

MEMORANDUM



JOINT BUDGET COMMITTEE

TO Members of the Joint Budget Committee
FROM Tom Dermody, JBC Staff (303-866-4963)
DATE February 9, 2022
SUBJECT Department of Personnel – R1 (Colorado Equity Office) Addition Information

The Colorado Equity Office, located in the Department of Personnel, will include 10.0 FTE. The Office will have a Director, two Assistant Directors, and seven program staff. The Office will be split into two work groups:

- Statewide Strategic Planning and Development; and
- Implementation and Assistance.

The Equity Office will exist to provide executive branch agencies with statewide structure, guidance, and best practices relating to equity, diversity and inclusion (EDI). In particular, the office will focus on EDI areas where DPA has statutory authority or responsibility such as human resources, procurement, and physical space, and collaborate with other agencies to standardize practices in areas of shared responsibility such as accessibility. The Office will influence statewide organizational change through building of capacity and expertise within existing agency staff/leadership, providing standardized tools and resources, and acting as a convener to strengthen the connection between state government and the communities we serve.

The Equity Office will provide the expertise and guidance currently lacking in units conducting work in the areas of HR, training, procurement, accessibility, etc. While there are units that currently have responsibilities in this area, they do not have the training or expertise to place an equity lens on that work. There is no one to generate centralized standards, guide multi-unit or multi-agency efforts (ex. accessibility) or provide resources to guide agencies in improving their practices. Agencies are currently asking for resources and guidance in these areas, and DPA is not resourced to provide it.

ALTERNATIVE FUNDING CONSIDERATION

The Department requests an increase of \$2,536,213 General Fund and 19.0 FTE in FY 2022-23 for the creation of the Colorado Equity Office. The request annualizes to \$2.5 million General Fund and 19.0 FTE in FY 2023-24 and ongoing. Of the requested FTE, 10.0 will be placed in the central Colorado Equity Office housed in the Department, while the remaining 9.0 FTE will be placed in various departments. These FTE will include: a Program Director; Equity, Diversity, and Inclusion managers and coaches; data analysts; and Human Resources staff. The requested FTE will be distributed as shown in the following table.

R1 COLORADO EQUITY OFFICE FTE DISTRIBUTION	
DEPARTMENT	NUMBER OF FTE
Personnel	10.0
Human Services	4.0
Revenue	3.0
HCPF*	1.0
Regulatory Agencies	1.0
Total	19.0

* The total in this table does not reflect an additional FTE that will be added to HCPF through matching Medicaid federal funds.

FEBRUARY 9, 2022

JBC staff's figure setting recommendation is denial of this request as an appropriation through the Long Bill. Staff recommends this request be addressed through separate legislation, as the creation of a standalone office with substantively new responsibility is best accomplished through statute. If the Committee takes staff recommendation, staff recommends a placeholder for \$1,793,072 General Fund and 19.0 FTE. This represents an appropriation for the requested FTE at the respective range minimums and the requested operating expenses for standing up the Colorado Equity Office.

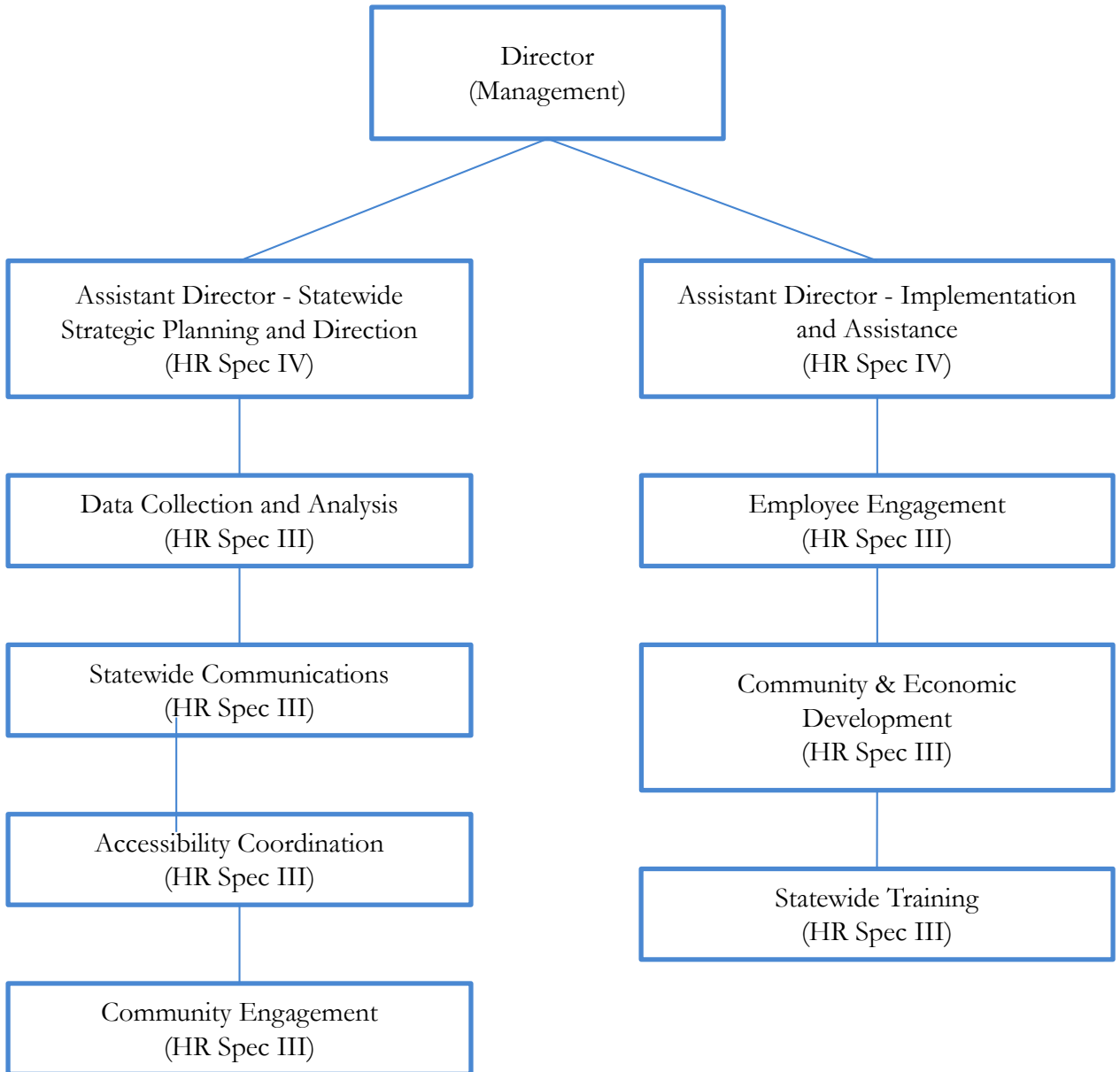
Upon further consideration, JBC Staff believes that the COVID Heroes Collaboration Fund, created in Section 24-50-104 (1)(j)(III)(D), C.R.S., would be an appropriate source of partial funding for either staff's recommendation or the Department's request, in FY 2022-23 only. The Fund is estimated to have an FY 2022-23 beginning balance of \$2.9 million and expenditures of \$1.2 million, resulting in a year-end balance of \$1.7 million. The difference between staff's recommendation and the projected year-end balance of the Fund is \$48,211, which could either be absorbed by the Department or covered by a General Fund appropriation.

COVID HEROES COLLABORATION FUND REVENUES AND EXPENDITURES SUMMARY				
	FY 2019-20 ACTUAL	FY 2020-21 ACTUAL	FY 2021-22 ESTIMATED	FY 2022-23 REQUESTED
Beginning balance	\$0	\$7,000,000	\$5,455,456	\$2,867,263
Revenue ¹	7,000,000	74,004	74,004	74,004
Expenditures	0	(1,618,548)	(2,662,197)	(1,196,406)
Ending balance	\$7,000,000	\$5,455,456	\$2,867,263	\$1,744,861

¹ Revenue in this fund is from an FY 2019-20 transfer from the General Fund and subsequent interest earned.

JBC Staff presented a memorandum on January 19, 2022, discussing the appropriations related to H.B. 20-1153 (Colorado Partnership For Quality Jobs And Services Act). House Bill 20-1153 created a collective bargaining system between covered state employees and the state's executive branch. The directors of the Department of Personnel and the Department of Labor and Employment enforce certain aspects of the Partnership Agreement process, promulgate rules, and determine appropriate remedies to address violations under the bill. The bill created the COVID Heroes Collaboration Fund (Section 24-50-104 (1)(j)(III)(D), C.R.S.) and directed the State Treasurer to transfer \$7.0 million from the State Employee Reserve Fund (Section 24-50-104 (1)(j)(II)(A), C.R.S.) to the COVID Heroes Collaboration Fund upon enactment. Appropriations from the COVID Heroes Collaboration Fund are used to implement the provision of the bill. The staff memorandum can be accessed here: <https://leg.colorado.gov/sites/default/files/apphis-01-19-22.pdf>.

Colorado Equity Office – Organizational Structure



JOINT BUDGET COMMITTEE



STAFF FIGURE SETTING FY 2022-23

DEPARTMENT OF PERSONNEL

JBC WORKING DOCUMENT - SUBJECT TO CHANGE
STAFF RECOMMENDATION DOES NOT REPRESENT COMMITTEE DECISION

PREPARED BY:
TOM DERMODY, JBC STAFF
FEBRUARY 9, 2022

JOINT BUDGET COMMITTEE STAFF
200 E. 14TH AVENUE, 3RD FLOOR • DENVER • COLORADO • 80203
TELEPHONE: (303) 866-2061 • TDD: (303) 866-3472
<https://leg.colorado.gov/agencies/joint-budget-committee>

CONTENTS

Department Overview	1
Summary of Staff Recommendations	2
Description of Incremental Changes.....	3
Major Differences from the Request.....	9
Decision Items Affecting other Departments	10
➔ R1 Colorado Equity Office [Requires Legislation].....	10
➔ R3 CSEAP Resources.....	14
➔ Staff-initiated H.B. 21-1326 Appropriations Clause Correction	19
Decision Items Affecting Multiple Divisions	20
(1) Executive Director’s Office.....	21
Decision Items – Executive Director's Office.....	21
➔ R5 Americans with Disabilities Act Resources.....	21
➔ R6 Unused State-owned Real Properties Inventory.....	24
➔ R11 Colorado Disability Funding Committee Resources [Requires Legislation]	24
➔ BA5 Public Private Partnership Office [Legislation Required]	26
Line Item Detail – Executive Director’s Office	29
(2) Division of Human Resources.....	50
Decision Items – Division of Human Resources.....	50
➔ R10/BA1 State Employee Collective Bargaining Agreement Provisions.....	50
➔ BA2 Division of Human Resources (DHR) Stimulus Staffing	52
➔ Staff-initiated FY 2021-22 R1 Annualization.....	56
Line Item Detail – Division of Human Resources.....	57
(3) Constitutionally Independent Entities State Personnel Board.....	75
Decision Items – Constitutionally Independent Entities State Personnel Board.....	75
➔ Staff-initiated Long Bill Division Title Change	75
Line Item Detail – Constitutionally Independent Entities State Personnel Board.....	75
(4) Division of Central Services	78
Decision Items – Division of Central Services.....	78
➔ R8 Integrated Document Solutions Scanner Refresh.....	78
➔ BA3 Integrated Document Solutions technical adjustment.....	80
Line Item Detail – Central Services	83
(5) Division of Accounts and Control.....	91

Decision Items – Division of Accounts and Control [None]	91
Line Item Detail – Division of Accounts and Control.....	91
(6) Administrative Courts	99
Decision Items - Administrative Courts	99
➔ BA4 Correction for HCPF public health emergency resources.....	99
Line Item Detail - Administrative Courts.....	100
(7) Division of Capital Assets.....	103
Decision Items – Division of Capital Assets.....	103
➔ R7 Capitol Complex leased space contract and safety resources	103
➔ R9 Annual Fleet Vehicle Request	106
➔ BA6 Fleet Fuel and Maintenance Cost Adjustment.....	109
Line Item Detail – Division of Capital Assets	111
Long Bill Footnotes and Requests for Information	121
Long Bill Footnotes	121
Requests for Information.....	121
Indirect Cost Assessments.....	123
Appendix A - Numbers Pages (Digital Only).....	A-1
Executive Director’s Office	A-1
Division of Human Resources.....	A-12
Constitutionally Independent Entities-State Personnel Board	A-21
Division of Central Service	A-22
Division of Accounts and Control.....	A-27
Administrative Courts	A-33
Capital Assets	A-34

How to Use this Document

The Department Overview contains a table summarizing the staff recommended incremental changes followed by brief explanations of each incremental change. A similar overview table is provided for each division, but the description of incremental changes is not repeated, since it is available under the Department Overview. More details about the incremental changes are provided in the sections following the Department Overview and the division summary tables.

Decision items, both department-requested items and staff-initiated items, are discussed either in the Decision Items Affecting Multiple Divisions or at the beginning of the most relevant division. Within a section, decision items are listed in the requested priority order, if applicable.

DEPARTMENT OVERVIEW

The Department provides centralized human resources and administrative support functions for state agencies.

- The **Executive Director's Office** provides centralized administrative, budget, and accounting staff. It also includes the Office of the State Architect and the Colorado State Employees Assistance Program (C-SEAP).
- The **State Personnel Board**, located in the Department but constitutionally independent, oversees the State Personnel System pursuant to Article XII, Sections 13, 14, and 15 of the Colorado Constitution.
- The **Division of Human Resources** establishes statewide human resource programs and systems to meet constitutional and statutory requirements and provides support services to state agency human resource offices.
- The **Office of Risk Management** in the Division of Human Resources administers and negotiates the state's coverage for workers' compensation, property, and liability insurance.
- The **Division of Central Services** exists to maximize efficiencies for the state through consolidated common business services and includes Integrated Document Solutions, the State Archive, and the Address Confidentiality program.
 - The **Integrated Document Solutions** unit provides document- and data-related support services, including print and design, mail operations, digital imaging, data entry, manual forms and document processing.
- The **Division of Accounts and Control** oversees statewide expertise and guidance to state agencies on procurement and contracting and includes the **Office of the State Controller**, who maintains the state's financial records, in part through the Colorado Operations Resource Engine (CORE), the state's accounting system.
- The **Office of Administrative Courts** provides a statewide, centralized, independent administrative law adjudication system, including hearing cases for workers' compensation, public benefits, professional licensing, and Fair Campaign Practices Act complaints filed with the Secretary of State.
- The **Division of Capital Assets** administers the statewide fleet vehicle program and the Capitol Complex facilities maintenance program in addition to overhead shared between the two.

SUMMARY OF STAFF RECOMMENDATIONS

DEPARTMENT OF PERSONNEL						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$216,275,323	\$18,843,441	\$13,006,508	\$184,425,374	\$0	408.5
H.B. 22-1178 (Supplemental)	5,923,539	74,487	344,298	5,504,754	0	2.3
Other legislation	1,866,470	1,222,376	500,000	144,094	0	0.9
Staff-initiated H.B. 21-1326 appropriations clause correction	43,200	0	0	43,200	0	0.0
TOTAL	\$224,108,532	\$20,140,304	\$13,850,806	\$190,117,422	\$0	411.7
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$224,108,532	\$20,140,304	\$13,850,806	\$190,117,422	\$0	411.7
R1 Colorado Equity Office	0	0	0	0	0	0.0
R2 Paid Family Medical Leave funding	0	0	0	0	0	0.0
R3 CSEAP resources	224,994	0	77,258	147,736	0	2.5
R4 Total compensation report analyst	0	0	0	0	0	0.0
R5 Americans with Disabilities Act resources	466,198	466,198	0	0	0	1.0
R6 Unused state-owned real properties inventory	0	0	0	0	0	0.0
R7 Capitol Complex leased space contract and safety resources	245,528	0	245,528	0	0	0.0
R8 Integrated Document Solutions scanner refresh	0	0	0	0	0	0.0
R9 Annual fleet vehicle request	60,803	0	0	60,803	0	0.0
R10/BA1 State employee collective bargaining agreement provisions	1,074,990	1,074,990	0	0	0	1.0
R11 Colorado Disability Funding Committee resources	0	0	0	0	0	0.0
BA2 DHR stimulus staffing	269,451	269,451	0	0	0	4.0
BA3 IDS technical adjustment	4,981,106	0	0	4,981,106	0	6.0
BA4 Correction for HCPF public health emergency resources	295,300	0	0	295,300	0	0.0
BA5 Public Private Partnership Office	0	0	0	0	0	0.0
BA6 Fleet fuel and maintenance cost adjustment	220,079	0	0	220,079	0	0.0
Centrally appropriated line items	1,816,418	1,280,068	(388,287)	924,637	0	0.0
Annualize prior year budget actions	1,309,362	964,218	(15,000)	360,144	0	0.0
Technical adjustments	1,227,288	538,752	654,706	33,830	0	0.0
Risk Management base adjustment	181,054	0	0	181,054	0	0.0
Staff-initiated H.B. 21-1326 appropriations clause correction	0	0	0	0	0	0.0
Procurement card rebate refinance	0	(386,000)	386,000	0	0	0.0
Staff-initiated FY 2021-22 R1 annualization	0	(76,356)	0	76,356	0	0.0
CORE operations base adjustment	(3,844,996)	0	(1,875,048)	(1,969,948)	0	0.0
Annualize prior year legislation	(3,235,311)	(118,898)	(1,819,713)	(1,296,700)	0	(1.9)
Indirect cost assessment	(13,207)	(556,389)	12,979	530,203	0	0.0
Non-prioritized requests	(32,042)	(24,050)	(1,636)	(6,356)	0	0.0
TOTAL	\$229,355,547	\$23,572,288	\$11,127,593	\$194,655,666	\$0	424.3
INCREASE/(DECREASE)	\$5,247,015	\$3,431,984	(\$2,723,213)	\$4,538,244	\$0	12.6
Percentage Change	2.3%	17.0%	(19.7%)	2.4%	n/a	3.1%
FY 2022-23 EXECUTIVE REQUEST	\$264,738,639	\$57,672,942	\$11,570,388	\$195,495,309	\$0	439.8
Request Above/(Below) Recommendation	\$35,383,092	\$34,100,654	\$442,795	\$839,643	\$0	15.5

DESCRIPTION OF INCREMENTAL CHANGES

R1 COLORADO EQUITY OFFICE [REQUIRES LEGISLATION]: The recommendation is denial of this request as an appropriation through the Long Bill. The recommendation is to pursue this request as a separate piece of legislation authorizing the creation of the Colorado Equity Office and a placeholder for \$1,793,072 General Fund and 19.0 FTE. The recommendation annualizes to \$1,675,272 General Fund and 19.0 FTE in FY 2023-24. This item is associated with aligns with Article 8.2.B of the collective bargaining agreement between the State and Colorado Workers for Innovative and New Solutions (COWINS), which will expire on July 31, 2024.

The Department indicates that funding is for the implementation of a theory-informed practice as defined in S.B. 21-284 (Evidence-based evaluation for budget). Based on JBC staff analysis and pursuant to S.B. 21-284, assignment of a level of evidence is not applicable to this budget request.

R3 CSEAP RESOURCES: The recommendation includes an increase of \$224,994 total funds, including 77,258 cash funds and \$117,736 reappropriated funds, and 2.5 FTE for FY 2022-23 to address increased workload for the Colorado State Employee Assistance Program (CSEAP), to fund a 24/7 crisis support services, and statewide workplace threat assessment training. The recommendation annualizes to \$263,362 total funds and 2.5 FTE in FY 2023-24 and ongoing. This item is associated with Article 8.2.B of the collective bargaining agreement between the State and Colorado Workers for Innovative and New Solutions (COWINS), which will expire on July 31, 2024.

The Department indicates that funding is for the implementation of an evidence-informed program as defined by S.B. 21-284 (Evidence-based Evaluation For Budget). Based on JBC staff analysis and pursuant to S.B. 21-284, JBC staff agrees that the request is for a program that is evidence-informed.

R5 AMERICANS WITH DISABILITIES ACT RESOURCES: The recommendation includes an increase of \$466,198 General Fund and 1.0 FTE in FY 2022-23 and ongoing to create and fund a new line item titled Americans with Disabilities Act Reasonable Accommodations. This recommendation has two components:

- \$61,845 and 1.0 FTE in FY 2022-23 for a statewide Americans with Disabilities Act of 1990 (ADA) coordinator. This portion of the recommendation annualizes to \$69,534 and 1.0 FTE in FY 2023-24 and ongoing.
- \$404,353 to fund approved Title I and Title II reasonable accommodation requests made by state employees and the public. This portion of the request annualizes to \$404,353 in FY 2023-24 and ongoing.

The Department indicates that funding is for the implementation of a theory-informed practice as defined in S.B. 21-284 (Evidence-based evaluation for budget). Based on JBC staff analysis and pursuant to S.B. 21-284, assignment of a level of evidence is not applicable to this budget request.

R6 UNUSED STATE-OWNED REAL PROPERTIES INVENTORY: The recommendation is denial of this request, as the underlying cash fund from which the requested appropriation would be made currently has zero revenue and the Department does not anticipate any revenue generated in FY 2022-23.

The Department indicates that funding is for the implementation of a theory-informed practice as defined in S.B. 21-284 (Evidence-based evaluation for budget). Based on JBC staff analysis and pursuant to S.B. 21-284, assignment of a level of evidence is not applicable to this budget request.

R7 CAPITOL COMPLEX LEASED SPACE CONTRACT AND SAFETY RESOURCES: The recommendation includes an increase of \$245,528 cash funds in FY 2022-23 for operating expenses associated with the maintenance of Capitol Complex leased space. The request would fund two components:

- A base adjustment of \$200,000 cash funds in FY 2022-23 to address service contract increase and new maintenance projects. This portion of the request annualizes to \$300,000 reappropriated funds in FY 2023-24; \$400,000 reappropriated funds in FY 2024-25; and \$500,000 reappropriated funds in FY 2025-26 and ongoing. The out-year costs will be allocated through the Capitol Complex common policy to the various State departments.
- A one-time increase of \$45,528 cash funds in FY 2022-23 to conduct testing of all fire alarm devices in the State Capitol as part of the Joint Library remodel.

The Department indicates that funding is for the implementation of a theory-informed practice as defined in S.B. 21-284 (Evidence-based evaluation for budget). Based on JBC staff analysis and pursuant to S.B. 21-284, assignment of a level of evidence is not applicable to this budget request.

R8 INTEGRATED DOCUMENT SOLUTIONS SCANNER REFRESH: The recommendation includes a budget neutral transfer of \$100,000 reappropriated funds in FY 2022-23 from the Integrated Document Solutions' Operating Expenses line item to a new Scan Equipment Lease Purchase line item within the same subdivision. The request annualizes to \$151,776 reappropriated funds in FY 2023-24 and until the 60-month lease purchase agreement is complete. The current scanning equipment has reached its end-of-life and the manufacturer no longer builds or supports the technology; maintenance of the equipment will only be support until June 30, 2022.

The Department indicates that funding is for the implementation of a theory-informed practice as defined in S.B. 21-284 (Evidence-based evaluation for budget). Based on JBC staff analysis and pursuant to S.B. 21-284, assignment of a level of evidence is not applicable to this budget request.

R9 ANNUAL FLEET VEHICLE REQUEST: The recommendation includes an increase of \$60,803 reappropriated funds to replace 446 vehicles in the State's fleet. Of the vehicles to be replaced, 160 as potential alternative fuel vehicles (AFV), including 15 hybrid and 145 electric vehicles. For individual State agencies, this request will require an increase of \$274,021 in total funding for the respective Vehicle Lease Payments line item appropriations, with an estimated \$102,848 increase in General Fund in FY 2022-23. Replacing the 446 vehicles provides a projected maintenance and fuel savings of \$1,321,367 total funds.

The Department indicates that funding is for the implementation of a theory-informed practice as defined in S.B. 21-284 (Evidence-based evaluation for budget). Based on JBC staff analysis and pursuant to S.B. 21-284, assignment of a level of evidence is not applicable to this budget request.

R10/BA1 STATE EMPLOYEE COLLECTIVE BARGAINING AGREEMENT PROVISIONS: The recommendation includes an increase of \$1,074,990 General Fund and 1.0 FTE. The recommendation includes:

- \$500,000 for an employee tuition reimbursement program;

- \$74,990 and 1.0 FTE for a Human Resources Specialist IV to manage the tuition reimbursement program; and
- \$500,000 for administrative time spent by covered state employees serving as an Officer or Steward of COWINS.

The Department indicates that funding is for the implementation of a theory-informed practice as defined in S.B. 21-284 (Evidence-based evaluation for budget). Based on JBC staff analysis and pursuant to S.B. 21-284, JBC staff has determined that the request is for a program that is opinion-based.

R11 COLORADO DISABILITY FUNDING COMMITTEE RESOURCES [REQUIRES LEGISLATION]: The recommendation includes a refinance of \$100,000 cash fund in the Disability Fund Committee line item from the Disability Support Fund (Section 24-30-2205.5 (1), C.R.S.) to the Disabled Parking Education and Enforcement Fund (Section 42-1-226, C.R.S.) for FY 2022-23 and ongoing. The Disability Fund Committee line item provides appropriations to the Colorado Disability Funding Committee (CDFC), created in Section 24-30-2203 (1), C.R.S., which administers the Laura Hershey Disability Support Act (H.B. 16-1362). Additionally, the Department requests the Committee sponsor legislation to make technical changes to statute to clarify the processes for the CDFC, including the transfer of the Disabled Parking Education and Enforcement Fund to the Department, with oversight and spending authority given to the CDFC.

The Department indicates that funding is for the implementation of a theory-informed practice as defined in S.B. 21-284 (Evidence-based evaluation for budget). Based on JBC staff analysis and pursuant to S.B. 21-284, assignment of a level of evidence is not applicable to this budget request.

BA2 DIVISION OF HUMAN RESOURCES (DHR) STIMULUS STAFFING: The recommendation includes an increase of \$269,451 General Fund and 4.0 FTE. This represents the annualization of the Committee’s decision regarding the Department’s FY 2021-22 supplemental request (S2). The recommendation annualizes to \$293,501 General Fund and 4.0 FTE in FY 2023-24.

The Department indicates that funding is for the implementation of a theory-informed practice as defined in S.B. 21-284 (Evidence-based evaluation for budget). Based on JBC staff analysis and pursuant to S.B. 21-284, assignment of a level of evidence is not applicable to this budget request.

BA3 INTEGRATED DOCUMENT SOLUTIONS (IDS) TECHNICAL ADJUSTMENT: The recommendation includes \$4,981,106 reappropriated funds and 6.0 FTE. This represents the annualization of the Committee’s decision regarding the Department’s FY 2021-22 supplemental request (S3). The recommendation annualizes to \$4,624,048 reappropriated funds in FY 2023-24.

The Department indicates that funding is for the implementation of a theory-informed practice as defined in S.B. 21-284 (Evidence-based evaluation for budget). Based on JBC staff analysis and pursuant to S.B. 21-284, assignment of a level of evidence is not applicable to this budget request.

BA4 CORRECTION FOR HCPF PUBLIC HEALTH EMERGENCY RESOURCES: The recommendation includes \$4,981,106 reappropriated funds and 6.0 FTE. This represents the annualization of the Committee’s decision regarding the Department’s FY 2021-22 supplemental request (S3). The recommendation annualizes to \$4,624,048 reappropriated funds in FY 2023-24.

The Department indicates that funding is for the implementation of a theory-informed practice as defined in S.B. 21-284 (Evidence-based evaluation for budget). Based on JBC staff analysis and pursuant to S.B. 21-284, assignment of a level of evidence is not applicable to this budget request.

BA5 PUBLIC PRIVATE PARTNERSHIP OFFICE [REQUIRES LEGISLATION]: The recommendation includes the following:

- The Committee to sponsor legislation to create the Public-Private Partnership Office and to appropriate through that legislation \$1,043,868 General Fund and 3.0 FTE in FY 2022-23.
- The recommended legislation shifts the responsibilities dictated by H.B. 21-1274 (Unused State-owned Real Property Beneficial Use), including the management of the Unused State-owned Real Property Fund, from the Office of the State Architect to the Public-Private Partnership Office.
- The denial of the request to create a cash fund dedicated to the funding of renovation of unused state facilities into child care facilities and the funding for the 0.5 FTE for a child care licensing professional.

The Department indicates that funding is for the implementation of a theory-informed practice as defined in S.B. 21-284 (Evidence-based evaluation for budget). Based on JBC staff analysis and pursuant to S.B. 21-284, assignment of a level of evidence is not applicable to this budget request.

BA6 FLEET FUEL AND MAINTENANCE COSTS ADJUSTMENT: The recommendation includes \$220,079 reappropriated funds for its (7) Division of Capital Assets, (C) Fleet Management Program and Motor Pool Services, Fuel and Automotive Supplies line item for FY 2022-23 and ongoing. This request is the continuation of the Department’s FY 2021-22 supplemental request S6 (Annual fleet supplemental true-up).

The Department indicates that funding is for the implementation of a theory-informed practice as defined in S.B. 21-284 (Evidence-based evaluation for budget). Based on JBC staff analysis and pursuant to S.B. 21-284, assignment of a level of evidence is not applicable to this budget request.

CENTRALLY APPROPRIATED LINE ITEMS: The recommendation includes adjustments to centrally appropriated line items for the following:

CENTRALLY APPROPRIATED LINE ITEMS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
Legal services	\$1,219,095	\$179,988	(\$389,949)	\$1,429,056	\$0	0.0
Salary survey	912,404	382,286	30,794	499,324	0	0.0
Capitol Complex leased space	285,874	905,948	(908)	(619,166)	0	0.0
DPA Paid family leave	62,419	26,171	2,107	34,141	0	0.0
Utilities	20,771	0	0	20,771	0	0.0
CORE adjustment	12,643	6,215	294	6,134	0	0.0
ALJ services	8,156	9,194	(1,038)	0	0	0.0
Payments to OIT	(238,582)	(41,237)	(8,282)	(189,063)	0	0.0
Payment to risk management and property funds	(152,751)	(38,722)	(4,859)	(109,170)	0	0.0
Health, life, and dental	(117,500)	(113,881)	18,844	(22,463)	0	0.0
Vehicle lease payments	(76,188)	0	96	(76,284)	0	0.0
Workers’ compensation	(45,090)	(12,680)	(1,389)	(31,021)	0	0.0
AED	(25,206)	(7,964)	(8,465)	(8,777)	0	0.0
SAED	(25,206)	(7,964)	(20,703)	3,461	0	0.0

CENTRALLY APPROPRIATED LINE ITEMS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
PERA Direct Distribution	(19,744)	(7,024)	(4,561)	(8,159)	0	0.0
Shift differential	(3,860)	0	0	(3,860)	0	0.0
Short-term disability	(817)	(262)	(268)	(287)	0	0.0
TOTAL	\$1,816,418	\$1,280,068	(\$388,287)	\$924,637	\$0	0.0

ANNUALIZE PRIOR YEAR BUDGET ACTION: The recommendation includes a net increase of \$1.3 million total funds, including an increase of \$964,218 General Fund, for adjustments related to prior year budget actions as outlined in the following table.

ANNUALIZE PRIOR YEAR BUDGET ACTIONS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 21-22 R10 Statewide planning svcs	\$980,000	\$980,000	\$0	\$0	\$0	0.0
FY 20-21 R2 Telematics for state fleet	345,144	0	0	345,144	0	0.0
FY 15-16 R1 Total comp vendor	300,000	300,000	0	0	0	0.0
FY 21-22 R5 IDS infrastructure refresh	0	0	0	0	0	0.0
FY 21-22 R4 OAC translation services	0	0	(15,000)	15,000	0	0.0
FY 13-14 CP2 employee engagement survey	(215,000)	(215,000)	0	0	0	0.0
FY 21-22 LB CC J.203	(100,000)	(100,000)	0	0	0	0.0
Annualize prior year salary survey	(782)	(782)	0	0	0	0.0
TOTAL	\$1,309,362	\$964,218	(\$15,000)	\$360,144	\$0	0.0

TECHNICAL ADJUSTMENTS: The recommendation includes a net increase of \$1.2 million total funds for technical adjustments, summarized in the following table.

TECHNICAL ADJUSTMENTS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROP. FUNDS	FEDERAL FUNDS	FTE
ALD equivalent payments	\$1,147,262	\$486,078	\$661,184	\$0	\$0	0.0
Digital storage adjustment	43,118	43,118	0	0	0	0.0
Gov transition funding	25,000	25,000	0	0	0	0.0
DPS adjustment	11,908	0	0	11,908	0	0.0
Admin Courts adjustments	0	(15,444)	(6,478)	21,922	0	0.0
TOTAL	\$1,227,288	\$538,752	\$654,706	\$33,830	\$0	0.0

RISK MANAGEMENT BASE ADJUSTMENT: The recommendation includes an increase of \$181,054 reappropriated funds for adjustments to the Risk Management program for anticipated payments to be required by the liability, property, and workers' compensation components of the common policies.

STAFF-INITIATED H.B. 21-1326 APPROPRIATIONS CLAUSE CORRECTION: On January 19, 2022, the Committee approved staff recommendation to make a technical correction to the appropriations clause of H.B. 21-1326 (2020-21 General Fund Transfer Support Department of Natural Resources Programs). The Committee also approved staff's request to include the required changes in the FY 2022-23 Long Bill.

PROCUREMENT CARD REBATE REFINANCE: The recommendation includes a net-zero refinance of \$386,000 General Fund with an equivalent amount of cash funds from rebates anticipated from the state purchasing card program. The Procurement Card Program has realized an increase in rebate revenue, which is used to offset General Fund.

STAFF-INITIATED H.B. 21-1326 APPROPRIATIONS CLAUSE CORRECTION: The recommendation includes a refinance of \$76,356 General Fund with an equivalent amount of reappropriated funds in FY 2022-23 for the annualization of the Committee’s decision regarding FY 2021-22 R1 (Center for Organizational Effectiveness program financial restructure). The recommendation annualizes to \$461,674 reappropriated funds in FY 2023-24 and ongoing.

CORE OPERATIONS BASE ADJUSTMENT: The recommendation includes a decrease of \$3.8 million total funds, including \$1.9 million cash funds and \$2.0 million reappropriated funds, for CORE operations base adjustments.

ANNUALIZE PRIOR YEAR LEGISLATION: The recommendation includes a net decrease of \$3.2 total funds, including \$118,898 General Fund, for adjustments related to prior year legislation as outlined in the following table.

ANNUALIZE PRIOR YEAR LEGISLATION						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
SB 21-088 Child sexual abuse accountability act	\$2,707,615	(\$1,198,355)	\$0	\$3,905,970	\$0	0.1
HB 21-1311 Income tax	252,574	0	0	252,574	0	0.0
SB 18-200 PERA unfunded liability	134,764	43,484	3,950	87,330	0	0.0
SB 14-214 PERA studies conducted by actuarial firm	125,000	125,000	0	0	0	0.0
SB 13-276 Disability Investigational and Pilot Support Fund	82,000	0	82,000	0	0	0.0
SB 19-196 Colorado quality apprenticeship training act	32,709	32,709	0	0	0	0.3
SB 21-131 Protect PII kept by state	2,423	2,423	0	0	0	0.0
HB 20-1153 Colorado partnership for quality jobs and services act	0	960,365	(960,365)	0	0	0.0
HB 22-1178 (FY 2021-22 Supplemental)	(5,923,539)	(74,487)	(344,298)	(5,504,754)	0	(2.3)
SB 21-292 Federal COVID funding for victims services	(500,000)	0	(500,000)	0	0	0.0
SB 21-222 Repeal recovery audit program	(101,000)	0	(101,000)	0	0	0.0
HB 21-1327 State and local tax parity act for businesses	(35,342)	0	0	(35,342)	0	0.0
HB 21-1257 Recognition of veterans in capitol complex parks	(10,000)	(10,000)	0	0	0	0.0
SB 21-154 988 suicide prevention lifeline network	(1,966)	0	0	(1,966)	0	0.0
HB 21-1312 Increase premium property sales sev tax	(512)	0	0	(512)	0	0.0
HB 21-1303 Global warming potential for public project	(37)	(37)	0	0	0	0.0
TOTAL	(\$3,235,311)	(\$118,898)	(\$1,819,713)	(\$1,296,700)	\$0	(1.9)

INDIRECT COST ASSESSMENT: The recommendation includes net adjustments to indirect costs across the Department.

NON-PRIORITIZED REQUEST ITEMS: The recommendation includes a decrease of \$32,042 total funds, including \$24,050 General Fund, for adjustments related to requests made by other Departments that affect the budget of the Department, which are summarized below:

NON-PRIORITIZED REQUESTS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
DPA Paid Family Medical Leave Act Funding	\$27,923	\$0	\$633	\$27,290	\$0	0.0
OIT Budget package	21,382	6,900	627	13,855	0	0.0
BANP COWINS Partnership Agreement	13,697	3,692	251	9,754	0	0.0
NP5 Food services and housekeeping coordinated comp request	12,314	0	0	12,314	0	0.0
DPA CSEAP resources	3,690	1,190	108	2,392	0	0.0
BANP OIT CBMS Admin costs	(111,048)	(35,832)	(3,255)	(71,961)	0	0.0
TOTAL	(\$32,042)	(\$24,050)	(\$1,636)	(\$6,356)	\$0	0.0

MAJOR DIFFERENCES FROM THE REQUEST

The primary difference between the Department's request and Staff recommendation include:

- the denial and substitute recommendation regarding the Department's R1 request;
- the denial of the Department's BA5 request for \$30.0 million General Fund for a cash fund dedicated to renovating unused or underused state facilities into child care facilities; and
- a reduced recommendation for R9 Annual Fleet Vehicle Request, the Department requested replacement of 619 total vehicles and the staff recommendation is to replace 446 total vehicles.

DECISION ITEMS AFFECTING OTHER DEPARTMENTS

→ R1 COLORADO EQUITY OFFICE [REQUIRES LEGISLATION]

REQUEST: The Department requests an increase of \$2,536,213 General Fund and 19.0 FTE in FY 2022-23 for the creation of the Colorado Equity Office. The request annualizes to \$2.5 million General Fund and 19.0 FTE in FY 2023-24 and ongoing. Of the requested FTE, 10.0 will be placed in the central Colorado Equity Office housed in the Department, while the remaining 9.0 FTE will be placed in various departments. These FTE will include: a Program Director; Equity, Diversity, and Inclusion managers and coaches; data analysts; and Human Resources staff. The requested FTE will be distributed as shown in the following table.

R1 COLORADO EQUITY OFFICE FTE DISTRIBUTION	
DEPARTMENT	NUMBER OF FTE
Personnel	10.0
Human Services	4.0
Revenue	3.0
HCPF*	1.0
Regulatory Agencies	1.0
Total	19.0

* The total in this table does not reflect an additional FTE that will be added to HCPF through matching Medicaid federal funds.

RECOMMENDATION: Staff recommends denial of this request as an appropriation through the Long Bill. Staff recommends this request be addressed through separate legislation, as the creation of a standalone office with substantively new responsibility is best accomplished through statute. If the Committee takes staff recommendation, staff recommends a placeholder for \$1,793,072 General Fund and 19.0 FTE. This represents an appropriation for the requested FTE at the respective range minimums and the requested operating expenses for standing up the Colorado Equity Office.

The recommended annualizes to \$1,675,272 General Fund and 19.0 FTE in FY 2023-24.

R1 JBC STAFF RECOMMENDED PLACEHOLDER AND ANNUALIZATION			
DEPARTMENT	COST ELEMENT	FY 2022-23	FY 2023-24
Personnel	Personal services	\$611,795	\$611,795
	Operating expenses (FTE)	75,500	13,500
	Operating expenses (startup)	450,000	450,000
	Centrally appropriated costs	0	146,086
	FTE	10.0	10
	Subtotal	\$1,137,295	\$1,075,295
Human Services	Personal services	\$293,864	\$293,864
	Operating expenses	30,200	5,400
	Centrally appropriated costs	0	63,459
	FTE	4.0	4
	Subtotal	\$324,064	\$299,264
Regulatory Agencies	Personal services	\$54,295	\$54,295
	Operating expenses	7,550	1,350
	Centrally appropriated costs	0	13,889
	FTE	1.0	1
Health Care Policy/Finance	Subtotal	\$61,845	\$55,645
	Personal services	\$67,440	\$67,440
	Operating expenses	7,550	1,350

R1 JBC STAFF RECOMMENDED PLACEHOLDER AND ANNUALIZATION			
DEPARTMENT	COST ELEMENT	FY 2022-23	FY 2023-24
	Centrally appropriated costs	0	15,073
	FTE	1.0	1
	Subtotal	\$74,990	\$68,790
	Personal services	\$172,228	\$172,228
	Operating expenses	22,650	4,050
Revenue	Centrally appropriated costs	0	42,507
	FTE	3.0	3
	Subtotal	\$194,878	\$176,278
Total		\$1,793,072	\$1,675,272

DISCUSSION: The Colorado Partnership for Quality Jobs and Services Act (Section 24-50-1101 et seq., C.R.S.) creates a collective bargaining system between covered state employees and the State’s Executive Branch. The Act requires the State to enter into a partnership agreement with certified employee organizations, defines the duties of the parties, and sets standards and procedure related to disputes. The Act defines covered employees as those who are employed in the State’s personnel system with the following exceptions:

- Confidential employees;
- Managerial employees;
- Executive employees;
- The director, the director of the division of labor standards and statistics, the governor’s designee, and employees working with either director to implement the Act;
- Administrative law judges and hearing officers;
- State troopers;
- Employees of the Legislative Branch; or
- Temporary appointees as described in Section 24-50-114, C.R.S.

