

JOINT BUDGET COMMITTEE



STAFF FIGURE SETTING FY 2024-25

DEPARTMENT OF THE TREASURY

JBC WORKING DOCUMENT - SUBJECT TO CHANGE
STAFF RECOMMENDATION DOES NOT REPRESENT COMMITTEE DECISION

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HOW TO USE THIS DOCUMENT

The Department Overview contains a table summarizing the staff recommended incremental changes followed by brief explanations of each incremental change. A similar overview table is provided for each division, but the description of incremental changes is not repeated, since it is available under the Department Overview. More details about the incremental changes are provided in the sections following the Department Overview and the division summary tables.

Decision items, both department-requested items and staff-initiated items, are discussed either in the Decision Items Affecting Multiple Divisions or at the beginning of the most relevant division. Within a section, decision items are listed in the requested priority order, if applicable.

In some of the analysis of decision items in this document, you may see language denoting certain 'levels of evidence', e.g. theory-informed, evidence-informed, or proven. For a detailed explanation of what is meant by 'levels of evidence', and how those levels of evidence are categorized, please refer to Section 2-3-210 (2), C.R.S.

DEPARTMENT OVERVIEW

The State Treasurer is one of five independently elected constitutional officers of the state. The Department of the Treasury consists of three sections in the Long Bill: Administration, Unclaimed Property Program, and Special Purpose unit. Its primary responsibilities and programs include the following:

- **State banking services** – manages daily accounting of state cash funds including recording and reconciliation, disbursing, and investing funds in the state’s operating account.
- **Unclaimed Property Program** – locates owners of dormant or abandoned property and returns their property to them; this includes individuals, all types of companies and business entities, and public institutions or any other legal or commercial entity.
- **Debt administration and management services** – coordinates aspects of debt management related to the structuring of financial offerings on behalf of state departments, agencies, and other state entities; directs and issues certain short-term financing on behalf of school districts and for general cash flow needs; administers and makes payment for certain lease purchase agreements for Colorado public schools, higher education, and public charter schools.
- **Special Purpose Programs** – disburses funds and makes loans pursuant to statute for the Property Tax Deferral Program for Seniors and Active Military Personnel, the Senior Citizen and Disabled Veteran Property Tax Exemption Program, the Property Tax Reimbursement for Property Destroyed by Nature, and Highway Users Tax Funds.
- **Other** – administers the Colorado Loans for Increasing Main Street Business Economic Recovery Act (CLIMBER) Loan Program and the Colorado Secure Savings Program; distributes funds to the Colorado Public Employees Retirement Association to pay down unfunded liability (PERA).

SUMMARY OF STAFF RECOMMENDATIONS

DEPARTMENT OF THE TREASURY						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2023-24 APPROPRIATION						
SB 23-214 (Long Bill)	\$781,399,404	\$313,692,919	\$436,638,516	\$31,067,969	\$0	55.0
HB 24-1202 (Supplemental)	10,472	18,630	(8,158)	0	0	0.0
HB 23B-1008 Appropriation to Treasury	87,910	87,910	0	0	0	1.0
Other legislation	150,000	0	150,000	0	0	0.0
TOTAL	\$781,647,786	\$313,799,459	\$436,780,358	\$31,067,969	\$0	56.0
FY 2024-25 RECOMMENDED APPROPRIATION						
FY 2023-24 Appropriation	\$781,647,786	\$313,799,459	\$436,780,358	\$31,067,969	\$0	56.0
R1 Administrative division staffing	396,656	396,656	0	0	0	4.0
R2 Unclaimed Property division staffing	199,159	0	199,159	0	0	1.0
R3 Administration division technology	101,751	56,051	45,700	0	0	0.0
R4 Unclaimed Property division technology	583,436	0	583,436	0	0	0.0
Annualize prior year legislation	189,901,618	130,264,608	8,158	59,628,852	0	(1.0)
Technical adjustment	72,377,913	11,304,223	61,070,634	3,056	0	0.0
Non-prioritized decision item	621,805	313,180	308,625	0	0	0.0
Annualize prior year budget actions	(305,461)	(106,469)	(198,992)	0	0	0.0
Centrally appropriated line items	(186,582)	48,062	(234,644)	0	0	0.0
TOTAL	\$1,045,338,081	\$456,075,770	\$498,562,434	\$90,699,877	\$0	60.0

DEPARTMENT OF THE TREASURY						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
INCREASE/(DECREASE)	\$263,690,295	\$142,276,311	\$61,782,076	\$59,631,908	\$0	4.0
Percentage Change	33.7%	45.3%	14.1%	191.9%	0.0%	7.1%
FY 2024-25 EXECUTIVE REQUEST	\$1,045,643,190	\$465,054,069	\$498,770,168	\$81,818,953	\$0	61.5
Request Above/(Below) Recommendation	\$305,109	\$8,978,299	\$207,734	(\$8,880,924)	\$0	1.5

DESCRIPTION OF INCREMENTAL CHANGES

R1 ADMINISTRATION DIVISION STAFFING: The recommendation includes \$396,647 General fund to support 4.0 additional FTE in the Administration Division, salary increases for the Chief Financial Officer/Chief Operations Officer and the Deputy Treasurer, and to provide funding for travel and training expenses for staff within the Department.

R2 UNCLAIMED PROPERTY DIVISION STAFFING: The recommendation includes \$159,054 cash funds to support a new fraud analyst position within the Unclaimed Property Division, to provide promotional increases to five FTE within the UP division, and to provide funding for travel and training for staff in the Department.

R3 ADMINISTRATION DIVISION TECHNOLOGY: The recommendation includes an increase of \$101,751 total funds, including \$56,051 General Fund, to provide funding for the Kronos timekeeping software, the Cornerstone Learning and Development and Performance Management software, and funding to support cybersecurity penetration testing for the department.

R4 UNCLAIMED PROPERTY DIVISION TECHNOLOGY: The recommendation includes an increase of \$583,436 cash funds to provide funding for the updated KAPS contract, 4 new Lexis/Nexis licenses for staff, website translation services, and a credit card gateway system for the Unclaimed Property program.

TECHNICAL ADJUSTMENTS: The recommendation includes an increase of \$72.4 million total funds, including an increase of \$11.3 million General Fund and \$61.1 million cash funds for FY 2024-25 for revenue forecast adjustments and COP payment adjustment for special purpose pass-through payments made by the Department. Staff recommends that the Committee authorize staff to make adjustments as necessary to align with the March 2024 revenue forecast selected for balancing purposes.

TECHNICAL ADJUSTMENT					
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FTE
OSPB September Forecast Adjustments	\$72,374,857	\$11,304,223	\$61,070,634	\$0	0.0
Lease Purchase COP Adjustment	3,056	0	0	3,056	0.0
TOTAL	\$72,377,913	\$11,304,223	\$61,070,634	\$3,056	0.0

CENTRALLY APPROPRIATED LINE ITEMS: The current recommendation includes a decrease of \$188,981 total funds including an increase of \$43,958 General Fund offset by a decrease of \$232,939 cash funds for adjustments to centrally appropriated line items. However, some of these line items are

still pending Committee decision on common policies. Staff requests permission to adjust the Long Bill appropriations as necessary to reflect the Committee’s final common policy decisions.

CENTRALLY APPROPRIATED LINE ITEMS				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
Salary survey	\$265,006	\$163,301	\$101,705	0.0
PERA Direct Distribution	65,977	42,827	23,150	0.0
Payments to OIT	20,211	3,968	16,243	0.0
Paid Family and Medical Leave Insurance	19,661	12,791	6,870	0.0
AED	14,000	9,134	4,866	0.0
SAED	14,000	9,134	4,866	0.0
Workers' compensation	4,608	4,608	0	0.0
Capitol Complex leased space	1,411	841	570	0.0
Short-term disability	403	263	140	0.0
Prior year salary survey	0	0	0	0.0
CORE adjustment	0	0	0	0.0
Legal services annualization	(314,685)	(83,297)	(231,388)	0.0
CORE adjustment annualization	(248,934)	(112,020)	(136,914)	0.0
Health, life, dental	(28,240)	(3,488)	(24,752)	0.0
TOTAL	(\$186,582)	\$48,062	(\$234,644)	0.0

NON-PRIORITIZED REQUESTS: The request includes an increase of \$621,805 total funds for one non-prioritized request from the Department of Personnel that impacts the Department of the Treasury. Staff requests permission to adjust the appropriations for the requested line items as necessary based on the Committee’s decisions regarding the Department of Personnel Services Omnibus Request.

NON-PRIORITIZED DECISION ITEM				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
NP Central Services Omnibus Request	\$621,805	\$313,180	\$308,625	0.0
TOTAL	\$621,805	\$313,180	\$308,625	0.0

ANNUALIZE PRIOR YEAR LEGISLATION: The recommendation includes an increase of \$197.9 million total funds, including an increase of \$138.3 million General Fund, \$8.2 cash funds, and \$59.7 million reappropriated funds, to annualize prior year legislation. The largest change, annualizing S.B. 18-200 (PERA Unfunded Liability) is an informational appropriation allocated to the public schools’ divisions and the state employee divisions of PERA based on total payroll.

ANNUALIZE PRIOR YEAR LEGISLATION					
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FTE
SB18-200 PERA unfunded liability	\$190,000,000	\$130,371,148	\$0	\$59,628,852	0.0
HB 23B-1008 Approp. to Treasury for dpt	(87,910)	(87,910)	0	0	(1.0)
HB 24-1202 Supplemental	(10,472)	(18,630)	8,158	0	0.0
TOTAL	\$189,901,618	\$130,264,608	\$8,158	\$59,628,852	(1.0)

ANNUALIZE PRIOR YEAR BUDGET ACTIONS: The recommendation includes a decrease of \$305,461 total funds including decreases of \$106,469 General Fund and \$198,992 cash funds, for FY 2024-25 to reflect the second year impact of prior year funding decisions as outlined in the following table.

ANNUALIZE PRIOR YEAR BUDGET ACTIONS				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
FY 2023-24 DPT program	\$104,636	\$104,636	\$0	0.0
FY 2023-24 Unclaimed Property division needs	8,112	0	8,112	0.0
FY 2023-24 IT accessibility annualization	(334,209)	(167,105)	(167,104)	0.0
FY 2023-24 Cybersecurity testing, phase II	(50,000)	(25,000)	(25,000)	0.0
FY 2023-24 Administration division needs	(34,000)	(19,000)	(15,000)	0.0
TOTAL	(\$305,461)	(\$106,469)	(\$198,992)	0.0

PRIMARY DIFFERENCE FROM THE REQUEST

The most significant differences between the Department's request and Staff recommendation include:

- Staff denial of a portion of R1 and R2 staffing-related requests.
- Adjustments to Special Purpose Division line items related to certain pass-through payments.
- Staff anticipates adjustments to certain pass-through amounts again with the March forecasts.
- Other minor differences resulting from common policy decisions and calculations for FTE.

OUT YEAR IMPACT OF STAFF RECOMMENDATIONS

Department of Treasury - Out Year Impact of Recommendation						
Item	FY 2024-25	FTE	FY 2025-26	FTE	Change	
R1 Administration Division Staffing						
Accountant	\$ 91,321	0.9	\$ 97,023	1.0	\$ 5,702	
Deferred Property Tax Program FTE	87,910	0.9	93,318	1.0	5,408	
Human Resources	105,645	0.9	112,593	1.0	6,948	
Administrative Assistant	64,721	0.9	68,111	1.0	3,390	
Salary Adjustments & Travel/ Training	47,032		47,032		-	
Total - R1 Administrative Division Staffing	\$ 396,629	3.6	\$ 418,077	4.0	\$ 21,448	
R2 Unclaimed Property Division Staffing						
Fraud Analyst	111,100	0.9	118,524	1.0	7,424	
Promotion-related salary adjustments & Travel/ Training	88,059		88,059		-	
Total - R2 Unclaimed Property Division Staffing	199,159	0.9	206,583	1.0	7,424	
R3 Administration Division Technology						
Kronos	\$ 18,180		\$ 3,780		\$ (14,400)	
Cornerstone Learning and Development	10,571		975		(9,596)	
Cornerstone Performance Management	23,000		1,125		(21,875)	
Cybersecurity Penetration Testing	50,000		50,000		-	
Total - R3 Administration Division Technology	\$101,751		\$55,880		\$ (45,871)	
R4 Unclaimed Property Division Technology						
KAPS System Amended Contract	\$ 567,656		\$ 755,707		\$ 188,051	
Lexis/Nexis Licenses	5,280		5,280		-	
Credit Card Payment Gateway	4,500		4,500		-	
Website Translation Services	6,000		6,000		-	
Total - R4 Unclaimed Property Division Technology	\$583,436		\$771,487		\$ 188,051	

DECISION ITEMS AFFECTING MULTIPLE DIVISIONS

→ R2 – UNCLAIMED PROPERTY DIVISION STAFFING

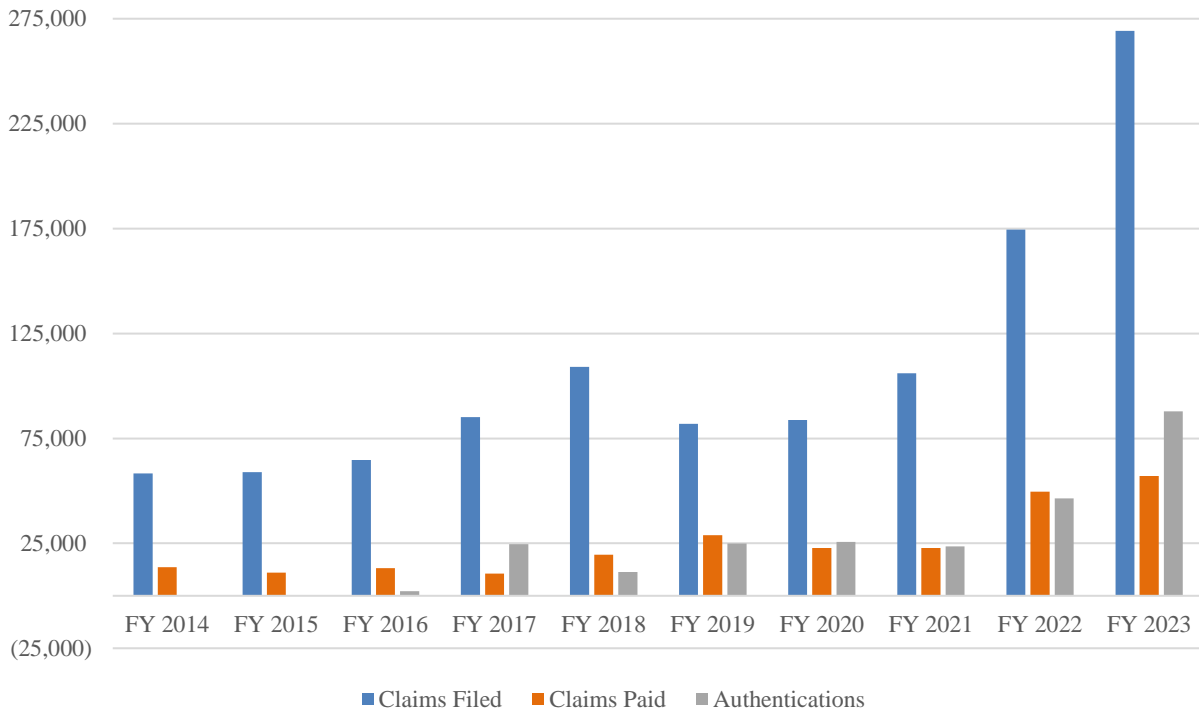
REQUEST: The request includes an increase of \$348,455 cash funds from the UPTF and 2.0 FTE for FY 2024-25 to hire a deputy director and a fraud analyst for the Unclaimed Property Division. The request also includes funding for promotions for four positions as well as training for staff in the division.

