISTRATION, COUNTY INCENTIVE PAYMENTS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$4,113,000	\$0	\$4,113,000	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$4,113,000</b>	<b>\$0</b>	<b>\$4,113,000</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$4,113,000	\$0	\$4,113,000	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$4,113,000</b>	<b>0</b>	<b>\$4,113,000</b>	<b>0</b>	<b>0</b>	<b>0.0</b>
Percentage Change	0.0%	n/a	0.0%	n/a	n/a	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$4,113,000</b>	<b>\$0</b>	<b>\$4,113,000</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	0	\$0	0	0	0.0

#### S.B. 16-190 IMPLEMENTATION

Senate Bill 16-190 establishes performance standards for administering the Supplemental Nutrition Assistance Program (SNAP), establishes a process for distributing monetary bonuses or sanctions

associated with SNAP to county departments of social services, outlines the parameters of a data collection and analysis project to capture information regarding costs and performance associated with administering public assistance programs, and requires the Department and counties to design a continuous quality improvement program to improve the administration of public assistance programs. The bill includes a one-time appropriation of \$550,000 General Fund to the Department of for FY 2016-17 for data collection and analysis, as well as the design of a continuous quality improvement program to improve the administration of public assistance programs.

*STATUTORY AUTHORITY:* Section 26-1-122.3, (1) (a), C.R.S.

*REQUEST:* The Department did not request funding for this line item since it was slated to receive only a one-time appropriation.

*RECOMMENDATION:* **Staff recommends that the line item be eliminated for FY 2017-18.** The following table summarizes the calculations for the recommendation.

COUNTY ADMINISTRATION, SB 16-190 IMPLEMENTATION						
	TOTAL FUNDS	GENERAL FUND				FTE
FY 2016-17 APPROPRIATION						
Other legislation	\$550,000	\$550,000	\$0	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$550,000</b>	<b>\$550,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$550,000	\$550,000	\$0	\$0	\$0	0.0
Annualize prior year legislation	(550,000)	(550,000)	0	0	0	0.0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$550,000)</b>	<b>(\$550,000)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	(100.0%)	(100.0%)	n/a	n/a	n/a	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

## (7) OFFICE OF SELF SUFFICIENCY

The Office of Self-Sufficiency provides income, nutritional, and support services to assist families and individuals in need. The programs administered by this unit include:

- Colorado Works – the Colorado implementation of the federal Temporary Assistance for Needy Families (TANF) program, which includes financial aid, employment services, and support services for families;
- Food and Nutrition – provides monthly benefits to low-income households through the federal Supplemental Nutrition Assistance Program (SNAP) to supplement the food purchases to maintain a nutritionally adequate diet;
- Child Support Services – establishes paternity and enforces orders for child and medical support;
- Low-Income Energy Assistance Program (LEAP) – provides financial assistance with heating bills;
- Food Distribution – works to strengthen the nutrition safety net through commodity food distribution to eligible individuals and families, emergency feeding programs, and the elderly;
- Refugee Services – provides support to refugees and the larger receiving community; and
- Disability Determination Services – determines medical disability for Colorado residents who apply for Social Security Disability Insurance (SSDI) or Supplemental Security Income (SSI) benefits.

OFFICE OF SELF SUFFICIENCY						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2016-17 Appropriation</b>						
HB 16-1405 (Long Bill)	\$258,159,626	\$8,821,716	\$30,332,822	\$25,779	\$218,979,309	247.7
Other legislation	1,151,628	1,151,628	0	0	0	1.0
<b>TOTAL</b>	<b>\$259,311,254</b>	<b>\$9,973,344</b>	<b>\$30,332,822</b>	<b>\$25,779</b>	<b>\$218,979,309</b>	<b>248.7</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>						
FY 2016-17 Appropriation	\$259,311,254	\$9,973,344	\$30,332,822	\$25,779	\$218,979,309	248.7
Staff-initiated employment-focused programs reduction	(2,000,000)	0	0	0	(2,000,000)	0.0
Annualize prior year legislation	257,486	953,641	0	0	(696,155)	0.0
Annualize prior year budget actions	888	(5,051)	691	0	5,248	0.0
<b>TOTAL</b>	<b>\$257,569,628</b>	<b>\$10,921,934</b>	<b>\$30,333,513</b>	<b>\$25,779</b>	<b>\$216,288,402</b>	<b>248.7</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$1,741,626)</b>	<b>\$948,590</b>	<b>\$691</b>	<b>\$0</b>	<b>(\$2,690,907)</b>	<b>0.0</b>
Percentage Change	(0.7%)	9.5%	0.0%	0.0%	(1.2%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>						
Request Above/(Below) Recommendation	\$2,000,000	\$0	\$0	\$0	\$2,000,000	0.0



## DECISION ITEMS – (7) OFFICE OF SELF SUFFICIENCY

**→ STAFF-INITIATED EMPLOYMENT-FOCUSED PROGRAMS REDUCTION**

*REQUEST:* The Department did not request this reduction and has not reviewed staff's recommendation.

*RECOMMENDATION:* Staff recommends reducing the appropriation of federal funds from the State's Temporary Assistance for Needy Families (TANF) reserve by \$2,000,000 for FY 2017-18. Given that the Joint Budget Committee voted to draft legislation to use approximately \$4,000,000 annually of the State's TANF reserve to create a subsidized employment program, it is staff's opinion that the appropriation of \$2,000,000 from the State's TANF reserve included in prior Long Bill appropriations is redundant and no longer needed.

*ANALYSIS:* \$2,000,000 from State's TANF reserve was added to the Department's appropriation via a Long Bill amendment in FY 2014-15. The intent of the funding was to provide additional money for counties to implement experimental employment-focused tools and programs. For example, Larimer County, which receives about one third of the \$2,000,000, used the money to develop a subsidized employment program for TANF clients.

However, the Joint Budget Committee recently voted to draft legislation to use approximately \$4,000,000 annually of the State's TANF reserve to create a subsidized employment program. This bill is designed to assist in TANF clients in transitioning into meaningful careers and assist the State in meeting its federal Work Participation Rate goals. This bill represents a more accountable and focused use of the State's TANF reserve than the current \$2,000,000 appropriation included in the Long Bill along with a footnote that leaves room for interpretation. Thus, staff recommends reducing the Department's FY 2017-18 appropriation by \$2,000,000 from the State's TANF reserve.

## LINE ITEM DETAIL – (7) OFFICE OF SELF SUFFICIENCY

## (A) ADMINISTRATION

## PERSONAL SERVICES

This line item supports the base salary, State PERA contributions, and contracts the division management uses for administrative oversight of its programs.

*STATUTORY AUTHORITY:* Sections 26-1-201 (d) (v) (w), C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$814,293 total funds, including \$324,085 General Fund, and 15.0 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$814,293 total funds and 15.0 FTE for FY 2017-18.** The recommendation consists of \$324,085 General Fund and \$490,208 federal funds from various sources. The following table summarizes the calculations for the recommendation.

OFFICE OF SELF SUFFICIENCY, ADMINISTRATION, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$814,293	\$324,085	\$0	\$0	\$490,208	15.0
<b>TOTAL</b>	<b>\$814,293</b>	<b>\$324,085</b>	<b>\$0</b>	<b>\$0</b>	<b>\$490,208</b>	<b>15.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$814,293	\$324,085	\$0	\$0	\$490,208	15.0
<b>TOTAL</b>	<b>\$814,293</b>	<b>\$324,085</b>	<b>\$0</b>	<b>\$0</b>	<b>\$490,208</b>	<b>15.0</b>
Percentage Change	0.0%	0.0%	n/a	n/a	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$814,293</b>	<b>\$324,085</b>	<b>\$0</b>	<b>\$0</b>	<b>\$490,208</b>	<b>15.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

## OPERATING EXPENSES

This line item funds the operating expenses of the Office. Common operating expenses include postage, equipment maintenance, and in-state travel.

*STATUTORY AUTHORITY:* Sections 26-1-201 (d) (v) (w), C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$27,883 General Fund for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$27,883 General Fund for FY 2017-18.** The following table summarizes the calculations for the recommendation.

OFFICE OF SELF SUFFICIENCY, ADMINISTRATION, OPERATING EXPENSES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$27,883	\$27,883	\$0	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$27,883</b>	<b>\$27,883</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$27,883	\$27,883	\$0	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$27,883</b>	<b>\$27,883</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	n/a	n/a	0.0%	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>						
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

**(B) COLORADO WORKS PROGRAM****ADMINISTRATION**

This line item includes administrative costs associated with State supervision and oversight of the county-administered Colorado Works program.

*STATUTORY AUTHORITY:* Section 26-2-705, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$1,618,865 federal funds and 18.0 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$1,618,865 federal funds and 18.0 FTE for FY 2017-18.** The recommendation consists of federal funds from Temporary Assistance for Needy Families block grant. The following table summarizes the calculations for the recommendation.

OFFICE OF SELF SUFFICIENCY, COLORADO WORKS PROGRAM, ADMINISTRATION						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$1,618,865	\$0	\$0	\$0	\$1,618,865	18.0
<b>TOTAL</b>	<b>\$1,618,865</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,618,865</b>	<b>18.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$1,618,865	\$0	\$0	\$0	\$1,618,865	18.0
<b>TOTAL</b>	<b>\$1,618,865</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,618,865</b>	<b>18.0</b>
Percentage Change	0.0%	n/a	n/a	n/a	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$1,618,865</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,618,865</b>	<b>18.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

**COUNTY BLOCK GRANTS**

This line item provides funding to county departments of social services to administer the Colorado Works Program. Counties have the flexibility to use the funds for administration or program needs and to transfer up to 30 percent of funds to child welfare and child care programs. The allocation of funds among the counties is based on demographic and economic factors and is determined by the Department based on input from the Colorado Works Allocation Committee. Pursuant to Section 26-2-714, C.R.S., if the Department and the Colorado Works Allocation Committee do not reach agreement on allocations, alternatives are submitted to the Joint Budget Committee, which makes the final allocation determination.

The line item is funded with TANF funds, local cash funds, and an amount from the State's share of recoveries and refunds from child support enforcement and other programs. Note, S.B. 15-012 (Colorado Works Pass-through Child Support Payment) indicates that as of January 1, 2017, the State and counties are allowed to disregard the retention of child support income a TANF recipient receives and instead pass-through these moneys to the TANF recipient. It is unknown at this juncture what the exact financial impact of S.B. 15-012 will be for FY 2017-18 for this line item.

*STATUTORY AUTHORITY:* Sections 26-2-701 et. seq., C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$152,548,087 federal funds for FY 2017-18.

*RECOMMENDATION:* **Staff recommends an appropriation of \$150,548,087 federal funds for FY 2017-18.** The recommendation consists of \$22,349,730 cash funds from local sources representing the local cash funds expenditure obligation pursuant to Section 26-2-714 (6) (c) (I), C.R.S. and the State's share of cash funds recoveries, including retained fraud refunds, State revenue intercepts, and other refunds, and \$128,198,357 federal funds from the TANF block grant.

The recommendation includes a decrease of \$2,000,000 federal funds from the State's TANF reserve. See staff's write-up for the "Staff-initiated employment-focused programs reduction" decision item at the beginning of this budgetary division for more information.

**Additionally, the cash funds appropriation for this line item may need to be adjusted during the supplemental process next legislative session.** Senate Bill 15-012 may reduce revenue for the State by passing through child support payments to TANF recipients. It is unknown at this juncture what the exact financial impact of S.B. 15-012 will be for FY 2017-18 for this line item, thus this appropriation may need to be revisited in future budget cycles.

The following table summarizes the calculations for the recommendation.

OFFICE OF SELF SUFFICIENCY, COLORADO WORKS PROGRAM, COUNTY BLOCK GRANTS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$152,548,087	\$0	\$22,349,730	\$0	\$130,198,357	0.0
<b>TOTAL</b>	<b>\$152,548,087</b>	<b>\$0</b>	<b>\$22,349,730</b>	<b>\$0</b>	<b>\$130,198,357</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$152,548,087	\$0	\$22,349,730	\$0	\$130,198,357	0.0
Staff-initiated employment-focused programs reduction	(2,000,000)	0	0	0	(2,000,000)	0.0
<b>TOTAL</b>	<b>\$150,548,087</b>	<b>\$0</b>	<b>\$22,349,730</b>	<b>\$0</b>	<b>\$128,198,357</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$2,000,000)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$2,000,000)</b>	<b>0.0</b>
Percentage Change	(1.3%)	n/a	0.0%	n/a	(1.5%)	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$152,548,087</b>	<b>\$0</b>	<b>\$22,349,730</b>	<b>\$0</b>	<b>\$130,198,357</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$2,000,000	\$0	\$0	\$0	\$2,000,000	0.0

#### COUNTY TRAINING

This line item funds training for case workers so that they are knowledgeable and may assist TANF participants in the following statutorily-mandated functions:

- Identifying goals, including work activities, time frames for achieving self-sufficiency, and the means required to meet these benchmarks;

- Obtaining supportive services such as mental health counseling, substance abuse counseling, life skills training, and money management or parenting classes;
- Providing ongoing support and assistance to the family in overcoming barriers to training and employment;
- Monitoring the progress of the family toward attaining self-sufficiency; and
- Addressing domestic violence situations.

*STATUTORY AUTHORITY:* Section 26-2-712 (7), C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$382,397 federal funds and 2.0 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$382,397 federal funds and 2.0 FTE for FY 2017-18.** The recommendation consists of federal funds from TANF block grant. The following table summarizes the calculations for the recommendation.

OFFICE OF SELF SUFFICIENCY, COLORADO WORKS PROGRAM, COUNTY TRAINING						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$382,397	\$0	\$0	\$0	\$382,397	2.0
<b>TOTAL</b>	<b>\$382,397</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$382,397</b>	<b>2.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$382,397	\$0	\$0	\$0	\$382,397	2.0
<b>TOTAL</b>	<b>\$382,397</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$382,397</b>	<b>2.0</b>
Percentage Change	0.0%	n/a	n/a	n/a	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$382,397</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$382,397</b>	<b>2.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### DOMESTIC ABUSE PROGRAM

This line item funds the Domestic Abuse Program. The Program encourages local governments and non-governmental agencies to develop domestic abuse programs. Moneys for domestic abuse programs come from the Domestic Abuse Program Fund and federal TANF funds. Moneys are appropriated from the Domestic Abuse Program Fund (Section 26-7.5-105 (3), C.R.S.) for distribution to local entities, as well as for the Department's related administrative expenses.

The cash fund consists of taxpayer contributions (through a check-off on Colorado individual income tax returns), any appropriations from the General Assembly, fees for petitions and responses in divorce proceedings, and marriage licenses.

*STATUTORY AUTHORITY:* Sections 26-7.5-101 et seq., C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$1,848,993 total funds and 2.7 FTE for FY 2017-18.

**RECOMMENDATION: Staff recommends a continuation-level appropriation of \$1,848,993 total funds and 2.7 FTE for FY 2017-18.** The recommendation consists of \$1,219,316 cash funds from the Colorado Domestic Abuse Program Fund and \$629,677 federal funds from the TANF Block Grant. The following table summarizes the calculations for staff's recommendation.

OFFICE OF SELF SUFFICIENCY, COLORADO WORKS PROGRAM, DOMESTIC ABUSE PROGRAM						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$1,848,993	\$0	\$1,219,316	\$0	\$629,677	2.7
<b>TOTAL</b>	<b>\$1,848,993</b>	<b>\$0</b>	<b>\$1,219,316</b>	<b>\$0</b>	<b>\$629,677</b>	<b>2.7</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$1,848,993	\$0	\$1,219,316	\$0	\$629,677	2.7
<b>TOTAL</b>	<b>\$1,848,993</b>	<b>\$0</b>	<b>\$1,219,316</b>	<b>\$0</b>	<b>\$629,677</b>	<b>2.7</b>
Percentage Change	0.0%	n/a	0.0%	n/a	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$1,848,993</b>	<b>\$0</b>	<b>\$1,219,316</b>	<b>\$0</b>	<b>\$629,677</b>	<b>2.7</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### WORKS PROGRAM EVALUATION

This line item funds the ongoing evaluation of the Colorado Works program. This includes costs associated with collecting data on existing TANF participants and follow-up data about TANF participants after they leave the program, software licensing, and contracts with external evaluators to conduct specific analyses.

*STATUTORY AUTHORITY:* Section 26-2-723, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$495,440 federal funds for FY 2017-18.

**RECOMMENDATION: Staff recommends a continuation-level appropriation of \$495,440 federal funds for FY 2017-18.** The recommendation consists of federal funds from TANF block grant. The following table summarizes the calculations for the recommendation.

OFFICE OF SELF SUFFICIENCY, COLORADO WORKS PROGRAM, WORKS PROGRAM EVALUATION						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$495,440	\$0	\$0	\$0	\$495,440	0.0
<b>TOTAL</b>	<b>\$495,440</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$495,440</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$495,440	\$0	\$0	\$0	\$495,440	0.0
<b>TOTAL</b>	<b>\$495,440</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$495,440</b>	<b>0.0</b>
Percentage Change	0.0%	n/a	n/a	n/a	0.0%	n/a

OFFICE OF SELF SUFFICIENCY, COLORADO WORKS PROGRAM,  
WORKS PROGRAM EVALUATION

	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$495,440</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$495,440</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

**WORKFORCE DEVELOPMENT COUNCIL**

This line item represents the Department's share of funding for the Workforce Development Council managed by the Department of Labor and Employment. The Council serves as the State's "work force investment board" as required under the federal Workforce Investment Act of 1998, and is responsible for statewide planning and coordination in the delivery of federal workforce development programs and associated federal block grant moneys received.

The Council is required to develop and submit to the U.S. Department of Labor a statewide plan for workforce development which coordinates federal, state, and local workforce development programs. The Council performs support functions and activities related to the eighteen workforce development centers throughout the state, which provide services to individuals seeking employment (including TANF participants).

*STATUTORY AUTHORITY:* Section 24-46.3-101, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$76,211 federal funds for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$76,211 federal funds for FY 2017-18.** The recommendation consists of federal funds from TANF block grant. The following table summarizes the calculations for the recommendation.

OFFICE OF SELF SUFFICIENCY, COLORADO WORKS PROGRAM,  
WORKFORCE DEVELOPMENT COUNCIL

	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>						
HB 16-1405 (Long Bill)	\$76,211	\$0	\$0	\$0	\$76,211	0.0
<b>TOTAL</b>	<b>\$76,211</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$76,211</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>						
FY 2016-17 Appropriation	\$76,211	\$0	\$0	\$0	\$76,211	0.0
<b>TOTAL</b>	<b>\$76,211</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$76,211</b>	<b>0.0</b>
Percentage Change	0.0%	n/a	n/a	n/a	0.0%	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$76,211</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$76,211</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

**TRANSITIONAL JOBS PROGRAM**

This line item funds the ReHire Colorado program created via H.B. 13-1004 (Colorado Careers Act Of 2013) and extended via H.B. 14-1015 (Extend Transitional Jobs Program) and H.B. 16-1290 (Extend Transitional Jobs Program) to provide unemployed and underemployed adults an



opportunity to experientially learn, model, and practice successful workplace behaviors that help them to obtain long-term unsubsidized employment. Money is used to reimburse employers for wage-related costs, make payments to local agency contractors, and for staff and administrative costs.

*STATUTORY AUTHORITY:* Sections 26-2-1101 et seq., C.R.S.

*REQUEST:* The Department requests an appropriation of \$2,296,281 General Fund and 2.0 FTE for FY 2017-18.

***RECOMMENDATION:* Staff recommends an appropriation of \$2,296,281 General Fund and 2.0 FTE for FY 2017-18.** The following table summarizes the calculations for the recommendation.

OFFICE OF SELF SUFFICIENCY, COLORADO WORKS PROGRAM, TRANSITIONAL JOBS PROGRAMS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$1,198,202	\$1,198,202	\$0	\$0	\$0	1.0
Other legislation	\$1,151,628	\$1,151,628	\$0	\$0	\$0	1.0
<b>TOTAL</b>	<b>\$2,349,830</b>	<b>\$2,349,830</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>2.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$2,349,830	\$2,349,830	\$0	\$0	\$0	2.0
Annualize prior year legislation	(53,549)	(53,549)	0	0	0	0.0
<b>TOTAL</b>	<b>\$2,296,281</b>	<b>\$2,296,281</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>2.0</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$53,549)</b>	<b>(\$53,549)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	(2.3%)	(2.3%)	n/a	n/a	n/a	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$2,296,281</b>	<b>\$2,296,281</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>2.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

## (C) SPECIAL PURPOSE WELFARE PROGRAMS

### LOW INCOME ENERGY ASSISTANCE PROGRAM

This line item funds the Low Income Energy Assistance Program (LEAP) that provides energy subsidies to low income households. Funding is used to help cover heating bills for low income individuals for the cold-weather months of the year and to avoid heating shut-offs. Additionally, a portion of funding is directed to assist low-income individuals facing a heating system emergency (e.g., a furnace failure) and to fund heating system repairs. Counties assist applicants and accept and forward applications to the Department.

Most of the funding for LEAP comes from the federal Low Income Home Energy Assistance Program (LIHEAP) block grant. LIHEAP was established in 1981 and is funded annually by Congress. These moneys are released directly to states, territories, tribes and the District of Columbia who use the funds to provide energy assistance to low-income households. LIHEAP offers financial assistance to qualifying low-income households to help them pay their home heating or cooling bills. Under federal law, a household must have income below either 150 percent of the federal poverty level or 60 percent of state median income level, whichever is higher. This block grant is considered a federal custodial funding source, and amounts are shown in the Long Bill for informational purposes only.

In addition to federal funding, the Program also receives cash funds from two sources. First, Energy Outreach Colorado provides funding (roughly \$1,000,000) from utility companies' unclaimed overpayments and security deposits. Second, the Department receives a Tier II Severance Tax transfer set at \$3,250,000 each fiscal year. These moneys are deposited in the Department of Human Services Low-income Energy Assistance Fund, are continuously appropriated to the Department and shown in the Long Bill for informational purposes only.

*STATUTORY AUTHORITY:* Section 26-2-122.5, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$48,141,574 total funds and 5.2 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$48,141,574 total funds and 5.2 FTE for FY 2017-18.** The recommendation consists of \$4,250,000 cash funds from the Department of Human Services Low-income Energy Assistance Fund and from Energy Outreach Colorado and \$43,891,574 federal funds from the U.S. Department of Health Human Services' Office of Energy Assistance. Note, preliminary forecasts show that a transfer \$3,250,000 from severance tax revenue to the Department of Human Services Low-income Energy Assistance Fund may not occur due to a decrease in the amount of severance tax collections. If revenue does not materialize, as is projected, the recommended Long Bill appropriation of \$3,250,000 will be empty spending authority for FY 2017-18 (expenditures will be made in an amount equal to the revenue received and no more).

The following table summarizes the calculations for the recommendation.

OFFICE OF SELF SUFFICIENCY, SPECIAL PURPOSE WELFARE PROGRAMS, LOW INCOME ENERGY ASSISTANCE PROGRAM						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$48,141,574	\$0	\$4,250,000	\$0	\$43,891,574	5.2
<b>TOTAL</b>	<b>\$48,141,574</b>	<b>\$0</b>	<b>\$4,250,000</b>	<b>\$0</b>	<b>\$43,891,574</b>	<b>5.2</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$48,141,574	\$0	\$4,250,000	\$0	\$43,891,574	5.2
<b>TOTAL</b>	<b>\$48,141,574</b>	<b>\$0</b>	<b>\$4,250,000</b>	<b>\$0</b>	<b>\$43,891,574</b>	<b>5.2</b>
Percentage Change	0.0%	n/a	0.0%	n/a	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$48,141,574</b>	<b>\$0</b>	<b>\$4,250,000</b>	<b>\$0</b>	<b>\$43,891,574</b>	<b>5.2</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

## SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM ADMINISTRATION

This line item funds the personal services and operating expenses for State staff tasked with supervising the implementation of the Supplemental Nutrition Assistance Program (SNAP).

*STATUTORY AUTHORITY:* Section 26-1-201 (d), C.R.S.

*REQUEST:* The Department requests an appropriation of \$1,378,363 total funds, including \$690,624 General Fund, and 10.0 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends an appropriation of \$1,378,363 total funds and 10.0 FTE for FY 2017-18.** The recommendation consists of \$690,624 General Fund and \$687,739 federal funds from the U.S. Department of Agriculture. The following table summarizes the calculations for the recommendation.

OFFICE OF SELF SUFFICIENCY, SPECIAL PURPOSE WELFARE PROGRAMS, SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM ADMINISTRATION						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$1,392,473	\$697,679	\$0	\$0	\$694,794	10.0
<b>TOTAL</b>	<b>\$1,392,473</b>	<b>\$697,679</b>	<b>\$0</b>	<b>\$0</b>	<b>\$694,794</b>	<b>10.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$1,392,473	\$697,679	\$0	\$0	\$694,794	10.0
Annualize prior year budget actions	(14,110)	(7,055)	0	0	(7,055)	0.0
<b>TOTAL</b>	<b>\$1,378,363</b>	<b>\$690,624</b>	<b>\$0</b>	<b>\$0</b>	<b>\$687,739</b>	<b>10.0</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$14,110)</b>	<b>(\$7,055)</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$7,055)</b>	<b>0.0</b>
Percentage Change	(1.0%)	(1.0%)	n/a	n/a	(1.0%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$1,378,363</b>	<b>\$690,624</b>	<b>\$0</b>	<b>\$0</b>	<b>\$687,739</b>	<b>10.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

## SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM STATE STAFF TRAINING

This line item funds training activities for State staff related to the supervision of the implementation of the SNAP.

*STATUTORY AUTHORITY:* Section 26-1-201 (d), C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$25,000 total funds, including \$12,500 General Fund, for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$25,000 total funds for FY 2017-18.** The recommendation consists of \$12,500 General Fund and \$12,500 federal funds from the U.S. Department of Agriculture. The following table summarizes the calculations for the recommendation.

OFFICE OF SELF SUFFICIENCY, SPECIAL PURPOSE WELFARE PROGRAMS, SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM STATE STAFF TRAINING						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$25,000	\$12,500	\$0	\$0	\$12,500	0.0
<b>TOTAL</b>	<b>\$25,000</b>	<b>\$12,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,500</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$25,000	\$12,500	\$0	\$0	\$12,500	0.0
<b>TOTAL</b>	<b>\$25,000</b>	<b>\$12,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,500</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	n/a	n/a	0.0%	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$25,000</b>	<b>\$12,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,500</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

## FOOD STAMP JOB SEARCH UNITS - PROGRAM COSTS

This line item funds the personal services and operating expenses associated with the provision of employment, job search, and training services associated with the Employment First program. Employment First is a federally-mandated program designed to ensure that all able-bodied food assistance participants are engaged in activities that will improve their ability to achieve long term employment. All individuals who apply for food assistance in Colorado and who do not meet federal exemption criteria must participate in Employment First activities. If individuals do not meet the work requirement, they are limited to three months of food assistance benefits in any 36-month period. Work is defined as work, workfare, or an educational activity (adult basic education, GED preparation, college courses, vocational training, vocational rehabilitation, or job search classes).

*STATUTORY AUTHORITY:* Sections 26-2-301 through 306, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$2,081,582 total funds, including \$188,194 General Fund, and 6.2 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$2,081,582 total funds and 6.2 FTE for FY 2017-18.** The recommendation consists of \$188,194 General Fund,

\$410,182 cash funds from county matching funds and in-kind donations, and \$1,483,206 federal funds from the U.S. Department of Agriculture. The following table summarizes the calculations for staff's recommendation.

OFFICE OF SELF SUFFICIENCY, SPECIAL PURPOSE WELFARE PROGRAMS, FOOD STAMP JOB SEARCH UNITS - PROGRAM COSTS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$2,081,582	\$188,194	\$410,182	\$0	\$1,483,206	6.2
<b>TOTAL</b>	<b>\$2,081,582</b>	<b>\$188,194</b>	<b>\$410,182</b>	<b>\$0</b>	<b>\$1,483,206</b>	<b>6.2</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$2,081,582	\$188,194	\$410,182	\$0	\$1,483,206	6.2
<b>TOTAL</b>	<b>\$2,081,582</b>	<b>\$188,194</b>	<b>\$410,182</b>	<b>\$0</b>	<b>\$1,483,206</b>	<b>6.2</b>
Percentage Change	0.0%	0.0%	0.0%	n/a	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$2,081,582</b>	<b>\$188,194</b>	<b>\$410,182</b>	<b>\$0</b>	<b>\$1,483,206</b>	<b>6.2</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### FOOD STAMP JOB SEARCH UNITS – SUPPORTIVE SERVICES

This line item funds the provision of supportive services to eligible Employment First participants. Services include transportation assistance, clothing and grooming allowances, and child care services.

*STATUTORY AUTHORITY:* Sections 26-2-301 through 306, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$261,452 total funds, including \$78,435 General Fund, for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$261,452 total funds for FY 2017-18.** The recommendation consists of \$78,435 General Fund, \$52,291 cash funds from county matching funds and in-kind donations, and \$130,726 federal funds from the U.S. Department of Agriculture. The following table summarizes the calculations for staff's recommendation.

OFFICE OF SELF SUFFICIENCY, SPECIAL PURPOSE WELFARE PROGRAMS, FOOD STAMP JOB SEARCH UNITS - SUPPORTIVE SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$261,452	\$78,435	\$52,291	\$0	\$130,726	0.0
<b>TOTAL</b>	<b>\$261,452</b>	<b>\$78,435</b>	<b>\$52,291</b>	<b>\$0</b>	<b>\$130,726</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$261,452	\$78,435	\$52,291	\$0	\$130,726	0.0
<b>TOTAL</b>	<b>\$261,452</b>	<b>\$78,435</b>	<b>\$52,291</b>	<b>\$0</b>	<b>\$130,726</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	0.0%	n/a	0.0%	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$261,452</b>	<b>\$78,435</b>	<b>\$52,291</b>	<b>\$0</b>	<b>\$130,726</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

## FOOD DISTRIBUTION PROGRAM

The Colorado Food Distribution Program provides the logistical support for getting the U.S. Department of Agriculture's food from ranchers and farmers to school children, needy families, and homeless citizens. Currently, the Program arranges for the provision of foods through the following initiatives:

- National School Lunch Program;
- Child and Adult Care Food Program;
- Summer Food Service Program;
- Commodity Supplemental Food Program;
- Emergency Food Assistance Program; and
- Food Assistance for Disaster Situations.

*STATUTORY AUTHORITY:* Section 26-1-121, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$586,062 total funds, including \$47,137 General Fund, and 6.5 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$586,062 total funds and 6.5 FTE for FY 2017-18.** The recommendation consists of \$47,137 General Fund, \$252,169 cash funds from recipient non-governmental agencies, and \$286,756 federal funds from the U.S. Department of Agriculture. The following table summarizes the calculations for staff's recommendation.

OFFICE OF SELF SUFFICIENCY, SPECIAL PURPOSE WELFARE PROGRAMS, FOOD DISTRIBUTION PROGRAM						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$586,062	\$47,137	\$252,169	\$0	\$286,756	6.5
<b>TOTAL</b>	<b>\$586,062</b>	<b>\$47,137</b>	<b>\$252,169</b>	<b>\$0</b>	<b>\$286,756</b>	<b>6.5</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$586,062	\$47,137	\$252,169	\$0	\$286,756	6.5
<b>TOTAL</b>	<b>\$586,062</b>	<b>\$47,137</b>	<b>\$252,169</b>	<b>\$0</b>	<b>\$286,756</b>	<b>6.5</b>
Percentage Change	0.0%	0.0%	0.0%	n/a	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$586,062</b>	<b>\$47,137</b>	<b>\$252,169</b>	<b>\$0</b>	<b>\$286,756</b>	<b>6.5</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

## INCOME TAX OFFSET

This line item funds the submission of information regarding individuals who are obligated to the State for overpayments of assistance payments. This appropriation covers the operational costs associated with matching Food Assistance program lists of overpaid recipients with Department of Revenue data in order to intercept corresponding income tax refunds.

*STATUTORY AUTHORITY:* Section 26-1-121, C.R.S.

**REQUEST:** The Department requests a continuation-level appropriation of \$4,128 total funds, including \$2,064 General Fund, for FY 2017-18.

**RECOMMENDATION:** Staff recommends a continuation-level appropriation of \$4,128 total funds for FY 2017-18. The recommendation consists of \$2,064 General Fund and \$2,064 federal funds from the U.S. Department of Agriculture. The following table summarizes the calculations for staff's recommendation.

OFFICE OF SELF SUFFICIENCY, SPECIAL PURPOSE WELFARE PROGRAMS, INCOME TAX OFFSET						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$4,128	\$2,064	\$0	\$0	\$2,064	0.0
<b>TOTAL</b>	<b>\$4,128</b>	<b>\$2,064</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,064</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$4,128	\$2,064	\$0	\$0	\$2,064	0.0
<b>TOTAL</b>	<b>\$4,128</b>	<b>\$2,064</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,064</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	n/a	n/a	0.0%	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$4,128</b>	<b>\$2,064</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,064</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### ELECTRONIC BENEFITS TRANSFER SERVICE

This line item funds Colorado's electronic benefits transfer system (EBT) that delivers Food Assistance, Colorado Works Program, Old Age Pension, Aid to the Needy Disabled, Child Welfare, Child Care, and Low Income Energy Assistance benefits to a debit-like card. The EBT program replaced the paper-based system of checks and Food Assistance coupons. The system distributes public assistance benefits and cash payments for services electronically by using the Colorado QUEST Card or Automated Clearing House direct deposit options for eligible clients and providers. The Department contracts with a vendor in the financial services industry for the provision of this service.

