

MEMORANDUM



JOINT BUDGET COMMITTEE

TO Joint Budget Committee Members
FROM Craig Harper, JBC Staff (303-866-3481)
DATE April 17, 2019
SUBJECT Finalized FY 2019-20 Requests for Information Committee Review

The attached packet includes the combined legislative requests for information (RFIs) for FY 2019-20 for the Committee's review. The Committee has already approved all but two of the attached RFIs. The two exceptions are in italic type and include:

- Multi-department RFI #10 (on page 4 of the packet), relating to Corrections, Higher Education, and Human Services. The RFI is associated with the Department of Human Services request to increase salaries for psychiatric care at the Mental Health Institutes and state prison facilities.
- Labor and Employment #2 (on page 16 of the packet). The RFI is associated with an increase of \$250,000 General Fund provided to increase on-site auditing of construction sites and ensure compliance with existing statutory and regulatory requirements for labor standards at those sites.

LEGISLATIVE REQUESTS FOR INFORMATION FOR FY 2019-20

REQUESTS AFFECTING MULTIPLE DEPARTMENTS

- 1 Department of Health Care Policy and Financing, Executive Director's Office; and Department of Military Affairs, Executive Director and Army National Guard -- The Departments are requested to explore further the potential benefits to veterans and the State of a pilot program to identify and conduct outreach to veterans enrolled in the Medicaid program who may be able to make better use of their federal Veterans Administration (VA) benefits.
 - The two departments are requested to work together to refine the process for identifying which veterans might benefit from further outreach. This may include individuals with high prescription drug costs to determine if they would benefit from accessing VA prescription drug benefits; ensuring that veterans who are discharged from a nursing facility have their pension and aid and attendance benefits restored from the \$90 institutionalized amount; outreach to individuals receiving \$0 monthly VA compensation benefits; outreach to Vietnam-era veterans to ensure they are receiving benefits related to "agent orange" exposure, when relevant; exploring opportunities to increase veterans' service-connected disability ratings; and any other categories the departments believe should be targeted.
 - HCPF is requested to extract relevant data samples and to work closely with DMVA to help refine the process for identifying veterans most suitable for outreach.
 - The DMVA is requested to conduct outreach to a small sample of veterans, such as those with high Medicaid pharmacy costs, to test the lists provided and veterans' responses.
 - The DMVA is also requested to investigate the potential for using work-study students, funded by the federal Veterans Administration, to assist in outreach to veterans.
 - Based on the results of this preliminary research, by October 1, 2019, the Departments are requested to submit a report to the Joint Budget Committee with recommendations on how the State should proceed. If the Departments continue to recommend a pilot program, they are requested to submit a detailed plan for how the pilot will be structured, including how they will identify veterans who should receive outreach, the estimated number who will receive outreach, the form of such outreach (letter/phone/etc.), the recommended length of the pilot, and how they will assess the impact of the pilot. The plan should include the proposed mechanism for determining whether a veteran has increased VA benefits as a result of the Department's outreach and a plan for determining whether the program has resulted in any General Fund savings to the State. The assessment may include a comparison with a randomized control group, if appropriate.
- 2 Department of Corrections; Department of Human Services; Judicial Department; Department of Public Safety; and Department of Transportation -- State agencies involved in multi-agency programs requiring separate appropriations to each agency are requested to designate one lead agency to be responsible for submitting a comprehensive annual budget request for such programs to the Joint Budget Committee, including prior year, request year, and three year forecasts for revenues into the fund and expenditures from the fund by agency. The requests should be sustainable for the length of the forecast based on anticipated revenues. Each agency is still

requested to submit its portion of such request with its own budget document. This applies to requests for appropriation from: the Alcohol and Drug Driving Safety Program Fund, the Law Enforcement Assistance Fund, the Offender Identification Fund, the Persistent Drunk Driver Cash Fund, and the Sex Offender Surcharge Fund, among other programs.

- 3 Department of Education, Assistance to Public Schools, Categorical Programs; and Department of Higher Education, Division of Occupational Education, Distribution of State Assistance for Career and Technical Education pursuant to Section 23-8-102, C.R.S. -- The Department of Education is requested to work with the Department of Higher Education and to provide to the Joint Budget Committee information concerning the distribution of state funds available for each categorical program, excluding grant programs. The information for special education programs for children with disabilities, English language proficiency programs, public school transportation, career and technical education, and small attendance center aid is requested to include the following: (a) a comparison of the state funding distributed to each district or administrative unit for each program in fiscal year 2018-19 and the maximum allowable distribution pursuant to state law and/or State Board of Education rule; and (b) a comparison of the state and federal funding distributed to each district or administrative unit for each program in fiscal year 2017-18 and actual district expenditures for each program in fiscal year 2017-18. The information for special education programs for gifted and talented children is requested to include a comparison of the state funding distributed to each district or administrative unit for each program in fiscal year 2017-18 and actual district expenditures in fiscal year 2017-18.
- 4 Governor – Lieutenant Governor – State Planning and Budgeting, Office of State Planning and Budgeting; and Department of Public Safety, Division of Homeland Security and Emergency Management, Office of Emergency Management, Disaster Response and Recovery -- The Office of Emergency Management is requested to work with the Office of State Planning and Budgeting to provide a report to the Joint Budget Committee by November 1, 2019, concerning revenues credited to and expenditures made from the Disaster Emergency Fund in fiscal years 2016-17, 2017-18, and 2018-19. The report is requested to include the following: (a) amounts authorized to be transferred to the Disaster Emergency Fund, by Executive Order and fund source; (b) amounts actually transferred to the Fund, by date and fund source; (c) actual expenditures from the Fund, by declared disaster emergency, (d) reimbursements credited to the Fund, by date and source, and (e) total fund balance and unencumbered fund balance.
- 5 Department of Health Care Policy and Financing, Executive Director's Office and Department of Higher Education, Governing Boards, Regents of the University of Colorado -- Based on agreements between the University of Colorado and the Department of Health Care Policy and Financing regarding the use of Anschutz Medical Campus Funds as the State contribution to the Upper Payment Limit, the General Assembly anticipates various public benefits. The General Assembly further anticipates that any increases to funding available for this program will lead to commensurate increases in public benefits. The University of Colorado and the Department of

Health Care Policy and Financing are requested to submit a report to the Joint Budget Committee about the program and these benefits by October 1, 2019.

