

Office of Legislative Legal Services
Colorado General Assembly



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MEMORANDUM

To: Members of the Committee on Legal Services
From: Christy Chase
Date: January 14, 2026
Subject: Chair and Vice-Chair Elections and Duties

The members of the Committee on Legal Services (Committee) will elect a chair and vice-chair of the Committee at the meeting on January 22, 2026. This memorandum provides background information about the election and duties of the chair and vice-chair of the Committee.

1. Election Information

Pursuant to the [Rules of the Committee on Legal Services](#) (COLS Rules), the chair and vice-chair are elected at the first Committee meeting held during each regular legislative session,¹ which meeting must take place within the first 20 legislative days of the session.² The chair and vice-chair cannot be from the same political party, and, if possible, one of these persons must be from the Senate and the other from the House of Representatives.³ Traditionally, the chair of the Committee alternates each year between the chambers.

For the First Regular Session of the 75th General Assembly, Senator Mike Weissman was the Committee chair and Representative Matt Soper was the vice-chair. Accordingly, if the Committee complies with its rules and traditions, then for the Second Regular Session of this General Assembly, the chair will be from the

¹ COLS Rule 2. Election of Officers - Duties.

² COLS Rule 1. Meetings.

³ COLS Rule 2. Election of Officers - Duties.

House and the vice-chair will be a Senator who is from the other major political party.

2. Duties

2.1. Chair

The chair of the Committee has the following responsibilities:

- To set the date and hour for Committee meetings;⁴
- To set the agenda for Committee meetings;⁵
- To preside over the Committee meetings;⁶
- To issue letters, as approved by the Committee;⁷
- To review and sign contracts on behalf of the Office of Legislative Legal Services (OLLS);⁸
- To sign the committee reports for the Rule Review Bill,⁹ which the Committee hears as the committee of reference for both chambers;¹⁰ and
- To sign vouchers to draw warrants for expenditures by the OLLS that exceed \$5,000.¹¹

2.2. Vice-Chair

The vice-chair of the Committee has the following responsibilities:

- To preside over Committee meetings if the chair is absent or unable to perform the chair's duties;¹² and
- To sign vouchers to draw warrants for expenditures by the OLLS that exceed \$5,000, if the chair is unavailable.¹³

⁴ COLS Rule 1. Meetings.

⁵ COLS Rule 5. Order of Business.

⁶ COLS Rule 2. Election of Officers - Duties.

⁷ COLS Rule 8. Action - How Taken.

⁸ §2-3-502 (1), C.R.S.

⁹ House Rule 25 (j)(3) and Senate Rule 22 (f).

¹⁰ §24-4-103 (8)(d)(IV), C.R.S.; House Rule 25 (a.1); and Senate Rule 21 (a.1).

¹¹ §2-3-507 (2), C.R.S.

¹² COLS Rule 2. Election of Officers - Duties.

¹³ §2-3-507 (2), C.R.S.