**STATUTORY AUTHORITY:** Sections 26-1-122 (2) and 26-2-104, C.R.S.

**REQUEST:** The Department requests an appropriation of \$3,725,268 total funds, including \$1,004,329 General Fund, and 7.0 FTE for FY 2017-18.

**RECOMMENDATION:** Staff recommends an appropriation of \$3,725,268 total funds and 7.0 FTE for FY 2017-18. The recommendation consists of \$1,004,329 General Fund, \$996,207 cash funds from local funds and the Old Age Pension Fund, and \$1,724,732 federal funds from the Temporary Assistance for Needy Families Block Grant, Child Care Development Funds, and various sources. The following table summarizes the calculations for staff's recommendation.

OFFICE OF SELF SUFFICIENCY, SPECIAL PURPOSE WELFARE PROGRAMS, ELECTRONIC BENEFITS TRANSFER SERVICE						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$3,723,956	\$1,003,975	\$995,853	\$0	\$1,724,128	7.0
<b>TOTAL</b>	<b>\$3,723,956</b>	<b>\$1,003,975</b>	<b>\$995,853</b>	<b>\$0</b>	<b>\$1,724,128</b>	<b>7.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$3,723,956	\$1,003,975	\$995,853	\$0	\$1,724,128	7.0
Annualize prior year budget actions	1,312	354	354	0	604	0.0
<b>TOTAL</b>	<b>\$3,725,268</b>	<b>\$1,004,329</b>	<b>\$996,207</b>	<b>\$0</b>	<b>\$1,724,732</b>	<b>7.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$1,312</b>	<b>\$354</b>	<b>\$354</b>	<b>\$0</b>	<b>\$604</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	0.0%	n/a	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$3,725,268</b>	<b>\$1,004,329</b>	<b>\$996,207</b>	<b>\$0</b>	<b>\$1,724,732</b>	<b>7.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### REFUGEE ASSISTANCE

This line item funds the Colorado Refugee Services Program which helps refugees become self-sufficient and adjust to living in the United States. The program is funded through a combination of federal funds from the Office of Refugee Resettlement (custodial funds included in the Long Bill for informational purposes) and federal Temporary Assistance to Needy Families block grant funds that are appropriated by the General Assembly for services to TANF-eligible refugee families.

The TANF component of this line item provides for refugee social services (cash assistance benefits for TANF-eligible refugees are provided through counties) analogous to the refugee social services funded by the Office of Refugee Resettlement. These funds are used to support refugee social services such as pre-employment training, English as a Second (ESL) language classes, transportation and child care (to enable refugees to attend pre-employment training and ESL classes), and case management services, which are contracted with refugee resettlement agencies. This represents a partnership between the State and counties, as counties would otherwise be responsible for providing these services for TANF-eligible refugees.

*STATUTORY AUTHORITY:* Section 26-2-703, C.R.S. and Title 8, U.S.C., Chapter 14, Subchapter I, Sections 1612 and 1613.

*REQUEST:* The Department requests an appropriation of \$10,756,948 federal funds and 10.0 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends an appropriation of \$10,756,948 federal funds and 10.0 FTE for FY 2017-18.** The recommendation consists of \$8,048,909 from the U.S. Department of Health and Human Services' Office of Refugee Resettlement and \$2,705,334 federal funds from the TANF block grant. The following table summarizes the calculations for staff's recommendation.



OFFICE OF SELF SUFFICIENCY, SPECIAL PURPOSE WELFARE PROGRAMS, REFUGEE ASSISTANCE						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$10,754,243	\$0	\$0	\$0	\$10,754,243	10.0
<b>TOTAL</b>	<b>\$10,754,243</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,754,243</b>	<b>10.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$10,754,243	\$0	\$0	\$0	\$10,754,243	10.0
Annualize prior year budget actions	2,705	0	0	0	2,705	0.0
<b>TOTAL</b>	<b>\$10,756,948</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,756,948</b>	<b>10.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$2,705</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,705</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	n/a	n/a	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$10,756,948</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,756,948</b>	<b>10.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### SYSTEMATIC ALIEN VERIFICATION FOR ELIGIBILITY

This line item supports the State's interface with the federal alien verification database, which serves all programs for which citizenship or legal residence is a requirement. The federal Deficit Reduction Act of 2005 required that applicants for public assistance programs be verified as United States citizens or as legal immigrants.

The Departments of Health Care Policy and Financing and Human Services verify the names and legal status of applicants for public assistance through use of the federal Systematic Alien Verification for Eligibility (SAVE) system. This line item supports the State's interface with this database.

*STATUTORY AUTHORITY:* Immigration Reform and Control Act of 1986.

*REQUEST:* The Department requests a continuation-level appropriation of \$41,785 total funds, including \$5,845 General Fund, and 1.0 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$41,785 total funds and 1.0 FTE for FY 2017-18.** The recommendation consists of \$5,845 General Fund, \$2,295 cash funds from the Old Age Pension Fund, \$25,779 reappropriated funds transferred from the Department of Health Care Policy and Financing, and \$7,866 federal funds TANF block grant and various sources. The following table summarizes the calculations for staff's recommendation.

OFFICE OF SELF SUFFICIENCY, SPECIAL PURPOSE WELFARE PROGRAMS, SYSTEMATIC ALIEN VERIFICATION FOR ELIGIBILITY						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$41,785	\$5,845	\$2,295	\$25,779	\$7,866	1.0
<b>TOTAL</b>	<b>\$41,785</b>	<b>\$5,845</b>	<b>\$2,295</b>	<b>\$25,779</b>	<b>\$7,866</b>	<b>1.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$41,785	\$5,845	\$2,295	\$25,779	\$7,866	1.0

OFFICE OF SELF SUFFICIENCY, SPECIAL PURPOSE WELFARE PROGRAMS, SYSTEMATIC ALIEN VERIFICATION FOR ELIGIBILITY						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>TOTAL</b>	<b>\$41,785</b>	<b>\$5,845</b>	<b>\$2,295</b>	<b>\$25,779</b>	<b>\$7,866</b>	<b>1.0</b>
Percentage Change	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$41,785</b>	<b>\$5,845</b>	<b>\$2,295</b>	<b>\$25,779</b>	<b>\$7,866</b>	<b>1.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

## (D) CHILD SUPPORT ENFORCEMENT

The Child Support Enforcement program is supported under Title IV-D of the federal Social Security Act. The Colorado caseload for the program (about 149,000) includes members of the general public who request assistance in enforcing child support orders, in addition to persons on public assistance, who are required to participate. The federal government provides matching funds of 66 percent for child support enforcement activities and also makes annual incentive payments to states based on specific performance measures (e.g., percent of funds collected on current child support orders).

### AUTOMATED CHILD SUPPORT ENFORCEMENT SYSTEM

This line item provides funds for the computer system used by county staff to establish paternity, locate absent parents, manage child support enforcement caseloads, and track collection efforts. This line item also includes funding for contractor services associated with establishing and operating the State Directory of New Hires. This Directory includes data reported by employers regarding each newly hired employee. The data is then compared to the database of parents with outstanding child support obligations. This line item also includes funding for the contractor-operated Family Support Registry.

Note, S.B. 15-012 (Colorado Works Pass-through Child Support Payment) indicates that as of January 1, 2017, the State and counties are allowed to disregard the retention of child support income a TANF recipient receives and instead pass-through these moneys to the TANF recipient.

*STATUTORY AUTHORITY:* Sections 26-13-101 through 26-13.5-115, C.R.S. and Social Security Act, Title IV-D, Section 454.

*REQUEST:* The Department requests an appropriation of \$9,088,092 total funds, including \$2,582,228 General Fund, and 16.9 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends an appropriation of \$9,088,092 total funds and 16.9 FTE for FY 2017-18.** The recommendation consists of \$2,582,228 General Fund, \$724,339 cash funds from the State's share of retained child support collections and fraud refunds, the federal government's share of revenues earned on funds in the Family Support Registry Fund created in Section 26-13-115.5 (1), C.R.S., and the State's share of revenues earned on funds in the Family Support Registry Fund, and \$5,781,525 federal funds from Title IV-D of the Social Security Act.

**Additionally, the cash funds appropriation for this line item may need to be adjusted during the supplemental process next legislative session.** Senate Bill 15-012 may reduce revenue for the State by passing through child support payments to TANF recipients. It is unknown at this juncture what the exact financial impact of S.B. 15-012 will be for FY 2017-18 for this line item, thus this appropriation may need to be revisited in future budget cycles.

The following table summarizes the calculations for staff's recommendation.

OFFICE OF SELF SUFFICIENCY, CHILD SUPPORT ENFORCEMENT, AUTOMATED CHILD SUPPORT ENFORCEMENT SYSTEM						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$9,084,664	\$2,581,234	\$724,065	\$0	\$5,779,365	16.9
<b>TOTAL</b>	<b>\$9,084,664</b>	<b>\$2,581,234</b>	<b>\$724,065</b>	<b>\$0</b>	<b>\$5,779,365</b>	<b>16.9</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$9,084,664	\$2,581,234	\$724,065	\$0	\$5,779,365	16.9
Annualize prior year budget actions	3,428	994	274	0	2,160	0.0
<b>TOTAL</b>	<b>\$9,088,092</b>	<b>\$2,582,228</b>	<b>\$724,339</b>	<b>\$0</b>	<b>\$5,781,525</b>	<b>16.9</b>
<b>INCREASE/(DECREASE)</b>	<b>\$3,428</b>	<b>\$994</b>	<b>\$274</b>	<b>\$0</b>	<b>\$2,160</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	0.0%	n/a	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$9,088,092</b>	<b>\$2,582,228</b>	<b>\$724,339</b>	<b>\$0</b>	<b>\$5,781,525</b>	<b>16.9</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### CHILD SUPPORT ENFORCEMENT

This line item funds the performance evaluation of the State's child support enforcement program, as required by federal law, and the provision of technical assistance to county departments of social services. It also manages the In-hospital Paternity Establishment Program, which provides unmarried parents the opportunity to acknowledge paternity at the time of birth of a child. Federal law requires states to establish procedures for a simple civil process for voluntarily acknowledging paternity, including an in-hospital program.

The paternity program includes:

- Training to hospital medical records staff;
- Training to local vital records staff, hospital administrators, and pre-natal clinics;
- Outreach and technical assistance to hospital personnel and the general public;
- Interfacing with pregnancy prevention and father's advocacy groups; and
- Interfacing with middle school, high school, and alternative school staff.

Additionally, the 17-member Child Support Enforcement Commission reviews child support guidelines and general child support issues. The Commission makes recommendations to the Governor and the General Assembly every four years. House Bill 16-1165 (CO Child Support Commission Statutory Changes) most recently implemented the recommended changes. This legislation did not have a fiscal impact.

*STATUTORY AUTHORITY:* Sections 26-13-101 through 26-13.5-115, C.R.S. and Social Security Act, Title IV-D, Section 454.

*REQUEST:* The Department requests an appropriation of \$5,338,780 total funds, including \$3,662,329 General Fund, and 24.5 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends an appropriation of \$5,338,780 total funds and 24.5 FTE for FY 2017-18.** The recommendation consists of \$3,662,329 General Fund, \$76,984 cash

funds from the State's share of retained child support collections and fraud refunds, and \$1,599,467 federal funds from Title IV-D of the Social Security Act.

**Additionally, this line item may need to be adjusted during the supplemental process next legislative session.** Senate Bill 15-012 may reduce revenue for the State by passing through child support payments to TANF recipients. It is unknown at this juncture what the exact financial impact of S.B. 15-012 will be for FY 2017-18 for this line item, thus this appropriation may need to be revisited in future budget cycles.

The following table summarizes the calculations for staff's recommendation.

OFFICE OF SELF SUFFICIENCY, CHILD SUPPORT ENFORCEMENT, CHILD SUPPORT ENFORCEMENT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$5,025,629	\$2,654,483	\$76,921	\$0	\$2,294,225	24.5
<b>TOTAL</b>	<b>\$5,025,629</b>	<b>\$2,654,483</b>	<b>\$76,921</b>	<b>\$0</b>	<b>\$2,294,225</b>	<b>24.5</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$5,025,629	\$2,654,483	\$76,921	\$0	\$2,294,225	24.5
Annualize prior year legislation	311,035	1,007,190	0	0	(696,155)	0.0
Annualize prior year budget actions	2,116	656	63	0	1,397	0.0
<b>TOTAL</b>	<b>\$5,338,780</b>	<b>\$3,662,329</b>	<b>\$76,984</b>	<b>\$0</b>	<b>\$1,599,467</b>	<b>24.5</b>
<b>INCREASE/(DECREASE)</b>	<b>\$313,151</b>	<b>\$1,007,846</b>	<b>\$63</b>	<b>\$0</b>	<b>(\$694,758)</b>	<b>0.0</b>
Percentage Change	6.2%	38.0%	0.1%	n/a	(30.3%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$5,338,780</b>	<b>\$3,662,329</b>	<b>\$76,984</b>	<b>\$0</b>	<b>\$1,599,467</b>	<b>24.5</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

## (E) DISABILITY DETERMINATION SERVICES

## PROGRAM COSTS

This line item funds medical professionals conducting disability determinations for the Social Security Administration for Colorado residents applying for Social Security Disability Insurance and Supplemental Security Income Programs. Funding for the program is 100.0 percent custodial federal funds (Titles II and XVI of the Social Security Act), and is shown in the Long Bill for informational purposes only.

*STATUTORY AUTHORITY:* Social Security Act, Sections 205, 1102, 1106, and 1601-1634 and Title 20, Parts 404 and 416, C.F.R.

*REQUEST:* The Department requests an appropriation of \$18,032,144 federal funds and 121.7 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends an appropriation \$18,032,144 federal funds and 121.7 FTE for FY 2017-18.** The recommendation consists of money from Titles II and XVI of the Social Security Act. The following table summarizes the calculations for staff's recommendation.

OFFICE OF SELF SUFFICIENCY, DISABILITY DETERMINATION SERVICES, PROGRAM COSTS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$18,026,707	\$0	\$0	\$0	\$18,026,707	121.7
<b>TOTAL</b>	<b>\$18,026,707</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$18,026,707</b>	<b>121.7</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$18,026,707	\$0	\$0	\$0	\$18,026,707	121.7
Annualize prior year budget actions	5,437	0	0	0	5,437	0.0
<b>TOTAL</b>	<b>\$18,032,144</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$18,032,144</b>	<b>121.7</b>
<b>INCREASE/(DECREASE)</b>	<b>\$5,437</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,437</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	n/a	n/a	0.0%	0.0%
FY 2017-18 EXECUTIVE REQUEST						
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

## (10) ADULT ASSISTANCE PROGRAMS

The Adult Assistance Programs budgetary section provides moneys for assistance and support for needy elderly and disabled adult populations in Colorado. This section funds several programs, including the Old Age Pension (OAP) program, which provides cash assistance to eligible individuals age 60 and older, and the Aid to the Needy Disabled and Home Care Allowance programs, which provide cash assistance for low-income disabled adults. This section also funds several other programs, including Adult Protective Services (APS) programs, which intervene on behalf of at-risk adults to address abuse, neglect, or exploitation and Older Americans Act services, such as Meals on Wheels that are offered to older Coloradans through the 16 regional Area Agencies on Aging (AAA) across the state.

ADULT ASSISTANCE PROGRAMS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2016-17 Appropriation</b>						
HB 16-1405 (Long Bill)	\$197,067,982	\$50,548,742	\$126,150,052	\$1,800	\$20,367,388	29.5
Other legislation	981,675	900,000	81,675	0	0	1.0
S.B. 17-163 (supplemental bill)	152,183	0	152,183	0	0	0.0
Staff-initiated PACE ombudsman revenue increase	91,614	0	91,614	0	0	0.0
<b>TOTAL</b>	<b>\$198,293,454</b>	<b>\$51,448,742</b>	<b>\$126,475,524</b>	<b>\$1,800</b>	<b>\$20,367,388</b>	<b>30.5</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>						
FY 2016-17 Appropriation	\$198,293,454	\$51,448,742	\$126,475,524	\$1,800	\$20,367,388	30.5
R9 State quality assurance for adult protective services	0	0	0	0	0	0.0
R11 Old Age Pension Program cost of living adjustment	169,514	0	169,514	0	0	0.0
R21 Aging and disabilities resources for Colorado - Medicaid	500,000	(500,000)	0	1,000,000	0	0.0
Staff-initiated adult protective services technical correction	0	23,841	(23,841)	0	0	0.0
Staff-initiated senior services funding technical correction	(1,519,482)	0	(1,519,482)	0	0	0.0
Annualize prior year legislation	(900,000)	(900,000)	0	0	0	0.0
Annualize prior year budget actions	(745,782)	(747,199)	1,417	0	0	0.0
<b>TOTAL</b>	<b>\$195,797,704</b>	<b>\$49,325,384</b>	<b>\$125,103,132</b>	<b>\$1,001,800</b>	<b>\$20,367,388</b>	<b>30.5</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$2,495,750)</b>	<b>(\$2,123,358)</b>	<b>(\$1,372,392)</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	(1.3%)	(4.1%)	(1.1%)	55,555.6%	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>						
Request Above/(Below) Recommendation	\$1,510,496	\$58,787	\$1,451,709	\$0	\$0	0.9

## DECISION ITEMS – (10) ADULT ASSISTANCE PROGRAMS

### → R9 STATE QUALITY ASSURANCE FOR ADULT PROTECTIVE SERVICES

*REQUEST:* The request includes an increase of \$428,410 General Fund and 4.6 FTE for FY 2017-18 to add three quality assurance reviewers, one quality assurance supervisor, and one adult protective services program specialist. The request annualizes to \$435,991 General Fund and 5.0 FTE for FY 2018-19 and future fiscal years.

*RECOMMENDATION:* Staff recommends approving a portion of this request. Specifically, staff recommends an increase of \$276,612 General Fund and 3.7 FTE for FY 2017-18 to add four positions to the Administrative Review Division within the Department's Executive Director's Office. Note, given that staff is recommending funding for a line item in the Executive Director's Office, the dollar amount of the recommendation does not appear in the Adult Assistance Programs table at the beginning of this section.

*ANALYSIS:* The state's adult protective services (APS) program offers protective services to prevent, reduce, or eliminate the current or potential risk of mistreatment, exploitation, or self-neglect to at-risk adults using community based services and resources, health care services, family and friends (when appropriate), and other support systems. The program operates under the State-supervised, county-administered model.

The Department of Human Services writes APS rules, administers the data system used by State and county employees to track APS information, develops and delivers training to counties and mandatory reporter communities, provides technical assistance to counties, and monitors overall program performance. Counties receive reports of mistreatment, exploitation, and or self-neglect of at-risk adults and determine the need for an investigation or assessment. If a county determines that a report involves an at-risk adult and mistreatment, exploitation, or self-neglect, further investigation is initiated.

The APS caseload over the past five fiscal years has averaged 13,759 reports which turned into an average of 7,499 cases. The following table summarizes the caseload for APS for these years. Much of the increase in caseload from FY 2011-12 to FY 2015-16 can be traced to legislative actions that established mandatory reporting requirements for incidences of mistreatment or exploitation.

APS Caseload		
Fiscal Year	Reports	Cases
FY 2011-12	11,000	6,483
FY 2012-13	11,539	6,738
FY 2013-14	11,818	6,760
FY 2014-15	16,696	8,932
FY 2015-16	17,743	8,583

Note, the Department does not have data on the number of APS cases that result in criminal charges being filed. District Attorneys are not obligated to inform county APS programs about whether or not charges have been filed related to an APS case. As a result, County APS caseworkers often are not informed as to whether charges have been filed in relation to an APS case.



Counties receive reports on a variety of allegation types. The table below summarizes the types of allegations reported for FY 2015-16.

APS Allegation Types, FY 2015-16	
Self-neglect	42%
Caretaker neglect	24%
Exploitation	23%
Physical abuse	9%
Sexual abuse	2%

Additionally, since mandatory reporting for individuals with intellectual and development disabilities (IDD) became effective on July 1, 2016, an increase has been noted in the number of APS reports and cases involving an individual with IDD. In FY 2015-16, there was an average of 151 reports per month involving an individual with IDD. Through October 2016, this number has averaged 242 for FY 2016-17. In terms of cases, there was an average of 73 APS cases per month involving an individual with IDD in FY 2015-16. Through October 2016, this number has averaged 93 per month. These numbers may increase, as well, because the Department has contracted with a vendor to provide at least 90 facilitated training sessions for mandatory reporters across the state between January and June 2017. This activity is expected to result in an increase in the number of reports received by APS through the remainder of the fiscal year.

Reports and Cases Per Month Involving an Individual with IDD, FY 2016-17		
Month	Reports	Cases
July	249	89
August	270	111
September	229	86
October	221	87
<b>Average Per Month</b>	<b>242</b>	<b>93</b>

The Department has a current staffing level of 6.5 FTE to provide program oversight and quality assurance to county cases. The 6.5 FTE are responsible for the following:

- APS Unit Manager (1.0 FTE) – Ensures the APS program meets its statutory and rule obligations, manages the APS budget, responds to legislative requests, supervises staff, and other duties required of a program manager.
- APS Program Specialist (3.0 FTE) – Develop and deliver training, respond to legislative requests, write rules and interpret them for county APS staff, provide case consultation and technical assistance to county APS programs, conduct quality assurance activities, review cases that do not meet C-Stat measures monthly, and provide back up for the Colorado Adult Protective Services (CAPS) system.
- APS Data System Administrator (1.0 FTE) – Ensures CAPS is functioning as designed, responds to help desk tickets, builds improvements to the system, provides user access and provides training to new users, develops data reports.
- APS Data Analyst and Back-up Data System Administrator (1.0 FTE) – Runs data reports and identifies trends that are presented to the APS program specialists who design training for

county APS staff. Writes an annual report on the APS program. Assists the APS Data System Administrator with CAPS help desk tickets and CAPS training and support.

- Online Training Specialist (0.5 FTE) – Assists in developing on-line training modules for county APS staff by converting training developed by the three APS Program Specialists into online modules.

The Department contends that its current staffing level of 6.5 FTE is unable to adequately provide oversight and quality assurance to county cases due to an increasing caseload. The evidence of inadequacy put forth by the agency is found in the number of formal reviews able to be conducted on county casework and the findings from those reviews. Specifically, in FY 2015-16, the Department completed formal reviews on only four counties. While reviewing these cases, the Department found a variety of compliance issues related to intake, investigation, assessment, case planning, caseworker average scores, and supervisory reviews. These compliance issues included (but were not limited to):

- Intake – The goal is for a county to have 10 percent or less of screened out cases reviewed that should have been screened in. Two of the four counties did not meet this goal. 13 percent of the screened-out reports in one county and 20 percent of the screened-out reports in the other county should have been screened in for investigation because there was an at-risk adult and mistreatment or self-neglect but they were not.
- Investigation – 64 percent of cases reviewed for the four counties did not have a thorough investigation completed (interviewing key witnesses and other collateral contacts that may have information critical to the client’s situation, gathering evidence, such as police reports, medical records, bank statements, photos of injuries, etc.). Additionally, 60 percent of cases reviewed had an inaccurate summary of evidence.
- Assessment – 60 percent of cases reviewed had an inaccurate or inadequate assessment of the client’s needs. An accurate assessment is necessary to identify any additional health and safety needs the client might have that might not be captured in the investigation of a narrow allegation.
- Case Planning – 43 percent of cases reviewed did not have a case plan that addressed all needs for the client’s health and safety. Additionally, 19 percent of the cases reviewed used client services funds with no justification of the need for these funds in relation to the goods/services required for health and safety of the client.
- Caseworker Average Scores – The goal of caseworker performance in the previous categories is 90 percent compliance. Of the four counties reviewed:
  - County 1 – 0 percent met the goal;
  - County 2 – 33 percent met the goal;
  - County 3 – 22 percent met the goal; and
  - County 4 – 17 percent met the goal.

- Supervisory Reviews – Rule requires that county APS supervisors complete case reviews monthly, at a level of 15 percent of all cases open and/or closed during the month. Of the four counties reviewed, only one county met this goal.

The Department indicates that these results raise concerns about the extent to which other county casework complies with State APS statutes, rules, regulations and policies. Some counties' casework is not reviewed for several years, so errors or improper procedures are not identified and remedied in a timely manner. To begin correcting deficiencies that are occurring in the administration of the APS program, the Department requests an increase of \$428,410 General Fund and 4.6 FTE for FY 2017-18 to increase the amount of cases that can be reviewed, as well as to provide technical assistance to county APS caseworkers as a follow-up to review findings. The positions requested are as follows (note, the FTE count refers to the annualized amount for FY 2018-19 and future fiscal years):

- Quality Assurance Supervisor (1.0 FTE);
- Quality Assurance Reviewer (3.0 FTE); and
- APS Program Specialist (1.0 FTE).

R9 State Quality Assurance for Adult Protective Services, Total Requested Department Appropriations				
DIVISION	LINE ITEM	TOTAL FUNDS	GENERAL FUND	FTE
Executive Director's Office*	Health, Life, and Dental	\$39,636	\$39,636	0.0
Executive Director's Office*	Short-term Disability	550	550	0.0
Executive Director's Office*	S.B. 04-257 Amortization Equalization Disbursement	14,492	14,492	0.0
Executive Director's Office*	S.B. 06-235 Supplemental Amortization Equalization Disbursement	14,492	14,492	0.0
Executive Director's Office*	Administrative Review Unit	276,612	276,612	3.7
Adult Assistance Programs	Adult Protective Services - State Administration	82,628	82,628	0.9
<b>TOTAL</b>		<b>\$428,410</b>	<b>\$428,410</b>	<b>4.6</b>

\*The amount listed here includes centrally appropriated line items, such as health, life, and dental insurance, which are not shown in the summary table because these line items appear in the Executive Director's Office which is not covered in separate staff figure setting presentation document.

The quality assurance staff (one supervisor and three case reviewers) would be located in the Department's Administrative Review Division (ARD). The ARD serves as an independent third party review system responsible for the federally required case review system and a portion of the quality assurance system for the Division of Child Welfare and the Division of Youth Corrections. The Division also works closely with counties to train, measure and assess their adherence to State and Federal regulations. The added staff would conduct formal reviews of county adult protective services cases. It is calculated that these added staff would be able to conduct a statistically valid sample in each county across a one year time period. The requested APS Program Specialist would provide follow-up support and monitoring to counties not meeting compliance standards. This position would also identify trends and concerns across counties and develop and facilitate training statewide to address those trends.

Staff recommends funding the four positions requested by the Administrative Review Division. The reviews conducted by existing State APS staff, though limited in scope, show that counties may be having issues in meeting the performance goals. This is not surprising given the recent legislative focus on this program that has driven caseload increases and generated more complex cases as the list of mandatory reports has been expanded. It is staff's opinion that placing new staff in the

Department's home of case review expertise is a positive step in identifying APS issues occurring across all counties that can then be addressed by the APS Unit Manager and APS Program Specialists.

Staff recommends against funding an additional APS Program Specialist position at this time. It is staff's opinion that the Quality Assurance Supervisor and Quality Assurance Reviewer positions be given at least a year in this new role within the ARD to generate and review casework data and consult with the APS Unit Manager to determine a strategy for partnering with counties to implement procedural fixes. If this consultation shows that an additional APS Program Specialist position is required for the partnership with the counties to yield process improvements, the Department has the option of submitting a staffing budget request to the General Assembly at a future time.

The following table summarizes staff's recommendation. Note, staff's recommendation does not include centrally appropriated costs. It is the General Assembly's policy to provide funds for centrally appropriated line items for increased staffing decision items only if the staffing increase is over 20.0 FTE. This decision item does not meet that threshold, thus the centrally appropriated costs are not included in staff's recommendation.

R9 State Quality Assurance for Adult Protective Services, Total Recommended Department Appropriations				
DIVISION	LINE ITEM	TOTAL FUNDS	GENERAL FUND	FTE
Executive Director's Office*	Health, Life, and Dental	\$0	\$0	0.0
Executive Director's Office*	Short-term Disability	0	0	0.0
Executive Director's Office*	S.B. 04-257 Amortization Equalization Disbursement	0	0	0.0
Executive Director's Office*	S.B. 06-235 Supplemental Amortization Equalization Disbursement	0	0	0.0
Executive Director's Office*	Administrative Review Unit	276,612	276,612	3.7
Adult Assistance Programs	Adult Protective Services - State Administration	0	0	0.0
<b>TOTAL</b>		<b>\$276,612</b>	<b>\$276,612</b>	<b>3.7</b>

## → R11 OLD AGE PENSION PROGRAM COST OF LIVING ADJUSTMENT

*REQUEST:* The request seeks an increase of \$169,514 cash funds for FY 2017-18 from the Old Age Pension (OAP) Fund to implement a 0.3 percent cost-of-living (COLA) increase for OAP recipients. This would increase the monthly grant standard from \$771 to \$773. This increase is in addition to the increase of \$152,183 cash funds appropriated in the Department's supplemental bill (S.B. 17-163) for FY 2016-17 which remains in the agency's base appropriation for FY 2017-18.

*RECOMMENDATION:* Staff recommends that the Committee approve the Department's request. The General Assembly has limited control over OAP expenditures, as benefit levels are set by the State Board of Human Services, and the funds are continuously appropriated, per the State Constitution.

*ANALYSIS:* The OAP program, authorized by the State constitution, provides cash assistance to low-income senior citizens. To be eligible for the OAP program, individuals must be 60 years of age or older, a U.S. citizen or qualified legal immigrant, have monthly income under approximately \$771, and have resources valued at or under \$2,000 for an individual or \$3,000 for a couple. Individuals may receive a grant award up to \$771 a month, but this grant amount may be reduced by any other income the recipient receives, including Social Security benefits, Supplemental Security Income (SSI), Veteran's Assistance, or wage income.

OAP is funded through excise and State sales tax revenue which is deposited in the OAP cash fund in lieu of the General Fund (technically, all money is first deposited in the OAP cash fund and then all excess money is deposited in the General Fund). Costs for this program are driven by the size of the benefit and the number of qualified individuals (average yearly caseload of 23,263 over the past five years). The General Assembly has limited control over OAP expenditures, as benefit levels are set by the State Board of Human Services, and the funds are continuously appropriated by the State Constitution. The Long Bill appropriation reflects anticipated expenditures, and is shown for informational purposes.

On October 18, 2016, the Social Security Administration (SSA) announced a 0.3 percent COLA increase for all Social Security and Supplemental Security Income recipients effective January 1, 2017. As a result, the State Board of Human Services took action at its December 2016 meeting to increase the OAP COLA by 0.3 percent beginning in January 2017. This translates to an increase in the grant standard of \$2 per month to a total award up to \$773.

The General Assembly amended the Department's FY 2016-17 appropriation via a supplemental bill (S.B. 17-163) to account for the 0.3 percent OAP COLA increase awarded by the State Board of Human Services. Staff recommends approving the Department's request to incorporate the State Board's action into law for FY 2017-18, as well.

## → R21 AGING AND DISABILITIES RESOURCES FOR COLORADO - MEDICAID

*REQUEST:* The request includes an increase of \$500,000 total funds, including a decrease of \$500,000 General Fund, for FY 2017-18 to continue the Aging and Disability Resources for Colorado (ADRC) program. 14 ADRC programs across the state facilitate seamless and comprehensive services to persons with disabilities and seniors.

*RECOMMENDATION:* Staff recommends approving the Department's request for FY 2017-18.

*ANALYSIS:* Aging and Disability Resource Centers serve as single points of entry into the long-term services and supports system for older adults, people with disabilities, caregivers, veterans, and families. The goal of the Centers is to establish, in every community, highly visible and trusted sources of information where people of all incomes and ages can turn for the full range of long-term support options and smooth access to public long-term support programs and benefits. The Centers build on the state and community's existing resources on aging and disability, and are often administered through area agencies on aging.

Originally a program of the federal Administration on Aging within the Department of Health and Human Services, the Centers are now supported the federal agency's Administration for Community Living, as well as the Centers for Medicare and Medicaid Services and the Veterans Administration. Rather than new entities or bricks-and-mortar locations,

Aging and Disability Resources for Colorado (ADRC) is the name of Colorado's Aging and Disability Resource Center. ADRC services are available to people age 60+ or age 18+ with a disability who need information about long-term services and supports or assistance accessing those services. Family members, caregivers, friends, and professionals are welcome to contact the ADRC Resource Specialist. In federal FY 2014-15, 33,592 consumers and caregivers received services through the state's ADRC.

The State Department of Human Services received grant funding for the ADRC program from the federal Department of Health and Human Services beginning in 2005 and ending in 2016. During this period, the State Department of Human Resources received a total of \$2,732,576 federal funds for the Program. This money was distributed directly to local entities administering the Program. In addition to this federal grant, ADRCs in Colorado received a \$1.0 million grant from the Colorado Health Foundation that provided funding from July 2013 to July 2016.