- 6 Department of Health Care Policy and Financing, Medical Services Premiums; Indigent Care Program, Children's Basic Health Plan Medical and Dental Costs; Department of Higher Education, Colorado Commission on Higher Education, Special Purpose, University of Colorado, Lease Purchase of Academic Facilities at Fitzsimons; Governing Boards, Regents of the University of Colorado; Department of Human Services, Division of Child Welfare, Tony Grampas Youth Services Program; Office of Early Childhood, Division of Community and Family Support, Nurse Home Visitor Program; Department of Military and Veterans Affairs, Division of Veterans Affairs, Colorado State Veterans Trust Fund Expenditures; Department of Personnel, Division of Human Resources, Employee Benefits Services, H.B. 07-1335 Supplemental State Contribution Fund; Department of Public Health and Environment, Disease Control and Environmental Epidemiology Division, Administration, General Disease Control, and Surveillance, Immunization Operating Expenses; Special Purpose Disease Control Programs, Sexually Transmitted Infections, HIV and AIDS Operating Expenses, and Ryan White Act Operating Expenses; Prevention Services Division, Chronic Disease Prevention Programs, Oral Health Programs; Primary Care Office -- Each Department is requested to provide the following information to the Joint Budget Committee by **October 1, 2019** for each program funded with Tobacco Master Settlement Agreement money: the name of the program; the amount of Tobacco Master Settlement Agreement money received and expended by the program for the preceding fiscal year; a description of the program including the actual number of persons served and the services provided through the program; information evaluating the operation of the program, including the effectiveness of the program in achieving its stated goals.
- 7 Department of Health Care Policy and Financing, Office of Community Living; Department of Human Services, Services for People with Disabilities, Regional Centers; and Department of Public Health and Environment, Health Facilities and Emergency Medical Services Division, Health Facilities Division -- The Departments are requested to provide by November 1 of each fiscal year, the status of the implementation of Regional Center Task Force recommendations.
- 8 Department of Human Services, Department of Education -- The Departments are requested to submit on or before June 30, 2019 a report to the Joint Budget Committee concerning the breakdown of the costs of Part C Child Find evaluations, including the cost per evaluator, cost per evaluation, cost per geographic area, and cost by expertise for each evaluation.
- 9 Department of Regulatory Agencies, Public Utilities Commission; Department of Human Services, Executive Director's Office, Special Purpose; Department of Human Services, Office of Early Childhood, Division of Early Care and learning -- The Departments are requested to submit a quarterly report beginning September 1, 2018 on the status of translation services for the deaf and hard of hearing. The report should include information on expenditures, cash fund balance for the Telephone Users with Disabilities Fund, locations of translation services, number of

individuals served, category of services (doctor's office, school, etc.), county location of individuals requesting service, and the amount of time between request for translations services and the provision of those services.

10 *Department of Corrections, Management; and Institutions; Department of Higher Education, Governing Boards, Regents of the University of Colorado; and Department of Human Services, Office of Behavioral Health, Mental Health Institutes -- The Departments are requested to work together to explore strategies to increase the ability of the Department of Human Services and the Department of Corrections to recruit and retain the most competent and desirable candidates to provide psychiatric care at the Mental Health Institutes and state prison facilities. These strategies may include, but not be limited to:*

- *Expanding the academic affiliation with the University of Colorado School of Medicine to include an option for academic promotion, teaching, and research opportunities for psychiatrists recruited to the Mental Health Institutes and the Department of Corrections in an effort to benefit all, and to evaluate additional opportunities for medical student and resident clinical experiences in state psychiatric and correctional facilities;*
- *Increasing the utilization of tele psychiatry; and*
- *Improving collaboration between the University of Colorado School of Medicine Department of Psychiatry, the Mental Health Institutes, and the Department of Corrections in recruiting, hiring, and retaining qualified psychiatrists with forensic and correctional expertise.*

The Department of Human Services is requested to submit a report by April 1, 2020, describing the status of these discussions, any plans to implement new recruitment and retention strategies, the estimated fiscal impact of implementing such strategies, and any potential actions the General Assembly should consider taking to support successful implementation of such strategies.

DEPARTMENT OF AGRICULTURE

1 Department of Agriculture, Colorado State Fair, State Fair Facilities Maintenance -- The Department is requested to provide by November 1, 2019, a report on facility maintenance projects for the Colorado State Fairgrounds. This report should include the following for each facility with planned maintenance: facility name, the type and nature of maintenance, the anticipated cost of the maintenance, the expenditures to-date on the maintenance, and the anticipated completion date.

DEPARTMENT OF CORRECTIONS

- 1 Department of Corrections, Institutions, Mental Health Subprogram -- It is requested that the Department of Corrections submit a report to the House Judiciary Committee and the Senate Judiciary Committee by January 31, 2020, detailing progress related to the mental health unit at the Centennial Correctional Facility.
- 2 Department of Corrections, Community Services, Parole Subprogram, Work Release Program -- It is requested that the Department of Corrections submit a report to the Joint Budget Committee by November 1 of each year detailing progress related to the work release program.

DEPARTMENT OF EDUCATION

- 3 Department of Education, Assistance to Public Schools, Public School Finance, State Share of Districts' Total Program Funding -- The Department is requested to provide to the Joint Budget Committee, on or before November 1, 2019, information concerning the Colorado Preschool Program. The information provided is requested to include the following for fiscal year 2018-19: (a) data reflecting the ratio of the total funded pupil count for the Program to the total funded pupil count for kindergarten; (b) data indicating the number of three-year-old children who participated in the Program; (c) data indicating the number of children who participated in the Program for a full-day rather than a half-day; and (d) the state and local shares of total program funding that are attributable to the Program.
- 4 Department of Education, Assistance to Public Schools, Grant Programs, Distributions, and Other Assistance -- The Department is requested to provide information to the Joint Budget Committee by November 1, 2019, concerning the allocation of funding to eligible boards of cooperative services (BOCES) pursuant to Section 22-2-122 (3), C.R.S. Specifically, the Department is requested to detail the sources of funds and the allocations made to each BOCES in fiscal years 2017-18 and 2018-19.

