



**Report to the
Colorado General Assembly**

**Capitol Building
Advisory Committee**

Prepared by

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Capitol Building Advisory Committee

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February 2016

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To Members of the Seventieth General Assembly:

Submitted herewith is the final report of the State Capitol Building Advisory Committee (advisory committee). The advisory committee was created pursuant to Section 24-82-108, C.R.S., and serves in an advisory capacity to the Capital Development Committee and the Governor on certain issues regarding the State Capitol building and its grounds. The final report provides a complete summary of the activities of the advisory committee during 2015 (and part of 2014) and serves as a permanent record of the actions taken to preserve and protect the State Capitol building, its grounds, arts, memorials, and historic features. The report also serves as an informal document for any other entity or individual interested in the preservation of the State Capitol building.

Respectfully submitted,

/s/ Mike Mauer
Director

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This report is also available on line at:

<http://www.colorado.gov/lcs/CBAC>

Committee Membership

The advisory committee, established pursuant to Section 24-82-108, C.R.S., has 12 members. Four members are appointed by the Governor, three are appointed by the President of the Senate, three are appointed by the Speaker of the House of Representatives, and two members serve *ex officio*. Of the members appointed by the Governor, one must be an architect knowledgeable about the historic and architectural integrity of the Capitol. The *ex officio* members are the president of the State Historical Society or the president's designee, and the executive director of the Department of Personnel and Administration or the executive director's designee. Appointed members serve a term of two years, while *ex officio* members serve as long as their office is held. The terms of members appointed by the President of the Senate and the Speaker of the House expire in January, while the terms of members appointed by the Governor expire in July, resulting in staggered terms.

Table 1 contains a list of members of the advisory committee who served in 2014 and 2015, as well as the appointing authority and the members' term expiration dates. Current members at the end of 2015 are highlighted in bold.

**Table 1
Capitol Building Advisory Committee Membership
2014-2015**

Member Name	Appointing Authority	Current or Most Recent Term
Senator Bill L. Cadman, Chair	President of the Senate	1/29/2015 to 1/1/2017
Senator Linda Newell, Chair	President of the Senate	3/15/2013 to 1/1/2015
Representative Dominick Moreno, Vice-Chair	Speaker of the House	1/8/2015 to 1/1/2017
Cindi Markwell, Vice-Chair	President of the Senate	1/29/2015 to 6/10/2015
Representative Dickey Lee Hullinghorst, Vice-Chair	Speaker of the House	1/7/2013 to 1/7/2015
John McKay	President of the Senate	6/11/2015 to 1/1/2017
Representative Frank McNulty	President of the Senate	1/29/2015 to 1/1/2017
Jennifer Miklosi	President of the Senate	4/23/2013 to 1/1/2015
Georgianna Contiguglia	Speaker of the House	1/8/2015 to 1/1/2017
Marilyn Eddins	Speaker of the House	1/8/2015 to 1/1/2017
Friday Green	Speaker of the House	1/7/2013 to 1/7/2015
Nan Anderson, FAIA, LEED AP	Governor	8/24/2015 to 1/1/2017
David Halaas	Governor	8/24/2015 to 7/1/2017
Kurtis Morrison	Governor	8/24/2015 to 7/1/2017
Doug Walter, AIA, LEED AP	Governor	7/8/2014 to 7/1/2016
Janet Bishop	Governor	8/6/2013 to 7/1/2015
Kevin Patterson	Governor	8/6/2013 to 7/1/2015

Member Name	Appointing Authority	Current or Most Recent Term
Richard Lee	<i>Ex Officio</i> , Representative of the Executive Director of the Department of Personnel and Administration	
Anne McCleave	<i>Ex Officio</i> , Representative of the President of the State Historical Society	
Ed Nichols	<i>Ex Officio</i> , President of the State Historical Society	

Meetings. The advisory committee is required to meet at least three times per year at the call of the chair. One meeting is to be designated as the annual meeting. At the annual meeting, members elect a chair to serve a one-year term. In 2014 and 2015, the annual meeting was held in August.

Committee Duties

State law directs the advisory committee to review plans to restore, redecorate, or reconstruct space within the public and ceremonial areas of the state Capitol buildings group, the Legislative Services Building and its surrounding grounds, and the grounds surrounding the Capitol. The advisory committee is required to make recommendations to the Capital Development Committee (CDC), and, in some cases, the Governor, based on such plans. In addition, the advisory committee must evaluate proposals for use of the Capitol driveways and for the gift or loan of objects of art to the building and its grounds.

