



Colorado General Assembly
Joint Budget Committee

Joint Budget Committee Staff

FY 2016-17 Budget Briefing Summary

Department of State

The Department of State administers statutory provisions that pertain to elections; manages the statewide voter registration database; implements the Help America Vote Act (HAVA); oversees campaign finance reporting; registers lobbyists and monitors the filing of required disclosures; collects, maintains, and provides public access to business filings; regulates charities and charitable gaming; and certifies notaries public. The Department's FY 2015-16 appropriation represents 0.1 percent of statewide operating appropriations and does not include any General Fund.

FY 2015-16 Appropriation and FY 2016-17 Request

	Department of State					
	Total Funds	General Fund	Cash Funds	Reappropriated Funds	Federal Funds	FTE
FY 2015-16 Appropriation						
SB 15-234 (Long Bill)	<u>\$21,580,286</u>	<u>\$0</u>	<u>\$21,580,286</u>	<u>\$0</u>	<u>\$0</u>	<u>137.3</u>
TOTAL	\$21,580,286	\$0	\$21,580,286	\$0	\$0	137.3
FY 2016-17 Requested Appropriation						
FY 2015-16 Appropriation	\$21,580,286	\$0	\$21,580,286	\$0	\$0	137.3
R1 Additional vehicle	3,255	0	3,255	0	0	0.0
Non-prioritized requests	12,383	0	12,383	0	0	0.0
Centrally appropriated line items	389,913	0	389,913	0	0	0.0
Annualize prior year budget actions	295,474	0	295,474	0	0	0.0
Indirect cost assessment	<u>27,824</u>	<u>0</u>	<u>27,824</u>	<u>0</u>	<u>0</u>	<u>0.0</u>
TOTAL	\$22,309,135	\$0	\$22,309,135	\$0	\$0	137.3
Increase/(Decrease)	\$728,849	\$0	\$728,849	\$0	\$0	0.0
Percentage Change	3.4%	0.0%	3.4%	0.0%	0.0%	0.0%

Summary of Issues Presented to the Joint Budget Committee

Audit Findings and Recommendations Regarding Cash Fund Management and Budgeting Processes: The Office of the State Auditor (OSA) released a performance audit of the Department of State on December 8, 2015. The audit identified problems with the Department's cash fund management and budgeting processes and included recommendations to address the issues. The Department agreed with the recommendations and plans to implement the suggested changes which include: (1) developing a formal cash fund management policy; (2)

producing written policies and procedures for the preparation of the annual budget; and (3) establishing a formal process for reviewing and setting fees.

Audit Findings and Recommendations Regarding Oversight of the Business Intelligence Center: The Office of the State Auditor (OSA) released a performance audit of the Department of State on December 8, 2015. The audit identified problems with the Department's oversight of the Business Intelligence Center (BIC) program and included recommendations to address the issues. The Department agreed with the recommendations and plans to implement the suggested changes which include: (1) seeking legislation to establish BIC in statute and secure statutory authority to accept gifts, grants, and donations for the program; and (2) developing formal internal documentation to clarify the structure of program management and oversight.

For More Information

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To read the entire briefing: http://www.tornado.state.co.us/gov_dir/leg_dir/jbc/2015-16/stabrf.pdf