For budgetary purposes, Sections 24-50-1111 and 24-50-1117, C.R.S., are the most pertinent. The former enunciates the duties of the State and the oversight role of the General Assembly. In particular, Section 24-50-1111 (6), C.R.S., referencing the State’s budgeting process, directs that:

“The provisions of a partnership agreement that require the expenditure of money shall be contingent upon the availability of money and the specific appropriation of money by the general assembly. ***If the general assembly rejects any part of the request, or while accepting the request takes any action which would result in a modification of the terms of the cost item submitted to it, either party may reopen negotiations concerning economic issues.***” [emphasis added]

Section 24-50-1117, C.R.S., states that for FY 2022-23 and subsequent fiscal years, the costs of “implementation or administration” of the Act “shall be paid from the [General Fund], subject to available appropriation.”

EXECUTIVE ORDER D 2020 175 (EQUITY, DIVERSITY, AND INCLUSION FOR THE STATE OF COLORADO)

Executive Order D 2020 175¹, signed on August 27, 2020, directs the Department of Personnel to be the lead agency for development and implementation of the Governor’s directives regarding equity, diversity, and inclusion in the state workforce. The Executive Order instructs the Department to create a Universal Policy “to guide and direct State agencies in creating long-term strategic plan with the goal of inclusive, anti-discriminatory workplace cultures, and implementing equitable hiring, compensation, and retention practices.” Additionally, the Department is ordered to create and distribute employee training, develop public reporting standard operating procedures for state agencies, and to create statewide standards of accessibility. The Executive Order directs state agencies to take a coordinated approach to “operationalize equity in systems, policies, and practices.”

UNIVERSAL POLICY FOR EQUITY, DIVERSITY, AND INCLUSION IN STATE EMPLOYMENT

The *Universal Policy for Equity, Diversity, and Inclusion in State Employment*², which was finalized on September 16, 2020, (see Appendix E) sets workforce and workplace “expectations regarding equity, diversity, and inclusion” for classified employees in the Executive Branch. The Policy is intended to ensure that the State’s workforce is comprised of individuals with diverse backgrounds that reflect the communities from which they come. The Policy provides specific duties and responsibilities for the entire workforce, including the State Personnel Director, the Statewide Chief Human Resources Office, and Department Heads.

The Policy defines five specific terms: equity, diversity, inclusion, inequity, and underutilization/underrepresented. The following definitions can be found in Section III of the Universal Policy. (pgs. 2-3)

Equity: When everyone, regardless of who they are or where they come from, has the opportunity to thrive. Equity recognizes that some individuals have an advantage because of their identity, while others face barriers. Unlike equality, which suggests giving the same thing to everyone, equity works to provide opportunities to those facing barriers by providing additional resources to those who do not have these advantages. This requires eliminating barriers like poverty and repairing systemic injustices.

Diversity: A description of differences usually based on identities such as race, gender, sexual orientation, class, or ability, etc. Diversity does not equal equity and does not always occur intentionally.

Inclusion: What an organization does with diversity to ensure individuals have the opportunity to fully participate. Inclusion intentionally promotes a sense of belonging where people’s inherent worth and dignity are recognized and their abilities, qualities, and perspectives are leveraged for the collective good.

¹ Executive Order D 2020 175 can be accessed here: <https://www.colorado.gov/governor/2020-executive-orders>.

² The *Universal Policy for Equity, Diversity, and Inclusion in State Employment* can be accessed here: <https://dhr.colorado.gov/state-hr-professionals/universal-policies>.

Inequity: When policies and processes create fewer opportunities for historically marginalized groups that are systemic, avoidable, and unjust.

Underutilization or Underrepresented: Employment of members of a race, ethnicity, gender, or other group at a rate below their availability (representation in the labor market).”

LEGISLATIVE AUTHORIZATION

The Governor and Department of Personnel assert that they have sufficient existing statutory authority to create the Colorado Equity Office. They cite Section 24-1-107, C.R.S., and Section 24-50-101, C.R.S., as the necessary and sufficient statutory authority. The former states that the:

“head of a principal department, with the approval of the governor, may establish, combine, or abolish divisions, sections, and units other than those specifically created by law and may allocate and reallocate powers, duties, and functions to divisions, sections, and units under the principal department, but no substantive function vested by law in any officer, department, institution, or other agency within the principal department shall be removed from the jurisdiction of such officer, department, institution, or other agency under the provisions of this section.”

The latter statutory citation is the general creations statute for the Department of Personnel, which describes the duties and responsibilities of the Executive Director, also known as the “state personnel director.” The Executive Branch argues that these two sections of statute, in combination with the requested appropriation through the Long Bill, is sufficient enough to meet their obligation under the Partnership Agreement and the most efficient way to establish the Colorado Equity Office.

While the Executive Branch may be technically correct that the cited statute gives them the authority to standup the Colorado Equity Office without further authorization, this method of creating a new office is not best practice. There are numerous examples of functional units of government being created within statute. Without explicit statutory authorization, the Colorado Equity Office would only be bound by Executive fiat. The Partnership Agreement is between COWINS and the Executive Branch. The Universal Policy is created and managed by the Executive. The Executive Order is at the sole discretion of the Governor. All of these can be changed or revoked without the consent of the General Assembly. To appropriate in the manner requested does nothing to guarantee that the Executive Branch will use the appropriation for its intended purpose.

What happens when the Governorship changes? What prevents the Governor or Department from changing the underlying requirements of the Universal Policy? What happens when the COWINS Partnership Agreement is renegotiated in 2024? Without explicit legislative authorization, there are no guardrails against unilateral Executive decisions.

Furthermore, Article 8.2.A of the Partnership Agreement explicitly directs the Executive Branch and COWINS to:

“Jointly seek legislation and funding of \$2,500,000 per fiscal year to establish an Equity Office with 10 positions within DPA and 9 additional positions within certain State

Entities on July 1, 2022 that will support and hold accountable the equity, diversity and inclusion initiatives of the State and State Entities.”

The Governor is bound to seek the negotiated and agreed upon elements of the Partnership Agreement by Section 24-50-1112 (5), C.R.S., state:

“A partnership agreement that is executed by the state and the certified employee organization is enforceable and binding on the state, the certified employee organization, and covered employees covered by the agreement. In the event of conflict between the provisions of a partnership agreement and state laws or rules in effect as of the initial partnership agreement, state laws and rules control.”

ALTERNATIVE TO STAFF RECOMMENDATION

This request is associated with Article 8.2.A of the Partnership Agreement, which is shown in the previous section. If the Committee desires, a placeholder of \$2.5 million General Fund and 19.0 FTE for legislation to create the Colorado Equity Office would meet the negotiated requirements of the COWINS Partnership Agreement.

LEVEL OF EVIDENCE PURSUANT TO S.B. 21-284

Senate Bill 21-284 states that a program or practice is “theory-informed” if a theory of change has been identified and implemented. The Department identified this budget request as a theory-informed practice, and identified the theory of change as “equity, diversity, and inclusion.” The Department’s objective is “create an equitable, diverse, and inclusive environment that allows our workforce to thrive and the state to be an ‘employer of choice.’”

A theory of change is a method that explains how a given intervention, or set of interventions, is expected to lead to specific outcomes, drawing on a causal analysis based on available evidence. There are no identifiable outputs related to the Colorado Equity Office, JBC staff disagrees that it qualifies as an intervention that is intended to lead to a specific change with measurable outcomes. JBC staff has determined that, pursuant to S.B. 21-284 (Evidence-based Evaluations for Budget), assignment of a level of evidence is not applicable to this request.

→ R3 CSEAP RESOURCES

REQUEST: The Department requests an increase of \$311,690 total funds, including \$107,815 cash funds and \$203,875 reappropriated funds, and 2.5 FTE for FY 2022-23 to address increased workload for the Colorado State Employee Assistance Program (CSEAP), to fund a 24/7 crisis support services, and statewide workplace threat assessment training. The request annualizes to \$290,690 total funds and 2.5 FTE in FY 2023-24 and ongoing.

RECOMMENDATION: JBC staff recommends \$224,994 total funds, including \$77,258 cash funds and \$147,736 reappropriated funds, and 2.5 FTE for FY 2022-23. The recommendation annualized to \$263,362 total funds in FY 2023-24.

R3 JBC STAFF RECOMMENDATION AND ANNUALIZATION		
	FY 2022-23	FY 2023-24
FTE	2.5	2.5
Personal services	\$165,019	\$180,715

R3 JBC STAFF RECOMMENDATION AND ANNUALIZATION		
	FY 2022-23	FY 2023-24
Operating expenses	21,975	3,375
Centrally appropriated costs	0	41,272
Full-day crisis support	18,000	18,000
Threat assessment training	20,000	20,000
Total	\$224,994	\$263,362
	<i>Cash Funds</i>	<i>90,433</i>
	<i>Reappropriated Funds</i>	<i>172,929</i>

DISCUSSION: The Colorado State Employee Assistance Program is the employee assistance provider for State employees and agencies. The program was created over 30 years ago to address workplace and personal issues before impacting safety, productivity, working relationships, healthcare costs, and absenteeism, thus preventing negative impacts on the efficiency and effectiveness of State employees and managers. The CSEAP team of licensed professionals offers many services including mental health counseling, crisis and critical incident response, professional coaching, mediation, team facilitation, consultation to managers, universal policy support, and training on various topics as supported by statute (Section 24-50-604 (1)(k)(I), C.R.S.). Program offerings have been designed to meet intended needs set forth in statute. Preventative services for both State agencies and State employees include mental health counseling, professional coaching, leader consultations, and critical incident response.

CSEAP has offices located in Denver, Colorado Springs, Grand Junction, and Pueblo and has provided telehealth services and remote training via video or phone statewide. The program is currently funded with reappropriated funds through the Risk Management common policy allocations to State agencies for the Liability Program.

The appropriated staffing levels of CSEAP has remained static at 11.0 FTE while the program has experienced annual increases in counseling services provided to employees from FY 2015-16 and FY 2019-20. The number of new mental health counseling cases increased by 217 in that time period, while the total amount of services increased by 36.7 percent. The demand for CSEAP services has generally increased, though there are three service categories which have seen decreases over the 5-year period detailed in the table below. As demand for these services continues to grow, CSEAP staff are challenged to provide their services to all employees who seek them in a timely manner.

CSEAP SERVICES PROVIDED PER FISCAL YEAR						
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	5-YEAR CHANGE
Mental Health Counseling - Requests/Intakes	1,648	1,860	2,072	2,305	2,195	547 33.2%
Mental Health Counseling - New Cases Served	1,481	1,646	1,766	1,851	1,698	217 14.7%
Professional Coaching	22	53	66	104	103	81 368.2%
Critical Incident response	6	12	21	30	18	12 200.0%
Leader Consultation ¹	n/a	161	205	226	231	70 43.5%
Presentations: Webinar ¹	n/a	9	28	44	98	89 988.9%
Presentations: On-site	35	113	98	109	72	37 105.7%
Workplace Mediation	41	36	43	34	23	(18) -43.9%
Work Group Facilitation	11	16	6	12	6	(5) -45.5%
Psych Fitness for Duty	15	20	19	14	11	(4) -26.7%
Total	3,259	3,926	4,324	4,729	4,455	1,196 36.7%

¹ The increase in these services is only measured over four years.

The growing demand for services and the static staffing level of CSEAP has resulted in longer wait times for CSEAP's mental health counseling services. Wait times have increased considerably between 2016 and 2021, with current wait times of nearly three weeks. For employees who have restrictions associated with their work schedule (i.e. require an early morning or late afternoon CSEAP appointment) or desire to remain with their current counselor, the wait for an appointment is currently up to five weeks. While CSEAP positions in rural areas of the State have proven helpful serving State employees pre-pandemic, rural staff now work remotely via telehealth regardless of the employee's worksite or residential location. The program anticipates, based upon expressed employee demand, that many will desire a return to on-site and in-person appointments. Providers in Denver, Grand Junction and Colorado Springs are working at least partially on-site.

CSEAP WAIT TIMES PER CALENDAR YEAR	
YEAR	WAIT TIMES (DAYS)
2016	8.4
2017	6.3
2018	7.5
2019	10.0
2020	12.5
2021 YTD	20.0

As the State employee mental health and consultation experts, CSEAP has also engaged in providing health coaching (focused on emotional, behavioral, and addiction-related employee needs) to employees - a program that anticipates growth in years to come. The struggle to provide CSEAP's wide variety of services leaves little capacity for staff to perform outreach and education to State agencies regarding CSEAP services or to State employees regarding their employee assistance program benefits. This outreach work is currently absorbed in various CSEAP positions, which creates limited capacity for consistent education and information distribution to all State workplaces and employees. While this outreach is necessary in order to promote the availability of the program, the absorption of this outreach work reduces counseling and coaching time that would otherwise be available. CSEAP presentations and other outreach activities typically require at least one hour of presentation time and at least one hour of preparation and documentation time. Given these estimates, CSEAP staff spent an estimated 340 hours on these activities in FY 2019-20.

To help address the workload concerns of CSEAP, the Department requests 2.0 Social Worker/Counselor IV FTE and 0.5 Project Coordinator FTE. The Social Worker/Counselor IVs will provide the direct services offered by CSEAP. The Project Coordinator will absorb much of the outreach work, providing presentations, develop accessible media highlighting wellbeing and CSEAP service availability, develop and distribute communications on mental health and workplace effectiveness topics, manage website content and social media messaging, and coordinate CSEAP presence at various State employee events.

REQUEST FOR MIDRANGE SALARY APPROPRIATION

The Department requests the range second quartile for the 2.0 Social Worker/Counselor IV FTE. The Department reports that the market median annual salary for similar positions is \$83,324. As reported in the FY 2022-23 Annual Compensation Report, the base pay for state employees is 6.5 percent below the market median. However, the Report also asserts that the state's total compensation package is only 2.8 percent below the market median. Furthermore, the Report indicates that the

Healthcare Services occupational group is within the highly competitive range when compared to the market.

Setting the salary range for the requested Social Worker/Counselor IV FTE at the range minimum ensures that these FTE do not create a compression pay issue within CSEAP and unnecessary competition between departments. The FY 2020-21 statewide turnover rate for a Social Worker/Counselor IV was 19.0 percent, as reported by DPA in Multi-Department RFI # 1. However, CSEAP did not experience any turnover in FY 2020-21. The lack of recent turnover at CSEAP suggests that the work environment is less stressful and more attractive than similar positions in other Departments. A brief review of open Social Worker/Counselor positions across the state show 12 openings at varying levels for this classification; these opening are at the Departments of Corrections and Human Services.

Staff has serious concern about the precedent set by a piecemeal approach to address compensation within a classification. Approving the request for a non-standard initial salary in one department will likely result in additional piecemeal requests from other departments, which may lead to competition amongst the various departments seeking to hire similar positions. Applying the Joint Budget Committee's standard of practice when appropriating funds for new FTE ensure a level playing field within the Executive Branch. With these points in mind, staff recommends the range minimum for the appropriations related to FTE.

FULL-DAY CRISIS SUPPORT

The Department requests \$18,000 total funds to contact with a third party to provide full-day crisis support. State employees regularly seek on-demand support for urgent needs including immediate support related to the death of a colleague or coworker, a critical incident impacting the workplace, personal trauma, or community events that create individual and/or shared trauma. While CSEAP offers one hour of urgent (walk-in or phone-in) availability per day, this limited dedicated crisis time does not typically meet the needs of the requesting employee, manager, or leader. Currently, employees needing urgent support are scheduled as quickly as possible, but are more often referred to community agencies, their health insurance provider, or are scheduled for a CSEAP appointment weeks following the request. Full-day crisis support coverage would allow for immediate urgent response to the 20 to 30 critical incident requests received annually by CSEAP.

Staff recommends approval of this portion of the request.

THREAT ASSESSMENT TRAINING

The Department requests \$20,000 total funds to provide annual treat assessment trainings for state agencies. CSEAP serves as a consultant to agency leaders considering next steps in response to workplace violence, threats of workplace violence, and domestic violence impacting the work environment. Per the state *Universal Policy for Workplace Violence Including Domestic Violence Affecting the Workplace*³, agencies are required to engage threat assessment teams (TAT) to respond to and manage threats impacting their employees or worksites. While limited training has been available, upon request, in response to the original issuance of the policy, there has been disparate and inconsistent availability of training to all agencies. In addition, there has been no on-going TAT training to ensure continuity of operations and threat response within agencies. While CSEAP staff can offer subject matter

³ The *Universal Policy for Workplace Violence Including Domestic Violence Affecting the Workplace* can be found here: <https://dhr.colorado.gov/state-hr-professionals/universal-policies>.

expertise on psychological fitness for duty processes and processes related to response to workplace violence, it is best practice to offer consistent training to all agencies covered by the Universal Policy to ensure adherence to the policy and help mitigate risk to organizations. Funds granted annually for threat assessment training will ensure consistent training to threat assessment team members and agency leaders, continuity of operations associated with threat assessment, and a preventive agency stance that can effectively reduce agency risk.

Staff recommends approval of this portion of the request.

POST-PANDEMIC PSYCHOLOGICAL LANDSCAPE

The Department and CSEAP provided the following discussion as evidence in support of their request.

National data^{4,5} on workplace-associated stress suggests the prevalence of mental health concerns for the typical working adult. This generalized stress associated with work, combined with the pandemic, has forced a 'whole person' view of employees by their employers (American Psychological Association, 2021) thus prompting increased attention to employee mental health concerns. Lyra Health (2020) reports that 65% of surveyed employees nationwide experience on-the-job mental health impacts while 45% report feeling "completely burned out" in the wake of the pandemic and social justice concerns. Research on previous collective trauma (e.g. events of 9/11) indicate that the pandemic mental health impact will not ameliorate quickly; those studied following the events of 9/11 continued to experience persistent mental health impact one decade or more after the event. As demonstrated via the impacts of previous epidemics (Pan American Health Organization, 2009), it is anticipated that mental health concerns will become the 'second pandemic' as states recover from COVID-19.

For Colorado state employees, depression was the third highest billed condition in 2018 and the second highest billed condition in 2019, while anxiety was the ninth highest billed condition in the same calendar years. The cost to the State as an employer was between \$10,300 and \$11,500 per claim annually for these conditions in the stated calendar years. During the FY 2020-21 benefits cycle, the State experienced depression as "the most prevalent chronic condition" in the insured employee population, with anxiety and other symptoms of mental health conditions appearing as a top-reported conditions. In addition, the State of Colorado, as an employer, has consistently experienced antidepressant medication as the highest medication claim year after year. It bears mentioning that both intended and off-label use of antidepressant medication is associated with anxiety, depression, and behavioral concerns. In addition, Kaiser Permanente (a primary health insurance provider for State employees) reports a 31.0 percent increase in State employee mental health appointment attendance between February 2017 and February 2020. It is notable that State employees anecdotally report attending CSEAP appointments prior to or after defaulting to health insurance referrals or health plan providers due to the strain of meeting copays.

⁴ Centers for Disease Control and Prevention. *Mental Health in the Workplace: Mental Health Disorders and Stress Affecting Working-Age Americans*. July 2018. <https://www.cdc.gov/workplacehealthpromotion/tools-resources/workplace-health/mental-health/index.html>.

⁵ National Public Radio, Robert Wood Johnson Foundation, and Harvard T.H. Chan School of Public Health. *The Workplace and Health*. July 2016. <https://news.harvard.edu/wp-content/uploads/2016/07/npr-rwjf-harvard-workplace-and-health-poll-report.pdf>.

Health insurance claims information, including growth in use of mental health care, demonstrates the prevalence of mental health and behavioral concerns among State employees. As such, CSEAP anticipates continued increase in requests for services due not only to global, personal, and workplace impacts of collective trauma but also to the consistently noted increase in mental health diagnosis and symptoms reported by State employees in the years leading up to the COVID-19 pandemic. In addition, employers are necessarily improving their response to employee self-reported stress and mental health concerns by encouraging use of CSEAP and educating employees on CSEAP services. Finally, while national data indicates employee utilization of EAP at 5.5 percent, CSEAP consistently experiences roughly 7.0 percent employee utilization for mental health counseling services alone.

ALTERNATIVE TO STAFF RECOMMENDATION

This request is associated with Article 8.2.B of the Partnership Agreement, which states that the Executive Branch and COWINS will:

“mutually seek funding in the amount of no less than \$300,000 per fiscal year to expand the CSEAP program by 3 CSEAP resources to increase focus on multicultural and/or culturally-competent counseling services, mediation to resolve interpersonal employee conflicts, professional coaching to address problematic workplace behaviors, and training programs that encourage an inclusive workplace.”

If the Committee desires, appropriating \$300,000 total funds and 3.0 FTE to CSEAP would meet the negotiated requirements of the COWINS Partnership Agreement. If the Committee chooses this option, staff will work with the Department to determine the fund splits.

→ STAFF-INITIATED H.B. 21-1326 APPROPRIATIONS CLAUSE CORRECTION

RECOMMENDATION: On January 19, 2022, the Committee approved staff recommendation to make a technical correction to the appropriations clause of H.B. 21-1326 (2020-21 General Fund Transfer Support Department of Natural Resources Programs). The Committee also approved staff's request to include the required changes in the FY 2022-23 Long Bill.

DISCUSSION: The appropriations clause for H.B. 21-1326 (2020-21 General Fund Transfer Support Department of Natural Resources Programs) contains a technical error regarding the reappropriated spending authority for the Department of Personnel. Subsection (3) of Section 6 of the bill provides \$43,200 reappropriated funds to the Department of Personnel for vehicle lease payments for FY 2020-21. However, the opening clause of the paragraph states that this appropriations is “on an ongoing basis,” which is non-standard language for appropriations clauses. The rest of this subsection meets the technical requirements of an appropriations clause.

(3) For the 2020-21 state fiscal year **and on an ongoing basis**, \$43,200 is appropriated to the department of personnel. This appropriation is from reappropriated funds received from the department of natural resources pursuant to subsection (2)(a)(II) of this section. To implement this act, the department of personnel may use this appropriation for vehicle replacement leases or purchases in fleet management program and motor pool services.

While the intent of the appropriations clause is clear and correct, that the Department would require the same appropriation in out years to cover the vehicle lease payments from the Department of Natural Resources, the mechanism by which the appropriation was implemented is wrong. The appropriation for FY 2021-22 should be a separate section within the bill, appropriating cash funds spending authority to the Department of Natural Resources for vehicle lease payments and appropriating reappropriated funds spending authority to the Department of Personnel. This would essentially duplicating the FY 2020-21 appropriation. The appropriation will be annualized into the FY 2022-23 request as a normal part of the budgeting process. Below is JBC Staff's recommended addition to H.B. 21-1326.

SECTION 8. APPROPRIATION. (1) For the 2021-22 state fiscal year, \$43,200 is appropriated to the department of natural resources for use by the division of parks and wildlife. This appropriation is from the parks and outdoor recreation cash fund created in section 33-10-111 (1), C.R.S. To implement this act, the division may use this appropriation for vehicle lease payments.

(2) For the 2021-22 state fiscal year, \$43,200 is appropriated to the department of personnel for use by the division of capital assets. This appropriation is from reappropriated funds received from the department of natural resources pursuant to subsection (1) of this section. To implement this act, the division may use this appropriation for vehicle replacement lease or purchase.

DECISION ITEMS AFFECTING MULTIPLE DIVISIONS

None.

(1) EXECUTIVE DIRECTOR'S OFFICE

The division consists of (A) Department Administration and (B) Statewide Special Purpose.

EXECUTIVE DIRECTOR'S OFFICE						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 Appropriation						
S.B. 21-205 (Long Bill)	\$27,060,958	\$10,054,587	\$1,858,694	\$15,147,677	\$0	39.1
H.B. 22-1178 (Supplemental)	0	0	0	0	0	0.0
Other legislation	75,342	75,342	0	0	0	0.9
TOTAL	\$27,136,300	\$10,129,929	\$1,858,694	\$15,147,677	\$0	40.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$27,136,300	\$10,129,929	\$1,858,694	\$15,147,677	\$0	40.0
R1 Colorado Equity Office	0	0	0	0	0	0.0
R2 Paid Family Medical Leave funding	0	0	0	0	0	0.0
R3 CSEAP resources	224,994	0	77,258	147,736	0	2.5
R4 Total compensation report analyst	0	0	0	0	0	0.0
R5 Americans with Disabilities Act resources	466,198	466,198	0	0	0	1.0
R6 Unused state-owned real properties inventory	0	0	0	0	0	0.0
R10/BA1 State employee collective bargaining agreement provisions	0	0	0	0	0	0.0
R11 Colorado Disability Funding Committee resources	0	0	0	0	0	0.0
BA2 DHR stimulus staffing	54,219	54,219	0	0	0	0.0
BA3 IDS technical adjustment	83,869	0	0	83,869	0	0.0
BA5 Public Private Partnership Office	0	0	0	0	0	0.0
Centrally appropriated line items	285,988	1,256,956	(388,287)	(582,681)	0	0.0
Annualize prior year budget actions	180,541	683,367	(36,157)	(466,669)	0	0.0
Technical adjustments	1,172,262	511,078	661,184	0	0	0.0
Annualize prior year legislation	125,250	39,629	82,000	3,621	0	0.2
Indirect cost assessment	252,126	(568,592)	0	820,718	0	0.0
Non-prioritized requests	(69,442)	(24,050)	(1,636)	(43,756)	0	0.0
TOTAL	\$29,912,305	\$12,548,734	\$2,253,056	\$15,110,515	\$0	43.7
INCREASE/(DECREASE)	\$2,776,005	\$2,418,805	\$394,362	(\$37,162)	\$0	3.7
Percentage Change	10.2%	23.9%	21.2%	(0.2%)	n/a	9.3%
FY 2022-23 EXECUTIVE REQUEST	\$64,609,148	\$46,646,911	\$2,695,851	\$15,266,386	\$0	58.2
Request Above/(Below) Recommendation	\$34,696,843	\$34,098,177	\$442,795	\$155,871	\$0	14.5

DECISION ITEMS – EXECUTIVE DIRECTOR'S OFFICE

→ R5 AMERICANS WITH DISABILITIES ACT RESOURCES

REQUEST: The Department requests an increase of \$516,481 General Fund and 1.0 FTE in FY 2022-23 and ongoing to create and fund a new Equity for People With Disabilities line item. This request has two components:

- \$112,128 and 1.0 FTE in FY 2022-23 for a statewide Americans with Disabilities Act of 1990 (ADA) coordinator.

- \$404,353 to fund approved Title I and Title II reasonable accommodation requests made by state employees and the public. The Department request a footnote granting roll forward spending authority for this portion of the appropriation.

RECOMMENDATION: Staff recommends an appropriation of \$466,198 General Fund and 1.0 FTE in FY 2022-23, which includes:

- \$61,845 and 1.0 FTE for a statewide ADA coordinator; and
- \$404,353 to fund approved Title I and Title II reasonable accommodation requests made by state employees and the public.

Staff recommends the creation of a new line item titled Americans with Disabilities Act Reasonable Accommodations. Staff does not recommend granting roll forward spending authority for the Title I and Title II reasonable accommodation request.

R5 JBC STAFF RECOMMENDATION AND ANNUALIZATION		
	FY 2022-23	FY 2023-24
FTE	1.0	1.0
ADA coordinator	\$61,845	\$69,534
Reasonable accommodation funding	404,353	404,353
Total	\$466,198	\$473,887

This recommendation annualizes to \$473,887 General Fund and 1.0 FTE in FY 2023-24.

DISCUSSION: Title I of the Americans with Disabilities Act of 1990 prohibits private employers, State and local governments, employment agencies and labor unions from discriminating against qualified individuals with disabilities in job application procedures, hiring, firing, advancement, compensation, job training, and other terms, conditions, and privileges of employment. The ADA covers employers with 15 or more employees, including State and local governments. It also applies to employment agencies and to labor organizations.

Title II applies to State and local government entities, and, in subtitle A, protects qualified individuals with disabilities from discrimination on the basis of disability in services, programs, and activities provided by State and local government entities. Title II extends the prohibition on discrimination established by section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, to all activities of State and local governments regardless of whether these entities receive Federal financial assistance.

Reasonable accommodations are defined by the ADA and are placed into three categories:

- modifications or adjustments to a job application process that enable a qualified applicant with a disability to be considered for the position such qualified applicant desires;
- modifications or adjustments to the work environment, or to the manner or circumstances under which the position held or desired is customarily performed, that enable a qualified individual with a disability to perform the essential functions of that position; or
- modifications or adjustments that enable a covered entity's employee with a disability to enjoy equal benefits and privileges of employment as are enjoyed by its other similarly situated employees without disabilities.

In FY 2019-20, the State received an estimated 383 Title I and 1,458 Title II ADA reasonable accommodation requests. Of the Title I requests, 56.0 percent were approved at an average cost of \$203. Of the Title II requests, 96.0 percent were approved at an average cost of \$490. These costs are typically paid from departmental operating budgets at the division level. However, this data is based on a single survey conducted by the Department and the Department acknowledges that there is not currently a single, formal way that agencies track their ADA reasonable accommodation requests or expenses. While the requested and recommended appropriation for reasonable accommodations will not fully cover the estimated costs, it will alleviate some of the pressure on programmatic and departmental operating budgets statewide.

ESTIMATED FY 2019-20 STATEWIDE EXPENDITURES ON ADA REASONABLE ACCOMMODATIONS		
	TITLE I	TITLE II
Number of request	383	1,458
Percent approved	56.0%	96.0%
Average cost per approved request	\$203	\$490
Total	\$43,539	\$685,843

The statewide ADA coordinator will be responsible for: creating guidance and training for agency Title I and Title II ADA coordinators; approving agency reasonable accommodation policies and requests; hosting quarterly meeting with agency coordinators; collaborating with the Attorney General’s Office; and administering a centralized accommodation fund. Reasonable accommodations for people with disabilities are required under state and federal law. The requested FTE will ensure the state personnel director fulfills the statutory responsibilities of compliance with federal laws dictated by Section 24-50-104.5, C.R.S. The Department believes the addition of a statewide ADA coordinator will result in a more consistent approval process for reasonable accommodation request.

R5 ADA COORDINATOR FTE		
	REQUESTED	RECOMMENDED
FTE	1.0	1.0
Personal services	\$87,697	\$54,295
Operating expenses	7,950	7,550
Centrally appropriated costs	16,481	0
Total	\$112,128	\$61,845

LEVEL OF EVIDENCE PURSUANT TO S.B. 21-284

Senate Bill 21-284 states that a program or practice is “theory-informed” if a theory of change has been identified and implemented. The Department identified this budget request as a theory-informed practice, and identified the theory of change as “a centralized hub to agencies that would result in a more consistent application of the ADA for Coloradans.” The Department’s objective is “Provide Coloradans and state agencies with guidance and consistency in the application of ADA.”

A theory of change is a method that explains how a given intervention, or set of interventions, is expected to lead to specific outcomes, drawing on a causal analysis based on available evidence. While there are identifiable outputs related to the ADA coordinator and it is an operational necessity, JBC staff disagrees that it qualifies as an intervention that is intended to lead to a specific change with measurable outcomes. JBC staff has determined that, pursuant to S.B. 21-284 (Evidence-based Evaluations for Budget), assignment of a level of evidence is not applicable to this request.

→ R6 UNUSED STATE-OWNED REAL PROPERTIES INVENTORY

REQUEST: The Department requests an increase of \$400,000 cash funds in FY 2022-23 and ongoing for the implementation of H.B. 21-1274 (Unused State-owned Real Property Beneficial Use).

RECOMMENDATION: Staff recommends denial of this request.

DISCUSSION: House Bill 21-1274 requires the Department to create and maintain an inventory of unused state-owned real property and to determine whether the unused state-owned real property identified is suitable for construction of affordable housing, child care, public schools, residential mental and behavioral health care, or for placement of renewable energy facilities, or if such property is suitable for other purposes. The bill created the Unused State-owned Real Property Fund (Section 24-82-102.5 (5)(a), C.R.S.) but did not include an appropriations clause, as there was no revenue in the Fund. Revenue is generated from the “sale, rent, or lease...of unused state-owned real property.” The Office of the State Architect has responsibility for creating and maintaining the inventory.

The Department reports that the current balance of the Fund is zero. The Department does not anticipate any revenue to be generated for this fund in FY 2022-23. As such, staff recommends denial of this request because there is no anticipated revenue to be spent. Appropriating cash fund spending authority in the absence of any underlying revenue is not recommended and simply serves to inflate the budget.

LEVEL OF EVIDENCE PURSUANT TO S.B. 21-284

Senate Bill 21-284 states that a program or practice is “theory-informed” if a theory of change has been identified and implemented. The Department identified this budget request as a theory-informed practice, and identified the theory of change as “the creation and maintenance of an inventory of unused state property.” The Department’s objective is “maintain an inventory of unused state-owned real properties to determine if they could be converted and used as another type of facilities.”

A theory of change is a method that explains how a given intervention, or set of interventions, is expected to lead to specific outcomes, drawing on a causal analysis based on available evidence. There are no identifiable outputs related to the inventory of unused state-owned real properties, JBC staff disagrees that it qualifies as an intervention that is intended to lead to a specific change with measurable outcomes. JBC staff has determined that, pursuant to S.B. 21-284 (Evidence-based Evaluations for Budget), assignment of a level of evidence is not applicable to this request.

→ R11 COLORADO DISABILITY FUNDING COMMITTEE RESOURCES [REQUIRES LEGISLATION]

REQUEST: The Department requests a refinance of \$100,000 cash fund in the Disability Fund Committee line item from the Disability Support Fund (Section 24-30-2205.5 (1), C.R.S.) to the Disabled Parking Education and Enforcement Fund (Section 42-1-226, C.R.S.) for FY 2022-23 and ongoing. Additionally, the Department requests the Committee sponsor legislation to make technical changes to statute to clarify the processes for the Colorado Disability Funding Committee (CDFC), including the transfer of the Disabled Parking Education and Enforcement Fund to the Department, with oversight and spending authority given to the CDFC. The Disabled Parking Education and Enforcement Fund is currently administered by the Department of Revenue.

RECOMMENDATION: Staff recommends approval of this request, including the request for legislation. However, the appropriation request should be contained within the requested legislation rather than the Long Bill. With regard to the legislation, staff does not believe this legislation needs to be part of the Long Bill package and that the extra time afforded by not including this legislation is required.

Staff requests permission to work with the Department and the Office of Legislative Legal Services to draft the requested legislation.

DISCUSSION: The Council for People with Disabilities originated as the Governor’s Councils for People with Disabilities (Council) within the Governor’s Office, which was later renamed and moved to the Colorado Department of Human Services. The Council was statutorily tasked with advising the Governor and Legislature on issues impacting Coloradans with disabilities but was mostly unknown to both the executive and legislative branches.

The Council was also responsible for oversight of the Disabled Parking Education and Enforcement Fund, pursuant to Section 42-1-226, C.R.S. Revenue into this fund is generated from disabled parking violation citations, with one-half of all disabled parking fines issued by State and local authorities transferred to the Fund in accordance with Section 42-4-1208(6)(k), C.R.S. In the 2020 legislative session as part of budget balancing actions, the JBC removed the funding for the Council for People with Disabilities, thereby concluding their activities. Expenditures from the Fund are currently limited to Treasury fees.

The Colorado Disability Funding Committee was created in HB 16-1362 (License Plate Auction Transfer Disability Benefit), which combined the License Plate Auction Group and Disability Benefit Support Contract Committee. The CDFC auctions Colorado motor vehicle license plate configurations to raise money to aid persons with disabilities in accessing disability benefits and to fund new and innovative ideas that improve the quality of life and independence of individuals with disabilities. In 2020, an inter-agency agreement temporarily transferred staffing responsibilities for the CDFC to the Lt. Governor's Office to improve its function before the scheduled 2021 sunset. This inter-agency agreement led to increased revenue and awarded grants, a more collaborative Committee, and increased public visibility. SB 21-099 (Sunset License Plate Disability Support Act) continued the Committee until 2026.

The Department requests statutory authority to manage the Disabled Parking Education and Enforcement Fund, as well as receive and expend funds out of the Fund. Transferring the Disabled Parking Education and Enforcement Fund, and the fund balance it currently contains, to the Department of Personnel and giving the CDFC spending authority, will allow these funds to be used for their statutory purpose. The requested statutory changes aim to resolve technical issues and clarify the process for the CDFC, including the designation of the Fund to the CDFC.

LEVEL OF EVIDENCE PURSUANT TO S.B. 21-284

Senate Bill 21-284 states that a program or practice is “theory-informed” if a theory of change has been identified and implemented. The Department identified this budget request as a theory-informed practice, and identified the theory of change as “Colorado Disability Funding Committee.” The Department’s objective is “To raise money to aid persons with disabilities in accessing disability

benefits and to fund new and innovative ideas that improve the quality of life and independence of individuals with disabilities.”

A theory of change is a method that explains how a given intervention, or set of interventions, is expected to lead to specific outcomes, drawing on a causal analysis based on available evidence. There are identifiable outputs related to the Colorado Disability Funding Committee, JBC staff disagrees that it qualifies as an intervention that is intended to lead to a specific change with measurable outcomes. JBC staff has determined that, pursuant to S.B. 21-284 (Evidence-based Evaluations for Budget), assignment of a level of evidence is not applicable to this request.

→ BA5 PUBLIC PRIVATE PARTNERSHIP OFFICE [LEGISLATION REQUIRED]

REQUEST: The Department requests \$31,269,064 General Fund and 3.5 FTE to create the Public-Private Partnership Office within the Department and to create a cash fund dedicated to funding the renovation of unused state facilities into child care facilities. The request includes:

- \$1,214,502 General Fund and 3.0 FTE to create the Public-Private Partnership Office for FY 2022-23 and ongoing;
- \$54,562 General Fund and 0.5 FTE for a child care licensing professional to advise on child care facility renovations for only FY 2022-23; and
- the creation of the aforementioned cash fund and the transfer of \$30.0 million General Fund to the cash fund.

The Department requests the Committee sponsor legislation to implement this request.

RECOMMENDATION: Staff recommends:

- The Committee sponsor legislation to create the Public-Private Partnership Office and to appropriate through that legislation \$1,043,868 General Fund and 3.0 FTE in FY 2022-23.
- The recommended legislation shift the responsibilities dictated by H.B. 21-1274 (Unused State-owned Real Property Beneficial Use), including the management of the Unused State-owned Real Property Fund, from the Office of the State Architect to the Public-Private Partnership Office.
- The denial of the request to create a cash fund dedicated to the funding of renovation of unused state facilities into child care facilities and the funding for the 0.5 FTE for a child care licensing professional.

BA5 JBS STAFF RECOMMENDATION AND ANNUALIZATION		
	FY 2022-23	FY 2023-24
FTE	3.0	3.0
Personal services	\$260,318	\$260,318
Operating expenses	783,550	764,950
Centrally appropriated costs	0	50,439
Total	\$1,043,868	\$1,075,707

Staff recommendation annualizes to \$1,075,707 General Fund and 3.0 FTE in FY 2023-24.

DISCUSSION: The state owns approximately \$14.0 billion worth of assets and an estimated 48.7 million square feet of space. There is currently no statewide office with the responsibility for public-private partnerships. The requested Public-Private Partnership Office (Office) would be dedicated to

public-private partnerships for underutilized state buildings and land. There are other types of public-private partnerships that the Office would not be charged with evaluating on a statewide level, which would include any partnerships entered into by state departments that do not involve underutilized state property. While public-private partnerships can include monetary investment, revenue guarantees, tax breaks, and other financial based assistance, the proposed state Public-Private Partnership Office will provide a real estate lease, including a bond to reclaim the property in the case of default.

The proposal to create a Public-Private Partnership Office to leverage and utilized unused state facilities aligns with the program created by H.B. 21-1274. House Bill 21-1274 requires the Department of Personnel to create and maintain an inventory of unused state-owned real property and to determine whether the unused state-owned real property identified is suitable for construction of affordable housing, child care, public schools, residential mental and behavioral health care, or for placement of renewable energy facilities, or if such property is suitable for other purposes. The Department may seek proposals from developers for affordable housing or renewable energy projects and, upon approval by the Capital Development Committee, enter into contracts for those projects. The requirements of H.B. 21-1274 align closely with the proposed responsibilities of the Office.