DEPARTMENT OF HEALTH CARE POLICY AND FINANCING

- 1 Department of Health Care Policy and Financing, Executive Director's Office -- The Department is requested to submit monthly Medicaid expenditure and caseload reports on the Medical Services Premiums, behavioral health capitation, and the intellectual and developmental disabilities line items to the Joint Budget Committee, by the fifteenth or first business day following the fifteenth of each month. The Department is requested to include in the report the managed care organization caseload by aid category. The Department is also requested to provide caseload and expenditure data for the Children's Basic Health Plan, the Medicare Modernization Act State Contribution Payment, and the Old Age Pension State Medical Program within the monthly report. The Department is also requested to include in the report the number of applications and the number of approvals for new intermediate care facilities for individuals with intellectual disabilities, including the number of beds and the cost of those beds.
- 2 Department of Health Care Policy and Financing, Medical Services Premiums -- The Department is requested to submit a report by December 1, 2019, concerning the savings related to transitioning clients out of institutions into the community through the Colorado Choice Transitions (CCT) program. The report should include the following information:
 - the number of CCT clients who transitioned or were in the process of transitioning to the community in FY 2018-19;
 - the number of CCT clients who returned to an institution in FY 2018-19 after transitioning to the community;

- expenditures of state and federal funds for transition services provided to CCT clients in FY 2018-19;
 - the average per person expenditure of state and federal funds for medical and home and community based services provided to CCT clients in FY 2018-19; and
 - the average per person expenditure of state and federal funds for comparable institutional services for CCT clients in FY 2018-19.
- 3 Department of Health Care Policy and Financing, Medical Services Premiums -- The Department is requested to submit reports by November 1, 2020 and 2021 on the actual savings achieved by all initiatives that the Department projected would achieve savings in the FY 2019-20 budget request.
 - 4 Department of Health Care Policy and Financing, Indigent Care Program, Safety Net Provider Payments -- The Department is requested to submit a report by February 1 of each year to the Joint Budget Committee estimating the disbursement to each hospital from the Safety Net Provider Payments line item.
 - 5 Department of Health Care Policy and Financing, Other Medical Services, Public School Health Services -- The Department is requested to submit a report by November 1 of each year to the Joint Budget Committee on the services that receive reimbursement from the federal government under the S.B. 97-101 public school health services program. The report is requested to include information on the type of services, how those services meet the definition of medical necessity, and the total amount of federal dollars that were distributed to each school under the program. The report should also include information on how many children were served by the program.

DEPARTMENT OF HIGHER EDUCATION

HIGHER EDUCATION

- 1 Colorado Department of Higher Education, Colorado Commission on Higher Education, Administration -- The Department is requested to continue to work with the governing boards to improve the higher education funding model. The Department is requested to explore to the extent feasible and report on the following options and issues by November 1, 2019, as part of a review of the funding formula:

Further rationalizing the “mission” and “specialty education” portions of the model:

- Establishing mechanisms for determining when mission/base funding should be changed and establishing the process through which such changes will be considered.
- Considering whether statutory changes are warranted so that specialty education programs, local district colleges, and area technical colleges do not always increase or decrease in tandem with average funding but may instead receive consideration based on policy goals, performance, or other factors.

Making the model more transparent and easier to use and understand

- Simplifying the funding formula and identifying any statutory changes that may be required to accomplish this.
- Ensuring that it is clear to participating institutions and the General Assembly how an institution's efforts to achieve policy goals (e.g., graduate more Pell-eligible students) will benefit them in the model. For example, providing a demonstration tool that shows the impact on an institution's funding from increasing its outcomes relative to other institutions.
- Developing tools so that, when desired, increases or decreases may be applied to certain portions of the model without affecting other portions of the model.

Aligning the model with the Higher Education Master Plan

- Incorporating weighting for first generation and other underrepresented students in the model.
- Considering weighting relating to teaching degrees, in light of teacher shortages.
- Considering greater weighting on certificates.
- Considering greater weighting on completions for Pell-eligible students.

Exploring how the model can better address the needs of small institutions

- Examining whether changes to the mission or performance portions to the model are appropriate to help these institutions remain viable. This may include identifying benchmarks for minimum funding required for such institutions.

- 2 Colorado Department of Higher Education, Colorado Commission on Higher Education and Higher Education Special Purpose Programs, Administration -- The Department is requested to review the current financial aid statutes in Articles 3.3 through 3.7 of Title 23 and any other relevant statutory sections, and notify the Joint Budget Committee by September 1, 2019, whether it would like to pursue a statutory clean-up of this section of statute, whether it seeks a more substantive statutory rewrite, or whether it recommends against changes. Depending upon the response, the Joint Budget Committee may consider authorizing a bill draft to enable the Department to work with staff from the Office of Legislative Legal Services and the Joint Budget Committee to develop legislation acceptable to the Department and stakeholder institutions. Statutory clean-up might include, but not be limited to:

- Ensuring that statute and practice are aligned, consistent and clear with respect to the relative responsibilities of the General Assembly, the Commission, and the governing boards.
- Integrating Sections 3.3 through 3.7 with appropriate cross-references.
- Including definitions for different types of aid (need, merit, etc.), clarifying how eligibility for financial aid is assessed and by whom, clarifying, whether financial aid is limited to Colorado residents, etc.
- Incorporating reporting requirements to the Department about institutional policies and practice; and codifying the annual financial aid report currently provided in response to an RFI.

- 3 Department of Higher Education, Colorado Commission on Higher Education and Higher Education Special Purpose Programs, Administration -- Of the amount in this line item, \$40,000 General Fund is provided to enable the Department to employ an outside consultant to update its indirect cost collection plan. The Department is requested to submit a report to the Joint Budget Committee by November 22, 2019 outlining the initial results of this review and update. The report is requested to address the following:
 - Is the method for selecting the departmental indirect cost pool reasonable? Are there costs that are included in the pool that should not be? Are there additional components that should be in the pool that are not?
 - Is the method for allocating the departmental pool between state governing boards and other entities reasonable? Are there workload or other measures that would provide a better method for allocating costs than the current approach?
 - Does the Department wish to use a new approach or make limited adjustments to current calculations? If it wishes to propose a new approach, can the new approach be applied in a way that simplifies calculations and limits future workload?
 - Is the approach proposed (new or old) consistent with standard accounting practices related to indirect costs?
 - What is the estimated fiscal impact of proposed changes?
 - Could the annual timeline for developing the Department's indirect cost collection plan be aligned with the plan for Statewide Indirect Cost Collections?