RECOMMENDATION: Staff recommends an appropriation of \$159,054 cash funds and 1.0 FTE for FY 2024-25 to support the hiring of a fraud analyst, promotion-related salary adjustments, and travel and training costs.

ANALYSIS:

In the past 3 years, the Department has seen an average annual increase of approximately 48.5 percent in unclaimed property filed claims and a 44.4 percent increase in claims paid. Over 10 years, the increase is over 300.0 percent for both. According to the Department, the program's increased success is due to a number of Departmental and legislative actions within the past five years.

Unclaimed property claims filed, authenticated, and paid have increased exponentially since 2014.



According to the Department, its FTE count remained stagnant for many years, limited primarily by space. The Unclaimed Property program suffered as a result, culminating in an unfavorable audit released by the State Auditor's Office in 2019. Compelled in large part by the audit, the Department, with the support and resources provided by the General Assembly, began to see significant

improvement in processing claims. In the past three years, the General Assembly has provided the Unclaimed Property Division with an additional 6.5 FTE as well as funding for technology and software to improve all aspects of the claims process. Since 2020, the Division staff have worked remotely, effectively removing the space barrier and allowing the program to gradually add staff as improvements are made to the systems.

The Department submitted two requests to support the Unclaimed Property program, one for staff and one for technology. Again, this reflects the Department's goal to continue improvements to the claims process. The technology request is discussed in a later section. The following table breaks down the staff request for FY 2024-25 into its constituent parts.

R2 UNCLAIMED PROPERTY DIVISION STAFFING – REQUEST BREAKDOWN			
	GENERAL FUND	CASH FUNDS	TOTAL FUNDS
Deputy Director (Prog Mgmt III – includes benefits)	\$0	\$149,296	\$149,296
Fraud Analyst (Admin III – includes benefits)	0	111,100	111,100
Promotional Salary Adjustments (including benefits)	0	85,059	85,059
Training and Professional Development	0	3,000	3,000
Totals	\$0	\$348,455	\$348,455

DEPUTY DIRECTOR (PROGRAM MANAGEMENT III)

Request

The Department requests \$149,296 cash funds to support a new position of deputy director for the Unclaimed Property program. According to the Department, the director's position oversees all operational aspects of the division, including notification, outreach, and audits, as well as addressing complex or challenging claims and serving as a backup for staff. The Department suggests a deputy director would alleviate the responsibilities of the division director and allow for greater efficiency in operations through better data gathering and analysis, better strategic planning, and better compliance.

Analysis

The organizational chart submitted with the Department's budget request indicated 5 vacancies within the Unclaimed Property Division. The Division Director indicates that some entry-level positions turn over quickly, and Department leadership suggest that many leave for similar positions at other state agencies offering better compensation. Additionally, as recently as the beginning of this month, three vacancies within the Division have been filled. The Division Director indicates that a Deputy would aid in the hiring, training, and mentoring of new staff.

During the 2023 legislative session, the Department received funding to support a Claims Division Manager (Administrator IV) beginning in FY 2023-24. According to the Department's responses at that time, this position was also requested to relieve the responsibilities of the Division Director. This position is one of the three vacancies recently filled. Staff asked the Division Director why this position would not be sufficient to support the aim of relieving the duties of the Director and was informed that the responsibilities Claims Manager position do not rise to the level of a deputy position. The Division Director provided the following as an outline of the proposed responsibilities for each of the positions:

Division Director:

- Compliance - Collect funds from holders (last year about \$225 million); reconcile and prepare holder reports
- Claims – Oversee three types claims: owner, heir (complex), business (most complex).
- Audits - Oversee audits and ensure the Department has records of funds in and out; make final decision as to whether to enter large third party audits
- Manage the Division's interactions with federal initiatives
- Monitor and make periodic changes based on national processes and codes
- Serve as Western region NAUPA Vice President (National Association of Unclaimed Property Administrators)
- Manage communications- data for press releases, interviews for events such as Unclaimed Property Day or other press events
- Monitor proposed legislation, and provide direction on possible impacts on the Division.
- Pull data, approve and process proactive checks – 11,074 this fiscal year. This program allows the division to proactively verify ownership without paperwork from claimants.
- Assist with the oversight and inventorying of safe deposit box items.
- Talent development and training as needed.

Proposed Director and Deputy Shared Responsibilities:

- ❖ Initiate notifications to potential owners via email and mail – 165,719 notifications sent last year.
- ❖ Manage outreach programs and in-person events- Approximately 20-30 days of outreach events per year.
- ❖ Manage contracts with third parties to meet division statutory requirements
- ❖ Assist in hiring and training.

Proposed Deputy Director:

- Initiate more periodic communication campaign with holders – currently conducted once per year; nationally, communication is more frequent.
- Initiate a program to review inconsistencies with holder reporting and remitting funds.
- Expand the Division's outreach events. Locate events that are ideal for educating and returning funds as needed.
- Perform annual safe deposit box auctions (preparation for these usually takes over a month, and none have been sold for some time).

Claims Manager:

- Assign claims
- Approve check batches (last calendar year- approximately 69,000 claims)
- Ensure claims are processed within the 90-day statutory deadline
- Process/Approve large claims (\$30,000+)
- Manage email account for the Great Colorado Payback (approximately 60 emails/day)
- Handle all claims escalations via phone or email
- Monitor customer service
- Answer the phones with other claims representatives
- Hire, train, and coach members of the claims team

Recommendation

Staff does not recommend funding to support funding for a new Deputy Director for the Unclaimed Property Division. Despite the delineation of responsibilities, staff remains hesitant to recommend funding to hire a Deputy Director as the Claims Manager position has only recently been filled. While it may bear out over time that a Deputy Director position would be appropriate for the Division, staff would like to see the outcomes of the Division after having filled the Claims Manager position along with other vacancies in the program. However, should the Committee wish to provide funding to support the position, based on statewide comparisons of compensation for this classification, staff believes the salary request to be reasonable.

FRAUD ANALYST (ADMINISTRATOR III)

Request

The Department requests \$111,100 cash funds to support one fraud analyst for the Unclaimed Property division. This request includes salary, startup costs, and centrally appropriated amounts. This position would be dedicated to reviewing high risk claims, claims flagged as potentially fraudulent, and any other long term escalated fraud cases.

Analysis

During the 2023 Legislative Session, the Department was appropriated \$87,750 cash funds to purchase enhanced fraud detection and prevention software in FY 2023-24. This was an upgrade to the software that had been utilized by the Department for this purpose. With the implementation of the software, the system is averaging approximately 45 claims a day flagged as high risk for fraud. Once a claim is flagged, the alert must be cleared before the claim can be processed and paid.

To clear a flagged claim for processing, an analyst must determine whether to pursue the claim as fraudulent and either clear the flag or investigate further. While the software has successfully assisted the Department in recovering payments made to fraudulent claims and prevented fraudulent claims from being processed, it has had the unintended consequence of slowing certain claims processing, particularly in more complex cases. With the help of a dedicated fraud analyst, other staff may delegate flagged claims and proceed more swiftly in processing other claims in their systems.

The salary requested for the fraud analyst falls above midrange for the position classification according to the state classification calculations. The requested salary is slightly higher than the national median salary for claims adjusters, examiners, and investigators according to the Bureau of Labor Statistic's most recent year of data (2022). Staff believes the request to be high, but that a higher starting salary is reasonable given the required technical skill set for this position and the Department's challenges in hiring.

Recommendation

Staff recommends funding to support 1.0 FTE dedicated to investigating potentially fraudulent claims within the Unclaimed Property Division. With the assistance of the fraud detection software, the visibility of potentially fraudulent claims has risen. Depending on the complexity of the claim, investigation may take significant time and resources to clear before processing, at times slowing returns to legitimate claims. Therefore, staff believes this addition will bolster the Department's ability to prevent fraudulent claims from being paid out and recovering payments based on fraudulent claims when they occur.

Staff recommendations for the two requested positions within the Unclaimed Property Division as compared to the Department's request can be seen in the chart below:

R2 UNCLAIMED PROPERTY DIVISION STAFFING REQUEST AND RECOMMENDATION						
	FY 2024-25 REQUEST		FY 2024-25 RECOMMENDATION		FY 2025-26 R1 REC. ANNUALIZ.	
	FTE	Cost	FTE	Cost	FTE	Cost
Personal Services						
Deputy Director (Prgm. Mgmt III)	0.9	110,400	0.0	\$0	0.0	\$0
Fraud Analyst (Admin III)	0.9	79,488	0.9	79,488	1.0	86,400
Subtotal - Personal Services	1.8	\$158,228	0.9	\$79,488	1.0	86,400
Employee Benefits		65,038		28,877		31,389
Standard Operating Expenses		1,470		735		735
Capital Outlay		4,000		2,000		0
Totals	1.8	\$228,736	0.9	\$111,100	1.0	\$118,524

PROMOTIONAL SALARY ADJUSTMENTS

Request

The Department requests \$68,840 to promote certain staff within the Unclaimed Property Division. Below are the staff positions and requested increases.

R2 - UNCLAIMED PROPERTY DIVISION PROMOTION-RELATED SALARY ADJUSTMENTS		
STARTING POSITION	TARGET POSITION	ANNUAL INCREASE
Auditor I	Auditor II	\$ 16,000
Technician II	Technician III	11,900
Technician III	Technician IV	10,350
Technician IV	Technician V	9,000
Administrator IV	Administrator V	21,590
Grand Total - Cash Funds		\$ 68,840

This table does not include benefits for which additional funding has been included in the amount of \$16,219.

Analysis

As a practice, the Department does not retain vacancy savings unless utilizing the savings to support temporary employees filling critical vacant positions. Therefore, it also does not utilize vacancy savings to support promotional compensation increases for current staff. Though this limits its ability to increase compensation for current staff, it allows the department to retain sufficient funding to fill the vacancies; utilizing the savings otherwise would potentially prevent the Department from filling the vacancies, which it indicates it intends to do. Therefore, the Department must come to the legislature for funding to support promotional increases such as these.

It's unclear when the Department last approached the Legislature for promotional increases, but it has not been recently. During the 2023 Legislative Session, the Department received an increase of \$10,000 General Fund for staff incentives and recognition awards, but not promotions. The Department indicates that hiring and retaining personnel continues to be a challenge due to lower compensation than may be achievable in the private sector, and therefore it aims to provide opportunities for current staff to grow and promote.

Promotions within the Unclaimed Property Division are based on the skill needed/acquired to analyze increasingly complex claims. These positions each support claims processing, auditing, or analysis. As awareness of the program grows, and as the Division's workload increases, this request supports the Division's goal to keep and reward skilled personnel. Analysis of the Department's request places the newly-promoted positions below midrange in terms of salary for most, and just at midrange for two, which staff believes to be reasonable.

Recommendation

Staff recommends \$68,840 cash funds to promote five staff members within the Department of the Treasury. Staff believes opportunities for promotion are vital to the successful retention of staff and continued stability and growth of the Unclaimed Property program.

TRAVEL AND TRAINING

The Department requests \$3,000 cash funds to support travel and training for the Unclaimed Property Division. The Department requested and received the same amount last year and indicates that the request is based in a desire to offer more employees opportunities to enhance their skills, knowledge, and network in their respective fields. The request indicates that often travel and registration costs for in-person events are prohibitive for a department with no store of funds to draw from for its staff. Though virtual meetings have filled a necessary gap at times, the added value of in-person conferences and trainings is often unmatched by the virtual options.

The Department manages a budget of \$15,000 for travel and training which amounts to an average of \$273 per Departmental FTE. Average costs for conference and training costs far exceeds that average, resulting in most opportunities going only to staff of higher rank. The Department aims to provide as many employees as have interest with professional development options, often a key tool in the retention of experienced staff. **Staff agrees with the Department's approach and recommends an increase of \$3,000 to support travel and training for its employees.**

➔ R3 – ADMINISTRATION DIVISION TECHNOLOGY

REQUEST: The request includes an increase of \$101,751 total funds, including \$53,051 General Fund and \$45,700 cash funds for FY 2024-25 for three software applications for department operations including Kronos Timekeeping, Cornerstone Learning and Development, and Cornerstone Performance Management. The request also includes one-time funds to conduct a third round of cybersecurity testing and analysis.

RECOMMENDATION: Staff recommends approving the request as submitted. In a change from the request, staff recommends ongoing funding for cybersecurity penetration testing for the Department rather than one-time funding proposed in the request.

ANALYSIS:

The following chart illustrates the Department's request and its impact on the out year:

R 3 ADMINISTRATION DIVISION TECHNOLOGY – REQUESTED AMOUNTS			
	FY 2024-25	FY 2025-26	DIFFERENCE
Kronos	\$18,180	\$3,780	\$ (14,400)

R 3 ADMINISTRATION DIVISION TECHNOLOGY – REQUESTED AMOUNTS			
	FY 2024-25	FY 2025-26	DIFFERENCE
<i>General Fund</i>	10,908	2,268	(6,372)
<i>Cash Funds</i>	7,272	1,512	(4,248)
Cornerstone Learning & Development	10,571	975	(9,596)
<i>General Fund</i>	6,343	585	(5,173)
<i>Cash Funds</i>	4,228	390	(3,448)
Cornerstone Performance Mgmt System	23,000	1,125	(21,875)
<i>General Fund</i>	13,800	675	(12,450)
<i>Cash Funds</i>	9,200	450	(8,300)
Cybersecurity Testing, Phase III	50,000	0	(50,000)
<i>General Fund</i>	25,000	0	(25,000)
<i>Cash Funds</i>	25,000	0	(25,000)
Grand Total	\$ 101,751	\$ 5,880	\$ (95,871)
<i>General Fund</i>	56,051	3,528	(52,523)
<i>Cash Funds</i>	45,700	2,352	(43,348)

* Staff recommendation includes ongoing funding for cybersecurity penetration testing rather than one-time funding.

KRONOS TIMEKEEPING

The Department's request for Kronos Timekeeping reflects the Department's need to fully implement biweekly pay cycle leave management, already in place across the state. The Department received a waiver for full implementation with the expectation that the Department would request a timekeeping application for FY 2024-25. The department selected Kronos Timekeeping largely due to its adoption across other state departments and agencies, and its support through OIT. **Staff recommends the funding requested to support the Kronos Timekeeping software.**

CORNERSTONE LEARNING AND DEVELOPMENT

The Department is requesting funding to transition to Cornerstone Learning Management System (LMS), an employee learning and training platform. Currently, the Department utilizes CSU Global to meet these training needs; however, CSU Global is not supported by OIT. Additionally, the Cornerstone platform offers better reporting and functionalities which allow for better access and monitoring of employee learning and training. **Staff recommends the requested funding to support the Cornerstone Learning and Development system for its employees.**

CORNERSTONE PERFORMANCE MANAGEMENT

The Department is requesting funding for a new performance management system software through Cornerstone to replace its current system. The Department indicates that the current system which utilizes a downloadable but unwieldy form is archaic and inefficient. The Cornerstone Performance Management System is supported through OIT and is designed for state usage, is customizable, and is utilized by a number of other departments across the state. **Staff recommends the funding requested to support the Cornerstone Performance Management system.**

CYBERSECURITY PENETRATION TESTING

The Department requests \$50,000 split evenly between General Fund and cash funds to support a third round of cybersecurity penetration testing. It received funding for testing in FY 2021-22 and in the current fiscal year. Based on industry best practices and the critically sensitive nature of the Department's work, staff recommends this funding be ongoing for the Department.