The Department anticipates that the Office will:

- Structure and recommend deals that can increase revenue through the utilization of state assets, while supporting long term social outcomes like affordable housing, renewable energy, and expansion of behavioral services.
- Advise on the disposition, or long-term leasing of underutilized and vacant state properties.
- Support the building additional affordable housing units on state property, as well as expanding step-down housing for the homelessness population.
- Expand the number of beds in the behavioral health system, both within state facilities and private facilities.
- Clarifying a consistent approach for the lease, cost, and use of State-owned right-of-way for the expansion of broadband connectivity.
- Expand and facilitate the buildout of Front Range Rail.

The Department requests 3.0 FTE to stand up the Office. These FTE will be responsible for negotiating and managing contracts, coordinating and working with affected departments, engaging stakeholders, and planning and due diligence of the development process. In addition, the Office will work with the private sector to conduct appraisals and environmental assessments of identified state properties. Establishing the Public-Private Partnership Office will require operating expense above and beyond the standard operating expenses for new FTE. This include legal costs and costs associated with the assessment and development of property. The Department provided the list of operating expenses below, which would enable the Office to conduct the inventory of unused state-owned real property required by H.B. 21-1274.

OPERATING EXPENSES FOR THE PUBLIC-PRIVATE PARTNERSHIP OFFICE – FY 2022-23		
	REQUESTED	RECOMMENDED
Standard FTE operating expenses	\$23,850	\$22,650
Map server/Website	10,900	10,900
Real Estate Consultants	250,000	250,000
Legal Costs (AG and/or third party counsel)	100,000	100,000

OPERATING EXPENSES FOR THE PUBLIC-PRIVATE PARTNERSHIP OFFICE – FY 2022-23		
	REQUESTED	RECOMMENDED
Property Appraisals	15,000	15,000
Survey/Platting	30,000	30,000
Environmental Assessments (Level I & II)	350,000	350,000
Marketing/Advertising/Other Due Diligence	5,000	5,000
Total	\$784,750	\$783,550

CHILD CARE FACILITY RENOVATION CASH FUND

The Department proposes the creation of a cash fund dedicated to funding the renovation of unused or underutilized state facilities into child care facilities. The Department requests that \$30.0 million General Fund be transferred into that cash fund in FY 2022-23 for use in future years to fund those renovations. This figure was estimated based on the assumption that 15 facilities would be renovated at a cost of \$2.0 million each. Along with this cash fund, the Department requests \$54,562 General Fund and 0.5 FTE for a child care licensing professional to advise on child care facility renovations for only FY 2022-23. These renovated facilities would be intended to alleviate the some of the access and availability issues facing the provision of child care throughout the state.

While the request for dedicated funding for these types of renovations is well intentioned, there are several deficiencies. The cost estimate provided by the department is based on decades old data from projects that may or may not align with the types of facilities currently available for renovation. The \$2.0 million per project figures quoted by the Department is derived from two 2003 projects to build child care facilities, one 14,725 square feet and the other 11,739 square feet, on the Pikes’ Peak Community College campus. The \$30.0 million General Fund requested is based on an assumption that there are 15 facilities that could be renovated into child care facilities. However, without the inventory required by H.B. 21-1274, there is no way to verify the figure provided or to determine if the Pikes’s Peak Community College examples are accurate comparisons for cost estimates.

Given the substantial amount of uncertainty surrounding the availability state properties and scope of this type of renovation, staff does not believe it advisable to sequester \$30.0 million General Fund for an unknown period of time for an unknown number of projects. Additionally, staff is concerned that dedicating this funding to only renovations for child care facilities overweights this use at the expense of other potential uses for state facilities that present equal benefit or return on investment. Assuming staff’s recommended denial of the dedicated cash fund, staff also recommends denial of the \$54,562 General Fund and 0.5 FTE because it would not be necessary for the creation of the Public-Private Partnership Office. Ultimately, without more accurate data regarding the inventory of unused or underutilized state property and the costs associated with renovations, staff cannot recommend this request.

LEVEL OF EVIDENCE PURSUANT TO S.B. 21-284

Senate Bill 21-284 states that a program or practice is “theory-informed” if a theory of change has been identified and implemented. The Department identified this budget request as a theory-informed practice, and identified the theory of change as “establishment of a private-public partnership office...to more effectively engage with private partners and leverage private resources to utilize each of the assets that the state has at its disposal in order to provide solutions to some of the state’s most pressing issues, such as homelessness and childcare.” The Department’s objective is to “Leverage

underutilized state assets in combination with private resources and knowledge to provide solutions to problems facing Colorado.”

A theory of change is a method that explains how a given intervention, or set of interventions, is expected to lead to specific outcomes, drawing on a causal analysis based on available evidence. There are no identifiable outputs related to the establishment of the Public-Private Partnership Office, JBC staff disagrees that it qualifies as an intervention that is intended to lead to a specific change with measurable outcomes. JBC staff has determined that, pursuant to S.B. 21-284 (Evidence-based Evaluations for Budget), assignment of a level of evidence is not applicable to this request.

LINE ITEM DETAIL – EXECUTIVE DIRECTOR’S OFFICE

(A) DEPARTMENT ADMINISTRATION

Department Administration provides policy direction and administrative support services to all divisions within the Department. Cash funds and reappropriated funds are provided from user fees from non-state agencies and user fees from state agencies and indirect cost recoveries, respectively. General Fund pays for the share of administrative overhead attributable to General Funded programs. Available indirect cost recoveries offset General Fund which adjusts in response due to the annual adjustment of indirect cost recoveries available for the year.

PERSONAL SERVICES

This line item funds the 18.3 FTE in Department Administration, including the Executive Director, accounting, budget, purchasing, human resources, and general support staff. Cash funds are provided from user fees from non-state agencies. Reappropriated funds are provided from user fees from state agencies and indirect cost recoveries. The workload for staff supported by this line item is driven by the number of Department employees and the Department’s overarching responsibility for statewide human resources policy, statewide compensation and operating common policies, and delivery of central business services.

STATUTORY AUTHORITY: Article 30 of Title 24, C.R.S.

REQUEST: The Department requests an appropriation of \$1,980,045 total funds, including \$57,774 cash funds and \$1,922,271 reappropriated funds, and 18.3 FTE.

RECOMMENDATION: Staff recommends approval of the request.

EXECUTIVE DIRECTOR'S OFFICE, DEPARTMENT ADMINISTRATION, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$1,916,101	\$0	\$57,774	\$1,858,327	\$0	18.3
TOTAL	\$1,916,101	\$0	\$57,774	\$1,858,327	\$0	18.3
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$1,916,101	\$0	\$57,774	\$1,858,327	\$0	18.3
Annualize prior year budget actions	57,920	57,920	0	0	0	0.0
Annualize prior year legislation	6,024	6,024	0	0	0	0.0
Indirect cost assessment	0	(63,944)	0	63,944	0	0.0

EXECUTIVE DIRECTOR'S OFFICE, DEPARTMENT ADMINISTRATION, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
TOTAL	\$1,980,045	\$0	\$57,774	\$1,922,271	\$0	18.3
INCREASE/(DECREASE)	\$63,944	\$0	\$0	\$63,944	\$0	0.0
Percentage Change	3.3%	0.0%	0.0%	3.4%	n/a	0.0%
FY 2022-23 EXECUTIVE REQUEST	\$1,980,045	\$0	\$57,774	\$1,922,271	\$0	18.3
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

HEALTH, LIFE, AND DENTAL

This line item provides funding for the employer's share of the cost of group benefit plans providing health, life, and dental insurance for state employees.

STATUTORY AUTHORITY: Sections 24-50-611 and 24-50-603 (9), C.R.S.

REQUEST: The Department requests an appropriation of \$4,827,782 total funds, including \$1,837,309 General Fund, \$178,495 cash funds, and \$2,811,978 reappropriated funds.

RECOMMENDATION: Staff **recommends an appropriation of \$4,410,291 total funds**, including \$1,546,592 General Fund, \$164,409 cash funds, and \$2,699,290 reappropriated funds. The recommendation reflects the Committee's decision on compensation common policies.

EXECUTIVE DIRECTOR'S OFFICE, DEPARTMENT ADMINISTRATION, HEALTH, LIFE, AND DENTAL						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$4,448,038	\$1,620,781	\$145,314	\$2,681,943	\$0	0.0
H.B. 22-1178 (Supplemental)	\$0	\$0	\$0	\$0	\$0	0.0
TOTAL	\$4,448,038	\$1,620,781	\$145,314	\$2,681,943	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$4,448,038	\$1,620,781	\$145,314	\$2,681,943	\$0	0.0
BA3 IDS technical adjustment	60,000	0	0	60,000	0	0.0
BA2 DHR stimulus staffing	36,000	36,000	0	0	0	0.0
R4 Total compensation report analyst	0	0	0	0	0	0.0
R5 Americans with Disabilities Act resources	0	0	0	0	0	0.0
R10/BA1 State employee collective bargaining agreement provisions	0	0	0	0	0	0.0
BA5 Public Private Partnership Office	0	0	0	0	0	0.0
R1 Colorado Equity Office	0	0	0	0	0	0.0
R3 CSEAP resources	0	0	0	0	0	0.0
Centrally appropriated line items	(117,500)	(113,881)	18,844	(22,463)	0	0.0
Non-prioritized requests	(16,247)	3,692	251	(20,190)	0	0.0
TOTAL	\$4,410,291	\$1,546,592	\$164,409	\$2,699,290	\$0	0.0
INCREASE/(DECREASE)	(\$37,747)	(\$74,189)	\$19,095	\$17,347	\$0	0.0
Percentage Change	(0.8%)	(4.6%)	13.1%	0.6%	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$4,827,782	\$1,837,309	\$178,495	\$2,811,978	\$0	0.0

EXECUTIVE DIRECTOR'S OFFICE, DEPARTMENT ADMINISTRATION, HEALTH, LIFE, AND DENTAL						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
Request Above/(Below) Recommendation	\$417,491	\$290,717	\$14,086	\$112,688	\$0	0.0

SHORT-TERM DISABILITY

This line item provides funding for the employer's share of state employees' short-term disability insurance premiums.

STATUTORY AUTHORITY: Sections 24-50-611, C.R.S., and 24-50-603 (13), C.R.S.

REQUEST: The Department requests an appropriation of \$47,398 total funds, including \$21,111 General Fund, \$1,603 cash funds, and \$24,684 reappropriated funds.

RECOMMENDATION: Staff **recommends an appropriation of \$44,099 total funds**, including \$18,517 General Fund, \$1,491 cash funds, and \$24,091 reappropriated funds. The recommendation reflects the Committee's decision on compensation common policies.

EXECUTIVE DIRECTOR'S OFFICE, DEPARTMENT ADMINISTRATION, SHORT-TERM DISABILITY						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$44,196	\$18,474	\$1,759	\$23,963	\$0	0.0
H.B. 22-1178 (Supplemental)	\$0	\$0	\$0	\$0	\$0	0.0
TOTAL	\$44,196	\$18,474	\$1,759	\$23,963	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$44,196	\$18,474	\$1,759	\$23,963	\$0	0.0
BA3 IDS technical adjustment	399	0	0	399	0	0.0
BA2 DHR stimulus staffing	305	305	0	0	0	0.0
Non-prioritized requests	16	0	0	16	0	0.0
R4 Total compensation report analyst	0	0	0	0	0	0.0
R5 Americans with Disabilities Act resources	0	0	0	0	0	0.0
R10/BA1 State employee collective bargaining agreement provisions	0	0	0	0	0	0.0
R1 Colorado Equity Office	0	0	0	0	0	0.0
BA5 Public Private Partnership Office	0	0	0	0	0	0.0
R3 CSEAP resources	0	0	0	0	0	0.0
Centrally appropriated line items	(817)	(262)	(268)	(287)	0	0.0
TOTAL	\$44,099	\$18,517	\$1,491	\$24,091	\$0	0.0
INCREASE/(DECREASE)	(\$97)	\$43	(\$268)	\$128	\$0	0.0
Percentage Change	(0.2%)	0.2%	(15.2%)	0.5%	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST						
Request Above/(Below) Recommendation	\$3,299	\$2,594	\$112	\$593	\$0	0.0

PAID FAMILY MEDICAL LEAVE INSURANCE [NEW LINE ITEM]

Colorado Proposition 118, Paid Family Medical Leave Initiative, was approved by voters in November 2020. The newly created paid family and medical leave insurance program requires employers and

employees in Colorado to pay a payroll premium to finance paid family and medical leave insurance benefits beginning January 1, 2023 in order to finance up to 12 weeks of paid family medical leave for eligible employees beginning January 1, 2024. The premium is 0.9 percent with at least half of the cost paid by the employer.

STATUTORY AUTHORITY: Section 8-13.3-501 et seq., C.R.S.

REQUEST: The Department requests an appropriation of \$62,419 total funds including, \$26,171 General Fund, \$2,107 cash funds, and \$34,141 reappropriated funds.

RECOMMENDATION: Staff **recommends approval of this request**, in accordance with the Committee’s decision regarding compensation common policies.

S.B. 04-257 AMORTIZATION EQUALIZATION DISBURSEMENT

Pursuant to S.B. 04-257, this line item provides additional funding to increase the State contribution for the Public Employees' Retirement Association (PERA).

STATUTORY AUTHORITY: Section 24-51-411, C.R.S.

REQUEST: The Department requests an appropriation of \$1,490,151 total funds including, \$662,655 General Fund, \$50,316 cash funds, and \$777,180 reappropriated funds.

RECOMMENDATION: Staff **recommends an appropriation of \$1,387,094 total funds**, including \$581,580 General Fund, \$46,815 cash funds, and \$758,699 reappropriated funds. The recommendation reflects the Committee's decision on compensation common policies.

EXECUTIVE DIRECTOR'S OFFICE, DEPARTMENT ADMINISTRATION, S.B. 04-257 AMORTIZATION EQUALIZATION DISBURSEMENT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$1,391,105	\$580,587	\$55,280	\$755,238	\$0	0.0
H.B. 22-1178 (Supplemental)	\$0	\$0	\$0	\$0	\$0	0.0
TOTAL	\$1,391,105	\$580,587	\$55,280	\$755,238	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$1,391,105	\$580,587	\$55,280	\$755,238	\$0	0.0
BA3 IDS technical adjustment	11,735	0	0	11,735	0	0.0
BA2 DHR stimulus staffing	8,957	8,957	0	0	0	0.0
Non-prioritized requests	503	0	0	503	0	0.0
R4 Total compensation report analyst	0	0	0	0	0	0.0
R5 Americans with Disabilities Act resources	0	0	0	0	0	0.0
R10/BA1 State employee collective bargaining agreement provisions	0	0	0	0	0	0.0
R1 Colorado Equity Office	0	0	0	0	0	0.0
BA5 Public Private Partnership Office	0	0	0	0	0	0.0
R3 CSEAP resources	0	0	0	0	0	0.0
Centrally appropriated line items	(25,206)	(7,964)	(8,465)	(8,777)	0	0.0
TOTAL	\$1,387,094	\$581,580	\$46,815	\$758,699	\$0	0.0

EXECUTIVE DIRECTOR'S OFFICE, DEPARTMENT ADMINISTRATION, S.B. 04-257 AMORTIZATION EQUALIZATION DISBURSEMENT

	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
INCREASE/(DECREASE)	(\$4,011)	\$993	(\$8,465)	\$3,461	\$0	0.0
Percentage Change	(0.3%)	0.2%	(15.3%)	0.5%	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$1,490,151	\$662,655	\$50,316	\$777,180	\$0	0.0
Request Above/(Below) Recommendation	\$103,057	\$81,075	\$3,501	\$18,481	\$0	0.0

S.B. 06-235 SUPPLEMENTAL AMORTIZATION EQUALIZATION DISBURSEMENT

Pursuant to S.B. 06-235, this line item provides additional funding to increase the State contribution for PERA from money that would otherwise fund employee increases.

STATUTORY AUTHORITY: Section 24-51-411, C.R.S.

REQUEST: The Department requests an appropriation of \$1,490,151 total funds including, \$662,655 General Fund, \$50,316 cash funds, and \$777,180 reappropriated funds.

RECOMMENDATION: Staff **recommends an appropriation of \$1,387,094 total funds**, including \$581,580 General Fund, \$46,815 cash funds, and \$758,699 reappropriated funds. The recommendation reflects the Committee's decision on compensation common policies.

EXECUTIVE DIRECTOR'S OFFICE, DEPARTMENT ADMINISTRATION, S.B. 06-235 SUPPLEMENTAL AMORTIZATION EQUALIZATION DISBURSEMENT

	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$1,391,105	\$580,587	\$55,280	\$755,238	\$0	0.0
H.B. 22-1178 (Supplemental)	\$0	\$0	\$0	\$0	\$0	0.0
TOTAL	\$1,391,105	\$580,587	\$55,280	\$755,238	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$1,391,105	\$580,587	\$55,280	\$755,238	\$0	0.0
BA3 IDS technical adjustment	11,735	0	0	11,735	0	0.0
BA2 DHR stimulus staffing	8,957	8,957	0	0	0	0.0
Non-prioritized requests	503	0	0	503	0	0.0
R4 Total compensation report analyst	0	0	0	0	0	0.0
R5 Americans with Disabilities Act resources	0	0	0	0	0	0.0
R10/BA1 State employee collective bargaining agreement provisions	0	0	0	0	0	0.0
R1 Colorado Equity Office	0	0	0	0	0	0.0
BA5 Public Private Partnership Office	0	0	0	0	0	0.0
R3 CSEAP resources	0	0	0	0	0	0.0
Centrally appropriated line items	(25,206)	(7,964)	(20,703)	3,461	0	0.0
TOTAL	\$1,387,094	\$581,580	\$34,577	\$770,937	\$0	0.0
INCREASE/(DECREASE)	(\$4,011)	\$993	(\$20,703)	\$15,699	\$0	0.0
Percentage Change	(0.3%)	0.2%	(37.5%)	2.1%	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$1,490,151	\$662,655	\$50,316	\$777,180	\$0	0.0

EXECUTIVE DIRECTOR'S OFFICE, DEPARTMENT ADMINISTRATION, S.B. 06-235 SUPPLEMENTAL AMORTIZATION EQUALIZATION DISBURSEMENT

	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
Request Above/(Below) Recommendation	\$103,057	\$81,075	\$15,739	\$6,243	\$0	0.0

PERA DIRECT DISTRIBUTION

This line item is included as a common policy allocation payment for the state portion of the PERA Direct Distribution created in Section 24-51-414, C.R.S., enacted in S.B. 18-200.

STATUTORY AUTHORITY: Section 24-51-414, (2) C.R.S.

REQUEST: The Department requests an appropriation of \$630,727 total funds, including \$264,451 General Fund, \$21,287 cash funds, and \$344,989 reappropriated funds.

RECOMMENDATION: The staff recommendation is **pending** the Committee common policy decision for this line item. JBC staff requests permission to reflect Committee action for this line item. The amount reflected in the table below represents the Department's request.

EXECUTIVE DIRECTOR'S OFFICE, DEPARTMENT ADMINISTRATION, PERA DIRECT DISTRIBUTION

	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$650,471	\$271,475	\$25,848	\$353,148	\$0	0.0
TOTAL	\$650,471	\$271,475	\$25,848	\$353,148	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$650,471	\$271,475	\$25,848	\$353,148	\$0	0.0
Centrally appropriated line items	(19,744)	(7,024)	(4,561)	(8,159)	0	0.0
TOTAL	\$630,727	\$264,451	\$21,287	\$344,989	\$0	0.0
INCREASE/(DECREASE)	(\$19,744)	(\$7,024)	(\$4,561)	(\$8,159)	\$0	0.0
Percentage Change	(3.0%)	(2.6%)	(17.6%)	(2.3%)	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST						
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

SALARY SURVEY

The Department uses this line item to pay for annual increases for salary survey and senior executive service positions. Salary survey increases may include across-the-board increases, movement to minimum related to salary range adjustments, and specified classification increases.

STATUTORY AUTHORITY: Section 24-50-104, C.R.S.

REQUEST: The Department requests \$912,404 total funds, including \$382,286 General Fund, \$30,794 cash funds, and \$499,324 reappropriated funds.

RECOMMENDATION: JBC staff recommends approval of the request, consistent with the Committee’s decision on regarding this common policy item.

EXECUTIVE DIRECTOR'S OFFICE, DEPARTMENT ADMINISTRATION, SALARY SURVEY						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$909,030	\$379,998	\$36,157	\$492,875	\$0	0.0
TOTAL	\$909,030	\$379,998	\$36,157	\$492,875	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$909,030	\$379,998	\$36,157	\$492,875	\$0	0.0
Centrally appropriated line items	912,404	382,286	30,794	499,324	0	0.0
Annualize prior year budget actions	(909,030)	(379,998)	(36,157)	(492,875)	0	0.0
TOTAL	\$912,404	\$382,286	\$30,794	\$499,324	\$0	0.0
INCREASE/(DECREASE)	\$3,374	\$2,288	(\$5,363)	\$6,449	\$0	0.0
Percentage Change	0.4%	0.6%	(14.8%)	1.3%	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$912,404	\$382,286	\$30,794	\$499,324	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

MERIT PAY

This line item funds performance-based pay increases using the State's merit pay system for in-classification increases.

STATUTORY AUTHORITY: Pursuant to Section 24-50-104 (1) (c), C.R.S.

REQUEST: The Department requests no merit pay funding for FY 2022-23.

RECOMMENDATION: Consistent with Committee actions on compensation common policies, the staff **recommendation does not include an appropriation for this line item.**

PAID FAMILY MEDICAL LEAVE FUNDING [PENDING NEW LINE ITEM]

This line item would fund the backfill costs associated with state employees utilizing 160 hours or four weeks of Paid Family Medical Leave.

STATUTORY AUTHORITY: Not applicable

REQUEST: The Department requests \$27,923 total funds, including \$633 cash funds and \$27,290 reappropriated funds.

RECOMMENDATION: The staff recommendation is **pending** the Committee common policy decision for this line item. JBC staff requests permission to reflect Committee action for this line item.

SHIFT DIFFERENTIAL

This line item is used to pay for the incremental costs associated with higher compensation rates for employees who work after regular working hours.

STATUTORY AUTHORITY: Pursuant to Section 24-50-104 (1)(a), C.R.S.

REQUEST: The Department requests \$48,133 reappropriated funds.

RECOMMENDATION: The staff recommendation is **pending** the Committee common policy decision for this line item. JBC staff requests permission to reflect Committee action for this line item. The following summarizes the Committee’s decisions to-date; however, the non-prioritized element of this request has not yet been finalized.

EXECUTIVE DIRECTOR'S OFFICE, DEPARTMENT ADMINISTRATION, SHIFT DIFFERENTIAL						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$48,157	\$0	\$0	\$48,157	\$0	0.0
TOTAL	\$48,157	\$0	\$0	\$48,157	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$48,157	\$0	\$0	\$48,157	\$0	0.0
Non-prioritized requests	3,836	0	0	3,836	0	0.0
Centrally appropriated line items	(3,860)	0	0	(3,860)	0	0.0
TOTAL	\$48,133	\$0	\$0	\$48,133	\$0	0.0
INCREASE/(DECREASE)	(\$24)	\$0	\$0	(\$24)	\$0	0.0
Percentage Change	(0.0%)	n/a	n/a	(0.0%)	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$48,133	\$0	\$0	\$48,133	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

WORKERS' COMPENSATION

This line item is used to pay the Department's estimated share for inclusion in the State's workers' compensation program for state employees.

STATUTORY AUTHORITY: Section 24-30-1510.7, C.R.S.

REQUEST: The Department requests \$207,264 total funds, including \$66,877 General Fund, \$6,075 cash funds, and \$134,312 reappropriated funds.

RECOMMENDATION: The staff recommendation is **pending** action by the Committee on operating common policies for this line item. JBC staff requests permission to reflect Committee action for this line item. The following summarizes the Department’s request.

EXECUTIVE DIRECTOR'S OFFICE, DEPARTMENT ADMINISTRATION, WORKERS' COMPENSATION						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						

EXECUTIVE DIRECTOR'S OFFICE, DEPARTMENT ADMINISTRATION, WORKERS' COMPENSATION						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
S.B. 21-205 (Long Bill)	\$252,354	\$79,557	\$7,464	\$165,333	\$0	0.0
TOTAL	\$252,354	\$79,557	\$7,464	\$165,333	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$252,354	\$79,557	\$7,464	\$165,333	\$0	0.0
Centrally appropriated line items	(45,090)	(12,680)	(1,389)	(31,021)	0	0.0
TOTAL	\$207,264	\$66,877	\$6,075	\$134,312	\$0	0.0
INCREASE/(DECREASE)	(\$45,090)	(\$12,680)	(\$1,389)	(\$31,021)	\$0	0.0
Percentage Change	(17.9%)	(15.9%)	(18.6%)	(18.8%)	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$207,264	\$66,877	\$6,075	\$134,312	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

OPERATING EXPENSES

This line item funds operating expenses for Department Administration.

STATUTORY AUTHORITY: Article 30 of Title 24, C.R.S.

REQUEST: The Department requests a continuation appropriation of \$103,192 total funds, including \$475 cash funds and \$102,717 reappropriated funds.

RECOMMENDATION: JBC staff recommends approval of the request.

LEGAL SERVICES

This line item provides funding for the Department to purchase legal services from the Department of Law.

STATUTORY AUTHORITY: Sections 24-31-101 (1)(a), C.R.S., and 24-75-112 (1)(i), C.R.S.

REQUEST: The Department requests \$558,839 total funds, including \$534,059 General Fund, \$2,365 cash funds, and \$22,415 reappropriated funds. The request includes a common policy adjustment for the rate for legal services.

RECOMMENDATION: Staff recommendation is **pending** the Committee common policy decision for this line item. JBC staff requests permission to reflect Committee action for this line item. The following table summarizes the Department's request.

EXECUTIVE DIRECTOR'S OFFICE, DEPARTMENT ADMINISTRATION, LEGAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$749,403	\$277,183	\$392,314	\$79,906	\$0	0.0
TOTAL	\$749,403	\$277,183	\$392,314	\$79,906	\$0	0.0

EXECUTIVE DIRECTOR'S OFFICE, DEPARTMENT ADMINISTRATION, LEGAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$749,403	\$277,183	\$392,314	\$79,906	\$0	0.0
BA5 Public Private Partnership Office	0	0	0	0	0	0.0
Centrally appropriated line items	(290,564)	156,876	(389,949)	(57,491)	0	0.0
TOTAL	\$458,839	\$434,059	\$2,365	\$22,415	\$0	0.0
INCREASE/(DECREASE)	(\$290,564)	\$156,876	(\$389,949)	(\$57,491)	\$0	0.0
Percentage Change	(38.8%)	56.6%	(99.4%)	(71.9%)	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$558,839	\$534,059	\$2,365	\$22,415	\$0	0.0
Request Above/(Below) Recommendation	\$100,000	\$100,000	\$0	\$0	\$0	0.0

ADMINISTRATIVE LAW JUDGE SERVICES

This line item provides funding for the Department to purchase Administrative Law Judge services from the Office of Administrative Courts.

STATUTORY AUTHORITY: Sections 24-30-1001 (3) and 24-30-1002, C.R.S.

REQUEST: The Department requests an appropriation of \$11,541 General Fund.

RECOMMENDATION: The staff recommendation is **pending** action by the Committee on operating common policies for this line item. JBC staff requests permission to reflect Committee action for this line item. The following summarizes the Department's request.

EXECUTIVE DIRECTOR'S OFFICE, DEPARTMENT ADMINISTRATION, ADMINISTRATIVE LAW JUDGE SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$3,385	\$2,347	\$1,038	\$0	\$0	0.0
TOTAL	\$3,385	\$2,347	\$1,038	\$0	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$3,385	\$2,347	\$1,038	\$0	\$0	0.0
Centrally appropriated line items	8,156	9,194	(1,038)	0	0	0.0
TOTAL	\$11,541	\$11,541	\$0	\$0	\$0	0.0
INCREASE/(DECREASE)	\$8,156	\$9,194	(\$1,038)	\$0	\$0	0.0
Percentage Change	240.9%	391.7%	(100.0%)	n/a	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$11,541	\$11,541	\$0	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

PAYMENT TO RISK MANAGEMENT AND PROPERTY FUNDS

This line item provides funding for the Department's share of liability and property insurance from Risk Management.

STATUTORY AUTHORITY: Section 24-30-1510 and 24-30-1510.5, C.R.S.

REQUEST: The Department requests an appropriation of \$1,276,490 total funds, including \$411,883 General Fund, \$37,415 cash funds, and \$827,192 reappropriated funds. The request includes common policy adjustments.

RECOMMENDATION: The staff recommendation is **pending** action by the Committee on operating common policies for this line item. JBC staff requests permission to reflect Committee action for this line item. The following summarizes the Department’s request.

EXECUTIVE DIRECTOR'S OFFICE, DEPARTMENT ADMINISTRATION, PAYMENT TO RISK MANAGEMENT AND PROPERTY FUNDS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$1,425,551	\$449,415	\$42,166	\$933,970	\$0	0.0
TOTAL	\$1,425,551	\$449,415	\$42,166	\$933,970	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$1,425,551	\$449,415	\$42,166	\$933,970	\$0	0.0
Non-prioritized requests	3,690	1,190	108	2,392	0	0.0
Centrally appropriated line items	(152,751)	(38,722)	(4,859)	(109,170)	0	0.0
TOTAL	\$1,276,490	\$411,883	\$37,415	\$827,192	\$0	0.0
INCREASE/(DECREASE)	(\$149,061)	(\$37,532)	(\$4,751)	(\$106,778)	\$0	0.0
Percentage Change	(10.5%)	(8.4%)	(11.3%)	(11.4%)	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$1,276,490	\$411,883	\$37,415	\$827,192	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

VEHICLE LEASE PAYMENTS

This line item provides funding for payments to Fleet Management for the cost of the Fleet Management program administration and lease-purchase payments for Department vehicles.

STATUTORY AUTHORITY: Section 24-30-1104 (2), C.R.S.

REQUEST: The Department requests \$285,677 reappropriated funds. The request includes adjustments for the Annual Fleet Vehicle Request that includes reflecting lease payments for vehicles assigned to the Department in this appropriation.

RECOMMENDATION: The staff recommendation is **pending** the Committee common policy decision for this line item. JBC staff requests permission to reflect Committee action for this line item. The amount reflected in the table below represents the Department’s request.

EXECUTIVE DIRECTOR'S OFFICE, DEPARTMENT ADMINISTRATION, VEHICLE LEASE PAYMENTS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						

EXECUTIVE DIRECTOR'S OFFICE, DEPARTMENT ADMINISTRATION, VEHICLE LEASE PAYMENTS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
S.B. 21-205 (Long Bill)	\$284,389	\$0	\$0	\$284,389	\$0	0.0
H.B. 22-1178 (Supplemental)	\$0	\$0	\$0	\$0	\$0	0.0
TOTAL	\$284,389	\$0	\$0	\$284,389	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$284,389	\$0	\$0	\$284,389	\$0	0.0
Centrally appropriated line items	(76,188)	0	96	(76,284)	0	0.0
TOTAL	\$208,201	\$0	\$96	\$208,105	\$0	0.0
INCREASE/(DECREASE)	(\$76,188)	\$0	\$96	(\$76,284)	\$0	0.0
Percentage Change	(26.8%)	n/a	n/a	(26.8%)	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$208,201	\$0	\$96	\$208,105	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

LEASED SPACE

This line item funds the Department's lease obligations for private office space and other facilities that are not State-owned.

STATUTORY AUTHORITY: Article 30 of Title 24, C.R.S.

REQUEST: The Department requests a continuation appropriation of \$353,886 reappropriated funds.

RECOMMENDATION: Staff recommends approval of the request.

CAPITOL COMPLEX LEASED SPACE

This line item pays for the Department's share of costs for space in the Capitol Complex. The Department's allocation for FY 2021-22 totals 301,732 square feet in the Capitol Complex, including 216,845 square feet in Denver, 82,034 at North Campus, and 2,853 in Grand Junction.

STATUTORY AUTHORITY: Section 24-30-1104 (4) and Part 1 of Article 82 of Title 24, C.R.S.

REQUEST: The Department requests \$4,368,921 total funds, including \$2,743,314 General Fund \$25,731 cash funds, and \$1,599,876 reappropriated funds. The request includes common policy adjustments.

RECOMMENDATION: The staff recommendation is **pending** the Committee common policy decision for this line item. JBC staff requests permission to reflect Committee action for this line item.

EXECUTIVE DIRECTOR'S OFFICE, DEPARTMENT ADMINISTRATION, CAPITOL COMPLEX LEASED SPACE						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						

EXECUTIVE DIRECTOR'S OFFICE, DEPARTMENT ADMINISTRATION, CAPITOL COMPLEX LEASED SPACE						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
S.B. 21-205 (Long Bill)	\$4,083,047	\$2,342,014	\$26,639	\$1,714,394	\$0	0.0
TOTAL	\$4,083,047	\$2,342,014	\$26,639	\$1,714,394	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$4,083,047	\$2,342,014	\$26,639	\$1,714,394	\$0	0.0
Centrally appropriated line items	285,874	905,948	(908)	(619,166)	0	0.0
Indirect cost assessment	0	(504,648)	0	504,648	0	0.0
TOTAL	\$4,368,921	\$2,743,314	\$25,731	\$1,599,876	\$0	0.0
INCREASE/(DECREASE)	\$285,874	\$401,300	(\$908)	(\$114,518)	\$0	0.0
Percentage Change	7.0%	17.1%	(3.4%)	(6.7%)	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$4,368,921	\$2,743,314	\$25,731	\$1,599,876	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

ANNUAL DEPRECIATION-LEASE EQUIVALENT PAYMENT

This line item was established as part of the process created in SB15-211 to annually set aside an amount equal to the calculated depreciation of a capital asset funded through the capital construction section of the Long Bill. At this time, the capital asset being depreciated is the renovation of the House and Senate Chambers.

STATUTORY AUTHORITY: Section 24-30-1310 (2)(a), C.R.S.

REQUEST: The Department requests an appropriation of \$1,763,220 total funds, including \$1,072,036 General Fund and \$691,184 cash funds.

RECOMMENDATION: Staff recommends approval of the request.

EXECUTIVE DIRECTOR'S OFFICE, DEPARTMENT ADMINISTRATION, ANNUAL DEPRECIATION - LEASE EQUIVALENT PAYMENT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$615,958	\$585,958	\$30,000	\$0	\$0	0.0
TOTAL	\$615,958	\$585,958	\$30,000	\$0	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$615,958	\$585,958	\$30,000	\$0	\$0	0.0
Technical adjustments	1,147,262	486,078	661,184	0	0	0.0
TOTAL	\$1,763,220	\$1,072,036	\$691,184	\$0	\$0	0.0
INCREASE/(DECREASE)	\$1,147,262	\$486,078	\$661,184	\$0	\$0	0.0
Percentage Change	186.3%	83.0%	2,203.9%	n/a	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$1,763,220	\$1,072,036	\$691,184	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

PAYMENTS TO OIT

This line item represents payments to the Governor’s Office of Information Technology for information technology services.

STATUTORY AUTHORITY: Section 24-37.5-104, C.R.S.

REQUEST: The Department requests \$4,495,838 total funds, including \$1,450,661 General Fund, \$131,779 cash funds, and \$2,913,398 reappropriated funds.

RECOMMENDATION: The staff recommendation is **pending** the Committee common policy decision for this line item. JBC staff requests permission to reflect Committee action for this line item. The following table summarizes the Department request.

EXECUTIVE DIRECTOR'S OFFICE, DEPARTMENT ADMINISTRATION, PAYMENTS TO OIT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$4,824,086	\$1,520,830	\$142,689	\$3,160,567	\$0	0.0
TOTAL	\$4,824,086	\$1,520,830	\$142,689	\$3,160,567	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$4,824,086	\$1,520,830	\$142,689	\$3,160,567	\$0	0.0
Centrally appropriated line items	(238,582)	(41,237)	(8,282)	(189,063)	0	0.0
Non-prioritized requests	(89,666)	(28,932)	(2,628)	(58,106)	0	0.0
TOTAL	\$4,495,838	\$1,450,661	\$131,779	\$2,913,398	\$0	0.0
INCREASE/(DECREASE)	(\$328,248)	(\$70,169)	(\$10,910)	(\$247,169)	\$0	0.0
Percentage Change	(6.8%)	(4.6%)	(7.6%)	(7.8%)	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$4,495,838	\$1,450,661	\$131,779	\$2,913,398	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

CORE OPERATIONS

This line item funds operation of the Colorado Operations Resource Engine (CORE), the statewide accounting system which was launched in July 2014.

STATUTORY AUTHORITY: Section 24-30-209, C.R.S.

REQUEST: The Department requests \$300,734 total funds, including \$97,038 General Fund, \$8,815 cash funds, and \$194,881 reappropriated funds.

RECOMMENDATION: The staff recommendation is **pending** the Committee common policy decision for this line item. JBC staff requests permission to reflect Committee action for this line item. The following represents the Department’s request.

EXECUTIVE DIRECTOR'S OFFICE, DEPARTMENT ADMINISTRATION, CORE OPERATIONS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$288,091	\$90,823	\$8,521	\$188,747	\$0	0.0
TOTAL	\$288,091	\$90,823	\$8,521	\$188,747	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$288,091	\$90,823	\$8,521	\$188,747	\$0	0.0
Centrally appropriated line items	12,643	6,215	294	6,134	0	0.0
TOTAL	\$300,734	\$97,038	\$8,815	\$194,881	\$0	0.0
INCREASE/(DECREASE)	\$12,643	\$6,215	\$294	\$6,134	\$0	0.0
Percentage Change	4.4%	6.8%	3.5%	3.2%	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$300,734	\$97,038	\$8,815	\$194,881	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

GOVERNOR'S OFFICE TRANSITION

This line item funds the transition between governors in anticipation for the November 2022 election.

STATUTORY AUTHORITY: Section 24-8-105 C.R.S.

REQUEST: The Department requests \$25,000 General Fund.

RECOMMENDATION: The staff recommendation is to approve the Department request.

(B) STATEWIDE SPECIAL PURPOSE

Statewide Special Purpose appropriations include: the Colorado State Employees Assistance Program (C-SEAP) funded by the Risk Management Fund; the Office of the State Architect funded with General Fund; the Colorado State Archives funded with General Fund, cash funds from user fees from non-state agencies, and reappropriated funds from state agencies; and three additional statewide special purpose line items.

(1) COLORADO STATE EMPLOYEES ASSISTANCE PROGRAM

C-SEAP offers counseling to employees and managers on workplace issues such as absenteeism, sexual harassment, substance abuse, time management, violence in the workplace, and other types of personal problems that may be affecting an employee's ability to perform well at work. Section 24-50-604 (1)(k)(IV), C.R.S., provides that the program may include, but need not be limited to, the Group Benefit Plans Reserve Fund created in Section 24-50-613 (1), C.R.S., the Risk Management Fund created in Section 24-30-1510 (1)(a), C.R.S., and interest derived from the investment of these funds. Since FY 2013-14, funding for CSEAP has been provided from the Risk Management Fund through liability program cost allocations to state agencies pursuant to Section 24-30-1510 (3)(g), C.R.S.

PERSONAL SERVICES

This line item funds the 11.0 FTE in C-SEAP.

STATUTORY AUTHORITY: Section 24-50-604 (1)(k), C.R.S.

REQUEST: The Department requests an appropriation of \$1,249,799 total funds, including \$82,960 General Fund, \$56,844 cash funds, and \$1,088,174 reappropriated funds and 14.5 FTE, which includes the Department's R3 and BA2 requests.

RECOMMENDATION: Staff **recommends an appropriation of \$1,141,491 total funds**, including \$69,933 cash funds and \$1,071,558 reappropriated fund, and 13.5 FTE.

EXECUTIVE DIRECTOR'S OFFICE, STATEWIDE SPECIAL PURPOSE, COLORADO STATE EMPLOYEES ASSISTANCE PROGRAM, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$908,645	\$0	\$0	\$908,645	\$0	11.0
H.B. 22-1178 (Supplemental)	\$0	\$0	\$0	\$0	\$0	0.0
TOTAL	\$908,645	\$0	\$0	\$908,645	\$0	11.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$908,645	\$0	\$0	\$908,645	\$0	11.0
R3 CSEAP resources	203,019	0	69,933	133,086	0	2.5
Annualize prior year budget actions	26,206	0	0	26,206	0	0.0
Annualize prior year legislation	3,621	0	0	3,621	0	0.0
BA2 DHR stimulus staffing	0	0	0	0	0	0.0
TOTAL	\$1,141,491	\$0	\$69,933	\$1,071,558	\$0	13.5
INCREASE/(DECREASE)	\$232,846	\$0	\$69,933	\$162,913	\$0	2.5
Percentage Change	25.6%	n/a	0.0%	17.9%	n/a	22.7%
FY 2022-23 EXECUTIVE REQUEST	\$1,249,799	\$82,960	\$78,665	\$1,088,174	\$0	14.5
Request Above/(Below) Recommendation	\$108,308	\$82,960	\$8,732	\$16,616	\$0	1.0

OPERATING EXPENSES

This line item funds the operating expenses of C-SEAP.

