

MEMORANDUM

TO: Joint Budget Committee Members

FROM: Kevin Neimond, Joint Budget Committee Staff, 303-866-4958

SUBJECT: Roll-forward Authority for Senior Services Data Evaluation Project

DATE: February 1, 2016

Background

The FY 2015-16 Long Bill provides the Department of Human Services with an appropriation of \$150,000 General Fund to conduct an evaluation of the current data collection practices and data collection needs for the Department and its partners to be able to track investments in services for seniors. This study represents the first step in quantifying the amount and type of services the Department purchases across the state for seniors with current appropriations.

Current Status

The Department originally planned to use a documented quote to select a vendor for the study, which allows for a quick procurement process. It was later determined, however, that a request for proposals (RFP) process would be a more effective method of procurement because it would ensure that the vendor would be selected on the on the basis of best overall service offered as opposed to lowest cost.

The procurement process took longer than anticipated, but the National Association of States United for Aging and Disabilities has been selected as the vendor to perform the study. The Department is currently in the process of finalizing the contract with the Association.

Staff Recommendation

Given the delay associated with changing the procurement method from a documented quote to an RFP process, **staff recommends that the \$150,000 General Fund appropriated for FY 2015-16 for the study remain available to the Department through FY 2016-17 for expenditure.**