The Department is also requested to outline the changes it would recommend to modify the budget structure to align with that of other state departments so that indirect cost assessments are reflected in one or more separate line items and the distinction between indirect cost assessments and the application of these assessments to offset General Fund is more clear.

- 4 Department of Higher Education, Colorado Commission on Higher Education, Administration -
- The Department is requested to submit a report by October 1, 2019 describing the benefits it offers and how these compare to state benefit plans. The report should explain how the department will ensure that its annual funding request for centrally-appropriated amounts does not exceed the amount that would be provided if Department staff were enrolled in state plans. The Department is further requested to submit, as part of the annual request for common policy benefits adjustments, templates that reflect the benefit selection for each member of the Department's staff in a manner that will enable health benefits for these staff to be calculated consistent with common policy. The templates are expected to contain July 2019 data on health benefits actually selected by Department staff and relate staff benefit elections to comparable state plan premiums.
- 5 Colorado Department of Higher Education, Colorado Commission on Higher Education, Administration; and Governing Boards -- The Department is requested to coordinate the following annual data submissions to the Joint Budget Committee and Legislative Council Staff to support tuition, fee, and stipend revenue estimates used for appropriations and informational amounts included in the Long Bill.

By November 1, 2019: Submit budget data books for each of the governing boards that provide detail on education and general revenue and expenditures for each institution for the most recent actual year (FY 2018-19) and the current estimate year (FY 2019-20).

- Include estimate-year FY 2019-20 full time equivalent (FTE) enrollment data for resident undergraduate and graduate students and non-resident undergraduate and graduate students, in addition to actual year FY 2018-19 student FTE data. The year FY 2019-20 student FTE estimates should be those used to develop the year FY 2019-20 revenue and expenditure estimates in the data books.
- Identify actual FY 2018-19 and budgeted FY 2019-20 student FTE eligible for the College Opportunity Fund (COF) stipend in the budget data book submission.
- The Department is requested to provide separately the actual and estimated revenue from mandatory fees using the definitions established by the Department of Higher Education for mandatory fees.

By December 15, 2019: Submit fall 2020 student FTE census data. This should include resident undergraduate and graduate and non-resident undergraduate and graduate FTE figures for each governing board and institutional break-outs for those governing boards that oversee multiple institutions.

By February 15, 2020: Submit revised estimate year FY 2019-20 and request year FY 2020-21 revenue and enrollment data for each governing board, along with the comparable FY 2018-19 actual data for context. Include data at the institutional level for the University of Colorado and Colorado State University Systems.

- For each year, include FTE enrollment and revenue estimates for resident undergraduate and graduate students and non-resident undergraduate and graduate students. *The data should clearly separate revenue associated with each of these four categories, where applicable.*
- Include annotations explaining assumptions, including tuition and fee rate and enrollment assumptions for the FY 2020-21 request year.
- Consistent with the requirements of Section 23-18-202 (2)(a)(I), C.R.S., also include an update on the number of student FTE estimated to be eligible for COF stipends in FY 2019-20 based on the most recent data available (different from the figures used to establish initial stipend appropriations).
- Include actual and estimated revenue from mandatory fees using the definitions established by the Department of Higher Education for mandatory fees.

- 6 Department of Higher Education, Colorado Commission on Higher Education, Administration -
- The Department should continue its efforts to provide data on the efficiency and effectiveness of state financial aid in expanding access to higher education for Colorado residents. The Department is requested to provide to the Joint Budget Committee by December 1 of each year an evaluation of financial aid programs, which should include, but not be limited to: (1) an estimate of the amount of federal, institutional, and private resources (including tax credits) devoted to financial aid; (2) the number of recipients from all sources; (3) information on typical awards; and (4) the typical debt loads of graduates. The Department is requested to provide more in-depth data on the financial aid awarded at the state's public institutions, by institution. This should include further information on the use of institutional aid, including the extent to which such aid

is awarded to residents versus non-residents, for financial need versus merit, and the extent to which merit-based aid is awarded to students who qualify on the basis of need, whether or not the aid was classified as merit-based.

- 7 Department of Higher Education, Colorado Commission on Higher Education, Special Purpose, Tuition/Enrollment Contingency -- The Department is requested to provide information on the amount of Tuition Enrollment Contingency funds distributed to any governing board and whether the governing board complied with Colorado Commission on Higher Education tuition policy and intended limits on undergraduate rates expressed in Long Bill footnotes. This information, as it applies to actual expenditures in FY 2018-19 should be provided by November 1, 2019, and as it applies to actual expenditures in FY 2019-20 should be provided by November 1, 2020.

HISTORY COLORADO

- 8 Department of Higher Education, History Colorado, Central Administration -- History Colorado is requested to submit a report by November 1, 2019, outlining the results of its 2019 strategic planning process. This should include an analysis of its recent-year actual expenditures and future financial needs and projected revenue sources, including projected revenue from limited gaming money deposited to State Historical Fund accounts and projected revenue from earned and donated sources, for fiscal years 2020-21 through 2024-25.

DEPARTMENT OF HUMAN SERVICES

- 1 Department of Human Services, Office of Early Childhood, Early Intervention Services -- The Department is requested to submit annually, on or before January 1, a report to the Joint Budget Committee concerning caseload growth for early intervention services. The requested report should include the following information: (a) the total number of early intervention services performed compared to the projected amount of early intervention services; (b) the amount of funds expended in the fiscal year from July 1 through the time period when the report is created compared to the projected spending; and (c) the amount of any expected gaps between the appropriation in the long bill and actual expenditures.
- 2 Department of Human Services, Office of Early Childhood, Child Care Assistance Program -- The Department is requested to submit annually, on or before January 1, a report to the Joint Budget Committee concerning costs for the Colorado Child Care Assistance Program. The requested report should include the following information: (a) the changes in direct services costs from the prior year due to inflation; (b) changes in direct services costs from the prior year due to quality; and (c) changes in cost due to changes to continuity from the previous year.
- 3 Department of Human Services, Division of Youth Corrections, Institutional Programs -- The Department is requested to submit a report by November 1, 2019, that includes the following monthly data for each State-owned and operated facility for FY 2018-19:

- Number of assaults by type (e.g. juvenile on staff, staff on juvenile, juvenile on juvenile);
 - The number and type of sexual assaults;
 - Number of homicides;
 - Number of suicides;
 - Number of new crimes reported to local police;
 - Number of direct care staff at each facility (CYSO I and II);
 - Ratio of direct care staff (CYSO I and II) to youth;
 - Direct care staffing vacancies by type (e.g. CYSO I);
 - Average length of service for direct care staff (CYSO I and II);
 - Number of hours of missed work by all direct care facility staff and reason for absence (e.g. injury on the job, sick leave, planned absence, unplanned absence, vacation);
 - Amount of overtime hours worked by direct care staff and purpose (e.g. covering a shift for an absent co-worker) at each facility;
 - Amount of temporary help hours used for direct care purposes;
 - The number and type of worker's compensation injuries that occurred; and
 - Amount of time missed by employees due to work-place injuries.
- 4 Department of Human Services, Totals -- The Department is requested to submit a report concerning the status of federal Temporary Assistance for Needy Families (TANF) funds. The requested report should include the following: (a) an analysis of the TANF Long Term Reserve, including estimated TANF funds available for appropriation, estimated TANF appropriations by Long Bill line item, and the estimated closing Long Term Reserve balance, for the most recent actual fiscal year, the current fiscal year, and the request fiscal year; (b) an analysis of the TANF maintenance of effort (MOE) payments, showing the actual and forecasted MOE expenditures, by program, for the most recent actual fiscal year, the current fiscal year, and the request fiscal year; and (c) an analysis of the counties' TANF reserve balances that includes, for each county, for the most recent actual fiscal year, the starting TANF Reserve Account balances for the Works Program, Title XX, and Child Care Development Fund accounts, the annual TANF allocation, the total expenditures, the net transfers to child care and child welfare, any amounts remitted to the state, and the closing reserve balance for all county TANF accounts. The report should be provided to the Joint Budget Committee annually on or before November 1. An update to this information reflecting data at the close of the federal fiscal year should be provided to the Joint Budget Committee annually on or before January 1.
- 5 Department of Human Services, Totals -- The Department is requested to submit annually, on or before November 1, a report to the Joint Budget Committee concerning federal Child Care Development Funds. The requested report should include the following information related to these funds for the actual, estimate, and request years: (a) the total amount of federal funds available and anticipated to be available to Colorado, including funds rolled forward from previous state fiscal years; (b) the amount of federal funds expended, estimated, or requested to be expended for these years by Long Bill line item; (c) the amount of funds expended, estimated, or requested to be expended for these years, by Long Bill line item where applicable, to be reported

to the federal government as either maintenance of effort or matching funds associated with the expenditure of federal funds; and (d) the amount of funds expended, estimated, or requested to be expended for these years that are to be used to meet the four percent federal requirement related to quality activities and the federal requirement related to targeted funds. An update to the information on the amount of federal funds anticipated to be available and requested to be expended by Long Bill line item should be provided to the Joint Budget Committee annually on or before January 15.

- 6 Department of Human Services, Office of Early Childhood, Division of Community and Family Support -- The Department is requested to submit a report annually, on or before November 1, 2019 and November 1 in all subsequent years, updating the Joint Budget Committee on the recent expansion of The Incredible Years® (IY) programs initially funded in the Long Bill in FY 2018-19. Rigorously researched IY programs support parenting skills (Preschool Basic Parent Program), teacher training (Teacher Classroom Management), and children's social-emotional skill development (Dinosaur School). The report should include a listing of the organizations that have applied for and received funding; the specific IY program(s) delivered; and information regarding how IY is being supported by the Implementation Partner through: (a) Community readiness and entity selection; (b) Training, coaching and fidelity monitoring; (c) Local Implementation Team development; (d) Entity-specific and statewide process and outcomes evaluation; and (e) On-going quality improvements to ensure high-quality scale and sustainability. The report should also include information on any changes made that impact the nature of the program.
- 7 Department of Human Services, Adult Assistance Programs, Community Services for the Elderly -- The Department is requested to submit a report by November 1 of each year on Older Americans Act Funds received and anticipated to be received, and the match requirements for these funds. The report should also specify the amount of funds, if any, that were transferred between the State Funding for Senior Services line item and the Older Americans Act Programs line item in the prior actual fiscal year to comply with federal match requirements.
- 8 Department of Human Services, Division of Youth Corrections, Administration -- The Division is requested to continue its efforts to provide outcome data on the effectiveness of its programs. The Division is requested to provide to the Joint Budget Committee, by January 1 of each year, a report evaluating Division placements, community placements, and nonresidential placements. The evaluation should include, but not be limited to, the number of juveniles served, length of stay, and recidivism data per placement.
- 9 Department of Human Services, Division of Youth Corrections, Community Programs, S.B. 91-094 Programs -- The Department is requested to submit to the Joint Budget Committee no later than November 1 of each year a report that includes the following information by judicial district and for the state as a whole: (1) comparisons of trends in detention and commitment incarceration rates; (2) profiles of youth served by S.B. 91-094; (3) progress in achieving the performance goals

established by each judicial district; (4) the level of local funding for alternatives to detention; and (5) identification and discussion of potential policy issues with the types of youth incarcerated, length of stay, and available alternatives to incarceration.