STATUTORY AUTHORITY: Section 24-50-604 (1)(k), C.R.S.

REQUEST: The Department requests an appropriation of \$115,443 total funds, including \$20,950 General Fund, \$7,950 cash funds, and \$86,543 reappropriated funds.

RECOMMENDATION: Staff **recommends an appropriation of \$92,618 total funds**, including \$7,325 cash funds and \$85,293 reappropriated funds.

EXECUTIVE DIRECTOR'S OFFICE, STATEWIDE SPECIAL PURPOSE, COLORADO STATE EMPLOYEES ASSISTANCE PROGRAM, OPERATING EXPENSES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$70,643	\$0	\$0	\$70,643	\$0	0.0

EXECUTIVE DIRECTOR'S OFFICE, STATEWIDE SPECIAL PURPOSE, COLORADO STATE EMPLOYEES ASSISTANCE PROGRAM, OPERATING EXPENSES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
H.B. 22-1178 (Supplemental)	\$0	\$0	\$0	\$0	\$0	0.0
TOTAL	\$70,643	\$0	\$0	\$70,643	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$70,643	\$0	\$0	\$70,643	\$0	0.0
R3 CSEAP resources	21,975	0	7,325	14,650	0	0.0
BA2 DHR stimulus staffing	0	0	0	0	0	0.0
TOTAL	\$92,618	\$0	\$7,325	\$85,293	\$0	0.0
INCREASE/(DECREASE)	\$21,975	\$0	\$7,325	\$14,650	\$0	0.0
Percentage Change	31.1%	n/a	0.0%	20.7%	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$115,443	\$20,950	\$7,950	\$86,543	\$0	0.0
Request Above/(Below) Recommendation	\$22,825	\$20,950	\$625	\$1,250	\$0	0.0

INDIRECT COST ASSESSMENT

This line item reflects the amount of indirect cost assessments made against the reappropriated funds sources for the program as calculated by the State Controller. Funds collected through this line item are used to offset General Fund in Department Administration.

STATUTORY AUTHORITY: Section 24-50-604 (1)(k), C.R.S.

REQUEST: The Department requests an appropriation of \$458,981 reappropriated funds.

RECOMMENDATION: Staff **recommendation for indirect costs is pending Committee action on outstanding centrally appropriated line items.** Staff requests permission to adjust the line based on final Committee action on centrally appropriated line items.

EXECUTIVE DIRECTOR'S OFFICE, STATEWIDE SPECIAL PURPOSE, INDIRECT COST ASSESSMENT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$206,855	\$0	\$0	\$206,855	\$0	0.0
TOTAL	\$206,855	\$0	\$0	\$206,855	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$206,855	\$0	\$0	\$206,855	\$0	0.0
Indirect cost assessment	252,126	0	0	252,126	0	0.0
TOTAL	\$458,981	\$0	\$0	\$458,981	\$0	0.0
INCREASE/(DECREASE)	\$252,126	\$0	\$0	\$252,126	\$0	0.0
Percentage Change	121.9%	n/a	n/a	121.9%	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$458,981	\$0	\$0	\$458,981	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

(2) OFFICE OF THE STATE ARCHITECT

The Office of the State Architect (OSA) establishes policies and procedures for the State's capital construction process, including controlled maintenance, for state agencies and institutions of higher education. The OSA provides project administration services to agencies that do not have technical staff experienced in project design and construction management and establishes policies for State leases and real estate contracts. The OSA was officially codified in statute in S.B. 15-270, which also added a statewide planning function. The OSA is funded by General Fund.

The Department, as part of its Performance Management Plan, is working on statewide master plan for the reduction of the state's leased space footprint by 1.0 million square feet of the next five years. Capital Complex leased space represents approximately 40.0 percent of the state's leased space. The Department anticipates the statewide master plan to be finalized by June 30, 2021. The Office of the State Architect is leading the effort on the development of the master plan.

OFFICE OF THE STATE ARCHITECT

This program line item funds the personal services and operating expenses for 8.0 FTE in the OSA, including the State Architect, architecture, planning, and engineering staff responsible for state buildings, real estate, and energy performance, 8.0 FTE provided in FY 2015-16 for statewide planning, and one administrative staff.

STATUTORY AUTHORITY: Part 13 of Article 30 of Title 24, C.R.S.

REQUEST: The Department requests an appropriation of \$1,641,844 total funds, including \$1,241,844 General Fund and \$400,000 cash funds, and 10.9 FTE, which includes the Department's R6 request.

RECOMMENDATION: Staff recommends an appropriation of \$1,241,844 General Fund.

EXECUTIVE DIRECTOR'S OFFICE, STATEWIDE SPECIAL PURPOSE, OFFICE OF THE STATE ARCHITECT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$1,107,452	\$1,107,452	\$0	\$0	\$0	9.8
Other legislation	\$75,342	\$75,342	\$0	\$0	\$0	0.9
TOTAL	\$1,182,794	\$1,182,794	\$0	\$0	\$0	10.7
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$1,182,794	\$1,182,794	\$0	\$0	\$0	10.7
Annualize prior year legislation	33,605	33,605	0	0	0	0.2
Annualize prior year budget actions	25,445	25,445	0	0	0	0.0
R6 Unused state-owned real properties inventory	0	0	0	0	0	0.0
TOTAL	\$1,241,844	\$1,241,844	\$0	\$0	\$0	10.9
INCREASE/(DECREASE)	\$59,050	\$59,050	\$0	\$0	\$0	0.2
Percentage Change	5.0%	5.0%	n/a	n/a	n/a	1.9%
FY 2022-23 EXECUTIVE REQUEST	\$1,641,844	\$1,241,844	\$400,000	\$0	\$0	10.9
Request Above/(Below) Recommendation	\$400,000	\$0	\$400,000	\$0	\$0	0.0

STATEWIDE PLANNING SERVICES

This line item funds technical and consulting costs for statewide planning services for state agencies provided by or for the OSA.

STATUTORY AUTHORITY: Section 24-30-1311, C.R.S.

REQUEST: The Department requests an appropriation of \$1.0 million General Fund, which includes the annualization of the Department's FY 2021-22 R10 request for a one-year reduction of \$980,000 General Fund.

RECOMMENDATION: Staff recommends approval for the request.

EXECUTIVE DIRECTOR'S OFFICE, STATEWIDE SPECIAL PURPOSE, STATEWIDE PLANNING SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$20,000	\$20,000	\$0	\$0	\$0	0.0
TOTAL	\$20,000	\$20,000	\$0	\$0	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$20,000	\$20,000	\$0	\$0	\$0	0.0
Annualize prior year budget actions	980,000	980,000	0	0	0	0.0
TOTAL	\$1,000,000	\$1,000,000	\$0	\$0	\$0	0.0
INCREASE/(DECREASE)	\$980,000	\$980,000	\$0	\$0	\$0	0.0
Percentage Change	4,900.0%	4,900.0%	n/a	n/a	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$1,000,000	\$1,000,000	\$0	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

(4) OTHER STATEWIDE SPECIAL PURPOSE

TEST FACILITY LEASE

This line item pays for a lease payment to the State Land Board for a Federal Railroad Commission testing facility in Pueblo. In 1970, the State agreed to lease 33,492 acres of land from the State Land Board and sub-lease it to the U.S. Department of Transportation, Federal Railroad Commission free of charge. The land is used for a high-speed train test site, and the site currently employs approximately 450 people.

STATUTORY AUTHORITY: Sections 24-30-1303 (1)(a) and 24-82-102 (2), C.R.S.

REQUEST: The Department requests a continuation appropriation of \$119,842 General Fund.

RECOMMENDATION: Staff recommends approval of the request.

This appropriation is fully expended each year. Staff recommends no adjustment to the requested appropriation.

EMPLOYMENT SECURITY CONTRACT PAYMENT

This appropriation supports a contract with a private company that is responsible for reviewing and challenging unemployment insurance claims filed against the State, excluding institutions of higher education. This appropriation is funded by General Fund and reappropriated funds from user fees from state agencies.

STATUTORY AUTHORITY: Article 30 of Title 24, C.R.S.

REQUEST: The Department requests a continuation appropriation of \$16,000 total funds, including \$7,264 General Fund and \$8,736 reappropriated funds.

RECOMMENDATION: Staff recommends approval of the request.

DISABILITY FUNDING COMMITTEE

This line item was added in S.B. 13-276 (Disability Investigational and Pilot Support Fund). The bill renamed the Coordinated Care for People with Disabilities Fund as the Disability Investigational and Pilot Support Fund and relocated administration of the fund from the Department of Health Care Policy and Financing to the Department of Personnel. The fund is to support grants and loans to projects that study or pilot new and innovative initiatives to improve the quality of life and independence of people with disabilities. The committee accepts and reviews proposals to fund projects or programs that study or pilot new and innovative ideas that will lead to an improved quality of life or increased independence for persons with disabilities. This line item is funded from cash funds in the Disability Investigational and Pilot Support Fund created in Section 24-30-2205.5, C.R.S.

STATUTORY AUTHORITY: Section 24-30-2204.5, C.R.S.

REQUEST: The Department requests an appropriation of \$911,976 cash funds, the Department’s R11 request.

RECOMMENDATION: Staff recommends approval of the request.

EXECUTIVE DIRECTOR'S OFFICE, STATEWIDE SPECIAL PURPOSE, DISABILITY FUNDING COMMITTEE						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$829,976	\$0	\$829,976	\$0	\$0	0.0
TOTAL	\$829,976	\$0	\$829,976	\$0	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$829,976	\$0	\$829,976	\$0	\$0	0.0
Annualize prior year legislation	82,000	0	82,000	0	0	0.0
R11 Colorado Disability Funding Committee resources	0	0	0	0	0	0.0

EXECUTIVE DIRECTOR'S OFFICE, STATEWIDE SPECIAL PURPOSE, DISABILITY FUNDING COMMITTEE						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
TOTAL	\$911,976	\$0	\$911,976	\$0	\$0	0.0
INCREASE/(DECREASE)	\$82,000	\$0	\$82,000	\$0	\$0	0.0
Percentage Change	9.9%	0.0%	9.9%	0.0%	0.0%	0.0%
FY 2022-23 EXECUTIVE REQUEST	\$911,976	\$0	\$911,976	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

AMERICANS WITH DISABILITIES ACT REASONABLE ACCOMMODATION COORDINATION [NEW LINE ITEM]

This line provides funding for a statewide Americans with Disabilities Act coordinator and funding for reasonable accommodations made under the Act.

STATUTORY AUTHORITY: Section 24-50-104.5, C.R.S.

REQUEST: The Department requests an appropriation of \$500,000 General Fund and 1.0 FTE, which includes the Department's R5 request.

RECOMMENDATION: Staff recommends an appropriation of \$466,198 General Fund and 1.0 FTE.

(2) DIVISION OF HUMAN RESOURCES

The division administers the State's classified personnel system, administers the employee benefits programs, manages statewide systems for payroll and employee databases, and operates the statewide risk management program, including the provision of property, casualty, and workers' compensation insurance. Cash funds and reappropriated funds are provided from user fees from non-state agencies and user fees from state agencies respectively. General Fund pays for the State Agency Services sub-division.

DIVISION OF HUMAN RESOURCES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 Appropriation						
S.B. 21-205 (Long Bill)	\$72,644,688	\$2,501,028	\$4,054,957	\$66,088,703	\$0	53.0
Other legislation	1,198,355	1,198,355	0	0	0	0.9
H.B. 22-1178 (Supplemental)	74,487	74,487	0	0	0	0.7
TOTAL	\$73,917,530	\$3,773,870	\$4,054,957	\$66,088,703	\$0	54.6
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$73,917,530	\$3,773,870	\$4,054,957	\$66,088,703	\$0	54.6
R4 Total compensation report analyst	0	0	0	0	0	0.0
R10/BA1 State employee collective bargaining agreement provisions	1,074,990	1,074,990	0	0	0	1.0
BA2 DHR stimulus staffing	215,232	215,232	0	0	0	4.0
Centrally appropriated line items	1,486,547	0	0	1,486,547	0	0.0
Annualize prior year budget actions	229,437	177,098	29,679	22,660	0	0.0
Risk Management base adjustment	181,054	0	0	181,054	0	0.0
Staff-initiated FY 2021-22 R1 annualization	0	(76,356)	0	76,356	0	0.0
Annualize prior year legislation	2,775,870	(177,437)	(956,415)	3,909,722	0	(0.6)
Indirect cost assessment	81,881	12,203	12,979	56,699	0	0.0
TOTAL	\$79,962,541	\$4,999,600	\$3,141,200	\$71,821,741	\$0	59.0
INCREASE/(DECREASE)	\$6,045,011	\$1,225,730	(\$913,757)	\$5,733,038	\$0	4.4
Percentage Change	8.2%	32.5%	(22.5%)	8.7%	n/a	8.1%
FY 2022-23 EXECUTIVE REQUEST						
Request Above/(Below) Recommendation	(\$73,879)	\$2,477	\$0	(\$76,356)	\$0	1.0

DECISION ITEMS – DIVISION OF HUMAN RESOURCES

→ R10/BA1 STATE EMPLOYEE COLLECTIVE BARGAINING AGREEMENT PROVISIONS

REQUEST: The Department requests an increase of \$1.1 million General Fund and 1.0 FTE in FY 2022-23 and FY 2023-24. The Department's request includes three distinct parts:

- \$500,000 and 1.0 FTE for an employee tuition reimbursement program, which will allow covered state employees to apply for the reimbursement of tuition for a certification or degree program. This request aligns with Article 24.5 of the COWINS Partnership Agreement. (R10)
- \$116,289 General Fund to cover the FTE related expenses associated with the tuition reimbursement program. (BA1)

- \$500,000 for the administrative time spent by covered state employees serving as an Officer or Steward of COWINS. This request aligns with Article 5.2 of the COWINS Partnership Agreement. (R10)

RECOMMENDATION: Staff recommends an appropriation of \$1,074,990 General Fund and 1.0 FTE. The recommend includes:

- \$500,000 for an employee tuition reimbursement program;
- \$74,990 and 1.0 FTE for a Human Resources Specialist IV to manage the tuition reimbursement program; and
- \$500,000 for administrative time spent by covered state employees serving as an Officer or Steward of COWINS.

R10/BA1 JBC STAFF RECOMMENDATION AND ANNUALIZATION			
	FY 2022-23	FY 2023-24	FY 2024-25
Tuition Reimbursement Program	\$500,000	\$500,000	\$500,000
Tuition Reimbursement - FTE (1.0)	74,990	83,863	83,863
COWINS Stewards	500,000	500,000	500,000
Total	\$1,074,990	\$1,083,863	\$1,083,863

The recommendation annualizes to \$1,083,863 in FY 2023-24 and FY 2024-25.

DISCUSSION: The COWINS Partnership Agreement (Agreement) is made up of 33 Articles covering the terms and conditions of employment as a classified state employee. The Agreement details allowable union activity and rights, the rights of employees and management, compensation and benefits, workplace standards, and the expectations for implementation of the Agreement. Parties to this agreement are the State and COWINS. Once ratified, the Partnership Agreement will remain in force until July 31, 2024. The vote to ratify by covered employees is expected to occur by mid-November.

Article 5.2 authorizes “a reasonable number of Employees to be Stewards...not to exceed 1% of employees” and directs the Governor to request \$500,000 per fiscal year to fund the administrative time spent by an employee in their role as Steward. The Article details the roles and responsibilities of the Stewards, including the preparation and presentation of grievances, the transmission of COWINS communications, and participation in employee orientations and trainings. A further provision of Article 5.2 echoes Section 24-50-1109, C.R.S., in the prohibition on taking any action that causes a State employee strike, work stoppage or slowdown, group sick out, or any action that disrupts the day-to-day functioning of the State. Employees serving in these roles must keep accurate record of their time fulfilling their duties. Additionally, employees must be approved by their supervisor for release from their regular duties as a state employee at least five days in advance of their taking administrative time.

Education and training of covered employees are addressed in Article 24. Mandatory on-the-job training and voluntary training directly related to an employee’s job or possible promotion within the State are considered work time. Continuing education training and voluntary training must be requested at least 30 days in advance. Employees receive pay and compensatory or overtime, if applicable, for time spent attending approved training. Additionally, Article 24.5 requires the creation of a tuition reimbursement program for employees seeking certification or pursuing a degree program and requires the Governor to seek \$500,000 each fiscal year through June 30, 2025. If an employee

receives tuition reimbursement, they must remain employed by the state for at least one year, or refund the full amount of the granted reimbursement. The Department anticipates this level of funding will support at least 74 employee applications for reimbursement.

TUITION REIMBURSEMENT PROGRAM FTE		
	REQUESTED	RECOMMENDED
FTE	1.0	1.0
Personal services	\$90,145	\$67,440
Operating expenses	7,950	7,550
Centrally appropriated costs	18,194	
Total	\$116,289	\$74,990

The Department requests funding for 1.0 FTE to manage the tuition reimbursement program. The Department plans to hire a Human Resources Specialist IV to measure the success of the program by documenting the number of applicants and recipients, surveying the recipients and their managers, and by collecting data on employee retention, promotions, and transfers, prior to and following receipt of the reimbursement.

LEVEL OF EVIDENCE PURSUANT TO S.B. 21-284

Senate Bill 21-284 states that a program or practice is “theory-informed” if a theory of change has been identified and implemented. The Department identified this budget request as a theory-informed practice, and identified the theory of change as “tuition reimbursement for state employees.” The Department’s objective is “provide state employees new opportunities for growth and development in the workplace and further increase retention and employee engagement.”

A theory of change is a method that explains how a given intervention, or set of interventions, is expected to lead to specific outcomes, drawing on a causal analysis based on available evidence. There are identifiable outputs and measures related to the tuition reimbursement for state employees that can be discovered through employee surveys. JBC staff believes that it qualifies as an intervention that is intended to lead to a specific change with measurable outcomes. JBC staff has determined that, pursuant to S.B. 21-284 (Evidence-based Evaluations for Budget), assignment of a level of evidence is opinion-based

→ BA2 DIVISION OF HUMAN RESOURCES (DHR) STIMULUS STAFFING

REQUEST: The Department requests \$487,175 General Fund and 5.0 FTE to hire five term-limited positions to support the hiring, on-boarding, training, and support the estimated 4,000 new term-limited employees hired as a result of the American Rescue Plan Act (ARPA). While term-limited, most of these new employees will be classified under the State Personnel System. The requested amount also includes funding for vendor supported financial education tools for state employees. This request is the continuation of the Department’s FY 2021-22 supplemental request S2 (DHR stimulus staffing).

RECOMMENDATION: Staff recommends an appropriation of \$269,451 General Fund and 4.0 FTE. This represents the annualization of the Committee’s decision regarding the Department’s FY 2021-22 supplemental request (S2). The recommendation annualizes to \$293,501 General Fund and 4.0 FTE in FY 2023-24.

BA2 DHR STIMULUS STAFFING RECOMMENDATION AND FY 2023-24 ANNUALIZATION					
	FY 2021-22		FY 2022-23		FY 2023-24
	REQUESTED	APPROPRIATED	REQUESTED	RECOMMENDED	ANNUALIZATION
FTE	2.5	0.7	5.0	4.0	4.0
Personal services	\$176,302	\$36,787	\$352,607	\$202,332	\$220,727
Operating expenses	44,875	37,700	12,250	12,900	12,900
Financial wellness education contract	20,000	0	20,000	0	0
Centrally appropriated costs	51,158	0	102,318	54,219	59,874
Total	\$292,335	\$74,487	\$487,175	\$269,451	\$293,501

DISCUSSION: The unprecedented effort and scope of implementing the American Rescue Plan Act (ARPA) will require a significant investment in staffing across the entirety of the state system. The Department does not have final staffing numbers; however, early estimates suggest that the State’s workforce will increase by 4,000 term-limited employees. The majority of these employees will be centered in the Colorado Department of Public Health and Environment (CDPHE), the Colorado Department of Human Services (CDHS), and the Colorado Department of Health Care Policy and Finance (HCPF) with initial estimates as high as 1,500 persons for a single agency. Other impacted agencies have not been able to estimate staffing needs at this time, but are expecting increases as well. In order to support this increase in staffing, human resources teams across the state will be adding dozens of term-limited headcount for day-to-day support.

ADMINISTRATIVE AND PROGRAM SUPPORT RESOURCES

The Department estimates that 10.0 percent (400) of the new hires will be supervisors who require greater and more specific training. While the Department has a supervisor training program, there is currently only a single dedicated supervisor trainer. The training program targets a 25:1 ratio of trainees to trainers. In order to accommodate the additional supervisors that must be trained to support their work units, the Department requests two additional trainers, as well as two related operational support staff. The Department is requesting two Tableau licenses, one for the Data Specialist and one for the Analyst III. The recommended appropriations summarized below represent the annualization of the Committee’s supplemental decision regarding this request.

FY 2022-23 ADMINISTRATIVE AND SUPPORT STAFF RESOURCES				
	REQUESTED		RECOMMENDED	
	GENERAL FUND	FTE	GENERAL FUND	FTE
Training Specialist III	\$145,179	2.0	\$108,590	2.0
Data Specialist	51,879	1.0	39,447	1.0
Analyst III	72,589	1.0	54,295	1.0
Operating	11,300	n/a	12,900	n/a
Centrally appropriated costs	80,730	n/a	54,219	n/a
Total	\$361,677	4.0	\$269,451	4.0

These positions would be required for the tenure of employees funded by the American Rescue Plan Act. Currently, the expenditure of obligated funds can occur through December 31, 2026. Obligations must occur by December 31, 2024. With the Coronavirus Relief Funds (CRF) under the CARES Act, there was an exception for compliance monitoring and reporting positions. If a similar exemption is not provided for ARPA funded positions, the funding will terminate in FY 2024-25 on December 31, 2024. The Training Specialists III would support the onboarding process, as well as develop and provide training programs for new and existing employees. The Data Specialist would provide data entry and management to support the term-limited ARPA positions, working across units including the Risk Management Unit and Consulting Services. The Analyst III would assist in identifying and

interpreting patterns and trends in employment data, as well as be responsible for maintaining technical guidance and best practices for the Consulting Services unit in relation to ARPA.

CSEAP RESOURCES

The Colorado State Employee Assistance Program (CSEAP) offers counseling to employees and managers on workplace issues such as absenteeism, sexual harassment, substance abuse, time management, violence in the workplace, and other types of personal problems that may be affecting an employee's ability to perform well at work. Section 24-50-604 (1)(k)(IV), C.R.S., provides that the program may include, but need not be limited to, the Group Benefit Plans Reserve Fund created in Section 24-50-613 (1), C.R.S., the Risk Management Fund created in Section 24-30-1510 (1)(a), C.R.S., and interest derived from the investment of these funds. Since FY 2013-14, funding for CSEAP has been provided from the Risk Management Fund through liability program cost allocations to state agencies pursuant to Section 24-30-1510 (3)(g), C.R.S.

RECOMMENDED CSEAP ADDITIONAL RESOURCES		
	REQUEST	RECOMMENDED
FTE	1.0	0.0
Personal services	\$82,960	\$0
Operating expenses	950	0
Centrally appropriated costs	21,588	0
Total	\$105,498	\$0

The Department requests \$105,498 General Fund in FY 2022-23 for 1.0 FTE. The Department's request assumes a starting salary equal to the range median (\$73,836 annually; \$6,153 monthly) to make the job posting competitive with the private market. The Department reports that the market median for a position similar to Social Worker/Counselor IV is \$83,324. However, the requested starting salary would create a compression pay issue. Compression pay issues arise when newly or recently hired employees earn the same or more than employees with a longer tenure or more experience within the same classification. Actual expenditure data for FY 2020-21, the most recent year for which we have this data, show that CSEAP employed 3.9 Social Worker/Counselor IV FTE at a cost of \$271,803. This equates to an average annual cost of \$69,693 per year, or \$5,808 per month. This compensation rate puts the current Social Worker/Counselor IV salary between the second quartile and the median. Hiring a new Social Worker/Counselor IV at the range median would start this employee at a higher level of compensation than the average annual salary of the current employees within the same classification.

FY 2022-23 SALARY RANGE FOR SOCIAL WORKER/COUNSELOR IV ¹					
	MIN	Q2	MEDIAN	Q3	MAX
Monthly	\$4,995	\$5,574	\$6,153	\$6,731	\$7,310
Annual	\$59,940	\$66,888	\$73,836	\$80,772	\$87,720

¹ Salary range data taken from LSC Fiscal Notes *Agency Expense Worksheet* for the 2022 legislative session.

FY 2020-21 CSEAP SOCIAL WORKER/COUNSELOR IV ACTUAL EXPENDITURES			
EXPENDITURES	FTE	AVERAGE ANNUAL COST	AVERAGE MONTHLY COST
\$271,803	3.9	\$69,693	\$5,808

A reversion analysis of the CSEAP Personal Services and Operating Expenses line items shows that the program has underspent their annual appropriation by an average of \$62,794 and \$5,124, respectively, in the last five fiscal year for which actual data is available. The FY 2020-21 statewide turnover rate for a Social Worker/Counselor IV was 19.0 percent, as reported by DPA in Multi-Department RFI # 1. CSEAP did not experience any turnover in FY 2020-21. The Department reports that as of the end of October 2021, CSEAP had 1.0 FTE vacant.

CSEAP PERSONAL SERVICES REVERSION HISTORY						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROP. FUNDS	FEDERAL FUNDS	FTE
FY 2016-17	34,045	0	0	34,045	0	0.3
FY 2017-18	33,758	0	0	33,758	0	0.0
FY 2018-19	24,690	0	0	24,690	0	0.0
FY 2019-20	120,882	0	0	120,882	0	1.0
FY 2020-21	100,597	0	0	100,597	0	1.0
Average	\$62,794	\$0	\$0	\$62,794	\$0	0.5

CSEAP OPERATING EXPENSES REVERSION HISTORY						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROP. FUNDS	FEDERAL FUNDS	FTE
FY 2016-17	1,114	0	0	1,114	0	0.3
FY 2017-18	0	0	0	0	0	0.0
FY 2018-19	854	0	0	854	0	0.0
FY 2019-20	19,911	0	0	19,911	0	1.0
FY 2020-21	3,742	0	0	3,742	0	1.0
Average	\$5,124	\$0	\$0	\$5,124	\$0	0.5

CSEAP has historically been funded with reappropriated funds appropriated through the Risk Management common policy. The CSEAP component of the Risk Management common policy estimates the program’s expenditures for the upcoming fiscal year and allocates those costs across all departments proportionally. As the reversion analysis shows, in FY 2019-20 and FY 2020-21 the program reverted a substantial amount of spending authority, suggesting the program enough room within existing resources to hire an additional counselor. Appropriating General Fund to this program would break the recent funding model for the program and risk an over appropriation. Based on vacancies and historical reversions, the CSEAP program should have sufficient spending authority in FY 2022-23 to hire an additional counselor within their existing appropriations.

As a result of the above analysis, staff is recommending denial of the Department’s request to hire an additional Social Worker/Counselor IV. However, if the Committee chooses to approve the request, staff recommends the appropriation come from the Risk Management Fund, to ensure a consistent funding method and source for the program.

FINANCIAL EDUCATION TOOL AND COACHING

The Department requests \$20,000 General Fund in FY 2022-23 for an annual contract to hire a vendor to provide a self-directed financial education tool to and financial coaching for state employees. While data suggests that these types of benefits are of interest to employees, the Department has not shown an immediate need for this type of benefit. No state-specific data was provided indicating employee interest or anticipated usage of such a suite of tools.

State employees already have access to financial education tools through their PERA membership. Additionally, CSEAP currently offers emergency financial assistance grants to qualifying state

employees through a partnership with the Credit Union of Colorado Foundation. State employees also are eligible for discounts on similar services through the state's BenefitHub partnership. There are numerous state and national non-profits that specialize in financial education and wellness, with most of their services being provided free of charge. Fees are generally charged by these organizations for more advanced coaching and advisory services that are not widely applicable (e.g., reverse mortgage counseling) or for specific managing tools used to assist their clients (e.g., debt consolidation).

Given the wide availability of these services through non-profits, as well as the lack of state workforce specific data, staff recommends denial of this request.

LEVEL OF EVIDENCE PURSUANT TO S.B. 21-284

Senate Bill 21-284 states that a program or practice is "theory-informed" if a theory of change has been identified and implemented. The Department identified this budget request as a theory-informed practice, and identified the theory of change as "create more capacity in DHR to hire, on board, train, support, and manage new staff and ensure compliance with Federal, state and local laws, as well as State Personnel policy and rules." The Department's objective is "provide state agencies with guidance and consistency to onboard new resources to meet the incoming labor demand."

A theory of change is a method that explains how a given intervention, or set of interventions, is expected to lead to specific outcomes, drawing on a causal analysis based on available evidence. While there are identifiable outputs related to the capacity of human resources and it is an operational necessity, JBC staff disagrees that it qualifies as an intervention that is intended to lead to a specific change with measurable outcomes. JBC staff has determined that, pursuant to S.B. 21-284 (Evidence-based Evaluations for Budget), assignment of a level of evidence is not applicable to this request.

→ STAFF-INITIATED FY 2021-22 R1 ANNUALIZATION

RECOMMENDATION: Staff recommends a refinance of \$76,356 General Fund with an equivalent amount of reappropriated funds in FY 2022-23 for the annualization of the Committee's decision regarding FY 2021-22 R1 (Center for Organizational Effectiveness program financial restructure). The recommendation annualizes to \$461,674 reappropriated funds in FY 2023-24 and ongoing.

DISCUSSION: On March 19, 2021, the Committee approved a one-time General Fund subsidy of \$461,674 for the Center for Organizational Effectiveness (COE) to address revenue shortfalls resulting from the a decline in participation by the state workforce in the professional development training provided by the COE. The Center for Organizational Effectiveness (COE or Center), authorized by Section 24-50-122, C.R.S., is housed in the Division of Human Resources within the Department of Personnel and Administration (DPA) and supported by the Professional Development Center Cash Fund. The Center offers training and professional development opportunities for State employees, including direct training in leadership coaching, workforce competencies, self-awareness assessments, and compliance training. Training has traditionally been offered three ways: internal classes, vendor classes, and dedicated agency contracts for specialized courses. Many courses offered by external vendors need extensive refitting in order to meet the unique needs of state employees, particularly in the area of supervision. If COE's offerings do not meet the specific needs of a department, the department may seek a waiver from COE to pursue contracted employee training through an approved vendor.

The November 1, 2021 budget submission did not propose an annualization of the Committee’s FY 2021-22 funding decision. Additionally, as a result of the subsidy, in FY 2021-22 the Department has not collected fees to cover the direct and indirect costs of the COE. The Professional Development Fund, created in Section 24-50-122 (2), C.R.S., is the operating cash fund for the COE. At the start of FY 2021-22 the Fund had a balance of \$109,112. Staff is recommended that 70.0 percent of that fund balance be used in FY 2022-23 to refinance a portion of the General Fund requested for the COE. In FY 2023-24 and ongoing, the recommendation is to revert the COE to its funding model prior to the FY 2021-22 General Fund subsidy.

PROFESSIONAL DEVELOPMENT FUND REVENUE AND EXPENDITURES - RECOMMENDED REFINANCE				
	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
Beginning balance	\$20	(\$414,840)	\$109,112	\$109,112
Revenue	481,837	728,927	0	0
Expenses	(896,697)	(204,975)	0	(76,356)
Ending balance	(\$414,840)	\$109,112	\$109,112	\$32,756

LINE ITEM DETAIL – DIVISION OF HUMAN RESOURCES

(A) HUMAN RESOURCE SERVICES

This subdivision includes State Agency Services and Training Services.

(1) STATE AGENCY SERVICES

State Agency Services interprets personnel rules, provides policy guidance for developing state benefits, and contracts for the annual total compensation survey. State Agency Services is funded with General Fund.

PERSONAL SERVICES

This line item funds the 19.2 FTE in State Agency Services.

STATUTORY AUTHORITY: Section 24-50-101, C.R.S.

REQUEST: The Department requests an appropriation of \$2,381,738 General Fund and 25.2 FTE, which includes the Department’s R4, R10, BA1, and BA2 requests.

RECOMMENDATION: Staff **recommends an appropriation of \$2,201,562 General Fund** and 24.2 FTE.

DIVISION OF HUMAN RESOURCES, HUMAN RESOURCE SERVICES, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$1,871,858	\$1,871,858	\$0	\$0	\$0	19.2
H.B. 22-1178 (Supplemental)	\$36,787	\$36,787	\$0	\$0	\$0	0.7
TOTAL	\$1,908,645	\$1,908,645	\$0	\$0	\$0	19.9

DIVISION OF HUMAN RESOURCES, HUMAN RESOURCE SERVICES, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$1,908,645	\$1,908,645	\$0	\$0	\$0	19.9
BA2 DHR stimulus staffing	202,332	202,332	0	0	0	4.0
R10/BA1 State employee collective bargaining agreement provisions	67,440	67,440	0	0	0	1.0
Annualize prior year budget actions	53,612	53,612	0	0	0	0.0
R4 Total compensation report analyst	0	0	0	0	0	0.0
Annualize prior year legislation	(30,467)	(30,467)	0	0	0	(0.7)
TOTAL	\$2,201,562	\$2,201,562	\$0	\$0	\$0	24.2
INCREASE/(DECREASE)	\$292,917	\$292,917	\$0	\$0	\$0	4.3
Percentage Change	15.3%	15.3%	n/a	n/a	n/a	21.6%
FY 2022-23 EXECUTIVE REQUEST	\$2,381,738	\$2,381,738	\$0	\$0	\$0	25.2
Request Above/(Below) Recommendation	\$180,176	\$180,176	\$0	\$0	\$0	1.0

OPERATING EXPENSES

This line item funds the operating expenses of State Agency Services.

STATUTORY AUTHORITY: Section 24-50-101, C.R.S.

REQUEST: The Department requests a continuation appropriation of \$154,522 General Fund.

RECOMMENDATION: Staff recommends an appropriation of \$108,577 General Fund.

DIVISION OF HUMAN RESOURCES, HUMAN RESOURCE SERVICES, OPERATING EXPENSES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$88,127	\$88,127	\$0	\$0	\$0	0.0
H.B. 22-1178 (Supplemental)	\$37,700	\$37,700	\$0	\$0	\$0	0.0
TOTAL	\$125,827	\$125,827	\$0	\$0	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$125,827	\$125,827	\$0	\$0	\$0	0.0
BA2 DHR stimulus staffing	12,900	12,900	0	0	0	0.0
R10/BA1 State employee collective bargaining agreement provisions	7,550	7,550	0	0	0	0.0
R4 Total compensation report analyst	0	0	0	0	0	0.0
Annualize prior year legislation	(37,700)	(37,700)	0	0	0	0.0
TOTAL	\$108,577	\$108,577	\$0	\$0	\$0	0.0
INCREASE/(DECREASE)	(\$17,250)	(\$17,250)	\$0	\$0	\$0	0.0
Percentage Change	(13.7%)	(13.7%)	n/a	n/a	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$154,522	\$154,522	\$0	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$45,945	\$45,945	\$0	\$0	\$0	0.0

TOTAL COMPENSATION AND EMPLOYEE ENGAGEMENT SURVEYS

This line item was added in FY 2013-14 for a biennial employee engagement survey to evaluate components of the State's human resources performance metrics. A biennial total compensation survey was added in FY 2014-15 to provide for a contracted consultant to conduct a custom compensation market study and benefit market analysis. Each survey is funded in alternating years from General Fund.

STATUTORY AUTHORITY: Sections 24-50-104 and 24-51-614, C.R.S.

REQUEST: The Department requests \$125,000 General Fund, which includes the Department's R4 request.

RECOMMENDATION: Staff **recommends an appropriation of \$425,000 General Fund.**

DIVISION OF HUMAN RESOURCES, HUMAN RESOURCE SERVICES, TOTAL COMPENSATION AND EMPLOYEE ENGAGEMENT SURVEYS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$215,000	\$215,000	\$0	\$0	\$0	0.0
TOTAL	\$215,000	\$215,000	\$0	\$0	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$215,000	\$215,000	\$0	\$0	\$0	0.0
Annualize prior year legislation	125,000	125,000	0	0	0	0.0
Annualize prior year budget actions	85,000	85,000	0	0	0	0.0
R4 Total compensation report analyst	0	0	0	0	0	0.0
TOTAL	\$425,000	\$425,000	\$0	\$0	\$0	0.0
INCREASE/(DECREASE)	\$210,000	\$210,000	\$0	\$0	\$0	0.0
Percentage Change	97.7%	97.7%	n/a	n/a	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$125,000	\$125,000	\$0	\$0	\$0	0.0
Request Above/(Below) Recommendation	(\$300,000)	(\$300,000)	\$0	\$0	\$0	0.0

STATE EMPLOYEE TUITION REIMBURSEMENT [NEW LINE ITEM]

This line item is proposed as a result of the negotiated collective bargaining agreement between the State of Colorado and the certified employee organization, as prescribed and defined in Section 24-50-1101 et seq., C.R.S.

STATUTORY AUTHORITY: Sections 24-50-104 (a)(I and II), C.R.S.

REQUEST: The Department requests \$500,000 General Fund, which includes the Department's R10 and BA1 requests.

RECOMMENDATION: Staff **recommends approval of the request.**

(2) TRAINING SERVICES

Pursuant to Section 24-50-122, C.R.S., this program provides training courses on supervision, program management, contract management, procurement procedures, violence prevention, and performance management to state employees. Training Services is funded by training revenue earned from state agency users and non-state agency users.

TRAINING SERVICES

This program line item funds the personal services and operating expenses for 3.0 FTE in Training Services. The program line item provides flexibility for the program to provide training in-house or from outside vendors on an ongoing basis. This appropriation is funded from cash and reappropriated funds from training fees from non-state agencies, including institutions of higher education, and from state agencies deposited in the Professional Development Center Cash Fund created in Section 24-50-122 (2), C.R.S.

STATUTORY AUTHORITY: Section 24-50-122, C.R.S.

REQUEST: The Department requests \$277,112 General Fund and 2.3 FTE.

RECOMMENDATION: Staff **recommends an appropriation of \$277,112 total funds**, including \$272,682 General Fund and \$4,430 reappropriated funds, and 2.3 FTE.

DIVISION OF HUMAN RESOURCES, HUMAN RESOURCE SERVICES, TRAINING SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$266,315	\$266,315	\$0	\$0	\$0	2.3
TOTAL	\$266,315	\$266,315	\$0	\$0	\$0	2.3
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$266,315	\$266,315	\$0	\$0	\$0	2.3
Annualize prior year budget actions	10,040	10,040	0	0	0	0.0
Annualize prior year legislation	757	757	0	0	0	0.0
Staff-initiated FY 2021-22 R1 annualization	0	(4,430)	0	4,430	0	0.0
TOTAL	\$277,112	\$272,682	\$0	\$4,430	\$0	2.3
INCREASE/(DECREASE)	\$10,797	\$6,367	\$0	\$4,430	\$0	0.0
Percentage Change	4.1%	2.4%	n/a	n/a	n/a	0.0%
FY 2022-23 EXECUTIVE REQUEST	\$277,112	\$277,112	\$0	\$0	\$0	2.3
Request Above/(Below) Recommendation	\$0	\$4,430	\$0	(\$4,430)	\$0	(0.0)

INDIRECT COST ASSESSMENT

This line item reflects the amount of indirect cost assessments charged to the cash and reappropriated funds sources for the program as calculated by the State Controller. Funds collected through this line item are used to offset General Fund in Department Administration.

STATUTORY AUTHORITY: Section 24-50-122, C.R.S.

REQUEST: The Department requests an appropriation of \$71,926 General Fund.

RECOMMENDATION: Staff **recommends an appropriation of \$71,926 reappropriated funds.** However, staff recommendation for indirect costs is pending Committee action on outstanding centrally appropriated line items. Staff requests permission to adjust the line based on final Committee action on centrally appropriated line items.

DIVISION OF HUMAN RESOURCES, HUMAN RESOURCE SERVICES, INDIRECT COST ASSESSMENT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$59,723	\$59,723	\$0	\$0	\$0	0.0
TOTAL	\$59,723	\$59,723	\$0	\$0	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$59,723	\$59,723	\$0	\$0	\$0	0.0
Indirect cost assessment	12,203	12,203	0	0	0	0.0
Staff-initiated FY 2021-22 R1 annualization	0	(71,926)	0	71,926	0	0.0
TOTAL	\$71,926	\$0	\$0	\$71,926	\$0	0.0
INCREASE/(DECREASE)	\$12,203	(\$59,723)	\$0	\$71,926	\$0	0.0
Percentage Change	20.4%	(100.0%)	n/a	n/a	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$71,926	\$71,926	\$0	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$71,926	\$0	(\$71,926)	\$0	0.0

(B) LABOR RELATIONS SERVICES

This subdivision was created with the passage of H.B. 20-1153 (Colorado Partnership For Quality Jobs And Services Act), which creates a collective bargaining system between covered state employees and the state's executive branch. The bill requires the state to enter into a partnership agreement with certified employee organizations, defines the duties of the parties, and creates standards and procedures related to disputes. Labor Relations Services is funded with cash funds from the COVID Heroes Collaboration Fund, created in Section 24-50-104 (1)(k), C.R.S. Revenue in the Fund is not generated by fees, rather money was transferred to the Fund from the State Employee Reserve Fund, pursuant to Section 24-50-104 (1)(j)(III)(D), C.R.S.

