

MEMORANDUM



JOINT BUDGET COMMITTEE

TO Members of the JBC
FROM Steve Allen, JBC Staff (303-866-4961)
DATE September 20, 2018
SUBJECT House Bill 18-1132 Reporting

House Bill 18-1132 requires jails to annually report to the General Assembly the costs of housing Department of Corrections (DOC) inmates in their facilities. The General Assembly must consider this information when it establishes the DOC reimbursement rate for jails in the Long Bill. Staff discussed this bill with the Committee on June 20, 2018 and the Committee approved survey guidelines to ensure that jails report costs pursuant to this bill in a uniform manner consistent with the bill's requirements.

The reports from jails must include the average cost of confining and maintaining DOC offenders in local jails following conviction and must allow jails to report costs in the following categories:

- Food;
- Clothing and laundry;
- Medical and behavioral health care costs;
- Personnel costs, including salaries and benefits;
- Inmate transportation costs; and
- Vocational training and educational costs.

Report Timing

The bill states that cost reports from jails are due to the JBC on or before January 1. In June, staff suggested that this date will prove challenging for analysts because January is a busy time at the JBC. A January 1 reporting date also presents challenges for jails because county budgets are on a calendar year basis and figures on actual jail costs will typically not be ready until late January at the earliest.

Staff now recommends that jails be asked to submit actual cost information for a given calendar year during the summer of the following calendar year. For example, actual calendar year 2017 costs would be reported to and analyzed by JBC staff during the summer of 2018. This is consistent with the bill's requirement that reports be received "on or before January 1 each year."

Based on this interpretation of the bill's reporting requirements, staff no longer believes that the Committee should run a bill during the 2019 session to change the reporting date.

The internet-based survey

Staff has constructed the attached internet-based survey to be sent to jails. It can be distributed via Google Forms, Survey Monkey, or another survey tool. Staff recommends an Oct. 10 reporting deadline, which will give staff several weeks to review and analyze the results before budget requests from Departments arrive on November 1.

Staff requests that the Committee approve this survey form and give staff permission to adjust the form if problems arise during the survey process.

Colorado General Assembly Jail Cost Survey

In 2018, the Colorado General Assembly passed House Bill 18-1132 (<http://leg.colorado.gov/bills/hb18-1132>), which requires jails to annually report to the General Assembly the costs of housing Department of Corrections (DOC) inmates in their facilities. The General Assembly will consider this information when it annually establishes the DOC reimbursement rate for jails. For more information on this survey contact Steve Allen, a General Assembly staff member, at Steve.Allen@state.co.us or 303-866-4961.

Please respond to this survey by October 10, 2018.

General Information

1. Jail Jurisdiction:

2. Name of person providing this information:

3. Phone number of person providing this information:

4. Email address of person providing this information:

5. Title of person providing this information:

6. Is your jail's budget on a calendar year basis? If you answer "no" please contact Steve.Allen@State.co.us for further instructions.

Mark only one oval.

Yes

No

Population and total expenditures

7. What was the average daily population (ADP) of your jail during 2017? (This and all subsequent references to 2017 are to calendar year 2017, i.e. to Jan. 1 through Dec. 31, 2017.) Include inmates who were housed at your jail and were from other jurisdictions. Do not include inmates in your jurisdiction who were housed elsewhere.

8. How many beds did your jail have at the end of 2017, excluding beds in intake?

9. How many beds did your jail have in intake at the end of 2017?

10. Did your jail compute the average daily cost of housing an inmate for 2017? If so, answer "yes" and report that average daily cost here.

11. What were total 2017 personnel expenditures for all your jail employees, both uniformed and non-uniformed? Include salaries, wages, overtime, benefits, and payroll taxes.

12. Were any personnel expenditures omitted from your response to the previous question on total personnel costs? Respond "yes" or "no", list any omitted costs, and briefly explain why were they omitted.

13. Do you pay other facilities to house inmates under your jurisdiction? If so, do not include the amount paid to other jails in the calculation of your jail's expenditures.

14. What were your jail's total 2017 non-personnel expenditures?

15. **Are utilities (water, electric, sewer, etc.) included in 2017 non-personnel expenditures?**

Mark only one oval.

- All
- Some
- None

16. **Are repair and maintenance costs for plumbing, electrical, equipment, roof, painting, grounds keeping, etc. included in 2017 expenditures?**

Mark only one oval.

- All
- Some
- None

17. **Are legal settlements involving the jail, such as payments resulting from inmate lawsuits, included in 2017 expenditures?**

Mark only one oval.

- All
- Some
- None

18. **Are capital expenditures or debt service for the jail included in 2017 expenditures?**

Mark only one oval.

- All
- Some
- None

19. **Are support services for the the jail such as IT, HR, legal, and training included in 2017 expenditures?**

Mark only one oval.

- All
- Some
- None

20. **Are costs of booking/intake included in 2017 expenditures?**

Mark only one oval.

- All
- Some
- None

21. Are costs of pretrial services included in 2017 expenditures?

Mark only one oval.

- All
- Some
- None

22. List any other items that you included in 2017 expenditures that might not be considered part of the normal cost of operating a jail:

23. Are onsite inmate medical services provided by contractors? Respond "all" , "some", or "none" and report the amount paid to contractors in 2017.

24. Are offsite inmate medical services, such as hospital services, included in total 2017 non-personnel expenditures? Respond "all", "some", or "none" and report the amount paid for offsite medical care in 2017. If you are unable to report this cost separately, combine it with the cost of onsite medical care, and explain why you have done so.

25. Are inmate pharmaceutical expenses included in total 2017 non-personnel expenditures? Respond "all", "some", or "none" and report the amount paid for pharmaceuticals in 2017. If you are unable to report this cost separately, combine it with the cost of onsite medical care, and explain why you have done so.

26. Are inmate behavioral health services provided by contractors? Respond "all" , "some", or "none" and report the amount paid to contractors in 2017. If you are unable to report this cost separately, combine it with the cost of onsite medical care, and explain why you have done so.

27. Is inmate food service provided by contractors? Respond "all" , "some", or "none" and report the amount paid to contractors in 2017.

28. Are inmate vocational training and education services provided by contractors? Respond "all" , "some", or "none" and report the amount paid to contractors in 2017.

29. How much did your jail spend for clothing, bedding, and other laundry expenses during 2017?

30. Are inmate transportation services provided by contractors? Respond "all" , "some", or "none" and report the amount paid to contractors in 2017.

31. How are your inmates transported to DOC following sentencing?

32. How much does it cost to transport an inmate from your jail to DOC following sentencing? Briefly explain how you determined this cost.