Penetration testing, or pen testing, simulates a cyberattack to identify weaknesses in a computer system, network, or web application. More rigorous than identifying weaknesses, this tool allows administrators to assess and improve its cybersecurity based on highly invasive attempts to infiltrate and learn how a system will cope with an attack.¹ Most sources recommend annual pen testing absent any major changes in the system. Some sources advocate for pen testing after the installation of new infrastructure or the application of new security patches.^{2,3,4}

In FY 2021-22, the Department received a supplemental appropriation of \$50,000 to hire a third-party contractor to conduct a pen test on the Department's network security protocols. Due to the supplemental appropriation and limited time for initial testing, only a high level test on basic functionalities was conducted. The contractor encountered only minor issues and relayed no serious security concerns. Based upon the contractor's recommendation and in consultation with the Office of Information Technology, the Department requested and received an appropriation of \$50,000 in FY 2023-24 to conduct a deeper security screening. The results of the second round of testing are not yet available.

The first round of testing ultimately cost approximately \$42,000, just slightly under the appropriated amount. Total costs for the second round of testing are unknown as the testing is currently under way. There is currently not a statewide policy on pen testing, and this is not a service provided by the Office of Information Technology (OIT) which typically contracts for this service.

RECOMMENDATION:

Staff recommends \$50,000 split evenly between General Fund and cash funds ongoing be appropriated to the Department for cybersecurity penetration testing. Based on leading industry voices, best practice suggests at least annual pen testing. Given the sensitive nature of the work conducted within the Department of the Treasury, staff believes this to be a prudent annual expense.

Staff recommendations for additional FTE and salary adjustments include funding for centrally appropriated line items which is not a typical practice. Due to the small size of the Department and its practice of returning vacancy savings to the state, the Department does not have the surplus necessary to cover additional salary-related costs. If the Department continues to grow, this may no longer be necessary in future years.

¹ <https://www.ramsac.com/blog/why-do-penetration-testing/>

² <https://bit-sentinel.com/how-often-should-i-perform-penetration-testing/>

³ <https://www.itgovernance.co.uk/blog/how-often-should-i-schedule-a-penetration-test>

⁴ <https://blog.rssecurity.com/how-often-should-you-run-penetration-testing/>

(1) ADMINISTRATION

The Administration Division is responsible for the operation and oversight of the Department of the Treasury. The Division performs three primary functions: accounting, cash management, and investment services.

ADMINISTRATION						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2023-24 Appropriation						
SB 23-214 (Long Bill)	\$8,956,150	\$6,670,210	\$2,285,940	\$0	\$0	33.0
HB 24-1202 (Supplemental)	10,472	18,630	(8,158)	0	0	0.0
HB 23B-1008 Appropriation to Treasury	87,910	87,910	0	0	0	1.0
TOTAL	\$9,054,532	\$6,776,750	\$2,277,782	\$0	\$0	34.0
FY 2024-25 RECOMMENDED APPROPRIATION						
FY 2023-24 Appropriation	\$9,054,532	\$6,776,750	\$2,277,782	\$0	\$0	34.0
R1 Administrative division staffing	396,656	396,656	0	0	0	4.0
R2 Unclaimed Property division staffing	25,887	0	25,887	0	0	0.0
R3 Administration division technology	56,051	56,051	0	0	0	0.0
Annualize prior year legislation	(98,382)	(106,540)	8,158	0	0	(1.0)
Non-prioritized decision item	621,805	313,180	308,625	0	0	0.0
Annualize prior year budget actions	(106,469)	(106,469)	0	0	0	0.0
Centrally appropriated line items	(282,869)	48,062	(330,931)	0	0	0.0
TOTAL	\$9,667,211	\$7,377,690	\$2,289,521	\$0	\$0	37.0
INCREASE/(DECREASE)	\$612,679	\$600,940	\$11,739	\$0	\$0	3.0
Percentage Change	6.8%	8.9%	0.5%	n/a	n/a	8.8%
FY 2024-25 EXECUTIVE REQUEST	\$9,844,888	\$7,475,065	\$2,369,823	\$0	\$0	37.5
Request Above/(Below) Recommendation	\$177,677	\$97,375	\$80,302	\$0	\$0	0.5

DECISION ITEMS - ADMINISTRATION

→ R1 – ADMINISTRATION DIVISION STAFFING

REQUEST: The request includes an increase of \$455,294 General Fund and 4.5 FTE for FY 2024-25 primarily to address staffing needs in accounting, the deferred property tax unit, human resources, and general administrative support. Included in the request is funding to increase salaries for the Deputy Treasurer and the Department's Chief Financial/Operating Officer as well as staff training and travel.

RECOMMENDATION: Staff recommends \$396,647 General Fund to support 1.0 FTE each for the accounting unit, the deferred property tax unit, human resources, and general administrative support; salary adjustments for the Deputy Treasurer and the CFO/COO; and staff training and travel.

ANALYSIS:

REQUESTED FTEs

The Department's Administration Division staffing request for 4.5 FTEs can be broken down as follows:

R1 ADMINISTRATION DIVISION STAFFING – REQUEST BREAKDOWN			
	GENERAL FUND	CASH FUNDS	TOTAL FUNDS
Property Tax Deferral Program Admin III	\$87,910	\$0	\$87,910
Accountant II	91,321	0	91,321
Human Resources Specialist III (1.5 FTEs)	164,310	0	164,310
Administrative Assistant II	64,721	0	64,721
Totals	\$408,262	\$0	\$408,262

Property Tax Deferral Program Background and Requested FTE

The Department is requesting \$87,910 General Fund and 1.0 FTE to provide ongoing funding for a position approved during the 2023 Special Session. While the position was funded on a one-time basis in H.B. 23B-1008, the Department is seeking ongoing funding through the budget process.

Colorado’s Property Tax Deferral Program has served seniors and active military personnel for many years, providing loans from the state treasury to local governments for property tax deferrals. In 2021, the General Assembly passed Senate Bill 21-293 (Property Tax Classification and Assessment Rates), adding Section 39-3.5-102, C.R.S., to statute and expanding the ability to defer property taxes to all primary residence owners whose property taxes exceed 4.0 percent growth on a 2-year rolling average basis.

As required by the S.B. 21-293, the Department conducted a study through a contracted vendor to ascertain the impact of the program expansion. The study estimated that approximately 475,000 properties would be eligible for deferral, and that approximately 35,000 would apply for deferral at an estimated cost to the State of \$165.0 million. Due to the growth potential of the program, the legislature passed S.B. 22-220 (Property Tax Deferral Program) that moved the management of the deferred property tax program from county treasurers to the State Treasury as a way to centralize the management and to provide standardized support to potential participants.

According to the Department, the deferral program “soft” launched in 2023, and the number of deferred property tax applications increased from 530 to 910 in one year. The Department anticipates more growth now as awareness of the program grows. The legislation required the Department to hire a third-party to administer the program, providing \$1,773,782 General Fund to do so in FY 2023-24. The Department was appropriated an additional \$441,550 General Fund for FY 2023-24 to support the program as well as 1.0 FTE to oversee it, bringing the total to \$2,215,332 General Fund in FY 2023-24.

The Third Party Administrator (TPA) supports all aspects of the program, including a support desk to field questions about applications. The Department program director oversees the TPA, ensuring that adequate services are provided. Questions that are too complex for the TPA to address are handled by the Department staff. Additionally, the Department staff must reconcile the portal’s database with state reports, calculate payments due, ensure timely payment to counties, calculate payoff amounts, process payments in CORE, issue refunds when necessary, and monitor reporting to ensure timely action on deferral requests.

With the growth in the program, the volume of daily tasks prompted the Department to divert an FTE from the accounting division to this program and to request an FTE to support the program during the 2023 Extraordinary Session of the General Assembly. The Department requested and was appropriated \$87,910 General Fund to support an additional 1.0 FTE for the Property Tax Deferral

Program; however, the Department did not request the funding to be ongoing as part of the special legislation, preferring to address it through the normal figure setting process for FY 2024-25.

The Department indicates that the workload for this program may plateau over time but is anticipated to continue precipitous growth in the immediate future. Additionally, the Department's experience in the first year suggests that the "clean up" following the busier tax season is sufficient to require the additional FTE. Therefore, it requests ongoing funding to support the additional FTE in the Property Tax Deferral Program. **Staff recommends continuation of the funding for this position at the funding level requested by the Department as this amount has already been approved once by the General Assembly.**

Accountant II

Again as a byproduct of the Department's stagnant hiring for many years, the accounting unit has not increased FTE since FY 2017-18, though transactions have increased significantly in that time period, growing as much as 10.4% from FY 2020-21 to FY 2021-22 alone. This unit functions as a central agency for almost all other state departments with millions of dollars flowing through this unit on a daily basis. The unit currently operates with seven staff members including the Accounting Services Supervisor. The Department's diversion of resources from the unit to support the Property Tax Deferral Program in the current fiscal year prompted a discussion about the needs within the unit which then informed this request.

According to unit leadership, staff are stretched thin, unable to invest in professional development and cross-training, and concerns about burnout are increasing. This request seeks to address these concerns by providing an additional FTE to lessen the work burden. Staff notes that this request is unrelated to the Department's "borrowing" an FTE for the Property Tax Deferral Program but rather is an addition to the unit. **Staff recommends funding to support an additional 1.0 FTE for the accounting unit at the requested amount.**

Human Resources III - 1.5 FTE

In 2022, the Department requested and was appropriated funding to support 1.0 FTE dedicated to human resources. Having never had a dedicated departmental human resources position, the Department indicates it underestimated the workload. The Department requests 1.5 FTE to support the new HR director with responsibilities including Equity and Diversity and Inclusion (EDI) related efforts, accessibility requirements and training, as well as general HR administrative work.

The Department requests 1.0 FTE dedicated 50% to EDI Initiatives and 50% to accessibility coordination. Currently, the HR director works closely with the EDI office to implement strategies and identify gaps in the Department's EDI efforts; however, the Department reports that this requires a significant amount of time, diverting the director's attention from other HR needs. According to the request, DPA's new Equity Office serves as a resource for Departmental EDI issues but anticipates Departments assuming significant responsibility in enacting EDI guidelines. Additionally, the Department currently does not employ an FTE to address accessibility issues pertaining to digital accessibility support (per H.B. 21-1110) as well as interdepartmental accessibility issues and wishes to be proactive in addressing accessibility issues.

In 2023, the Department requested funding to purchase EDI consultation and training at the suggestion of the newly-hired HR director and based on a desire to be proactive about EDI efforts. Staff did not recommend funding for the request based on the establishment of the Equity Office

within DPA as well as a lack of evidence on the effectiveness of EDI training. Also in 2023, the Department requested and was appropriated funding to support the implementation of the Department's IT Accessibility Adoption Plan through the support of an outside vendor. The requested FTE would support and oversee ongoing efforts to address priorities related to both initiatives within the Department.

The Department also requests 0.5 FTE dedicated to the assistance of timekeeping, leave requirements, performance management and training, compliance monitoring, monthly payroll, and other general HR tasks. The Department asserts that a full FTE is not required for this assistance.

Staff appreciates the vital importance of promoting and maintaining a work environment and work product that are inclusive and accessible to every person. However, based on the information provided by the Department, staff believes one additional FTE, rather than one and a half, is sufficient to meet the needs expressed in the request and effectively support the HR director. Additionally, staff believes based on the size of the Department, rapid turnover in certain entry-level positions, and the remote disposition of the Department that it would be well-served by additional HR support. **Staff recommends \$105,634 General Fund to support 1.0 HR Specialist III at the requested level for the position.**

Administrative Assistant II

The Department requests funding to support 1.0 FTE to provide general administrative assistance to the entire Department. Currently, the Department's executive administrative assistant provides this service, as much as possible, to the Department. The requested position would assist with general administrative tasks including but not limited to communications, supplies management, travel logistics, technology-related problem solving, scheduling, staff support, and serving as backup to the current executive assistant when necessary.

As the Department continues to address long-standing staffing issues, its ranks have grown; the request indicates that the administrative needs of an expanded staff have outstripped the capacity of one FTE. The executive assistant has occasionally relied on other staff for minor assistance when necessary, but this creates inefficiency within the normal scope of their workday. **Staff recommends funding to support an additional FTE for administrative support within the Department.**

Staff recommendations as compared to the Department's request for additional FTE in the Administration Division are as follows:

SALARY ADJUSTMENTS FOR THE DEPUTY & CFO/COO

The Department requests \$44,032 General Fund to increase the compensation of the CFO/COO and Deputy Treasurer. According to Department staff, the Treasurer requests additional funding to support salary adjustments for the Deputy Treasurer and Department Chief Financial Officer/Chief Operations Officer (CFO/COO). According to information provided by the department, these positions have not received increases beyond statewide increases, though demands on the positions have increased dramatically with the growth of the Department. Additionally, the department asserts that these positions' compensation trails that of similarly-situated peers.

Based on information provided by the Department of Personnel, as of September 2023, the Treasury's Deputy trailed deputy department head salaries in every department for which information was

available, and the CFO/COO trailed all but two. The monthly comparisons provided by the Department for Chief Financial Officers is outlined in the following chart:

CHIEF FINANCIAL OFFICER COMPARISONS		
DEPARTMENT	CFO	FTE
CDHS	\$15,509	5,343.7
Revenue	15,203	1,715.6
HCPF	14,760	787.9
Law	14,500	630.3
CDLE	14,342	1,724.4
Transportation	14,087	3,328.5
CDPHE	13,790	1,881.7
DPA	13,333	523.7
Early Childhood	12,810	231.7
Treasury	12,415	56.0
Agriculture	12,397	317.5
DNR	11,674	1,672.4
Military & Veteran's Affairs	10,833	2,491.6
Average Monthly Salary per class:	\$ 13,511.82	1,592.7

The monthly comparison provided by the Department for Deputy Department heads are shown in the chart below; data for State and Law were not provided for the Deputy Head comparisons for unknown reasons:

DEPUTY DEPARTMENT HEAD COMPARISONS		
DEPARTMENT	DEPUTY	FTE
Military & Veteran's Affairs	\$24,894	2,491.6
DPA	16,538	523.7
Transportation	16,000	3,328.5
Revenue	15,750	1,715.6
Public Safety	15,702	2,311.8
Early Childhood	14,583	231.7
CDLE	14,342	1,724.4
DNR	14,342	1,672.4
DOLA	12,533	234.0
Agriculture	12,527	317.5
Treasury	11,282	56.0
Average Salary per class:	\$ 15,492	1,327.9

There are multiple ways to analyze this request: by average compensation, by Department size, by budgets managed, or by workload. Average compensation suggests the Department has room to increase compensation for these two executives by the requested amount and remain closer to but beneath average compensation. Staff investigated Department appropriations in total and notes that, in comparison to the other Departments listed here, the two executives oversee appropriations approximately \$180.0 million greater than the average of each of these Departments; however, this comparison fails to take into account pass-through funding for any of the Departments listed.

It's clear to see that the Department is the smallest of all in the comparisons in terms of FTE, yet the Department argues that its size requires its executives to assume more responsibilities that may otherwise be delegated to other Departmental leadership. A thorough and fair analysis of workload would be a cumbersome endeavor with little promise of great return. Market comparisons also yield

little return as executives at this level may earn several times the compensation for comparable roles as that of state employees.

Therefore, staff analyzed the proposed increase for the two positions which is estimated to be slightly over 10.0 percent for the combined total compensation. Taking into consideration the disposition of the Department including its size and role within state government, its practice of returning vacancy savings, its lack of a similar request in recent history, and the unknown factors influencing this request such as workload and individual responsibilities, **staff recommends approval of the request as submitted.**

TRAVEL AND TRAINING

Similarly to the Unclaimed Property Division R2 request discussed above, the Department requests \$3,000 General Fund to support travel and training for the administrative division. The Department requested and received the same amount last year and indicates that the request is based in a desire to offer more employees opportunities to enhance their skills, knowledge, and network in their respective fields. The request indicates that often travel and registration costs for in-person events are prohibitive for a department with no store of funds to draw from for its staff. Though virtual meetings have filled a necessary gap at times, the added value of in-person conferences and trainings is often unmatched by the virtual options.