PERSONAL SERVICES

This line item funds the FTE in Labor Relations Services to perform data verification and reporting, program supervision, CORE transaction entry, and process additional documentation related to the Capitol Complex.

STATUTORY AUTHORITY: Section 24-50-1104, C.R.S.

REQUEST: The Department requests an appropriation of \$979,629 General Fund and 9.0 FTE.

RECOMMENDATION: Staff **recommends approval of the request.**

DIVISION OF HUMAN RESOURCES, LABOR RELATIONS SERVICES, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$948,220	\$5	\$948,215	\$0	\$0	9.0
TOTAL	\$948,220	\$5	\$948,215	\$0	\$0	9.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$948,220	\$5	\$948,215	\$0	\$0	9.0
Annualize prior year budget actions	28,446	28,446	0	0	0	0.0
Annualize prior year legislation	2,963	951,178	(948,215)	0	0	0.0
TOTAL	\$979,629	\$979,629	\$0	\$0	\$0	9.0
INCREASE/(DECREASE)	\$31,409	\$979,624	(\$948,215)	\$0	\$0	0.0
Percentage Change	3.3%	19,592,480.0%	(100.0%)	n/a	n/a	0.0%
FY 2022-23 EXECUTIVE REQUEST	\$979,629	\$979,629	\$0	\$0	\$0	9.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

OPERATING EXPENSES

This line item funds the operating expenses of Labor Relations Services.

STATUTORY AUTHORITY: Section 24-50-1104, C.R.S.

REQUEST: The Department requests an appropriation of \$12,150 General Fund.

RECOMMENDATION: Staff recommends approval of the request.

DIVISION OF HUMAN RESOURCES, LABOR RELATIONS SERVICES, OPERATING EXPENSES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$12,150	\$0	\$12,150	\$0	\$0	0.0
TOTAL	\$12,150	\$0	\$12,150	\$0	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$12,150	\$0	\$12,150	\$0	\$0	0.0
Annualize prior year legislation	0	12,150	(12,150)	0	0	0.0
TOTAL	\$12,150	\$12,150	\$0	\$0	\$0	0.0
INCREASE/(DECREASE)	\$0	\$12,150	(\$12,150)	\$0	\$0	0.0
Percentage Change	0.0%	0.0%	(100.0%)	n/a	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$12,150	\$12,150	\$0	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

UNION STEWARDS [NEW LINE ITEM]

This line item is proposed as a result of the negotiated collective bargaining agreement between the State of Colorado and the certified employee organization, as prescribed and defined in Section 24-50-1101 et seq., C.R.S.

STATUTORY AUTHORITY: Section 24-50-1107, C.R.S.

REQUEST: The Department requests an appropriation of \$500,000 General Fund.

RECOMMENDATION: Staff **recommends approval of the request.**

(C) EMPLOYEE BENEFITS SERVICES

This subdivision administers and oversees the state's employee benefits program and provides the initial design of the programs and the contractual, administrative, and financial management of these programs. The programs include dental plans, medical plans, an optional life and accidental death and disability plan, a short-term disability plan, a long-term disability plan, and Section 125 Flexible Spending Account Programs. The subdivision is cash funded, primarily from the Group Benefit Plans Reserve Fund created in Section 24-50-613 (1), C.R.S. The Supplemental State Contribution Fund is cash funded from tobacco settlement revenue.

PERSONAL SERVICES

This line item funds the 12.0 FTE in Employee Benefits Services. Employee Benefits Services is funded with cash funds collected in group benefit plans premium payments by state employees and deposited in the Group Benefit Plans Reserve Fund created in Section 24-50-613 (1), C.R.S.

STATUTORY AUTHORITY: Section 24-50-604, C.R.S.

REQUEST: The Department requests an appropriation of \$949,346 cash funds and 12.0 FTE.

RECOMMENDATION: Staff **recommends approval of the request.**

DIVISION OF HUMAN RESOURCES, EMPLOYEE BENEFITS SERVICES, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$915,717	\$0	\$915,717	\$0	\$0	12.0
TOTAL	\$915,717	\$0	\$915,717	\$0	\$0	12.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$915,717	\$0	\$915,717	\$0	\$0	12.0
Annualize prior year budget actions	29,679	0	29,679	0	0	0.0
Annualize prior year legislation	3,950	0	3,950	0	0	0.0
TOTAL	\$949,346	\$0	\$949,346	\$0	\$0	12.0
INCREASE/(DECREASE)	\$33,629	\$0	\$33,629	\$0	\$0	0.0
Percentage Change	3.7%	n/a	3.7%	n/a	n/a	0.0%
FY 2022-23 EXECUTIVE REQUEST	\$949,346	\$0	\$949,346	\$0	\$0	12.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

OPERATING EXPENSES

This line item funds the operating expenses of Employee Benefits Services.

STATUTORY AUTHORITY: Section 24-50-604, C.R.S.

REQUEST: The Department requests a continuation appropriation of \$58,093 cash funds.

RECOMMENDATION: Staff **recommends approval of the request.**

UTILIZATION REVIEW

This appropriation funds audits of the State's employee group benefits plans to ensure that they are financially sound and accurate. The Department states that the funds are used for two purposes: to pay for dues associated with membership in the Colorado Business Group on Health, a non-profit organization that represents large purchasers of health care services in the State; and for contractual services to analyze plan utilization and financial analysis. The source of cash funds is the Group Benefit Plans Reserve Fund created in Section 24-50-613 (1), C.R.S.

STATUTORY AUTHORITY: Section 24-50-604 (1)(h), C.R.S.

REQUEST: The Department requests a continuation appropriation of \$25,000 cash funds.

RECOMMENDATION: Staff **recommends approval of the request.**

H.B. 07-1335 SUPPLEMENTAL STATE CONTRIBUTION FUND

Pursuant to Section 24-50-609.5 C.R.S., this line supplements the monthly state contribution amounts to medical and dental benefit plan premiums of lower-income state employees with children. The source of cash funds is the Supplemental State Contribution Fund created in Section 24-50-609 (5), C.R.S. The fund is *continuously appropriated* and is therefore included in the Long Bill for informational purposes only.

STATUTORY AUTHORITY: Section 24-50-609.5, C.R.S.

REQUEST: The Department requests a continuation appropriation of \$1,848,225 cash funds.

RECOMMENDATION: Staff **recommends approval of the request.** This appropriation is shown for informational purposes only.

INDIRECT COST ASSESSMENT

This line item reflects the amount of indirect cost assessments charged to the program operations cash funds source as calculated by the State Controller. Funds collected through this line item are used to offset General Fund in Department Administration.

STATUTORY AUTHORITY: Section 24-50-604, C.R.S.

REQUEST: The Department requests an appropriation of \$247,527 cash funds.

RECOMMENDATION: Staff recommendation for indirect costs is pending Committee action on outstanding centrally appropriated line items. Staff requests permission to adjust the line based on final Committee action on centrally appropriated line items.

DIVISION OF HUMAN RESOURCES, EMPLOYEE BENEFITS SERVICES, INDIRECT COST ASSESSMENT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$247,527	\$0	\$247,527	\$0	\$0	0.0
TOTAL	\$247,527	\$0	\$247,527	\$0	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$247,527	\$0	\$247,527	\$0	\$0	0.0
Indirect cost assessment	12,979	0	12,979	0	0	0.0
TOTAL	\$260,506	\$0	\$260,506	\$0	\$0	0.0
INCREASE/(DECREASE)	\$12,979	\$0	\$12,979	\$0	\$0	0.0
Percentage Change	5.2%	n/a	5.2%	n/a	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$260,506	\$0	\$260,506	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

(D) RISK MANAGEMENT SERVICES

This office protects the State's human resource and property assets through the administration of liability insurance, property insurance, and workers' compensation. Services include accident investigation, legal defense, safety training, hazard mitigation, building inspection, insurance procurement, claim evaluation, and data collection. Risk Management Services is funded with fees collected from state agencies from common policy cost allocations for liability, property, and workers' compensation insurance. Common policy fee revenue is deposited in the Risk Management Fund created in Section 24-30-1510 (1)(a), C.R.S., the Self-insured Property Fund created in Section 24-30-1510.5 (1)(a), C.R.S., and the State Employee Workers' Compensation Account in the Risk Management Fund created in Section 24-30-1510.7 (1)(a), C.R.S.

(1) RISK MANAGEMENT PROGRAM ADMINISTRATIVE COST

This section includes line items for the administrative office and overhead costs of the Risk Management Program.

PERSONAL SERVICES

This line item funds the 11.5 FTE in Risk Management Services. Risk Management Services is funded with reappropriated funds collected in common policy cost allocations to state agencies for liability, property, and workers' compensation insurance. Common policy fee revenue is deposited in the Risk Management Fund created in Section 24-30-1510 (1)(a), C.R.S., the Self-insured Property Fund created in Section 24-30-1510.5 (1)(a), C.R.S., and the State Employee Workers' Compensation Account in the Risk Management Fund created in Section 24-30-1510.7 (1)(a), C.R.S.

STATUTORY AUTHORITY: Sections 24-30-1503 and 24-30-1504, C.R.S.

REQUEST: The Department requests an appropriation of \$872,365 reappropriated and 11.5 FTE.

RECOMMENDATION: Staff **recommends approval of the request.**

DIVISION OF HUMAN RESOURCES, RISK MANAGEMENT SERVICES, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$771,801	\$0	\$0	\$771,801	\$0	10.5
Other legislation	\$52,967	\$52,967	\$0	\$0	\$0	0.9
TOTAL	\$824,768	\$52,967	\$0	\$771,801	\$0	11.4
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$824,768	\$52,967	\$0	\$771,801	\$0	11.4
Annualize prior year budget actions	22,660	0	0	22,660	0	0.0
Risk Management base adjustment	16,370	0	0	16,370	0	0.0
Annualize prior year legislation	8,567	(52,967)	0	61,534	0	0.1
TOTAL	\$872,365	\$0	\$0	\$872,365	\$0	11.5
INCREASE/(DECREASE)	\$47,597	(\$52,967)	\$0	\$100,564	\$0	0.1
Percentage Change	5.8%	(100.0%)	n/a	13.0%	n/a	0.9%
FY 2022-23 EXECUTIVE REQUEST	\$872,365	\$0	\$0	\$872,365	\$0	11.5
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

OPERATING EXPENSES

This line item funds the operating expenses of Risk Management Services.

STATUTORY AUTHORITY: Sections 24-30-1503 and 24-30-1504, C.R.S.

REQUEST: The Department requests an appropriation of \$63,668 reappropriated funds.

RECOMMENDATION: Staff **recommends approval of the request.**

DIVISION OF HUMAN RESOURCES, RISK MANAGEMENT SERVICES, OPERATING EXPENSES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$62,318	\$0	\$0	\$62,318	\$0	0.0
Other legislation	\$7,550	\$7,550	\$0	\$0	\$0	0.0
TOTAL	\$69,868	\$7,550	\$0	\$62,318	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$69,868	\$7,550	\$0	\$62,318	\$0	0.0
Risk Management base adjustment	0	0	0	0	0	0.0
Annualize prior year legislation	(6,200)	(7,550)	0	1,350	0	0.0
TOTAL	\$63,668	\$0	\$0	\$63,668	\$0	0.0
INCREASE/(DECREASE)	(\$6,200)	(\$7,550)	\$0	\$1,350	\$0	0.0
Percentage Change	(8.9%)	(100.0%)	n/a	2.2%	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$63,668	\$0	\$0	\$63,668	\$0	0.0

DIVISION OF HUMAN RESOURCES, RISK MANAGEMENT SERVICES, OPERATING EXPENSES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

ACTUARIAL AND BROKER SERVICES

This line item funds the cost of actuarial and broker services for risk management programs.

STATUTORY AUTHORITY: Sections 24-30-1510, 24-30-1510.3, 24-30-1510.5, and 24-30-1510.7, C.R.S.

REQUEST: The Department requests a continuation appropriation of \$347,500 reappropriated funds.

RECOMMENDATION: Staff **recommends approval of the request.**

RISK MANAGEMENT INFORMATION SYSTEM

This line item funds the risk management information system service fees. The system tracks claims for the three insurance programs.

STATUTORY AUTHORITY: Sections 24-30-1510, 24-30-1510.3, 24-30-1510.5, and 24-30-1510.7, C.R.S.

REQUEST: The Department requests a continuation appropriation of \$193,300 reappropriated funds.

RECOMMENDATION: Staff **recommends approval of the request.**

INDIRECT COST ASSESSMENT

This line item reflects the amount of indirect cost assessments charged to program reappropriated funds source as calculated by the State Controller. Funds collected through this line item are used to offset General Fund in Department Administration.

STATUTORY AUTHORITY: Sections 24-30-1503 and 24-30-1504, C.R.S.

REQUEST: The Department requests an appropriation of \$277,930 reappropriated funds.

RECOMMENDATION: Staff **recommendation for indirect costs is pending Committee action on outstanding centrally appropriated line items.** Staff requests permission to adjust the line based on final Committee action on centrally appropriated line items.

DIVISION OF HUMAN RESOURCES, RISK MANAGEMENT SERVICES, INDIRECT COST ASSESSMENT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$221,231	\$0	\$0	\$221,231	\$0	0.0
TOTAL	\$221,231	\$0	\$0	\$221,231	\$0	0.0

DIVISION OF HUMAN RESOURCES, RISK MANAGEMENT SERVICES, INDIRECT COST ASSESSMENT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$221,231	\$0	\$0	\$221,231	\$0	0.0
Indirect cost assessment	56,699	0	0	56,699	0	0.0
TOTAL	\$277,930	\$0	\$0	\$277,930	\$0	0.0
INCREASE/(DECREASE)						
	\$56,699	\$0	\$0	\$56,699	\$0	0.0
Percentage Change	25.6%	n/a	n/a	25.6%	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST						
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

(2) LIABILITY

This section includes line items for liability insurance premiums, deductibles, legal services, and claims expenses. The lines in this subdivision are funded from the Risk Management Fund created in Section 24-30-1510 (1)(a), C.R.S. The fund is *continuously appropriated* for purposes of the fund, other than the direct and indirect administrative costs of operating the risk management system, pursuant to Section 24-30-1510 (1)(a), C.R.S.

LIABILITY CLAIMS

The State is self-insured for the Liability Program, and this line is used to pay for liability claims. The program provides coverage to state agencies and employees for tort and federal claims, including those arising out of the scope of employment. Judgments for liabilities that do not involve federal law are limited by the Governmental Immunity Act pursuant to Section 24-10-114, C.R.S., limiting awards to \$387,000 per person and \$1,093,000 per occurrence. The limits in the Act are adjusted every 4 years based on growth of the Denver-Aurora-Lakewood consumer price index. This act does *not* apply to liabilities that pertain to federal law (e.g., Americans with Disabilities Act, age discrimination, gender discrimination, racial discrimination, etc.), and there is no damage limit for these awards.

STATUTORY AUTHORITY: Section 24-10-1510 (3), C.R.S.

REQUEST: The Department requests \$8,005,651 reappropriated funds. The request includes a risk management base adjustment decrease of \$299,116 reappropriated funds to reflect the annual calculations made by the State's actuary to determine the anticipated cost of claims for FY 2022-23.

RECOMMENDATION: Staff **recommends approval of the request.** This appropriation is shown for informational purposes only.

DIVISION OF HUMAN RESOURCES, RISK MANAGEMENT SERVICES, LIABILITY CLAIMS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$5,595,767	\$0	\$0	\$5,595,767	\$0	0.0
TOTAL	\$5,595,767	\$0	\$0	\$5,595,767	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$5,595,767	\$0	\$0	\$5,595,767	\$0	0.0
Annualize prior year legislation	2,709,000	0	0	2,709,000	0	0.0

DIVISION OF HUMAN RESOURCES, RISK MANAGEMENT SERVICES, LIABILITY CLAIMS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
Risk Management base adjustment	(299,116)	0	0	(299,116)	0	0.0
TOTAL	\$8,005,651	\$0	\$0	\$8,005,651	\$0	0.0
INCREASE/(DECREASE)	\$2,409,884	\$0	\$0	\$2,409,884	\$0	0.0
Percentage Change	43.1%	n/a	n/a	43.1%	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$8,005,651	\$0	\$0	\$8,005,651	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

LIABILITY EXCESS POLICY

This line item funds additional excess policies for the State's liability program.

STATUTORY AUTHORITY: Section 24-10-1510 (3), C.R.S.

REQUEST: The Department requests \$2,634,853 reappropriated funds, which includes an increase of \$1,550,480 reappropriated funds for anticipated policy premium increases.

RECOMMENDATION: Staff **recommends approval of the request**. This appropriation is shown for informational purposes only.

DIVISION OF HUMAN RESOURCES, RISK MANAGEMENT SERVICES, LIABILITY EXCESS POLICY						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$1,084,373	\$0	\$0	\$1,084,373	\$0	0.0
TOTAL	\$1,084,373	\$0	\$0	\$1,084,373	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$1,084,373	\$0	\$0	\$1,084,373	\$0	0.0
Risk Management base adjustment	1,550,480	0	0	1,550,480	0	0.0
TOTAL	\$2,634,853	\$0	\$0	\$2,634,853	\$0	0.0
INCREASE/(DECREASE)	\$1,550,480	\$0	\$0	\$1,550,480	\$0	0.0
Percentage Change	143.0%	n/a	n/a	143.0%	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$2,634,853	\$0	\$0	\$2,634,853	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

LIABILITY LEGAL SERVICES

Pursuant to Section 24-30-1507, C.R.S., this line funds the legal expenses associated with the Liability Program. This legal services line item is not dependent on a calculation of legal services hours purchased from the Department of Law as most statewide legal services line items are calculated and appropriated. The Liability Legal Services line item is set by the State's risk management actuary as a dollar amount. Legal services are purchased from the Department of Law and private law firms, attorneys, and technical consultants. Funds in the Liability Program are continuously appropriated for this line pursuant to Section 24-30-1510 (1)(a), C.R.S.

STATUTORY AUTHORITY: Section 24-10-1507, C.R.S.

REQUEST: The Department requests \$6,755,225 reappropriated funds.

RECOMMENDATION: Staff **recommends approval of the request.** This appropriation is shown for informational purposes only.

DIVISION OF HUMAN RESOURCES, RISK MANAGEMENT SERVICES, LIABILITY LEGAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$4,080,791	\$0	\$0	\$4,080,791	\$0	0.0
Other legislation	\$1,137,838	\$1,137,838	\$0	\$0	\$0	0.0
TOTAL	\$5,218,629	\$1,137,838	\$0	\$4,080,791	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$5,218,629	\$1,137,838	\$0	\$4,080,791	\$0	0.0
Centrally appropriated line items	1,536,596	0	0	1,536,596	0	0.0
Annualize prior year legislation	0	(1,137,838)	0	1,137,838	0	0.0
TOTAL	\$6,755,225	\$0	\$0	\$6,755,225	\$0	0.0
INCREASE/(DECREASE)	\$1,536,596	(\$1,137,838)	\$0	\$2,674,434	\$0	0.0
Percentage Change	29.4%	(100.0%)	n/a	65.5%	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$6,755,225	\$0	\$0	\$6,755,225	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

(3) PROPERTY

This section includes line items for property insurance premiums, deductibles, and claims-related expenses. The lines in this subdivision are funded from the Self-Insured Property Fund created in Section 24-30-1510.5 (1)(a), C.R.S. The fund is *continuously appropriated* for purposes of the fund, other than the direct and indirect administrative costs of operating the risk management system, pursuant to Section 24-30-1510.5 (1)(a), C.R.S.

PROPERTY POLICIES

STATUTORY AUTHORITY: Section 24-30-1510.5 (3), C.R.S.

REQUEST: The Department requests \$9,875,729 reappropriated funds, which includes a risk management base adjustment increase of \$116,576.

RECOMMENDATION: Staff **recommends approval of the request.** This appropriation is shown for informational purposes only.

DIVISION OF HUMAN RESOURCES, RISK MANAGEMENT SERVICES, PROPERTY POLICIES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$9,759,153	\$0	\$0	\$9,759,153	\$0	0.0

DIVISION OF HUMAN RESOURCES, RISK MANAGEMENT SERVICES, PROPERTY POLICIES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
TOTAL	\$9,759,153	\$0	\$0	\$9,759,153	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$9,759,153	\$0	\$0	\$9,759,153	\$0	0.0
Risk Management base adjustment	116,576	0	0	116,576	0	0.0
TOTAL	\$9,875,729	\$0	\$0	\$9,875,729	\$0	0.0
INCREASE/(DECREASE)	\$116,576	\$0	\$0	\$116,576	\$0	0.0
Percentage Change	1.2%	n/a	n/a	1.2%	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$9,875,729	\$0	\$0	\$9,875,729	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

PROPERTY DEDUCTIBLES AND PAYOUTS

The property program pays for commercial insurance and pays a self-insured retention rather than a deductible for insurance coverage of state properties. This line item funds the payment of retentions and residuals as required by the property policies for the State's property insurance program. With the exception of losses over \$1,000,000, the State is self-funded for the majority of claims filed under the property program.

STATUTORY AUTHORITY: Section 24-30-1510.5 (3), C.R.S.

REQUEST: The Department requests an appropriation of \$7,502,820 reappropriated funds, which includes a risk management base adjustment decrease of \$961,656.

RECOMMENDATION: Staff **recommends approval of the request.** This appropriation is shown for informational purposes only.

DIVISION OF HUMAN RESOURCES, RISK MANAGEMENT SERVICES, PROPERTY DEDUCTIBLES AND PAYOUTS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$8,464,476	\$0	\$0	\$8,464,476	\$0	0.0
TOTAL	\$8,464,476	\$0	\$0	\$8,464,476	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$8,464,476	\$0	\$0	\$8,464,476	\$0	0.0
Risk Management base adjustment	(961,656)	0	0	(961,656)	0	0.0
TOTAL	\$7,502,820	\$0	\$0	\$7,502,820	\$0	0.0
INCREASE/(DECREASE)	(\$961,656)	\$0	\$0	(\$961,656)	\$0	0.0
Percentage Change	(11.4%)	n/a	n/a	(11.4%)	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$7,502,820	\$0	\$0	\$7,502,820	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

(4) WORKERS' COMPENSATION

This section includes line items for workers' compensation insurance claims, premiums, legal services, and third party administrator expenses. The workers' compensation program is used to pay workers' compensation benefits to state employees. Similar to the liability program, the State is self-insured for workers' compensation claims. The two broad categories of workers' compensation payments are medical payments and indemnity payments. Indemnity benefits include settlements for permanent injuries and lost wages. The maximum workers' compensation benefits for lost wages are established by the Department of Labor and Employment pursuant to Section 8-47-106, C.R.S. There is no maximum payment for medical benefits. The Workers' Compensation Program is funded from the State Employee Workers' Compensation Account, a separate account within the Risk Management Fund, pursuant to Section 24-30-1510.7, C.R.S. The account is *continuously appropriated* for the purposes of the account—other than the direct and indirect administrative costs of operating the risk management system—including legal services, litigation expenses, and third-party administrator expenses.

WORKERS' COMPENSATION CLAIMS

This line item funds the payout of workers' compensation benefits to State employees.

STATUTORY AUTHORITY: Section 24-30-1510.7, C.R.S.

REQUEST: The Department requests \$30,815,125 reappropriated funds, which includes a risk management base adjustment decrease of \$350,705 reappropriated funds.

RECOMMENDATION: Staff **recommends approval of the request.** This appropriation is shown for informational purposes only.

DIVISION OF HUMAN RESOURCES, RISK MANAGEMENT SERVICES, WORKERS' COMPENSATION CLAIMS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$31,165,830	\$0	\$0	\$31,165,830	\$0	0.0
TOTAL	\$31,165,830	\$0	\$0	\$31,165,830	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$31,165,830	\$0	\$0	\$31,165,830	\$0	0.0
Risk Management base adjustment	(350,705)	0	0	(350,705)	0	0.0
TOTAL	\$30,815,125	\$0	\$0	\$30,815,125	\$0	0.0
INCREASE/(DECREASE)	(\$350,705)	\$0	\$0	(\$350,705)	\$0	0.0
Percentage Change	(1.1%)	n/a	n/a	(1.1%)	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$30,815,125	\$0	\$0	\$30,815,125	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

WORKERS' COMPENSATION TPA FEES AND LOSS CONTROL

This line item funds third party administrator (TPA) fees paid to the State's TPA, Broadspire, and for loss control incentives.

STATUTORY AUTHORITY: Section 24-30-1510.7, C.R.S.

REQUEST: The Department requests a continuation appropriation of \$1,850,000 reappropriated funds.

RECOMMENDATION: Staff recommends approval of the request.

WORKERS' COMPENSATION EXCESS POLICY

This line item funds the payment of the excess policy for the State's workers' compensation insurance program that limits the State's exposure in any one occurrence to \$10 million and covers the next \$50 million.

STATUTORY AUTHORITY: Section 24-30-1510.7, C.R.S.

REQUEST: The Department requests \$964,382 reappropriated funds, which includes a risk management base adjustment increase of \$109,105 to account for a reduction of TPA fees expected.

RECOMMENDATION: Staff **recommends approval of the request**. This appropriation is shown for informational purposes only.

DIVISION OF HUMAN RESOURCES, RISK MANAGEMENT SERVICES, WORKERS' COMPENSATION EXCESS POLICY						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$855,277	\$0	\$0	\$855,277	\$0	0.0
TOTAL	\$855,277	\$0	\$0	\$855,277	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$855,277	\$0	\$0	\$855,277	\$0	0.0
Risk Management base adjustment	109,105	0	0	109,105	0	0.0
TOTAL	\$964,382	\$0	\$0	\$964,382	\$0	0.0
INCREASE/(DECREASE)	\$109,105	\$0	\$0	\$109,105	\$0	0.0
Percentage Change	12.8%	n/a	n/a	12.8%	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$964,382	\$0	\$0	\$964,382	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

WORKERS' COMPENSATION LEGAL SERVICES

Prior to FY 2011-12, Pinnacol was the State's TPA and provided litigation services within its TPA contract. TPA contracts generally do not include litigation services, which is the case with Broadspire. The dollar amount is included in projections by the State's risk management actuary and is not appropriated based on estimated legal services hours provided by the Department of Law unlike most state agency legal services appropriations.

STATUTORY AUTHORITY: Section 24-30-1510.7, C.R.S.

REQUEST: The Department requests \$1,636,886 reappropriated funds, which includes a risk management base adjustment decrease of \$149,365 reappropriated funds.

RECOMMENDATION: Staff recommends approval of the request.

DIVISION OF HUMAN RESOURCES, RISK MANAGEMENT SERVICES, WORKERS' COMPENSATION LEGAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$1,636,886	\$0	\$0	\$1,636,886	\$0	0.0
TOTAL	\$1,636,886	\$0	\$0	\$1,636,886	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$1,636,886	\$0	\$0	\$1,636,886	\$0	0.0
Centrally appropriated line items	(50,049)	0	0	(50,049)	0	0.0
TOTAL	\$1,586,837	\$0	\$0	\$1,586,837	\$0	0.0
INCREASE/(DECREASE)	(\$50,049)	\$0	\$0	(\$50,049)	\$0	0.0
Percentage Change	(3.1%)	n/a	n/a	(3.1%)	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$1,586,837	\$0	\$0	\$1,586,837	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

~~(3) CONSTITUTIONALLY INDEPENDENT ENTITIES~~ STATE PERSONNEL BOARD

This Division currently includes only the State Personnel Board. Historically, other constitutional independent entities such as the Independent Ethics Commission have been located in this Division.

CONSTITUTIONALLY INDEPENDENT ENTITIES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 Appropriation						
S.B. 21-205 (Long Bill)	\$605,323	\$605,323	\$0	\$0	\$0	4.8
TOTAL	\$605,323	\$605,323	\$0	\$0	\$0	4.8
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$605,323	\$605,323	\$0	\$0	\$0	4.8
Centrally appropriated line items	23,112	23,112	0	0	0	0.0
Annualize prior year budget actions	15,878	15,878	0	0	0	0.0
Annualize prior year legislation	1,580	1,580	0	0	0	0.0
TOTAL	\$645,893	\$645,893	\$0	\$0	\$0	4.8
INCREASE/(DECREASE)	\$40,570	\$40,570	\$0	\$0	\$0	0.0
Percentage Change	6.7%	6.7%	n/a	n/a	n/a	0.0%
FY 2022-23 EXECUTIVE REQUEST						
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

~~DECISION ITEMS – CONSTITUTIONALLY INDEPENDENT ENTITIES~~ STATE PERSONNEL BOARD

➔ STAFF-INITIATED LONG BILL DIVISION TITLE CHANGE

RECOMMENDATION: JBC staff recommends changing the title of the Constitutionally Independent Entities division to the State Personnel Board.

DISCUSSION: As noted in the description of the division, this portion of the Long Bill makes appropriations to the State Personnel Board. No other entity receives appropriations within this division. As such, it is appropriate to adjust the title of this division to more accurately reflect the appropriations made within.

~~LINE ITEM DETAIL – CONSTITUTIONALLY INDEPENDENT ENTITIES~~ STATE PERSONNEL BOARD

~~(A) PERSONNEL BOARD~~

The State Personnel Board is authorized in Article XII, Sections 13 through 15, of the Colorado Constitution. Pursuant to Section 24-50-103, C.R.S., the Board has the authority to adopt by rule a uniform grievance procedure to be used by all departments and state agencies for classified employees in the state personnel system. The Board is responsible for the following: adjudicating employment disputes within the state classified system; promulgating rules to ensure that state employment is based

on merit; conducting administrative hearings; promulgating rules under the authority of the State Administrative Procedures Act; and facilitating dispute resolution. The Personnel Board is funded by General Fund.

PERSONAL SERVICES

This line item funds 4.8 FTE in the Personnel Board. The Personnel Board is almost entirely funded with General Fund. Cash funds are from fees collected for copies and case documentation.

STATUTORY AUTHORITY: Section 24-50-103, C.R.S.

REQUEST: The Department requests an appropriation of \$561,161 General Fund and 4.8 FTE.

RECOMMENDATION: Staff **recommends approval of the request.**

CONSTITUTIONALLY INDEPENDENT ENTITIES, PERSONNEL BOARD, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$543,703	\$543,703	\$0	\$0	\$0	4.8
TOTAL	\$543,703	\$543,703	\$0	\$0	\$0	4.8
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$543,703	\$543,703	\$0	\$0	\$0	4.8
Annualize prior year budget actions	15,878	15,878	0	0	0	0.0
Annualize prior year legislation	1,580	1,580	0	0	0	0.0
TOTAL	\$561,161	\$561,161	n/a	n/a	n/a	4.8
INCREASE/(DECREASE)	\$17,458	\$17,458	\$0	\$0	\$0	0.0
Percentage Change	3.2%	3.2%	0.0%	0.0%	0.0%	0.0%
FY 2022-23 EXECUTIVE REQUEST	\$561,161	\$561,161	\$0	\$0	\$0	4.8
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

OPERATING EXPENSES

This line item funds the operating expenses of the Personnel Board.

STATUTORY AUTHORITY: Section 24-50-103, C.R.S.

REQUEST: The Department requests a continuation appropriation of \$22,969 General Fund.

RECOMMENDATION: Staff **recommends approval of the request.**

LEGAL SERVICES

This line item provides funding for the Personnel Board to purchase legal services from the Department of Law.

STATUTORY AUTHORITY: Sections 24-31-101 (1)(a), C.R.S., and 24-75-112 (1)(i), C.R.S.

REQUEST: The Department requests \$61,763 General Fund for the purchase of legal services in FY 2022-23.

RECOMMENDATION: Staff **recommendation is pending Committee action on the common policy for legal services.** The dollar amount of staff's recommendation is pending decision for the legal services Common Policy by the Committee. Staff requests permission to reflect the Committee decision in this line item. The amount included in the following table represents the Board's requested appropriation.

CONSTITUTIONALLY INDEPENDENT ENTITIES, PERSONNEL BOARD, LEGAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$38,651	\$38,651	\$0	\$0	\$0	0.0
TOTAL	\$38,651	\$38,651	\$0	\$0	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$38,651	\$38,651	\$0	\$0	\$0	0.0
Centrally appropriated line items	23,112	23,112	0	0	0	0.0
TOTAL	\$61,763	\$61,763	\$0	\$0	\$0	0.0
INCREASE/(DECREASE)	\$23,112	\$23,112	\$0	\$0	\$0	0.0
Percentage Change	59.8%	59.8%	n/a	n/a	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$61,763	\$61,763	\$0	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

(4) DIVISION OF CENTRAL SERVICES

The Division of Central Services provides statewide support services such as print, document management and retention, and mail services. Central Services is almost entirely funded by reappropriated funds consisting of user fees from state agencies. General Fund and cash funds from offender surcharges and grants provide funding for the Address Confidentiality Program within Integrated Document Solutions.

CENTRAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 Appropriation						
S.B. 21-205 (Long Bill)	\$30,640,707	\$1,462,941	\$1,380,134	\$27,797,632	\$0	121.8
Other legislation	608,217	3,393	500,000	104,824	0	0.1
H.B. 22-1178 (Supplemental)	5,049,919	0	344,298	4,705,621	0	1.6
TOTAL	\$36,298,843	\$1,466,334	\$2,224,432	\$32,608,077	\$0	123.5
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$36,298,843	\$1,466,334	\$2,224,432	\$32,608,077	\$0	123.5
R8 Integrated Document Solutions scanner refresh	0	0	0	0	0	0.0
BA3 IDS technical adjustment	4,897,237	0	0	4,897,237	0	6.0
Annualize prior year budget actions	175,974	29,791	0	146,183	0	0.0
Technical adjustments	43,118	43,118	0	0	0	0.0
Annualize prior year legislation	(5,292,615)	9,039	(844,298)	(4,457,356)	0	(1.6)
Indirect cost assessment	40,747	0	0	40,747	0	0.0
TOTAL	\$36,163,304	\$1,548,282	\$1,380,134	\$33,234,888	\$0	127.9
INCREASE/(DECREASE)	(\$135,539)	\$81,948	(\$844,298)	\$626,811	\$0	4.4
Percentage Change	(0.4%)	5.6%	(38.0%)	1.9%	n/a	3.6%
FY 2022-23 EXECUTIVE REQUEST						
Request Above/(Below) Recommendation	\$24,774	\$0	\$0	\$24,774	\$0	(0.0)

DECISION ITEMS – DIVISION OF CENTRAL SERVICES

➔ R8 INTEGRATED DOCUMENT SOLUTIONS SCANNER REFRESH

REQUEST: The Department requests a budget neutral shift of \$100,000 reappropriated funds from the (B) Integrated Document Solutions, Operating Expenses line item to a new line within the same subdivision titled Scan Equipment Lease Purchase. This new line item will provide appropriations for the acquisition and maintenance of a new high-speed scanner. The request annualizes to \$151,776 reappropriated funds in FY 2023-24 through FY 2026-27.

RECOMMENDATION: JBC staff recommends approval of the request.

DISCUSSION: Integrated Document Solutions (IDS) provides business support services comprising print, document management, data entry, imaging, and mail operations. IDS is the Colorado State Printer and is an end-to-end document management operation, serving all government entities across Colorado. IDS has two major customers, the Department of Revenue (DOR) and the Department of

State (DOS). In the DOR Tax Processing Performance Audit issued September 2011, it was recommended that DOR and DPA streamline the tax document processing and remittance procedures. The two departments developed and have implemented processes for all non-tax pipeline document imaging for IDS's customers, which included standing up two high-speed scanners and one desktop scanner. This has allowed IDS to discontinue usage of mid-range scanning equipment. From April 2020 to March 2021, IDS scanned 18,915,423 images for all customers.

Integrated Document Solutions Scanning Volume, April 2020 to March 2021			
Department	Agency	Document Types	Total Scans
DOR	Taxation	Tax Pipeline	14,738,868
	Human Resources	Personnel Files	351,368
	Auto Industry	Investigations, Licensing	189,737
CDHS	Youth Corrections	Closed Youth Offender Files	716,793
	Office of Behavioral Health	Patient Files	149,711
	Youth Corrections	Closed Youth Facility Files	32,274
CDPHE	Accounting	Accounting, Administration Contacts	566,171
	Human Resources	Personnel Files	166,980
DOC	Accounts Payable	Medical Records	520,739
DOS	Petitions	Candidate and Initiative	482,736
CDLE	Worker's Compensation	Claims	445,277
DOLA	Property Taxation	Exempt Property Files	64,590

In January 2021, IDS was notified that their current imaging equipment was at end-of-life and that the company had ceased manufacturing of the equipment, including any replacement parts for repairs and maintenance. The current maintenance on the equipment will only be available to IDS through June 30, 2022. Due to the importance of the documents processed using these scanners, operating on this kind of maintenance plan represents a high risk to operations. The proposed equipment for replacement includes two high-speed scanners and one desktop scanner. The Department plans to secure third-party funding at an interest rate of 3.99 percent to cover the capital purchase of \$686,920. The plan is to seek a 60-month note to keep the payments close to \$12,648 per month or \$151,776 annually, which is in the current IDS budget.

LEVEL OF EVIDENCE PURSUANT TO S.B. 21-284

Senate Bill 21-284 states that a program or practice is “theory-informed” if a theory of change has been identified and implemented. The Department identified this budget request as a theory-informed practice, and identified the theory of change as “meet current and future scanning needs by replacing current scan equipment.” The Department’s objective is “Provide safe, secure, and efficient scanning services for state agencies.”

A theory of change is a method that explains how a given intervention, or set of interventions, is expected to lead to specific outcomes, drawing on a causal analysis based on available evidence. While there are identifiable outputs related to the scanning services and it is an operational necessity, JBC staff disagrees that it qualifies as an intervention that is intended to lead to a specific change with measurable outcomes. JBC staff has determined that, pursuant to S.B. 21-284 (Evidence-based Evaluations for Budget), assignment of a level of evidence is not applicable to this request.

→ BA3 INTEGRATED DOCUMENT SOLUTIONS TECHNICAL ADJUSTMENT

REQUEST: The Department requests \$5,032,957 reappropriated funds and 6.0 term-limited FTE in FY 2021-22 for unanticipated expenditures, inflationary pressures on printing materials, and increased printing volumes from client agencies. This request is the continuation of the Department’s FY 2021-22 supplemental request S3 (IDS technical adjustment).

RECOMMENDATION: Staff recommends an appropriation of \$4,981,106 reappropriated funds and 6.0 FTE. This represents the annualization of the Committee’s decision regarding the Department’s FY 2021-22 supplemental request (S3). The recommendation annualizes to \$4,624,048 reappropriated funds in FY 2023-24.

FY 2022-23 BA IDS TECHNICAL ADJUSTMENT SUMMARY					
	FY 2021-22		FY 2022-23		FY 2023-24
	REQUEST	APPROPRIATION	REQUEST	RECOMMENDATION	ANNUALIZATION
Volume increase	\$2,861,332	\$2,861,332	\$2,861,332	\$2,861,332	\$2,861,332
Printing Materials	1,129,571	1,129,571	1,129,571	1,129,571	1,129,571
Unanticipated expenditures	977,443	977,443	633,145	633,145	633,145
Staffing	216,453	81,573	408,909	357,058	0
FTE	3.0	1.6	6.0	6.0	0
Total	\$5,184,799	\$5,049,919	\$5,032,957	\$4,981,106	\$4,624,048

DISCUSSION: Integrated Document Solutions provides business support services comprising print, document management, data entry, imaging, and mail operations. IDS is the Colorado State Printer and is an end-to-end document management operation, serving all government entities across Colorado. In an effort to provide more stability in the rates for its two largest customers (i.e., Departments of Revenue and State), the Department implemented the DSG Common Policy in FY 2019-20 for those two customers. Pursuant to statutes 24-30-1102, C.R.S. and 24-30-1108, C.R.S., IDS sets rates for the services performed by the program, ensuring that all direct and indirect costs of running the program are covered and that the rates charged by the program are competitive with the market. Utilizing the anticipated volumes for each service, the process targets a zero-profit rate based on the anticipated volumes and total estimated costs of production.

These costs include program overhead, labor, and operational expenses. The main goal of the rate setting process is to ensure that the state agencies that use IDS services are getting the best price possible. Due to unexpected print volume increases, inflationary pressures on materials, and unanticipated expenditures for facilities maintenance, IDS does not have sufficient cash funds and reappropriated funds spending authority to cover anticipated expenditures.