Since the federal and foundation funding has ended, the ADRCs have used federal Older Americans Act funding and State Funding for Senior Services provided to the area agencies on aging, as well as local funds to support their ADRC programs. Through discussions with other states, the State Department of Human Services determined that the federal Centers for Medicare and Medicaid Services administrative claiming process allows for Aging and Disability Resource Center activities to be billed to Medicaid. Maryland, Hawaii, and Wisconsin are currently the only states approved to receive Medicaid match for eligible Center activities through the administrative claiming process. The State Department of Human Services proposes that Colorado follow the lead of these states and begin applying for a Medicaid match for ADRC services.

Mechanically, the Department seeks to decrease its appropriation by \$500,000 General Fund and increase funding in the Department of Health Care Policy and Financing by \$500,000 General Fund. The Department of Health Care Policy and Financing would then earn a 50.0 percent federal Medicaid match on the \$500,000 General Fund. The total amount appropriated to the Department of Health Care Policy and Financing (\$500,000 General Fund + \$500,000 federal funds) would then be transferred back to the Department of Human Services and appear in its budget as an appropriation of \$1,000,000 reappropriated funds which would be distributed to the ADRCs across the state.

R21 Aging and Disabilities Resources for Colorado, Total Requested Department Appropriations				
Division	TOTAL FUNDS	GENERAL FUND	REAPPROPRIATED FUNDS	FEDERAL FUNDS
Human Services	\$500,000	(\$500,000)	\$1,000,000	0
Health Care Policy and Financing	1,000,000	500,000	0	500,000
<b>TOTAL</b>	<b>\$1,500,000</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>500,000</b>

Staff recommends implementing the changes requested by the Department to refinance federal funds, State General Fund, and foundation grants with Medicaid funds and State General Fund. This recommended action does not require additional State General Fund and represents a sustainable funding source for the ADRCs to continue their operations. As a large segment of Colorado's ages into the senior demographic, the services provided by ADRCs will continue to play a vital role in giving citizens the information and resources needed to make decisions regarding support needs.

➔ STAFF-INITIATED PACE OMBUDSMAN REVENUE INCREASE

*REQUEST:* The Department did not request this adjustment. However, the Department is aware of staff's recommendation and supports the recommendation.

*RECOMMENDATION:* Staff recommends an increase of \$91,614 cash funds for FY 2016-17 and FY 2017-18 from the PACE Ombudsman Fund.

*ANALYSIS:* Senate Bill 16-199 (Program Of All-inclusive Care For The Elderly) created a State PACE Ombudsman Office in the Department. For FY 2016-17 through FY 2020-21, the state PACE ombudsman will not operate if sufficient gifts, grants, and donations are not received to cover the costs of the ombudsman. The PACE Ombudsman Fund is created in the Department to receive these gifts, grants, and donations.

The Department indicates that it has received funds from the NextFifty Foundation to operate the program for FY 2016-17 and FY 2017-18. Staff recommends that the Committee approve a Long Bill supplemental for FY 2016-17 in the amount of \$91,614 cash funds from the PACE Ombudsman Fund. Additionally, staff recommends that this amount remain in the base level of funding for the Department for FY 2017-18.



→ STAFF-INITIATED SENIOR SERVICES FUNDING TECHNICAL CORRECTION

*REQUEST:* The Department did not request this adjustment. However, the Department is aware of staff's recommendation and supports the recommendation.

*RECOMMENDATION:* Staff recommends a decrease of \$1,519,482 cash funds spending authority for FY 2017-18 to make a technical correction to the State Funding for Senior Services line item. Note, this recommendation does not impact the amount of money available to the Department for senior services. It only eliminates spending authority for FY 2017-18 from a cash fund in an amount equal to funds expended in prior fiscal years from a one-time appropriation.

*ANALYSIS:* The Department received a one-time increase of \$1,519,482 cash funds spending authority for FY 2015-16 as a result of the statutory transfer of unused moneys from the Senior Citizen and Disabled Veteran Property Tax Exemption to the Older Coloradans Cash Fund. The Department received spending authority in the same amount for FY 2016-17 to provide the agency with the opportunity to expend these moneys in FY 2015-16 and FY 2016-17 depending on the timing of contacts with providers.

For FY 2017-18, the Department's November 1<sup>st</sup> budget submittal erroneously excluded an annualization request to remove this one-time (spread over two years) appropriation of \$1,519,482 cash funds. Staff's recommendation remedies this error.

➔ STAFF-INITIATED ADULT PROTECTIVE SERVICES TECHNICAL CORRECTION

*REQUEST:* The Department did not request this adjustment. However, the Department is aware of staff's recommendation and supports the recommendation.

*RECOMMENDATION:* Staff recommends an increase of \$23,841 General Fund and a decrease of \$23,841 local funds for FY 2017-18 in the Adult Protective Services line item to correct a technical error contained in prior year appropriations. Specifically, this recommendation rebalances the fund sources in the line item appropriation such that county local funds account for 20 percent of the total appropriation. The annual delineation, known as the allocation, indicates that counties are responsible for providing funds for 20 percent of the amount needed to support adult protective services costs, while the State and federal government are responsible for the remaining 80 percent. In prior years, the Long Bill appropriation included an amount of local funds above the 20 percent level. This recommendation corrects this error.

## LINE ITEM DETAIL – (10) ADULT ASSISTANCE PROGRAMS

## (A) ADMINISTRATION

## ADMINISTRATION

This line item provides funding for the personal services and operating expenses costs associated with support for aging and adult assistance programs.

*STATUTORY AUTHORITY:* Sections 26-11-201 through 203 and 26-2 et seq., C.R.S.

*REQUEST:* The Department requests an appropriation of \$1,017,685 total funds, including \$905,415 General Fund, and 11.0 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends an appropriation \$1,017,685 total funds and 11.0 FTE for FY 2017-18.** The recommendation consists of \$905,415 General Fund and \$112,270 cash funds from refunds and State revenue intercepts. The following table summarizes the calculations for staff's recommendation.

ADULT ASSISTANCE PROGRAMS, ADMINISTRATION, ADMINISTRATION						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$1,014,538	\$902,614	\$111,924	\$0	\$0	11.0
<b>TOTAL</b>	<b>\$1,014,538</b>	<b>\$902,614</b>	<b>\$111,924</b>	<b>\$0</b>	<b>\$0</b>	<b>11.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$1,014,538	\$902,614	\$111,924	\$0	\$0	11.0
Annualize prior year budget actions	3,147	2,801	346	0	0	0.0
<b>TOTAL</b>	<b>\$1,017,685</b>	<b>\$905,415</b>	<b>\$112,270</b>	<b>\$0</b>	<b>\$0</b>	<b>11.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$3,147</b>	<b>\$2,801</b>	<b>\$346</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.3%	0.3%	0.3%	n/a	n/a	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$1,017,685</b>	<b>\$905,415</b>	<b>\$112,270</b>	<b>\$0</b>	<b>\$0</b>	<b>11.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

**(B) OLD AGE PENSION****CASH ASSISTANCE PROGRAM**

The Old Age Pension (OAP) Program, authorized by the State Constitution, provides cash assistance to low-income individuals ages 60 and over. It is funded through excise and State sales taxes which are deposited in the OAP cash fund in lieu of the General Fund. Costs for this program are driven by the size of the benefit and the number of qualified individuals. The General Assembly has limited control over OAP expenditures, as benefit levels are set by the State Board of Human Services. The funds are continuously appropriated by the State Constitution. The Long Bill appropriation reflects anticipated expenditures and is shown for informational purposes.

*STATUTORY AUTHORITY:* Sections 26-2-104, 111, 111.5, 111.8, 113-117, C.R.S.

*REQUEST:* The Department requests an appropriation of \$95,329,664 cash funds for FY 2017-18.

*RECOMMENDATION:* **Staff recommends an appropriation of \$95,329,664 cash funds for FY 2017-18.** The recommendation includes an increase of \$169,514 cash funds to implement a 0.3 percent cost-of-living (COLA) increase for OAP recipients. See staff's write-up for the "R11 Old Age Pension Program cost of living adjustment" decision item at the beginning of this budgetary division for more information.

The following table summarizes the calculations for staff's recommendation.

ADULT ASSISTANCE PROGRAMS, OLD AGE PENSION PROGRAM, CASH ASSISTANCE PROGRAMS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>						
HB 16-1405 (Long Bill)	\$95,007,967	\$0	\$95,007,967	\$0	\$0	0.0
S.B. 17-163 (supplemental bill)	\$152,183	\$0	\$152,183	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$95,160,150</b>	<b>\$0</b>	<b>\$95,160,150</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>						
FY 2016-17 Appropriation	\$95,160,150	\$0	\$95,160,150	\$0	\$0	0.0
R11 Old Age Pension Program cost of living adjustment	169,514	0	169,514	0	0	0.0
<b>TOTAL</b>	<b>\$95,329,664</b>	<b>\$0</b>	<b>\$95,329,664</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$169,514</b>	<b>\$0</b>	<b>\$169,514</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.2%	n/a	0.2%	n/a	n/a	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$95,329,664</b>	<b>\$0</b>	<b>\$95,329,664</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

**REFUNDS**

This line item provides an offset to the cash assistance program expenditures through the refunds of overpayments or payments made to ineligible clients. These collections are used to offset OAP Cash Assistance expenditures. The Long Bill appropriation reflects anticipated expenditures and is shown for informational purposes.

*STATUTORY AUTHORITY:* Sections 26-2-104, 111, 111.5, 111.8, 113-117, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$588,362 cash funds from the Old Age Pension Fund for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation level of funding of \$588,362 cash funds from the Old Age Pension Fund for FY 2017-18.** The following table summarizes the calculations for staff's recommendation.

ADULT ASSISTANCE PROGRAMS, OLD AGE PENSION PROGRAM, REFUNDS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$588,362	\$0	\$588,362	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$588,362</b>	<b>\$0</b>	<b>\$588,362</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$588,362	\$0	\$588,362	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$588,362</b>	<b>\$0</b>	<b>\$588,362</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.0%	n/a	0.0%	n/a	n/a	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$588,362</b>	<b>\$0</b>	<b>\$588,362</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### BURIAL REIMBURSEMENTS

This line item funds reimbursements of burial expenses for eligible OAP recipients, OAP Home Care Allowance recipients, or persons who are age 60 or older and are receiving Medicaid. The maximum burial payment is \$1,500. The Long Bill appropriation reflects anticipated expenditures and is shown for informational purposes.

*STATUTORY AUTHORITY:* Section 26-2-129, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$918,364 cash funds from the Old Age Pension Fund for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$918,364 cash funds from the Old Age Pension Fund for FY 2017-18.** The following table summarizes the calculations for staff's recommendation.

ADULT ASSISTANCE PROGRAMS, OLD AGE PENSION PROGRAM, BURIAL REIMBURSEMENTS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$918,364	\$0	\$918,364	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$918,364</b>	<b>\$0</b>	<b>\$918,364</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						

ADULT ASSISTANCE PROGRAMS, OLD AGE PENSION PROGRAM, BURIAL REIMBURSEMENTS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 Appropriation	\$918,364	\$0	\$918,364	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$918,364</b>	<b>\$0</b>	<b>\$918,364</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.0%	n/a	0.0%	n/a	n/a	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$918,364</b>	<b>\$0</b>	<b>\$918,364</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

## STATE ADMINISTRATION

This line item provides funds the administrative-related activities incurred by the State in implementing the OAP program. Expenditures are for personal services and operating expenses for the management of programs funded through OAP cash funds. The Long Bill appropriation reflects anticipated expenditures and is shown for informational purposes.

*STATUTORY AUTHORITY:* Sections 26-2-104, 111, 111.5, 111.8, 113-117, C.R.S.

*REQUEST:* The Department requests an appropriation of \$393,619 cash funds from the Old Age Pension Fund and 3.5 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends an appropriation of \$393,619 cash funds from the Old Age Pension Fund and 3.5 FTE for FY 2017-18.** The following table summarizes the calculations for staff's recommendation.

ADULT ASSISTANCE PROGRAMS, OLD AGE PENSION PROGRAM, STATE ADMINISTRATION						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$392,548	\$0	\$392,548	\$0	\$0	3.5
<b>TOTAL</b>	<b>\$392,548</b>	<b>\$0</b>	<b>\$392,548</b>	<b>\$0</b>	<b>\$0</b>	<b>3.5</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$392,548	\$0	\$392,548	\$0	\$0	3.5
Annualize prior year budget actions	1,071	0	1,071	0	0	0.0
<b>TOTAL</b>	<b>\$393,619</b>	<b>\$0</b>	<b>\$393,619</b>	<b>\$0</b>	<b>\$0</b>	<b>3.5</b>
<b>INCREASE/(DECREASE)</b>	<b>\$1,071</b>	<b>\$0</b>	<b>\$1,071</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.3%	n/a	0.3%	n/a	n/a	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$393,619</b>	<b>\$0</b>	<b>\$393,619</b>	<b>\$0</b>	<b>\$0</b>	<b>3.5</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

## COUNTY ADMINISTRATION

This line item funds the county administration expenses related to implementing the OAP program. The Long Bill appropriation reflects anticipated expenditures and is shown for informational purposes.

*STATUTORY AUTHORITY:* Sections 26-2-104, 111, 111.5, 111.8, 113-117, C.R.S.

**REQUEST:** The Department requests a continuation-level appropriation of \$2,566,974 cash funds from the Old Age Pension Fund for FY 2017-18.

**RECOMMENDATION:** Staff recommends a continuation-level appropriation of \$2,566,974 cash funds from the Old Age Pension Fund for FY 2017-18. The following table summarizes the calculations for staff's recommendation.

ADULT ASSISTANCE PROGRAMS, OLD AGE PENSION PROGRAM, COUNTY ADMINISTRATION						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$2,566,974	\$0	\$2,566,974	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$2,566,974</b>	<b>\$0</b>	<b>\$2,566,974</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$2,566,974	\$0	\$2,566,974	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$2,566,974</b>	<b>\$0</b>	<b>\$2,566,974</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.0%	n/a	0.0%	n/a	n/a	n/a
FY 2017-18 EXECUTIVE REQUEST						
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

**(C) OTHER GRANT PROGRAMS****ADMINISTRATION - HOME CARE ALLOWANCE SEP PROGRAM**

This line item funds the payment to Single Entry Point (SEP) contractors who assess individuals' eligibility, based on functional need, for the Home Care Allowance program. The moneys provided are based on a fixed annual payment to each contractor. This line item was transferred from the Department of Health Care Policy and Financing pursuant to H.B. 10-1146 (State-funded Public Assistance Programs).

*STATUTORY AUTHORITY:* Sections 26-2-114, 26-2-119, 26-2-120 and 26-2-122.3, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$1,063,259 General Fund for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$1,063,259 General Fund for FY 2017-18.** The following table summarizes the calculations for staff's recommendation.

ADULT ASSISTANCE PROGRAMS, OTHER GRANT PROGRAMS, ADMINISTRATION - HOME CARE ALLOWANCE SEP CONTRACT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$1,063,259	\$1,063,259	\$0	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$1,063,259</b>	<b>\$1,063,259</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$1,063,259	\$1,063,259	\$0	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$1,063,259</b>	<b>\$1,063,259</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	n/a	n/a	n/a	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$1,063,259</b>	<b>\$1,063,259</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

**AID TO THE NEEDY DISABLED PROGRAMS**

The Aid to the Needy Disabled (AND) program provides cash assistance for low income individuals with disabilities. For some beneficiaries, these funds supplement federal Supplemental Security Income (SSI) payments. Other beneficiaries either do not qualify for federal SSI or have pending applications for federal SSI. Funding for this program is comprised of General Fund, county matching funds, and federal reimbursements for payments to individuals who initially receive a State-only subsidy, but are ultimately deemed eligible for federal SSI.

In the last few years, the programs' appropriations have remained relatively flat, and benefits have been adjusted by the Department so that total expenditures remain within appropriated levels. However, some funding adjustments have been required to ensure that the State complies with a federal maintenance-of-effort (MOE) agreement with the Social Security Administration. The MOE applies to state spending for those individuals who receive federal SSI payments. Spending for the population that is not SSI-eligible has been reduced in the past (most notably in FY 2003-04) in response to State revenue shortfalls.



*STATUTORY AUTHORITY:* Sections 26-2-104, 106, 108, 110, 111.8, 119, 120, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$18,844,238 total funds, including \$12,554,065 General Fund, for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$18,844,238 total funds for FY 2017-18.** The recommendation consists of \$12,554,065 General Fund and \$6,290,173 cash funds from local sources, federal interim assistance reimbursement payments, and other refunds and State revenue intercepts. The following table summarizes the calculations for staff's recommendation.

ADULT ASSISTANCE PROGRAMS, OTHER GRANT PROGRAMS, AID TO THE NEEDY DISABLED PROGRAMS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$18,844,238	\$12,554,065	\$6,290,173	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$18,844,238</b>	<b>\$12,554,065</b>	<b>\$6,290,173</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$18,844,238	\$12,554,065	\$6,290,173	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$18,844,238</b>	<b>\$12,554,065</b>	<b>\$6,290,173</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	0.0%	n/a	n/a	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$18,844,238</b>	<b>\$12,554,065</b>	<b>\$6,290,173</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### BURIAL REIMBURSEMENTS

This line item provides funding in an amount up to \$1,000 to help defray the costs of burial expenses for Aid to the Needy Disabled/Aid to the Blind recipients. Of this amount, the State pays 80.0 percent and counties pay 20.0 percent.

*STATUTORY AUTHORITY:* Section 26-2-129, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$508,000 total funds, including \$402,985 General Fund, for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$508,000 total funds for FY 2017-18.** The recommendation consists of \$402,985 General Fund and \$105,015 cash funds from local sources. The following table summarizes the calculations for staff's recommendation.

ADULT ASSISTANCE PROGRAMS, OTHER GRANT PROGRAMS, BURIAL REIMBURSEMENTS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$508,000	\$402,985	\$105,015	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$508,000</b>	<b>\$402,985</b>	<b>\$105,015</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$508,000	\$402,985	\$105,015	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$508,000</b>	<b>\$402,985</b>	<b>\$105,015</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	0.0%	n/a	n/a	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$508,000</b>	<b>\$402,985</b>	<b>\$105,015</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### HOME CARE ALLOWANCE

The Home Care Allowance (HCA) is a cash assistance program for individuals that need help in daily living to prevent nursing home placement. For individuals with personal care needs, the program has historically supplemented other public benefits such as Aid to the Needy Disabled. There are three categories of HCA, determined by the level of personal care required. Depending upon the individual's score on a needs-assessment instrument, he or she receives a cash payment of \$200, \$342, or \$475 per month. These programs are allocated a fixed level of funding and operate within the overall budget by modifying the grant standard amount, i.e., if the number of participants increases, funding provided per person declines.

Senate Bill 06-219 (HCPF Reorganization) transferred responsibility for funding of this program to the Department of Human Services from the Department of Health Care Policy and Financing. House Bill 10-1146 (State-funded Public Assistance Programs) then modified the program to expand program eligibility to those on the federal SSI program while restricting individuals from being on both a Medicaid Home-and-Community-based Services Waiver Program and this program. These changes took effect on January 1, 2012.

*STATUTORY AUTHORITY:* Sections 26-2-114 and 26-2-122.3, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$9,415,544 total funds, including \$8,913,580 General Fund, for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$9,415,544 total funds for FY 2017-18.** The recommendation consists of \$8,913,580 General Fund and \$501,964 cash funds from local sources. The following table summarizes the calculations for staff's recommendation.

ADULT ASSISTANCE PROGRAMS, OTHER GRANT PROGRAMS, HOME CARE ALLOWANCE						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$9,415,544	\$8,913,580	\$501,964	\$0	\$0	0.0

ADULT ASSISTANCE PROGRAMS, OTHER GRANT PROGRAMS, HOME CARE ALLOWANCE						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>TOTAL</b>	<b>\$9,415,544</b>	<b>\$8,913,580</b>	<b>\$501,964</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$9,415,544	\$8,913,580	\$501,964	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$9,415,544</b>	<b>\$8,913,580</b>	<b>\$501,964</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	0.0%	n/a	n/a	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$9,415,544</b>	<b>\$8,913,580</b>	<b>\$501,964</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

## HOME CARE ALLOWANCE GRANT PROGRAM

House Bill 12-1177 (Dev Disab Home Care Allowance Grant Program) created the Home Care Allowance Grant Program in the Department of Human Services. The grant program is to assist certain people who previously received both regular HCA assistance and certain Medicaid waiver home-and-community-based services (HCBS), but who dropped HCA assistance when required to choose between the two programs as a result of House Bill 10-1146 (State-funded Public Assistance Programs). That legislation prohibited simultaneous enrollment in both HCA and HCBS.

A total of 117 persons are currently identified as meeting eligibility criteria for this program. This is a limited eligibility program and as a result, the caseload will not increase going forward. The caseload will decrease as clients become ineligible and drop off the program. Clients are not allowed to reapply or be reinstated once they have become ineligible. The grant program is due to repeal on July 1, 2017.

Note, H.B. 17-1045 (Extend Home Care Allowance Grant Program), sponsored by two members of the Joint Budget Committee (Representative Young and Senator Lambert) seeks to modify the repeal date of the Home Care Allowance Grant Program to allow it to continue past July 1, 2017. This bill will include an appropriations clause to provide funding for FY 2017-18.

*STATUTORY AUTHORITY:* Section 26-2-122.4, C.R.S.

*REQUEST:* The Department requests that funding be eliminated for this line item for FY 2017-18.

*RECOMMENDATION:* **Staff recommends that funding be eliminated for this line item for FY 2017-18.** The grant program is repealed in statute as of July 1, 2017, thus funding is not needed for FY 2017-18. The following table summarizes the calculations for staff's recommendation.

ADULT ASSISTANCE PROGRAMS, OTHER GRANT PROGRAMS, HOME CARE ALLOWANCE GRANT PROGRAM						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$750,000	\$750,000	\$0	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$750,000</b>	<b>\$750,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$750,000	\$750,000	\$0	\$0	\$0	0.0

ADULT ASSISTANCE PROGRAMS, OTHER GRANT PROGRAMS, HOME CARE ALLOWANCE GRANT PROGRAM						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
Annualize prior year budget actions	(750,000)	(750,000)	0	0	0	0.0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$750,000)</b>	<b>(\$750,000)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	(100.0%)	(100.0%)	n/a	n/a	n/a	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### SSI STABILIZATION FUND PROGRAMS

House Bill 09-1215 (SSI Maintenance Stabilization Fund) created a stabilization fund to assist the Department in meeting the Supplemental Security Income (SSI) maintenance of effort (MOE) requirement. Pursuant to 26-2-210, C.R.S., excess interim assistance reimbursements and other moneys recovered due to overpayment of recipients, plus any appropriations to the Fund, are continuously appropriated to the Department to be expended on programs that count toward the SSI MOE in a year when the Department determines the State is at risk of not meeting the MOE. At the end of the fiscal year, any amounts in excess of \$1.5 million in the Fund revert to the General Fund. Although the SSI Stabilization Fund is continuously appropriated, and additional Long Bill spending authority is not required, anticipated spending is reflected for informational purposes.

*STATUTORY AUTHORITY:* Section 26-2-210, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$1,000,000 cash funds for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$1,000,000 cash funds from the State Supplemental Security Income Stabilization Fund for FY 2017-18.** The following table summarizes the calculations for staff's recommendation.

ADULT ASSISTANCE PROGRAMS, OTHER GRANT PROGRAMS, SSI STABILIZATION FUND PROGRAMS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$1,000,000	\$0	\$1,000,000	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$1,000,000	\$0	\$1,000,000	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.0%	n/a	0.0%	n/a	n/a	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

**(D) COMMUNITY SERVICES FOR THE ELDERLY****ADMINISTRATION**

This line item funds salary, operational costs such as in-state travel, postage, equipment rentals, overhead and supplies, and contractual services related to the State administration of the Older Americans Act and State Funding for Senior Services.

*STATUTORY AUTHORITY:* Sections 26-11-201, 202, and 203, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$715,364 total funds, including \$178,842 General Fund, and 7.0 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$715,364 total funds and 7.0 FTE for FY 2017-18.** The recommendation consists of \$178,842 General Fund and \$536,522 federal funds from Title III of the Older Americans Act. The following table summarizes the calculations for staff's recommendation.

ADULT ASSISTANCE PROGRAMS, COMMUNITY SERVICES FOR THE ELDERLY, ADMINISTRATION						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$715,364	\$178,842	\$0	\$0	\$536,522	7.0
<b>TOTAL</b>	<b>\$715,364</b>	<b>\$178,842</b>	<b>\$0</b>	<b>\$0</b>	<b>\$536,522</b>	<b>7.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$715,364	\$178,842	\$0	\$0	\$536,522	7.0
<b>TOTAL</b>	<b>\$715,364</b>	<b>\$178,842</b>	<b>\$0</b>	<b>\$0</b>	<b>\$536,522</b>	<b>7.0</b>
Percentage Change	0.0%	0.0%	n/a	n/a	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$715,364</b>	<b>\$178,842</b>	<b>\$0</b>	<b>\$0</b>	<b>\$536,522</b>	<b>7.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

**COLORADO COMMISSION ON AGING**

This line item funds an administrative support position and expenses for the Commission, which meets quarterly. This staff assists the Commission with regular administrative duties and special projects. The Commission consists of 17 members appointed by the governor, with the consent of the Senate, to do the following:

- Conduct studies of the problems of the State's older people;
- Assist governmental and private agencies to coordinate their efforts on behalf of the aging in order that such efforts be effective and that duplication and waste of effort be eliminated;
- Promote and aid in the establishment of local programs and services for the aging;
- Conduct promotional activities and public education programs on the problems associated with aging;
- Review existing programs for the aging and make recommendations to the governor and the General Assembly for improvements in such programs; and

- Advise and make recommendations to the Department of Human Services on the problems associated with existing programs and services for the aging.

*STATUTORY AUTHORITY:* Sections 26-11-101 through 106, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$82,204 total funds, including \$20,552 General Fund, and 1.0 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$82,204 total funds and 1.0 FTE for FY 2017-18.** The recommendation consists of \$20,552 General Fund and \$61,652 federal funds from Title III of the Older Americans Act. The following table summarizes the calculations for staff's recommendation.

ADULT ASSISTANCE PROGRAMS, COMMUNITY SERVICES FOR THE ELDERLY, COLORADO COMMISSION ON AGING						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$82,204	\$20,552	\$0	\$0	\$61,652	1.0
<b>TOTAL</b>	<b>\$82,204</b>	<b>\$20,552</b>	<b>\$0</b>	<b>\$0</b>	<b>\$61,652</b>	<b>1.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$82,204	\$20,552	\$0	\$0	\$61,652	1.0
<b>TOTAL</b>	<b>\$82,204</b>	<b>\$20,552</b>	<b>\$0</b>	<b>\$0</b>	<b>\$61,652</b>	<b>1.0</b>
Percentage Change	0.0%	0.0%	n/a	n/a	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$82,204</b>	<b>\$20,552</b>	<b>\$0</b>	<b>\$0</b>	<b>\$61,652</b>	<b>1.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### SENIOR COMMUNITY SERVICES EMPLOYMENT

This line item funds a program that promotes part-time employment in community services activities for unemployed, low-income persons age 55 or older, pursuant to a grant received through Title V of the Older Americans Act. Eligible participants are provided subsidized wages, training for skill enhancement or acquisition of skills, personal and employment counseling, and assistance in obtaining un-subsidized employment. The State enters into contracts with local community providers to implement this program. The line item is comprised solely of non-appropriated federal funds, and is included in the Long Bill for informational purposes only.

*STATUTORY AUTHORITY:* Sections 26-11-201 and 26-11-206 C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$857,161 federal funds and 0.5 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$857,161 federal funds from Title V of the Older Americans Act and 0.5 FTE for FY 2017-18.** The following table summarizes the calculations for staff's recommendation.

ADULT ASSISTANCE PROGRAMS, COMMUNITY SERVICES FOR THE ELDERLY, SENIOR COMMUNITY SERVICES EMPLOYMENT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$857,161	\$0	\$0	\$0	\$857,161	0.5
<b>TOTAL</b>	<b>\$857,161</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$857,161</b>	<b>0.5</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$857,161	\$0	\$0	\$0	\$857,161	0.5
<b>TOTAL</b>	<b>\$857,161</b>		<b>0</b>		<b>\$857,161</b>	<b>0.5</b>
Percentage Change	0.0%	n/a	n/a	n/a	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>						
Request Above/(Below) Recommendation	\$0	0	0	0	\$0	0.0

#### OLDER AMERICANS ACT PROGRAMS

This line item provides funding for Area Agencies on Aging to contract with provider agencies to deliver a variety of services to older persons. Services provided include:

- Supportive services and senior centers - Functions include case management, client representation, shopping assistance, transportation, chore services, personal care services, adult day care, health screening, legal services, and an ombudsman;
- Nutrition services such as congregate meals, nutrition screening and education;
- In-home services for persons above the eligibility thresholds for Medicaid, Home Care Allowance and Adult Foster Care (homemaker services, personal care services, home repair services, visiting services); and
- Disease prevention and health promotion services (e.g., health risk assessments, programs regarding physical fitness, education regarding diagnosis, prevention and treatment of age-related diseases and chronic disabling conditions).

Funding is provided under Title III of the Older Americans Act and requires a minimum 15 percent non-federal share, of which 5.0 percent must be from State funds.

*STATUTORY AUTHORITY:* Section 26-11-205.5, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$17,574,052 total funds, including \$765,125 General Fund, for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$17,574,052 total funds for FY 2017-18.** The recommendation consists of \$765,125 General Fund, \$3,079,710 cash funds from local funds and the Older Coloradans Cash Fund, and \$13,729,217 federal funds from Title III of the Older Americans Act. The following table summarizes the calculations for staff's recommendation.

ADULT ASSISTANCE PROGRAMS, COMMUNITY SERVICES FOR THE ELDERLY, OLDER AMERICANS ACT PROGRAMS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$17,574,052	\$765,125	\$3,079,710	\$0	\$13,729,217	0.0
<b>TOTAL</b>	<b>\$17,574,052</b>	<b>\$765,125</b>	<b>\$3,079,710</b>	<b>\$0</b>	<b>\$13,729,217</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$17,574,052	\$765,125	\$3,079,710	\$0	\$13,729,217	0.0
<b>TOTAL</b>	<b>\$17,574,052</b>	<b>\$765,125</b>	<b>\$3,079,710</b>	<b>\$0</b>	<b>\$13,729,217</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	0.0%	n/a	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$17,574,052</b>	<b>\$765,125</b>	<b>\$3,079,710</b>	<b>\$0</b>	<b>\$13,729,217</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### NATIONAL FAMILY CAREGIVER SUPPORT PROGRAM

This line item funds the National Family Caregiver Support Program (NFCSP). The NFCSP provides services to caregivers, so that they may continue to provide care to family and loved ones who are age 60 and over. The Department works with the Area Agencies on Aging to develop and implement a statewide comprehensive system for a diverse group of caregivers. More specifically, the program provides:

- Information to caregivers about available services;
- Assistance gaining access to services;
- Individual counseling, organization of support groups and caregiver training to assist the caregivers in making decisions and solving problems relating to their caregiver roles;
- Respite care to enable caregivers to be temporarily relieved from their care-giving responsibilities; and
- Supplemental services, on a limited basis, to complement the care provided by caregivers.

These funds are intended for grandparents caring for non-disabled children, elderly parents of disabled or developmentally disabled children, and family members and friends caring for older people. States are encouraged to give priority to elderly parents of disabled children and low-income older individuals.

*STATUTORY AUTHORITY:* Section 26-11-207, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$2,173,936 total funds, including \$142,041 General Fund, for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$2,173,936 total funds for FY 2017-18.** The recommendation consists of \$142,041 General Fund, \$423,805 cash funds from local funds, and \$1,608,090 federal funds from Title III of the Older Americans Act. The following table summarizes the calculations for staff's recommendation.



ADULT ASSISTANCE PROGRAMS, COMMUNITY SERVICES FOR THE ELDERLY, NATIONAL FAMILY CAREGIVER SUPPORT PROGRAM						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$2,173,936	\$142,041	\$423,805	\$0	\$1,608,090	0.0
<b>TOTAL</b>	<b>\$2,173,936</b>	<b>\$142,041</b>	<b>\$423,805</b>	<b>\$0</b>	<b>\$1,608,090</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$2,173,936	\$142,041	\$423,805	\$0	\$1,608,090	0.0
<b>TOTAL</b>	<b>\$2,173,936</b>	<b>\$142,041</b>	<b>\$423,805</b>	<b>\$0</b>	<b>\$1,608,090</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	0.0%	n/a	0.0%	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$2,173,936</b>	<b>\$142,041</b>	<b>\$423,805</b>	<b>\$0</b>	<b>\$1,608,090</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### STATE OMBUDSMAN PROGRAM

This line item funds a contract with the Legal Center for Persons with Disabilities and Older Persons to serve as the State Ombudsman for Colorado. Staffing for this program includes one State Long-Term Care Ombudsman, a part-time assistant, and a part-time legal developer. There are also 17 paid local ombudsmen and 90 volunteer ombudsmen. The Legal Center provides services to Area Agencies on Aging and their local ombudsmen staff with training and technical services associated with local program administration. The Legal Center also monitors local programs for efficiency and effectiveness and provides reports of data and information to the Department.