The Department manages a budget of \$15,000 for travel and training which amounts to an average of \$273 per Departmental FTE. Average conference and training costs far exceeds that amount, resulting in most opportunities going only to staff of higher rank. The Department aims to provide as many employees as have interest with professional development options, often a key tool in the retention of experienced staff. **Staff agrees with the Department's approach and recommends an increase of \$3,000 to support travel and training for its employees.**

R2 UNCLAIMED PROPERTY DIVISION STAFFING REQUEST AND RECOMMENDATION						
	FY 2024-25 REQUEST		FY 2024-25 RECOMMENDATION		FY 2025-26 R1 REC. ANNUALIZ.	
	FTE	Cost	FTE	Cost	FTE	Cost
Personal Services						
Property Tax Deferral Program Admin III	0.9	\$60,720	0.9	60,720	1.0	66,000
Accountant II	0.9	63,480	0.9	63,480	1.0	69,000
Human Resources Specialist III (1.5 FTEs)	1.4	115,872	0.9	75,072	1.0	81,600
Administrative Assistant II	0.9	41,952	0.9	41,952	1.0	45,600
Subtotal - Personal Services	1.8	\$282,024	3.2	\$241,224	4.0	262,200
Employee Benefits		112,563		90,787		90,787
Standard Operating Expenses		3,675		2,940		2,940
Capital Outlay		10,000		8,000		0
Totals	1.8	\$399,262	3.2	\$342,951	4.0	\$355,927

Staff recommendations for additional FTE and salary adjustments include funding for centrally appropriated line items which is not a typical practice. Due to the small size of the Department and its practice of returning vacancy savings to the state, the Department does not have the surplus necessary to cover additional salary-related costs. If the Department continues to grow, this may no longer be necessary in future years.

LINE ITEM DETAIL — ADMINISTRATION

PERSONAL SERVICES

This line item provides funding for employees' salaries and wages, as well as the associated state contribution to the Public Employees' Retirement Association and the state share of federal Medicare taxes. This line item also provides funding for certain professional and temporary services.

STATUTORY AUTHORITY: Section 24-50-101, C.R.S., et seq.

REQUEST: The Department requests \$4,791,118 total funds including \$3,685,686 General Fund and \$1,105,492 cash funds and 4.5 FTE for FY 2024-25. The request includes funding for the Department's first prioritized request and annualizations of prior year funding.

RECOMMENDATION: The staff recommendation is outlined in the table below and includes adjustments for the Department's first prioritized request (discussed above). The recommendation is \$46,085 below the request due to those adjustments.

ADMINISTRATION, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2023-24 APPROPRIATION						
SB 23-214 (Long Bill)	\$4,197,413	\$3,091,921	\$1,105,492	\$0	\$0	33.0
HB 23B-1008 Appropriation to Treasury	\$87,910	\$87,910	\$0	\$0	\$0	1.0
TOTAL	\$4,285,323	\$3,179,831	\$1,105,492	\$0	\$0	34.0
FY 2024-25 RECOMMENDED APPROPRIATION						
FY 2023-24 Appropriation	\$4,285,323	\$3,179,831	\$1,105,492	\$0	\$0	34.0
R1 Administrative division staffing	312,711	312,711	0	0	0	4.0
Centrally appropriated line items	188,824	188,824	0	0	0	0.0
Annualize prior year legislation	(87,910)	(87,910)	0	0	0	(1.0)
TOTAL	\$4,698,948	\$3,593,456	\$1,105,492	\$0	\$0	37.0
INCREASE/(DECREASE)	\$413,625	\$413,625	\$0	\$0	\$0	3.0
Percentage Change	9.7%	13.0%	0.0%	n/a	n/a	8.8%
FY 2024-25 EXECUTIVE REQUEST	\$4,745,033	\$3,639,541	\$1,105,492	\$0	\$0	37.5
Request Above/(Below) Recommendation	\$46,085	\$46,085	\$0	\$0	\$0	0.5

HEALTH, LIFE, AND DENTAL

This line item provides funding for the employer's share of the cost of group benefit plans providing health, life, and dental insurance for state employees.

STATUTORY AUTHORITY: Sections 24-50-609, 24-50-611, and 24-50-104 (1)(a)(II), C.R.S., and defined in Section 24-50-603 (9), C.R.S.

REQUEST: The Department requests an appropriation of \$669,916 total funds, including \$397,438 General Fund and \$272,478 cash funds for FY 2024-25. The request includes funding for the Department's first and second prioritized requests and the Committee-approved common policy adjustments for Health, Life, and Dental.

RECOMMENDATION: Staff recommendation is outlined in the table below and includes adjustments for the Department's first and second prioritized requests.

ADMINISTRATION, HEALTH, LIFE, AND DENTAL						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2023-24 APPROPRIATION						
SB 23-214 (Long Bill)	\$610,589	\$348,249	\$262,340	\$0	\$0	0.0
TOTAL	\$610,589	\$348,249	\$262,340	\$0	\$0	0.0
FY 2024-25 RECOMMENDED APPROPRIATION						
FY 2023-24 Appropriation	\$610,589	\$348,249	\$262,340	\$0	\$0	0.0
R1 Administrative division staffing	40,600	40,600	0	0	0	0.0
R2 Unclaimed Property division staffing	10,150	0	10,150	0	0	0.0
Centrally appropriated line items	(28,240)	(3,488)	(24,752)	0	0	0.0
TOTAL	\$633,099	\$385,361	\$247,738	\$0	\$0	0.0
INCREASE/(DECREASE)	\$22,510	\$37,112	(\$14,602)	\$0	\$0	0.0
Percentage Change	3.7%	10.7%	(5.6%)	n/a	n/a	n/a
FY 2024-25 EXECUTIVE REQUEST	\$654,249	\$391,921	\$262,328	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$21,150	\$6,560	\$14,590	\$0	\$0	0.0

SHORT-TERM DISABILITY

This line item provides funding for the employer's share of state employees short-term disability insurance premiums.

STATUTORY AUTHORITY: Sections 24-51-701 and 24-50-104 (1)(a)(II), C.R.S.

REQUEST: The Department requests an appropriation of \$7,698 total funds, including \$4,817 General Fund and \$2,881 cash funds for FY 2024-25. The request includes funding for the Department's first and second prioritized requests and adjustments to centrally appropriated line items.

RECOMMENDATION: Staff recommendation is outlined in the table below and includes adjustments for the Department's first and second prioritized requests.

ADMINISTRATION, SHORT-TERM DISABILITY						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2023-24 APPROPRIATION						
SB 23-214 (Long Bill)	\$6,151	\$4,001	\$2,150	\$0	\$0	0.0
TOTAL	\$6,151	\$4,001	\$2,150	\$0	\$0	0.0
FY 2024-25 RECOMMENDED APPROPRIATION						
FY 2023-24 Appropriation	\$6,151	\$4,001	\$2,150	\$0	\$0	0.0
R1 Administrative division staffing	463	463	0	0	0	0.0
Centrally appropriated line items	403	263	140	0	0	0.0
R2 Unclaimed Property division staffing	237	0	237	0	0	0.0
TOTAL	\$7,254	\$4,727	\$2,527	\$0	\$0	0.0

ADMINISTRATION, SHORT-TERM DISABILITY						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
INCREASE/(DECREASE)	\$1,103	\$726	\$377	\$0	\$0	0.0
Percentage Change	17.9%	18.1%	17.5%	n/a	n/a	0.0%
FY 2024-25 EXECUTIVE REQUEST	\$7,476	\$4,772	\$2,704	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$222	\$45	\$177	\$0	\$0	0.0

S.B. 04-257 AMORTIZATION EQUALIZATION DISBURSEMENT

This line item provides funding for an amortization payment to increase the funded status of the Public Employees' Retirement Association (PERA).

STATUTORY AUTHORITY: Section 24-51-411, C.R.S.

REQUEST: The Department requests an appropriation of \$247,270 total funds, including \$158,005 General Fund and \$89,265 cash funds for FY 2023-24. The request includes funding for the Department's first and second prioritized requests, adjustments to centrally appropriated line items, and the impact of requests from other departments.

RECOMMENDATION: **Staff recommendation is outlined in the table below and includes adjustments for the Department's first and second prioritized requests.**

ADMINISTRATION, S.B. 04-257 AMORTIZATION EQUALIZATION DISBURSEMENT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2023-24 APPROPRIATION						
SB 23-214 (Long Bill)	\$204,450	\$132,987	\$71,463	\$0	\$0	0.0
TOTAL	\$204,450	\$132,987	\$71,463	\$0	\$0	0.0
FY 2024-25 RECOMMENDED APPROPRIATION						
FY 2023-24 Appropriation	\$204,450	\$132,987	\$71,463	\$0	\$0	0.0
Centrally appropriated line items	14,000	9,134	4,866	0	0	0.0
R1 Administrative division staffing	13,844	13,844	0	0	0	0.0
R2 Unclaimed Property division staffing	7,416	0	7,416	0	0	0.0
TOTAL	\$239,710	\$155,965	\$83,745	\$0	\$0	0.0
INCREASE/(DECREASE)	\$35,260	\$22,978	\$12,282	\$0	\$0	0.0
Percentage Change	17.2%	17.3%	17.2%	0.0%	0.0%	0.0%
FY 2024-25 EXECUTIVE REQUEST	\$247,270	\$158,005	\$89,265	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$7,560	\$2,040	\$5,520	\$0	\$0	0.0

S.B. 06-235 SUPPLEMENTAL AMORTIZATION EQUALIZATION DISBURSEMENT

This line item provides funding for an amortization payment to increase the funded status of the Public Employees' Retirement Association (PERA).

STATUTORY AUTHORITY: Section 24-51-411, C.R.S.

REQUEST: The Department requests an appropriation of \$247,270 total funds, including \$158,005 General Fund and \$89,265 cash funds for FY 2023-24. The request includes funding for the Department's first and second prioritized requests, adjustments to centrally appropriated line items, and the impact of requests from other departments.

RECOMMENDATION: Staff recommendation is outlined in the table below and includes adjustments for the Department's first and second prioritized requests.

ADMINISTRATION, S.B. 06-235 SUPPLEMENTAL AMORTIZATION EQUALIZATION DISBURSEMENT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2023-24 APPROPRIATION						
SB 23-214 (Long Bill)	\$204,450	\$132,987	\$71,463	\$0	\$0	0.0
TOTAL	\$204,450	\$132,987	\$71,463	\$0	\$0	0.0
FY 2024-25 RECOMMENDED APPROPRIATION						
FY 2023-24 Appropriation	\$204,450	\$132,987	\$71,463	\$0	\$0	0.0
Centrally appropriated line items	14,000	9,134	4,866	0	0	0.0
R1 Administrative division staffing	13,844	13,844	0	0	0	0.0
R2 Unclaimed Property division staffing	7,416	0	7,416	0	0	0.0
TOTAL	\$239,710	\$155,965	\$83,745	\$0	\$0	0.0
INCREASE/(DECREASE)	\$35,260	\$22,978	\$12,282	\$0	\$0	0.0
Percentage Change	17.2%	17.3%	17.2%	n/a	n/a	n/a
FY 2024-25 EXECUTIVE REQUEST	\$247,270	\$158,005	\$89,265	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$7,560	\$2,040	\$5,520	\$0	\$0	0.0

UNFUNDED LIABILITY AMORTIZATION EQUALIZATION DISBURSEMENT PAYMENTS [NEW LINE ITEM]

This line item provides funding for amortization and supplemental amortization payments to increase the funded status of the Public Employees' Retirement Association (PERA).

STATUTORY AUTHORITY: Section 24-51-411, C.R.S.

RECOMMENDATION: Staff requests the Committee's permission to reflect the combined AED and SAED appropriations in the newly-created Unfunded Liability Amortization Equalization Disbursement Payments consistent with the Committee's common policy decisions.

PERA DIRECT DISTRIBUTION

This line item is included as a common policy allocation payment for the state portion of the PERA Direct Distribution created in Section 24-51-414, C.R.S., enacted in S.B. 18-200.

STATUTORY AUTHORITY: Section 24-51-414 (2), C.R.S.

REQUEST: The Department requests an appropriation in the amounts referenced in the table below. The request includes adjustments to centrally appropriated line items. The cash fund source for this appropriation is the Unclaimed Property Trust Fund.

RECOMMENDATION: Staff recommends approval of the request.

ADMINISTRATION, PERA DIRECT DISTRIBUTION						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2023-24 APPROPRIATION						
SB 23-214 (Long Bill)	\$9,550	\$6,310	\$3,240	\$0	\$0	0.0
TOTAL	\$9,550	\$6,310	\$3,240	\$0	\$0	0.0
FY 2024-25 RECOMMENDED APPROPRIATION						
FY 2023-24 Appropriation	\$9,550	\$6,310	\$3,240	\$0	\$0	0.0
Centrally appropriated line items	65,977	42,827	23,150	0	0	0.0
TOTAL	\$75,527	\$49,137	\$26,390	\$0	\$0	0.0
INCREASE/(DECREASE)	\$65,977	\$42,827	\$23,150	\$0	\$0	0.0
Percentage Change	690.9%	678.7%	714.5%	n/a	n/a	n/a
FY 2024-25 EXECUTIVE REQUEST	\$76,102	\$49,511	\$26,591	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$575	\$374	\$201	\$0	\$0	0.0

SALARY SURVEY

This line item provides funding to pay for annual increases for salary survey.

STATUTORY AUTHORITY: Section 24-50-104, C.R.S.

REQUEST: The Department requests an appropriation in the amounts referenced in the table below. The request includes adjustments based on the common policy request for salary survey. The cash fund source for this appropriation is the Unclaimed Property Trust Fund.

RECOMMENDATION: A recent decision by the Committee will separate step pay from amounts shown in the salary survey line. Staff requests to make changes consistent with the Committee's common policy decision for salary survey and step pay appropriations.

ADMINISTRATION, SALARY SURVEY						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2023-24 APPROPRIATION						
SB 23-214 (Long Bill)	\$285,111	\$188,824	\$96,287	\$0	\$0	0.0
TOTAL	\$285,111	\$188,824	\$96,287	\$0	\$0	0.0
FY 2024-25 RECOMMENDED APPROPRIATION						
FY 2023-24 Appropriation	\$285,111	\$188,824	\$96,287	\$0	\$0	0.0
Centrally appropriated line items	(20,105)	(25,523)	5,418	0	0	0.0
TOTAL	\$265,006	\$163,301	\$101,705	\$0	\$0	0.0
INCREASE/(DECREASE)	(\$20,105)	(\$25,523)	\$5,418	\$0	\$0	0.0
Percentage Change	(7.1%)	(13.5%)	5.6%	0.0%	0.0%	0.0%

ADMINISTRATION, SALARY SURVEY						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2024-25 EXECUTIVE REQUEST	\$256,549	\$157,780	\$98,769	\$0	\$0	0.0
Request Above/(Below) Recommendation	(\$8,457)	(\$5,521)	(\$2,936)	\$0	\$0	0.0

PAID FAMILY AND MEDICAL LEAVE INSURANCE [NEW LINE ITEM]

This line item provides funding for the Department's share of the paid family and medical leave insurance.

STATUTORY AUTHORITY: Section C.R.S. 8-13.3-501 et seq.

REQUEST: The Department requests an appropriation of \$22,938 total funds including \$14,406 General fund and \$8,532 cash funds for FY 2024-25. The request includes funding for the Department's first and second prioritized requests and adjustments to centrally appropriated line items.