The advisory committee is also authorized to:

- engage in long-range planning for modifications and improvements to the Capitol and its grounds;
- accept gifts, grants, or donations from private or public sources to develop publications and memorabilia;
- expend moneys from the advisory committee's special account to publish and develop memorabilia, to restore the Capitol, the Legislative Services Building, and the Capitol grounds, and for other related and necessary purposes; and
- call upon Legislative Council Staff and the Department of Personnel and Administration for necessary assistance.

In addition, the advisory committee has occasionally been called upon by the CDC, the Executive Committee of the Legislative Council, the Legislative Council Staff, the Office of Legislative Legal Services, the Governor's Office, and the public to consider other issues regarding the Capitol.

Committee Activities

Note: In the past, this report covered a fiscal year, with the most recent report on FY 2013-14. To convert to the timeline of interim committees, staff is submitting the 2015 report for calendar year 2015. As a result, this report will also cover the second half of 2014, which would have been reported as part of FY 2014-15.

During this extended timeline, the advisory committee held six regular meetings, including annual meetings in August 2014 and August 2015. Advisory committee activities included:

- hearing status reports from the subcommittee on a master plan for the Capitol art collection, including approving the following recommendations:
 - solicit bids for the cleaning and conservation of the Allen True murals in the Capitol rotunda; and
 - adding a maintenance plan to the Criteria and Procedures For the Gift or Loan of Objects of Art and Memorials Placed on a Permanent or Temporary Basis in the Colorado State Capitol, or on its Surrounding Grounds (Criteria and Procedures).
- approving the temporary display of a painting by artist Graham Witherspoon, at the request of Senator Morgan Carroll;
- reviewing work by the Daughters of the American Revolution, Mount Rosa Chapter, to restore the replica Liberty Bell in Lincoln Park;
- reviewing expenditures from the committee's "Gold Fund," including the maintenance budget set aside for Mr. Brown's Attic;
- approving the relocation of existing furniture on the first floor of the Capitol for visitor services space and approving the eventual construction of new furniture for the visitor services area;
- approving the removal of faux-brass exit signs, no smoking signs, and elevator capacity signs from the public spaces of the Capitol;
- creating a subcommittee to establish a master plan for the Capitol building's public spaces, and supporting the subcommittee's recommendation that a firm be hired to complete a professional master plan that addresses certain topics identified by the subcommittee;
- reviewing a FY 2015-16 capital construction request concerning the Capitol grounds;
- hearing and voting to support a proposal from the Colorado Association for Recycling to improve recycling in the Capitol;
- reviewing the Capitol Complex Master Plan, with a focus on the plan's recommendations for the Capitol building and grounds;
- approving the sale of *The Capitol Ghost Mystery* by Michelle Barone at the gift desk;

- reviewing a proposed memorial to the Sand Creek massacre on the west lawn of the Capitol. This proposal will be considered formally at the committee's August 2016 meeting;
- reviewing proposed materials for use in the rehabilitation of the Capitol roof;
- considering a proposed memorial to state employees who have died in service to Colorado, to be located in Lincoln Park;
- hearing an update on the Colorado Veterans Monument and its 25th anniversary rededication ceremony;
- authorizing the purchase of an iPad and Square technology to facilitate credit card transactions at the Capitol gift desk;
- hearing proposed changes to Department of Personnel and Administration (DPA) rules concerning Capitol grounds event permits; and
- receiving updates on capital projects in the building, previously approved projects in the building and grounds, and ongoing exhibitions and displays.

Summary of Advisory Committee Recommendations

During 2014 and 2015, the advisory committee forwarded the following recommendations to the CDC:

- approving the reconfiguration and relocation of the visitor information and gift desks on the first floor of the State Capitol building, removing staff cubicle offices and consolidating three visitor services desks, and further recommending that new furniture be constructed for the visitor services area. The CDC approved the advisory committee's recommendations.
- recommending that the Capitol grounds landscape project be funded, subject to the following conditions: that it be reviewed by the State Historic Preservation Office to preserve the cultural landscape of the Capitol grounds, that the CDC review a more minimal option and an option that includes the entire grounds, and that advisory committee involvement continue in the design and decision-making process. This capital construction project was not funded in FY 2015-16 and was not resubmitted in FY 2016-17.
- supporting the recommendations of Humphries Poli Architects to use coated copper, natural copper, and Buckingham slate tiles for the rehabilitation of the Capitol roof. No action was required of or taken by the CDC on this recommendation.