Note, S.B. 16-199 (Program Of All-inclusive Care For The Elderly) created a State PACE Ombudsman Office in the Department. PACE organizations are required to post information in their facilities and provide written notice to PACE participants about contacting the PACE ombudsman. The bill sets forth procedures for the state PACE ombudsman, including duties, access to PACE organization records, and penalties for retaliating against PACE participants or employees who communicate or share information with the state PACE ombudsman.

For FY 2016-17 through FY 2020-21, the state PACE ombudsman will not operate if sufficient gifts, grants, and donations are not received to cover the costs of the ombudsman. The PACE Ombudsman Fund is created in the Department to receive these gifts, grants, and donations. Lastly, the bill establishes a stakeholder group to develop legislation for introduction at the 2017 legislative session concerning the creation of a system of local PACE ombudsmen to work in conjunction with the state PACE ombudsman.

*STATUTORY AUTHORITY:* Sections 26-11.5-101 et seq., C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$428,706 total funds, including \$186,898 General Fund, and 1.0 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends an appropriation of \$520,320 total funds and 1.0 FTE for FY 2017-18.** The recommendation consists of \$186,898 General Fund, \$173,289 cash funds from the PACE Ombudsman Fund, \$1,800 reappropriated funds transferred from the Department of Health Care Policy and Financing, and \$158,333 federal funds from Titles III and V of the Older Americans Act.

Note, staff's recommendation includes an increase of \$91,614 cash funds from the PACE Ombudsman Fund for FY 2016-17 (continuing in FY 2017-18) as a result of a gift/grant/donation received by the Department. See staff's write-up for the "Staff-initiated PACE ombudsman revenue increase" decision item at the beginning of this budgetary division for more information.

The following table summarizes the calculations for staff's recommendation.

ADULT ASSISTANCE PROGRAMS, COMMUNITY SERVICES FOR THE ELDERLY, STATE OMBUDSMAN PROGRAM						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>						
HB 16-1405 (Long Bill)	\$347,031	\$186,898	\$0	\$1,800	\$158,333	0.0
Other legislation	\$81,675	\$0	\$81,675	\$0	\$0	1.0
Staff-initiated PACE ombudsman revenue increase	\$91,614	\$0	\$91,614	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$520,320</b>	<b>\$186,898</b>	<b>\$173,289</b>	<b>\$1,800</b>	<b>\$158,333</b>	<b>1.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>						
FY 2016-17 Appropriation	\$520,320	\$186,898	\$173,289	\$1,800	\$158,333	1.0
<b>TOTAL</b>	<b>\$520,320</b>	<b>\$186,898</b>	<b>\$173,289</b>	<b>\$1,800</b>	<b>\$158,333</b>	<b>1.0</b>
Percentage Change	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$428,706</b>	<b>\$186,898</b>	<b>\$81,675</b>	<b>\$1,800</b>	<b>\$158,333</b>	<b>1.0</b>
Request Above/(Below) Recommendation	(\$91,614)	\$0	(\$91,614)	\$0	\$0	0.0

#### STATE FUNDING FOR SENIOR SERVICES

This line reflects State funding for senior services above and beyond the State match required for Older Americans Act programs. The cash funds portion of the appropriation is from the Older Coloradans Cash Fund. The Fund receives revenue from an \$8.0 million diversion of funds that would otherwise go to the General Fund. Section 26-11-205.5 (2), C.R.S., requires that moneys appropriated from this fund are administered through the Area Agencies on Aging, but the funds can be used with more flexibility than is afforded under Older Americans Act programs. The current level of state funding for senior services allows more than 16,000 Older Coloradans to receive transportation, nutrition services, in-home assistance and other miscellaneous services.

*STATUTORY AUTHORITY:* Sections 26-11 et seq., C.R.S.

*REQUEST:* The Department requests an appropriation of \$23,331,104 total funds, including \$10,803,870 General Fund, for FY 2017-18.

*RECOMMENDATION:* **Staff recommends an appropriation of \$21,811,622 total funds for FY 2017-18.** The recommendation consists of \$10,803,870 General Fund, \$10,007,752 cash funds from the Older Coloradans Cash Fund, and \$1,000,000 reappropriated funds transferred from the Department of Health Care Policy and Financing. The recommendation includes an increase of \$500,000 total funds to continue the Aging and Disability Resources for Colorado (ADRC) program. See staff's write-up for the "R21 Aging and disabilities resources for Colorado - Medicaid" decision item at the beginning of this budgetary division for more information.

Additionally, the recommendation includes a decrease of \$1,519,482 cash fund to annualize a prior year budget action that provided a one-time increase for this line item. The Department erroneously omitted this annualization from its November 1<sup>st</sup> budget submittal. See staff's write-up for the "Staff-initiated senior services funding technical correction" decision item at the beginning of this budgetary division for more information.

The following table summarizes the calculations for staff's recommendation.

ADULT ASSISTANCE PROGRAMS, COMMUNITY SERVICES FOR THE ELDERLY, STATE FUNDING FOR SENIOR SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$22,831,104	\$11,303,870	\$11,527,234	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$22,831,104</b>	<b>\$11,303,870</b>	<b>\$11,527,234</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$22,831,104	\$11,303,870	\$11,527,234	\$0	\$0	0.0
R21 Aging and disabilities resources for Colorado - Medicaid	500,000	(500,000)	0	1,000,000	0	0.0
Staff-initiated senior services funding technical correction	(1,519,482)	0	(1,519,482)	0	0	0.0
<b>TOTAL</b>	<b>\$21,811,622</b>	<b>\$10,803,870</b>	<b>\$10,007,752</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$1,019,482)</b>	<b>(\$500,000)</b>	<b>(\$1,519,482)</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	(4.5%)	(4.4%)	(13.2%)	0.0%	n/a	n/a
FY 2017-18 EXECUTIVE REQUEST						
Request Above/(Below) Recommendation	\$1,519,482	\$0	\$1,519,482	\$0	\$0	0.0

#### AREA AGENCIES ON AGING ADMINISTRATION

This line item provides funding for the state's 16 Area Agencies on Aging (AAAs) to develop and administer area plans on services for the aging within their respective regions. The appropriation is solely federal funds and is included in the Long Bill for informational purposes only.

*STATUTORY AUTHORITY:* Section 26-11-204, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$1,375,384 federal funds for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$1,375,384 federal funds from Title III of the Older Americans Act for FY 2017-18.** The following table summarizes the calculations for staff's recommendation.

ADULT ASSISTANCE PROGRAMS, COMMUNITY SERVICES FOR THE ELDERLY, AREA AGENCIES ON AGING ADMINISTRATION						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$1,375,384	\$0	\$0	\$0	\$1,375,384	0.0
<b>TOTAL</b>	<b>\$1,375,384</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,375,384</b>	<b>0.0</b>

ADULT ASSISTANCE PROGRAMS, COMMUNITY SERVICES FOR THE ELDERLY, AREA AGENCIES ON AGING ADMINISTRATION						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$1,375,384	\$0	\$0	\$0	\$1,375,384	0.0
<b>TOTAL</b>	<b>\$1,375,384</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$1,375,384</b>	<b>0.0</b>
Percentage Change	0.0%	n/a	n/a	n/a	0.0%	n/a
FY 2017-18 EXECUTIVE REQUEST						
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$1,375,384</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,375,384</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	0	0	0	\$0	0.0

#### RESPIRE SERVICES

This line item funds respite services for at-risk adults and at-risk juveniles. Services are funded with a General Fund money and cash funds from the Crimes Against At-Risk Persons Surcharge Fund created via H.B. 12-1226 (Surcharge On Crimes Against At-risk Persons). The Fund receives moneys from surcharges on persons who are convicted of crimes against at-risk adults and at-risk juveniles. The surcharges vary and range from \$75 for a class three misdemeanor to \$1,500 for a class two felony. Once collected, the surcharge revenue is distributed 5 percent to the Judicial Stabilization Cash Fund for administrative costs in the court and 95 percent to the Crimes Against At-Risk Persons Surcharge Fund.

House Bill 15-1233 (Respite Care Study Task Force) created the Respite Care Task Force within the Department. The Task Force is required to study the dynamics of the supply and demand of respite care services in Colorado. The FY 2015-16 Long Bill appropriation to the Department provides one-time funding of \$125,000 General Fund to support the work of the Task Force.

Additionally, for FY 2016-17, H.B. 16-1398 (Implement Respite Care Task Force Recommendations) appropriated \$900,000 General Fund to the Department to implement the Respite Care Task Force recommendations. Funds not expended by July 1, 2017 are further appropriated to FY 2017-18.

*STATUTORY AUTHORITY:* Sections 18-6.5-102 and 18-6.5-107, C.R.S.

*REQUEST:* The Department requests an appropriation of \$378,370 total funds, including \$350,000 General Fund, for FY 2017-18.

*RECOMMENDATION:* **Staff recommends an appropriation of \$378,370 total funds for FY 2017-18.** The recommendation consists of \$350,000 General Fund and \$28,370 cash funds from the Crimes Against At-Risk Persons Surcharge Fund. The following table summarizes the calculations for staff's recommendation.

ADULT ASSISTANCE PROGRAMS, COMMUNITY SERVICES FOR THE ELDERLY, RESPIRE SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$378,370	\$350,000	\$28,370	\$0	\$0	0.0

ADULT ASSISTANCE PROGRAMS, COMMUNITY SERVICES FOR THE ELDERLY, RESPIRE SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
Other legislation	\$900,000	\$900,000	\$0	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$1,278,370</b>	<b>\$1,250,000</b>	<b>\$28,370</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$1,278,370	\$1,250,000	\$28,370	\$0	\$0	0.0
Annualize prior year legislation	(900,000)	(900,000)	0	0	0	0.0
<b>TOTAL</b>	<b>\$378,370</b>	<b>\$350,000</b>	<b>\$28,370</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$900,000)</b>	<b>(\$900,000)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	(70.4%)	(72.0%)	0.0%	n/a	n/a	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$378,370</b>	<b>\$350,000</b>	<b>\$28,370</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

### (E) ADULT PROTECTIVE SERVICES

Colorado's Adult Protective Services (APS) system, enacted in 1991, is designed to protect vulnerable or at-risk adults who, because of age or mental or physical ability, are unable to obtain services or otherwise protect their own health, safety, and welfare. Senate Bill 12-078 (Protections For At-risk Adults) implemented mandatory reporting of elder abuse and created an Elder Abuse Task Force to study, make recommendations, and report on various issues related to at-risk elderly adults, including how to fund and implement a system of mandatory reporting for incidences of mistreatment or exploitation, the provision of services, and the adequacy of existing criminal penalties levied for offenses against this population.

As a follow-up to the work of the Task Force, S.B. 13-111 (Require Reports Of Elder Abuse And Exploitation) established a new class of protections for at-risk elders, who are defined as any person age 70 or older. Beginning July 1, 2014, members of helping professions listed in statute (mandatory reporters) are required to report known or suspected abuse of at-risk elders, and to make the report within 24 hours. The bill required the Department to implement an awareness campaign among the public and mandatory reporters about the mistreatment, self-neglect, and exploitation of all at-risk adults, including at-risk elders. This bill also appropriated \$3.2 million General Fund to the Department for the reduction of county adult protective services worker caseloads, the county provision of adult protective services to at-risk adults, and training for county adult protective services workers and other persons who are required to report the abuse or exploitation of an at-risk elder. As a companion to S.B. 13-111, the General Assembly transferred \$8.5 million total funds, including \$4.8 million General Fund from the County Administration line item in the County Administration division to the Adult Protective Services line item in the Adult Assistance Programs division.

Additionally, Beginning on July 1, 2016, S.B. 15-190 (Mandatory Abuse Report For Adult With A Disability) expanded the mandatory reporting requirement for at-risk adults to cover known or suspected abuse of at-risk adults with an intellectual or developmental disability. For FY 2015-16, the Department received an appropriation of \$0.9 million total funds, including \$0.8 million General Fund, for counties to begin hiring additional caseworkers and supervisors to respond to cases of abuse or exploitation of at-risk adults with intellectual and developmental disabilities. For FY 2016-17 and future years, this increase annualizes to \$3.8 million total funds, including \$3.0 million General Fund.

#### STATE ADMINISTRATION

This appropriation funds the administrative-related activities performed by the State for the Adult Protective Services program. Expenditures are for personal services and operating expenses, including travel, training, equipment, overhead, and supplies.

*STATUTORY AUTHORITY:* Section 26-1-201, C.R.S.

*REQUEST:* The Department requests an appropriation of \$827,205 General Fund and 7.4 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$744,577 General Fund and 6.5 FTE for FY 2017-18.** The recommendation does not include the requested increase of \$82,628 General Fund and 0.9 FTE to add an additional APS Program Specialist position. See

staff's write-up for the "R9 State quality assurance for adult protective services" decision item at the beginning of this budgetary division for more information.

The following table summarizes the calculations for staff's recommendation.

ADULT ASSISTANCE PROGRAMS, ADULT PROTECTIVE SERVICES, STATE ADMINISTRATION						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$744,577	\$744,577	\$0	\$0	\$0	6.5
<b>TOTAL</b>	<b>\$744,577</b>	<b>\$744,577</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>6.5</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$744,577	\$744,577	\$0	\$0	\$0	6.5
R9 State quality assurance for adult protective services	0	0	0	0	0	0.0
<b>TOTAL</b>	<b>\$744,577</b>	<b>\$744,577</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>6.5</b>
<b>INCREASE/(DECREASE)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	n/a	n/a	n/a	0.0%
FY 2017-18 EXECUTIVE REQUEST						
Request Above/(Below) Recommendation	\$82,628	\$82,628	\$0	\$0	\$0	0.9

#### ADULT PROTECTIVE SERVICES

This line item provides funds for counties to administer programs for responding to reports of abuse of elderly and vulnerable individuals.

*STATUTORY AUTHORITY:* Sections 26-1-201 and 26-3.1-101 through 109, C.R.S.

*REQUEST:* The Department requests a continuation level appropriation of \$17,919,005 total funds, including \$12,270,334 General Fund, for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation level appropriation of \$17,919,005 for FY 2017-18.** The recommendation consists of \$12,294,175 General Fund, \$3,583,801 cash funds from local sources, and \$2,041,029 federal funds from the Title XX Social Services Block Grant and various sources. The recommendation includes an increase of \$23,841 General Fund and a decrease of \$23,841 cash funds to correct a technical error contained in prior year appropriations. See staff's write-up for the "Staff-initiated adult protective services technical correction" decision item at the beginning of this budgetary division for more information.

The following table summarizes the calculations for staff's recommendation.

ADULT ASSISTANCE PROGRAMS, ADULT PROTECTIVE SERVICES, ADULT PROTECTIVE SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$17,919,005	\$12,270,334	\$3,607,642	\$0	\$2,041,029	0.0

ADULT ASSISTANCE PROGRAMS, ADULT PROTECTIVE SERVICES, ADULT PROTECTIVE SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>TOTAL</b>	<b>\$17,919,005</b>	<b>\$12,270,334</b>	<b>\$3,607,642</b>	<b>\$0</b>	<b>\$2,041,029</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$17,919,005	\$12,270,334	\$3,607,642	\$0	\$2,041,029	0.0
Staff-initiated adult protective services technical correction	0	23,841	(23,841)	0	0	0.0
<b>TOTAL</b>	<b>\$17,919,005</b>	<b>\$12,294,175</b>	<b>\$3,583,801</b>	<b>\$0</b>	<b>\$2,041,029</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$0</b>	<b>\$23,841</b>	<b>(\$23,841)</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.0%	0.2%	(0.7%)	n/a	0.0%	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$17,919,005</b>	<b>\$12,270,334</b>	<b>\$3,607,642</b>	<b>\$0</b>	<b>\$2,041,029</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	(\$23,841)	\$23,841	\$0	\$0	0.0



## (11) DIVISION OF YOUTH CORRECTIONS

The is responsible for the supervision, care, and treatment of juveniles held in secure detention pre- or post-adjudication (detention facilities are similar to county jails), juveniles committed or sentenced to the Department by courts, and juveniles receiving six month mandatory parole services following a commitment to the Division. In addition to treating incarcerated and paroled juveniles, DYC administers the S.B. 91-094 program that provides alternatives to detention and/or commitment in each judicial district. The Division maintains ten secure institutional centers and augments this capacity with contracts for community, staff secure, and detention placements.

DIVISION OF YOUTH CORRECTIONS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2016-17 Appropriation</b>						
HB 16-1405 (Long Bill)	\$119,975,080	\$113,132,203	\$2,087,985	\$3,219,342	\$1,535,550	1,034.2
S.B. 17-163 (supplemental bill)	(1,615,749)	(1,410,461)	100,000	(188,895)	(116,393)	0.0
<b>TOTAL</b>	<b>\$118,359,331</b>	<b>\$111,721,742</b>	<b>\$2,187,985</b>	<b>\$3,030,447</b>	<b>\$1,419,157</b>	<b>1,034.2</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>						
FY 2016-17 Appropriation	\$118,359,331	\$111,721,742	\$2,187,985	\$3,030,447	\$1,419,157	1,034.2
R1 DYC facility staffing phase 3 of 3	0	0	0	0	0	0.0
R2 DYC 24 hour medical coverage	1,743,882	1,743,882	0	0	0	16.1
R3 DYC detention mental health	480,000	480,000	0	0	0	0.0
R23 DYC reduction of client managers	(126,580)	(126,580)	0	0	0	(2.0)
BA5 DYC caseload adjustment	(1,884,809)	(1,617,384)	0	(147,694)	(119,731)	0.0
Staff-initiated DYC EHR funds transfer	0	0	0	0	0	0.0
Annualize prior year budget actions	1,314,599	1,314,599	0	0	0	32.4
<b>TOTAL</b>	<b>\$119,886,423</b>	<b>\$113,516,259</b>	<b>\$2,187,985</b>	<b>\$2,882,753</b>	<b>\$1,299,426</b>	<b>1,080.7</b>
<b>INCREASE/(DECREASE)</b>	<b>\$1,527,092</b>	<b>\$1,794,517</b>	<b>\$0</b>	<b>(\$147,694)</b>	<b>(\$119,731)</b>	<b>46.5</b>
Percentage Change	1.3%	1.6%	0.0%	(4.9%)	(8.4%)	4.5%
<b>FY 2017-18 EXECUTIVE REQUEST</b>						
Request Above/(Below) Recommendation	\$4,458,441	\$4,558,441	(\$100,000)	\$0	\$0	80.6

## DECISION ITEMS – (11) DIVISION OF YOUTH CORRECTIONS

## → R1 DYC FACILITY STAFFING PHASE III OF III

**REQUEST:** The request seeks an increase of \$5,010,631 General Fund and 80.6 FTE for FY 2017-18 (annualizes to 137.0 FTE in FY 2018-19 and beyond) to add staff to State-owned and operated youth corrections' facilities in an effort to improve safety and security of staff and youth.

**RECOMMENDATION:** Staff recommends rejecting the Department's request to add additional staff to State-owned and operated youth corrections' facilities for FY 2017-18.

**ANALYSIS:** The Division provides a continuum of residential services that encompass juvenile detention, commitment, and parole. The Division is the agency statutorily mandated to provide for the care and supervision of youth committed by the court to the custody of the Department of Human Services. The Division operates ten State-owned and operated secure facilities for detention and commitment which include diagnostic, education, and program services for juveniles in the justice system.

As a result of data showing a steady increase in assault and fight incidents from January 2014 through December 2014, the General Assembly provided the Division with an increase of 75 new staff across FY 2014-15 and FY 2015-16 as part of phase I of an anticipated three-part staffing increasing. The full-year cost for phase I is \$4.3 million General Fund. For FY 2016-17, the Division was provided with funds to add an additional 69 staff members as part of the phase II of the staffing increase at a full-year cost of \$3.7 million General Fund. The full year cost of the first two phases of staffing increases is \$7.9 General Fund.

DYC Staffing Increases, Phases I and II (Previously Funded)			
	Hiring Phase	Staff Added	Full-Year Cost
FY 2014-15	I	53	\$3,010,725
FY 2015-16	I	22	1,274,392
FY 2016-17	II	69	3,652,090
<b>Total</b>		<b>144</b>	<b>\$7,937,207</b>

For FY 2017-18, the Division submitted the third, and final, phase of the staffing increases. The proposal calls for adding 137 new staff at a full-year cost of \$8.2 million General Fund. Note, the FY 2017-18 fiscal impact is less due to the staggered hiring of staff throughout the fiscal year. \$8.2 million General Fund and 137.0 FTE represents the full-year costs that will be realized beginning in FY 2018-19 when all staff are in place for a full 12 months. The FY 2017-18 fiscal impact for phase III is \$5,010,631 General Fund and 80.6 FTE.

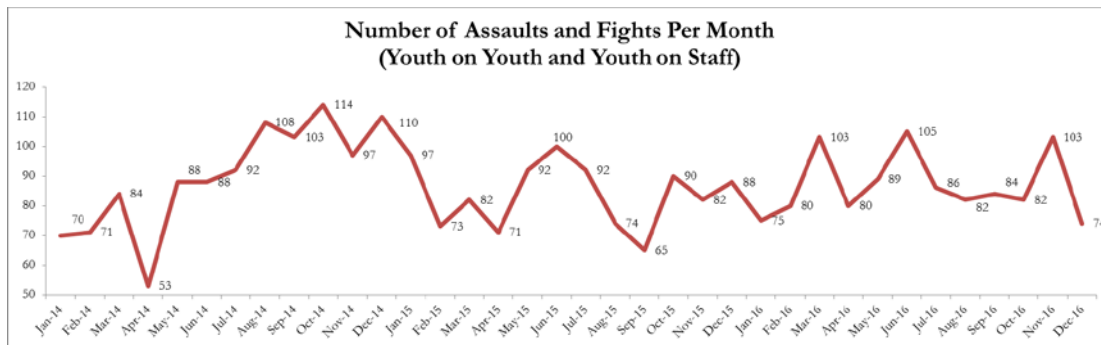
DYC Staffing Increases, Phases I (Previously Funded), II (Previously Funded), and III (Requested)			
	Hiring Phase	Staff Added	Full-Year Cost
FY 2014-15	I	53	\$3,010,725
FY 2015-16	I	22	1,274,392
FY 2016-17	II	69	3,652,090
FY 2017-18 Request	III	137	8,157,750
<b>Total</b>		<b>281</b>	<b>\$16,094,957</b>

With this phase III request, the Division indicates that it will improve staff-to-youth ratios and contribute to:

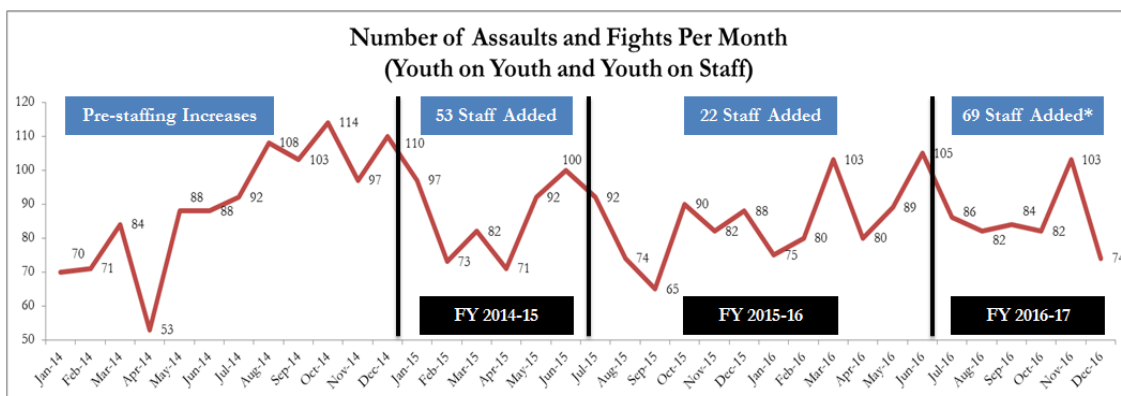
- Decreasing the occurrence of assault and fight incidents;
- Decreasing the occurrence of youth and staff injuries;
- Ensuring youth who discharge from parole have a high school diploma or General Educational Development (GED);
- Decreasing overtime hours worked by correctional youth security officers; and
- Decreasing recidivism post-discharge.

It is staff's opinion that all of these goals are dependent on decreasing the occurrence of violence in State-owned and –operated facilities. The following information provides a picture of assault and fight incidents in State-owned and –operated facilities from the beginning of 2014 through December 2016. This time-period captures the months prior to a spike in incidents in the latter months of 2014 through the months in which staffing increases were made to address the issue to provide context in which to understand how the FY 2017-18 may impact violence.

Assault and fight incident data show that calendar year 2014 averaged 89.8 incidents per month, while 2015 and 2016 calendar years averaged 83.8 and 86.9, respectively. The chart below illustrates that State-owned and –operated facilities experienced the highest occurrence of incidents in October of 2014 (114) and have experienced five months out of the 26 months in that period since October 2014 in which the average monthly tally of assault and fight incidents reached 100 or more.



In the following chart, staff overlays markers for fiscal years and staffing increase to show how staffing increases have impacted the occurrence of incidents.

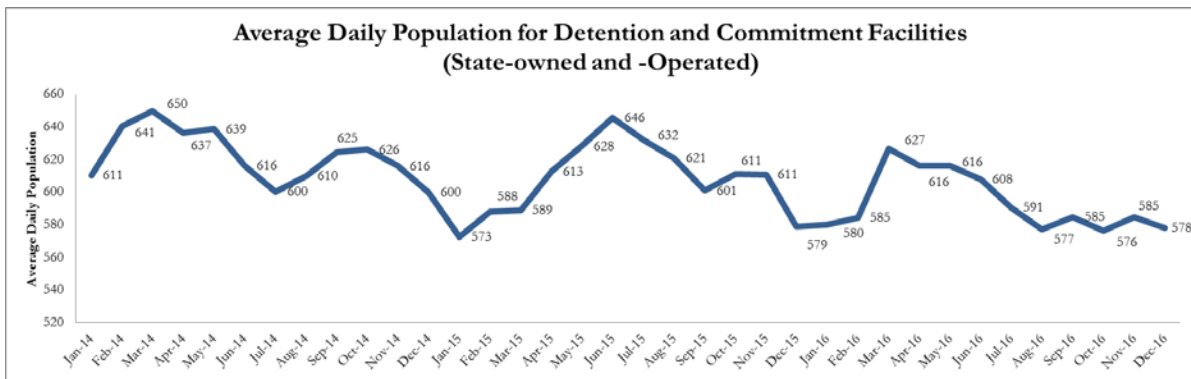


\*The Division staggers hiring throughout the fiscal year, thus not all 69 staff have been added to date.

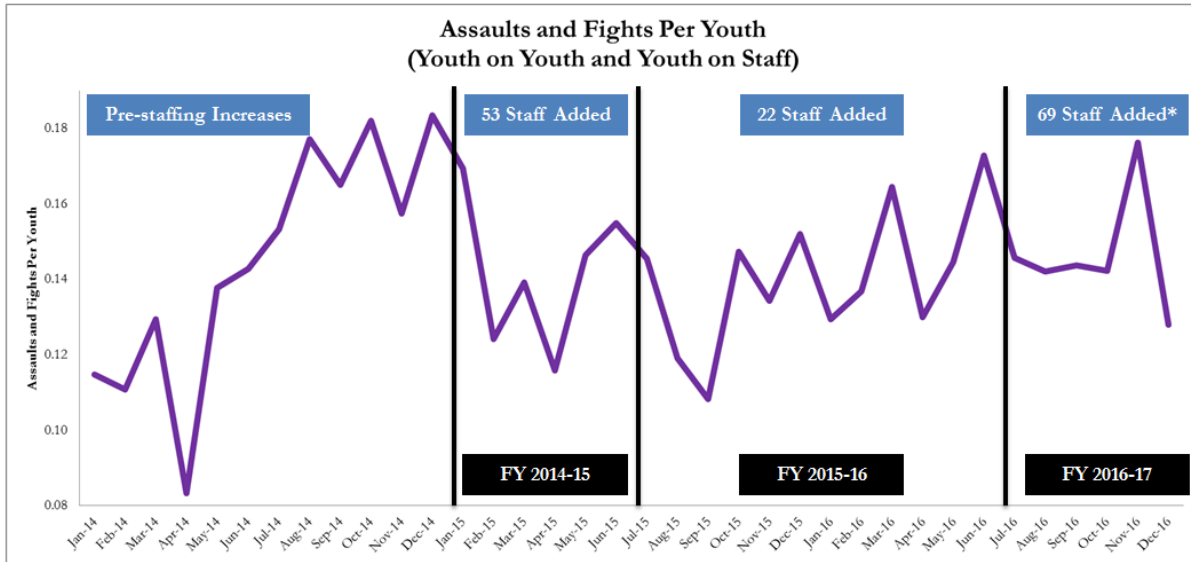
Graphically, the above data illustrate that the number of assault and fight incidents per month decreased in the second half of FY 2014-15 (January 2015 through June 2015). This coincides with the addition of 53 new staff to State-owned and –operated facilities funded through a supplemental mid-year adjustment. Numerically, the data show that the average number of monthly incidents has dropped each fiscal year since staff increases started in the second half of FY 2014-15. The most noticeable decrease occurred between the first and second halves of FY 2014-15 when the average monthly number of incidents dropped by 17.5 percent. Comparing the fiscal years after staffing increases began shows that, from the second half of FY 2014-15 through the first half of FY 2016-17, the average monthly number of incidents dropped by 0.7 percent.

Average Monthly Number of Incidents by Fiscal Year	
Fiscal Year	Incidents Per Month
FY 2014-15 (first half)	104.0
FY 2014-15 (second half)	85.8
FY 2015-16	85.3
FY 2016-17 (first half)	85.2

The prior two charts illustrate the raw numbers of incidents that have occurred in State-owned and –operated facilities. It does not, however, account for any fluctuations in the average daily population of detained and committed youth in the facilities. The population factor is relevant because it shows changes that may impact the staff-to-youth ratio, which the Division indicates is linked to the occurrence of incidents. Population data show that calendar year 2014 averaged 622.4 youth-per-day, while 2015 and 2016 calendar years averaged 607.6 and 593.6, respectively. The following chart illustrates the monthly changes.



In the chart on the following page, staff overlays markers for fiscal years and staffing increase to show how staffing increases have impacted the occurrence of incidents on a per-average-youth-per-day basis. Graphically, the data illustrate once again show that the number of assault and fight incidents per month decreased in the second half of FY 2014-15 (January 2015 through June 2015) even after factoring in average daily population. This coincides with the addition of 53 new staff to State-owned and –operated facilities funded through a supplemental mid-year adjustment.



\*The Division staggers hiring throughout the fiscal year, thus not all 69 staff have been added to date.

Numerically, the data show that the average number of monthly incidents per month dropped after staffing increase phase I started in the second half of FY 2014-15 and continued through FY 2015-16. The most noticeable decrease occurred between the first and second halves of FY 2014-15 when the average monthly number of incidents dropped by 16.5 percent. Data also shows, though, that FY 2016-17 (the year in which phase II of the staffing increase started) has experienced an uptick of 4.2 percent in the number of incidents per month per youth, to date.

Average Monthly Number of Incidents Per Youth by Fiscal Year		
Fiscal Year	Incidents Per Month Per Youth	Change From Prior Period
FY 2014-15 (first half)	0.1697	n/a
FY 2014-15 (second half)	0.1417	(16.5%)
FY 2015-16	0.1403	(0.9%)
FY 2016-17	0.1463	4.2%

Based on this analysis of data, staff recommends rejecting the Department's request to add additional staff to State-owned and operated youth corrections' facilities for FY 2017-18. The data indicate that the initial staffing increase associated with the first portion of phase I in the second half of FY 2014-15 played a role in decreasing the number of incidents that occurred in State-owned and –operated facilities. However, the improvements gained by increasing staff in the second half of FY 2014-15 were not duplicated when additional staff were added as part of the second portion of phase I in FY 2015-16 nor in the first half of FY 2016-17 when phase II of the staffing increase was rolled out.

It is staff's opinion, based on this data-driven evidence, that adding an additional 137 staff members to State-owned and operated youth corrections' facilities in FY 2017-18 will not yield noticeable decreases in the occurrence of assault and fight incidents in the facilities. As noted previously, staff believes that all of the outcome goals of the Division are dependent on decreasing the occurrence of violence in State-owned and –operated facilities. Consequently, adding staff will not positively impact other variables if it does not impact rates of violence.

Staff does not have a recommendation for the Committee to consider for decreasing assault and fight incidents in State-owned and –operated facilities. It is likely that decreasing incidents may require a combination of policy and staffing changes, however staff does not have the knowledge-base on which to confidently recommend policy changes in this area.