RECOMMENDATION: **Staff recommendation is outlined in the table below and includes adjustments for the Department's first and second prioritized requests.**

ADMINISTRATION, PAID FAMILY AND MEDICAL LEAVE INSURANCE						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
Centrally appropriated line items	\$19,661	\$12,791	\$6,870	\$0	\$0	0.0
R1 Administrative division staffing	1,273	1,273	0	0	0	0.0
R2 Unclaimed Property division staffing	668	0	668	0	0	0.0
TOTAL	\$21,602	\$14,064	\$7,538	\$0	\$0	0.0
INCREASE/(DECREASE)	\$21,602	\$14,064	\$7,538	\$0	\$0	0.0
Percentage Change	#DIV/0!	#DIV/0!	#DIV/0!	0.0%	0.0%	0.0%
FY 2024-25 EXECUTIVE REQUEST	\$22,256	\$14,221	\$8,035	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$654	\$157	\$497	\$0	\$0	0.0

WORKER'S COMPENSATION AND PAYMENT TO RISK MANAGEMENT AND PROPERTY FUNDS

This line item provides funding for the Department's share of the statewide costs for worker's compensation and risk management and property programs.

STATUTORY AUTHORITY: Sections 24-30-1510.7, 24-30-1510, and 24-30-1510.5, C.R.S.

REQUEST: The Department requests an appropriation in the amounts referenced in the table below. The request includes adjustments to centrally appropriated line items and the impact of supplemental requests from other departments. The cash fund source for this appropriation is the Unclaimed Property Trust Fund.

RECOMMENDATION: **Staff recommends approval of the request.**

ADMINISTRATION, WORKERS' COMPENSATION AND PAYMENT TO RISK MANAGEMENT AND PROPERTY FUNDS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2023-24 APPROPRIATION						
SB 23-214 (Long Bill)	\$31,099	\$31,099	\$0	\$0	\$0	0.0
HB 24-1202 (Supplemental)	\$30,466	\$30,466	\$0	\$0	\$0	0.0
TOTAL	\$61,565	\$61,565	\$0	\$0	\$0	0.0
FY 2024-25 RECOMMENDED APPROPRIATION						
FY 2023-24 Appropriation	\$61,565	\$61,565	\$0	\$0	\$0	0.0
Centrally appropriated line items	4,608	4,608	0	0	0	0.0
Annualize prior year legislation	(30,466)	(30,466)	0	0	0	0.0
TOTAL	\$35,707	\$35,707	\$0	\$0	\$0	0.0
INCREASE/(DECREASE)	(\$25,858)	(\$25,858)	\$0	\$0	\$0	0.0
Percentage Change	(42.0%)	(42.0%)	n/a	n/a	n/a	n/a
FY 2024-25 EXECUTIVE REQUEST	\$26,586	\$26,586	\$0	\$0	\$0	0.0
Request Above/(Below) Recommendation	(\$9,121)	(\$9,121)	\$0	\$0	\$0	0.0

OPERATING EXPENSES

This line item provides funding for supplies and materials for the Administration Division, as well as for certain services that are not covered by other line items such as capital outlay, utilities, custodial services, equipment rental, storage, dues and subscriptions, and printing.

STATUTORY AUTHORITY: Section 24-36-101, C.R.S., *et seq.*

REQUEST: The Department requests an appropriation of \$2,194,969 General Fund for FY 2024-25. The request includes funding for the Department's first and third prioritized requests and adjustments to centrally appropriated line items.

RECOMMENDATION: Staff recommendation is outlined in the table below and includes adjustments for the Department's first and second prioritized requests.

ADMINISTRATION, OPERATING EXPENSES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2023-24 APPROPRIATION						
SB 23-214 (Long Bill)	\$2,225,977	\$2,225,977	\$0	\$0	\$0	0.0
TOTAL	\$2,225,977	\$2,225,977	\$0	\$0	\$0	0.0
FY 2024-25 RECOMMENDED APPROPRIATION						
FY 2023-24 Appropriation	\$2,225,977	\$2,225,977	\$0	\$0	\$0	0.0
R3 Administration division technology	56,051	56,051	0	0	0	0.0
R1 Administrative division staffing	13,940	13,940	0	0	0	0.0
Annualize prior year budget actions	(106,469)	(106,469)	0	0	0	0.0
TOTAL	\$2,189,499	\$2,189,499	\$0	\$0	\$0	0.0
INCREASE/(DECREASE)	(\$36,478)	(\$36,478)	\$0	\$0	\$0	0.0
Percentage Change	(1.6%)	(1.6%)	n/a	n/a	n/a	n/a
FY 2024-25 EXECUTIVE REQUEST	\$2,192,234	\$2,192,234	\$0	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$2,735	\$2,735	\$0	\$0	\$0	0.0

INFORMATION TECHNOLOGY ASSET MAINTENANCE

This line item provides funding to replace information technology equipment consistent with standard replacement cycles (e.g., four years for desktop and laptop computers, and five years for printers).

STATUTORY AUTHORITY: Section 24-37.5-103, C.R.S.

REQUEST: The Department request a continuation appropriation of \$18,000 total funds, including \$9,000 General Fund and \$9,000 cash funds from the Unclaimed Property Trust Fund for FY 2024-25, with no change from the FY 2023-24 appropriation.

RECOMMENDATION: **Staff recommends approving the request.**

LEGAL SERVICES

This line item provides funding for the Department to purchase legal services from the Department of Law.

STATUTORY AUTHORITY: Pursuant to Section 24-31-101 (1)(a), C.R.S., and defined in Section 24-75-112 (1)(i), C.R.S.

REQUEST: The Department requests an appropriation in amounts referenced in the table below. The request includes adjustments to centrally appropriated line items based on the Committee's common policy decisions.

RECOMMENDATION: **The staff recommendation for this line item is pending the Committee's common policy decision for legal services. Staff recommends approval of the amounts as approved in the Committee's common policy decisions and requests permission to reflect that decision in the Long Bill appropriation.**

ADMINISTRATION, LEGAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2023-24 APPROPRIATION						
SB 23-214 (Long Bill)	\$440,154	\$124,629	\$315,525	\$0	\$0	0.0
TOTAL	\$440,154	\$124,629	\$315,525	\$0	\$0	0.0
FY 2024-25 RECOMMENDED APPROPRIATION						
FY 2023-24 Appropriation	\$440,154	\$124,629	\$315,525	\$0	\$0	0.0
Centrally appropriated line items	(314,685)	(83,297)	(231,388)	0	0	0.0
TOTAL	\$125,469	\$41,332	\$84,137	\$0	\$0	0.0
INCREASE/(DECREASE)	(\$314,685)	(\$83,297)	(\$231,388)	\$0	\$0	0.0
Percentage Change	(71.5%)	(66.8%)	(73.3%)	n/a	n/a	n/a
FY 2024-25 EXECUTIVE REQUEST	\$125,469	\$41,332	\$84,137	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

CAPITOL COMPLEX LEASED SPACE

This line item is used to pay the Department of Personnel for the costs of maintaining state buildings that are part of the capitol complex.

STATUTORY AUTHORITY: Section 24-30-1104 (4) and Part 1 of Article 82 of Title 24, C.R.S.

REQUEST: The Department requests an appropriation of \$100,084 total funds, including \$60,283 General Fund and \$39,801 cash funds.

RECOMMENDATION: The following table reflects the staff recommendation, which aligns with the Committee's common policy decision for Capitol Complex Leased Space.

ADMINISTRATION, CAPITOL COMPLEX LEASED SPACE						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2023-24 APPROPRIATION						
SB 23-214 (Long Bill)	\$61,119	\$36,444	\$24,675	\$0	\$0	0.0
TOTAL	\$61,119	\$36,444	\$24,675	\$0	\$0	0.0
FY 2024-25 RECOMMENDED APPROPRIATION						
FY 2023-24 Appropriation	\$61,119	\$36,444	\$24,675	\$0	\$0	0.0
Centrally appropriated line items	1,411	841	570	0	0	0.0
TOTAL	\$62,530	\$37,285	\$25,245	\$0	\$0	0.0
INCREASE/(DECREASE)	\$1,411	\$841	\$570	\$0	\$0	0.0
Percentage Change	2.3%	2.3%	2.3%	n/a	n/a	n/a
FY 2024-25 EXECUTIVE REQUEST						
Request Above/(Below) Recommendation	\$18,777	\$11,499	\$7,278	\$0	\$0	0.0

PAYMENTS TO OIT

This line item represents payments to the Governor's Office of Information Technology for information technology services.

STATUTORY AUTHORITY: Section 24-37.5-103, C.R.S.

REQUEST: The Department requests an appropriation of \$235,606 total funds, including \$141,364 General Fund and \$94,242 cash funds for FY 2024-25. The request includes the impact of changes for other departments, annualization of a prior year legislation, and adjustments to centrally appropriated line items.

RECOMMENDATION: The staff recommendation is pending the Committee common policy decision for this line item. Staff requests permission to adjust the amount in this line according to the Committee's decision. The table below reflects the Department's request.

ADMINISTRATION, PAYMENTS TO OIT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2023-24 APPROPRIATION						
SB 23-214 (Long Bill)	\$215,395	\$137,396	\$77,999	\$0	\$0	0.0
HB 24-1202 (Supplemental)	(19,994)	(11,836)	(8,158)	0	0	0.0
TOTAL	\$195,401	\$125,560	\$69,841	\$0	\$0	0.0
FY 2024-25 RECOMMENDED APPROPRIATION						
FY 2023-24 Appropriation	\$195,401	\$125,560	\$69,841	\$0	\$0	0.0
Centrally appropriated line items	20,211	3,968	16,243	0	0	0.0
Annualize prior year legislation	19,994	11,836	8,158	0	0	0.0
TOTAL	\$235,606	\$141,364	\$94,242	\$0	\$0	0.0
INCREASE/(DECREASE)	\$40,205	\$15,804	\$24,401	\$0	\$0	0.0
Percentage Change	20.6%	12.6%	34.9%	n/a	n/a	n/a
FY 2024-25 EXECUTIVE REQUEST	\$235,606	\$141,364	\$94,242	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

CORE OPERATIONS

This line item provides funds for the Department's share of the operational costs of Colorado Operations Resource Engine (CORE), the statewide accounting system.

STATUTORY AUTHORITY: Section 24-30-209, C.R.S.

REQUEST: The Department requests \$365,094 total funds, including \$164,292 General Fund and \$200,802 cash funds for CORE Operations.

RECOMMENDATION: The following table reflects the staff recommendation, which aligns with the Committee's common policy decision for CORE Operations.

ADMINISTRATION, CORE OPERATIONS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2023-24 APPROPRIATION						
SB 23-214 (Long Bill)	\$434,192	\$195,386	\$238,806	\$0	\$0	0.0
TOTAL	\$434,192	\$195,386	\$238,806	\$0	\$0	0.0
FY 2024-25 RECOMMENDED APPROPRIATION						
FY 2023-24 Appropriation	\$434,192	\$195,386	\$238,806	\$0	\$0	0.0
Centrally appropriated line items	(248,934)	(112,020)	(136,914)	0	0	0.0
TOTAL	\$185,258	\$83,366	\$101,892	\$0	\$0	0.0
INCREASE/(DECREASE)	(\$248,934)	(\$112,020)	(\$136,914)	\$0	\$0	0.0
Percentage Change	(57.3%)	(57.3%)	(57.3%)	n/a	n/a	n/a
FY 2024-25 EXECUTIVE REQUEST	\$275,176	\$123,829	\$151,347	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$89,918	\$40,463	\$49,455	\$0	\$0	0.0

CHARTER SCHOOL FACILITIES FINANCING SERVICES

The Treasurer has several duties associated with charter school facility financing. A charter school may request that the Treasurer make direct payments of principal and interest on bonds issued on behalf of the school for the purpose of enhancing the ability of the school to obtain favorable financing terms pursuant to Section 22-30.5-406, C.R.S. The Treasurer is authorized to withhold, from the amount paid to the chartering district for the state share of the district's total program funding, the amount of any direct payments made on behalf of the charter school plus any administrative costs associated with making such payments. Any administrative costs withheld are deposited into the Charter School Financing Administrative Cash Fund. Money in this fund is continuously appropriated.

Under the provisions of H.B. 03-1021, the Colorado Educational and Cultural Facilities Authority may issue bonds on behalf of qualified charter schools. Participating charter schools are required to annually pay \$1 per \$1,000 of the principal amount of the bonds outstanding to the State Treasurer for deposit in the State Charter School Interest Savings Account (within the State Charter School Debt Reserve). The Treasurer is authorized to charge participating schools a fee to defray related direct and indirect costs. Such funds are also to be deposited in the State Charter School Interest Savings Account within the State Charter School Debt Reserve Fund pursuant to Section 22-30.5-407 (3), C.R.S. Money in the State Charter School Debt Reserve Fund, including fees collected from schools, is continuously appropriated to the State Treasurer.

STATUTORY AUTHORITY: Sections 22-30.5-407 (4)(a) and (a.5), C.R.S.

REQUEST: The Department request reflects an informational continuation appropriation of \$7,500 cash funds from the Charter School Financing Administrative Cash Fund for FY 2024-25.

RECOMMENDATION: **Staff recommends that the request amount be reflected in the Long Bill for informational purposes.**

DISCRETIONARY FUND

Five elected state officials receive an annual appropriation for expenditures in pursuance of official business as each elected official sees fit. Subject to annual appropriation by the General Assembly, the Treasurer is to receive \$5,000 from the General Fund annually for this purpose.

STATUTORY AUTHORITY: Section 24-9-105, C.R.S.

REQUEST: The Department requests a continuation appropriation of \$5,000 General Fund for FY 2024-25.

RECOMMENDATION: **Staff recommends approving the request.**

DPA OMNIBUS REQUEST

The following six line items are requested as part of the Department of Personnel's "omnibus" request for the creation of several new common policy line items statewide. The Committee has yet to take action on that request in the Department of Personnel. As a result, the staff recommendations for all six line items are pending the Committee's common policy decisions for that request.

STATEWIDE ADMINISTRATIVE SERVICES [NEW LINE ITEM]

This line item would provide funding for payments for statewide administrative services provide by the Department of Personnel's Executive Director's Office.

STATUTORY AUTHORITY: Article 50.3 of Title 24, C.R.S.

REQUEST: The Department requests an appropriation of \$7,279 total funds, including \$4,367 General Fund and \$2,912 cash funds, for creation of a new line item to accommodate a new common policy to provide annual funding for administrative services provided by the Department of Personnel.

RECOMMENDATION: The staff **recommendation is pending** the Committee common policy decision for this line item. Staff requests permission to update pending line items and apply necessary fund split adjustments once Committee policy is established.

ADMINISTRATION, STATEWIDE ADMINISTRATION SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
Non-prioritized decision item	\$7,279	\$4,367	\$2,912	\$0	\$0	0.0
TOTAL	\$7,279	\$4,367	\$2,912	\$0	\$0	0.0
INCREASE/(DECREASE)	\$7,279	\$4,367	\$2,912	\$0	\$0	0.0
Percentage Change	n/a	n/a	n/a	n/a	n/a	n/a
FY 2024-25 EXECUTIVE REQUEST	\$7,279	\$4,367	\$2,912	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

STATE AGENCY SERVICES [NEW LINE ITEM]

This line item would provide funding for payments for statewide human resource services provide by the Department of Personnel's Division of Human Resources.

STATUTORY AUTHORITY: Part 13 of Article 30 of Title 24, C.R.S.

REQUEST: The Department requests an appropriation of \$6,566 total funds, including \$3,940 General Fund and \$2,626 cash funds for creation of a new line item to accommodate a new common policy to provide annual funding for human resources services provide by the Department of Personnel.