INFLATIONARY PRESSURES

The costs associated with goods and products are influenced by supply and demand within the broader marketplace, over which the Department has no control. For instance, paper and postage markets affect IDS rates. The recent impacts on the global supply chain of the pandemic have shown up in the materials costs associated with printing. The Department reports that the cost of paper products have risen by 18.0 percent, envelopes has risen by 9.5 percent, and postage has risen by 7.7 percent. In total, the Department is estimating FY 2022-23 expenditures for printing materials to increase by \$1.1 million over prior year expenditures.

INFLATIONARY ADJUSTMENTS FOR PRINTING MATERIALS				
PRINT MATERIAL	FY 2020-21 EXPENDITURES	ESTIMATED MATERIAL INFLATION	FY 2022-23 ESTIMATED EXPENDITURES	DIFFERENCE
Roll stock paper	\$415,127	18.0%	\$489,850	\$74,723
Cut-sheet paper	168,860	18.0%	199,255	30,395
Envelopes	689,862	9.5%	755,399	65,537
Postage	12,437,305	7.7%	13,396,221	958,916
			Est. Increase in Expenditures	\$1,129,571

UNANTICIPATED EXPENDITURES

The Department experienced unanticipated costs to address asbestos abatement and a necessary HVAC replacement totaling \$597,945 in FY 2022-23. Existing rates charged to client agencies are anticipated to support the additional spending authority. However, without the necessary spending authority, the department cannot renovate the existing space to ensure a safe working environment.

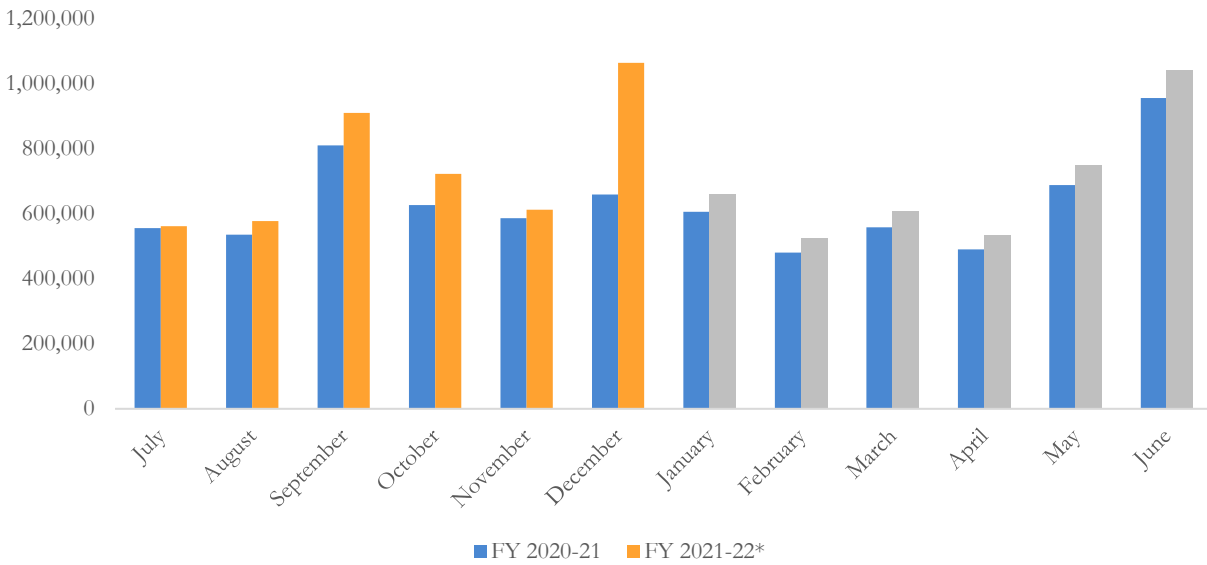
FY 2022-23 Unanticipated Expenditures	
Facilities maintenance	\$597,945
Scanning equipment	35,200
Total	\$633,145

The department's request includes an additional \$35,200 for the purchase of two post-scan modules to process non-DOR jobs once they have been scanned. IDS currently has one module, which is insufficient for the timely handling of existing volume. These were not included in the annual request, as the department was in the process of onboarding non-DOR jobs on the post-scan modules.

PRINT VOLUME INCREASE

During figure setting for FY 2021-22, the Committee approved the Department's R2 (DOR printing and mail migration to IDS) request. The request, as it affected the Department of Personnel, was a budget neutral restructure of the Integrated Document Solutions subdivision, moving the appropriations from the IDS Postage line item to the Operating Expenses line item. This shift allowed the Department to incorporate print volumes from the Department of Revenue (DOR), charging DOR for the workload through the Document Solutions Group common policy. The Department's calculations for its FY 2021-22 R2 request assumed that only a nominal increase to its existing spending authority would be required to accommodate print volumes in the first year. However, the volume of the first quarter of FY 2021-22 indicates that the existing spending authority will not accommodate the current and future volume from existing customers and the DOR migration.

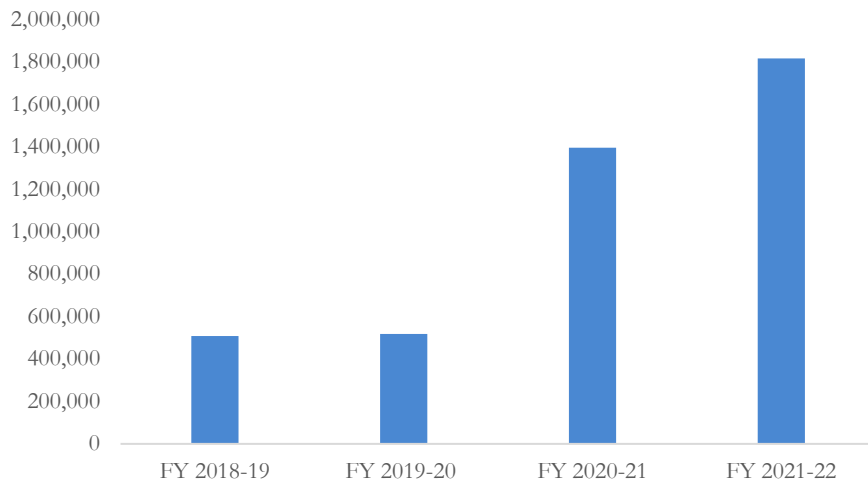
Increased monthly CMBS print and mail volume



* Department projections of letter volumes for January 2022 through June 2022.

Integrated Document Solutions has also experienced an increase in volumes from other clients. The Department is projecting a 9.2 percent year-over-year increase in Colorado Benefits Management System print and mail volume (i.e., mailed letters) in FY 2020-21. Additionally, print and mail volume for the Department of Labor and Employment related to unemployment insurance benefits for the first half of FY 2021-22 is 30.1 percent higher than the same period in FY 2020-21. This increased volume drives an increase in revenue; however, without accompanying spending authority IDS will not be able to expend that revenue. If revenues fall short of projections, any excess spending authority will revert.

Year-over-year Q1 & Q2 increase in CDLE Unemployment Insurance print and mail volume



IDS STAFFING AUGMENTATION

In addition to the operating funds requested, the Department requests \$408,909 reappropriated funds for FY 2022-23 for 6.0 term-limited FTE. These funds will be used to hire 5.0 term-limited Production II FTE and 1.0 FTE Production Manager I level employee for 18 months. These temporary FTE will allow IDS to meet the anticipated volume and workload increase in FY 2022-23.

FY 2022-23 BA3 IDS FTE - REQUEST VS. RECOMMENDATION					
	FY 2021-22		FY 2022-23		FY 2023-24
	REQUESTED	APPROPRIATED	REQUESTED	RECOMMENDED	ANNUALIZATION
FTE	3.0	1.6	6.0	6.0	0.0
Personal services	\$146,131	\$66,273	\$292,263	\$265,089	\$0
Operating expenses	14,850	15,300	5,700	8,100	0
Centrally appropriated costs	55,472	0	110,946	83,869	0
Total	\$216,453	\$81,573	\$408,909	\$357,058	\$0

LEVEL OF EVIDENCE PURSUANT TO S.B. 21-284

Senate Bill 21-284 states that a program or practice is “theory-informed” if a theory of change has been identified and implemented. The Department identified this budget request as a theory-informed practice, and identified the theory of change as “sufficient spending authority for IDS to meet the needs of its customers.” The Department’s objective is “provide safe, secure, and efficient scanning services for state agencies.”

A theory of change is a method that explains how a given intervention, or set of interventions, is expected to lead to specific outcomes, drawing on a causal analysis based on available evidence. While there are identifiable outputs related to the scanning and printing process and it is an operational necessity, JBC staff disagrees that it qualifies as an intervention that is intended to lead to a specific change with measurable outcomes. JBC staff has determined that, pursuant to S.B. 21-284 (Evidence-based Evaluations for Budget), assignment of a level of evidence is not applicable to this request.

LINE ITEM DETAIL – CENTRAL SERVICES

(A) ADMINISTRATION

The administration section provides management, human resources, accounting, and marketing services for Division programs. Administration is funded by reappropriated funds from user fees from state agencies deposited in the Department of Personnel Revolving Fund created in Section 24-30-1108 (1), C.R.S., and the Motor Fleet Management Fund created in Section 24-30-1115 (1), C.R.S.

PERSONAL SERVICES

This line item funds the 5.2 FTE in Central Services Administration. Central Services Administration is funded from reappropriated funds from the Department of Personnel Revolving Fund created in Section 24-30-1108 (1), C.R.S.

STATUTORY AUTHORITY: Section 24-30-1104, C.R.S.

REQUEST: The Department requests an appropriation of \$519,809 reappropriated funds and 5.2 FTE.

RECOMMENDATION: Staff **recommends approval of the request.**

CENTRAL SERVICES, ADMINISTRATION, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$503,268	\$0	\$0	\$503,268	\$0	5.2
TOTAL	\$503,268	\$0	\$0	\$503,268	\$0	5.2
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$503,268	\$0	\$0	\$503,268	\$0	5.2
Annualize prior year budget actions	14,829	0	0	14,829	0	0.0
Annualize prior year legislation	1,712	0	0	1,712	0	0.0
TOTAL	\$519,809	\$0	\$0	\$519,809	\$0	5.2
INCREASE/(DECREASE)	\$16,541	\$0	\$0	\$16,541	\$0	0.0
Percentage Change	3.3%	n/a	n/a	3.3%	n/a	0.0%
FY 2022-23 EXECUTIVE REQUEST	\$519,809	\$0	\$0	\$519,809	\$0	5.2
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

OPERATING EXPENSES

This line item funds the operating expenses of Central Services Administration.

STATUTORY AUTHORITY: Section 24-30-1104, C.R.S.

REQUEST: The Department requests a continuation level appropriation of \$27,690 reappropriated funds.

RECOMMENDATION: Staff **recommends approval of the request.**

INDIRECT COST ASSESSMENT

This line item reflects the amount of indirect cost assessments charged to reappropriated funds sources as calculated by the State Controller. Funds collected through this line item are used to offset General Fund in Department Administration.

STATUTORY AUTHORITY: Section 24-30-1104, C.R.S.

REQUEST: The Department requests an appropriation of \$15,364 reappropriated funds.

RECOMMENDATION: Staff **recommendation for indirect costs is pending Committee action on outstanding centrally appropriated line items.** Staff requests permission to adjust the line based on final Committee action on centrally appropriated line items.

CENTRAL SERVICES, ADMINISTRATION, INDIRECT COST ASSESSMENT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$14,472	\$0	\$0	\$14,472	\$0	0.0
TOTAL	\$14,472	\$0	\$0	\$14,472	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$14,472	\$0	\$0	\$14,472	\$0	0.0

CENTRAL SERVICES, ADMINISTRATION, INDIRECT COST ASSESSMENT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
Indirect cost assessment	892	0	0	892	0	0.0
TOTAL	\$15,364	\$0	\$0	\$15,364	\$0	0.0
INCREASE/(DECREASE)	\$892	\$0	\$0	\$892	\$0	0.0
Percentage Change	6.2%	n/a	n/a	6.2%	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$15,364	\$0	\$0	\$15,364	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

(B) INTEGRATED DOCUMENT SOLUTIONS

Integrated Document Solutions (IDS) provides business support services comprising print, document management, data entry, imaging, and mail operations. The division has facilities in Pueblo and Denver and serves state agencies, institutions of higher education, and local governments. IDS is funded by reappropriated funds collected from user fees from state agencies and cash funds collected from user fees from non-state agencies and deposited in the Department of Personnel Revolving Fund created in Section 24-30-1108 (1), C.R.S. Additionally, the Address Confidentiality Program is located in IDS and is funded with General Fund and cash funds from offender surcharges and grants.

PERSONAL SERVICES

This line item funds the 96.6 FTE in IDS, excluding the Address Confidentiality Program. IDS is funded from revenue and earned and deposited in the Department of Personnel Revolving Fund created in Section 24-30-1108 (1), C.R.S. Cash funds are earned from user fees from non-state agencies and reappropriated funds from user fees from state agencies.

STATUTORY AUTHORITY: Sections 24-30-1102 (4) and 24-30-1104 (1), C.R.S.

REQUEST: The Department requests an appropriation of \$7,923,272 total funds, including \$141,615 cash funds, \$7,781,657 reappropriated funds, and 102.6 FTE, which includes the Department's BA3 request.

RECOMMENDATION: Staff **recommends appropriating \$7,896,098 total funds**, including \$141,615 cash funds and \$7,754,483 reappropriated funds, and 102.6 FTE.

CENTRAL SERVICES, INTEGRATED DOCUMENT SOLUTIONS, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$7,467,856	\$0	\$141,615	\$7,326,241	\$0	96.6
H.B. 22-1178 (Supplemental)	\$66,273	\$0	\$0	\$66,273	\$0	1.6
TOTAL	\$7,534,129	\$0	\$141,615	\$7,392,514	\$0	98.2
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$7,534,129	\$0	\$141,615	\$7,392,514	\$0	98.2
BA3 IDS technical adjustment	265,089	0	0	265,089	0	6.0
Annualize prior year budget actions	131,354	0	0	131,354	0	0.0
Annualize prior year legislation	(34,474)	0	0	(34,474)	0	(1.6)
TOTAL	\$7,896,098	\$0	\$141,615	\$7,754,483	\$0	102.6

CENTRAL SERVICES, INTEGRATED DOCUMENT SOLUTIONS, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
INCREASE/(DECREASE)	\$361,969	\$0	\$0	\$361,969	\$0	4.4
Percentage Change	4.8%	n/a	0.0%	4.9%	n/a	4.5%
FY 2022-23 EXECUTIVE REQUEST	\$7,923,272	\$0	\$141,615	\$7,781,657	\$0	102.6
Request Above/(Below) Recommendation	\$27,174	\$0	\$0	\$27,174	\$0	(0.0)

OPERATING EXPENSES

This line item funds the operating expenses of IDS. In addition to administrative operating expenses, operating expenses include equipment and supplies for print, document, and mail services.

STATUTORY AUTHORITY: Sections 24-30-1102 (4) and 24-30-1104 (1), C.R.S.

REQUEST: The Department requests an appropriation of \$23,263,393 total funds, including \$980,537 cash funds and \$22,282,856 reappropriated funds, which includes the Department's BA3 and R8 requests.

RECOMMENDATION: Staff **recommends an appropriation of \$23,265,793 total funds**, including \$980,537 cash funds and \$22,285,256 reappropriated funds.

CENTRAL SERVICES, INTEGRATED DOCUMENT SOLUTIONS, OPERATING EXPENSES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$18,554,067	\$0	\$980,537	\$17,573,530	\$0	0.0
H.B. 22-1178 (Supplemental)	\$4,983,646	\$0	\$344,298	\$4,639,348	\$0	0.0
Other legislation	\$104,824	\$0	\$0	\$104,824	\$0	0.0
TOTAL	\$23,642,537	\$0	\$1,324,835	\$22,317,702	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$23,642,537	\$0	\$1,324,835	\$22,317,702	\$0	0.0
BA3 IDS technical adjustment	4,632,148	0	0	4,632,148	0	0.0
Annualize prior year legislation	(4,768,892)	0	(344,298)	(4,424,594)	0	0.0
Annualize prior year budget actions	(140,000)	0	0	(140,000)	0	0.0
R8 Integrated Document Solutions scanner refresh	(100,000)	0	0	(100,000)	0	0.0
TOTAL	\$23,265,793	\$0	\$980,537	\$22,285,256	\$0	0.0
INCREASE/(DECREASE)	(\$376,744)	\$0	(\$344,298)	(\$32,446)	\$0	0.0
Percentage Change	(1.6%)	n/a	(26.0%)	(0.1%)	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$23,263,393	\$0	\$980,537	\$22,282,856	\$0	0.0
Request Above/(Below) Recommendation	(\$2,400)	\$0	\$0	(\$2,400)	\$0	0.0

COMMERCIAL PRINT PAYMENTS

This line item was added in a FY 2015-16 supplemental for pass-through payments to commercial print vendors. Spending authority for these payments was formerly provided in the operating expenses line item. The IDS program has increased its use of commercial print vendors and expenditures from this line item represent pass-through payments from state agencies for print jobs that IDS has determined are best completed by outside vendors.

STATUTORY AUTHORITY: Sections 24-30-1102 (4) and 24-30-1104 (1), C.R.S.

REQUEST: The Department requests a continuation appropriation of \$1,733,260 reappropriated funds.

RECOMMENDATION: Staff **recommends approval of the request.**

PRINT EQUIPMENT LEASE PURCHASE

This line item supports the costs associated with the acquisition of a new printing press in FY 2021-22, replacing equipment that has been phased out by the manufacturer and is being returned to the vendor when the current lease ends on February 1, 2022.

STATUTORY AUTHORITY: Sections 24-82-801 (1)(b and c), C.R.S.

REQUEST: The Department requests a continuation appropriation of \$240,000 reappropriated funds.

RECOMMENDATION: Staff **recommends approval of the request.**

CENTRAL SERVICES, INTEGRATED DOCUMENT SOLUTIONS, PRINT EQUIPMENT LEASE PURCHASE						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$100,000	\$0	\$0	\$100,000	\$0	0.0
TOTAL	\$100,000	\$0	\$0	\$100,000	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$100,000	\$0	\$0	\$100,000	\$0	0.0
Annualize prior year budget actions	140,000	0	0	140,000	0	0.0
TOTAL	\$240,000	\$0	\$0	\$240,000	\$0	0.0
INCREASE/(DECREASE)	\$140,000	\$0	\$0	\$140,000	\$0	0.0
Percentage Change	140.0%	n/a	n/a	140.0%	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$240,000	\$0	\$0	\$240,000	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

PRINT EQUIPMENT LEASE PURCHASE [NEW LINE ITEM]

This line item supports the costs associated with the acquisition of new scanning equipment in FY 2022-23, replacing equipment that has been phased out by the manufacturer.

STATUTORY AUTHORITY: Sections 24-82-801 (1)(b and c), C.R.S.

REQUEST: The Department requests an appropriation of \$100,000 reappropriated funds, which includes the Department’s R8 request.

RECOMMENDATION: Staff **recommends approval of the request.**

UTILITIES

This line item supports the utility costs associated with IDS operations in Pueblo.

STATUTORY AUTHORITY: Sections 24-30-1102 (4) and 24-30-1104 (1), C.R.S.

REQUEST: The Department requests a continuation appropriation of \$69,000 reappropriated funds.

RECOMMENDATION: Staff **recommends approval of the request.**

ADDRESS CONFIDENTIALITY PROGRAM

House Bill 11-1080 transferred the existing Address Confidentiality Program from the Department of State to the Department of Personnel. The program was established in 2007 to provide a confidential substitute address and mail forwarding system for program participants who are victims of domestic violence, sexual offenses, or stalking. The program was originally entirely cash funded through a surcharge levied on convicted offenders, 95 percent of which is deposited in the Address Confidentiality Program Surcharge Fund for the program, as well as grants. Participant growth has continued to exceed revenue growth from offender surcharges requiring additional General Fund to meet the program's statutory requirements regarding participation in the program. This line item funds 3.4 FTE for the program as well as administrative operating expenses, predominantly consisting of mail supplies and postage.

STATUTORY AUTHORITY: Part 21 of Article 30 of Title 24, C.R.S.

REQUEST: The Department requests \$717,331 total funds, including \$575,657 General Fund and \$141,674 cash funds, and 7.0 FTE.

RECOMMENDATION: Staff **recommends approval of the request.**

CENTRAL SERVICES, INTEGRATED DOCUMENT SOLUTIONS, ADDRESS CONFIDENTIALITY PROGRAM						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$702,284	\$560,610	\$141,674	\$0	\$0	7.0
TOTAL	\$702,284	\$560,610	\$141,674	\$0	\$0	7.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$702,284	\$560,610	\$141,674	\$0	\$0	7.0
Annualize prior year budget actions	12,743	12,743	0	0	0	0.0
Annualize prior year legislation	2,304	2,304	0	0	0	0.0
TOTAL	\$717,331	\$575,657	\$141,674	\$0	\$0	7.0
INCREASE/(DECREASE)	\$15,047	\$15,047	\$0	\$0	\$0	0.0
Percentage Change	2.1%	2.7%	0.0%	n/a	n/a	0.0%
FY 2022-23 EXECUTIVE REQUEST	\$717,331	\$575,657	\$141,674	\$0	\$0	7.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

INDIRECT COST ASSESSMENT

This line item reflects the amount of indirect cost assessments charged to the IDS reappropriated funds source as calculated by the State Controller. Funds collected through this line item are used to offset General Fund in Department Administration.

STATUTORY AUTHORITY: Sections 24-30-1102 (4) and 24-30-1104 (1), C.R.S.

REQUEST: The Department requests an appropriation of \$421,000 reappropriated funds.

RECOMMENDATION: Staff **recommendation for indirect costs is pending Committee action on outstanding centrally appropriated line items.** Staff requests permission to adjust the line based on final Committee action on centrally appropriated line items.

CENTRAL SERVICES, INTEGRATED DOCUMENT SOLUTIONS, INDIRECT COST ASSESSMENT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$421,100	\$0	\$0	\$421,100	\$0	0.0
TOTAL	\$421,100	\$0	\$0	\$421,100	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$421,100	\$0	\$0	\$421,100	\$0	0.0
Indirect cost assessment	39,855	0	0	39,855	0	0.0
TOTAL	\$460,955	\$0	\$0	\$460,955	\$0	0.0
INCREASE/(DECREASE)	\$39,855	\$0	\$0	\$39,855	\$0	0.0
Percentage Change	9.5%	n/a	n/a	9.5%	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$460,955	\$0	\$0	\$460,955	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

(C) COLORADO STATE ARCHIVES

The Colorado State Archives preserves and maintains historical documents pertaining to Colorado's history and provides state agencies and the general public access to these records for legal and research purposes. The State Archives is predominantly General Funded. Fee revenue from requests for information and research from state agencies and the general public provide a lesser amount of reappropriated funds and cash funds deposited in the State Archives and Public Records Cash Fund created in Section 24-80-102 (10)(a), C.R.S.

PERSONAL SERVICES

This line item funds the 13.0 FTE in State Archives consisting of archivists and technical and administrative staff. It previously resided in the Executive Director's Office.

STATUTORY AUTHORITY: Part 1 of Article 80 of Title 24, C.R.S.

REQUEST: The Department requests an appropriation of \$757,199 total funds including \$637,820 General Fund, \$90,308 cash funds, and \$29,071 reappropriated funds, and 13.0 FTE, which includes \$435 for annualization of S.B. 18-200 (PERA).

RECOMMENDATION: Staff **recommends \$756,764 total funds**, including \$637,393 General Fund, \$90,308 cash funds, and \$29,071 reappropriated funds, and 13.0 FTE. , in accordance with the Committee’s decision regarding the annualization of S.B. 18-200.

CENTRAL SERVICES, COLORADO STATE ARCHIVES, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$756,772	\$637,393	\$90,308	\$29,071	\$0	13.0
Other legislation	\$3,393	\$3,393	\$0	\$0	\$0	0.1
TOTAL	\$760,165	\$640,786	\$90,308	\$29,071	\$0	13.1
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$760,165	\$640,786	\$90,308	\$29,071	\$0	13.1
Annualize prior year budget actions	17,048	17,048	0	0	0	0.0
Annualize prior year legislation	6,735	6,735	0	0	0	0.0
TOTAL	\$783,948	\$664,569	\$90,308	\$29,071	\$0	13.1
INCREASE/(DECREASE)	\$23,783	\$23,783	\$0	\$0	\$0	0.0
Percentage Change	3.1%	3.7%	0.0%	0.0%	n/a	0.0%
FY 2022-23 EXECUTIVE REQUEST	\$783,948	\$664,569	\$90,308	\$29,071	\$0	13.1
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

OPERATING EXPENSES

This line item funds the operating expenses of the State Archives, which includes information systems and multi-media storage equipment, supplies, and maintenance.

STATUTORY AUTHORITY: Part 1 of Article 80 of Title 24, C.R.S.

REQUEST: The Department requests a continuation appropriation of \$334,056 total funds, including \$308,056 General Fund and \$26,000 cash funds.

RECOMMENDATION: Staff **recommends approving the request.**

CENTRAL SERVICES, COLORADO STATE ARCHIVES, OPERATING EXPENSES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$290,938	\$264,938	\$26,000	\$0	\$0	0.0
TOTAL	\$290,938	\$264,938	\$26,000	\$0	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$290,938	\$264,938	\$26,000	\$0	\$0	0.0
Technical adjustments	43,118	43,118	0	0	0	0.0
TOTAL	\$334,056	\$308,056	\$26,000	\$0	\$0	0.0
INCREASE/(DECREASE)	\$43,118	\$43,118	\$0	\$0	\$0	0.0
Percentage Change	14.8%	16.3%	0.0%	n/a	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$334,056	\$308,056	\$26,000	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

(5) DIVISION OF ACCOUNTS AND CONTROL

This division includes the Office of the State Controller in Financial Operations and Reporting, which manages statewide fiscal rules, conducts statewide financial reporting, provides policy and procedural guidance, and develops the statewide indirect cost allocation plan. CORE Operations oversees the Colorado Operations Resource Engine (CORE), the state's accounting system. Procurement and Contracts administers a statewide procurement program and meets the product and service needs of state agencies by negotiating contracts for goods and services. Central Collections Services provides for the collection of debts due to the state (repealed by S.B. 21-055 (Collection Of State Debt)). This Division is funded with rebates received from the Procurement Card Program, statewide indirect cost recoveries, cash funds from the Supplier Database Cash Fund, user fees from state agencies for CORE Operations deposited in the Statewide Financial Information Technology Systems Cash Fund created in Section 24-30-209 (2)(a), C.R.S., collection fees assessed to individuals making payments in the collections process deposited in the Debt Collection Fund created in Section 24-30-202.4 (3)(e), C.R.S., and General Fund.

DIVISION OF ACCOUNTS AND CONTROL						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 Appropriation						
S.B. 21-205 (Long Bill)	\$17,994,914	\$4,041,793	\$5,202,456	\$8,750,665	\$0	68.6
Other legislation	(64,714)	(64,714)	0	0	0	(1.0)
TOTAL	\$17,930,200	\$3,977,079	\$5,202,456	\$8,750,665	\$0	67.6
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$17,930,200	\$3,977,079	\$5,202,456	\$8,750,665	\$0	67.6
Annualize prior year budget actions	100,509	42,640	0	57,869	0	0.0
Procurement card rebate refinance	0	(386,000)	386,000	0	0	0.0
CORE operations base adjustment	(3,844,996)	0	(1,875,048)	(1,969,948)	0	0.0
Annualize prior year legislation	(78,748)	15,241	(101,000)	7,011	0	0.0
Indirect cost assessment	110,192	0	0	110,192	0	0.0
TOTAL	\$14,217,157	\$3,648,960	\$3,612,408	\$6,955,789	\$0	67.6
INCREASE/(DECREASE)	(\$3,713,043)	(\$328,119)	(\$1,590,048)	(\$1,794,876)	\$0	0.0
Percentage Change	(20.7%)	(8.3%)	(30.6%)	(20.5%)	n/a	0.0%
FY 2022-23 EXECUTIVE REQUEST	\$14,217,157	\$3,648,960	\$3,612,408	\$6,955,789	\$0	67.6
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

DECISION ITEMS – DIVISION OF ACCOUNTS AND CONTROL [NONE]

The Executive Branch did not submit a decision item affecting this division.

LINE ITEM DETAIL – DIVISION OF ACCOUNTS AND CONTROL

(A) FINANCIAL OPERATIONS AND REPORTING

This subdivision was formerly the subdivision known as the Office of the State Controller. Pursuant to Sections 24-30-201 through 24-30-207, C.R.S., the Office of the State Controller is statutorily

charged with managing the financial operations of the State of Colorado. This includes statewide financial reporting, providing policy and procedural guidance, developing the statewide indirect cost plan, operating the state's payroll system, issuing warrants, and providing specialized accounting services to other state agencies.

PERSONAL SERVICES

This line item funds the 30.5 FTE in Financial Operations and Reporting. This sub-subdivision is primarily appropriated General Fund. Cash funds sources include rebates received from the Procurement Card Program and indirect costs paid from institutions of higher education, both of which offset General Fund.

STATUTORY AUTHORITY: Section 24-30-201, C.R.S.

REQUEST: The Department requests an appropriation of \$3,129,283 General Fund and 29.5 FTE.

RECOMMENDATION: Staff **recommends approval of the request.**

DIVISION OF ACCOUNTS AND CONTROL, FINANCIAL OPERATIONS AND REPORTING, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$3,090,956	\$3,090,956	\$0	\$0	\$0	30.5
Other legislation	(64,714)	(64,714)	0	0	0	(1.0)
TOTAL	\$3,026,242	\$3,026,242	\$0	\$0	\$0	29.5
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$3,026,242	\$3,026,242	\$0	\$0	\$0	29.5
Annualize prior year budget actions	93,330	93,330	0	0	0	0.0
Annualize prior year legislation	9,711	9,711	0	0	0	0.0
TOTAL	\$3,129,283	\$3,129,283	\$0	\$0	\$0	29.5
INCREASE/(DECREASE)	\$103,041	\$103,041	\$0	\$0	\$0	0.0
Percentage Change	3.4%	3.4%	n/a	n/a	n/a	0.0%
FY 2022-23 EXECUTIVE REQUEST	\$3,129,283	\$3,129,283	\$0	\$0	\$0	29.5
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

OPERATING EXPENSES

This line item funds the operating expenses of Financial Operations and Reporting. Cash funds sources include rebates received from the Procurement Card Program and indirect costs paid from institutions of higher education, both of which offset General Fund.

STATUTORY AUTHORITY: Section 24-30-201, C.R.S.

REQUEST: The Department requests a continuation appropriation of \$138,303 General Fund.

RECOMMENDATION: Staff recommends approval of the request.

RECOVERY AUDIT PROGRAM DISBURSEMENTS

This line item was added as a supplemental appropriation for FY 2011-12, and provides spending authority from the Recovery Audit Cash Fund created in Section 24-30-203.5 (8), C.R.S., that allows the Department to enter into a contingency-based contract with a recovery audit vendor, reimburse state agencies for recovery audit costs, and reimburse the federal government as required. The recovery audit process is intended to repeat every three years, but was suspended for three years by H.B. 13-1286. This program was repealed by S.B. 21-222.

STATUTORY AUTHORITY: Section 24-30-203.5, C.R.S.

REQUEST: The Department did not request an appropriation for this line item because the program was repealed by S.B. 21-222 (Repeal Recovery Audit Program).

RECOMMENDATION: A staff recommendation is unnecessary.

DIVISION OF ACCOUNTS AND CONTROL, FINANCIAL OPERATIONS AND REPORTING, RECOVERY AUDIT PROGRAM DISBURSEMENTS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$101,000	\$0	\$101,000	\$0	\$0	0.0
TOTAL	\$101,000	\$0	\$101,000	\$0	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$101,000	\$0	\$101,000	\$0	\$0	0.0
Annualize prior year legislation	(101,000)	0	(101,000)	0	0	0.0
TOTAL	\$0	\$0	\$0	\$0	\$0	0.0
INCREASE/(DECREASE)	(\$101,000)	\$0	(\$101,000)	\$0	\$0	0.0
Percentage Change	(100.0%)	0.0%	(100.0%)	0.0%	0.0%	0.0%
FY 2022-23 EXECUTIVE REQUEST	\$0	\$0	\$0	\$0	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

(B) PROCUREMENT AND CONTRACTS

This subdivision includes subdivisions formerly known as the State Purchasing Office and Supplier Database and e-Procurement. This subdivision manages statewide centralized procurement including promulgating the State's procurement rules, managing the Bids Information and Distribution System (BIDS), providing procurement education, and administering statewide price agreements. BIDS allows registered vendors to identify opportunities to conduct business with the State (Section 24-102-202.5 (2), C.R.S.). The Department uses the database to notify appropriate vendors when the State issues requests for proposals (RFPs) or invites bids for goods or services. Vendors pay annual registration fees to be included in the BIDS database, and these fees are deposited into the Supplier Database Cash Fund. Money is appropriated from the Fund to support the program's activities. The e-procurement program was established for the purpose of a statewide centralized electronic procurement system pursuant to Section 24-102-202.5 (2.5), C.R.S. Cash funding is provided by fees from vendors with cooperative purchasing agreements and from local public procurement units participating in the e-procurement system. House Bill 13-1184 consolidated the Electronic Procurement Program Account with the Supplier Database Cash Fund at the end of FY 2012-13.

PERSONAL SERVICES

This line item funds the 17.7 FTE in Procurement and Contracts. This subdivision is primarily cash funded from revenues from the Procurement Card Program, indirect cost assessments from institutions of higher education pursuant to Section 24-102-207 (3), C.R.S., and reimbursements from the Western States Contracting Alliances (WSCA).

STATUTORY AUTHORITY: Sections 24-102-201, 24-102-202, 24-102-205, 24-102-207, and 24-102-301, C.R.S.

REQUEST: The Department requests an appropriation of \$1,733,405 total funds, including \$344,405 General Fund and \$1,389,000 cash funds, and 16.8 FTE.

RECOMMENDATION: Staff **recommends approval of the request.**

DIVISION OF ACCOUNTS AND CONTROL, PROCUREMENT AND CONTRACTS, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$1,778,565	\$775,565	\$1,003,000	\$0	\$0	16.8
TOTAL	\$1,778,565	\$775,565	\$1,003,000	\$0	\$0	16.8
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$1,778,565	\$775,565	\$1,003,000	\$0	\$0	16.8
Annualize prior year legislation	5,530	5,530	0	0	0	0.0
Procurement card rebate refinance	0	(386,000)	386,000	0	0	0.0
Annualize prior year budget actions	(50,690)	(50,690)	0	0	0	0.0
TOTAL	\$1,733,405	\$344,405	\$1,389,000	\$0	\$0	16.8
INCREASE/(DECREASE)	(\$45,160)	(\$431,160)	\$386,000	\$0	\$0	0.0
Percentage Change	(2.5%)	(55.6%)	38.5%	n/a	n/a	0.0%
FY 2022-23 EXECUTIVE REQUEST	\$1,733,405	\$344,405	\$1,389,000	\$0	\$0	16.8

DIVISION OF ACCOUNTS AND CONTROL, PROCUREMENT AND CONTRACTS, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

OPERATING EXPENSES

This line item funds the operating expenses Procurement and Contracts. This subdivision is entirely cash funded from revenues from the Procurement Card Program, indirect cost assessments from institutions of higher education pursuant to Section 24-102-207 (3), C.R.S., and reimbursements from the Western States Contracting Alliances (WSCA).

STATUTORY AUTHORITY: Sections 24-102-201, 24-102-202, 24-102-205, 24-102-207, and 24-102-301, C.R.S.

REQUEST: The Department requests a continuation appropriation of \$36,969 cash funds.

RECOMMENDATION: Staff recommends approval of the request.

(C) CORE OPERATIONS

This subdivision is responsible for the Colorado Operations Resource Engine or CORE, the state's accounting system and its integrated information technology system modules. CORE Operations is predominantly funded by reappropriated funds from fees paid by state agency users. State agency fee revenue is deposited in the Statewide Financial Information Technology Systems Cash Fund created in Section 24-30-209 (2)(a), C.R.S. CORE Operations is also funded from cash funds from the Supplier Database Cash Fund created in Section 24-102-202.5 (2)(a), C.R.S., for supplier database and e-procurement modules.

PERSONAL SERVICES

This line item funds the 21.3 FTE in CORE Operations. This line item is predominantly funded by reappropriated funds from user fees from state agencies deposited in the Statewide Financial Information Technology Systems Cash Fund created in Section 24-30-209 (2)(a), C.R.S. Cash funds are provided from the Supplier Database Cash Fund created in Section 24-102-202.5 (2)(a), C.R.S., for supplier database and e-procurement modules.

STATUTORY AUTHORITY: Sections 24-30-201, 24-30-29, and 24-102-202.5, C.R.S.

REQUEST: The Department requests an appropriation of \$2,058,016 reappropriated funds and 21.3 FTE.

RECOMMENDATION: Staff **recommends approval of the request.**

DIVISION OF ACCOUNTS AND CONTROL, CORE OPERATIONS, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$1,993,136	\$0	\$0	\$1,993,136	\$0	21.3
TOTAL	\$1,993,136	\$0	\$0	\$1,993,136	\$0	21.3
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$1,993,136	\$0	\$0	\$1,993,136	\$0	21.3
Annualize prior year budget actions	57,869	0	0	57,869	0	0.0
Annualize prior year legislation	7,011	0	0	7,011	0	0.0
TOTAL	\$2,058,016	\$0	\$0	\$2,058,016	\$0	21.3
INCREASE/(DECREASE)	\$64,880	\$0	\$0	\$64,880	\$0	0.0
Percentage Change	3.3%	0.0%	0.0%	3.3%	0.0%	0.0%
FY 2022-23 EXECUTIVE REQUEST	\$2,058,016	\$0	\$0	\$2,058,016	\$0	21.3
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

OPERATING EXPENSES

This line item funds the operating expenses of the Personnel Board. This line item is predominantly funded by reappropriated funds from user fees from state agencies deposited in the Statewide Financial Information Technology Systems Cash Fund created in Section 24-30-209 (2)(a), C.R.S. Cash funds are provided from the Supplier Database Cash Fund created in Section 24-102-202.5 (2)(a), C.R.S., for supplier database and e-procurement modules.

STATUTORY AUTHORITY: Sections 24-30-201, 24-30-29, and 24-102-202.5, C.R.S.

REQUEST: The Department requests a continuation appropriation of \$59,590 reappropriated funds.

RECOMMENDATION: Staff **recommends approval the request.**

PAYMENTS FOR CORE AND SUPPORT MODULES

This line item pays for CORE system and modules annual licensing and operating costs. This line item is predominantly funded by reappropriated funds from user fees from state agencies deposited in the Statewide Financial Information Technology Systems Cash Fund created in Section 24-30-209 (2)(a), C.R.S. Cash funds are provided from the Supplier Database Cash Fund created in Section 24-102-202.5 (2)(a), C.R.S., for supplier database and e-procurement modules.

STATUTORY AUTHORITY: Sections 24-30-201, 24-30-29, and 24-102-202.5, C.R.S.

REQUEST: The Department requests a continuation appropriation of \$6,671,656 total funds, including \$2,223,408 cash funds and \$4,448,248 reappropriated funds.

RECOMMENDATION: Staff **recommends approval of the request.**

DIVISION OF ACCOUNTS AND CONTROL, CORE OPERATIONS, PAYMENTS FOR CORE AND SUPPORT MODULES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$6,671,656	\$0	\$4,098,456	\$2,573,200	\$0	0.0
TOTAL	\$6,671,656	\$0	\$4,098,456	\$2,573,200	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$6,671,656	\$0	\$4,098,456	\$2,573,200	\$0	0.0
CORE operations base adjustment	0	0	(1,875,048)	1,875,048	0	0.0
TOTAL	\$6,671,656	\$0	\$2,223,408	\$4,448,248	\$0	0.0
INCREASE/(DECREASE)	\$0	\$0	(\$1,875,048)	\$1,875,048	\$0	0.0
Percentage Change	0.0%	n/a	(45.8%)	72.9%	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$6,671,656	\$0	\$2,223,408	\$4,448,248	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

CORE LEASE PURCHASE PAYMENTS

This line item pays for the lease purchase payments on the initial COFRS Modernization information system development. This item was formerly paid in the capital construction section of the budget and was added to the CORE Operations operating budget in a FY 2015-16 supplemental appropriation in 2016. This line item is predominantly funded by reappropriated funds from user fees from state agencies deposited in the Statewide Financial Information Technology Systems Cash Fund created in Section 24-30-209 (2)(a), C.R.S. Cash funds are provided from the Supplier Database Cash Fund created in Section 24-102-202.5 (2)(a), C.R.S., for supplier database and e-procurement modules.