The Division has put forth a suggestion, though, to experiment with a different youth corrections strategy on a limited basis to determine if there are better approaches that could be implemented across all State-owned and –operated facilities to reduce incidents and improve youth outcomes. Specifically, as indicated in a letter from the Department’s Executive Director, Reggie Bicha, to the Committee dated February 27, 2017, the Division is open “to explore the Missouri Division of Youth Service’s “Missouri Approach” to juvenile correctional treatment to determine the applicability of all or some elements of the Approach for Colorado’s commitment system.”

The Missouri Approach, implemented over the course of many years by the Missouri Division of Youth Services, is often cited as the leading example of using non-punitive approaches to work with the most chronic and serious committed youthful offenders. The Approach is characterized by small programs that are close to the homes of youthful offenders, humane environments (home-like), group systems (daily group meetings, experiential group projects), fully integrated treatment approaches (trauma informed approach focused on emotional healing, self-awareness and cognitive-behavioral, youth development, and family systems), healthy marriages between treatment and education (creating therapeutic one-room schoolhouses), universal case management (youth and family advocacy), and family and community engagement (outreach to homes, responsive visitation policies, family therapy, and engagement). Reports on the Approach indicate that it has positive impacts on reducing recidivism, maintaining facility safety, educational progress, and transitions back into communities.

The Division has engaged the Missouri Division of Youth Services and the Missouri Youth Services Institute (a non-profit organization, led by a former Director of the Missouri Division of Youth Services, that assists juvenile systems in reform efforts) and other jurisdictions who have adopted the Approach to gather data on how Colorado’s current model of juvenile corrections would need to be modified to adopt elements of the Approach. Additionally, the Division visited the Missouri Division of Youth Services in early February to tour facilities and learn more, as well. After these initial consultations, the Division has proposed the following steps:

- The Division, in conjunction with the Missouri Youth Services Institute, will complete an assessment of Colorado’s readiness to implement a pilot program in the April/May 2017 timeframe.
- Between April 2017 and January 2018, the Division will ask the Colorado Commission of Criminal and Juvenile Justice (CCJJ) to convene a committee to define the pilot program’s scope (including elements of the Missouri Approach to be included), the eligibility criteria for youth to participate the program, the success measurements of the program, the length of time needed to determine if the pilot should be expanded to other facilities, training needs for staff and management participating the program, funding needed to administer the pilot, and any legislative changes needed to implement components of the Approach.

- By August 2017, the Division will select a site at the Lookout Mountain Youth Services Center for a pilot project.
- The Department, in conjunction with the Office of State Planning and Budgeting, will submit a budget request to the General Assembly on November 1, 2017 for FY 2018-19 to conduct a pilot program based upon the results of the Missouri Youth Services Institute assessment, facility assessment, and the recommendations of the CCJJ.

Staff does not have a recommendation on the proposed pilot project at Lookout Mountain because specific cost data has not been developed by the Division to provide to the General Assembly for review. Staff assumes that these costs may include facility improvements, staffing increases, and consulting fees, but does not have enough information on which to base an estimate of costs. The Division proposes that this information be included in a FY 2018-19 budget request. If the Committee is interested in reviewing the costs associated with a pilot project and wishes to do so prior to the FY 2018-19 budget cycle, staff will engage the Division to determine if this feasible.

## → R2 DYC 24 HOUR MEDICAL COVERAGE

*REQUEST:* The request seeks an increase of \$1,990,931 General Fund and 16.1 FTE for FY 2017-18 to add 38 nurse and mid-level provider staff to State-owned and -operated youth corrections' facilities to provide increased coverage for medical services. Additionally, the funding request includes money for the provision of contracted psychiatric services to detained juveniles beginning January 2018. This total request annualizes to \$4,109,471 General Fund and 38.0 FTE for FY 2018-19 and future fiscal years.

*RECOMMENDATION:* Staff recommends an increase of \$1,743,882 General Fund and 16.1 FTE for FY 2017-18 to expand medical coverage across all of the Division's facilities and to add contract psychiatric services for detained youth.

*ANALYSIS:* The Division provides a continuum of residential services that encompass juvenile detention, commitment, and parole. The Division is the agency statutorily mandated to provide for the care and supervision of youth committed by the court to the custody of the Department of Human Services. The Division operates ten State-owned and operated secure facilities for detention and commitment which include diagnostic, education, and program services for juveniles in the justice system.

Youth entering a State-owned and -operated facility often have various medical and mental health needs that facility and/or contract staff must address. For example, a youth may present at a facility with physical injuries (e.g. wounds from an altercation), substance use disorder issues (e.g. detoxification from heroin), chronic diseases (e.g. diabetes), or mental disorders (e.g. manic episode). The Office of the State Auditor's 2014 audit of the Division's medication management practices indicates that:

“Youth in the juvenile justice system are a unique and vulnerable population. A youth entering a juvenile justice system may have acute or chronic mental health conditions, such as attention deficit/hyperactivity disorder or a learning disability; a physical injury or limitation; a recent history of drug abuse; and/or other complex needs.”

The ten State facilities have onsite medical services five days a week for eight hours each day to address medical health issues. Medical needs arising when onsite medical services are not available are handled by on-call medical professionals, line staff (correctional youth security officers), or in emergency departments or urgent care centers. Note, when a youth is injured in a facility and medical services are either unable to or unavailable to address the medical need, that youth is transported to the hospital by Division staff. The agency staff member remains with the youth until their release.

In terms of behavioral health needs, the Division's approach varies between the commitment and detention populations based on funding. The agency's current appropriation allows for the procurement of mental health services (psychiatrists and behavioral health specialists) for committed youth. However, the Division does not have a dedicated appropriation for psychiatric services for detained youth, and instead relies on cobbling together funds for a variety of purposes to address situations where a youth would be harmed by a break in psychiatric treatment. Additionally, the agency receives an annual appropriation that allows for the acquisition of 0.8 contract FTE per each



of the eight detention facilities for behavioral health specialists provided by community mental health centers.

The Division has put forth a three-part plan to fortify the medical and mental health services it provides to youth in commitment and detention settings.

- Expand medical coverage from eight hours a day, five days a week at all facilities to 24 hours per day, seven days a week at detention facilities and 12 hours per day, seven days per week at commitment facilities. This would add 4.5 mid-level providers, 33.5 nurses, and contracted physician services to provide oversight to the additional mid-level providers and nurses.
- Provide on-site contract psychiatry coverage for the eight detention facilities from 8:00 a.m. through 5:00 p.m., five days a week.
- Expand contract mental health services provided by behavioral health specialists to detained juveniles from 6.6 contract FTE across all detention facilities to 25.0 contract FTE across all detention facilities. Note, this component of the three-part plan put forth by the division is not included in this decision item. It is included in the “R3 DYC detention mental health” decision item discussed in following pages.

This plan calls for the following appropriations for FY 2017-18 and future fiscal years:

R2 DYC 24 hour medical coverage				
	FY 2017-18		FY 2018-19 and Beyond	
	General Fund	FTE	General Fund	FTE
Expanded Medical Coverage (All facilities)	\$1,557,806	16.1	\$3,243,221	38.0
Contract Psychiatric Services (Detention facilities)	433,125	0.0	866,250	0.0
<b>Total</b>	<b>\$1,990,931</b>	<b>16.0</b>	<b>\$4,109,471</b>	<b>38.0</b>

Staff recommends funding the expansion of medical coverage and the addition of contract psychiatric services at detention facilities, but at a lesser appropriation of \$1,743,882 General Fund and 16.0 FTE. This recommendation is based on the following five factors:

- Youth enter detention facilities following an arrest at all times of day and night and in a variety of physical and mental states. The current practice of relying on line staff as the only on-site medical resource during the overnight and weekend hours (with the assistance of on-call medical professionals) asks employees to perform medical triage duties that are beyond the scope of what should be expected from a correctional youth security officer. Expanding medical coverage at detention facilities to 24 hours per day, seven days a week allows line staff, regardless of the hour or the day of the week, to focus on their core job of maintaining the order of pods.
- Similarly, youth in commitment facilities experience medical issues on the weekends, as well as during weekdays. The current practice of relying on line staff as the only on-site medical resource during the weekend hours (with the assistance of on-call medical professionals) asks employees to perform medical triage duties that are beyond the scope of what should be expected from a correctional youth security officer. Expanding medical coverage at commitment facilities by an additional four hours per day on weekdays and adding weekend

medical resources allows line staff, regardless of the day of the week, to focus on their core job of maintaining the order of pods.

- Expanding medical care in facilities may reduce the amount of trips to the hospital. Hospital trips are more costly than facility-based care and require a facility staff person, including line workers at times, to transport and remain with a youth at the hospital before they are able to return to their core job of maintaining the order of pods. When a line worker must be involved in the hospital process, the correctional youth security officer to youth ratio declines, requiring each staff member to supervise a greater number of youth.
- In some instances, line staff are responsible for administering morning and evening medication to youth in facilities. While these staff members have received training in administering medication, it is staff's opinion that this duty falls outside of what should be expected from a group of employees already tasked with a dual role of security officer and social worker. Expanding medical care in facilities will shift this medical task from correctional youth security officers to nursing staff who are better equipped to administer medication and consult with youth concerning their medical needs.
- Detention facilities admit juveniles demonstrating behaviors that warrant a psychiatric assessment. In some cases, the individual may have a history of psychiatric care and in some cases the individual may have no record of prior psychiatric interventions. For youth with histories of psychiatric care, adding contract psychiatric services for detainees would allow the Division to bridge the gap in services during detention stays and ensure youth are able to receive medications and follow-up care. For youth without histories of psychiatric care, adding contract psychiatric services for detainees would allow the agency to move beyond obtaining psychiatric medications for youth in crisis situations and properly assess the needs of an individual and develop a treatment plan for transitioning back into the community.

Note, the difference between staff's recommendation (\$1,743,882) and the request (\$1,990,931) is due to the inclusion of centrally appropriated costs in the request. It is the General Assembly's policy to provide funds for centrally appropriated line items for increased staffing decision items only if the staffing increase is over 20.0 FTE. This decision item does not meet that threshold, thus the centrally appropriated costs are not included in staff's recommendation.

### → R3 DYC DETENTION MENTAL HEALTH

*REQUEST:* The request seeks an increase of \$1,011,954 General Fund for FY 2017-18 to increase the availability of contract mental health services to detained juveniles at the State's eight detention centers that serve the state's judicial districts.

*RECOMMENDATION:* Staff recommends an increase of \$480,000 General Fund for FY 2017-18 to add an additional contract FTE to each of the eight State-owned and -operated detention centers.

*ANALYSIS:* The Division provides a continuum of residential services that encompass juvenile detention, commitment, and parole. The Division is the agency statutorily mandated to provide for the care and supervision of youth committed by the court to the custody of the Department of Human Services. The Division operates ten State-owned and operated secure facilities for detention and commitment which include diagnostic, education, and program services for juveniles in the justice system.

Of the ten State-owned and –operated facilities, eight are secure detention facilities. Individuals are held in detention facilities to ensure that a youth accused of a delinquency appears for hearings ordered by the court or as a sentence to adjudicated youth for a period of up to 45 days as a sanction by the court. The average daily population of youth in State-owned and –operated detention facilities was 269.6 in FY 2015-16, with 6,369 new admissions and an average length of stay of 15.5 days.

The Division currently receives an appropriation of \$437,238 General Fund to provide mental health services for youth in the State's eight detention facilities. These services, provided by behavioral health specialists, are focused on stabilization and crisis intervention and psychoeducation (education offered to a youth and their family to make them aware of the youth's condition and the resources needed to address the condition in an optimal way). The Division contracts with community mental health centers to provide these services. The current appropriation provides for approximately 6.6 contract FTE across the eight facilities. The agency does not have a dedicated appropriation for psychiatric services for detained youth, and instead relies on cobbling together funds earmarked for a variety of purposes to address situations where a youth would be harmed by a break in psychiatric treatment.

The Division indicates that youth would benefit from an expanded level of mental health services beyond those currently offered. Note, the expanded mental services desired by the Division for detainees includes in this decision item does not include psychiatric services. The addition of psychiatric services for detainees is requested in the "R2 DYC 24 hour medical coverage" decision item presented by staff in prior pages.

The agency's expansion proposal contained in this "R3 DYC detention mental health" decision item seeks an additional \$1,011,954 General Fund for FY 2017-18 to increase the amount of time contracted licensed behavioral health specialists are on-site at the State's eight facilities. The additional funding would be used to improve the level and types of mental health screenings, assessments, and evaluations of youth, to coordinate with psychiatrists on the care of a youth while in detention, to integrate mental health services into the medical care provided by facility staff, and

to assist in planning interventions for youth requiring attention outside normal behavioral programming.

The Division anticipates that these additional contract services would be provided by community mental health centers and/or by another entity procured through a solicitation process. Specifically, the goal of the request is to provide one mental health clinician for every 14 youth in each facility. This requires funding at a level needed to add approximately 18.4 contract FTE to bring the total sum of contract FTE mental health practitioners to 25.0. The additional funding needed to get to 25.0 contract FTE is equal to approximately \$55,000.

Staff agrees with the Division that the current funding level for detention mental health services is inadequate across facilities. For example, funding is not available at six of the eight facilities to contract for a full 1.0 FTE for mental health services. The lack of resources represents a lost opportunity to engage a youth and his/her family in establishing a plan for mental health service provision after the youth transitions out of the detention environment. Staff recommends, however, less of an increase than is sought by the Division.

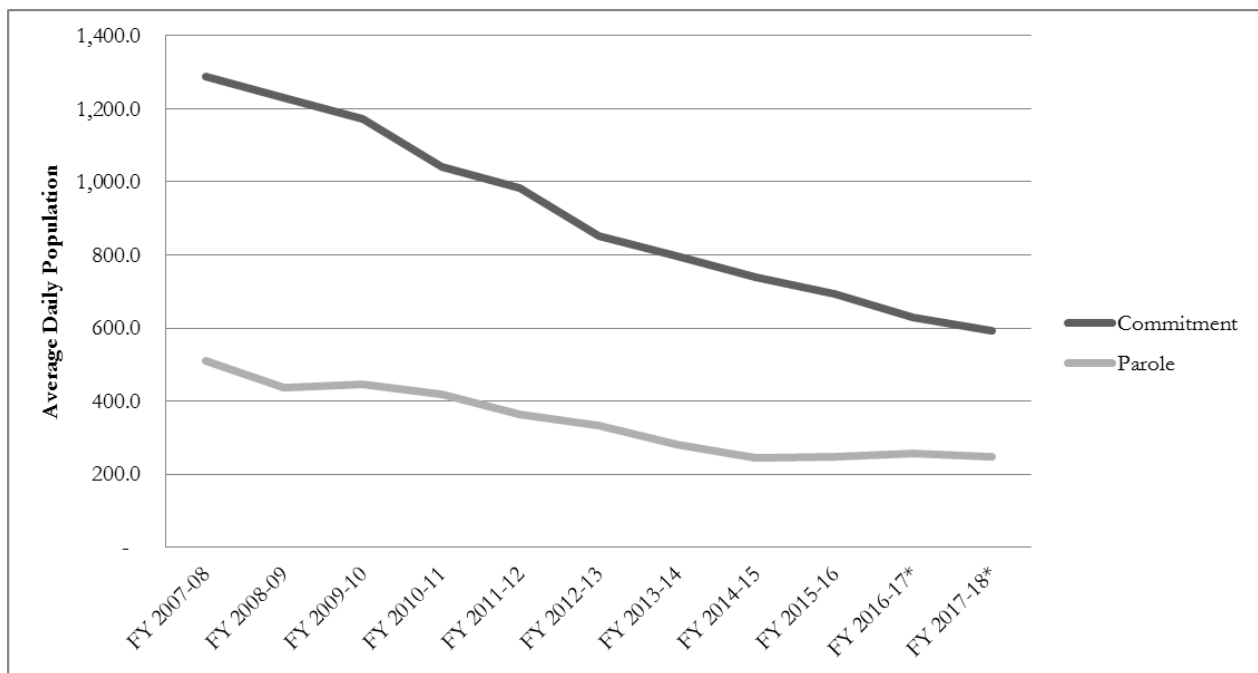
It is recommended that the Division receive a funding increase of \$480,000 General Fund for FY 2017-18. This amount represents the money needed for each of the eight facilities to add 1.0 contracted FTE. Staff recommends this lesser amount to allow the Division to infuse its detention system with more than double the amount of its current funding for contract mental health practitioners and then determine if these additional resources are successful in meeting the aim of the Division to better engage families in the supporting the mental health needs of youth and to effectively plan youth transition into community mental health services.

## → R23 DYC REDUCTION OF CLIENT MANAGERS

**REQUEST:** The request seeks a decrease of \$153,818 General Fund and 2.0 FTE for FY 2017-18 to eliminate two client managers in the Division due to declines in both the committed and paroled youth caseloads.

**RECOMMENDATION:** Staff recommends a decrease of \$158,818 General Fund and 2.0 FTE for FY 2017-18 for this caseload-based staffing reduction.

**ANALYSIS:** The Division currently employs 60 client managers to supervise committed and paroled youth. The commitment and parole populations have declined by 54.0 percent and 51.1 percent, respectively, from FY 2007-08 through FY 2017-18 (forecast).



\*December 2016 Legislative Council Staff forecasted average daily population of committed youth.

As a result of the reduced caseload for committed and paroled youth, the Division seeks to eliminate two client manager positions for FY 2017-18. This equals a reduction of \$153,818 and 2.0 FTE for FY 2017-18, as is shown in the table below.

R23 DYC Reduction of Client Managers				
DIVISION	LINE ITEM	TOTAL FUNDS	GENERAL FUND	FTE
Executive Director's Office*	Health, Life, and Dental	(\$15,854)	(\$15,854)	0.0
Executive Director's Office*	Short-term Disability	(212)	(212)	0.0
Executive Director's Office*	S.B. 04-257 Amortization Equalization Disbursement	(5,586)	(5,586)	0.0
Executive Director's Office*	S.B. 06-235 Supplemental Amortization Equalization Disbursement	(5,586)	(5,586)	0.0
Division of Youth Corrections	Community Programs, Personal Services	(124,680)	(124,680)	(2.0)
Division of Youth Corrections	Community Programs, Operating Expenses	(1,900)	(1,900)	0.0
<b>TOTAL</b>		<b>(\$153,818)</b>	<b>(\$153,818)</b>	<b>(2.0)</b>

\*The amount listed here includes centrally appropriated line items, such as health, life, and dental insurance, which are not shown in the summary table because these line items appear in the Executive Director's Office which is not covered in separate staff figure setting presentation document.

Staff recommends that the Committee approve the funding decrease for FY 2017-18 as submitted by the agency to capture the cost savings associated with declining commitment and parole caseloads. The recommended reduction allows the Division to maintain a staff to youth ratio for client managers better than the goal of 1:28 (calculated based on a weighted caseload that factors in status of youth, interpretation needs, special populations, assessment status, and travel time).

## → BA5 NYC CASELOAD ADJUSTMENT

*REQUEST:* The Division requests a decrease of \$1,884,809 total funds, including a decrease of \$1,691,231 net General Fund, for FY 2017-18 based on a decrease in the forecasted caseload for committed youth.

*RECOMMENDATION:* Staff recommends that the Committee approve the Division's request. The most recent caseload projections for committed youth indicate a decrease as compared to the current FY 2016-17 after the supplemental adjustment.

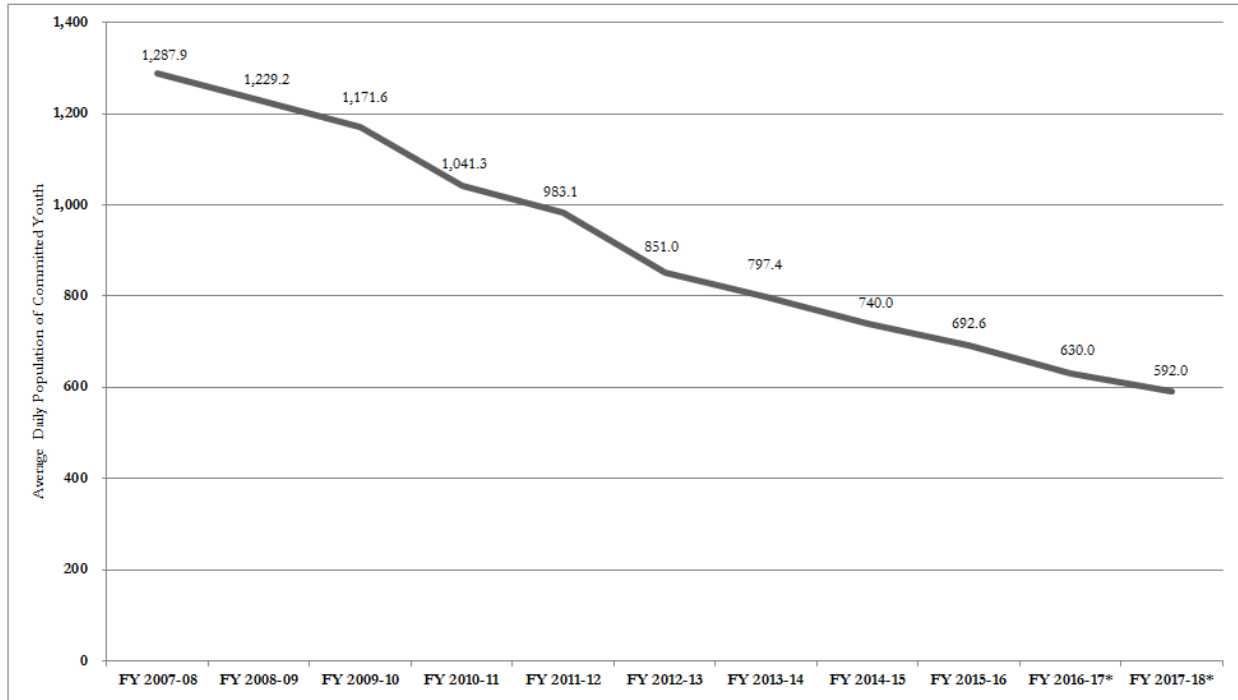
*ANALYSIS:* NYC is responsible for the supervision, care, and treatment of juveniles held in secure detention pre- or post-adjudication (detention facilities are similar to county jails), juveniles committed or sentenced to the Department by courts, and juveniles receiving six month mandatory parole services following a commitment to the Division.

Statute allows the District Court several sentencing options when committing juveniles to NYC. These options include non-mandatory sentences, allowing the Division the ability to bring youth before the juvenile parole board when they have completed treatment, and mandatory sentences, where youth are required to remain in residential placement for a minimum of one year. Violent and repeat offenders also receive mandatory sentences of no less than one year. Aggravated juvenile offenders can be sentenced to up to seven years. Committed youth receive services in either State facilities or community facilities operated by contractors.

The number of youth committed to the Division has consistently declined over the past ten fiscal years. Consequently, the average daily population (ADP) of committed youth has also declined over the same time frame. There are several factors that may be contributing to this decline. Two of these factors are pre-sentencing services and sentence types:

- The State has made a commitment to investing in alternatives to detention for youth involved in the juvenile justice system. These services include case management, behavioral health therapy, and family supportive services aimed at preventing juveniles from being held in detention, sentenced to detention, or committed to the Division.
- Juveniles committed to NYC can be given either non-mandatory or mandatory sentences. Non-mandatory sentences have increased over the past few years as a percentage of all commitments. This corresponds with an increase in the number of juveniles committed due to a probation revocation. Sentences for non-mandatory commitments and for probation revocations are generally shorter than for other commitment types, which serves to drive the commitment population down.

The following table shows the youth commitment caseload numbers for the past ten fiscal years.



\*December 2016 Legislative Council Staff forecasted average daily population of committed youth.

For FY 2016-17, General Assembly adjusted the Division's appropriation to reflect a drop in the commitment caseload from 678.6 to 630.0, based on the December 2016 Legislative Council Staff forecast. This resulted in the inclusion of a decrease of \$1,715,749 total funds, including \$1,504,530 net General Fund, for FY 2016-17 in the Department's supplemental bill (S.B. 17-163).

For FY 2017-18, the December 2016 Legislative Council Staff forecast predicts a committed youth caseload of 592.0. As a result, the Division requests a decrease of \$1,884,809 total funds, including a decrease of \$1,691,231 net General Fund, for FY 2017-18 as compared to the current appropriation, including supplemental adjustments, for FY 2016-17. Staff recommends that the Committee approve the funding decrease for FY 2017-18 as submitted by the agency to capture the cost savings associated with a declining commitment caseload.



## → STAFF-INITIATED DYC EHR FUNDS TRANSFER

*REQUEST:* The Department did not request this adjustment. However, the Department is aware of staff's recommendation and supports the recommendation.

*RECOMMENDATION:* Staff recommends a net zero transfer for FY 2017-18 of \$140,000 General Fund from the Personal Services line item to the Operating Expenses line item in the Division's Institutions budgetary subdivision to support the costs of cloud hosting, hardware, and software licenses for the Division's new electronic health record system (EHR).

*ANALYSIS:* The Division received an appropriation of \$935,000 General Fund for FY 2014-15 in the capital construction budget to replace a number of separate, loosely integrated systems and implement a comprehensive electronic health record system. Beginning in FY 2015-16, the Division received an ongoing operating budget appropriation of \$204,000 General Fund to support the new system (\$140,000 for contract personal services and \$64,000 for operating expenses).

The Department determined that the contract personal services' need has decreased while the operating expenses have increased. Specifically, the costs associated with contract personal services are anticipated to drop by \$140,000 for FY 2017-18, while the operating expenses for cloud hosting, hardware, and software licenses will increase by \$140,000 for FY 2017-18.

Staff recommends transferring \$140,000 General Fund from the Personal Services line item to the Operating Expenses line item in the Division's Institutions budgetary subdivision to reflect the anticipated system operating costs for FY 2017-18.

Staff-initiated DYC EHR funds transfer	
Line Item	GENERAL FUND
Personal Services	(\$140,000)
Operating Expenses	140,000
<b>Total</b>	<b>\$0</b>

## LINE ITEM DETAIL – (11) DIVISION OF YOUTH CORRECTIONS

## (A) ADMINISTRATION

## PERSONAL SERVICES

This line item funds salaries, PERA, and Medicare for administrative and management staff of the Division. The workload for the Personal Services line item in the Administration section is driven by the number of employees and programs in the Division that require supervision and strategic guidance, and by the amount and complexity of research and statistical data requested by the legislature, general public, and DYC's own management.

*STATUTORY AUTHORITY:* Section 19-2-203, C.R.S.

*REQUEST:* The Department requests an appropriation of \$1,469,982 General Fund and 14.8 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends an appropriation of \$1,469,982 General Fund and 14.8 FTE for FY 2017-18.** The following table summarizes the calculations for the recommendation.

DIVISION OF YOUTH CORRECTIONS, ADMINISTRATION, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$1,468,509	\$1,468,509	\$0	\$0	\$0	14.8
<b>TOTAL</b>	<b>\$1,468,509</b>	<b>\$1,468,509</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>14.8</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$1,468,509	\$1,468,509	\$0	\$0	\$0	14.8
Annualize prior year budget actions	1,473	1,473	0	0	0	0.0
<b>TOTAL</b>	<b>\$1,469,982</b>	<b>\$1,469,982</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>14.8</b>
<b>INCREASE/(DECREASE)</b>	<b>\$1,473</b>	<b>\$1,473</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.1%	0.1%	n/a	n/a	n/a	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$1,469,982</b>	<b>\$1,469,982</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>14.8</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

## OPERATING EXPENSES

This line item provides operating funds for the administrative and management staff of the Division. Expenditures are for general office supplies, office equipment maintenance, purchases, and repairs, and travel.

*STATUTORY AUTHORITY:* Section 19-2-203, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$30,357 General Fund for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$30,357 General Fund for FY 2017-18.** The following table summarizes the calculations for the recommendation.

DIVISION OF YOUTH CORRECTIONS, ADMINISTRATION, OPERATING EXPENSES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$30,357	\$30,357	\$0	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$30,357</b>	<b>\$30,357</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$30,357	\$30,357	\$0	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$30,357</b>	<b>\$30,357</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	n/a	n/a	n/a	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$30,357</b>	<b>\$30,357</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### VICTIM ASSISTANCE

This line item provides spending authority for the Division to fulfill its statutory obligations concerning victims' rights. Specifically, for victims of qualifying charges (crimes against persons), the Division provides notification of all movements and status changes of the perpetrator within the youth corrections system, such as escapes and return to custody, eligibility for visits to the community and cancellation of visits, hearings involving the perpetrator, re-commitments, transfer to the adult system, death, and expiration of commitment. The victim has the right at any of these events to provide statements for review.

*STATUTORY AUTHORITY:* Section 24-33.5-506, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$29,203 reappropriated funds and 0.3 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$29,203 reappropriated funds and 0.3 FTE for FY 2017-18.** The money originates via the Department of Public Safety's Victims Assistance and Law Enforcement grant program. The following table summarizes the calculations for the recommendation.

DIVISION OF YOUTH CORRECTIONS, ADMINISTRATION, VICTIM ASSISTANCE						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$29,203	\$0	\$0	\$29,203	\$0	0.3
<b>TOTAL</b>	<b>\$29,203</b>	<b>\$0</b>	<b>\$0</b>	<b>\$29,203</b>	<b>\$0</b>	<b>0.3</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$29,203	\$0	\$0	\$29,203	\$0	0.3
<b>TOTAL</b>	<b>\$29,203</b>	<b>\$0</b>	<b>\$0</b>	<b>\$29,203</b>	<b>\$0</b>	<b>0.3</b>
Percentage Change	0.0%	n/a	n/a	0.0%	n/a	0.0%

DIVISION OF YOUTH CORRECTIONS, ADMINISTRATION, VICTIM ASSISTANCE						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$29,203</b>	<b>\$0</b>	<b>\$0</b>	<b>\$29,203</b>	<b>\$0</b>	<b>0.3</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

**(B) INSTITUTIONAL PROGRAMS****PERSONAL SERVICES**

This line item pays salaries for the majority of program, supervisory, and support staff at DYC institutions. Educational and medical staff are funded in separate line items, and physical plant staff are funded through the Office of Operations, with limited exceptions. The majority of staffing costs are for 24-hour youth security staff. Other FTE include counselors and staff providing food service and facility management.

*STATUTORY AUTHORITY:* Sections 19-2-402 and 403, C.R.S.

*REQUEST:* The Department requests an appropriation of \$54,148,292 General Fund and 958.6 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends an appropriation of \$50,262,262 General Fund and 878.0 FTE for FY 2017-18.** The recommendation does not include an increase to add staff to State-owned and operated youth corrections' facilities in an effort to improve safety and security of staff and youth. See staff's write-up for the "R1 DYC facility staffing phase III of III" decision item at the beginning of this budgetary division for more information.

Additionally, the recommendation includes a decrease of \$140,000 General Fund for the contract personal services costs associated with the Division's new electronic health records system. This increase is offset by an increase in the Operating Expenses line item within this division. See staff's write-up for the "Staff-initiated youth corrections EHR funds transfer" decision item at the beginning of this budgetary division for more information.

The following table summarizes the calculations for the recommendation.

DIVISION OF YOUTH CORRECTIONS, INSTITUTIONAL PROGRAMS, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>						
HB 16-1405 (Long Bill)	\$48,863,616	\$48,863,616	\$0	\$0	\$0	845.6
<b>TOTAL</b>	<b>\$48,863,616</b>	<b>\$48,863,616</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>845.6</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>						
FY 2016-17 Appropriation	\$48,863,616	\$48,863,616	\$0	\$0	\$0	845.6
R1 DYC facility staffing phase III of III	0	0	0	0	0	0.0
Staff-initiated DYC EHR funds transfer	(140,000)	(140,000)	0	0	0	0.0
Annualize prior year budget actions	1,538,646	1,538,646	0	0	0	32.4
<b>TOTAL</b>	<b>\$50,262,262</b>	<b>\$50,262,262</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>878.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$1,398,646</b>	<b>\$1,398,646</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>32.4</b>
Percentage Change	2.9%	2.9%	n/a	n/a	n/a	3.8%
<b>FY 2017-18 EXECUTIVE REQUEST</b>						
Request Above/(Below) Recommendation	\$3,886,030	\$3,886,030	\$0	\$0	\$0	80.6

## OPERATING EXPENSES

This line item funds the operation of DYC facilities, including such expenses as uniforms for staff and juveniles, custodial and laundry supplies, telephone fees, office equipment, and counseling supplies. Nearly half of the appropriation is for food and food service supplies, but food costs are paid primarily by the federal school breakfast and lunch program. Reappropriated funds in the line item are moneys transferred from the Department of Education for the federal school breakfast and lunch program.

*STATUTORY AUTHORITY:* Sections 19-2-402 and 403, C.R.S.

*REQUEST:* The Department requests an appropriation of \$3,982,610 total funds, including \$2,642,194 General Fund, for FY 2017-18.

*RECOMMENDATION:* **Staff recommends an appropriation of 3,912,153 total funds for FY 2017-18.** The recommendation consists of \$2,501,737 General Fund, \$70,000 cash funds from payments made by the operator of facility schools at three State-owned and privately-operated youth corrections facilities, \$1,340,200 reappropriated funds transferred from the Department of Education for the federal school breakfast and lunch program, and \$216 federal funds from various sources.