RECOMMENDATION: The staff **recommendation is pending** the Committee common policy decision for this line item. Staff requests permission to update pending line items and apply necessary fund split adjustments once Committee policy is established.

ADMINISTRATION, STATE AGENCY SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
Non-prioritized decision item	\$6,566	\$3,940	\$2,626	\$0	\$0	0.0
TOTAL	\$6,566	\$3,940	\$2,626	\$0	\$0	0.0
INCREASE/(DECREASE)	\$6,566	\$3,940	\$2,626	\$0	\$0	0.0
Percentage Change	n/a	n/a	n/a	n/a	n/a	n/a
FY 2024-25 EXECUTIVE REQUEST	\$6,566	\$3,940	\$2,626	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

STATEWIDE TRAINING SERVICES [NEW LINE ITEM]

This line item provides funding for payments to the Center for Organizational Effectiveness, which provides professional development and training services for state employees.

STATUTORY AUTHORITY: Section 24-50-122, C.R.S.

REQUEST: The Department requests an appropriation of \$868 total funds, including \$521 General Fund and \$347 cash funds for creation of a new line item to accommodate a new common policy to provide annual funding for training services provide by the Department of Personnel.

RECOMMENDATION: The staff **recommendation is pending** the Committee common policy decision for this line item. Staff requests permission to update pending line items and apply necessary fund split adjustments once Committee policy is established.

ADMINISTRATION, STATEWIDE TRAINING SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
Non-prioritized decision item	\$868	\$521	\$347	\$0	\$0	0.0
TOTAL	\$868	\$521	\$347	\$0	\$0	0.0
INCREASE/(DECREASE)	\$868	\$521	\$347	\$0	\$0	0.0
Percentage Change	n/a	n/a	n/a	n/a	n/a	n/a
FY 2024-25 EXECUTIVE REQUEST	\$868	\$521	\$347	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

LABOR RELATIONS SERVICES [NEW LINE ITEM]

This line item would provide funding for payments for statewide labor relation services provide by the Department of Personnel's Division of Human Resources, Labor Relations Unit.

STATUTORY AUTHORITY: Part 11, Article 50, of Title 24, C.R.S.

REQUEST: The Department requests an appropriation of \$8,056 total funds, including \$4,834 General Fund and \$3,222 cash funds for creation of a new line item to accommodate a new common policy to provide annual funding for labor relations services provide by the Department of Personnel.

RECOMMENDATION: The staff **recommendation is pending** the Committee common policy decision for this line item. Staff requests permission to update pending line items and apply necessary fund split adjustments once Committee policy is established.

ADMINISTRATION, DHR LABOR RELATIONS SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
Non-prioritized decision item	\$8,056	\$4,834	\$3,222	\$0	\$0	0.0
TOTAL	\$8,056	\$4,834	\$3,222	\$0	\$0	0.0
INCREASE/(DECREASE)	\$8,056	\$4,834	\$3,222	\$0	\$0	0.0
Percentage Change	n/a	n/a	n/a	n/a	n/a	n/a
FY 2024-25 EXECUTIVE REQUEST	\$8,056	\$4,834	\$3,222	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

FINANCIAL OPERATIONS AND REPORTING SERVICES [NEW LINE ITEM]

This line item would provide funding for payments for statewide financial operations and reporting services provide by the Department of Personnel.

STATUTORY AUTHORITY: Sections 24-30-201 through 24-30-207, C.R.S.

REQUEST: The Department requests an appropriation of \$369,932 total funds, including \$184,966 General Fund and \$184,966 cash funds, for creation of a new line item to accommodate a new common policy to provide annual funding for financial operations and reporting services provided by the Department of Personnel.

RECOMMENDATION: The staff **recommendation is pending** the Committee common policy decision for this line item. Staff requests permission to update pending line items and apply necessary fund split adjustments once Committee policy is established.

ADMINISTRATION, FINANCIAL OPS AND REPORTING SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
Non-prioritized decision item	\$369,932	\$184,966	\$184,966	\$0	\$0	0.0
TOTAL	\$369,932	\$184,966	\$184,966	\$0	\$0	0.0
INCREASE/(DECREASE)	\$369,932	\$184,966	\$184,966	\$0	\$0	0.0
Percentage Change	n/a	n/a	n/a	n/a	n/a	n/a
FY 2024-25 EXECUTIVE REQUEST	\$369,932	\$184,966	\$184,966	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

PROCUREMENT AND CONTRACTS SERVICES [NEW LINE ITEM]

This line item provides funding for payments for procurement and contract services provided by the Department of Personnel.

STATUTORY AUTHORITY: Sections 24-102-201 through 207 and 24-102-301, C.R.S.

REQUEST: The Department requests an appropriation of \$229,104 total funds, including \$114,552 General Fund and \$114,552 cash funds, for creation of a new line item to accommodate a new common policy to provide annual funding for procurement services provide by the Department of Personnel.

RECOMMENDATION: The staff **recommendation is pending** the Committee common policy decision for this line item. Staff requests permission to update pending line items and apply necessary fund split adjustments once Committee policy is established.

ADMINISTRATION, PROCUREMENT AND CONTRACTS SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
Non-prioritized decision item	\$229,104	\$114,552	\$114,552	\$0	\$0	0.0
TOTAL	\$229,104	\$114,552	\$114,552	\$0	\$0	0.0

ADMINISTRATION, PROCUREMENT AND CONTRACTS SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
INCREASE/(DECREASE)	\$229,104	\$114,552	\$114,552	\$0	\$0	0.0
Percentage Change	n/a	n/a	n/a	n/a	n/a	n/a
FY 2024-25 EXECUTIVE REQUEST	\$229,104	\$114,552	\$114,552	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

(2) UNCLAIMED PROPERTY PROGRAM

The Department administers the state's unclaimed property program, as set forth in Article 13 of Title 38, C.R.S. (The "Unclaimed Property Act"). Under this program, the state takes possession of dormant or abandoned properties from a wide range of business and public institutions and tries to return the properties to their rightful owners. Generally, property is subject to the custody of the state as unclaimed property if the last-known address of the property owner (or the person entitled to the property) is in Colorado.

UNCLAIMED PROPERTY PROGRAM						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2023-24 Appropriation						
SB 23-214 (Long Bill)	\$3,421,487	\$0	\$3,421,487	\$0	\$0	22.0
TOTAL	\$3,421,487	\$0	\$3,421,487	\$0	\$0	22.0
FY 2024-25 RECOMMENDED APPROPRIATION						
FY 2023-24 Appropriation	\$3,421,487	\$0	\$3,421,487	\$0	\$0	22.0
R2 Unclaimed Property division staffing	173,272	0	173,272	0	0	1.0
R3 Administration division technology	45,700	0	45,700	0	0	0.0
R4 Unclaimed Property division tech	583,436	0	583,436	0	0	0.0
Annualize prior year budget actions	(198,992)	0	(198,992)	0	0	0.0
Centrally appropriated line items	96,287	0	96,287	0	0	0.0
TOTAL	\$4,121,190	\$0	\$4,121,190	\$0	\$0	23.0
INCREASE/(DECREASE)	\$699,703	\$0	\$699,703	\$0	\$0	1.0
Percentage Change	20.5%	n/a	20.5%	n/a	n/a	4.5%
FY 2024-25 EXECUTIVE REQUEST						
Request Above/(Below) Recommendation	\$127,432	\$0	\$127,432	\$0	\$0	1.0

DECISION ITEMS - UNCLAIMED PROPERTY PROGRAM

➔ R4 – UNCLAIMED PROPERTY DIVISION TECHNOLOGY

REQUEST: The request includes an increase of \$583,436 cash funds from the Unclaimed Property Trust Fund (UPTF) for FY 2024-25 for four technology applications for the Unclaimed Property Program, including enhancements to two existing applications, KAPS and Lexis Nexis, and two new applications including a credit card payment gateway and website translation services.

RECOMMENDATION: Staff recommends approving the request.

ANALYSIS: The Department's request for Unclaimed Property Division technology can be broken out as follows:

R4 – UNCLAIMED PROPERTY DIVISION TECHNOLOGY - BREAKDOWN						
DECISION ITEM	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
R4 - Unclaimed Property Division Technology						
KAPS contract adjustment	\$567,656	\$0	\$567,656	\$0	\$0	0.0
Lexis/Nexis licenses (4 @ \$110/month)	5,280	0	5,280	0	0	0.0
Credit Card Payment Gateway	4,500	0	4,500	0	0	0.0
Website Translation Services	6,000	0	6,000	0	0	0.0
Subtotal	\$583,436	\$0	\$583,436	\$0	\$0	0.0

KAPS SYSTEM

The KAPS system is the claims processing platform that the Department uses for the entire unclaimed property program. It allows claimants to upload necessary documentation directly into the division's system, reducing workload at the division and expediting claims processing. The Department previously performed this work manually but has utilized the KAPS system for the past seven year which has greatly enhanced the Department's ability to process claims more quickly. Additionally, the Department utilizes the Fastracks functionality within KAPS to automatically process claims less than \$750. This has expedited claims processing significantly, freeing up staff to address more complex claims.

In July 2022, the Department negotiated a new contract for use of the KAPS system which operates on a fee-for-usage cost structure. The more claims processed by the division, the more it utilizes the system, and the more expensive the contract. The Department is not required to pay the full amount in each fiscal year unless it utilizes 100.0 percent of the services it anticipates it will utilize through the contract. As the unclaimed property program grows, so does the utilization.

The Department received additional funding to support the KAPS system during the FY 2023-34 budget cycle based on the five-year contract in place. However, during the course of the year, the Department realized the contract did not fully address the needs of the division and is estimating a significant increase above previously anticipated estimates. The change is shown in the chart below:

KAPS System Contract Update				
YEAR	PREVIOUS ESTIMATE		UPDATED ESTIMATE	INCREASE
FY 2023-24	380,232		\$800,000	\$419,768
FY 2024-25	392,344		\$960,000	\$567,656
FY 2025-26	396,293		\$1,152,000	\$755,707
FY 2026-27	411,291		\$1,382,400	\$971,109

In FY 2022-23, the Division returned \$54.3 million to over 58,000 claimants, an increase of \$11.4 million and 34,538 claimants from the previous year. The Division relies on the system to securely upload documents and to expedite certain claims. It is a critical feature to the success and growth of the program, and without the funding, the Department will not be able to maximize its use of the system. **Staff recommends the request of \$567,656 cash funds to support the KAPS system contract.**

LEXIS/NEXIS LICENSES

The Department utilizes Lexis/Nexis service to conduct research and verification of claims, particularly more complex claims, expediting the pace at which claims are processed. Lexis/Nexis requires a license for each user, and the department had been able to absorb the growth in the department until now. It is requesting ongoing funding for four additional licenses which will provide the necessary licensing for each staff required to utilize the program. **Staff recommends the Department's request of \$5,280 cash funds ongoing to support 4 additional Lexis/Nexis licenses (\$110 per month for each license).**

CREDIT CARD PAYMENT GATEWAY

Unclaimed property includes tangible or intangible property including but not limited to abandoned financial assets, mutual funds, checking and savings accounts, unpaid wages, securities, life insurance payouts, uncashed checks, as well as the contents of safe deposit boxes. When turning unclaimed property over to the Division, property holders often request to pay by credit card. Though the Division has and will continue to recommend ACH payments, which are direct payments between banking networks, as the safest and most efficient method of turning over funds to the Division, it recognizes that credit card payments may be an appropriate method in some cases. The Department has identified an application that can provide this service at an annual cost of \$4,500. **Staff recommends approval of funding as it provides property holders greater accessibility to make the required property transactions.**

WEBSITE TRANSLATION SERVICES

Currently, information regarding the Unclaimed Property Program, or the Great Colorado Payback, is only offered in English. To broaden the Division's reach, the Department is requesting funding to translate its website services in up to six different languages utilizing the same company that supports its unclaimed property services. The Department utilizes the diversity of its staff to address translation needs that arise, creating ad-hoc, limited solutions but with no ability outside of a little bit of Romanian and Spanish. It indicates that the translation services it has identified would require an ongoing cost of \$6,000 cash funds. Given the diversity of the state and therefore potential unclaimed property holders and claimants, staff agrees that additional funding would support the efforts of the program to return unclaimed property to rightful owners. **Staff recommends \$6,000 cash funds ongoing to support website translation services for the Department as requested.**

LINE ITEM DETAIL - UNCLAIMED PROPERTY PROGRAM

PERSONAL SERVICES

This line item provides funding for employees' salaries and wages, as well as the associated state contribution to the Public Employees Retirement Association and the state share of federal Medicare contributions. This line item also provides funding for certain professional and temporary services.

STATUTORY AUTHORITY: Section 24-50-101 *et seq.*, C.R.S.

REQUEST: The Department requests an appropriation of \$2,067,979 cash funds and 25.0 FTE for FY 2024-25. The request includes a portion of the Department's second prioritized request and impacts related to centrally appropriated line items.

RECOMMENDATION: Staff recommends an appropriation of \$1,900,442 cash funds and 24.0 FTE for FY 2024-25. The recommendation differs from the request because of denial of a portion of the Department's second prioritized request (discussed above).

UNCLAIMED PROPERTY PROGRAM, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2023-24 APPROPRIATION						
SB 23-214 (Long Bill)	\$1,511,921	\$0	\$1,511,921	\$0	\$0	22.0
TOTAL	\$1,511,921	\$0	\$1,511,921	\$0	\$0	22.0
FY 2024-25 RECOMMENDED APPROPRIATION						
FY 2023-24 Appropriation	\$1,511,921	\$0	\$1,511,921	\$0	\$0	22.0
R2 Unclaimed Property division staffing	167,537	0	167,537	0	0	1.0
Centrally appropriated line items	96,287	0	96,287	0	0	0.0
TOTAL	\$1,775,745	\$0	\$1,775,745	\$0	\$0	23.0
INCREASE/(DECREASE)	\$263,824	\$0	\$263,824	\$0	\$0	1.0
Percentage Change	17.4%	0.0%	17.4%	0.0%	0.0%	4.5%
FY 2024-25 EXECUTIVE REQUEST	\$1,900,442	\$0	\$1,900,442	\$0	\$0	24.0
Request Above/(Below) Recommendation	\$124,697	\$0	\$124,697	\$0	\$0	1.0

OPERATING EXPENSES

This line item provides funding for supplies and materials, as well as capital outlay, utilities, custodial services, equipment rental, storage, dues and subscriptions, postage, and printing.

STATUTORY AUTHORITY: Section 38-13-801 (2)(a), C.R.S.

REQUEST: The Department requests an appropriation in the amounts referenced in the table below. The request includes portions of the Department's second, third, and fourth prioritized requests as well as adjustments to centrally appropriated line items and the impact of requests from other departments. The cash fund source for this appropriation is the Unclaimed Property Trust Fund.

RECOMMENDATION: Staff recommends approval of the request.

UNCLAIMED PROPERTY PROGRAM, OPERATING EXPENSES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2023-24 APPROPRIATION						
SB 23-214 (Long Bill)	\$909,566	\$0	\$909,566	\$0	\$0	0.0
TOTAL	\$909,566	\$0	\$909,566	\$0	\$0	0.0
FY 2024-25 RECOMMENDED APPROPRIATION						
FY 2023-24 Appropriation	\$909,566	\$0	\$909,566	\$0	\$0	0.0
R4 Unclaimed Property division technology	583,436	0	583,436	0	0	0.0
R3 Administration division technology	45,700	0	45,700	0	0	0.0
R2 Unclaimed Property division staffing	5,735	0	5,735	0	0	0.0
Annualize prior year budget actions	(198,992)	0	(198,992)	0	0	0.0
TOTAL	\$1,345,445	\$0	\$1,345,445	\$0	\$0	0.0

UNCLAIMED PROPERTY PROGRAM, OPERATING EXPENSES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
INCREASE/(DECREASE)	\$435,879	\$0	\$435,879	\$0	\$0	0.0
Percentage Change	47.9%	0.0%	47.9%	0.0%	0.0%	0.0%
FY 2024-25 EXECUTIVE REQUEST	\$1,348,180	\$0	\$1,348,180	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$2,735	\$0	\$2,735	\$0	\$0	0.0

PROMOTION AND CORRESPONDENCE

The Department's promotional efforts are designed to notify owners of lost and forgotten assets held in trust by the state.

