



Summary of action steps to date

Last interim the Sales and Use Tax Simplification Task Force agreed to advance a bill to require the Department of Revenue to issue a Request for Information (RFI) for an electronic sales and use tax simplification system.

Per [HB18-1022](#), the Colorado Department of Revenue has published a Request for Information (RFI) using the Colorado Vendor Self Service ("VSS"). Task Force members were notified on Monday, March 19, 2018.

The deadline to respond to the RFI was May 31, 2018 at 4pm. Four responses were received by the Department. (CGI, TTR, Inc., Munirevs, Fast Enterprises)

A Response Review Team was appointed to review submissions, ask for additional information as needed, compile that information, and prepare a summary to update the Task Force. The Response Review Team is comprised of subject matter experts (SME's). The CDOR procurement team took the lead and contacted Task Force members to solicit names for SME's the response review team. CCI and CML were asked to choose diverse members for their representation.

There are 14 members of the Response Review Team (names listed on back).

All members were required to sign a non-disclosure agreement (NDO) as the RFI information is confidential under state law. (See CRS §24-103-201.5. Market research - request for information)

The first meeting of the Response Review Team was held on 6/25/18 by phone and covered the confidentiality rules, signing the NDO, and dispersing the RFI's for review (after the Department received the NDO).

A second meeting was scheduled for 7/13/18, however, due to a few schedule conflicts, is now being rescheduled to the week of 7/16/18. The Response Review Team is currently reviewing the RFI responses and will come back with any additional questions and concerns for a 2nd meeting.

When the Response Review Team feels there is sufficient information is collected, a summary will be reported to the Sales and Use Tax Simplification Task Force and next steps may be decided upon.

The Department is dedicated to ensuring confidentiality and the integrity of the procurement process while being as transparent as possible.

Members of the Response Review Team:

Representative Kraft-Tharp (Signed NDA)
Paul Archer, Associated Business Products (Signed NDA)
Ricahrd Eastis, Sales Tax Administrator, City oof Longmont (Signed NDA)
Erin Nordmann, Revenue Manager, City of Lakewood (Signed NDA)
Don Korte, Director of Tax Compliance, City &County of Denver (Signed NDA)
Helen Kellogg, Finance Specialist, Douglas County (Signed NDA)
Judy Vorndran, TaxOps (Signed NDA)
Carol Storey, Revenue Manager, Village Voices (Signed NDA)
Matt Cramer, OIT (Signed NDA)
Brendon Reese, DOR (Signed NDA)
Eric Myers, DOR (Signed NDA)
Stephen Asbell, DOR (Signed NDA)
Stuart Zion, DOR (Signed NDA)
Karen Picariello, DOR Procurement (organizer)