STATUTORY AUTHORITY: Sections 24-30-201, 24-30-29, and 24-102-202.5, C.R.S.

REQUEST: The Department requests no appropriation for this line item in FY 2022-23.

RECOMMENDATION: Staff **recommends approval of the request.**

DIVISION OF ACCOUNTS AND CONTROL, CORE OPERATIONS, CORE LEASE PURCHASE PAYMENTS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$3,844,996	\$0	\$0	\$3,844,996	\$0	0.0
TOTAL	\$3,844,996	\$0	\$0	\$3,844,996	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$3,844,996	\$0	\$0	\$3,844,996	\$0	0.0
CORE operations base adjustment	(3,844,996)	0	0	(3,844,996)	0	0.0
TOTAL	\$0	\$0	\$0	\$0	\$0	0.0
INCREASE/(DECREASE)	(\$3,844,996)	\$0	\$0	(\$3,844,996)	\$0	0.0
Percentage Change	(100.0%)	n/a	n/a	(100.0%)	n/a	n/s
FY 2022-23 EXECUTIVE REQUEST	\$0	\$0	\$0	\$0	\$0	0.0

DIVISION OF ACCOUNTS AND CONTROL, CORE OPERATIONS, CORE LEASE PURCHASE PAYMENTS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

INDIRECT COST ASSESSMENT

This line item reflects the amount of indirect cost assessments charged to the program reappropriated funds source as calculated by the State Controller. Funds collected through this line item are used to offset General Fund in Department Administration.

STATUTORY AUTHORITY: Section 24-30-202.4, C.R.S.

REQUEST: The Department requests an appropriation of \$389,935 reappropriated funds.

RECOMMENDATION: Staff **recommendation for indirect costs is pending Committee action on outstanding centrally appropriated line items.** Staff requests permission to adjust the line based on final Committee action on centrally appropriated line items.

DIVISION OF ACCOUNTS AND CONTROL, CORE OPERATIONS, INDIRECT COST ASSESSMENT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$279,743	\$0	\$0	\$279,743	\$0	0.0
TOTAL	\$279,743	\$0	\$0	\$279,743	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$279,743	\$0	\$0	\$279,743	\$0	0.0
Indirect cost assessment	110,192	0	0	110,192	0	0.0
TOTAL	\$389,935	\$0	\$0	\$389,935	\$0	0.0
INCREASE/(DECREASE)	\$110,192	\$0	\$0	\$110,192	\$0	0.0
Percentage Change	39.4%	n/a	n/a	39.4%	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$389,935	\$0	\$0	\$389,935	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

(6) ADMINISTRATIVE COURTS

The Office of Administrative Courts (Office) is a Type 2 agency and provides an independent administrative law adjudication system for State agencies to resolve cases that concern worker's compensation, public benefits (food stamps, Colorado Works/TANF, Medicaid, etc.), professional licensing board (work involving license denial, revocation, suspension or other discipline), teacher dismissal cases, and when a citizen has filed a complaint under the Fair Campaign Practices Act. The Office operates primarily at three locations, including the main office in Denver, the Western Regional Office in Grand Junction, and the Southern Regional office in Colorado Springs. Hearings at other regional locations around the state allows proceedings involving public employees and licensed professionals to occur closer to their places of employment and homes. The OAC is cash funded through fees from state agency users and non-state entities. The cash funds source is fees from non-state agencies, and the source of reappropriated funds is fees from state agencies that are deposited into the Administrative Courts Cash Fund, created in Section 24-30-1001 (3), C.R.S.

ADMINISTRATIVE COURTS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 Appropriation						
S.B. 21-205 (Long Bill)	\$4,424,625	\$0	\$129,382	\$4,295,243	\$0	44.7
H.B. 22-1178 (Supplemental)	579,054	0	0	579,054	0	0.0
TOTAL	\$5,003,679	\$0	\$129,382	\$4,874,297	\$0	44.7
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$5,003,679	\$0	\$129,382	\$4,874,297	\$0	44.7
BA4 Correction for HCPF public health emergency resources	295,300	0	0	295,300	0	0.0
Annualize prior year budget actions	98,325	15,444	(8,522)	91,403	0	0.0
Technical adjustments	0	(15,444)	(6,478)	21,922	0	0.0
Annualize prior year legislation	(564,340)	0	0	(564,340)	0	0.0
Indirect cost assessment	(1,121)	0	0	(1,121)	0	0.0
TOTAL	\$4,831,843	\$0	\$114,382	\$4,717,461	\$0	44.7
INCREASE/(DECREASE)	(\$171,836)	\$0	(\$15,000)	(\$156,836)	\$0	0.0
Percentage Change	(3.4%)	0.0%	(11.6%)	(3.2%)	n/a	0.0%
FY 2022-23 EXECUTIVE REQUEST						
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

DECISION ITEMS - ADMINISTRATIVE COURTS

→ BA4 CORRECTION FOR HCPF PUBLIC HEALTH EMERGENCY RESOURCES

REQUEST: The Department requests \$295,300 reappropriated funds in FY 2022-23 to provide Administrative Law Judge (ALJ) services to the Department of Health Care Policy and Finance related to the latter's FY 2021-22 BA10 (Public Health Emergency End Resources). There are two components to the requested spending authority: \$265,697 for ALJ services and \$29,603 for temporary staffing to manage appeals. This request is the continuation of the Department's FY 2021-22 supplemental request S5 (Correction for HCPF PHE resources).

RECOMMENDATION: JBC staff recommends approval of the request. This represents the annualization of the Committee’s decision regarding the Department’s FY 2021-22 supplemental request (S5).

DISCUSSION: The budget request is a technical correction to the FY 2021-22 appropriation for personal services in the Office of Administrative Courts. During figure setting for FY 2021-22 for the Department of Health Care Policy and Finance (HCPF), the Committee approved their BA10 request. The appropriation associated with this request included funding for term-limited Administration Law Judges and temporary staff to manage appeals, services which are provided normally by the Office of Administrative Courts (OAC) in the Department of Personnel. However, due to a program requirement miscommunication, the requisite reappropriated funds spending authority for OAC to provide their services was not included in the non-prioritized request (NPBA1) submitted by the Department of Personnel. For details regarding the original HCPF budget request, please refer to page 76 of the [FY 2021-22 figure setting for HCPF](#).

LEVEL OF EVIDENCE PURSUANT TO S.B. 21-284

Senate Bill 21-284 states that a program or practice is “theory-informed” if a theory of change has been identified and implemented. The Department identified this budget request as a theory-informed practice, and identified the theory of change as “reviewing eligibility of all members who were locked in during the PHE and predetermining their eligibility for Medicaid and CHP+ benefits.” The Department’s objective is “to complete post enrollment verifications within a timeframe.”

A theory of change is a method that explains how a given intervention, or set of interventions, is expected to lead to specific outcomes, drawing on a causal analysis based on available evidence. There are no identifiable outputs related to the redetermination process, JBC staff disagrees that it qualifies as an intervention that is intended to lead to a specific change with measurable outcomes. JBC staff has determined that, pursuant to S.B. 21-284 (Evidence-based Evaluations for Budget), assignment of a level of evidence is not applicable to this request.

LINE ITEM DETAIL - ADMINISTRATIVE COURTS

PERSONAL SERVICES

This line item funds the 44.7 FTE in Administrative Courts. This line item is predominantly funded by reappropriated funds from user fees from state agencies paid annually in common policy allocations. Cash funds are from user fees from non-state agencies. Revenue is deposited in the Administrative Courts Cash Fund created in Section 24-30-1001 (3), C.R.S.

STATUTORY AUTHORITY: Part 10 of Article 30 of Title 24, C.R.S.

REQUEST: The Department requests an appropriation of \$4,560,383 reappropriated funds, and 44.7 FTE, which includes the Department’s BA4 request.

RECOMMENDATION: Staff **recommends approval of the request.**

ADMINISTRATIVE COURTS, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$4,152,044	\$0	\$15,000	\$4,137,044	\$0	44.7
H.B. 22-1178 (Supplemental)	\$579,054	\$0	\$0	\$579,054	\$0	0.0
TOTAL	\$4,731,098	\$0	\$15,000	\$4,716,098	\$0	44.7
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$4,731,098	\$0	\$15,000	\$4,716,098	\$0	44.7
BA4 Correction for HCPF public health emergency resources	295,300	0	0	295,300	0	0.0
Annualize prior year budget actions	98,325	15,444	(8,522)	91,403	0	0.0
Technical adjustments	0	(15,444)	(6,478)	21,922	0	0.0
Annualize prior year legislation	(564,340)	0	0	(564,340)	0	0.0
TOTAL	\$4,560,383	\$0	\$0	\$4,560,383	\$0	44.7
INCREASE/(DECREASE)	(\$170,715)	\$0	(\$15,000)	(\$155,715)	\$0	0.0
Percentage Change	(3.6%)	0.0%	(100.0%)	(3.3%)	n/a	0.0%
FY 2022-23 EXECUTIVE REQUEST	\$4,560,383	\$0	\$0	\$4,560,383	\$0	44.7
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

OPERATING EXPENSES

This line item funds the operating expenses of the Administrative Courts. This line item is predominantly funded by reappropriated funds from user fees from state agencies paid annually in common policy allocations. Revenue is deposited in the Administrative Courts Cash Fund created in Section 24-30-1001 (3), C.R.S.

STATUTORY AUTHORITY: Part 10 of Article 30 of Title 24, C.R.S.

REQUEST: The Department requests a continuation appropriation of \$172,233 total funds, including \$114,382 cash funds and \$57,851 reappropriated funds.

RECOMMENDATION: Staff **recommends approval of the request.**

INDIRECT COST ASSESSMENT

This line item reflects the amount of indirect cost assessments charged to the program's reappropriated funds source as calculated by the State Controller. Funds collected through this line item are used to offset General Fund in Department Administration.

STATUTORY AUTHORITY: Part 10 of Article 30 of Title 24, C.R.S.

REQUEST: The Department requests an appropriation of \$100,348 reappropriated funds.

RECOMMENDATION: Staff **recommendation for indirect costs is pending Committee action on outstanding centrally appropriated line items.** Staff requests permission to adjust the line based on final Committee action on centrally appropriated line items.

ADMINISTRATIVE COURTS, INDIRECT COST ASSESSMENT

	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$100,348	\$0	\$0	\$100,348	\$0	0.0
TOTAL	\$100,348	\$0	\$0	\$100,348	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$100,348	\$0	\$0	\$100,348	\$0	0.0
Indirect cost assessment	(1,121)	0	0	(1,121)	0	0.0
TOTAL	\$99,227	\$0	\$0	\$99,227	\$0	0.0
INCREASE/(DECREASE)	(\$1,121)	\$0	\$0	(\$1,121)	\$0	0.0
Percentage Change	(1.1%)	n/a	n/a	(1.1%)	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST						
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

(7) DIVISION OF CAPITAL ASSETS

The Division of Capital Assets is a newly requested Division. The Division is responsible for providing statewide support services such as fleet management and facilities maintenance. Reappropriated Funds and Cash Funds originate in user-agencies and represent lease payments for office space in the Capitol Complex or the management fee and lease payments for vehicles in the statewide fleet management program.

DIVISION OF CAPITAL ASSETS					
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FTE
FY 2021-22 Appropriation					
S.B. 21-205 (Long Bill)	\$62,904,108	\$177,769	\$380,885	\$62,345,454	76.5
H.B. 22-1178 (Supplemental)	220,079	0	0	220,079	0.0
Other legislation	49,270	10,000	0	39,270	0.0
Staff-initiated H.B. 21-1326 appropriations clause correction	43,200	0	0	43,200	0.0
TOTAL	\$63,216,657	\$187,769	\$380,885	\$62,648,003	76.5
FY 2022-23 RECOMMENDED APPROPRIATION					
FY 2021-22 Appropriation	\$63,216,657	\$187,769	\$380,885	\$62,648,003	76.5
R7 Capitol Complex leased space contract and safety resources	245,528	0	245,528	0	0.0
R9 Annual fleet vehicle request	60,803	0	0	60,803	0.0
BA6 Fleet fuel and maintenance cost adjustment	220,079	0	0	220,079	0.0
Centrally appropriated line items	20,771	0	0	20,771	0.0
Annualize prior year budget actions	508,698	0	0	508,698	0.0
Technical adjustments	11,908	0	0	11,908	0.0
Staff-initiated H.B. 21-1326 appropriations clause correction	0	0	0	0	0.0
Annualize prior year legislation	(202,308)	(6,950)	0	(195,358)	0.1
Indirect cost assessment	(497,032)	0	0	(497,032)	0.0
Non-prioritized requests	37,400	0	0	37,400	0.0
TOTAL	\$63,622,504	\$180,819	\$626,413	\$62,815,272	76.6
INCREASE/(DECREASE)	\$405,847	(\$6,950)	\$245,528	\$167,269	0.1
Percentage Change	0.6%	(3.7%)	64.5%	0.3%	0.1%
FY 2022-23 EXECUTIVE REQUEST					
Request Above/(Below) Recommendation	\$735,354	\$0	\$0	\$735,354	0.0

DECISION ITEMS – DIVISION OF CAPITAL ASSETS

→ R7 CAPITOL COMPLEX LEASED SPACE CONTRACT AND SAFETY RESOURCES

REQUEST: The Department requests an increase of \$245,528 cash funds in FY 2022-23 for operating expenses associated with the maintenance of Capitol Complex leased space. The request would fund two components:

- A base adjustment of \$200,000 cash funds in FY 2022-23 to address service contract increase and new maintenance projects. This portion of the request annualizes to \$300,000 reappropriated funds in FY 2023-24; \$400,000 reappropriated funds in FY 2024-25; and \$500,000 reappropriated funds in FY 2025-26 and ongoing. The out-year costs will be allocated through the Capitol Complex common policy to the various State departments. This portion of the request is intended

to respond to increasing contract costs that have consumed increasing share of the appropriation, drawing resources away from standard repairs, replacements, and other types of maintenance.

- A one-time increase of \$45,528 cash funds in FY 2022-23 to conduct testing of all fire alarm devices in the State Capitol as part of the Joint Library remodel.

RECOMMENDATION: Staff recommends approval of the request.

R7 CCLS CONTRACT AND SAFETY RESOURCES - RECOMMENDATION				
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26+
Operating contract costs				
<i>Cash Funds</i>	\$200,000	\$0	\$0	\$0
<i>Reappropriated Funds</i>	0	300,000	400,000	500,000
State Capitol Fire System Testing				
<i>Cash Funds</i>	45,528	0	0	0
Total	\$245,528	\$300,000	\$400,000	\$500,000

DISCUSSION: The Department of Personnel operates a facilities maintenance program for Denver, Grand Junction, and Camp George West properties totaling approximately 1.3 million square feet. Pursuant to Section 24-82-101, C.R.S., the Department is responsible for the maintenance of the buildings' plumbing, electrical, elevator, and HVAC systems, as well as custodial and grounds maintenance. The various departments and agencies are allocated a portion of the total management cost realized by the Department based on occupied square footage. Directed by Section 24-30-1180 (2), C.R.S., the Department bills client departments the “cost of all material, labor, and overhead” necessary to maintain the Capital Complex.

ANTICIPATED CONTRACT COSTS

The operating expenses appropriation for Capitol Complex facilities maintenance has stayed relatively static for the last nine years, since FY 2013-14. In that time, the cost of service and commodity contracts have grown. Assuming only standard inflationary pressures and applying the Denver-Aurora-Lakewood Consumer Price Index from 2013 to 2021 as a proxy for the growth in costs (22.1 percent), in order to keep pace with these costs the appropriation for operating expenses would need to be \$3,303,938.

CAPITOL COMPLEX FACILITIES MAINTENANCE OPERATING EXPENSES - APPROPRIATIONS HISTORY						
FISCAL YEAR	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROP. FUNDS	FEDERAL FUNDS	FTE
FY 2012-13	\$1,884,034	\$0	\$0	\$1,884,034	\$0	\$0
FY 2013-14	2,696,625	0	0	2,696,625	0	0
FY 2014-15	2,709,468	0	0	2,709,468	0	0
FY 2015-16	2,709,468	0	0	2,709,468	0	0
FY 2016-17	2,709,468	0	0	2,709,468	0	0
FY 2017-18	2,709,468	0	0	2,709,468	0	0
FY 2018-19	3,025,456	0	320,000	2,705,456	0	0
FY 2019-20	2,705,456	0	0	2,705,456	0	0
FY 2020-21	2,705,456	0	0	2,705,456	0	0
FY 2021-22	2,793,370	87,914	0	2,705,456	0	0

The pressure on the operating expenses line item is expected to continue in the form of projected escalations of contract costs that will continue into the future. Several services and commodities are due to be re-bid in upcoming years, including grounds keeping and landscaping, custodial services,

and facilities maintenance. The expenses associated with each contract item include an estimated 6-10 percent increase that cannot be absorbed. The operating expenses appropriation is also utilized to pay for repairs, replacements, and other types of maintenance. In FY 2020-21, these non-contract costs were \$1,173,229, or 43.3 percent of the appropriation for that fiscal year. Between the anticipated rising contract costs and the cost of ongoing maintenance, the pressure on current appropriations is substantial.

INCREMENTAL INCREASE OF SERVICES & COMMODITIES CONTRACTS ^A				
DESCRIPTION OF SERVICE/COMMODITY	CURRENT ANNUAL COST	DUE FOR BID	ESTIMATED FUTURE COST	INCREMENTAL INCREASE
Clean flat plate heat exchangers in five (5) Capitol Complex buildings for FY 22 through FY 26	\$71,950	FY22	\$76,267	\$4,317
Chiller maintenance for 5 Capitol Complex buildings for FY 22 through FY 26	20,000	FY22	21,200	1,200
Generator maintenance for 7 Capitol Complex buildings for FY 22 through FY 26	18,600	FY22	19,716	1,116
Air compressor maintenance in 8 Capitol Complex buildings for FY 22 through FY 26	5,700	FY22	6,042	342
Boiler maintenance in 6 Capitol Complex buildings for FY 22 through FY 26	9,500	FY22	10,070	570
Elevator maintenance for 13 Capitol Complex, Denver/Lakewood buildings for FY 22 through FY 26	230,000	FY22	230,000	0
Garage maintenance and repair	57,447	FY22	63,192	5,745
Custodial services for CCF buildings North and South	723,930	FY22	1,020,000	296,070
Snow removal	155,190	FY23	170,709	15,519
Tree care	65,000	FY23	71,500	6,500
Carpet cleaning services	53,605	FY23	58,966	5,361
Waste disposal and recycling	78,282	FY23	86,110	7,828
Snow removal, landscape services (1)	97,290	FY24	107,019	9,729
Snow removal, landscape services (2)	326,641	FY24	359,305	32,664
Vegetation control services	16,800	FY24	18,480	1,680
Freezgard/Ice melt	6,210	FY24	6,831	621
Vegetation control services	40,170	FY24	44,187	4,017
Custodial services for Grand Junction	82,945	FY24	91,240	8,295
Energy Management System maintenance	25,347	FY25	27,882	2,535
Computer Maintenance Management for web-based work order/inventory system	33,000	FY25	36,300	3,300
Water treatment services	113,620	FY29	124,982	11,362
Total	\$2,231,227		\$2,649,998	\$418,771

^a From the Capitol Complex Facilities calendar of ongoing services/commodities and associated re-bid dates.

The requested and recommended appropriation would increase the operating expenses appropriation from \$2.9 million in FY 2022-23 to \$3,205,456 in FY 2025-26 and beyond. While this increase would not keep pace with historic inflation, the Department believes it can accomplish its work within the requested appropriation. In FY 2023-24, the requested appropriation would shift from cash funds to reappropriated funds, as the increased costs are allocated through the Capitol Complex leased space common policy. This shift in funding sources will result in an estimated increase of \$153,000 General Fund across all state agencies using the Capitol Complex.

CAPITOL COMPLEX COMMON POLICY FUND SPLITS OF INCREMENTAL INCREASE					
	GENERAL FUND	CASH FUND	REAPPROPRIATED FUNDS	FEDERAL FUNDS	TOTAL FUNDS
Common Policy fund splits	51.0%	14.0%	28.0%	7.0%	100.0%
FY 2023-24	\$153,000	\$42,000	\$84,000	\$21,000	\$300,000
FY 2024-25	204,000	56,000	112,000	28,000	400,000

CAPITOL COMPLEX COMMON POLICY FUND SPLITS OF INCREMENTAL INCREASE					
	GENERAL FUND	CASH FUND	REAPPROPRIATED FUNDS	FEDERAL FUNDS	TOTAL FUNDS
FY 2025-26	255,000	70,000	140,000	35,000	500,000

STATE CAPITOL FIRE SYSTEM TESTING

On March 15, 2021, Capitol Complex Facilities received a request from Legislative Council that Capitol Complex directly perform the 100 percent test of fire alarm devices due to the Colorado Legislature's Joint Library remodel and fire alarm changes. Functional fire alarms are mandatory to comply with fire safety codes, which protect human life, property, and thereby the State from liability.

Capitol Complex staff are qualified to perform the test after updating its DFD fire system maintenance licensing; however, Capitol Complex does not currently have the staffing available to perform this testing and has sought contracted services to address this need. The contractor for the Colorado Legislature's Joint Library remodel project provided a preliminary cost estimate of \$32,298 to perform the testing in FY 2020-21. The Department assumes a 10.0 percent increase in the estimated costs to account for the time between the cost estimate and when testing will occur. Furthermore, the pre-test portion of the testing is expected to cost an additional \$10,000 to address any errors or shortcomings revealed by the 100 percent test. The total cost is estimated to be \$45,528. This amount would be from the Department of Personnel Revolving Fund balance; therefore, this amount is not necessary to allocate to Capitol Complex leased space user agencies.

LEVEL OF EVIDENCE PURSUANT TO S.B. 21-284

Senate Bill 21-284 states that a program or practice is “theory-informed” if a theory of change has been identified and implemented. The Department identified this budget request as a theory-informed practice, and identified the theory of change as “State employee working environment and state building aesthetics.” The Department’s objective is “Maintaining a safe working environment and the overall aesthetic of state buildings.”

A theory of change is a method that explains how a given intervention, or set of interventions, is expected to lead to specific outcomes, drawing on a causal analysis based on available evidence. There are no identifiable outputs related to the maintenance of the Capitol Complex and it is an operational necessity, JBC staff disagrees that it qualifies as an intervention that is intended to lead to a specific change with measurable outcomes. JBC staff has determined that, pursuant to S.B. 21-284 (Evidence-based Evaluations for Budget), assignment of a level of evidence is not applicable to this request.

→ R9 ANNUAL FLEET VEHICLE REQUEST

REQUEST: The Department requests an increase of \$839,357 reappropriated funds for the Vehicle Replacement Lease/Purchase line item in Fleet Management. The Department request includes a total of 619 vehicles, consisting of 25 hybrid vehicles and 253 electric vehicles, and 341 standard vehicles. Approving the Department request requires an increase of \$535,095 various sources of funds allocated to user agencies.

RECOMMENDATION/ DISCUSSION: Staff recommends \$60,803 reappropriated funds and to apply the JBC staff criteria, outlined below, to approve the replacement of 446 total vehicles. The

recommendation includes 15 hybrid vehicles, 145 electric vehicles, and 280 standard vehicles. In addition to the staff recommendation for the above vehicles, staff also recommends the Committee approve replacement of 6 State Patrol motorcycles with miles that exceed 40,000 miles. The staff recommendation utilizes the prioritization list created by the State Fleet program staff. The recommendation requires an increase of \$274,021 various sources of funds allocated to user agencies.

HOW THE FLEET PROGRAM IDENTIFIES REQUESTED REPLACEMENTS

The Department's annual process to determine the number of vehicle replacements to include in its November 1 budget request begins by applying some general criteria to data tracked and maintained in the Fleet Program's information system. The Department adds any vehicle that meets at least one of the following criteria to the list of potential vehicle replacements during the initial screen.

- 1 Projected high mileage by June 2023.
 - a. Colorado State Patrol (CSP) vehicles – 80,000 miles.
 - b. CSP Motorcycles – 40,000 miles.
 - c. Other law enforcement vehicles – 100,000 miles.
 - d. Standard vehicles – 100,000 miles. This is equal to 10,000 miles per year over 10 years.
- 2 Over 19 years old (4 years for CSP).
- 3 High maintenance cost that is 100 percent greater than average for the vehicle type.

For FY 2022-23, the Department's initial screen identified 1,647 potential vehicles for replacement. Vehicles that make it past the initial screen are reviewed and certain manual adjustments are made to retain vehicles if they fall into one of several categories:

- The agency to which a vehicle is assigned has expressed a desire to retain the vehicle or that a vehicle that may meet one of the above criteria is in good condition compared to others with similar use. **Agency input** is also utilized to keep vehicles from the initial screen on the list and on the rare occasion add them to it if they are in exceptionally poor condition, create an unacceptable safety risk, or is no longer meeting the functional requirements of the agency.
- The Department also considers **recent repairs and maintenance** performed on each vehicle on the initial screen list. For vehicles that have had repairs performed that exceeded \$5,000 within the last 12 months, it is assumed that ongoing maintenance costs will be reduced in the short-term.
- **Vehicles in low cost, short distance work functions** such as facilities maintenance, which are most often assigned to campus-type facilities, receive reduced priority for replacement. When vehicles in these roles are identified, it is often more cost effective to replace these vehicles with one that has been returned to the Department's motor pool, but has not been sold, which may no longer be suitable for high usage functions.
- **Very high mileage vehicles** receive a higher priority for replacement due to anticipated breakdowns of major components. Under the current analysis performed by the Department, the threshold for very high mileage vehicles is 160,000 miles. Vehicles in this category have decreased reliability and increased safety concerns. The Department notes that in a less restrictive funding environment, it would reduce this threshold.

Finally, the Department prioritizes the remaining vehicles by comparing vehicles to the average maintenance costs for vehicles of similar age and type. Those that have a considerably higher than average cost will rank higher than those with lower than average costs. State Patrol vehicles are not prioritized due to their unique replacement schedule.

For the FY 2022-23 request, the Fleet Program identified all vehicles that could be replaced with a known alternative fuel vehicle (AFV) to maximize the number of AFVs in the fleet. For model year 2022, hybrid technologies have become much more broadly available and can provide significant fuel savings across the spectrum of the vehicle platforms. Heightened focus on electric vehicle powertrains are envisioned for the state fleet. For all other AFV selections the location of the vehicle was not used to disqualify it from AFV assignment to give the agencies more flexibility in where they are assigned. Location is important when assigning the new AFV vehicles, but it was not used to eliminate any vehicles off the suspect list. If an AFV has a lifecycle cost that is within 10 percent of the cost of a similar combustion engine vehicle, the Department includes it as a potential AFV application.

JBC Staff Recommendation for FY 2022-23

Since FY 2015-16, JBC staff recommended and the Committee approved replacement criteria which varied from the Department’s criteria and required a vehicle meet one of three standards:

- 1 Projected high mileage by June 2021.
 - a. Colorado State Patrol (CSP) vehicles – 100,000 miles.
 - b. CSP Motorcycles – 40,000 miles.
 - c. Other law enforcement vehicles – 125,000 miles.
 - d. Standard vehicles – 150,000 miles. This is equal to 15,000 miles per year over 10 years.
- 2 Over 15 years old.
- 3 High maintenance cost that is 100 percent greater than average for the vehicle type.

JBC staff applied the above criteria directly to the Department’s final list of vehicles for replacement, which resulted in fewer vehicles being approved for replacement than requested. The process may have caused the weight of the Department’s prioritization to diminish. However, the application of these criteria is consistent with historical staff recommendations. The JBC staff recommendation results in an increase of \$60,803 reappropriated funds for the Department’s Vehicles Replacement Lease or Purchase line item, and an increase of \$274,021 total funds allocated to all state agencies in the fleet program.

As indicated above **JBC staff is also recommending the Committee approve the purchase of electric and hybrid vehicles.** Statute requires that when the intended use of the vehicle is compatible with alternative fuel vehicles, the fleet program should purchase such unless the lifecycle cost exceed that of a combustion engine vehicle. Each of the alternative fuel vehicle types requested and recommended for FY 2022-23 have life cycle costs that are exceeded by the cost of conventional fuel vehicles.

The follow table summarizes the staff recommendation for changes to allocations of the fleet management program to user-agencies.

FY 2022-23 ANNUAL FLEET RECOMMENDED DEPARTMENT ALLOCATIONS								
DEPARTMENT	FY 2021-22 APPROPRIATION	REQUESTED APPROPRIATION	RECOMMENDED APPROPRIATION	FY 2022-23				
				TOTAL INCREMENTAL CHANGE	GENERAL FUND	CASH FUNDS	REAPPROP. FUNDS	FEDERAL FUNDS
Appropriated Agencies								
Agriculture	\$415,955	\$367,765	\$362,970	(\$52,985)	(\$21,186)	(\$31,039)	\$0	(\$760)
Corrections	3,468,680	3,622,464	3,609,176	140,496	121,015	19,481	0	0

FY 2022-23 ANNUAL FLEET RECOMMENDED DEPARTMENT ALLOCATIONS

DEPARTMENT	FY 2021-22 APPROPRIATION	FY 2022-23						
		REQUESTED APPROPRIATION	RECOMMENDED APPROPRIATION	TOTAL INCREMENTAL CHANGE	GENERAL FUND	CASH FUNDS	REAPPROP. FUNDS	FEDERAL FUNDS
Education	37,040	36,302	36,302	(738)	(624)	0	(114)	0
Governor's Office	155,092	154,795	152,207	(2,885)	(559)	0	(2,326)	0
Human Services	1,152,215	1,204,543	1,183,447	31,232	15,771	0	15,461	0
Judicial Branch	263,866	241,346	236,706	(27,160)	(27,160)	0	0	0
Labor And Employment	191,751	209,850	200,569	8,818	776	3,585	101	4,357
Law	78,456	88,783	88,783	10,327	4,184	2,416	3,430	297
Local Affairs	113,942	115,843	115,843	1,901	1,708	0	193	0
Military and Veterans Affairs	71,007	81,399	78,225	7,218	3,075	0	0	4,143
Natural Resources	4,847,036	4,947,187	4,864,435	17,399	1,324	15,678	155	242
Personnel	284,389	208,201	204,454	(79,935)	0	0	(79,935)	0
Public Health & Environment	386,751	331,447	323,750	(63,001)	0	(57,300)	(5,701)	0
Public Safety	10,202,489	10,769,728	10,698,205	495,716	34,574	430,295	20,029	10,818
Regulatory Agencies	279,899	276,795	263,331	(16,568)	0	(16,568)	0	0
Revenue	838,511	668,025	644,996	(193,515)	(30,049)	(163,466)	0	0
State	12,443	10,144	10,144	(2,299)	0	(2,299)	0	0
Appropriated Totals	\$22,799,522	\$23,334,617	\$23,073,543	\$274,021	\$102,848	\$200,784	(\$48,707)	\$19,096
		Req/Rec Incr.	(\$261,074)					
Non Appropriated Agencies								
Higher Education	\$1,347,855	\$1,167,446	\$1,159,371	(\$188,484)				
Transportation	2,729,759	2,829,971	2,736,556	\$6,797				
Statewide Total	\$26,877,136	\$27,332,034	\$26,969,470	\$92,334				
		Req/Rec Incr.	(\$362,564)					

LEVEL OF EVIDENCE PURSUANT TO S.B. 21-284

Senate Bill 21-284 states that a program or practice is “theory-informed” if a theory of change has been identified and implemented. The Department identified this budget request as a theory-informed practice, and identified the theory of change as “State fleet management program.” The Department’s objective is “reduce fleet maintenance expenses through regular replacement while minimizing fleet related health, life, and safety issues.”

A theory of change is a method that explains how a given intervention, or set of interventions, is expected to lead to specific outcomes, drawing on a causal analysis based on available evidence. While there are identifiable outputs related to the fleet management process and it is an operational necessity, JBC staff disagrees that it qualifies as an intervention that is intended to lead to a specific change with measurable outcomes. JBC staff has determined that, pursuant to S.B. 21-284 (Evidence-based Evaluations for Budget), assignment of a level of evidence is not applicable to this request.

→ BA6 FLEET FUEL AND MAINTENANCE COST ADJUSTMENT

REQUEST: The Department requests \$220,079 reappropriated funds for its (7) Division of Capital Assets, (C) Fleet Management Program and Motor Pool Services, Fuel and Automotive Supplies line item for FY 2022-23 and ongoing. This request is the continuation of the Department’s FY 2021-22 supplemental request S6 (Annual fleet supplemental true-up).

RECOMMENDATION: JBC staff recommends approval of the request. This represents the annualization of the Committee’s decision regarding the Department’s FY 2021-22 supplemental request (S6).

DISCUSSION: The State Fleet Management Program is designed to manage all aspects of a vehicle’s life from the time of acquisition through disposal. The program facilitates all maintenance, repairs, fuel expense, accident repairs, and maintains a robust database with a detailed history for each vehicle. The State Fleet Management Program manages these vehicle assets for State agencies, helping to control unnecessary expenses, and oversees adherence to preventive maintenance schedules, while gaining economies of scale and significant price reductions by aggregating purchasing opportunities and funding resources.

OPERATING ADJUSTMENTS IN DEPARTMENT OF PERSONNEL ONLY

The Department anticipates expenditures for fuel and vehicle maintenance to exceed the FY 2021-22 appropriations by approximately 1.1 percent. According to the U.S. Energy Information Administration, nominal retail fuel costs in Colorado have increased by 39.8 percent from 2020 to 2021. The Department also reports that the cost of vehicle maintenance is projected to increase by 4.9 percent since last year.

CALCULATION OF FUEL AND AUTOMOTIVE SUPPLIES REQUEST			
DESCRIPTION	FY 2020-21 ACTUAL	FY 2022-23 ESTIMATED EXPENDITURES	DIFF.
MAINTENANCE			
Normal Maintenance	\$4,581,668	\$4,927,565	\$345,897
Preventative Maintenance	639,995	665,576	25,581
Tire	1,391,927	1,389,751	(2,176)
Subtotal	\$6,613,590	\$7,352,194	\$369,302
FUEL, GAS, AND LICENSES			
Fuel	\$8,193,185	\$12,319,923	\$4,126,738
Gas	358,421	381,866	23,445
Licenses	11,759	18,116	6,357
Subtotal	\$8,563,365	\$13,162,445	\$4,156,540
ACCIDENT EXPENSE			
Accident Expense	\$1,871,713	\$2,285,925	\$414,212
Insurance Offset	(778,279)	(1,119,025)	(340,746)
Subtotal	\$1,093,434	\$1,240,366	\$73,466
Total	\$16,270,389	\$20,869,697	\$4,599,308
	FY 2021-22 Appropriations	20,649,618	
	Recommended adjustment	\$220,079	
	<i>Percentage change</i>	<i>1.1%</i>	

LEVEL OF EVIDENCE PURSUANT TO S.B. 21-284

Senate Bill 21-284 states that a program or practice is “theory-informed” if a theory of change has been identified and implemented. The Department identified this budget request as a theory-informed practice, and identified the theory of change as “state fleet management program.” The Department’s objective is “reduce fleet maintenance expenses through regular replacement while minimizing fleet related health, life, and safety issues.”

A theory of change is a method that explains how a given intervention, or set of interventions, is expected to lead to specific outcomes, drawing on a causal analysis based on available evidence. While there are identifiable outputs related to the fleet management process and it is an operational necessity, JBC staff disagrees that it qualifies as an intervention that is intended to lead to a specific change with measurable outcomes. JBC staff has determined that, pursuant to S.B. 21-284 (Evidence-based Evaluations for Budget), assignment of a level of evidence is not applicable to this request.

LINE ITEM DETAIL – DIVISION OF CAPITAL ASSETS

(A) ADMINISTRATION

The administration section provides management, human resources, accounting, and marketing services for Division programs. Administration is funded by reappropriated funds from user fees from state agencies deposited in the Department of Personnel Revolving Fund created in Section 24-30-1108 (1), C.R.S., and the Motor Fleet Management Fund created in Section 24-30-1115 (1), C.R.S.

PERSONAL SERVICES

This line item funds the 3.9 FTE in Division of Capital Assets. Division of Capital Assets is funded from reappropriated funds from the Department of Personnel Revolving Fund created in Section 24-30-1108 (1), C.R.S., and the Motor Fleet Management Fund created in Section 24-30-1115 (1), C.R.S.

STATUTORY AUTHORITY: Section 24-30-1104, C.R.S.

REQUEST: The Department requests a base appropriation of \$368,454 reappropriated funds and 3.9 FTE.

RECOMMENDATION: Staff **recommends approval of the request.**

DIVISION OF CAPITAL ASSETS, ADMINISTRATION, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$346,780	\$0	\$0	\$346,780	\$0	3.9
TOTAL	\$346,780	\$0	\$0	\$346,780	\$0	3.9
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$346,780	\$0	\$0	\$346,780	\$0	3.9
Annualize prior year budget actions	20,390	0	0	20,390	0	0.0
Annualize prior year legislation	1,284	0	0	1,284	0	0.0
TOTAL	\$368,454	\$0	\$0	\$368,454	\$0	3.9
INCREASE/(DECREASE)	\$21,674	\$0	\$0	\$21,674	\$0	0.0
Percentage Change	6.3%	n/a	n/a	6.3%	n/a	0.0%
FY 2022-23 EXECUTIVE REQUEST	\$368,454	\$0	\$0	\$368,454	\$0	3.9
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

OPERATING EXPENSES

This line item funds the operating expenses of Division of Capital Assets Administration.

STATUTORY AUTHORITY: Section 24-30-1104, C.R.S.

REQUEST: The Department requests a continuation appropriation of \$18,310 reappropriated funds.

RECOMMENDATION: Staff **recommends approval of the request.**

INDIRECT COST ASSESSMENT

This line item reflects the amount of indirect cost assessments charged to reappropriated funds sources as calculated by the State Controller. Funds collected through this line item are used to offset General Fund in Department Administration.

STATUTORY AUTHORITY: Section 24-30-1104, C.R.S.

REQUEST: The Department requests an appropriation of \$9,479 reappropriated funds.

RECOMMENDATION: Staff **recommendation for indirect costs is pending Committee action on outstanding centrally appropriated line items.** Staff requests permission to adjust the line based on final Committee action on centrally appropriated line items.

DIVISION OF CAPITAL ASSETS, ADMINISTRATION, INDIRECT COST ASSESSMENT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$8,929	\$0	\$0	\$8,929	\$0	0.0
TOTAL	\$8,929	\$0	\$0	\$8,929	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$8,929	\$0	\$0	\$8,929	\$0	0.0
Indirect cost assessment	550	0	0	550	0	0.0
TOTAL	\$9,479	\$0	\$0	\$9,479	\$0	0.0
INCREASE/(DECREASE)	\$550	\$0	\$0	\$550	\$0	0.0
Percentage Change	6.2%	n/a	n/a	6.2%	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$9,479	\$0	\$0	\$9,479	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

(B) FACILITIES MAINTENANCE – CAPITOL COMPLEX

The Department of Personnel operates a facilities maintenance program for Denver-region, Grand Junction, and Camp George West properties totaling nearly 1.3 million square feet. Pursuant to Section 24-82-101, C.R.S., the Department is responsible for the maintenance of the buildings' plumbing, electrical, elevator, and HVAC systems, as well as custodial and grounds maintenance. (1) *Denver*: The Department maintains ten addresses in the Capitol Hill Campus (754,454 sq. ft.), one address in the North Campus (89,031 sq. ft.), one building in Lakewood (89,031 sq. ft.). Each of these campuses, though funded by the Capitol Complex program, have distinct rental rates that mirror the locations and uses of the various properties. (2) *Grand Junction*: The Department maintains a building with 35,145 square feet, which is staffed by 1.0 FTE who is responsible for building maintenance. Other functions, including additional building maintenance, custodial services, and grounds maintenance are contracted to private vendors. (3) *Camp George West*: This building contains 305,077 square feet for seven different departments. Facilities Maintenance is predominantly funded by reappropriated funds consisting of user fees from state agencies deposited in the Department of Personnel Revolving Fund created in Section 24-30-1108 (1), C.R.S. Cash funds revenue reflects rebate payments from utility companies.

The Department, as part of its Performance Management Plan, is working on statewide master plan for the reduction of the state’s leased space footprint by 1.0 million square feet of the next five years. Capital Complex leased space represents approximately 40.0 percent of the state’s leased space. The Department anticipates the statewide master plan to be finalized by June 30, 2021.

PERSONAL SERVICES

This line item funds the 55.6 FTE in Facilities Maintenance. Facilities Maintenance personal services is funded by reappropriated funds from the Department of Personnel Revolving Fund created in Section 24-30-1108 (1), C.R.S.

STATUTORY AUTHORITY: Sections 24-30-1104 (4) and 24-82-101 through 24-82-103, C.R.S.

REQUEST: The Department requests an appropriation of \$3,747,063 total funds, including \$109,394 General Fund and \$3,637,669 reappropriated funds, and 55.7 FTE.