STATUTORY AUTHORITY: Section 38-13-501, 38-13-503 C.R.S.

REQUEST: The Department requests a continuation appropriation of \$200,000 cash funds from the Unclaimed Property Trust Fund for FY 2024-25, with no change from the FY 2023-24 appropriation.

RECOMMENDATION: **Staff recommends approving the request.**

CONTRACT AUDITOR SERVICES

The Treasury Department contracts with auditing firms that examine the records of businesses located in other states to find unclaimed property belonging to Colorado citizens. The costs associated with these services are paid on a contingency fee basis, with the state paying from 10.25 percent to 12.0 percent of the value of any Colorado property identified. Moneys in the Unclaimed Property Trust Fund are continuously appropriated for the payment of services to contract auditors.

STATUTORY AUTHORITY: Section 38-13-801 (2)(b), C.R.S.

REQUEST: The Department request reflects an informational appropriation of \$800,000 cash funds for FY 2024-25, which represents a continuation level of funding.

RECOMMENDATION: **Staff recommends that the request amount be reflected in the Long Bill.**

(3) SPECIAL PURPOSE

This section of the Long Bill reflects disbursements the Treasurer is required to make, including the following: 1) reimbursements to local governments for property tax revenues foregone due to the senior citizen and disabled veteran property tax exemption; 2) allocations of Highway Users Tax Fund (HUTF) revenues to local governments; 3) reimbursements of certain property taxes owed or paid for real and business personal property destroyed in a natural disaster; and 4) the annual base rent payments due on the State's Higher Education Capital Construction Lease Purchase Financing Program Certificates of Participation. The General Fund appropriations for the senior citizen and disabled veteran property tax exemption are not subject to the statutory restrictions on General Fund appropriations.

SPECIAL PURPOSE						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2023-24 Appropriation						
SB 23-214 (Long Bill)	\$769,021,767	\$307,022,709	\$430,931,089	\$31,067,969	\$0	0.0
Other legislation	150,000	0	150,000	0	0	0.0
TOTAL	\$769,171,767	\$307,022,709	\$431,081,089	\$31,067,969	\$0	0.0
FY 2024-25 RECOMMENDED APPROPRIATION						
FY 2023-24 Appropriation	\$769,171,767	\$307,022,709	\$431,081,089	\$31,067,969	\$0	0.0
Annualize prior year legislation	198,000,000	138,371,148	0	59,628,852	0	0.0
Technical adjustment	72,377,913	11,304,223	61,070,634	3,056	0	0.0
TOTAL	\$1,039,549,680	\$456,698,080	\$492,151,723	\$90,699,877	\$0	0.0
INCREASE/(DECREASE)	\$270,377,913	\$149,675,371	\$61,070,634	\$59,631,908	\$0	0.0
Percentage Change	35.2%	48.8%	14.2%	191.9%	n/a	n/a
FY 2024-25 EXECUTIVE REQUEST	\$1,031,549,680	\$457,579,004	\$492,151,723	\$81,818,953	\$0	0.0
Request Above/(Below) Recommendation	(\$8,000,000)	\$880,924	\$0	(\$8,880,924)	\$0	0.0

DECISION ITEMS - SPECIAL PURPOSE

The Department did not submit any decision items exclusive to this division.

LINE ITEM DETAIL - SPECIAL PURPOSE

SENIOR CITIZEN AND DISABLED VETERAN PROPERTY TAX EXEMPTION

This line item provides funding to reimburse local governments for property taxes foregone as a result of the Senior Citizen and Disabled Veteran Property Tax Exemption. Current law grants a property tax exemption to qualifying senior citizens and disabled veterans equal to 50.0 percent of the first \$200,000 of residential property value. The Constitution authorizes the General Assembly to raise or lower the maximum amount of actual value that is exempt from taxation. The State Treasurer is required to reimburse local governments for the resulting lost property tax revenues.

STATUTORY AUTHORITY: Authorized in Section 3.5 of Article X of the State Constitution and implemented in Sections 39-3-201 through 208, C.R.S.

REQUEST: The request includes estimated distributions to counties totaling \$174,238,984 General Fund.

RECOMMENDATION: **Staff recommends reflecting an appropriation based on the March 2024 revenue forecast selected by the Committee for its 2024 budget proposal.** Staff requests permission to include in the Long Bill the informational appropriation based on the relevant March 2024 revenue projection.

HOUSEHOLD FINANCIAL RECOVERY PROGRAM

This line item provides funding to administer the Household Financial Recovery Program. This includes contracting an administrator, awarding outreach grants to nonprofit organizations, establishing the loan loss reserve, making payments to lenders, and issuing loans. The General Assembly initially transferred \$5.2 million to the Colorado Household Financial Recovery Pilot Program Fund for grants and program administration. This cash fund is continuously appropriated.

STATUTORY AUTHORITY: Section 24-36-302, C.R.S.

REQUEST: The request includes an informational appropriation of \$200,000 General Fund for FY 2024-25, reflecting level funding from FY 2023-24.

RECOMMENDATION: **Staff recommends that the requested amount be reflected in the Long Bill.**

BUSINESS PERSONAL PROPERTY TAX EXEMPTION

This line item provides an estimate of the amount needed to reimburse local governments for lost revenue as a result of the Business Personal Property Tax Exemption. The program was expanded through H.B. 21-1312 in FY 2021-22 from a threshold of \$7,900 to \$50,000 of business personal property on which businesses are exempt from paying tax.

STATUTORY AUTHORITY: Section 39-3-119.5, C.R.S.

REQUEST: The request includes estimated distributions to counties totaling \$16,768,873 General Fund.

RECOMMENDATION: **Staff recommends reflecting an appropriation based on the March 2024 revenue forecast selected by the Committee for its 2024 budget proposal.** Staff requests permission to include in the Long Bill the informational appropriation based on the relevant revenue projection that includes this amount.

HIGHWAY USERS TAX FUND – COUNTY PAYMENTS

This line item provides an estimate of the amount that will be distributed to counties from the Highway Users Tax Fund (HUTF). Counties are required to use such funds for the construction,

engineering, reconstruction, maintenance, repair, equipment, improvement, and administration of the county highway systems and any other public highways.

STATUTORY AUTHORITY: The State Treasurer shall allocate 26.0 percent and 22.0 percent of the revenues raised by gasoline and special fuel excise tax to county treasurers pursuant to Sections 43-4-205 (5)(b) and 43-4-205 (6)(b)(II), C.R.S., respectively. Such funds shall be allocated and expended pursuant to Section 43-4-207, C.R.S.

REQUEST: The request includes estimated distributions to counties totaling \$258,552,287 cash funds.

RECOMMENDATION: **Staff recommends reflecting an appropriation from the Highway Users Tax Fund based on the March 2024 revenue forecast selected by the Committee for its 2024 budget proposal.** Staff requests permission to include in the Long Bill the informational appropriation based on the March 2024 revenue projection.

HIGHWAY USERS TAX FUND – MUNICIPALITY PAYMENTS

This line item provides an estimate of the amount that will be distributed to municipalities from the HUTF. Cities and incorporated towns are required to use such funds for the construction, engineering, reconstruction, maintenance, repair, equipment, improvement, and administration of the system of municipal streets or any other public highways located in the municipality.

STATUTORY AUTHORITY: The State Treasurer shall allocate 9.0 percent and 18.0 percent of the revenues raised by gasoline and special fuel excise tax to county treasurers pursuant to Sections 43-4-205 (5)(c) and 43-4-205 (6)(b)(III), C.R.S., respectively. Such funds shall be allocated and expended pursuant to Section 43-4-208 (2), C.R.S. and 43-4-208 (2)(b) and (6)(a).

REQUEST: The request includes estimated distributions to counties totaling \$181,689,436 cash funds.

RECOMMENDATION: **Staff recommends reflecting an appropriation from the Highway Users Tax Fund based on the March 2024 revenue forecast selected by the Committee for its 2024 budget proposal.** Staff requests permission to include in the Long Bill, the informational appropriation based on the March 2024 revenue projection.

PROPERTY TAX REIMBURSEMENT FOR PROPERTY DESTROYED BY A NATURAL CAUSE

This line item provides funding for the reimbursement of certain property taxes owed or paid for real property and business personal property that has been destroyed in a natural disaster or by another cause beyond the control of the property owner. This program is for property tax years commencing on or after January 1, 2013.

STATUTORY AUTHORITY: Section 39-1-123, C.R.S.

REQUEST: The Department requests a continuation appropriation of \$1,000,000 General Fund for qualifying property tax reimbursements in the tax year commencing on January 1, 2024.

RECOMMENDATION: **Staff recommends approving the request.**

LEASE PURCHASE OF ACADEMIC FACILITIES PURSUANT TO SECTION 23-19.9-102, C.R.S.

This line item reflects the State's share of the annual base rent payments due on the State of Colorado Higher Education Capital Construction Lease Purchase Financing Program Certificates of Participation. Pursuant to Section 23-19.9-102 (1)(b), C.R.S., the General Assembly may annually appropriate money in the Higher Education Federal Mineral Lease Revenues Fund to the Department of Higher Education for transfer to the State Treasurer and money transferred to the Treasurer is continuously appropriated for the purpose of making payments related to capital construction projects.

STATUTORY AUTHORITY: Section 23-19.9-102, C.R.S.

REQUEST: The request includes an informational appropriation of \$17,437,100 reappropriated funds transferred from the Department of Higher Education.

RECOMMENDATION: **Staff recommends that the requested amount be reflected in the Long Bill.**

SPECIAL PURPOSE, LEASE PURCHASE OF ACADEMIC FACILITIES PURSUANT TO SECTION 23-19.9-102, C.R.S						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2023-24 APPROPRIATION						
SB 23-214 (Long Bill)	\$17,432,169	\$0	\$0	\$17,432,169	\$0	0.0
TOTAL	\$17,432,169	\$0	\$0	\$17,432,169	\$0	0.0
FY 2024-25 RECOMMENDED APPROPRIATION						
FY 2023-24 Appropriation	\$17,432,169	\$0	\$0	\$17,432,169	\$0	0.0
Technical adjustment	4,931	0	0	4,931	0	0.0
TOTAL	\$17,437,100	\$0	\$0	\$17,437,100	\$0	0.0
INCREASE/(DECREASE)	\$4,931	\$0	\$0	\$4,931	\$0	0.0
Percentage Change	0.0%	n/a	n/a	0.0%	n/a	n/a
FY 2024-25 EXECUTIVE REQUEST	\$17,437,100	\$0	\$0	\$17,437,100	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

LEASE PURCHASE OF ACADEMIC FACILITIES PURSUANT TO SECTION 24-82-803, C.R.S.

This line item reflects the State's share of annual base rent payments authorized in 2020 in S.B. 20-219 due on existing capital construction needs for state institutions of higher education that are continuations of previously funded projects. These projects include the Shepardson Building Renovation and Addition at Colorado State University, the Health Sciences Center at Fort Lewis College, and the Anschutz Health Sciences Building at the University of Colorado.

STATUTORY AUTHORITY: Section 24-82-803, C.R.S.

REQUEST: The Department requests an informational appropriation of \$4,754,875 reappropriated funds.

RECOMMENDATION: Staff recommends that the requested amount be reflected in the Long Bill.

SPECIAL PURPOSE, LEASE PURCHASE OF ACADEMIC FACILITIES PURSUANT TO SECTION 24-82-803, C.R.S.						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2023-24 APPROPRIATION						
SB 23-214 (Long Bill)	\$4,754,875	\$0	\$0	\$4,754,875	\$0	0.0
TOTAL	\$4,754,875	\$0	\$0	\$4,754,875	\$0	0.0
FY 2024-25 RECOMMENDED APPROPRIATION						
FY 2023-24 Appropriation	\$4,754,875	\$0	\$0	\$4,754,875	\$0	0.0
Technical adjustment	(1,875)	0	0	(1,875)	0	0.0
TOTAL	\$4,753,000	\$0	\$0	\$4,753,000	\$0	0.0
INCREASE/(DECREASE)	(\$1,875)	\$0	\$0	(\$1,875)	\$0	0.0
Percentage Change	(0.0%)	n/a	n/a	(0.0%)	n/a	n/a
FY 2024-25 EXECUTIVE REQUEST	\$4,753,000	\$0	\$0	\$4,753,000	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

PUBLIC SCHOOL FUND INVESTMENT BOARD PURSUANT TO SECTION 22-41-102.5, C.R.S.

This line item reflects the costs incurred by the Public School Fund Investment Board for administrative and investment expenses related to Public School Fund investments.

STATUTORY AUTHORITY: Section 22-41-102.5, C.R.S.

REQUEST: The Department requests an appropriation of \$1,760,000 cash funds from interest earned on Public School Fund investments for FY 2024-25 reflecting level funding.

RECOMMENDATION: Staff recommends approving the request.

S.B. 17-267 COLLATERALIZATION LEASE PURCHASE PAYMENTS

This line item reflects the annual lease purchase payments due on the S.B. 17-267 state building collateralization certificates of participation.

STATUTORY AUTHORITY: Section 24-82-1303 (2), C.R.S.

REQUEST: The Department requests an appropriation of \$150,000,000 total funds, including \$100,000,000 General Fund and \$50,000,000 cash funds from the State Highway Fund for FY 2024-25.

RECOMMENDATION: Staff recommends approving the request.

DIRECT DISTRIBUTION FOR UNFUNDED ACTUARIAL ACCRUED PERA LIABILITY

This informational line item was added in S.B. 18-200 (Modifications to PERA to Eliminate Unfunded Liability) to reflect the \$225.0 million payment for the PERA unfunded liability.

STATUTORY AUTHORITY: Section 24-51-414 (5), C.R.S.

REQUEST: The request includes an informational appropriation of \$225,000,000, including \$156,490,223 General Fund and \$68,509,777 reappropriated funds from the Department of Personnel from state agency common policy collections.

RECOMMENDATION: **Staff recommends reflecting an informational appropriation of \$225.0 million total funds.**

SPECIAL PURPOSE, DIRECT DISTRIBUTION FOR UNFUNDED ACTUARIAL ACCRUED PERA LIABILITY						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2023-24 APPROPRIATION						
SB 23-214 (Long Bill)	\$35,000,000	\$26,119,075	\$0	\$8,880,925	\$0	0.0
TOTAL	\$35,000,000	\$26,119,075	\$0	\$8,880,925	\$0	0.0
FY 2024-25 RECOMMENDED APPROPRIATION						
FY 2023-24 Appropriation	\$35,000,000	\$26,119,075	\$0	\$8,880,925	\$0	0.0
Annualize prior year legislation	190,000,000	130,371,148	0	59,628,852	0	0.0
TOTAL	\$225,000,000	\$156,490,223	\$0	\$68,509,777	\$0	0.0
INCREASE/(DECREASE)	\$190,000,000	\$130,371,148	\$0	\$59,628,852	\$0	0.0
Percentage Change	542.9%	499.1%	n/a	671.4%	n/a	n/a
FY 2024-25 EXECUTIVE REQUEST	\$225,000,000	\$165,371,147	\$0	\$59,628,853	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$8,880,924	\$0	(\$8,880,924)	\$0	0.0

LONG BILL FOOTNOTES AND REQUESTS FOR INFORMATION

LONG BILL FOOTNOTES

Staff recommends no footnotes for the Department of the Treasury.