The recommendation does not includes funds for the operating expenses associated with the additional staff recommended to be added at State-owned and operated youth corrections' facilities in an effort to improve safety and security of staff and youth. See staff's write-up for the "R1 DYC facility staffing phase III of III" decision item at the beginning of this budgetary division for more information.

Additionally, the recommendation is \$70,000 cash funds higher than the Department request due to the continuation of a staff-initiated supplemental to spend the revenue it receives from Rite of Passage to replace kitchen equipment throughout facilities, as well as offset general costs of food service production.

Further, the recommendation includes an increase of \$140,000 General Fund for the operating costs associated with the Division's new electronic health records system. This increase is offset by a decrease in the Personal Services line item within this division. See staff's write-up for the "Staff-initiated youth corrections EHR funds transfer" decision item at the beginning of this budgetary division for more information.

The following table summarizes the calculations for the recommendation.

DIVISION OF YOUTH CORRECTIONS, INSTITUTIONAL PROGRAMS, OPERATING EXPENSES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$3,707,699	\$2,367,283	\$0	\$1,340,200	\$216	0.0
S.B. 17-163 (supplemental bill)	\$70,000	\$0	\$70,000	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$3,777,699</b>	<b>\$2,367,283</b>	<b>\$70,000</b>	<b>\$1,340,200</b>	<b>\$216</b>	<b>0.0</b>

DIVISION OF YOUTH CORRECTIONS, INSTITUTIONAL PROGRAMS, OPERATING EXPENSES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$3,777,699	\$2,367,283	\$70,000	\$1,340,200	\$216	0.0
Staff-initiated DYC EHR funds transfer	140,000	140,000	0	0	0	0.0
R1 DYC facility staffing phase III of III	0	0	0	0	0	0.0
Annualize prior year budget actions	(5,546)	(5,546)	0	0	0	0.0
<b>TOTAL</b>	<b>\$3,912,153</b>	<b>\$2,501,737</b>	<b>\$70,000</b>	<b>\$1,340,200</b>	<b>\$216</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$134,454</b>	<b>\$134,454</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	3.6%	5.7%	0.0%	0.0%	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$3,982,610</b>	<b>\$2,642,194</b>	<b>\$0</b>	<b>\$1,340,200</b>	<b>\$216</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$70,457	\$140,457	(\$70,000)	\$0	\$0	0.0

#### MEDICAL SERVICES

This line item provides funding for the personal services, contracts, and operating costs associated with providing medical care for committed youth in the Division's facilities. A much smaller portion of the appropriation provides care for detained youth in the Division's facilities. Detained youth have not been committed to the care of the Division, so their medical expenses are usually paid by others.

Federal rules prohibit youth in secure, State-owned institutions from accessing Medicaid. As a consequence this line item is funded exclusively with General Fund moneys. Youth in privately-owned, privately-operated contract facilities are eligible for Medicaid. Medical costs for these youths are billed directly to the Medicaid program. Previously, all three State-owned, privately operated facilities (Ridge View, Marler, and DeNier) were secure facilities and were not, as a consequence, eligible for Medicaid. However, the Ridge View facility is no longer classified as a secure facility, and medical costs for youth in the facility are now billed directly to the Department of Health Care Policy and Financing. Detained youth who have not been committed, and therefore are not officially in the legal custody of the State, may retain the Medicaid status they had prior to detention for the short duration of their stay.

*STATUTORY AUTHORITY:* Sections 19-1-103 (73), 19-2-402, and 9-2-403, C.R.S.

*REQUEST:* The Department requests an appropriation of \$9,094,803 General Fund and 52.1 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends an appropriation of \$8,562,849 General Fund and 52.1 FTE for FY 2017-18.** The recommendation includes an increase of \$1,743,882 General Fund and 16.1 FTE to add nurses, mid-level providers, and psychiatric staff to State-owned and -operated youth corrections' facilities. See staff's write-up for the "R2 DYC 24 hour medical coverage" decision item at the beginning of this budgetary division for more information.

Additionally, the recommendation includes an increase of 480,000 General Fund to increase the availability of contract behavioral health specialists to detained juveniles at the State's eight detention centers. See staff's write-up for the "R3 DYC detention mental health" decision item at the beginning of this budgetary division for more information.

The following table summarizes the calculations for the recommendation.

DIVISION OF YOUTH CORRECTIONS, INSTITUTIONAL PROGRAMS, MEDICAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$6,579,411	\$6,579,411	\$0	\$0	\$0	36.0
<b>TOTAL</b>	<b>\$6,579,411</b>	<b>\$6,579,411</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>36.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$6,579,411	\$6,579,411	\$0	\$0	\$0	36.0
R2 DYC 24 hour medical coverage	1,743,882	1,743,882	0	0	0	16.1
R3 DYC detention mental health	480,000	480,000	0	0	0	0.0
Annualize prior year budget actions	(240,444)	(240,444)	0	0	0	0.0
<b>TOTAL</b>	<b>\$8,562,849</b>	<b>\$8,562,849</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>52.1</b>
<b>INCREASE/(DECREASE)</b>	<b>\$1,983,438</b>	<b>\$1,983,438</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>16.1</b>
Percentage Change	30.1%	30.1%	n/a	n/a	n/a	44.7%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$9,094,803</b>	<b>\$9,094,803</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>52.1</b>
Request Above/(Below) Recommendation	\$531,954	\$531,954	\$0	\$0	\$0	0.0

#### EDUCATIONAL PROGRAMS

This line item funds personal services and operating expenses associated with the provision of educational programming to youth in State-owned and -operated commitment facilities. Educational services are delivered to youth by State FTE or through contracts with private entities or school districts. The programming occurs on a year-round basis to youth with at a wide-range of achievement levels, from secondary, to post-secondary, to vocational.

In addition to General Fund appropriations to support educational offerings to youth in State-owned and -operated commitment facilities, the Division receives federal funds (passed through the Department of Education) from three sources:

- Carl D. Perkins Vocational Education Act for vocational training;
- Title I of the Elementary and Secondary Education Act for disadvantaged youth; and
- Individuals with Disabilities Education Act for special education.

Note, in detention facilities, education is the responsibility of local school districts and is paid for through the per pupil model established in appropriations to the Department of Education through the Long Bill and the School Finance Act.

*STATUTORY AUTHORITY:* Section 19-2-414, C.R.S.

*REQUEST:* The Department requests an appropriation of \$6,293,717 total funds, including \$5,946,125 General Fund, and 34.8 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends an appropriation of \$6,293,717 total funds and 34.8 FTE for FY 2017-18.** The recommendation consists of \$5,946,125 General Fund and \$347,592



reappropriated funds transferred from the Department of Education. The following table summarizes the calculations for the recommendation.

DIVISION OF YOUTH CORRECTIONS, INSTITUTIONAL PROGRAMS, EDUCATIONAL PROGRAMS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$6,289,840	\$5,942,248	\$0	\$347,592	\$0	34.8
<b>TOTAL</b>	<b>\$6,289,840</b>	<b>\$5,942,248</b>	<b>\$0</b>	<b>\$347,592</b>	<b>\$0</b>	<b>34.8</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$6,289,840	\$5,942,248	\$0	\$347,592	\$0	34.8
Annualize prior year budget actions	3,877	3,877	0	0	0	0.0
<b>TOTAL</b>	<b>\$6,293,717</b>	<b>\$5,946,125</b>	<b>\$0</b>	<b>\$347,592</b>	<b>\$0</b>	<b>34.8</b>
<b>INCREASE/(DECREASE)</b>	<b>\$3,877</b>	<b>\$3,877</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.1%	0.1%	n/a	0.0%	n/a	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$6,293,717</b>	<b>\$5,946,125</b>	<b>\$0</b>	<b>\$347,592</b>	<b>\$0</b>	<b>34.8</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### PREVENTION/INTERVENTION SERVICES

This line item provides spending authority for an intra-agency agreement between the Division and the Office of Behavioral Health. The funds support drug and alcohol assessment and training for substance abuse counselors in the Division's facilities. The moneys are transferred to the Division from federal funds in the Office of Behavioral Health.

*STATUTORY AUTHORITY:* Section 19-3-208.5, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$49,693 reappropriated funds and 1.0 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$49,693 reappropriated funds and 1.0 FTE for FY 2017-18.** The money originates as federal funds in the Department's Office of Behavioral Health. The following table summarizes the calculations for the recommendation.

DIVISION OF YOUTH CORRECTIONS, INSTITUTIONAL PROGRAMS, PREVENTION/INTERVENTION SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$49,693	\$0	\$0	\$49,693	\$0	1.0
<b>TOTAL</b>	<b>\$49,693</b>	<b>\$0</b>	<b>\$0</b>	<b>\$49,693</b>	<b>\$0</b>	<b>1.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$49,693	\$0	\$0	\$49,693	\$0	1.0
<b>TOTAL</b>	<b>\$49,693</b>	<b>\$0</b>	<b>\$0</b>	<b>\$49,693</b>	<b>\$0</b>	<b>1.0</b>
Percentage Change	0.0%	n/a	n/a	0.0%	n/a	0.0%

DIVISION OF YOUTH CORRECTIONS, INSTITUTIONAL PROGRAMS, PREVENTION/INTERVENTION SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$49,693</b>	<b>\$0</b>	<b>\$0</b>	<b>\$49,693</b>	<b>\$0</b>	<b>1.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

## (C) COMMUNITY PROGRAMS

## PERSONAL SERVICES

This line item supports personal services for case managers, support staff, and regional administrators, who are responsible for overseeing contract placements. The Division combines the role of case manager and parole officer within a position called “client manager” so that the same individual is able to track a juvenile through the system from commitment to the end of parole.

*STATUTORY AUTHORITY:* Section 19-2-203, C.R.S.

*REQUEST:* The Department requests an appropriation of \$7,708,635 total funds including \$6,691,260 General Fund, and 99.7 FTE for FY 2017-18.

*RECOMMENDATION:* **Staff recommends an appropriation of \$7,734,802 total funds and 99.7 FTE for FY 2017-18.** The recommendation consists of \$6,691,260 General Fund, \$77,000 cash funds from the contractor for the Ridge View facility, \$305,768 reappropriated funds transferred from the Department of Health Care Policy and Financing, and \$660,774 federal funds from Title IV-E of the Social Security Act.

The recommendation includes a decrease of \$124,680 General Fund and 2.0 FTE to eliminate two client managers due to declines in both the committed and paroled youth caseloads. See staff's write-up for the “R23 DYC reduction of client managers” decision item at the beginning of this budgetary division for more information.

Additionally, the recommendation is \$26,167 cash funds higher than the Department request due to the continuation of a staff-initiated supplemental to provide the Division with the ability to spend the revenue it receives from Rite of Passage on program monitoring.

The following table summarizes the calculations for the recommendation.

DIVISION OF YOUTH CORRECTIONS, COMMUNITY PROGRAMS, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$7,816,722	\$6,799,347	\$50,833	\$305,768	\$660,774	101.7
S.B. 17-163 (supplemental bill)	\$26,167	\$0	\$26,167	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$7,842,889</b>	<b>\$6,799,347</b>	<b>\$77,000</b>	<b>\$305,768</b>	<b>\$660,774</b>	<b>101.7</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$7,842,889	\$6,799,347	\$77,000	\$305,768	\$660,774	101.7
Annualize prior year budget actions	16,593	16,593	0	0	0	0.0
R23 DYC reduction of client managers	(124,680)	(124,680)	0	0	0	(2.0)
<b>TOTAL</b>	<b>\$7,734,802</b>	<b>\$6,691,260</b>	<b>\$77,000</b>	<b>\$305,768</b>	<b>\$660,774</b>	<b>99.7</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$108,087)</b>	<b>(\$108,087)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(2.0)</b>
Percentage Change	(1.4%)	(1.6%)	0.0%	0.0%	0.0%	(2.0%)
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$7,708,635</b>	<b>\$6,691,260</b>	<b>\$50,833</b>	<b>\$305,768</b>	<b>\$660,774</b>	<b>99.7</b>
Request Above/(Below) Recommendation	(\$26,167)	\$0	(\$26,167)	\$0	\$0	0.0

## OPERATING EXPENSES

This line item provides operating funds for the FTE in the personal services previous line item. The single largest expenditure category from this line item is fuel expenditures, reflecting the mobile nature of case management work. The source of cash funds is fees collected from the Ridge View contractor to offset the cost of monitoring operations in DYC facilities, which is required pursuant to Section 19-2-411.5 (2) (e), C.R.S.

*STATUTORY AUTHORITY:* Section 19-2-203, C.R.S.

*REQUEST:* The Department requests an appropriation of \$542,472 total funds including \$528,718 General Fund, for FY 2017-18.

*RECOMMENDATION:* **Staff recommends an appropriation of \$546,305 total funds for FY 2017-18.** The recommendation consists of \$528,718 General Fund, \$6,281 cash funds from the contractor for the Ridge View facility and \$11,306 reappropriated funds transferred from the Department of Health Care Policy and Financing.

The recommendation includes a decrease of \$1,900 General Fund for the operating expenses associated with the recommendation to eliminate two client managers due to declines in both the committed and paroled youth caseloads. See staff's write-up for the "R23 DYC reduction of client managers" decision item at the beginning of this budgetary division for more information.

Additionally, the recommendation is \$3,833 cash funds higher than the Department request due to the continuation of a staff-initiated supplemental to provide the Division with the ability to spend the revenue it receives from Rite of Passage on program monitoring.

The following table summarizes the calculations for the recommendation.

DIVISION OF YOUTH CORRECTIONS, COMMUNITY PROGRAMS, OPERATING EXPENSES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>						
HB 16-1405 (Long Bill)	\$544,372	\$530,618	\$2,448	\$11,306	\$0	0.0
S.B. 17-163 (supplemental bill)	\$3,833	\$0	\$3,833	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$548,205</b>	<b>\$530,618</b>	<b>\$6,281</b>	<b>\$11,306</b>		<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>						
FY 2016-17 Appropriation	\$548,205	\$530,618	\$6,281	\$11,306	\$0	0.0
R23 DYC reduction of client managers	(1,900)	(1,900)	0	0	0	0.0
<b>TOTAL</b>	<b>\$546,305</b>	<b>\$528,718</b>	<b>\$6,281</b>	<b>\$11,306</b>	<b>\$0</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$1,900)</b>	<b>(\$1,900)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	(0.3%)	(0.4%)	0.0%	0.0%	n/a	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$542,472</b>	<b>\$528,718</b>	<b>\$2,448</b>	<b>\$11,306</b>	<b>\$0</b>	<b>0.0</b>
Request Above/(Below) Recommendation	(\$3,833)	\$0	(\$3,833)	\$0	\$0	0.0

## PURCHASE OF CONTRACT PLACEMENTS

This line item provides funding for the Division to contract with private for-profit and non-profit organizations to house and treat youth. This includes both contracts with privately owned and operated facilities and contracts with privately operated programs in State-owned facilities (Ridge View, Marler, and DeNier). All of the contracts funded through this line item are for residential services. Non-residential services are paid through other line items.

*STATUTORY AUTHORITY:* Sections 19-2-403, 19-2-410, and 19-2-1201 through 1204, C.R.S.

*REQUEST:* The Department requests an appropriation of \$19,817,505 total funds, including \$18,415,330 General Fund, for FY 2017-18.

*RECOMMENDATION:* **Staff recommends an appropriation of \$19,817,505 total funds for FY 2017-18.** The recommendation consists of \$18,415,330 General Fund, \$763,739 reappropriated funds transferred from the Department of Health Care Policy and Financing, and \$638,436 federal funds from Title IV-E of the Social Security Act.

The recommendation includes a decrease of \$1,884,809 total funds, including \$1,617,384 General Fund, due to a forecasted decline in the committed youth caseload. See staff's write-up for the "BA5 DYC caseload adjustment" decision item at the beginning of this budgetary division for more information.

The following table summarizes the calculations for the recommendation.

DIVISION OF YOUTH CORRECTIONS, COMMUNITY PROGRAMS, PURCHASE OF CONTRACT PLACEMENTS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$23,418,063	\$21,443,175	\$0	\$1,100,328	\$874,560	0.0
S.B. 17-163 (supplemental bill)	(1,715,749)	(1,410,461)	0	(188,895)	(116,393)	0.0
<b>TOTAL</b>	<b>\$21,702,314</b>	<b>\$20,032,714</b>	<b>\$0</b>	<b>\$911,433</b>	<b>\$758,167</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$21,702,314	\$20,032,714	\$0	\$911,433	\$758,167	0.0
BA5 DYC caseload adjustment	(1,884,809)	(1,617,384)	0	(147,694)	(119,731)	0.0
<b>TOTAL</b>	<b>\$19,817,505</b>	<b>\$18,415,330</b>	<b>\$0</b>	<b>\$763,739</b>	<b>\$638,436</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$1,884,809)</b>	<b>(\$1,617,384)</b>	<b>\$0</b>	<b>(\$147,694)</b>	<b>(\$119,731)</b>	<b>0.0</b>
Percentage Change	(8.7%)	(8.1%)	n/a	(16.2%)	(15.8%)	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$19,817,505</b>	<b>\$18,415,330</b>	<b>\$0</b>	<b>\$763,739</b>	<b>\$638,436</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

## MANAGED CARE PROJECT

This line item is used to fund the Boulder County IMPACT Project, which is a managed care agreement between the Division and Boulder County for handling delinquent youth. The program serves as an umbrella for a wide range of Boulder County programs designed to assist at-risk youth involved in child welfare, youth corrections, and mental health systems. It draws on multiple funding streams. The program has reported that, since its inception, it has been able to reduce use

of detention beds by 25 percent and use of contract commitment beds by over 40 percent, as well as reducing use of hospitalization.

The original IMPACT agreement with the Division of Youth Corrections provided Boulder with the funds associated with their youth corrections contract placements and fixed their maximum use of state facility beds at the level in place at that time (the late 1990s). The Boulder agreement with DYC specifies that if its use of State commitment beds exceeds its cap, it will reimburse the State for the related costs.

*STATUTORY AUTHORITY:* Sections 19-2-403, 19-2-410, and 19-2-1201 through 1204, C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$1,454,624 total funds, including \$1,419,372 General Fund, for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$1,454,624 total funds for FY 2017-18.** The recommendation consists of \$1,419,372 General Fund and \$35,252 reappropriated funds transferred from the Department of Health Care Policy and Financing. The following table summarizes the calculations for the recommendation.

DIVISION OF YOUTH CORRECTIONS, COMMUNITY PROGRAMS, MANAGED CARE PROJECT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$1,454,624	\$1,419,372	\$0	\$35,252	\$0	0.0
<b>TOTAL</b>	<b>\$1,454,624</b>	<b>\$1,419,372</b>	<b>\$0</b>	<b>\$35,252</b>	<b>\$0</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$1,454,624	\$1,419,372	\$0	\$35,252	\$0	0.0
<b>TOTAL</b>	<b>\$1,454,624</b>	<b>\$1,419,372</b>	<b>\$0</b>	<b>\$35,252</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	n/a	0.0%	n/a	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$1,454,624</b>	<b>\$1,419,372</b>	<b>\$0</b>	<b>\$35,252</b>	<b>\$0</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### SENATE BILL 91-94 PROGRAMS

Senate Bill 91-94 authorized the creation of local, judicial-district based programs that provide alternatives to incarceration for pre-adjudicated and adjudicated youth. These programs work to reduce the incarcerated population by impacting the number of admissions into Division facilities, or by reducing the length of stay for youths placed in Division facilities.

Senate Bill 91-94 funds are also used in each judicial district to implement a uniform intake screening and assessment of all youth taken into custody by law enforcement. The goal of this intake screening is to determine the most appropriate placement for youth. Four levels of placement are identified on the screening instrument, including secure detention, staff-secure detention, residential/shelter, and home detention with monitoring.

*STATUTORY AUTHORITY:* Section 19-2-211, C.R.S.

**REQUEST:** The Department requests a continuation-level appropriation of \$14,792,805 total funds, including \$12,792,805 General Fund, for FY 2017-18.

**RECOMMENDATION:** Staff recommends a continuation-level appropriation of \$14,792,805 total funds for FY 2017-18. The recommendation consists of \$12,792,805 General Fund and \$2,000,000 cash funds from the Marijuana Tax Cash Fund. The following table summarizes the calculations for the recommendation.

DIVISION OF YOUTH CORRECTIONS, COMMUNITY PROGRAMS, S.B. 91-94 PROGRAMS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$14,792,805	\$12,792,805	\$2,000,000	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$14,792,805</b>	<b>\$12,792,805</b>	<b>\$2,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$14,792,805	\$12,792,805	\$2,000,000	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$14,792,805</b>	<b>\$12,792,805</b>	<b>\$2,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	0.0%	n/a	n/a	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$14,792,805</b>	<b>\$12,792,805</b>	<b>\$2,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### PAROLE PROGRAM SERVICES

This line item provides wrap-around services to parolees and pre-parolees. The funds are designed to assist in a successful transition from commitment to parole, and in the successful completion of parole. In addition, the availability of services like electronic monitoring may lead the Parole Board to parole a juvenile sooner than it otherwise would in the absence of such tracking technologies. Nearly all of the appropriations to this line item are paid to private providers.

**STATUTORY AUTHORITY:** Sections 19-2-909 (1) (C) (II), 19-2-921 (6) through (8), and 19-2-1002, C.R.S.

**REQUEST:** The Department requests a continuation-level appropriation of \$4,888,342 General Fund for FY 2017-18.

**RECOMMENDATION:** Staff recommends a continuation-level appropriation of \$4,888,342 General Fund for FY 2017-18. The following table summarizes the calculations for the recommendation.

DIVISION OF YOUTH CORRECTIONS, COMMUNITY PROGRAMS, PAROLE PROGRAM SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$4,888,342	\$4,888,342	\$0	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$4,888,342</b>	<b>\$4,888,342</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>

DIVISION OF YOUTH CORRECTIONS, COMMUNITY PROGRAMS, PAROLE PROGRAM SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$4,888,342	\$4,888,342	\$0	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$4,888,342</b>	<b>\$4,888,342</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change						
	0.0%	0.0%	n/a	n/a	n/a	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$4,888,342</b>	<b>\$4,888,342</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

#### JUVENILE SEX OFFENDER STAFF TRAINING

This line item funds training for Division staff. The Division estimates that, on average, approximately 250 youth in its custody either have been adjudicated for a sexual offense or have charges that include an underlying factual basis for a sexual offense. This estimate includes the population in residential treatment or under parole supervision.

*STATUTORY AUTHORITY:* Section 18-21-103 (3), C.R.S.

*REQUEST:* The Department requests a continuation-level appropriation of \$41,824 total funds, including \$7,120 General Fund, for FY 2017-18.

*RECOMMENDATION:* **Staff recommends a continuation-level appropriation of \$41,824 total funds for FY 2017-18.** The recommendation consists of \$7,120 General Fund and \$34,704 cash funds from the Sex Offender Surcharge Fund. The following table summarizes the calculations for staff's recommendation.

DIVISION OF YOUTH CORRECTIONS, COMMUNITY PROGRAMS, JUVENILE SEX OFFENDER STAFF TRAINING						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION						
HB 16-1405 (Long Bill)	\$41,824	\$7,120	\$34,704	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$41,824</b>	<b>\$7,120</b>	<b>\$34,704</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION						
FY 2016-17 Appropriation	\$41,824	\$7,120	\$34,704	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$41,824</b>	<b>\$7,120</b>	<b>\$34,704</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change						
	0.0%	0.0%	0.0%	n/a	n/a	n/a
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$41,824</b>	<b>\$7,120</b>	<b>\$34,704</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0



## LONG BILL FOOTNOTES AND REQUESTS FOR INFORMATION

### LONG BILL FOOTNOTES

Staff recommends **CONTINUING** the following footnotes:

**Department of Human Services, Office of Information Technology Services, Colorado Benefits Management System** -- In addition to the transfer authority provided in Section 24-75-108, C.R.S., the Department is authorized to transfer up to 5.0 percent of the total appropriations in this subsection among line items in this subsection. The Department is also authorized to transfer up to 5.0 percent of the total appropriations in this subsection to the following line item appropriations within the Department of Health Care Policy and Financing: Executive Director's Office, Information Technology Contracts and Projects, Colorado Benefits Management Systems, Operating and Contract Expenses and Colorado Benefits Management System, Health Care and Economic Security Staff Development Center.

**Department of Human Services, County Administration, County Administration; and Adult Assistance Programs, Adult Protective Services, Adult Protective Services** -- Any amount in the Adult Protective Services line item that is not required for the provision of adult protective services may be transferred to the County Administration line item and used to provide additional benefits under that program. Further, if county spending exceeds the total appropriations from the Adult Protective Services line item, any amount in the County Administration line item that is not required for the provision of services under that program may be transferred to the Adult Protective Services line item and used to provide adult protective services.

**Department of Human Services, Office of Self Sufficiency, Colorado Works Program, County Block Grants** -- Pursuant to Sections 26-2-714 (7) and 26-2-714 (9), C.R.S., under certain conditions, a county may transfer federal Temporary Assistance for Needy Families (TANF) funds within its Colorado Works Program Block Grant to the federal child care development fund or to programs funded by Title XX of the federal Social Security Act. One of the conditions specified is that the amount a county transfers must be specified by the Department of Human Services as being available for transfer within the limitation imposed by federal law. The Department may allow individual counties to transfer a greater percent of federal TANF funds than the state is allowed under federal law as long as: (a) Each county has had an opportunity to transfer an amount up to the federal maximum allowed; and, (b) the total amount transferred statewide does not exceed the federal maximum.

**Department of Human Services, Office of Self Sufficiency, Colorado Works Program, County Block Grants** -- The appropriation of local funds for Colorado Works program county block grants may be decreased by a maximum of \$100,000 to reduce one or more small counties' fiscal year 2016-17 targeted or actual spending level pursuant to Section 26-2-714 (8), C.R.S.

**Department of Human Services, Office of Self Sufficiency, Administration, Personal Services and Operating Expenses; and Special Purpose Welfare Programs, Supplemental Nutrition Assistance Program Administration** -- The Department is authorized to transfer up to 5.0 percent of the total appropriations between these line items.

**Department of Human Services, Adult Assistance Programs, Community Services for the Elderly, Older Americans Act Programs, and State Funding for Senior Services** -- Amounts in the Older Americans Act Programs line item are calculated based on a requirement for a non-federal match of at least 15 percent, including a 5.0 percent state match, pursuant to Title III of the federal Older Americans Act. The Department is authorized to transfer General Fund and cash funds from the State Funding for Senior Services line item to the Older Americans Act Programs line item to comply with the 5.0 percent state match requirement for the Older Americans Act Programs. This appropriation is based on the assumption that all federal Title III funds requiring a state match that are not for purposes of administration or included in the appropriations for other line items will be expended from the Older Americans Act Programs line item.

**Department of Human Services, Adult Assistance Programs, Community Services for the Elderly, State Funding for Senior Services** -- It is the intent of the General Assembly that \$500,000 General Fund of this appropriation be used for the purpose of providing services for seniors who are blind or visually impaired and whose sight loss cannot be corrected with prescription lenses in order to assist them in maintaining their independence in their home.

Staff recommends **CONTINUING AND MODIFYING** the following footnotes:

**Department of Human Services, Office of Information Technology Services, Colorado Benefits Management System, Ongoing Expenses, Operating and Contract Expenses** -- Of this appropriation, ~~\$12,294,796~~ \$14,703,440 remains available through June 30, ~~2018~~ 2019.

**Department of Human Services, County Administration, County Incentive Payments; Office of Self Sufficiency, Colorado Works Program, County Block Grants; Child Support Enforcement, Child Support Enforcement** -- Pursuant to Sections 26-13-108 and 26-13-112.5 (2), C.R.S., the Department shall distribute child support incentive payments to counties. Further, all of the State share of recoveries of amounts of support for public assistance recipients, less annual appropriations from this fund source for state child support enforcement operations, be distributed to counties, as described in ~~Section~~ SECTIONS 26-13-108 AND 26-2-108, C.R.S. If the total amount of the State share of recoveries is greater than the total annual appropriations from this fund source, the Department is authorized to distribute to counties, for county incentive payments, the actual State share of any additional recoveries.

**Department of Human Services, Office of Self Sufficiency, Colorado Works Program, County Block Grants** -- The Department may comply with the provisions of Section 26-2-

714 (10), C.R.S., by reducing required county Temporary Assistance for Needy Families (TANF) maintenance of effort expenditures in the fiscal year after the State is notified that it has met federal work participation rates and qualifies for a percent reduction in the state's maintenance of effort. If the State is notified during state FY ~~2016-17~~ 2017-18 that it has met federal work participation rates for a prior year and therefore qualifies for a percent reduction in the state's maintenance of effort, local cash funds expenditure obligations that are established in this line item pursuant to Section 26-2-714 (6) (c) (I), C.R.S., shall be reduced by \$5,524,726.

Staff recommends **ELIMINATING** the following footnotes:

**Department of Human Services, Office of Self Sufficiency, Colorado Works Program, County Block Grants** -- It is the intent of the General Assembly that \$2,000,000 of the federal funds appropriation to this line item be allocated to counties for employment-focused programs.

**Department of Human Services, Adult Assistance Programs, Other Grant Programs, Home Care Allowance; and Home Care Allowance Grant Program** -- Pursuant to Section 26-2-122.4 (3), C.R.S, any amount in the Home Care Allowance Grant Program line item that is not required to operate the Grant Program may be transferred to the Home Care Allowance line item and used to provide additional benefits under that program. Further, any amount in the Home Care Allowance line item that is unused may be transferred to the Home Care Allowance Grant Program line item and used to provide additional benefits under that program.

## REQUESTS FOR INFORMATION

Staff recommends **CONTINUING AND MODIFYING** the following request for information:

**Department of Human Services, Division of Youth Corrections, Institutional Programs** -- The Department is requested to submit a report by November 1, 2017, that includes the following monthly data for each State-owned and operated facility for FY 2016-17:

- Number of assaults by type (e.g. juvenile on staff, staff on juvenile, juvenile on juvenile);
- THE NUMBER AND TYPE OF SEXUAL ASSAULTS;
- Number of homicides;
- Number of suicides;
- Number of youth in a facility that have charges filed against them district court;
- Number of new crimes reported to local police;
- NUMBER OF DIRECT CARE STAFF AT EACH FACILITY (CYSO I AND II);
- Ratio of direct care staff (CYSO I, II, ~~and III~~) to youth;
- Direct care staffing vacancies by type (e.g. CYSO I);
- Average length of service for direct care staff (CYSO II, II, ~~and III~~);
- Number of hours of missed work by all direct care facility staff and reason for absence (e.g. injury on the job, sick leave, planned absence, unplanned absence, vacation);
- Amount of overtime hours worked by direct care staff and purpose (e.g. covering a shift for an absent co-worker) at each facility;
- Amount of temporary help hours used for direct care purposes;
- THE NUMBER AND TYPE OF WORKER'S COMPENSATION INJURIES THAT OCCURRED;
- AMOUNT OF TIME MISSED BY EMPLOYEES DUE TO WORK-PLACE INJURIES; AND
- USE OF SECLUSION AND RESTRAINTS.

Staff recommends **CONTINUING** the following requests for information:

**Department of Human Services, Totals** -- The Department is requested to submit a report concerning the status of federal Temporary Assistance for Needy Families (TANF) funds. The requested report should include the following: (a) an analysis of the TANF Long Term Reserve, including estimated TANF funds available for appropriation, estimated TANF appropriations by Long Bill line item, and the estimated closing Long Term Reserve balance, for the most recent actual fiscal year, the current fiscal year, and the request fiscal year; (b) an analysis of the TANF maintenance of effort (MOE) payments, showing the actual and forecasted MOE expenditures, by program, for the most recent actual fiscal year, the current fiscal year, and the request fiscal year; and (c) an analysis of the counties' TANF reserve balances that includes, for each county, for the most recent actual fiscal year, the starting TANF Reserve Account balances for the Works Program, Title XX, and Child Care Development Fund accounts, the annual TANF allocation, the total expenditures, the net transfers to child care and child welfare, any amounts remitted to the state, and the closing reserve balance for all county TANF accounts. The report should be provided to the Joint Budget Committee annually on or before November 1. An update to this information

reflecting data at the close of the federal fiscal year should be provided to the Joint Budget Committee annually on or before January 1.

**Department of Human Services, Adult Assistance Programs, Community Services for the Elderly** -- The Department is requested to submit a report by November 1 of each year on Older Americans Act Funds received and anticipated to be received, and the match requirements for these funds. The report should also specify the amount of funds, if any, that were transferred between the State Funding for Senior Services line item and the Older Americans Act Programs line item in the prior actual fiscal year to comply with federal match requirements.

**Department of Human Services, Division of Youth Corrections, Administration** -- The Division is requested to continue its efforts to provide outcome data on the effectiveness of its programs. The Division is requested to provide to the Joint Budget Committee, by January 1 of each year, a report evaluating Division placements, community placements, and nonresidential placements. The evaluation should include, but not be limited to, the number of juveniles served, length of stay, and recidivism data per placement.

**Department of Human Services, Division of Youth Corrections, Community Programs, S.B. 91-094 Programs** -- The Department is requested to submit to the Joint Budget Committee no later than November 1 of each year a report that includes the following information by judicial district and for the state as a whole: (1) comparisons of trends in detention and commitment incarceration rates; (2) profiles of youth served by S.B. 91-094; (3) progress in achieving the performance goals established by each judicial district; (4) the level of local funding for alternatives to detention; and (5) identification and discussion of potential policy issues with the types of youth incarcerated, length of stay, and available alternatives to incarceration.