- 10 Department of Human Services, Adult Assistance Programs -- The Department is requested to submit annually, on or before November 1, 2018, a report to that provides the cost to eliminate waitlists for each service type for services provided to older adults by the state's Area Agencies on Aging.
- 11 Department of Human Services, Division of Child Welfare -- The Department is requested to provide to the Joint Budget Committee, by November 1 of each year, information on county child welfare worker staffing, including county data on: (1) caseload ratios by county; (2) actual staffing levels; (3) new hires funded by the child welfare block grant; (4) new hires funded through county level child welfare staffing funding; (5) workload and funding allocation comparisons by county for each type of block allocation; (6) performance metrics concerning the training of and support provided to case workers; (7) how each of the previous data categories support successful outcomes for children served in the child welfare system; and (8) a description of each outcome and how it is measured.
- 12 Department of Human Services, Division of Child Welfare, Child Welfare Services -- The Department is requested to provide to the Joint Budget Committee, by November 1 of each year, information concerning the actual use of funds distributed through the child welfare allocation formula, including data on expenses and children served by funding category. At a minimum, such data should include the following: (a) program services expenditures, including the cost of services delivered through county staff and the cost of services delivered through contract providers; and the average cost per open involvement per year; (b) out-of-home placement care expenditures and the average cost per child per day; and (c) subsidized adoption expenditures and the average payment per child per day.
- 13 Department of Human Services, Division of Child Welfare -- The Department is requested to provide to the Joint Budget Committee, by November 1 of each year, information concerning the gross amount of payments to child welfare service providers, including amounts that were paid using revenues other than county, state, or federal tax revenues. The Department is requested to identify amounts, by source, for the last two actual fiscal years.
- 14 Department of Human Services, All Divisions -- The Department is requested to provide, by November 1 of each year, a list of each transfer made in the previous fiscal year pursuant to Section 24-75-106, C.R.S. This information should include: the line item in which the funds originated, the line item to which the funds were transferred, the amount of each transfer, the fund split for each transfer, and the purpose of the transfer.

- 15 Department of Human Services, Division of Child Welfare -- The Department is requested to provide by November 1 of each year, a list of each transfer made in the previous fiscal year between division line items as authorized by a Long Bill footnote pursuant to FY 2017-18 Long Bill Footnote 39. This information should include: the line item in which the funds originated, the line item to which the funds were transferred, the amount of each transfer, the fund split for each transfer, and the purpose of the transfer.
- 16 Department of Human Services, Division of Child Welfare, Promoting Permanency -- The Department is requested to provide to the Joint Budget Committee, by November 1 of each fiscal year, an evaluation report concerning programs funded through this line item.
- 17 Department of Human Services, Division of Child Welfare, Hotline for Child Abuse and Neglect -- The Department is requested to provide to the Joint Budget Committee, by November 1 of each fiscal year, a report containing fiscal year comparisons of appropriate workload indicators for the child abuse and neglect hotline reporting system.
- 18 Department of Human Services, Division of Child Welfare and Totals -- The Department is requested to provide a report to the Joint Budget Committee by October 1 of each fiscal year concerning the amount of federal revenues earned by the State for the previous fiscal year pursuant to Title IV-E of the Social Security Act, as amended; the amount of money that was expended for the previous state fiscal year, including information concerning the purposes of the expenditures; and the amount of money that was credited to the Excess Federal Title IV-E Reimbursements Cash Fund created in Section 26-1-111 (2)(d)(II)(C), C.R.S.
- 19 Department of Human Services, Services for People with Disabilities, Regional Centers for People with Developmental Disabilities -- The Department is requested to provide by November 1 of each fiscal year, information regarding transitions and readmissions to the Regional Centers for each of the past eighteen months. As part of the response, the Department should include: the number of individuals that have been transitioned from each Regional Center and the setting to which they were transitioned for each month, how many of these individuals have been readmitted to a Regional Center and when, the number of monthly admissions to each Regional Center, the definition of a successful transition, and the monthly number of successful transitions.
- 20 Department of Human Services, Services for People with Disabilities, Regional Centers for People with Developmental Disabilities -- The Department is requested to provide by November 1 of each fiscal year, the monthly census for each Regional Center by licensure type since the beginning of the fiscal year, and annual cost per capita for each Regional Center by licensure type, including the Regional Center costs for utilities, depreciation, indirect costs, and centrally appropriated personnel items.
- 21 Department of Human Services, Executive Director's Office, Special Purpose, Employment and Regulatory Affairs -- The Department is requested to provide to the Joint Budget Committee, by

November 1 of each fiscal year, a report including aggregate data by program area and job classification for the previous five fiscal years, including, but not limited to: employee recruitment and retention activities; time-to-fill (positions) data; staff turn-over rates; and direct care professional to client ratios.

JUDICIAL DEPARTMENT

- 1 Judicial Department, Office of the State Public Defender – The State Public Defender is requested to provide by November 1, 2019, a report concerning the Appellate Division's progress in reducing its case backlog, including the following data for FY 2018-19: the number of new cases; the number of opening briefs filed by the Office of the State Public Defender; the number of cases resolved in other ways; the number of cases closed; and the number of cases awaiting an opening brief as of June 30, 2019.
- 2 Judicial Department, Probation and Related Services – The State Court Administrator's Office is requested to provide by November 1 of each year a report on pre-release rates of recidivism and unsuccessful terminations and post-release recidivism rates among offenders in all segments of the probation population, including the following: adult and juvenile intensive supervision; adult and juvenile minimum, medium, and maximum supervision; and the female offender program. The Office is requested to include information about the disposition of pre-release failures and post-release recidivists, including how many offenders are incarcerated (in different kinds of facilities) and how many offenders return to probation because of violations.
- 3 Judicial Department, Trial Courts, District Attorney Mandated Costs – District Attorneys in each judicial district shall be responsible for allocations made by the Colorado District Attorneys' Council's Mandated Cost Committee. Any increases in this line item shall be requested and justified in writing by the Colorado District Attorneys' Council, rather than the Judicial Department, through the regular appropriation and supplemental appropriation processes. The Colorado District Attorneys' Council is requested to submit an annual report by November 1 detailing how the District Attorney Mandated Costs appropriation is spent, how it is distributed, and the steps taken to control these costs.
- 4 Judicial Department, Probation and Related Services, Offender Treatment and Services – The State Court Administrator's Office is requested to provide by November 1 of each year a detailed report on how this appropriation is used, including the amount spent on testing, treatment, and assessments for offenders.

DEPARTMENT OF LABOR AND EMPLOYMENT

- 1 Department of Labor and Employment, Division of Vocational Rehabilitation and Independent Living Services, Vocational Rehabilitation Programs, Employment First Initiatives -- The Department is requested to submit a report by November 1, 2019 on its efforts to implement the

Office of Employment First and other Employment First initiatives. This should include information on the department's progress in rolling-out the new initiatives and baseline data that will be used to measure the state's progress toward increasing competitive integrated employment for people with the most significant disabilities.