The advisory committee also wrote to DPA expressing its approval of language on a plaque to be added to the Liberty Bell site in Lincoln Park, honoring the work of the Daughters of the American Revolution, Mount Rosa Chapter, in rededicating and restoring the bell.

Art and Memorials

The advisory committee considers proposals for donated or loaned art or memorials to be placed in the public areas of the Capitol and its surrounding grounds. Under current criteria, the advisory committee may recommend no more than one proposal per year to the CDC.

The advisory committee considered one proposed memorial in 2015. The memorial was proposed by Ms. Juliet Moores and would be located in Lincoln Park. A large natural stone would honor state employees who have died during service to Colorado. Committee members raised a number of concerns about the proposal and opted not to vote on accepting it at the 2015 annual meeting.

The advisory committee also heard a proposal by the One Earth Future Foundation to commemorate the Sand Creek Massacre on the west lawn of the Capitol. The proposed memorial will be formally considered at the committee's 2016 annual meeting.

The advisory committee also discussed a number of other arts- and memorials-related issues.

Capitol art collection master plan. The subcommittee on a master plan for the Capitol art collection made the following recommendations, which were approved by the advisory committee:

- solicit bids for the cleaning and conservation of the Allen True murals in the Capitol rotunda; and
- adding a maintenance plan to the Criteria and Procedures.

Staff efforts to implement the subcommittee recommendations are ongoing.

Temporary display of art. The committee approved the display of a painting by artist Graham Witherspoon, who donated the work to Senator Morgan Carroll. The subcommittee on a master plan for the Capitol art collection chose to display the painting on the third floor of the Capitol near the elevators.

Lincoln Park memorials. Lincoln Park, located to the west of the Capitol between Lincoln Street and Broadway, contains many memorials in the Capitol's collection. After the Daughters of the American Revolution Mount Rosa Chapter restored the replica Liberty Bell in the park, committee members heard updates about the project, its dedication ceremony, and accompanying commemorative plaques.

The Colorado Veterans Monument in Lincoln Park celebrated its 25th anniversary with a rededication ceremony in 2015. The committee heard updates on the monument and discussed its maintenance needs.

Capital Improvement Projects

The advisory committee is statutorily required to review plans to restore, redecorate, or reconstruct space within the public and ceremonial areas of the Capitol buildings group, the Legislative Services Building, and the Capitol driveways and surrounding groups; and to make pertinent recommendations to the CDC.

In 2014 and 2015, the advisory committee had the opportunity to review a capital construction project proposed for the Capitol grounds (discussed above) and the completed Capitol Complex Master Plan, with an emphasis on the plan's recommendations for the Capitol building. The committee also reviewed proposed rule changes promulgated by DPA. The rule changes eliminated "assembly" events and clarified the permitting and donation requirements for events held on the Capitol grounds. The new rules were adopted in September 2015.

Recycling improvements. The committee heard and formally supported a proposal from the Colorado Association for Recycling to improve recycling at the Capitol. The proposal included determining infrastructure and educational needs, applying for grants to cover costs, installing three-bin systems throughout the building, training and collecting data for staff, and hosting an electronics collection event. Committee members also provided feedback to DPA about procuring new recycling bins.

Roof rehabilitation. Humphries Poli Architects met with the committee about a project to replace the Capitol roof and sought committee members' input on the choice of roofing materials. The committee supported the architects' recommendations of "Freedom Gray" coated copper for most of the roof, with some portions finished in natural copper and Buckingham slate. No formal vote was taken on this recommendation, but committee member opinions were solicited by e-mail. The roof project is ongoing, requiring additional funds for asbestos mitigation.

Capitol building master plan. The committee created a subcommittee to establish a master plan for the Capitol building's public spaces. The subcommittee met and recommended a number of items to be included in such a master plan. The subcommittee also recommended hiring a firm to complete a professional master plan. The advisory committee supported these recommendations.

Publications and Memorabilia

The advisory committee is statutorily required to present a plan to the CDC for developing publications on the history of the Capitol and for developing Capitol memorabilia for sale to the public. These publications and memorabilia are to promote historic interest in the state Capitol and to raise money for the preservation of original and historic elements of the building. All proceeds from the sale of publications and memorabilia are credited to the advisory committee's special account, known as the Gold Fund, within the Public Buildings Trust Fund. A report of FY 2014-15 account revenue and expenses is included as Attachment A.