*JBC Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

**Number Pages**

	<b>FY 2014-15 Actual</b>	<b>FY 2015-16 Actual</b>	<b>FY 2016-17 Appropriation</b>	<b>FY 2017-18 Request</b>	<b>FY 2017-18 Recommendation</b>
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**DEPARTMENT OF HUMAN SERVICES**

**Reggie Bicha, Executive Director**

**(2) OFFICE OF INFORMATION TECHNOLOGY SERVICES**

The Office of Information Technology Services (OITS) is responsible for developing and maintaining the major centralized computer systems of the Department, including systems that link to all 64 counties in the state. The Office supports centralized databases, and provides support and training to users, including county staff and private social service providers. OITS' staff resources were transferred to the Governor's Office of Information Technology (OIT) in FY 2010-11 as part of the consolidation of State executive branch agency information technology personnel resources in OIT. Former members of the OITS staff (current OIT employees) continue to support the programs funded and administered by the Department of Human Services.

**(A) Information Technology**

Operating Expenses	<u>1,868,573</u>	<u>544,395</u>	<u>560,634</u>	<u>560,634</u>	<u>560,634</u>
General Fund	1,811,972	487,794	489,559	489,559	489,559
Reappropriated Funds	0	0	14,474	14,474	14,474
Federal Funds	56,601	56,601	56,601	56,601	56,601
Microcomputer Lease Payments	<u>539,324</u>	<u>539,344</u>	<u>539,344</u>	<u>539,344</u>	<u>539,344</u>
General Fund	301,812	301,832	301,832	301,832	301,832
Cash Funds	15,466	15,466	15,466	15,466	15,466
Reappropriated Funds	128,647	128,647	128,647	128,647	128,647
Federal Funds	93,399	93,399	93,399	93,399	93,399
County Financial Management System	<u>1,494,324</u>	<u>1,494,325</u>	<u>1,494,325</u>	<u>1,494,325</u>	<u>1,494,325</u>
General Fund	770,739	770,740	770,740	770,740	770,740
Federal Funds	723,585	723,585	723,585	723,585	723,585

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	<b>FY 2014-15 Actual</b>	<b>FY 2015-16 Actual</b>	<b>FY 2016-17 Appropriation</b>	<b>FY 2017-18 Request</b>	<b>FY 2017-18 Recommendation</b>
Client Index Project	<u>17,200</u>	<u>17,000</u>	<u>17,698</u>	<u>17,698</u>	<u>17,698</u>
General Fund	10,100	9,456	10,154	10,154	10,154
Federal Funds	7,100	7,544	7,544	7,544	7,544
Colorado Trails	<u>4,970,391</u>	<u>4,970,918</u>	<u>4,970,392</u>	<u>4,970,392</u>	<u>4,970,392</u>
General Fund	2,683,460	2,638,272	2,683,461	2,683,461	2,683,461
Federal Funds	2,286,931	2,332,646	2,286,931	2,286,931	2,286,931
National Aging Program Information System	<u>71,804</u>	<u>93,114</u>	<u>55,821</u>	<u>55,821</u>	<u>55,821</u>
General Fund	23,278	23,278	12,089	12,089	13,955
Federal Funds	48,526	69,836	43,732	43,732	41,866
Child Care Automated Tracking System	<u>2,977,533</u>	<u>2,343,877</u>	<u>2,978,495</u>	<u>2,709,933</u>	<u>2,709,933</u>
Federal Funds	2,977,533	2,343,877	2,978,495	2,709,933	2,709,933
Health Information Management System	<u>560,981</u>	<u>435,507</u>	<u>339,168</u>	<u>146,611</u>	<u>146,611</u>
General Fund	440,419	307,629	211,290	125,000	125,000
Reappropriated Funds	120,562	127,878	127,878	21,611	21,611
Adult Protective Services Data System	<u>143,044</u>	<u>179,200</u>	<u>179,200</u>	<u>179,200</u>	<u>238,229</u>
General Fund	143,044	179,200	179,200	179,200	238,229
Payments to OIT	<u>26,183,756</u>	<u>25,051,330</u>	<u>24,090,080</u>	<u>29,543,716</u>	<u>29,543,716</u> *
General Fund	14,042,009	13,534,199	12,939,609	18,844,469	18,844,469
Cash Funds	286,707	303,805	364,484	383,466	383,466
Reappropriated Funds	747,402	731,655	765,483	1,148,392	1,148,392
Federal Funds	11,107,638	10,481,671	10,020,504	9,167,389	9,167,389

\*This line item includes a decision item.

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
CORE Operations	<u>2,189,920</u>	<u>1,667,387</u>	<u>1,304,572</u>	<u>1,046,437</u>	<u>1,046,437</u>
General Fund	1,312,192	877,524	670,744	538,024	538,024
Cash Funds	391,483	268,114	263,787	211,592	211,592
Federal Funds	486,245	521,749	370,041	296,821	296,821
DYC Education Support	<u>377,539</u>	<u>394,042</u>	<u>394,042</u>	<u>394,042</u>	<u>394,042</u>
General Fund	377,539	394,042	394,042	394,042	394,042
IT Systems Interoperability	<u>0</u>	<u>98,800</u>	<u>1,323,360</u>	<u>1,323,360</u>	<u>1,323,360</u>
General Fund	0	98,800	132,336	132,336	132,336
Federal Funds	0	0	1,191,024	1,191,024	1,191,024
Enterprise Content Management	<u>0</u>	<u>627,204</u>	<u>731,400</u>	<u>731,400</u>	<u>731,400</u>
General Fund	0	627,204	731,400	731,400	731,400
Electronic Health Record and Pharmacy System	<u>0</u>	<u>0</u>	<u>1,757,802</u>	<u>2,528,802</u>	<u>2,528,802</u>
General Fund	0	0	1,757,802	2,528,802	2,528,802
<b>SUBTOTAL - (A) Information Technology</b>	41,394,389	38,456,443	40,736,333	46,241,715	46,300,744
FTE	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
General Fund	21,916,564	20,249,970	21,284,258	27,741,108	27,802,003
Cash Funds	693,656	587,385	643,737	610,524	610,524
Reappropriated Funds	996,611	988,180	1,036,482	1,313,124	1,313,124
Federal Funds	17,787,558	16,630,908	17,771,856	16,576,959	16,575,093



*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
<b>(B) Colorado Benefits Management System</b>					
<b>(1) Ongoing Expenses</b>					
Personal Services	<u>2,484,228</u>	<u>2,566,963</u>	<u>2,728,188</u>	<u>2,728,188</u>	<u>2,728,188</u> *
General Fund	1,020,956	1,043,703	1,131,381	1,131,381	1,131,381
Cash Funds	62,196	83,459	97,373	97,373	97,373
Reappropriated Funds	120,756	0	0	0	0
Federal Funds	1,280,320	1,439,801	1,499,434	1,499,434	1,499,434
Centrally Appropriated Items	<u>331,642</u>	<u>311,004</u>	<u>301,545</u>	<u>301,545</u>	<u>301,545</u> *
General Fund	130,606	127,292	125,051	125,051	125,051
Cash Funds	8,164	10,454	10,763	10,763	10,763
Federal Funds	192,872	173,258	165,731	165,731	165,731
Operating and Contract Expenses	<u>14,556,191</u>	<u>15,310,357</u>	<u>28,790,177</u>	<u>31,128,314</u>	<u>31,128,314</u> *
General Fund	6,320,186	6,320,835	19,305,768	21,562,770	21,562,770
Cash Funds	384,959	551,061	841,757	925,209	925,209
Federal Funds	7,851,046	8,438,461	8,642,652	8,640,335	8,640,335
CBMS SAS-70 Audit	<u>44,478</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	18,214	0	0	0	0
Cash Funds	1,349	0	0	0	0
Federal Funds	24,915	0	0	0	0
<b>SUBTOTAL - (1) Ongoing Expenses</b>	17,416,539	18,188,324	31,819,910	34,158,047	34,158,047
FTE	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
General Fund	7,489,962	7,491,830	20,562,200	22,819,202	22,819,202
Cash Funds	456,668	644,974	949,893	1,033,345	1,033,345
Reappropriated Funds	120,756	0	0	0	0
Federal Funds	9,349,153	10,051,520	10,307,817	10,305,500	10,305,500

\*This line item includes a decision item.

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
<b>(2) Special Projects</b>					
Health Care and Economic Security Staff					
Development Center	<u>0</u>	<u>663,378</u>	<u>953,633</u>	<u>959,630</u>	<u>959,630</u> *
FTE	0.0	10.2	11.0	11.0	11.0
General Fund	0	250,487	395,472	397,880	397,880
Cash Funds	0	20,882	34,037	34,205	34,205
Federal Funds	0	392,009	524,124	527,545	527,545
CBMS Modernization, DHS Personal Services	<u>491,766</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FTE	10.4	0.0	0.0	0.0	0.0
General Fund	193,571	0	0	0	0
Cash Funds	12,330	0	0	0	0
Reappropriated Funds	21,844	0	0	0	0
Federal Funds	264,021	0	0	0	0
CBMS Modernization, DHS Operating Expenses	<u>7,209</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	3,265	0	0	0	0
Cash Funds	203	0	0	0	0
Federal Funds	3,741	0	0	0	0
CBMS Modernization, HCPF Personal Services, Operating Expenses, and Centrally Appropriated Expenses	<u>529,578</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	223,047	0	0	0	0
Cash Funds	12,377	0	0	0	0
Reappropriated Funds	26,157	0	0	0	0
Federal Funds	267,997	0	0	0	0

\*This line item includes a decision item.

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
CBMS Modernization, Phase II	<u>3,762,321</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	2,672,588	0	0	0	0
Cash Funds	525,181	0	0	0	0
Federal Funds	564,552	0	0	0	0
<b>SUBTOTAL - (2) Special Projects</b>	4,790,874	663,378	953,633	959,630	959,630
<i>FTE</i>	<u>10.4</u>	<u>10.2</u>	<u>11.0</u>	<u>11.0</u>	<u>11.0</u>
General Fund	3,092,471	250,487	395,472	397,880	397,880
Cash Funds	550,091	20,882	34,037	34,205	34,205
Reappropriated Funds	48,001	0	0	0	0
Federal Funds	1,100,311	392,009	524,124	527,545	527,545
<b>SUBTOTAL - (B) Colorado Benefits</b>					
<b>Management System</b>	22,207,413	18,851,702	32,773,543	35,117,677	35,117,677
<i>FTE</i>	<u>10.4</u>	<u>10.2</u>	<u>11.0</u>	<u>11.0</u>	<u>11.0</u>
General Fund	10,582,433	7,742,317	20,957,672	23,217,082	23,217,082
Cash Funds	1,006,759	665,856	983,930	1,067,550	1,067,550
Reappropriated Funds	168,757	0	0	0	0
Federal Funds	10,449,464	10,443,529	10,831,941	10,833,045	10,833,045
<b>TOTAL - (2) Office of Information Technology</b>					
<b>Services</b>	63,601,802	57,308,145	73,509,876	81,359,392	81,418,421
<i>FTE</i>	<u>10.4</u>	<u>10.2</u>	<u>11.0</u>	<u>11.0</u>	<u>11.0</u>
General Fund	32,498,997	27,992,287	42,241,930	50,958,190	51,019,085
Cash Funds	1,700,415	1,253,241	1,627,667	1,678,074	1,678,074
Reappropriated Funds	1,165,368	988,180	1,036,482	1,313,124	1,313,124
Federal Funds	28,237,022	27,074,437	28,603,797	27,410,004	27,408,138

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	<b>FY 2014-15 Actual</b>	<b>FY 2015-16 Actual</b>	<b>FY 2016-17 Appropriation</b>	<b>FY 2017-18 Request</b>	<b>FY 2017-18 Recommendation</b>
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**(4) COUNTY ADMINISTRATION**

The County Administration budgetary section provides the 64 county departments of human services with moneys to administer the Supplemental Nutrition Assistance Program (SNAP; formerly known as food stamps) and funding through County Tax Base Relief to assist counties with the highest costs and lowest property tax values in meeting the obligation of the local match required by the state for certain public assistance programs. Much of these moneys support county staff who determine eligibility for programs using the Colorado Benefits Management System (CBMS).

County Administration	<u>46,779,289</u>	<u>46,583,678</u>	<u>56,384,304</u>	<u>73,050,970</u>	<u>74,100,837</u> *
General Fund	19,938,121	20,303,210	19,666,869	24,666,869	24,666,869
Cash Funds	0	0	10,436,967	13,770,300	14,820,167
Federal Funds	26,841,168	26,280,468	26,280,468	34,613,801	34,613,801
County Tax Base Relief	<u>3,879,756</u>	<u>3,879,756</u>	<u>3,879,756</u>	<u>3,879,756</u>	<u>3,879,756</u>
General Fund	3,879,756	3,879,756	3,879,756	3,879,756	3,879,756
County Share of Offsetting Revenues	<u>2,854,581</u>	<u>2,745,599</u>	<u>2,986,000</u>	<u>2,986,000</u>	<u>2,986,000</u>
Cash Funds	2,854,581	2,745,599	2,986,000	2,986,000	2,986,000
County Incentive Payments	<u>4,176,456</u>	<u>4,014,471</u>	<u>4,113,000</u>	<u>4,113,000</u>	<u>4,113,000</u>
Cash Funds	4,176,456	4,014,471	4,113,000	4,113,000	4,113,000
SB 16-190 Implementation	<u>0</u>	<u>0</u>	<u>550,000</u>	<u>0</u>	<u>0</u>
General Fund	0	0	550,000	0	0
<b>TOTAL - (4) County Administration</b>	57,690,082	57,223,504	67,913,060	84,029,726	85,079,593
FTE	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
General Fund	23,817,877	24,182,966	24,096,625	28,546,625	28,546,625
Cash Funds	7,031,037	6,760,070	17,535,967	20,869,300	21,919,167
Federal Funds	26,841,168	26,280,468	26,280,468	34,613,801	34,613,801

\*This line item includes a decision item.

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
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**(7) OFFICE OF SELF SUFFICIENCY**

The Office of Self-Sufficiency provides income, nutritional, and support services to assist families and individuals in need. The programs administered by this unit include SNAP, Colorado Works, child support services, energy assistance, refugee services, and disability determination services.

**(A) Administration**

Personal Services	<u>1,134,071</u>	<u>2,843,065</u>	<u>814,293</u>	<u>814,293</u>	<u>814,293</u>
FTE	19.9	16.7	15.0	15.0	15.0
General Fund	434,427	1,895,524	324,085	324,085	324,085
Federal Funds	699,644	947,541	490,208	490,208	490,208
Operating Expenses	<u>84,029</u>	<u>103,132</u>	<u>27,883</u>	<u>27,883</u>	<u>27,883</u>
General Fund	54,133	65,733	27,883	27,883	27,883
Federal Funds	29,896	37,399	0	0	0
<b>SUBTOTAL - (A) Administration</b>	1,218,100	2,946,197	842,176	842,176	842,176
FTE	<u>19.9</u>	<u>16.7</u>	<u>15.0</u>	<u>15.0</u>	<u>15.0</u>
General Fund	488,560	1,961,257	351,968	351,968	351,968
Federal Funds	729,540	984,940	490,208	490,208	490,208

**(B) Colorado Works Program**

Administration	<u>1,348,119</u>	<u>1,433,377</u>	<u>1,618,865</u>	<u>1,618,865</u>	<u>1,618,865</u>
FTE	17.2	17.4	18.0	18.0	18.0
Federal Funds	1,348,119	1,433,377	1,618,865	1,618,865	1,618,865
County Block Grants	<u>124,596,958</u>	<u>119,365,058</u>	<u>152,548,087</u>	<u>152,548,087</u>	<u>150,548,087</u>
Cash Funds	93,497	72,774	22,349,730	22,349,730	22,349,730
Federal Funds	124,503,461	119,292,284	130,198,357	130,198,357	128,198,357

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
County Training	<u>418,378</u>	<u>452,528</u>	<u>382,397</u>	<u>382,397</u>	<u>382,397</u>
FTE	2.2	1.8	2.0	2.0	2.0
Federal Funds	418,378	452,528	382,397	382,397	382,397
Domestic Abuse Program	<u>1,819,098</u>	<u>1,717,936</u>	<u>1,848,993</u>	<u>1,848,993</u>	<u>1,848,993</u>
FTE	2.6	2.4	2.7	2.7	2.7
Cash Funds	1,192,753	1,090,381	1,219,316	1,219,316	1,219,316
Federal Funds	626,345	627,555	629,677	629,677	629,677
Works Program Evaluation	<u>123,831</u>	<u>492,366</u>	<u>495,440</u>	<u>495,440</u>	<u>495,440</u>
Federal Funds	123,831	492,366	495,440	495,440	495,440
Workforce Development Council	<u>79,033</u>	<u>83,073</u>	<u>76,211</u>	<u>76,211</u>	<u>76,211</u>
Federal Funds	79,033	83,073	76,211	76,211	76,211
Transitional Jobs Programs	<u>1,397,897</u>	<u>2,088,335</u>	<u>2,349,830</u>	<u>2,296,281</u>	<u>2,296,281</u>
FTE	2.1	2.3	2.0	2.0	2.0
General Fund	1,397,897	2,088,335	2,349,830	2,296,281	2,296,281
<b>SUBTOTAL - (B) Colorado Works Program</b>	129,783,314	125,632,673	159,319,823	159,266,274	157,266,274
FTE	<u>24.1</u>	<u>23.9</u>	<u>24.7</u>	<u>24.7</u>	<u>24.7</u>
General Fund	1,397,897	2,088,335	2,349,830	2,296,281	2,296,281
Cash Funds	1,286,250	1,163,155	23,569,046	23,569,046	23,569,046
Federal Funds	127,099,167	122,381,183	133,400,947	133,400,947	131,400,947

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
<b>(C) Special Purpose Welfare Programs</b>					
Low Income Energy Assistance Program	<u>59,602,321</u>	<u>43,990,756</u>	<u>48,141,574</u>	<u>48,141,574</u>	<u>48,141,574</u>
FTE	5.1	5.2	5.2	5.2	5.2
Cash Funds	3,250,000	2,958,667	4,250,000	4,250,000	4,250,000
Federal Funds	56,352,321	41,032,089	43,891,574	43,891,574	43,891,574
Supplemental Nutrition Assistance Program					
Administration	<u>0</u>	<u>0</u>	<u>1,392,473</u>	<u>1,378,363</u>	<u>1,378,363</u>
FTE	0.0	0.0	10.0	10.0	10.0
General Fund	0	0	697,679	690,624	690,624
Federal Funds	0	0	694,794	687,739	687,739
Supplemental Nutrition Assistance Program State					
Staff Training	<u>0</u>	<u>0</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
General Fund	0	0	12,500	12,500	12,500
Federal Funds	0	0	12,500	12,500	12,500
Food Stamp Job Search Units - Program Costs	<u>1,495,828</u>	<u>6,386,525</u>	<u>2,081,582</u>	<u>2,081,582</u>	<u>2,081,582</u>
FTE	4.3	4.4	6.2	6.2	6.2
General Fund	123,974	154,557	188,194	188,194	188,194
Cash Funds	0	0	410,182	410,182	410,182
Federal Funds	1,371,854	6,231,968	1,483,206	1,483,206	1,483,206
Food Stamp Job Search Units - Supportive Services	<u>199,456</u>	<u>208,233</u>	<u>261,452</u>	<u>261,452</u>	<u>261,452</u>
General Fund	74,796	78,435	78,435	78,435	78,435
Cash Funds	0	0	52,291	52,291	52,291
Federal Funds	124,660	129,798	130,726	130,726	130,726

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	<b>FY 2014-15 Actual</b>	<b>FY 2015-16 Actual</b>	<b>FY 2016-17 Appropriation</b>	<b>FY 2017-18 Request</b>	<b>FY 2017-18 Recommendation</b>
Food Distribution Program	<u>882,291</u>	<u>913,912</u>	<u>586,062</u>	<u>586,062</u>	<u>586,062</u>
FTE	3.6	3.2	6.5	6.5	6.5
General Fund	11,352	42,102	47,137	47,137	47,137
Cash Funds	215,218	102,426	252,169	252,169	252,169
Federal Funds	655,721	769,384	286,756	286,756	286,756
Income Tax Offset	<u>3,084</u>	<u>4,128</u>	<u>4,128</u>	<u>4,128</u>	<u>4,128</u>
General Fund	1,542	2,064	2,064	2,064	2,064
Federal Funds	1,542	2,064	2,064	2,064	2,064
Electronic Benefits Transfer Service	<u>2,204,779</u>	<u>2,200,376</u>	<u>3,723,956</u>	<u>3,725,268</u>	<u>3,725,268</u>
FTE	7.0	8.1	7.0	7.0	7.0
General Fund	997,064	1,001,401	1,003,975	1,004,329	1,004,329
Cash Funds	85,366	91,633	995,853	996,207	996,207
Federal Funds	1,122,349	1,107,342	1,724,128	1,724,732	1,724,732
Refugee Assistance	<u>9,774,516</u>	<u>9,324,326</u>	<u>10,754,243</u>	<u>10,756,948</u>	<u>10,756,948</u>
FTE	3.7	4.3	10.0	10.0	10.0
Federal Funds	9,774,516	9,324,326	10,754,243	10,756,948	10,756,948
Systematic Alien Verification for Eligibility	<u>32,777</u>	<u>41,410</u>	<u>41,785</u>	<u>41,785</u>	<u>41,785</u>
FTE	0.4	0.1	1.0	1.0	1.0
General Fund	4,747	6,202	5,845	5,845	5,845
Cash Funds	930	1,591	2,295	2,295	2,295
Reappropriated Funds	20,717	25,888	25,779	25,779	25,779
Federal Funds	6,383	7,729	7,866	7,866	7,866



*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
<b>SUBTOTAL - (C) Special Purpose Welfare</b>					
<b>Programs</b>	74,195,052	63,069,666	67,012,255	67,002,162	67,002,162
<i>FTE</i>	<u>24.1</u>	<u>25.3</u>	<u>45.9</u>	<u>45.9</u>	<u>45.9</u>
General Fund	1,213,475	1,284,761	2,035,829	2,029,128	2,029,128
Cash Funds	3,551,514	3,154,317	5,962,790	5,963,144	5,963,144
Reappropriated Funds	20,717	25,888	25,779	25,779	25,779
Federal Funds	69,409,346	58,604,700	58,987,857	58,984,111	58,984,111
<b>(D) Child Support Enforcement</b>					
Automated Child Support Enforcement System	<u>8,098,066</u>	<u>8,355,549</u>	<u>9,084,664</u>	<u>9,088,092</u>	<u>9,088,092</u>
<i>FTE</i>	13.8	22.4	16.9	16.9	16.9
General Fund	2,451,573	2,471,301	2,581,234	2,582,228	2,582,228
Cash Funds	411,808	447,085	724,065	724,339	724,339
Federal Funds	5,234,685	5,437,163	5,779,365	5,781,525	5,781,525
Child Support Enforcement	<u>1,903,844</u>	<u>1,944,204</u>	<u>5,025,629</u>	<u>5,338,780</u>	<u>5,338,780</u>
<i>FTE</i>	21.5	24.1	24.5	24.5	24.5
General Fund	661,235	611,029	2,654,483	3,662,329	3,662,329
Cash Funds	60,909	46,274	76,921	76,984	76,984
Federal Funds	1,181,700	1,286,901	2,294,225	1,599,467	1,599,467
<b>SUBTOTAL - (D) Child Support Enforcement</b>	10,001,910	10,299,753	14,110,293	14,426,872	14,426,872
<i>FTE</i>	<u>35.3</u>	<u>46.5</u>	<u>41.4</u>	<u>41.4</u>	<u>41.4</u>
General Fund	3,112,808	3,082,330	5,235,717	6,244,557	6,244,557
Cash Funds	472,717	493,359	800,986	801,323	801,323
Federal Funds	6,416,385	6,724,064	8,073,590	7,380,992	7,380,992

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
<b>(E) Disability Determination Services</b>					
Program Costs	<u>16,766,569</u>	<u>16,421,533</u>	<u>18,026,707</u>	<u>18,032,144</u>	<u>18,032,144</u>
FTE	<u>119.6</u>	<u>117.9</u>	<u>121.7</u>	<u>121.7</u>	<u>121.7</u>
Federal Funds	16,766,569	16,421,533	18,026,707	18,032,144	18,032,144
<b>SUBTOTAL - (E) Disability Determination Services</b>					
FTE	<u>119.6</u>	<u>117.9</u>	<u>121.7</u>	<u>121.7</u>	<u>121.7</u>
Federal Funds	16,766,569	16,421,533	18,026,707	18,032,144	18,032,144
<b>TOTAL - (7) Office of Self Sufficiency</b>					
FTE	<u>223.0</u>	<u>230.3</u>	<u>248.7</u>	<u>248.7</u>	<u>248.7</u>
General Fund	6,212,740	8,416,683	9,973,344	10,921,934	10,921,934
Cash Funds	5,310,481	4,810,831	30,332,822	30,333,513	30,333,513
Reappropriated Funds	20,717	25,888	25,779	25,779	25,779
Federal Funds	220,421,007	205,116,420	218,979,309	218,288,402	216,288,402

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
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**(10) ADULT ASSISTANCE PROGRAMS**

The Adult Assistance Programs budgetary section provides moneys for assistance and support for needy elderly and disabled adult populations in Colorado. Within the Office of Economic Security, the unit supervises several programs, including the Old Age Pension (OAP) program, which provides cash assistance to eligible individuals age 60 and older and the Aid to the Needy Disabled and Home Care Allowance programs, which provide cash assistance for low-income disabled adults. Within the Office of Long Term Care, the unit supervises several programs, including the Adult Protective Services (APS) programs, which intervene on behalf of at-risk adults to address abuse, neglect, or exploitation; and Older Americans Act services, such as Meals on Wheels, to older Coloradans through the 16 Area Agencies on Aging (AAA).

**(A) Administration**

Administration	<u>895,446</u>	<u>867,781</u>	<u>1,014,538</u>	<u>1,017,685</u>	<u>1,017,685</u>
FTE	9.0	9.4	11.0	11.0	11.0
General Fund	852,037	769,411	902,614	905,415	905,415
Cash Funds	43,409	98,370	111,924	112,270	112,270
<b>SUBTOTAL - (A) Administration</b>	895,446	867,781	1,014,538	1,017,685	1,017,685
FTE	<u>9.0</u>	<u>9.4</u>	<u>11.0</u>	<u>11.0</u>	<u>11.0</u>
General Fund	852,037	769,411	902,614	905,415	905,415
Cash Funds	43,409	98,370	111,924	112,270	112,270

**(B) Old Age Pension Program**

Cash Assistance Programs	<u>89,414,981</u>	<u>92,440,785</u>	<u>95,160,150</u>	<u>95,329,664</u>	<u>95,329,664</u> *
Cash Funds	89,414,981	92,440,785	95,160,150	95,329,664	95,329,664
Refunds	<u>1,062,491</u>	<u>1,136,209</u>	<u>588,362</u>	<u>588,362</u>	<u>588,362</u>
Cash Funds	1,062,491	1,136,209	588,362	588,362	588,362
Burial Reimbursements	<u>918,364</u>	<u>1,322,281</u>	<u>918,364</u>	<u>918,364</u>	<u>918,364</u>
Cash Funds	918,364	1,322,281	918,364	918,364	918,364

\*This line item includes a decision item.

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	<b>FY 2014-15 Actual</b>	<b>FY 2015-16 Actual</b>	<b>FY 2016-17 Appropriation</b>	<b>FY 2017-18 Request</b>	<b>FY 2017-18 Recommendation</b>
State Administration	<u>275,753</u>	<u>215,445</u>	<u>392,548</u>	<u>393,619</u>	<u>393,619</u>
FTE	0.0	3.3	3.5	3.5	3.5
Cash Funds	275,753	215,445	392,548	393,619	393,619
County Administration	<u>1,924,419</u>	<u>2,712,348</u>	<u>2,566,974</u>	<u>2,566,974</u>	<u>2,566,974</u>
Cash Funds	1,924,419	2,712,348	2,566,974	2,566,974	2,566,974
<b>SUBTOTAL - (B) Old Age Pension Program</b>	93,596,008	97,827,068	99,626,398	99,796,983	99,796,983
FTE	<u>0.0</u>	<u>3.3</u>	<u>3.5</u>	<u>3.5</u>	<u>3.5</u>
Cash Funds	93,596,008	97,827,068	99,626,398	99,796,983	99,796,983

**(C) Other Grant Programs**

Administration - Home Care Allowance SEP

Contract	<u>1,045,084</u>	<u>1,063,259</u>	<u>1,063,259</u>	<u>1,063,259</u>	<u>1,063,259</u>
General Fund	1,045,084	1,063,259	1,063,259	1,063,259	1,063,259
Aid to the Needy Disabled Programs	<u>15,110,331</u>	<u>14,844,392</u>	<u>18,844,238</u>	<u>18,844,238</u>	<u>18,844,238</u>
General Fund	12,316,683	12,554,065	12,554,065	12,554,065	12,554,065
Cash Funds	2,793,648	2,290,327	6,290,173	6,290,173	6,290,173
Burial Reimbursements	<u>402,985</u>	<u>402,985</u>	<u>508,000</u>	<u>508,000</u>	<u>508,000</u>
General Fund	402,985	402,985	402,985	402,985	402,985
Cash Funds	0	0	105,015	105,015	105,015
Home Care Allowance	<u>7,289,267</u>	<u>7,526,726</u>	<u>9,415,544</u>	<u>9,415,544</u>	<u>9,415,544</u>
General Fund	7,289,267	7,526,726	8,913,580	8,913,580	8,913,580
Cash Funds	0	0	501,964	501,964	501,964

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
Home Care Allowance Grant Program	<u>624,741</u>	<u>613,274</u>	<u>750,000</u>	<u>0</u>	<u>0</u>
General Fund	624,741	613,274	750,000	0	0
SSI Stabilization Fund Programs	<u>0</u>	<u>397,550</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>
Cash Funds	0	397,550	1,000,000	1,000,000	1,000,000
Aid to the Needy Disabled Federal Supplemental Security Income Application Pilot Program	<u>74,889</u>	<u>193,450</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	74,889	193,450	0	0	0
Adult Foster Care	<u>15,066</u>	<u>1,819</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	15,066	1,819	0	0	0
Cash Funds	0	0	0	0	0
<b>SUBTOTAL - (C) Other Grant Programs</b>	24,562,363	25,043,455	31,581,041	30,831,041	30,831,041
FTE	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
General Fund	21,768,715	22,355,578	23,683,889	22,933,889	22,933,889
Cash Funds	2,793,648	2,687,877	7,897,152	7,897,152	7,897,152

**(D) Community Services for the Elderly**

Administration	<u>468,064</u>	<u>566,669</u>	<u>715,364</u>	<u>715,364</u>	<u>715,364</u>
FTE	5.0	6.4	7.0	7.0	7.0
General Fund	115,681	140,458	178,842	178,842	178,842
Federal Funds	352,383	426,211	536,522	536,522	536,522

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	<b>FY 2014-15 Actual</b>	<b>FY 2015-16 Actual</b>	<b>FY 2016-17 Appropriation</b>	<b>FY 2017-18 Request</b>	<b>FY 2017-18 Recommendation</b>
Colorado Commission on Aging	<u>78,336</u>	<u>78,109</u>	<u>82,204</u>	<u>82,204</u>	<u>82,204</u>
FTE	1.0	0.9	1.0	1.0	1.0
General Fund	19,545	19,485	20,552	20,552	20,552
Federal Funds	58,791	58,624	61,652	61,652	61,652
Senior Community Services Employment	<u>862,593</u>	<u>865,258</u>	<u>857,161</u>	<u>857,161</u>	<u>857,161</u>
FTE	0.3	0.3	0.5	0.5	0.5
Federal Funds	862,593	865,258	857,161	857,161	857,161
Older Americans Act Programs	<u>11,957,608</u>	<u>11,316,025</u>	<u>17,574,052</u>	<u>17,574,052</u>	<u>17,574,052</u>
General Fund	664,485	629,150	765,125	765,125	765,125
Cash Funds	6,433	386	3,079,710	3,079,710	3,079,710
Federal Funds	11,286,690	10,686,489	13,729,217	13,729,217	13,729,217
National Family Caregiver Support Program	<u>1,760,641</u>	<u>1,763,206</u>	<u>2,173,936</u>	<u>2,173,936</u>	<u>2,173,936</u>
General Fund	142,041	142,041	142,041	142,041	142,041
Cash Funds	0	0	423,805	423,805	423,805
Federal Funds	1,618,600	1,621,165	1,608,090	1,608,090	1,608,090
State Ombudsman Program	<u>317,031</u>	<u>317,031</u>	<u>520,320 1.0</u>	<u>428,706 1.0</u>	<u>520,320 1.0</u>
General Fund	186,898	186,898	186,898	186,898	186,898
Cash Funds	0	0	173,289	81,675	173,289
Reappropriated Funds	1,800	1,800	1,800	1,800	1,800
Federal Funds	128,333	128,333	158,333	158,333	158,333
State Funding for Senior Services	<u>17,301,038</u>	<u>21,119,206</u>	<u>22,831,104</u>	<u>23,331,104</u>	<u>21,811,622</u> *
General Fund	7,293,288	11,127,441	11,303,870	10,803,870	10,803,870
Cash Funds	10,007,750	9,991,765	11,527,234	11,527,234	10,007,752
Reappropriated Funds	0	0	0	1,000,000	1,000,000

\*This line item includes a decision item.