- 2 *Colorado Department of Labor and Employment, Division of Labor Standards and Statistics, Labor Standards, Program Costs -- The appropriation in this line item includes \$250,000 General Fund added for the purpose increasing on-site auditing of construction sites and ensuring compliance with existing statutory and regulatory requirements for labor standards at those sites. The Department is requested to submit a report by November 1, 2019, on its plans for using these funds and the anticipated impact of the additional resources.*
- 3 Department of Labor and Employment, Division of Vocational Rehabilitation and Independent Living Services -- The Department is encouraged to work with vocational rehabilitation and independent living centers to develop cooperative agreements that will enable the State to fully access available federal support for vocational rehabilitation and promote relationships between these entities. The Department is requested to report by November 1, 2019 on its progress in developing these relationships and whether it anticipates cooperative agreements to be implemented in FY 2019-20 and/or FY 2020-21.
- 4 Department of Labor and Employment, Division Of Vocational Rehabilitation and Independent Living Services, Vocational Rehabilitation Programs -- The Department is requested to provide a report by November 1 2019 on the number of individuals receiving vocational rehabilitation services, including: a break-down by category of the number of individuals receiving services and the number for whom a determination is pending; the average cost by category of services; the projected fiscal year expenditures, and the projected balance of the State's federal vocational rehabilitation account. The Department is also requested to provide data on vocational rehabilitation employment outcomes.
- 5 Department of Labor and Employment, Division of Vocational Rehabilitation and Independent Living Services, Office of Independent Living Services -- The Department is requested to provide A REPORT BY November 1, 2019 on the number of clients served by each Independent Living Center for the past year and the distribution of funds by Independent Living Center. The Department is also requested to work with the independent living centers to identify additional outcome measures and discuss these efforts in its report.

DEPARTMENT OF LAW

- 1 Department of Law, Legal Services to State Agencies, Personal Services -- The Department is requested to provide by November 1, 2020 a report concerning the implementation of changes to the appropriation and billing methodologies for legal services provided to state agencies. As part of the report, the Department is requested to solicit feedback from all client agencies regarding the benefits and challenges associated with the change in methodologies.

- 2 Department of Law, Criminal Justice and Appellate, Appellate Unit -- The Department is requested to provide by November 1, 2020 a report concerning the Appellate Unit's progress in reducing its case backlog, including the following data for FY 2019-20: the number of opening briefs received; the number of answer briefs filed; and the case backlog as of June 30, 2019.
- 3 Department of Law, Criminal Justice and Appellate, Medicaid Fraud Control Unit -- Pursuant to Section 25.5-4-310, C.R.S., the Department of Law's Medicaid Fraud Control Unit is required to submit an annual report by January 15 concerning: actions filed under the "Colorado Medicaid False Claims Act", the amount recovered as a result of such actions, and the amount of related expenditures. The General Assembly requests that the Department also include in this annual report information about expenditures and recoveries related to the Unit's criminal investigations.
- 4 Department of Law, Special Purpose, District Attorney Training -- Pursuant to Section 20-1-111 (4) (b), C.R.S., the Colorado District Attorneys' Council (CDAC) allocated these dollars to provide prosecution training, seminar, continuing education programs, and other prosecution related services on behalf of District Attorneys who are members of the CDAC. The CDAC is requested to submit an annual report by November 1 detailing how the District Attorney Training appropriation is spent, including the number and type of training activities provided, the number of district attorney offices served by each type of training activity, the number of deputy district attorneys trained, and detail of the costs categorized by personnel, operating, and travel, for each training effort.

DEPARTMENT OF LOCAL AFFAIRS

- 1 Department of Local Affairs, Division of Housing -- The Department is requested to submit a report by September 1, 2019, concerning its affordable housing programs. The report should specifically address:
 - the projects funded in FY 2018-19 with appropriations for Affordable Housing Construction Grants and Loans pursuant to Section 24-32-721, C.R.S., and projects funded in FY 2018-19 with the appropriation for Housing Assistance for Persons Transitioning from the Criminal or Juvenile Justice Systems;
 - the per-unit costs of projects funded in FY 2018-19 from state funds and from other funds;
 - how the projects funded in FY 2018-19 from the General Fund appropriation align with the goals outlined in the Department's FY 2014-15 budget request to "end homelessness for veterans and chronically homeless" and "ensure sufficient affordable housing for persons with the lowest incomes", and what progress the State has made in achieving each of these goals;
 - how the Marijuana Tax Cash Fund appropriation has been used for populations and services that are consistent with Section 39-28.8-501 (2)(b)(IV)(N), C.R.S.; and

- how the appropriation for Housing Assistance for Persons Transitioning from the Criminal or Juvenile Justice Systems has been used for rental assistance and other support services consistent with Section 24-32-721 (4), C.R.S.
- 2 Department of Local Affairs, Division of Housing, Community and Non-Profit Services, Community Services, Low Income Rental Subsidies -- The Department is requested to submit a report by December 1, 2019, that summarizes monthly expenditures of General Fund appropriations in FY 2018-19 for rental subsidies for the Colorado Choice Transitions (CCT) program. The report should include the following associated data for each month in FY 2018-19:
 - the number of CCT clients leased up with State-funded housing vouchers;
 - the number of CCT clients searching for housing with a State-funded voucher;
 - the number of CCT clients leased up with federally-funded vouchers or federally-funded project-based rental assistance; and
 - the number of CCT clients searching for housing with federally-funded resources.

DEPARTMENT OF MILITARY AND VETERANS AFFAIRS

[Multiple-department request only]

DEPARTMENT OF NATURAL RESOURCES

- 1 Department of Natural Resources, Division of Reclamation Mining and Safety, Emergency Response Costs -- The Division of Reclamation, Mining, and Safety is requested to include in its annual budget request a report detailing all expenditures made in the previous year from this line item.
- 2 Department of Natural Resources, Oil and Gas Conservation Commission, Program Costs -- The Department of Natural Resources is requested to include in its annual budget request a report on the performance of the risk-based inspection program. The report should provide information on the activities of the Facilities Integrity group, the inspection process for piping and flowlines, and the metrics used to measure the performance and effectiveness of the Facilities Integrity program.
- 3 Department of Natural Resources, Oil and Gas Conservation Commission, Plugging and Reclaiming Abandoned Wells -- The Oil and Gas Conservation Commission is requested to include in its annual budget request a report detailing all expenditures made in the previous year from this line item.
- 4 Department of Natural Resources, Oil and Gas Conservation Commission, Emergency Response -- The Oil and Gas Conservation Commission is requested to include in its annual budget request a report detailing all expenditures made in the previous year from this line item.

