

## **Inquiries and Answers Related to the 2021 Publications RFP**

### **Section 1.6:**

*This section asks for a list of past and current clients and references. Could you quantify/limit the number of references submitted since this in many cases could be a very large list?*

A bidder need not list all past and current clients and references if they are too numerous; rather, a bidder may limit its response to this provision of the RFP to that information which the bidder believes would be relevant and helpful to the Committee in determining the qualifications of the bidder for this particular contract.

### **Section 2.5:**

- 1) *Will the bidder be hosting [the online public access] for the term of the contract, or turning it over to the State to host?*

At this point, the new contractor should anticipate hosting the online public access for the term of the contract.

- 2) *If the bidder is hosting it, does the State have any usage statistics for their current platform (e.g., how many visitors per month, how many searches per day/week/month)?*

The state does not have any statistical usage information to share with the new contractor since the current contractor hosts the online public access and any such information that the contractor might have is proprietary in nature.

### **Section 3.4:**

*Are the 3,150 government consumers referenced in **Section 3.4** paying list government rate prices?*

No. As stated in Section 2.1 of the RFP, the contractor is responsible for printing the contracted number of sets of the Session Laws, Red Books, and C.R.S. for distribution to all of the government consumers without additional charge by the contractor (or payment by the government consumer). Therefore, the contractor should consider that cost and expense in setting its flat rates in response to Section 3.3 of the RFP and public sale prices that are to be set by the Contractor pursuant to Section 2.8 of the RFP.

#### Section 4.6:

1) *Will you be providing the list of current subscribers to the new contract?*

Yes. Once the new contract is awarded, the Office will provide the new contractor with the distribution list of government consumers that receive sets of the Statutes, Session Laws, Red Books, CD-ROMs, and e-books. In addition, once the contract is awarded, the current contractor will provide a list of subscribers to the new contractor. The current contract provides that, at any time during the term of the contract upon demand of the Committee and without fee, the current contractor shall furnish the Committee with a complete list of those persons and entities that subscribe to the sale of the Session Laws and Red Books, CD-ROMs (or DVDs), or statutes (in book and ebook formats). The contract also specifies, however, that during the term of the contract, such list is considered to be confidential commercial data that is not available as a public record under the "Colorado Open Records Act".

2) *If so, will you be providing the actual price paid per subscriber including discounts and shipping rates?*

No. The current contractor will not provide the new contractor with the actual price paid by each subscriber nor any information about discounts provided to subscribers or shipping rates paid as those matters reflect the business decisions of the current contractor and are proprietary in nature.

3) *Will the list of notify customers, along with all pay-as-you-go purchase history, be provided?*

The current contractor will not provide proprietary information to the new contractor such as the list of to-notify customers or purchase history of subscribers. However, the current contractor will provide a list of subscribers, which are essentially pay-as-you-go subscribers, since each year's publications represent a new product for a subscriber to purchase and for which the subscriber is then invoiced by the current contractor.

4) *What customer data can/will be provided (e.g., customer name, address, phone, email, purchase history)?*

As part of the list of subscribers, the current contractor will provide the customer's name and all contact information that the current contractor has, such as address, telephone number, and/or email address.

**Other:**

*Is it possible to get a Word version of the RFP?*

A Word version of the RFP and Exhibit A to the RFP are available at:

<https://leg.colorado.gov/node/2202571>