REQUESTS FOR INFORMATION

Staff recommends **CONTINUING** the following request for information:

- 1 Department of the Treasury, Administration – The State Treasurer is requested to submit an annual report to the Joint Budget Committee concerning the performance of the State's investments. The report should include comparisons to relevant benchmarks and a detailed discussion of the benchmarks. This report should be submitted on November 1 of each fiscal year.
- 2 Department of the Treasury, Special Purpose – The State Treasurer is requested to submit an annual report to the Joint Budget Committee concerning the status of the State's debt obligations for all certificates of participation managed by the State Treasurer. The report should include the current state fiscal year payments, the upcoming state fiscal year obligations, schedules of each certificate of participation reported on, and historical and current interest rates that the State is paying on each certificate of participation. The report should be submitted on November 1 of each fiscal year.

INDIRECT COST ASSESSMENTS

DESCRIPTION OF INDIRECT COST ASSESSMENT METHODOLOGY

The Department of the Treasury has one cash funded program that provides a portion of the funding to cover costs associated with the administration of the Department. Such funding is identified in the Long Bill as cash fund appropriations from the Unclaimed Property Trust Fund to each affected line item within the Administration division.

APPENDIX A: NUMBERS PAGES

JBC Staff Figure Setting - FY 2024-25
Staff Working Document - Does Not Represent Committee Decision

Appendix A: Numbers Pages

	FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 Appropriation	FY 2024-25 Request	FY 2024-25 Recommendation
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DEPARTMENT OF THE TREASURY
Dave Young, State Treasurer

(1) ADMINISTRATION

ng Administrative Cash Fund.

Personal Services	<u>2,062,221</u>	<u>3,003,415</u>	<u>4,285,323</u>	<u>4,745,033</u>	<u>4,786,859</u> *
FTE	19.6	25.2	34.0	37.5	38.0
General Fund	1,109,265	1,897,923	3,179,831	3,639,541	3,681,367
Cash Funds	952,956	1,105,492	1,105,492	1,105,492	1,105,492
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Health, Life, and Dental	<u>288,546</u>	<u>370,634</u>	<u>610,589</u>	<u>654,249</u>	<u>633,099</u> *
General Fund	159,173	244,827	348,249	391,921	385,361
Cash Funds	129,373	125,807	262,340	262,328	247,738
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Short-term Disability	<u>3,367</u>	<u>4,515</u>	<u>6,151</u>	<u>7,476</u>	<u>7,234</u> *
General Fund	2,062	3,077	4,001	4,772	4,707
Cash Funds	1,305	1,438	2,150	2,704	2,527
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
S.B. 04-257 Amortization Equalization Disbursement	<u>113,642</u>	<u>149,491</u>	<u>204,450</u>	<u>247,270</u>	<u>239,710</u> *
General Fund	70,415	101,323	132,987	158,005	155,965
Cash Funds	43,227	48,168	71,463	89,265	83,745

JBC Staff Figure Setting - FY 2024-25
Staff Working Document - Does Not Represent Committee Decision

	FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 Appropriation	FY 2024-25 Request	FY 2024-25 Recommendation
S.B. 06-235 Supplemental Amortization Equalization					
Disbursement	<u>112,776</u>	<u>149,491</u>	<u>204,450</u>	<u>247,270</u>	<u>239,710</u> *
General Fund	70,415	101,323	132,987	158,005	155,965
Cash Funds	42,361	48,168	71,463	89,265	83,745
PERA Direct Distribution	<u>55,339</u>	<u>20,103</u>	<u>9,550</u>	<u>76,102</u>	<u>75,527</u>
General Fund	34,051	0	6,310	49,511	49,137
Cash Funds	21,288	20,103	3,240	26,591	26,390
Salary Survey	<u>74,044</u>	<u>90,193</u>	<u>285,111</u>	<u>256,549</u>	<u>265,006</u>
General Fund	45,560	58,150	188,824	157,780	163,301
Cash Funds	28,484	32,043	96,287	98,769	101,705
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Paid Family and Medical Leave Insurance	<u>0</u>	<u>0</u>	<u>0</u>	<u>22,256</u>	<u>21,602</u> *
General Fund	0	0	0	14,221	14,064
Cash Funds	0	0	0	8,035	7,538
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Workers' Compensation and Payment to Risk					
Management and Property Funds	<u>14,760</u>	<u>29,036</u>	<u>61,565</u>	<u>26,586</u>	<u>35,707</u>
General Fund	14,760	29,036	61,565	26,586	35,707
Operating Expenses	<u>187,981</u>	<u>1,976,543</u>	<u>2,225,977</u>	<u>2,192,234</u>	<u>2,189,499</u> *
General Fund	187,981	1,976,543	2,225,977	2,192,234	2,189,499
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2024-25
Staff Working Document - Does Not Represent Committee Decision

	FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 Appropriation	FY 2024-25 Request	FY 2024-25 Recommendation
Information Technology Asset Maintenance	<u>12,568</u>	<u>18,000</u>	<u>18,000</u>	<u>18,000</u>	<u>18,000</u>
General Fund	6,284	9,000	9,000	9,000	9,000
Cash Funds	6,284	9,000	9,000	9,000	9,000
Legal Services	<u>308,671</u>	<u>355,278</u>	<u>440,154</u>	<u>125,469</u>	<u>125,469</u>
General Fund	95,327	122,102	124,629	41,332	41,332
Cash Funds	213,344	233,176	315,525	84,137	84,137
Capitol Complex Leased Space	<u>65,590</u>	<u>62,925</u>	<u>61,119</u>	<u>81,307</u>	<u>62,530</u>
General Fund	65,590	37,755	36,444	48,784	37,285
Cash Funds	0	25,170	24,675	32,523	25,245
Payments to OIT	<u>165,472</u>	<u>210,773</u>	<u>195,401</u>	<u>235,606</u>	<u>235,606</u>
General Fund	82,737	124,389	125,560	141,364	141,364
Cash Funds	82,735	86,384	69,841	94,242	94,242
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
CORE Operations	<u>315,383</u>	<u>379,703</u>	<u>434,192</u>	<u>275,176</u>	<u>185,258</u> *
General Fund	141,922	170,866	195,386	123,829	83,366
Cash Funds	173,461	208,837	238,806	151,347	101,892
Charter School Facilities Financing Services	<u>8,256</u>	<u>8,524</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>
Cash Funds	8,256	8,524	7,500	7,500	7,500
Discretionary Fund	<u>726</u>	<u>2,649</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
General Fund	726	2,649	5,000	5,000	5,000

JBC Staff Figure Setting - FY 2024-25
Staff Working Document - Does Not Represent Committee Decision

	FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 Appropriation	FY 2024-25 Request	FY 2024-25 Recommendation
Statewide Administrative Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>7,279</u>	<u>7,279</u> *
General Fund	0	0	0	4,367	4,367
Cash Funds	0	0	0	2,912	2,912
State Agency Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,566</u>	<u>6,566</u> *
General Fund	0	0	0	3,940	3,940
Cash Funds	0	0	0	2,626	2,626
Labor Relations Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,056</u>	<u>8,056</u> *
General Fund	0	0	0	4,834	4,834
Cash Funds	0	0	0	3,222	3,222
Statewide Training Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>868</u>	<u>868</u> *
General Fund	0	0	0	521	521
Cash Funds	0	0	0	347	347
Financial Ops and Reporting Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>369,932</u>	<u>369,932</u> *
General Fund	0	0	0	184,966	184,966
Cash Funds	0	0	0	184,966	184,966
Procurement and Contracts Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>229,104</u>	<u>229,104</u> *
General Fund	0	0	0	114,552	114,552
Cash Funds	0	0	0	114,552	114,552
Statewide training	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2024-25
Staff Working Document - Does Not Represent Committee Decision

	FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 Appropriation	FY 2024-25 Request	FY 2024-25 Recommendation
Merit Pay	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Colorado Secure Savings Program	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
FTE	0.0	0.0	0.0	0.0	0.0
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
TOTAL - (1) Administration	3,789,342	6,831,273	9,054,532	9,844,888	9,755,121
<i>FTE</i>	<u>19.6</u>	<u>25.2</u>	<u>34.0</u>	<u>37.5</u>	<u>38.0</u>
General Fund	2,086,268	4,878,963	6,776,750	7,475,065	7,465,600
Cash Funds	1,703,074	1,952,310	2,277,782	2,369,823	2,289,521
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2024-25
Staff Working Document - Does Not Represent Committee Decision

	FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 Appropriation	FY 2024-25 Request	FY 2024-25 Recommendation
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(2) UNCLAIMED PROPERTY PROGRAM

This program collects unclaimed property and attempts to locate and return it to the legal owners or heirs. Funding source is the Unclaimed Property Trust Fund.

Personal Services	<u>956,902</u>	<u>1,119,145</u>	<u>1,511,921</u>	<u>1,900,442</u>	<u>1,775,745</u> *
FTE	14.6	14.3	22.0	24.0	23.0
Cash Funds	956,902	1,119,145	1,511,921	1,900,442	1,775,745
Operating Expenses	<u>555,852</u>	<u>584,180</u>	<u>909,566</u>	<u>1,348,180</u>	<u>1,345,445</u> *
Cash Funds	555,852	584,180	909,566	1,348,180	1,345,445
Promotion and Correspondence	<u>149,991</u>	<u>150,777</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>
Cash Funds	149,991	150,777	200,000	200,000	200,000
Contract Auditor Services	<u>540,533</u>	<u>544,034</u>	<u>800,000</u>	<u>800,000</u>	<u>800,000</u>
Cash Funds	540,533	544,034	800,000	800,000	800,000
Leased Space	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0

TOTAL - (2) Unclaimed Property Program	2,203,278	2,398,136	3,421,487	4,248,622	4,121,190
FTE	<u>14.6</u>	<u>14.3</u>	<u>22.0</u>	<u>24.0</u>	<u>23.0</u>
General Fund	0	0	0	0	0
Cash Funds	2,203,278	2,398,136	3,421,487	4,248,622	4,121,190
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2024-25
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	FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 Appropriation	FY 2024-25 Request	FY 2024-25 Recommendation
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(3) SPECIAL PURPOSE

yed in a natural disaster. The General Fund appropriation for the Senior Citizen and Disabled Veteran Property Tax Exemption is exempt from the statutory limits on General Fund appropriations.

Senior Citizen and Disabled Veteran Property Tax

Exemption	<u>1,300,087</u>	<u>75,997</u>	<u>161,499,803</u>	<u>174,238,984</u>	<u>174,238,984</u>
General Fund	1,300,087	75,997	161,499,803	174,238,984	174,238,984

Household Financial Recovery Program

General Fund	<u>0</u>	<u>5,200,000</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>
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Business Personal Property Tax Exemption

General Fund	<u>0</u>	<u>16,645,593</u>	<u>18,203,831</u>	<u>16,768,873</u>	<u>16,768,873</u>
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Highway Users Tax Fund - County Payments

Cash Funds	<u>223,362,557</u>	<u>218,516,742</u>	<u>227,089,806</u>	<u>258,552,287</u>	<u>258,552,287</u>
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Highway Users Tax Fund - Municipality Payments

Cash Funds	<u>156,412,196</u>	<u>153,555,724</u>	<u>152,081,283</u>	<u>181,689,436</u>	<u>181,689,436</u>
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Property Tax Reimbursement for Property Destroyed

by Natural Cause	<u>3,803,618</u>	<u>3,628</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>
General Fund	3,803,618	3,628	1,000,000	1,000,000	1,000,000

Lease Purchase of Academic Facilities Pursuant to

Section 23-19.9-102, C.R.S	<u>17,433,244</u>	<u>17,439,900</u>	<u>17,432,169</u>	<u>17,437,100</u>	<u>17,437,100</u>
Reappropriated Funds	17,433,244	17,439,900	17,432,169	17,437,100	17,437,100

JBC Staff Figure Setting - FY 2024-25
Staff Working Document - Does Not Represent Committee Decision

	FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 Appropriation	FY 2024-25 Request	FY 2024-25 Recommendation
Lease Purchase of Academic Facilities Pursuant to Section 24-82-803, C.R.S. Reappropriated Funds	<u>0</u> 0	<u>4,746,375</u> 4,746,375	<u>4,754,875</u> 4,754,875	<u>4,753,000</u> 4,753,000	<u>4,753,000</u> 4,753,000
Public School Fund Investment Board Pursuant to Section 22-41-102.5 C.R.S. Cash Funds	<u>1,098,455</u> 1,098,455	<u>1,280,147</u> 1,280,147	<u>1,760,000</u> 1,760,000	<u>1,760,000</u> 1,760,000	<u>1,760,000</u> 1,760,000
S.B. 17-267 Collateralization Lease Purchase Payments	<u>74,999,965</u>	<u>147,969,143</u>	<u>150,000,000</u>	<u>150,000,000</u>	<u>150,000,000</u>
General Fund	13,000,000	97,969,143	100,000,000	100,000,000	100,000,000
Cash Funds	61,999,965	50,000,000	50,000,000	50,000,000	50,000,000
Direct Distribution for Unfunded Actuarial Accrued PERA Liability	<u>225,000,000</u>	<u>605,000,000</u>	<u>35,000,000</u>	<u>225,000,000</u>	<u>225,000,000</u>
General Fund	167,440,377	0	26,119,075	165,371,147	156,490,223
Cash Funds	0	578,470,883	0	0	0
Reappropriated Funds	57,559,623	26,529,117	8,880,925	59,628,853	68,509,777
Law Enforcement Officers' and Firefighters' Continuation of Health Benefits Program	<u>0</u>	<u>0</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>
Cash Funds	0	0	150,000	150,000	150,000
Distributions to Fire and Police Pension Association General Fund	<u>0</u> 0	<u>6,650,000</u> 6,650,000	<u>0</u> 0	<u>0</u> 0	<u>0</u> 0

JBC Staff Figure Setting - FY 2024-25
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	FY 2021-22 Actual	FY 2022-23 Actual	FY 2023-24 Appropriation	FY 2024-25 Request	FY 2024-25 Recommendation
Payment to the Middle-income Housing Authority	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Payment to the Colorado Housing and Finance Authority	<u>205,000</u>	<u>1,000,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	205,000	1,000,000	0	0	0
PERA Payments Cash Fund	<u>0</u>	<u>198,470,883</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	0	198,470,883	0	0	0
Business Personal Property Tax Exemption	<u>16,735,598</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	16,735,598	0	0	0	0
TOTAL - (3) Special Purpose	720,350,720	1,376,554,132	769,171,767	1,031,549,680	1,031,549,680
FTE	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
General Fund	202,484,680	326,015,244	307,022,709	457,579,004	448,698,080
Cash Funds	442,873,173	1,001,823,496	431,081,089	492,151,723	492,151,723
Reappropriated Funds	74,992,867	48,715,392	31,067,969	81,818,953	90,699,877
Federal Funds	0	0	0	0	0
TOTAL - Department of the Treasury	726,343,340	1,385,783,541	781,647,786	1,045,643,190	1,045,425,991
FTE	<u>34.2</u>	<u>39.5</u>	<u>56.0</u>	<u>61.5</u>	<u>61.0</u>
General Fund	204,570,948	330,894,207	313,799,459	465,054,069	456,163,680
Cash Funds	446,779,525	1,006,173,942	436,780,358	498,770,168	498,562,434
Reappropriated Funds	74,992,867	48,715,392	31,067,969	81,818,953	90,699,877
Federal Funds	0	0	0	0	0