- 5 Department of Natural Resources, Oil and Gas Conservation Commission, Special Environmental Protection and Mitigation Studies -- The Oil and Gas Conservation Commission is requested to include in its annual budget request a report detailing all expenditures made in the previous year from this line item.
- 6 Department of Natural Resources, Division of Parks and Wildlife -- The Division of Parks and Wildlife is requested to provide the Joint Budget Committee with a report on Parks and Outdoor Recreation and Wildlife sources of revenue, as well as the expenditures of revenues by revenue type. The report should provide an analysis of lottery funds Great Outdoors Colorado Board Grants used for operations and capital projects. The report is requested to be submitted by November 1, 2019.
- 7 Department of Natural Resources, Division of Parks and Wildlife, Colorado Water Conservation Board, and Division of Water Resources -- The Department and Divisions are requested to provide a report on the impact of the staff recommended line item reorganization for the FY 2020-21 budget. The report should identify any unresolved problems stemming from the reorganization and suggest any additional actions. The report is requested to be submitted by November 1, 2019.

DEPARTMENT OF PERSONNEL

- 1 Department of Personnel, Executive Director's Office, Payments to OIT -- The Department is requested to provide by November 1, 2020, the amount of funds eliminated from the Payments to OIT line item as a result of reducing the number of service units obtained from the Governor's Office of Information Technology for operating the Colorado Automotive Reporting System (CARS) after full replacement is achieved.
- 2 Department of Personnel, Division of Accounts and Control, Financial Operations and Reporting -- The State Controller is requested to provide by October 1, 2019, to the Joint Budget Committee, a report on uncommitted reserves that includes all cash funds, including those that are otherwise exempt from and unreported in the cash funds excess uncommitted reserves report required by Section 24-30-207, C.R.S.

DEPARTMENT OF PUBLIC SAFETY

- 1 Department of Public Safety, Division of Criminal Justice, Community Corrections, Community Corrections Placements, Correctional Treatment Cash Fund Residential Placements, and Community Corrections Facility Payments -- As part of its FY 2020-21 budget request, the Department is requested to report actual average daily community corrections placements for recently completed fiscal years with a level of detail compatible with the table in Long Bill footnote 93. This document should also report condition of probation placements. The Department is requested to update the report with year-to-date community corrections placements shortly after

January 1, 2020. The January report should also include an estimated placements table for FY 2020-21. If the Department believes that a supplemental adjustment to the FY 2019-20 Community Corrections Placements appropriation is needed, the Department is requested to also submit an estimated placements table for FY 2019-20. If the Department estimates that the actual number of Community Corrections facility payments in either FY 2019-20 or FY 2020-21 will differ from the number on which the FY 2019-20 facility payments appropriation is based, the Department is requested to include that information in its January report. These estimates are not intended to be formal statistical forecasts, but informal estimates based upon year-to-date caseload, knowledge of facilities that are opening and closing or expanding and contracting, and upon other factors that influence the community corrections appropriations. The Department is requested to submit a brief narrative with the estimates.

- 2 Department of Public Safety, Colorado State Patrol, Information Technology Asset Maintenance -- The Department is requested to submit to the Joint Budget Committee an annual expenditure report on November 1 of each year. At a minimum, each report should include on-going 5-year expenditure estimates for the line item, any new contracts awarded, and the names of the vendors.
- 3 Department of Public Safety, Division of Homeland Security and Emergency Management, Access and Functional Needs Planning -- The Department is requested to provide the following information to the Joint Budget Committee by November 1, 2019: a report on efforts to build a statewide network of community based disability integration emergency planners (DIEP), including plans for information sharing, training and exercise planning in the Emergency Support Functions areas; development of a statewide plan for a network of contracted regional Disability Integration Emergency Planners; and expected deliverables for these community-based contracts. The Department is also requested to report on: the number of individuals with a wide variety of disabilities that are included in Discussion-Based Exercises and Operations-Based Exercises at the local, regional, and state level; the number of people with disabilities and Access and Functional needs who participate in creating their individual emergency plans or emergency preparedness workshops; and disability inclusion planning efforts at the state level across divisions and departments including Department of Public Health and Environment that now include people with disabilities and Access and Functional needs.

DEPARTMENT OF STATE

- 1 Department of State, Administration Division, Operating Expenses -- The Department is requested to submit a report on the impact of the 2020 primary elections outreach campaign to unaffiliated voters by February 1, 2021. This report should include, but is not limited to, the following information: total cost, per audience-member-reached cost, ballot spoilage rate by county and statewide, turnout rates of unaffiliated voters by county, methods used to reach unaffiliated voters, and the methodology used to improve spoilage rates in counties with an above average rate in the 2018 General Election.

- 2 Department of State, Elections Division, Local Election Reimbursement -- The Department is requested to submit a letter addressed to the General Assembly and to the Joint Budget Committee notifying both if, and when, it relies on the footnote attached to this line item to overexpend the Local Election Reimbursement line item authorized by aforementioned footnote to meet statutory requirements of Section 1-5-505.5, C.R.S.
- 3 Department of State, Business and Licensing Division, Business Intelligence Center -- The Department is requested to submit a report with its annual budget request detailing donations received by the Business Intelligence Center, either directly or through the 501(c)(3) organization designated by the Department. The report should include data on the receipt and expenditure of both financial and in-kind donations for the prior fiscal year and year-to-date data on donations made in the current fiscal year. It should also include information on each project ever funded, including public availability/access, features/purpose, and a measure to gauge its success or usage, to the extent possible.

DEPARTMENT OF THE TREASURY

- 1 Department of the Treasury, Administration -- The State Treasurer is requested to submit an annual report to the Joint Budget Committee concerning the performance of the State's investments. The report should include comparisons to relevant benchmarks and a detailed discussion of the benchmarks. This report should be submitted as a part of the State Treasurer's annual budget request.