Pursuant to the original plan adopted in 1991, the advisory committee published "The Pride of the People" in 1992, a color booklet on the history of the Capitol, and "Women's Gold," a color brochure on the history of the Women's Gold tapestry displayed in the Capitol. The advisory committee subsequently developed a video tour of the Capitol, a framed photo of the Capitol with authentic gold flakes from the dome, and sets of note cards displaying the images of the state's symbols and emblems. The gift desk also sells select books and other gift items, which are generally approved by the committee prior to sale.

Gift desk sales. The committee approved the sale of *The Capitol Ghost Mystery*, a children's novel written by Michelle Barone, at the gift desk. The committee also authorized Legislative Council Staff to purchase an iPad and Square technology, allowing Visitor Services to accept credit cards at the gift desk.

Visitor Services

The tour services provided to Capitol visitors are facilitated by one full-time Manager of Visitor Services, one full-time Assistant Manager of Visitor Services, and a part-time Reservation Specialist. Hourly summer assistants, year-round volunteers, and college work-study students assist the manager with Capitol tours, Mr. Brown's Attic tours, dome walks, and special events. The Manager of Visitor Services supervises approximately 45 volunteers and 10 part-time work-study students to facilitate the guided tours, perform receptionist duties, and staff the information and gift desks. In addition, the General Assembly employs two session-only visitor aides who conduct legislative orientations. An estimated 250,000 people visit the Capitol annually, of whom approximately 50,000 join guided tours of the building.

In 2014, Visitor Services consolidated and relocated its visitor information and gift desks from the south to the north side of the first floor of the Capitol building. The committee supported this project, as well as a second phase to build new visitor services furniture that has not yet occurred.

Mr. Brown's Attic. In 2012, the committee set aside \$1,500 of the Gold Fund annually, with unspent moneys carrying forward to the next fiscal year, for maintenance and operations of Mr. Brown's Attic. Visitor services continues to use these funds to restore and make small updates to displays in the museum.

Project Gold Fund
FY 2014-15
As of Period 12
June 30, 2015

FY 2014-15 Beginning Fund Balance		\$ 16,204.86
Sales:		
Capitol History Book		350.00
5pk State Symbols Gift Cards		32.00
10pk Postcards		49.00
Mile High Marker & Easel		2,360.00
Christmas Ornament		2,000.00
Capitol Passport		490.00
Capitol T-Shirt		420.00
Everett Capitol Book		320.00
Statehouse DVD		180.00
Mansion Ornament		420.00
Dome Postcard		235.00
Capitol Mystery Book		260.00
Total Sales		<u>7,116.00</u>
Expenditures		
Havey Productions	Statehouse DVDs	(233.90)
IndyInk	Capitol T Shirts	(1,483.92)
Chemart	Christmas Ornaments	
City & County of Denver	Sales Tax	(259.00)
Governor's Residence	Mansion Ornaments	(500.00)
University of Chicago Press	Everett Book	
Denver History Tours	Capitol Passports	(120.00)
Michelle Barone	Capitol Mystery Book	(268.65)
Reed Art & Imaging	Attic Display/ Art Renov.	(1,956.90)
Total Expenditures		<u>(4,822.37)</u>
Fund Balance		18,498.49
Less Reserve for Mr. Brown's Attic Maintenance		<u>(991.01)</u>
Unreserved Fund Balance		<u><u>\$ 17,507.48</u></u>

Reserve for Mr. Brown's Attic Maintenance

Budget		
FY 2012-13		1,500.00
FY 2013-14		1,500.00
FY 2014-15		1,500.00
Total Budget		<u>\$ 4,500.00</u>
Maintenance Expenditures		
FY 2012-13 Expenditures		
Reed Art & Imaging	Imaging Restoration	(352.40)
Reed Art & Imaging	Imaging Restoration	(732.92)
FY 2013-14 Expenditures		
Reed Art & Imaging	Tour Mural Framing	(328.57)
Reed Art & Imaging	Images	(138.20)
FY 2014-15 Expenditures		
Reed Art & Imaging	Attic Display/ Art Renov.	(1,956.90)
Total Expenditures		<u>(3,508.99)</u>
Remaining Maintenance Reserve		<u><u>\$ 991.01</u></u>

Project Gold Sales & Expenses