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
Area Agencies on Aging Administration	<u>1,272,084</u>	<u>1,456,490</u>	<u>1,375,384</u>	<u>1,375,384</u>	<u>1,375,384</u>
Federal Funds	1,272,084	1,456,490	1,375,384	1,375,384	1,375,384
Respite Services	<u>256,090</u>	<u>483,233</u>	<u>1,278,370</u>	<u>378,370</u>	<u>378,370</u>
General Fund	250,000	471,233	1,250,000	350,000	350,000
Cash Funds	6,090	12,000	28,370	28,370	28,370
Senior Services Data Evaluation	<u>0</u>	<u>125,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	0	125,000	0	0	0
<b>SUBTOTAL - (D) Community Services for the Elderly</b>					
	34,273,485	38,090,227	47,407,895	46,916,281	45,488,413
FTE	<u>6.3</u>	<u>7.6</u>	<u>9.5</u>	<u>9.5</u>	<u>9.5</u>
General Fund	8,671,938	12,841,706	13,847,328	12,447,328	12,447,328
Cash Funds	10,020,273	10,004,151	15,232,408	15,140,794	13,712,926
Reappropriated Funds	1,800	1,800	1,800	1,001,800	1,001,800
Federal Funds	15,579,474	15,242,570	18,326,359	18,326,359	18,326,359

**(E) Adult Protective Services**

State Administration	<u>540,791</u>	<u>549,318</u>	<u>744,577</u>	<u>827,205</u>	<u>744,577</u> *
FTE	4.5	4.5	6.5	7.4	6.5
General Fund	540,791	549,318	744,577	827,205	744,577
Adult Protective Services	<u>10,887,306</u>	<u>11,226,964</u>	<u>17,919,005</u>	<u>17,919,005</u>	<u>17,919,005</u>
General Fund	8,899,936	9,185,935	12,270,334	12,270,334	12,294,175
Cash Funds	0	0	3,607,642	3,607,642	3,583,801
Federal Funds	1,987,370	2,041,029	2,041,029	2,041,029	2,041,029

\*This line item includes a decision item.

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
<b>SUBTOTAL - (E) Adult Protective Services</b>	11,428,097	11,776,282	18,663,582	18,746,210	18,663,582
<i>FTE</i>	<u>4.5</u>	<u>4.5</u>	<u>6.5</u>	<u>7.4</u>	<u>6.5</u>
General Fund	9,440,727	9,735,253	13,014,911	13,097,539	13,038,752
Cash Funds	0	0	3,607,642	3,607,642	3,583,801
Federal Funds	1,987,370	2,041,029	2,041,029	2,041,029	2,041,029
<b>TOTAL - (10) Adult Assistance Programs</b>	164,755,399	173,604,813	198,293,454	197,308,200	195,797,704
<i>FTE</i>	<u>19.8</u>	<u>24.8</u>	<u>30.5</u>	<u>31.4</u>	<u>30.5</u>
General Fund	40,733,417	45,701,948	51,448,742	49,384,171	49,325,384
Cash Funds	106,453,338	110,617,466	126,475,524	126,554,841	125,103,132
Reappropriated Funds	1,800	1,800	1,800	1,001,800	1,001,800
Federal Funds	17,566,844	17,283,599	20,367,388	20,367,388	20,367,388



*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
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**(11) DIVISION OF YOUTH CORRECTIONS**

The Division of Youth Corrections (DYC) is responsible for the supervision, care, and treatment of: (1) juveniles held in secure detention pre- or post-adjudication (detention facilities are similar to county jails); (2) juveniles committed or sentenced to the Department by courts; and (3) juveniles receiving six month mandatory parole services following a commitment to the Division. In addition to treating incarcerated and paroled juveniles, DYC administers the S.B. 91-094 program that provides alternatives to detention and/or commitment in each judicial district. The Division maintains 10 secure institutional centers and augments this capacity with contracts for community, staff secure, and detention placements.

**(A) Administration**

Personal Services	<u>1,390,521</u>	<u>1,449,625</u>	<u>1,468,509</u>	<u>1,469,982</u>	<u>1,469,982</u>
FTE	14.8	14.8	14.8	14.8	14.8
General Fund	1,390,521	1,449,625	1,468,509	1,469,982	1,469,982
Operating Expenses	<u>30,357</u>	<u>30,357</u>	<u>30,357</u>	<u>30,357</u>	<u>30,357</u>
General Fund	30,357	30,357	30,357	30,357	30,357
Victim Assistance	<u>29,115</u>	<u>29,203</u>	<u>29,203</u>	<u>29,203</u>	<u>29,203</u>
FTE	0.3	0.6	0.3	0.3	0.3
Reappropriated Funds	29,115	29,203	29,203	29,203	29,203
<b>SUBTOTAL - (A) Administration</b>	1,449,993	1,509,185	1,528,069	1,529,542	1,529,542
FTE	<u>15.1</u>	<u>15.4</u>	<u>15.1</u>	<u>15.1</u>	<u>15.1</u>
General Fund	1,420,878	1,479,982	1,498,866	1,500,339	1,500,339
Reappropriated Funds	29,115	29,203	29,203	29,203	29,203

**(B) Institutional Programs**

Personal Services	<u>41,606,439</u>	<u>45,815,904</u>	<u>48,863,616</u>	<u>54,148,292</u>	<u>50,262,262</u> *
FTE	756.1	790.3	845.6	958.6	878.0
General Fund	41,606,439	45,815,904	48,863,616	54,148,292	50,262,262

\*This line item includes a decision item.

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
Operating Expenses	<u>3,261,957</u>	<u>3,731,628</u>	<u>3,777,699</u>	<u>3,982,610</u>	<u>3,912,153</u> *
General Fund	2,082,013	2,288,548	2,367,283	2,642,194	2,501,737
Cash Funds	0	0	70,000	0	70,000
Reappropriated Funds	0	0	1,340,200	1,340,200	1,340,200
Federal Funds	1,179,944	1,443,080	216	216	216
Medical Services	<u>6,369,233</u>	<u>6,512,181</u>	<u>6,579,411</u>	<u>9,094,803</u>	<u>8,562,849</u> *
FTE	34.5	33.1	36.0	52.1	52.1
General Fund	6,369,233	6,512,181	6,579,411	9,094,803	8,562,849
Educational Programs	<u>6,307,327</u>	<u>6,390,135</u>	<u>6,289,840</u>	<u>6,293,717</u>	<u>6,293,717</u>
FTE	32.9	32.4	34.8	34.8	34.8
General Fund	5,713,226	5,815,675	5,942,248	5,946,125	5,946,125
Reappropriated Funds	0	0	347,592	347,592	347,592
Federal Funds	594,101	574,460	0	0	0
Prevention/Intervention Services	<u>0</u>	<u>45,391</u>	<u>49,693</u>	<u>49,693</u>	<u>49,693</u>
FTE	0.0	0.0	1.0	1.0	1.0
Reappropriated Funds	0	0	49,693	49,693	49,693
Federal Funds	0	45,391	0	0	0
<b>SUBTOTAL - (B) Institutional Programs</b>	57,544,956	62,495,239	65,560,259	73,569,115	69,080,674
FTE	<u>823.5</u>	<u>855.8</u>	<u>917.4</u>	<u>1,046.5</u>	<u>965.9</u>
General Fund	55,770,911	60,432,308	63,752,558	71,831,414	67,272,973
Cash Funds	0	0	70,000	0	70,000
Reappropriated Funds	0	0	1,737,485	1,737,485	1,737,485
Federal Funds	1,774,045	2,062,931	216	216	216

\*This line item includes a decision item.

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
<b>(C) Community Programs</b>					
Personal Services	<u>7,649,929</u>	<u>6,659,169</u>	<u>7,842,889</u>	<u>7,708,635</u>	<u>7,734,802</u> *
FTE	94.1	102.3	101.7	99.7	99.7
General Fund	6,622,171	6,659,169	6,799,347	6,691,260	6,691,260
Cash Funds	50,833	0	77,000	50,833	77,000
Reappropriated Funds	105,627	0	305,768	305,768	305,768
Federal Funds	871,298	0	660,774	660,774	660,774
Operating Expenses	<u>455,666</u>	<u>531,333</u>	<u>548,205</u>	<u>542,472</u>	<u>546,305</u> *
General Fund	455,666	520,027	530,618	528,718	528,718
Cash Funds	0	0	6,281	2,448	6,281
Reappropriated Funds	0	11,306	11,306	11,306	11,306
Purchase of Contract Placements	<u>25,888,159</u>	<u>23,451,242</u>	<u>21,702,314</u>	<u>19,817,505</u>	<u>19,817,505</u> *
General Fund	25,324,198	22,486,055	20,032,714	18,415,330	18,415,330
Reappropriated Funds	0	0	911,433	763,739	763,739
Federal Funds	563,961	965,187	758,167	638,436	638,436
Managed Care Project	<u>1,393,689</u>	<u>1,419,196</u>	<u>1,454,624</u>	<u>1,454,624</u>	<u>1,454,624</u>
General Fund	1,393,689	1,419,196	1,419,372	1,419,372	1,419,372
Reappropriated Funds	0	0	35,252	35,252	35,252
S.B. 91-94 Programs	<u>13,780,211</u>	<u>14,243,984</u>	<u>14,792,805</u>	<u>14,792,805</u>	<u>14,792,805</u>
General Fund	12,577,719	12,557,682	12,792,805	12,792,805	12,792,805
Cash Funds	1,202,492	1,686,302	2,000,000	2,000,000	2,000,000

\*This line item includes a decision item.

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
Parole Program Services	<u>4,708,771</u>	<u>4,830,487</u>	<u>4,888,342</u>	<u>4,888,342</u>	<u>4,888,342</u>
General Fund	4,241,545	4,830,487	4,888,342	4,888,342	4,888,342
Federal Funds	467,226	0	0	0	0
Juvenile Sex Offender Staff Training	<u>38,623</u>	<u>42,391</u>	<u>41,824</u>	<u>41,824</u>	<u>41,824</u>
General Fund	5,768	8,810	7,120	7,120	7,120
Cash Funds	32,855	33,581	34,704	34,704	34,704
<b>SUBTOTAL - (C) Community Programs</b>	53,915,048	51,177,802	51,271,003	49,246,207	49,276,207
FTE	<u>94.1</u>	<u>102.3</u>	<u>101.7</u>	<u>99.7</u>	<u>99.7</u>
General Fund	50,620,756	48,481,426	46,470,318	44,742,947	44,742,947
Cash Funds	1,286,180	1,719,883	2,117,985	2,087,985	2,117,985
Reappropriated Funds	105,627	11,306	1,263,759	1,116,065	1,116,065
Federal Funds	1,902,485	965,187	1,418,941	1,299,210	1,299,210
<b>TOTAL - (11) Division of Youth Corrections</b>	112,909,997	115,182,226	118,359,331	124,344,864	119,886,423
FTE	<u>932.7</u>	<u>973.5</u>	<u>1,034.2</u>	<u>1,161.3</u>	<u>1,080.7</u>
General Fund	107,812,545	110,393,716	111,721,742	118,074,700	113,516,259
Cash Funds	1,286,180	1,719,883	2,187,985	2,087,985	2,187,985
Reappropriated Funds	134,742	40,509	3,030,447	2,882,753	2,882,753
Federal Funds	3,676,530	3,028,118	1,419,157	1,299,426	1,299,426
<b>TOTAL - Department of Human Services</b>	630,922,225	621,688,510	717,386,975	746,611,810	739,751,769
FTE	<u>1,185.9</u>	<u>1,238.8</u>	<u>1,324.4</u>	<u>1,452.4</u>	<u>1,370.9</u>
General Fund	211,075,576	216,687,600	239,482,383	257,885,620	253,329,287
Cash Funds	121,781,451	125,161,491	178,159,965	181,523,713	181,221,871
Reappropriated Funds	1,322,627	1,056,377	4,094,508	5,223,456	5,223,456
Federal Funds	296,742,571	278,783,042	295,650,119	301,979,021	299,977,155



# **JBC Staff FY 2017-18 Figure Setting**

## **Department of Human Services**

**(Office of Information Technology Services, County Administration,  
Office of Self Sufficiency, Adult Assistance Programs,  
Division of Youth Corrections)**

**Presented by:**

**Kevin Neimond, JBC Staff**

**March 6, 2017**

# Agencies Included in Staff Figure Setting Document

Office of Information  
Technology Services  
(Page 13)

County  
Administration  
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Office of Self  
Sufficiency  
(Page 52)

Adult Assistance  
Programs  
(Page 75)

Division of  
Youth Corrections  
(Page 109)

# Overview

## Staff Recommendation

\$739.8 million total funds  
\$253.3 million General Fund  
1,370.9 FTE

## Department Request

\$746.6 million total funds  
\$257.9 million General Fund  
1,452.4 FTE

7 Staff-initiated Changes

10 Department Requested Changes

## 17 Department and Staff Decision Items

(includes decision items, budget amendments, and staff-initiated changes)

# (1) Executive Director's Office (p.9)

(3 line items only)

## Change Requests

None

## Line Items, Base Appropriations, and Other Changes

□ (1) Executive Director's Office (p.10-12)



## (2) Office of Information Technology Services (p.13)

### Change Requests

- ❑ R6 Department indirect costs (p.14)
- ❑ Staff-initiated aging program information system technical correction (p.15)
- ❑ Staff-initiated adult protective services software licenses (p.16)

### Line Items, Base Appropriations, and Other Changes

- ❑ (2) Office of Information Technology Services (p.17-34)

## (4) County Administration (p.35)

### Change Requests

- ☐ R4 County administration (p.36)
- ☐ Staff-initiated County Administration technical correction (p.45)

### Line Items, Base Appropriations, and Other Changes

- ☐ (4) County Administration (p.46-51)

# CDHS County Administration Allocation

**Federal Share**  
**46%**



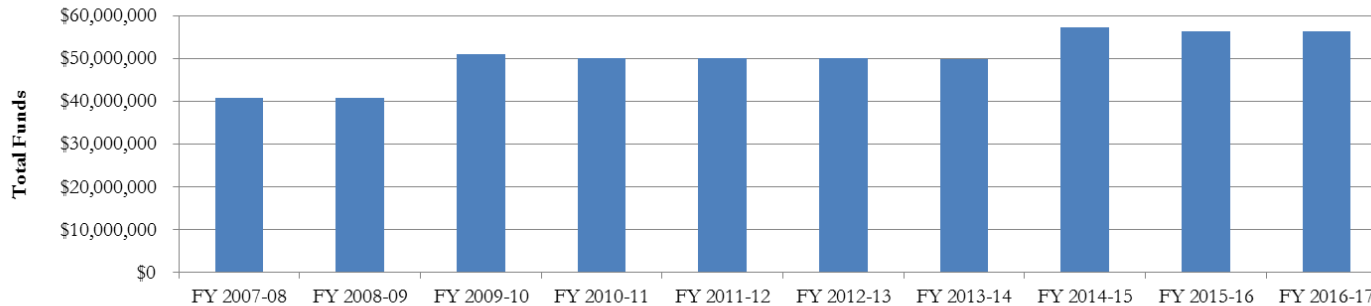
**State Share**  
**34%**



**County Share**  
**20%**



## CDHS County Administration Appropriations



# Redistributing Unused Allocations Between Counties

(FY 2013-14, 2014-15, FY 2015-16)

17 Counties  
\$735,012

45 Counties  
(\$14,697,678)

Net (\$14 million)

## Expenditures Above the Allocation

**Federal Share**

45%



**County Share**

55%





## Example Scenarios

**\$75 million Expended**  
**Without Request**

County Funds (55%)  
\$10,205,595

Federal Funds (45%)  
\$8,350,033

Over-expenditures

-----  
Allocation

County Funds (20%)  
\$11,276,861

Federal Funds (46%)  
\$25,936,780

State General Fund (34%)  
\$19,170,663

\$19,170,663  
21,482,456  
34,286,812  
\$74,939,932

**State General Fund**  
**County Funds**  
**Federal Funds**  
**Total Funds**

\$24,170,663  
16,335,397  
34,433,871  
\$74,939,932

### Difference

**State General Fund** \$5,000,000  
**County Funds** (5,147,059)  
**Federal Funds** 147,059  
**Total Funds** \$0

**\$75 million Expended**  
**With Request**

County Funds (55%)  
\$2,117,360

Federal Funds (45%)  
\$1,732,386

Over-expenditures

-----  
Allocation

County Funds (20%)  
\$14,218,037

Federal Funds (46%)  
\$32,701,486

State General Fund (34%)  
\$24,170,663



#1

Are the current  
expenditures the cost  
of doing business?

#2

What is the State  
“buying” with an  
increase in  
State General Fund?

#3

Is this the right  
time to increase  
the base?



## (7) Office of Self Sufficiency (p.52)

### Change Requests

- Staff-initiated employment-focused programs reduction (p.53)

### Line Items, Base Appropriations, and Other Changes

- (7) Office of Self Sufficiency (p.54-74)



## (10) Adult Assistance Programs (p.75)

### Change Requests

- ☐ R9 State quality assurance for adult protective services (p.76)
- ☐ R11 Old Age Pension Program cost of living adjustment (p.81)
- ☐ R21 Aging and disabilities resources for Colorado – Medicaid (p.82)
- ☐ Staff-initiated PACE ombudsman revenue increase (p.84)
- ☐ Staff-initiated senior services funding technical correction (p.85)
- ☐ Staff-initiated adult protective services technical correction (p.86)

### Line Items, Base Appropriations, and Other Changes

- ☐ (10) Adult Assistance Programs (p.87-108)

## (11) Division of Youth Corrections (p.109)

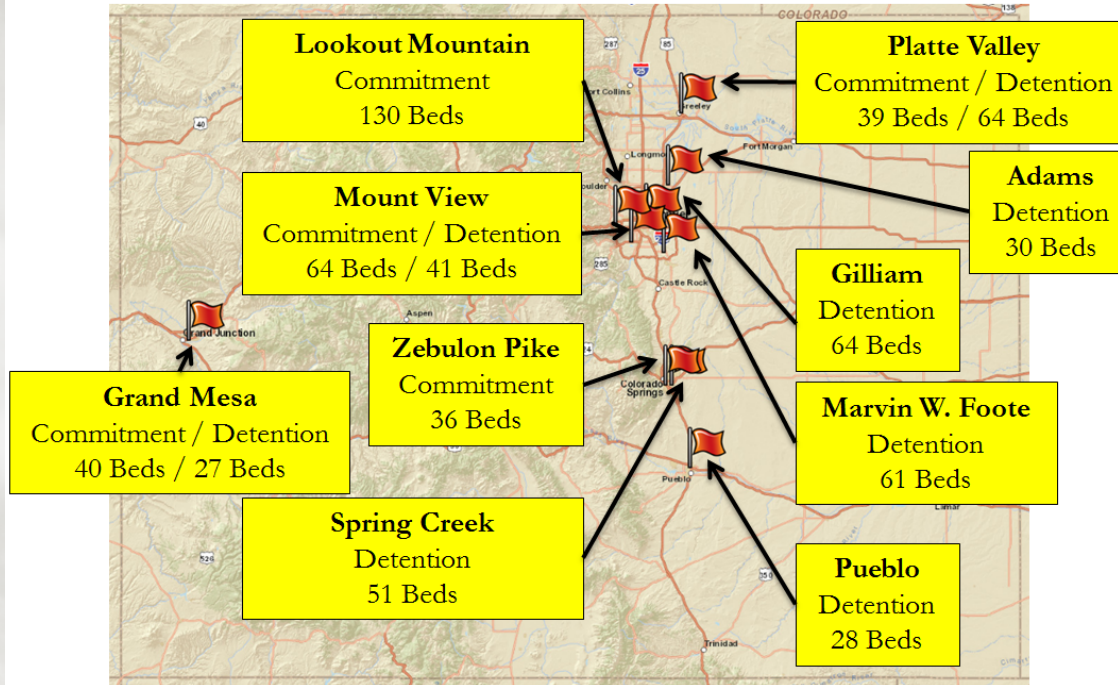
### Change Requests

- ☐ R1 DYC facility staffing phase III of III (p.110)
- ☐ R2 DYC 24 hour medical coverage (p.116)
- ☐ R3 DYC detention mental health (p.119)
- ☐ R23 DYC reduction of client managers (p.121)
- ☐ BA5 DYC caseload adjustment (p.123)
- ☐ Staff-initiated DYC EHR funds transfer (p.125)

### Line Items, Base Appropriations, and Other Changes

- ☐ (11) Division of Youth Corrections (p.126-140)

## State-owned and -operated Facilities



**CYSO I**

**102 New Hires**

**CYSO II**

**33 New Hires**

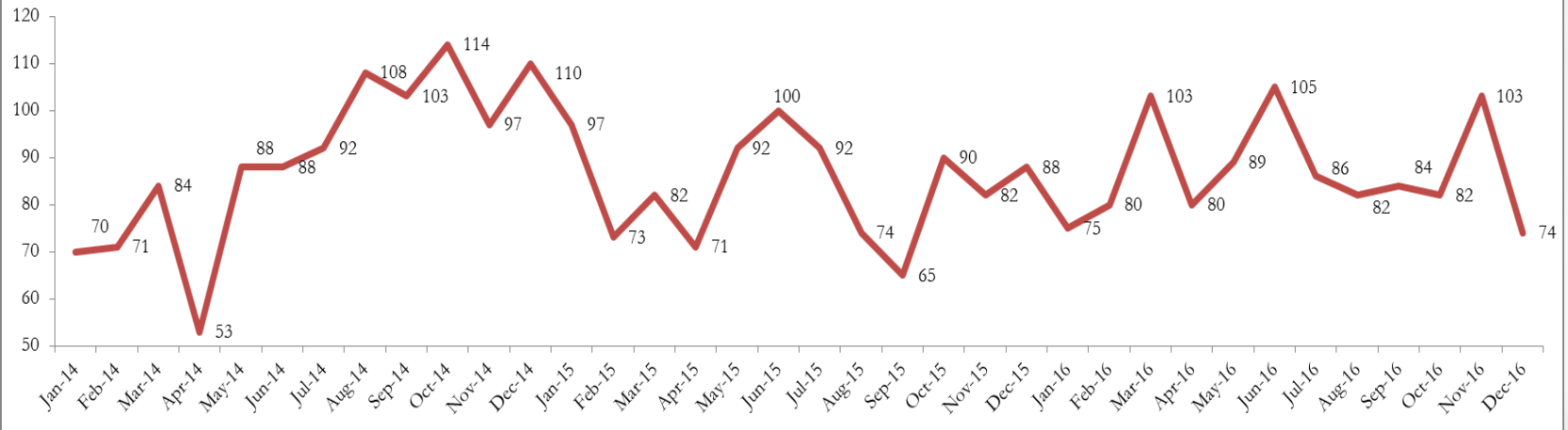
**CYSO III**

**1 New Hire**

**GP III**

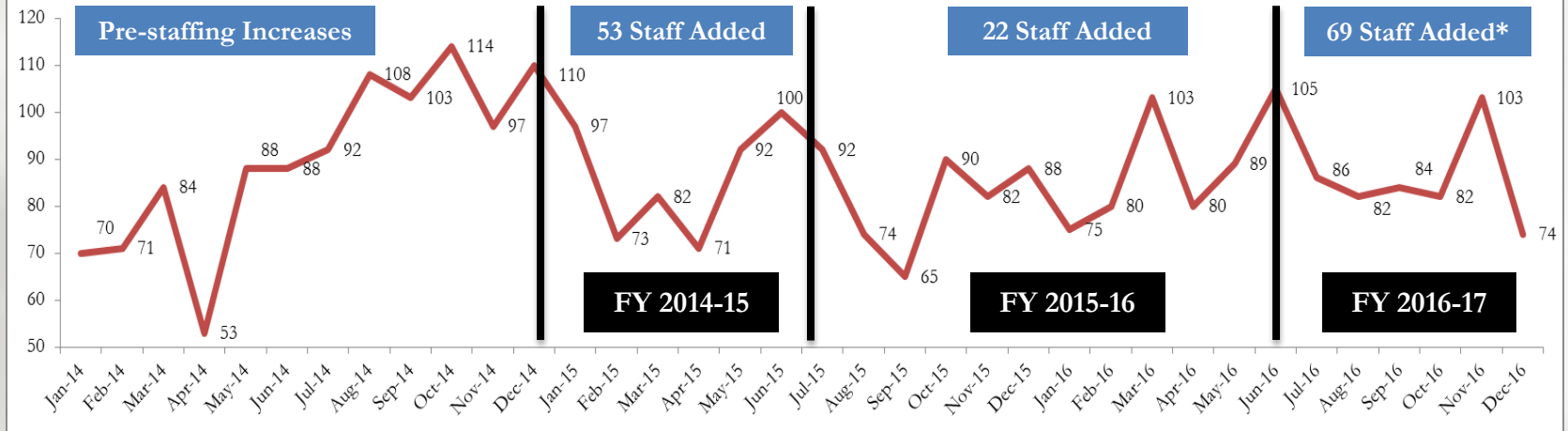
**1 New Hire**

### Number of Assaults and Fights Per Month (Youth on Youth and Youth on Staff)

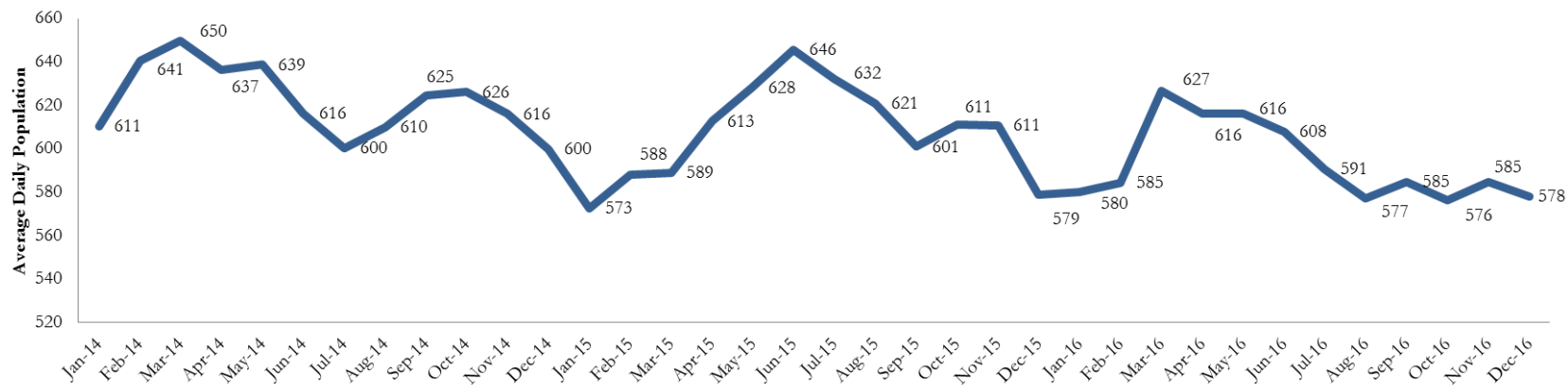




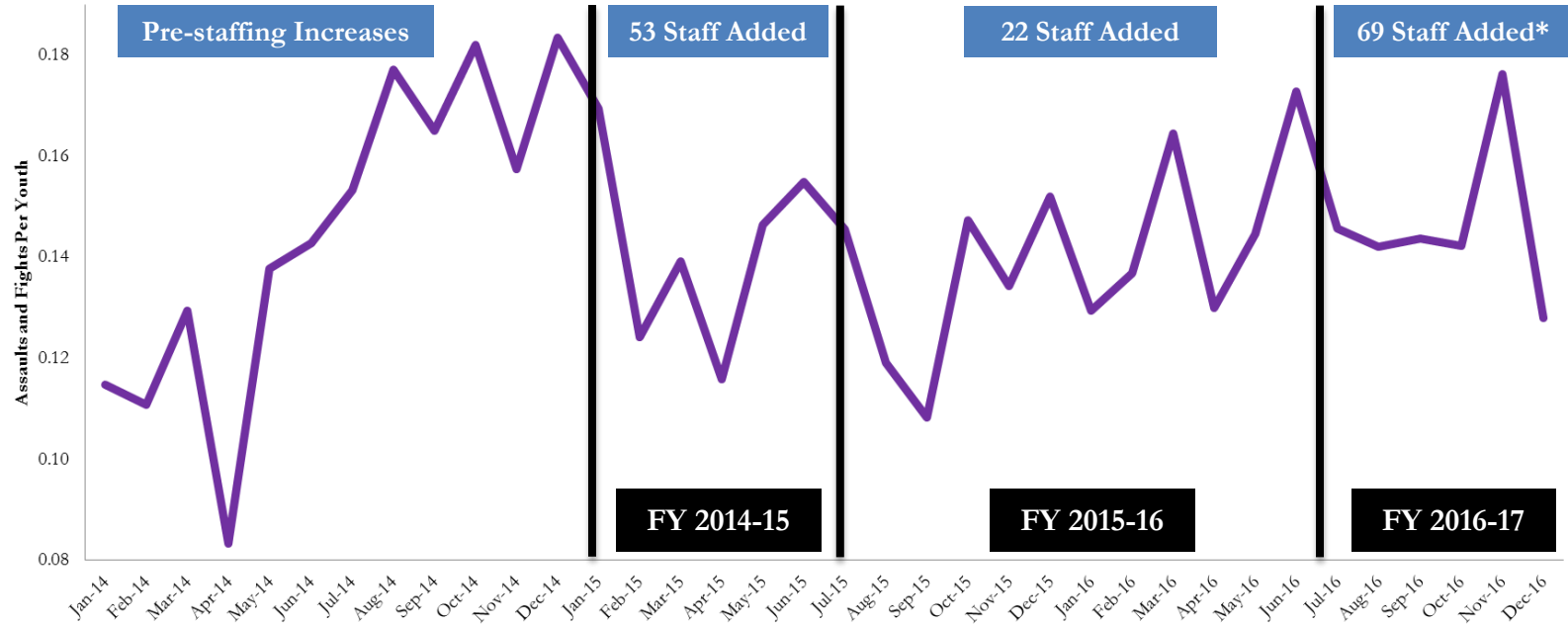
## Number of Assaults and Fights Per Month (Youth on Youth and Youth on Staff)



### Average Daily Population for Detention and Commitment Facilities (State-owned and -Operated)



### Assaults and Fights Per Youth (Youth on Youth and Youth on Staff)







## (11) Division of Youth Corrections (p.109)

### Change Requests

- ☐ R1 DYC facility staffing phase III of III (p.110)
- ☐ R2 DYC 24 hour medical coverage (p.116)
- ☐ R3 DYC detention mental health (p.119)
- ☐ R23 DYC reduction of client managers (p.121)
- ☐ BA5 DYC caseload adjustment (p.123)
- ☐ Staff-initiated DYC EHR funds transfer (p.125)

### Line Items, Base Appropriations, and Other Changes

- ☐ (11) Division of Youth Corrections (p.126-140)

## R2 DYC 24 hour medical coverage

- Serves both detention and commitment populations.
- Expands number of days and hours of medical coverage:
  - Detention – requested increase from 8 hours a day, 5 days a week to 24 hours a day, 7 days a week.
  - Commitment – requested increase from 8 hours a day, 5 days a week to 12 hours a day, 7 days a week.
- Provides additional onsite contract psychiatric services.
- Adds 16.1 State FTE ( primarily nurses).

## R3 DYC detention mental health

- Serves detention population only.
- Expands number of onsite contract mental health providers (non-psychiatry services):
  - Requested increase from 6.6 contract FTE to 25.0 contract FTE.
  - Services often provided by community mental health centers.
- No additional State FTE requested.

## (11) Division of Youth Corrections (p.109)

### Change Requests

- ☐ R1 DYC facility staffing phase III of III (p.110)
- ☐ R2 DYC 24 hour medical coverage (p.116)
- ☐ R3 DYC detention mental health (p.119)
- ☐ R23 DYC reduction of client managers (p.121)
- ☐ BA5 DYC caseload adjustment (p.123)
- ☐ Staff-initiated DYC EHR funds transfer (p.125)

### Line Items, Base Appropriations, and Other Changes

- ☐ (11) Division of Youth Corrections (p.126-140)

# Long Bill Footnotes and RFIs (p.141)

## Long Bill Footnotes

- 13 Recommendations (p.141)

## Requests for Information

- 5 Recommendations (p.144)





# **JBC Staff FY 2017-18 Figure Setting**

## **Department of Human Services**

**(Office of Information Technology Services, County Administration,  
Office of Self Sufficiency, Adult Assistance Programs,  
Division of Youth Corrections)**

**Presented by:**

**Kevin Neimond, JBC Staff**

**March 6, 2017**