RECOMMENDATION: Staff recommends approval of the request.

DIVISION OF CAPITAL ASSETS, FACILITIES MAINTENANCE - CAPITOL COMPLEX, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$3,574,347	\$99,855	\$0	\$3,474,492	\$0	55.6
TOTAL	\$3,574,347	\$99,855	\$0	\$3,474,492	\$0	55.6
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$3,574,347	\$99,855	\$0	\$3,474,492	\$0	55.6
Annualize prior year budget actions	110,692	0	0	110,692	0	0.0
Non-prioritized requests	34,644	0	0	34,644	0	0.0
Annualize prior year legislation	27,380	9,539	0	17,841	0	0.1
TOTAL	\$3,747,063	\$109,394	\$0	\$3,637,669	\$0	55.7
INCREASE/(DECREASE)	\$172,716	\$9,539	\$0	\$163,177	\$0	0.1
Percentage Change	4.8%	9.6%	n/a	4.7%	n/a	0.2%
FY 2022-23 EXECUTIVE REQUEST	\$3,747,063	\$109,394	\$0	\$3,637,669	\$0	55.7
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	(0.0)

OPERATING EXPENSES

This line item includes administrative operating expenses as well as custodial and annual maintenance and repair expenses.

STATUTORY AUTHORITY: Sections 24-30-1104 (4) and 24-82-101 through 24-82-103, C.R.S.

REQUEST: The Department requests an appropriation of \$3,022,409 total funds, including \$71,425 General Fund, \$245,528 cash funds, and \$2,705,456 reappropriated funds.

RECOMMENDATION: Staff **recommends approval of the request.**

DIVISION OF CAPITAL ASSETS, FACILITIES MAINTENANCE - CAPITOL COMPLEX, OPERATING EXPENSES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$2,783,370	\$77,914	\$0	\$2,705,456	\$0	0.0
Other legislation	\$10,000	\$10,000	\$0	\$0	\$0	0.0
TOTAL	\$2,793,370	\$87,914	\$0	\$2,705,456	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$2,793,370	\$87,914	\$0	\$2,705,456	\$0	0.0
R7 Capitol Complex leased space contract and safety resources	245,528	0	245,528	0	0	0.0
Annualize prior year legislation	(16,489)	(16,489)	0	0	0	0.0
TOTAL	\$3,022,409	\$71,425	\$245,528	\$2,705,456	\$0	0.0
INCREASE/(DECREASE)	\$229,039	(\$16,489)	\$245,528	\$0	\$0	0.0
Percentage Change	8.2%	(18.8%)	0.0%	0.0%	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST						
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

CAPITOL COMPLEX REPAIRS

This line item was added in FY 1999-2000 to fund routine HVAC repairs in the capitol complex.

STATUTORY AUTHORITY: Sections 24-30-1104 (4) and 24-82-101 through 24-82-103, C.R.S.

REQUEST: The Department requests a continuation appropriation of \$56,520 reappropriated funds.

RECOMMENDATION: Staff **recommends approval of the request.**

CAPITOL COMPLEX SECURITY

This line funds a portion of the contract security for the Denver campus. The cost is incorporated into the rates that are billed to the tenants in these buildings. The funds are then transferred to the Department of Public Safety, which administers the security contracts. This line is set by the Department of Public Safety.

STATUTORY AUTHORITY: Sections 24-30-1104 (4) and 24-82-101 through 24-82-103, C.R.S.

REQUEST: The Department requests an appropriation of \$555,986 reappropriated funds.

RECOMMENDATION: Staff **recommends the approval of the request.** If the Committee makes any changes to the State Patrol appropriations that affect this line item, staff requests permission to reflect those changes as well.

DIVISION OF CAPITAL ASSETS, FACILITIES MAINTENANCE - CAPITOL COMPLEX, CAPITOL COMPLEX SECURITY						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$544,078	\$0	\$0	\$544,078	\$0	0.0
TOTAL	\$544,078	\$0	\$0	\$544,078	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$544,078	\$0	\$0	\$544,078	\$0	0.0
Technical adjustments	11,908	0	0	11,908	0	0.0
TOTAL	\$555,986	\$0	\$0	\$555,986	\$0	0.0
INCREASE/(DECREASE)	\$11,908	\$0	\$0	\$11,908	\$0	0.0
Percentage Change	2.2%	n/a	n/a	2.2%	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$555,986	\$0	\$0	\$555,986	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

UTILITIES

This line funds the utilities for the Capitol Complex campuses.

STATUTORY AUTHORITY: Sections 24-30-1104 (4) and 24-82-101 through 24-82-103, C.R.S.

REQUEST: The Department requests an appropriation of \$5,620,860 total funds, including \$380,885 cash funds and \$5,239,975 reappropriated funds.

RECOMMENDATION: Staff recommends approval of the request.

DIVISION OF CAPITAL ASSETS, FACILITIES MAINTENANCE - CAPITOL COMPLEX, UTILITIES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$5,600,089	\$0	\$380,885	\$5,219,204	\$0	0.0
TOTAL	\$5,600,089	\$0	\$380,885	\$5,219,204	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$5,600,089	\$0	\$380,885	\$5,219,204	\$0	0.0
Centrally appropriated line items	20,771	0	0	20,771	0	0.0
TOTAL	\$5,620,860	\$0	\$380,885	\$5,239,975	\$0	0.0
INCREASE/(DECREASE)	\$20,771	\$0	\$0	\$20,771	\$0	0.0
Percentage Change	0.4%	n/a	0.0%	0.4%	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$5,620,860	\$0	\$380,885	\$5,239,975	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

INDIRECT COST ASSESSMENT

This line item reflects the amount of indirect cost assessments charged to the program reappropriated funds source as calculated by the State Controller. Funds collected through this line item are used to

offset General Fund in Department Administration. The indirect cost assessment for Facilities Maintenance – Capitol Complex is particularly variable due to expenditures on controlled maintenance projects in a given year.

STATUTORY AUTHORITY: Sections 24-30-1104 (4) and 24-82-101 through 24-82-103, C.R.S.

REQUEST: The Department requests an appropriation of \$338,799 reappropriated funds.

RECOMMENDATION: Staff **recommendation for indirect costs is pending Committee action on outstanding centrally appropriated line items.** Staff requests permission to adjust the line based on final Committee action on centrally appropriated line items.

DIVISION OF CAPITAL ASSETS, FACILITIES MAINTENANCE - CAPITOL COMPLEX, INDIRECT COST ASSESSMENT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$862,835	\$0	\$0	\$862,835	\$0	0.0
TOTAL	\$862,835	\$0	\$0	\$862,835	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$862,835	\$0	\$0	\$862,835	\$0	0.0
Indirect cost assessment	(524,036)	0	0	(524,036)	0	0.0
TOTAL	\$338,799	\$0	\$0	\$338,799	\$0	0.0
INCREASE/(DECREASE)	(\$524,036)	\$0	\$0	(\$524,036)	\$0	0.0
Percentage Change	(60.7%)	n/a	n/a	(60.7%)	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$338,799	\$0	\$0	\$338,799	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

(C) FLEET MANAGEMENT PROGRAM AND MOTOR POOL SERVICES

State Fleet Management provides oversight for vehicles in the state fleet program, including vehicle purchasing, management of maintenance, repairs, and preventative services, collision management, vehicle reassignment, fleet monitoring and reporting, and the auction and salvage of older vehicles, as well as operation of the State motor pool.

Fleet vehicles incur variable and fixed expenses. **Variable costs** include insurance, fuel, maintenance, and repairs and are billed at a rate per mile based on department and vehicle type and are paid from state agency operating expenses or program line items. Variable cost revenue collected by Fleet Management pays for fuel and automotive supplies and any variable vehicle costs within operating expenses.

Fixed costs are the vehicle lease payments plus Fleet Management's per vehicle management fee. Fixed costs are paid in state agency Vehicle Lease Payments line items. The vehicle replacement lease/purchase line item is a pass-through payment from state agencies for actual vehicle lease payments. The per vehicle management fee pays for personal services and benefits, the program's share of Department operating common policies, the administrative portion of operating expenses, and the program's indirect cost assessment. Lease periods generally vary between 72 and 120 months, except for the State Patrol vehicle lease period of 48 months. For FY 2021-22, state agencies will be

assessed a vehicle management fee of \$20 for each vehicle, per month, to fund Fleet Management Program's overhead costs.

PERSONAL SERVICES

This line item funds the 17.0 FTE in Fleet Management. Fleet Management is funded by reappropriated funds from state agency users deposited in the Motor Fleet Management Fund created in Section 24-30-1115 (1), C.R.S.

STATUTORY AUTHORITY: Sections 24-30-1104 (2) and 24-30-1112 through 24-30-1117, C.R.S.

REQUEST: The Department requests an appropriation of \$1,189,792 reappropriated funds and 17.0 FTE.

RECOMMENDATION: Staff **recommends approval of the request.**

DIVISION OF CAPITAL ASSETS, FLEET MANAGEMENT PROGRAM AND MOTOR POOL SERVICES, PERSONAL SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$1,148,968	\$0	\$0	\$1,148,968	\$0	17.0
TOTAL	\$1,148,968	\$0	\$0	\$1,148,968	\$0	17.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$1,148,968	\$0	\$0	\$1,148,968	\$0	17.0
Annualize prior year budget actions	32,472	0	0	32,472	0	0.0
Annualize prior year legislation	5,596	0	0	5,596	0	0.0
Non-prioritized requests	2,756	0	0	2,756	0	0.0
TOTAL	\$1,189,792	\$0	\$0	\$1,189,792	\$0	17.0
INCREASE/(DECREASE)	\$40,824	\$0	\$0	\$40,824	\$0	0.0
Percentage Change	3.6%	n/a	n/a	3.6%	n/a	0.0%
FY 2022-23 EXECUTIVE REQUEST	\$1,189,792	\$0	\$0	\$1,189,792	\$0	17.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

OPERATING EXPENSES

This line item funds Fleet Management administrative operating expenses including auction fees.

STATUTORY AUTHORITY: Sections 24-30-1104 (2) and 24-30-1112 through 24-30-1117, C.R.S.

REQUEST: The Department requests an appropriation of \$1,505,819 reappropriated funds.

RECOMMENDATION: Staff **recommends an approval the request.**

DIVISION OF CAPITAL ASSETS, FLEET MANAGEMENT PROGRAM AND MOTOR POOL SERVICES, OPERATING EXPENSES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$1,160,675	\$0	\$0	\$1,160,675	\$0	0.0
TOTAL	\$1,160,675	\$0	\$0	\$1,160,675	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$1,160,675	\$0	\$0	\$1,160,675	\$0	0.0
Annualize prior year budget actions	345,144	0	0	345,144	0	0.0
TOTAL	\$1,505,819	\$0	\$0	\$1,505,819	\$0	0.0
INCREASE/(DECREASE)	\$345,144	\$0	\$0	\$345,144	\$0	0.0
Percentage Change	29.7%	n/a	n/a	29.7%	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$1,505,819	\$0	\$0	\$1,505,819	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

MOTOR POOL VEHICLE LEASE AND OPERATING EXPENSES

This line item pays for State Motor Pool vehicle lease payments and operating expenses.

STATUTORY AUTHORITY: Sections 24-30-1104 (2) and 24-30-1112 through 24-30-1117, C.R.S.

REQUEST: The Department requests a continuation appropriation of \$200,000 reappropriated funds.

RECOMMENDATION: Staff **recommends approval of the request.**

FUEL AND AUTOMOTIVE SUPPLIES

This line item funds the purchase of fuel and automotive supplies for state fleet vehicles.

STATUTORY AUTHORITY: Sections 24-30-1104 (2) and 24-30-1112 through 24-30-1117, C.R.S.

REQUEST: The Department requests a continuation appropriation of \$20,869,697 reappropriated funds, which includes the Department's BA6 request.

RECOMMENDATION: Staff **recommends approval of the request.**

DIVISION OF CAPITAL ASSETS, FLEET MANAGEMENT PROGRAM AND MOTOR POOL SERVICES, FUEL AND AUTOMOTIVE SUPPLIES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$20,649,618	\$0	\$0	\$20,649,618	\$0	0.0
H.B. 22-1178 (Supplemental)	\$220,079	\$0	\$0	\$220,079	\$0	0.0
TOTAL	\$20,869,697	\$0	\$0	\$20,869,697	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$20,869,697	\$0	\$0	\$20,869,697	\$0	0.0

DIVISION OF CAPITAL ASSETS, FLEET MANAGEMENT PROGRAM AND MOTOR POOL SERVICES, FUEL AND AUTOMOTIVE SUPPLIES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
BA6 Fleet fuel and maintenance cost adjustment	220,079	0	0	220,079	0	0.0
Annualize prior year legislation	(220,079)	0	0	(220,079)	0	0.0
TOTAL	\$20,869,697	\$0	\$0	\$20,869,697	\$0	0.0
INCREASE/(DECREASE)	\$0	\$0	\$0	\$0	\$0	0.0
Percentage Change	0.0%	n/a	n/a	0.0%	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST	\$20,869,697	\$0	\$0	\$20,869,697	\$0	0.0
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

VEHICLE REPLACEMENT LEASE/PURCHASE

This line funds vehicle lease payments for state fleet vehicles and represents pass-through payments from state agencies for actual vehicle lease payments. When other agencies submit decision items that include new vehicle requests, funding for the vehicle lease payment is reflected in this line item as nonprioritized request items.

STATUTORY AUTHORITY: Sections 24-30-1104 (2) and 24-30-1112 through 24-30-1117, C.R.S.

REQUEST: The Department requests an appropriation of \$26,708,135 reappropriated funds, which includes the Department's R9 request.

RECOMMENDATION: Staff recommends an appropriation of \$25,972,781 reappropriated funds. The recommendation includes a staff-initiated correction to the appropriation clause in H.B. 21-1326, which affects both FY 2021-22 and FY 2022-23.

DIVISION OF CAPITAL ASSETS, FLEET MANAGEMENT PROGRAM AND MOTOR POOL SERVICES, VEHICLES REPLACEMENT LEASE OR PURCHASE						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$25,829,508	\$0	\$0	\$25,829,508	\$0	0.0
Staff-initiated H.B. 21-1326 appropriations clause correction	\$43,200	\$0	\$0	\$43,200	\$0	0.0
Other legislation	\$39,270	\$0	\$0	\$39,270	\$0	0.0
H.B. 22-1178 (Supplemental)	\$0	\$0	\$0	\$0	\$0	0.0
TOTAL	\$25,911,978	\$0	\$0	\$25,911,978	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$25,911,978	\$0	\$0	\$25,911,978	\$0	0.0
R9 Annual fleet vehicle request	60,803	0	0	60,803	0	0.0
Staff-initiated H.B. 21-1326 appropriations clause correction	0	0	0	0	0	0.0
TOTAL	\$25,972,781	\$0	\$0	\$25,972,781	\$0	0.0
INCREASE/(DECREASE)	\$60,803	\$0	\$0	\$60,803	\$0	0.0
Percentage Change	0.2%	n/a	n/a	0.2%	n/a	n/a

DIVISION OF CAPITAL ASSETS, FLEET MANAGEMENT PROGRAM AND MOTOR POOL SERVICES, VEHICLES REPLACEMENT LEASE OR PURCHASE						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2022-23 EXECUTIVE REQUEST	\$26,708,135	\$0	\$0	\$26,708,135	\$0	0.0
Request Above/(Below) Recommendation	\$735,354	\$0	\$0	\$735,354	\$0	0.0

INDIRECT COST ASSESSMENT

This line item reflects the amount of indirect cost assessments charged to the program reappropriated funds source as calculated by the State Controller. Funds collected through this line item are used to offset General Fund in Department Administration.

STATUTORY AUTHORITY: Sections 24-30-1104 (2) and 24-30-1112 through 24-30-1117, C.R.S.

REQUEST: The Department requests an appropriation of \$146,535 reappropriated funds.

RECOMMENDATION: Staff **recommendation for indirect costs is pending Committee action on outstanding centrally appropriated line items.** Staff requests permission to adjust the line based on final Committee action on centrally appropriated line items.

DIVISION OF CAPITAL ASSETS, FLEET MANAGEMENT PROGRAM AND MOTOR POOL SERVICES, INDIRECT COST ASSESSMENT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
FY 2021-22 APPROPRIATION						
S.B. 21-205 (Long Bill)	\$120,081	\$0	\$0	\$120,081	\$0	0.0
TOTAL	\$120,081	\$0	\$0	\$120,081	\$0	0.0
FY 2022-23 RECOMMENDED APPROPRIATION						
FY 2021-22 Appropriation	\$120,081	\$0	\$0	\$120,081	\$0	0.0
Indirect cost assessment	26,454	0	0	26,454	0	0.0
TOTAL	\$146,535	\$0	\$0	\$146,535	\$0	0.0
INCREASE/(DECREASE)	\$26,454	\$0	\$0	\$26,454	\$0	0.0
Percentage Change	22.0%	n/a	n/a	22.0%	n/a	n/a
FY 2022-23 EXECUTIVE REQUEST						
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	\$0	0.0

LONG BILL FOOTNOTES AND REQUESTS FOR INFORMATION

LONG BILL FOOTNOTES

Staff recommends **CONTINUING AND MODIFYING** the following footnote:

- N Department of Personnel, Executive Director's Office, Statewide Special Purpose, Office of the State Architect, Statewide Planning Services – This appropriation remains available until the close of the ~~2023-24~~ 2024-25 fiscal year.

COMMENT: This footnote expresses legislative intent that the spending authority provided in this appropriation remains available for three years. Statewide Planning Services provides funding for technical and consulting services related to the statewide planning function for state agencies, which was added to the Office of the State Architect in FY 2015-16. This line item funds, on an ongoing basis, items that might otherwise be included in the capital construction budget, which provides for three years of spending authority.

- N Department of Personnel, Central Services, Fleet Management Program and Motor Pool Services, Vehicle Replacement Lease/Purchase – Pursuant to Section 24-82-101 (1)(b) and (1)(c), C.R.S., the Department of Personnel is authorized to enter into a lease-purchase agreement for the approved ~~FY 2021-22~~ state 2022-23 fiscal year vehicle replacements and additions. The lease-purchase agreement shall be for a period of up to ten years and shall not exceed the amount of \$37,000,000.

COMMENT: This footnote expresses legislative intent regarding the maximum lease-purchase amount the Department of Personnel is authorized to enter into in a lease-purchase agreement for fleet vehicles. The Department requests continuation of \$37,000,000 for FY 2022-23 and staff recommends this continuation.

REQUESTS FOR INFORMATION

Staff recommends **CONTINUING AND MODIFYING** the following request for information:

- N Department of Personnel, Executive Director's Office, Payments to OIT -- The Department is requested to provide by November 1, ~~2021,~~ 2022, the amount of funds eliminated from the Payments to OIT line item as a result of reducing the number of service units obtained from the Governor's Office of Information Technology for operating the Colorado Automotive Reporting System (CARS) after full replacement is achieved.

Comment: This request for information was included in 2019, 2020, and 2021. Staff recommends continuing the request for the 2022 requests for information letter because the implementation of the new commercial-off-the-shelf (COTS) software solution has been delayed.

Staff recommends **DISCONTINUING** the following request for information:

N Department of Personnel, Division of Accounts and Control, Financial Operations and Reporting -- The State Controller is requested to provide by October 1, 2021, to the Joint Budget Committee, a report on uncommitted reserves that includes all cash funds, including those that are otherwise exempt from and unreported in the cash funds excess uncommitted reserves report required by Section 24-30-207, C.R.S.

COMMENT: This Request for Information largely duplicates the information submitted by the Executive Branch during the normal November 1st budget submittal. Specifically, this information is contained in the Schedule 9s for cash funds managed by each department. In addition, the State Auditor produces the *Cash Funds Uncommitted Reserves Report* on September 20 or each year as required by Section 24-30-207, C.R.S. The Report released on September 20, 2021 can be found here: <https://leg.colorado.gov/audits/cash-funds-uncommitted-reserves-fiscal-year-ended-june-30-2021>. JBC Staff recommends the discontinuation because of the duplicative nature of the information collected by this request for information.

INDIRECT COST ASSESSMENTS

DESCRIPTION OF INDIRECT COST ASSESSMENT METHODOLOGY

The Department is a central services agency and therefore its departmental indirect costs are included within the Statewide Indirect Cost Plan developed and prepared by the State Controller. The Statewide Indirect Cost Plan sets indirect cost assessments by division for the Department.

APPENDIX A - NUMBERS PAGES (DIGITAL ONLY)

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

Appendix A: Numbers Pages

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
--	----------------------	----------------------	-----------------------------	-----------------------	------------------------------

DEPARTMENT OF PERSONNEL
Anthony Gherardini, Executive Director

(1) EXECUTIVE DIRECTOR'S OFFICE

(A) Department Administration

Personal Services	<u>1,808,996</u>	<u>1,798,024</u>	<u>1,916,101</u>	<u>1,980,045</u>	<u>1,980,045</u>
FTE	16.7	16.5	18.3	18.3	18.3
General Fund	0	12,303	0	0	0
Cash Funds	21,501	51,874	57,774	57,774	57,774
Reappropriated Funds	1,787,495	1,733,847	1,858,327	1,922,271	1,922,271
Federal Funds	0	0	0	0	0
Health, Life, and Dental	<u>3,867,452</u>	<u>3,577,886</u>	<u>4,448,038</u>	<u>4,827,782</u>	<u>4,410,291</u> *
General Fund	1,215,499	792,650	1,620,781	1,837,309	1,546,592
Cash Funds	98,088	184,342	145,314	178,495	164,409
Reappropriated Funds	2,553,865	2,600,894	2,681,943	2,811,978	2,699,290
Federal Funds	0	0	0	0	0
Short-term Disability	<u>37,281</u>	<u>37,096</u>	<u>44,196</u>	<u>47,398</u>	<u>44,099</u> *
General Fund	13,762	13,663	18,474	21,111	18,517
Cash Funds	1,046	1,658	1,759	1,603	1,491
Reappropriated Funds	22,473	21,775	23,963	24,684	24,091
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
Paid Family Medical Leave Insurance	0	0	0	<u>62,419</u>	<u>62,419</u>
General Fund	0	0	0	26,171	26,171
Cash Funds	0	0	0	2,107	2,107
Reappropriated Funds	0	0	0	34,141	34,141
S.B. 04-257 Amortization Equalization Disbursement	<u>1,233,203</u>	<u>1,227,193</u>	<u>1,391,105</u>	<u>1,490,151</u>	<u>1,387,094</u> *
General Fund	458,897	449,956	580,587	662,655	581,580
Cash Funds	35,868	55,055	55,280	50,316	46,815
Reappropriated Funds	738,438	722,182	755,238	777,180	758,699
Federal Funds	0	0	0	0	0
S.B. 06-235 Supplemental Amortization Equalization Disbursement	<u>1,233,203</u>	<u>1,227,193</u>	<u>1,391,105</u>	<u>1,490,151</u>	<u>1,387,094</u> *
General Fund	458,897	449,956	580,587	662,655	581,580
Cash Funds	35,868	55,055	55,280	50,316	34,577
Reappropriated Funds	738,438	722,182	755,238	777,180	770,937
Federal Funds	0	0	0	0	0
PERA Direct Distribution	<u>704,134</u>	0	<u>650,471</u>	<u>630,727</u>	<u>630,727</u>
General Fund	289,242	0	271,475	264,451	264,451
Cash Funds	23,647	0	25,848	21,287	21,287
Reappropriated Funds	391,245	0	353,148	344,989	344,989
Federal Funds	0	0	0	0	0
Salary Survey	<u>888,103</u>	0	<u>909,030</u>	<u>912,404</u>	<u>912,404</u>
General Fund	325,436	0	379,998	382,286	382,286
Cash Funds	69,796	0	36,157	30,794	30,794
Reappropriated Funds	492,871	0	492,875	499,324	499,324
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
Paid Family Medical Leave Funding	<u>0</u>	<u>0</u>	<u>0</u>	<u>27,923</u>	<u>27,923</u> *
General Fund	0	0	0	0	0
Cash Funds	0	0	0	633	633
Reappropriated Funds	0	0	0	27,290	27,290
Shift Differential	<u>42,864</u>	<u>39,307</u>	<u>48,157</u>	<u>48,133</u>	<u>48,133</u> *
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	42,864	39,307	48,157	48,133	48,133
Federal Funds	0	0	0	0	0
Workers' Compensation	<u>328,591</u>	<u>274,904</u>	<u>252,354</u>	<u>207,264</u>	<u>207,264</u>
General Fund	100,296	83,426	79,557	66,877	66,877
Cash Funds	9,777	11,119	7,464	6,075	6,075
Reappropriated Funds	218,518	180,359	165,333	134,312	134,312
Federal Funds	0	0	0	0	0
Operating Expenses	<u>82,145</u>	<u>75,522</u>	<u>103,192</u>	<u>103,192</u>	<u>103,192</u>
General Fund	0	3,605	0	0	0
Cash Funds	222	71,917	475	475	475
Reappropriated Funds	81,923	0	102,717	102,717	102,717
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
Legal Services	<u>57,792</u>	<u>568,920</u>	<u>749,403</u>	<u>558,839</u>	<u>458,839</u> *
General Fund	39,733	121,018	277,183	534,059	434,059
Cash Funds	9,702	414,376	392,314	2,365	2,365
Reappropriated Funds	8,357	33,526	79,906	22,415	22,415
Federal Funds	0	0	0	0	0
Administrative Law Judge Services	<u>3,588</u>	<u>2,945</u>	<u>3,385</u>	<u>11,541</u>	<u>11,541</u>
General Fund	0	0	2,347	11,541	11,541
Cash Funds	3,588	2,945	1,038	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Payment to Risk Management and Property Funds	<u>1,225,710</u>	<u>879,487</u>	<u>1,425,551</u>	<u>1,276,490</u>	<u>1,276,490</u> *
General Fund	374,126	266,901	449,415	411,883	411,883
Cash Funds	36,470	35,572	42,166	37,415	37,415
Reappropriated Funds	815,114	577,014	933,970	827,192	827,192
Federal Funds	0	0	0	0	0
Vehicle Lease Payments	<u>229,589</u>	<u>194,624</u>	<u>284,389</u>	<u>208,201</u>	<u>208,201</u>
General Fund	0	0	0	0	0
Cash Funds	72	0	0	96	96
Reappropriated Funds	229,517	194,624	284,389	208,105	208,105
Federal Funds	0	0	0	0	0
Leased Space	<u>347,630</u>	<u>339,618</u>	<u>353,886</u>	<u>353,886</u>	<u>353,886</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	347,630	339,618	353,886	353,886	353,886
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
Capitol Complex Leased Space	<u>2,305,344</u>	<u>2,482,062</u>	<u>4,083,047</u>	<u>4,368,921</u>	<u>4,368,921</u>
General Fund	892,984	853,138	2,342,014	2,743,314	2,743,314
Cash Funds	22,443	0	26,639	25,731	25,731
Reappropriated Funds	1,389,917	1,628,924	1,714,394	1,599,876	1,599,876
Federal Funds	0	0	0	0	0
Payments to OIT	<u>5,415,056</u>	<u>6,113,666</u>	<u>4,824,086</u>	<u>4,495,838</u>	<u>4,495,838</u> *
General Fund	1,652,849	1,839,150	1,520,830	1,450,661	1,450,661
Cash Funds	161,122	247,614	142,689	131,779	131,779
Reappropriated Funds	3,601,085	4,026,902	3,160,567	2,913,398	2,913,398
Federal Funds	0	0	0	0	0
CORE Operations	<u>325,975</u>	<u>385,648</u>	<u>288,091</u>	<u>300,734</u>	<u>300,734</u>
General Fund	99,499	117,034	90,823	97,038	97,038
Cash Funds	9,699	15,598	8,521	8,815	8,815
Reappropriated Funds	216,777	253,016	188,747	194,881	194,881
Federal Funds	0	0	0	0	0
Annual Depreciation - Lease Equivalent Payment	<u>235,106</u>	<u>0</u>	<u>615,958</u>	<u>1,763,220</u>	<u>1,763,220</u>
General Fund	235,106	0	585,958	1,072,036	1,072,036
Cash Funds	0	0	30,000	691,184	691,184
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Governor's Office Transition	<u>0</u>	<u>0</u>	<u>0</u>	<u>25,000</u>	<u>25,000</u>
General Fund	0	0	0	25,000	25,000
Cash Funds	0	0	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
SUBTOTAL - (A) Department Administration	20,371,762	19,224,095	23,781,545	25,190,259	24,463,355
<i>FTE</i>	16.7	16.5	18.3	18.3	18.3
General Fund	6,156,326	5,002,800	8,800,029	10,269,047	9,713,586
Cash Funds	538,909	1,147,125	1,028,718	1,297,260	1,263,822
Reappropriated Funds	13,676,527	13,074,170	13,952,798	13,623,952	13,485,947
Federal Funds	0	0	0	0	0

(B) Statewide Special Purpose

Department. The State Archives program was transferred to the Division of Central Services in FY 2018-19.

(I) Colorado State Employees Assistance Program

Personal Services	<u>752,305</u>	<u>808,041</u>	<u>908,645</u>	<u>1,249,799</u>	<u>1,141,491</u> *
<i>FTE</i>	10.0	10.0	11.0	14.5	13.5
General Fund	0	0	0	82,960	0
Cash Funds	0	0	0	78,665	69,933
Reappropriated Funds	752,305	808,041	908,645	1,088,174	1,071,558
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
Operating Expenses	<u>38,427</u>	<u>66,901</u>	<u>70,643</u>	<u>115,443</u>	<u>92,618</u> *
General Fund	0	0	0	20,950	0
Cash Funds	0	0	0	7,950	7,325
Reappropriated Funds	38,427	66,901	70,643	86,543	85,293
Federal Funds	0	0	0	0	0
Indirect Cost Assessment	<u>203,721</u>	<u>279,316</u>	<u>206,855</u>	<u>458,981</u>	<u>458,981</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	203,721	279,316	206,855	458,981	458,981
Federal Funds	0	0	0	0	0
SUBTOTAL - (I) Colorado State Employees					
Assistance Program	994,453	1,154,258	1,186,143	1,824,223	1,693,090
<i>FTE</i>	<u>10.0</u>	<u>10.0</u>	<u>11.0</u>	<u>14.5</u>	<u>13.5</u>
General Fund	0	0	0	103,910	0
Cash Funds	0	0	0	86,615	77,258
Reappropriated Funds	994,453	1,154,258	1,186,143	1,633,698	1,615,832
Federal Funds	0	0	0	0	0
(II) Office of the State Architect					
Office of the State Architect	<u>833,801</u>	<u>894,812</u>	<u>1,182,794</u>	<u>1,641,844</u>	<u>1,241,844</u> *
FTE	7.5	7.6	10.7	10.9	10.9
General Fund	833,801	894,812	1,182,794	1,241,844	1,241,844
Cash Funds	0	0	0	400,000	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
Statewide Planning Services	0	0	20,000	1,000,000	1,000,000
General Fund	0	0	20,000	1,000,000	1,000,000
Cash Funds	0	0	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
SUBTOTAL - (II) Office of the State Architect	833,801	894,812	1,202,794	2,641,844	2,241,844
<i>FTE</i>	<u>7.5</u>	<u>7.6</u>	<u>10.7</u>	<u>10.9</u>	<u>10.9</u>
General Fund	833,801	894,812	1,202,794	2,241,844	2,241,844
Cash Funds	0	0	0	400,000	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
(III) Colorado Equity Office					
Colorado Equity Office	0	0	0	2,320,657	0 *
FTE	0.0	0.0	0.0	10.0	0.0
General Fund	0	0	0	2,320,657	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
SUBTOTAL - (III) Colorado Equity Office	0	0	0	2,320,657	0
<i>FTE</i>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>10.0</u>	<u>0.0</u>
General Fund	0	0	0	2,320,657	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
(III) Other Statewide Special Purpose					
Test Facility Lease	<u>119,842</u>	<u>119,842</u>	<u>119,842</u>	<u>119,842</u>	<u>119,842</u>
General Fund	119,842	119,842	119,842	119,842	119,842
Cash Funds	0	0	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Americans with Disabilities Act Reasonable Accommodation Coordination	<u>0</u>	<u>0</u>	<u>0</u>	<u>500,000</u>	<u>466,198</u> *
FTE	0.0	0.0	0.0	1.0	1.0
General Fund	0	0	0	500,000	466,198

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
Employment Security Contract Payment	<u>13,412</u>	<u>13,680</u>	<u>16,000</u>	<u>16,000</u>	<u>16,000</u>
General Fund	4,676	4,944	7,264	7,264	7,264
Cash Funds	0	0	0	0	0
Reappropriated Funds	8,736	8,736	8,736	8,736	8,736
Federal Funds	0	0	0	0	0
Disability Funding Committee	<u>75,046</u>	<u>22,501</u>	<u>829,976</u>	<u>911,976</u>	<u>911,976</u> *
General Fund	0	0	0	0	0
Cash Funds	75,046	22,501	829,976	911,976	911,976
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Public-Private Partnership Office	<u>0</u>	<u>0</u>	<u>0</u>	<u>31,084,347</u>	<u>0</u> *
FTE	0.0	0.0	0.0	3.5	0.0
General Fund	0	0	0	31,084,347	0
Appropriation to the Workers, Employers, and Workforce Centers Cash Fund	<u>0</u>	<u>15,000,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	0	15,000,000	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
SUBTOTAL - (III) Other Statewide					
Special Purpose	208,300	15,156,023	965,818	32,632,165	1,514,016
<i>FTE</i>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>4.5</u>	<u>1.0</u>
General Fund	124,518	15,124,786	127,106	31,711,453	593,304
Cash Funds	75,046	22,501	829,976	911,976	911,976
Reappropriated Funds	8,736	8,736	8,736	8,736	8,736
Federal Funds	0	0	0	0	0
SUBTOTAL - (B) Statewide Special Purpose	2,036,554	17,205,093	3,354,755	39,418,889	5,448,950
<i>FTE</i>	<u>17.5</u>	<u>17.6</u>	<u>21.7</u>	<u>39.9</u>	<u>25.4</u>
General Fund	958,319	16,019,598	1,329,900	36,377,864	2,835,148
Cash Funds	75,046	22,501	829,976	1,398,591	989,234
Reappropriated Funds	1,003,189	1,162,994	1,194,879	1,642,434	1,624,568
Federal Funds	0	0	0	0	0
TOTAL - (1) Executive Director's Office	22,408,316	36,429,188	27,136,300	64,609,148	29,912,305
<i>FTE</i>	<u>34.2</u>	<u>34.1</u>	<u>40.0</u>	<u>58.2</u>	<u>43.7</u>
General Fund	7,114,645	21,022,398	10,129,929	46,646,911	12,548,734
Cash Funds	613,955	1,169,626	1,858,694	2,695,851	2,253,056
Reappropriated Funds	14,679,716	14,237,164	15,147,677	15,266,386	15,110,515
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
(2) DIVISION OF HUMAN RESOURCES					
her agencies.					
(A) Human Resource Services					
(I) State Agency Services					
Personal Services	<u>1,658,709</u>	<u>1,992,971</u>	<u>1,908,645</u>	<u>2,381,738</u>	<u>2,201,562</u> *
FTE	17.5	18.0	19.9	25.2	24.2
General Fund	1,658,709	1,992,971	1,908,645	2,381,738	2,201,562
Cash Funds	0	0	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Operating Expenses	<u>74,128</u>	<u>83,644</u>	<u>125,827</u>	<u>154,522</u>	<u>108,577</u> *
General Fund	74,128	83,644	125,827	154,522	108,577
Cash Funds	0	0	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Total Compensation and Employee Engagement					
Surveys	<u>215,000</u>	<u>283,500</u>	<u>215,000</u>	<u>125,000</u>	<u>425,000</u> *
General Fund	215,000	283,500	215,000	125,000	425,000
Cash Funds	0	0	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
State Employee Tuition Reimbursement	<u>0</u>	<u>0</u>	<u>0</u>	<u>500,000</u>	<u>500,000</u> *
General Fund	0	0	0	500,000	500,000

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
SUBTOTAL - (I) State Agency Services	1,947,837	2,360,115	2,249,472	3,161,260	3,235,139
<i>FTE</i>	<u>17.5</u>	<u>18.0</u>	<u>19.9</u>	<u>25.2</u>	<u>24.2</u>
General Fund	1,947,837	2,360,115	2,249,472	3,161,260	3,235,139
Cash Funds	0	0	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
(II) Training Services					
Training Services	<u>595,147</u>	<u>840,627</u>	<u>266,315</u>	<u>277,112</u>	<u>277,112</u>
<i>FTE</i>	4.0	2.8	2.3	2.3	2.3
General Fund	0	635,652	266,315	277,112	272,682
Cash Funds	31,974	204,975	0	0	0
Reappropriated Funds	563,173	0	0	0	4,430
Federal Funds	0	0	0	0	0
Indirect Cost Assessment	<u>79,840</u>	<u>0</u>	<u>59,723</u>	<u>71,926</u>	<u>71,926</u>
General Fund	0	0	59,723	71,926	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	79,840	0	0	0	71,926
Federal Funds	0	0	0	0	0
SUBTOTAL - (II) Training Services	674,987	840,627	326,038	349,038	349,038
<i>FTE</i>	<u>4.0</u>	<u>2.8</u>	<u>2.3</u>	<u>2.3</u>	<u>2.3</u>
General Fund	0	635,652	326,038	349,038	272,682
Cash Funds	31,974	204,975	0	0	0
Reappropriated Funds	643,013	0	0	0	76,356
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
SUBTOTAL - (A) Human Resource Services	2,622,824	3,200,742	2,575,510	3,510,298	3,584,177
<i>FTE</i>	<u>21.5</u>	<u>20.8</u>	<u>22.2</u>	<u>27.5</u>	<u>26.5</u>
General Fund	1,947,837	2,995,767	2,575,510	3,510,298	3,507,821
Cash Funds	31,974	204,975	0	0	0
Reappropriated Funds	643,013	0	0	0	76,356
Federal Funds	0	0	0	0	0

(F) Labor Relations Services

Personal Services	<u>0</u>	<u>333,909</u>	<u>948,220</u>	<u>979,629</u>	<u>979,629</u>
FTE	0.0	3.5	9.0	9.0	9.0
General Fund	0	0	5	979,629	979,629
Cash Funds	0	333,909	948,215	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Operating Expenses	<u>0</u>	<u>17,842</u>	<u>12,150</u>	<u>12,150</u>	<u>12,150</u>
General Fund	0	17,842	0	12,150	12,150
Cash Funds	0	0	12,150	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Union Stewards	<u>0</u>	<u>0</u>	<u>0</u>	<u>500,000</u>	<u>500,000</u> *
General Fund	0	0	0	500,000	500,000
Cash Funds	0	0	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
SUBTOTAL - (F) Labor Relations Services	0	351,751	960,370	1,491,779	1,491,779
<i>FTE</i>	<u>0.0</u>	<u>3.5</u>	<u>9.0</u>	<u>9.0</u>	<u>9.0</u>
General Fund	0	17,842	5	1,491,779	1,491,779
Cash Funds	0	333,909	960,365	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0

(B) Employee Benefits Services

Personal Services	<u>792,065</u>	<u>840,425</u>	<u>915,717</u>	<u>949,346</u>	<u>949,346</u>
FTE	9.4	10.0	12.0	12.0	12.0
General Fund	0	0	0	0	0
Cash Funds	792,065	840,425	915,717	949,346	949,346
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Operating Expenses	<u>54,116</u>	<u>46,332</u>	<u>58,093</u>	<u>58,093</u>	<u>58,093</u>
General Fund	0	0	0	0	0
Cash Funds	54,116	46,332	58,093	58,093	58,093
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
Utilization Review	<u>24,208</u>	<u>24,500</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
General Fund	0	0	0	0	0
Cash Funds	24,208	24,500	25,000	25,000	25,000
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
H.B. 07-1335 Supplemental State Contribution Fund	<u>1,575,967</u>	<u>1,247,264</u>	<u>1,848,255</u>	<u>1,848,255</u>	<u>1,848,255</u>
General Fund	0	0	0	0	0
Cash Funds	1,575,967	1,247,264	1,848,255	1,848,255	1,848,255
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Indirect Cost Assessment	<u>201,816</u>	<u>88,832</u>	<u>247,527</u>	<u>260,506</u>	<u>260,506</u>
General Fund	0	0	0	0	0
Cash Funds	201,816	88,832	247,527	260,506	260,506
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
SUBTOTAL - (B) Employee Benefits Services	2,648,172	2,247,353	3,094,592	3,141,200	3,141,200
<i>FTE</i>	<u>9.4</u>	<u>10.0</u>	<u>12.0</u>	<u>12.0</u>	<u>12.0</u>
General Fund	0	0	0	0	0
Cash Funds	2,648,172	2,247,353	3,094,592	3,141,200	3,141,200
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
(C) Risk Management Services					
Personal Services	<u>793,676</u>	<u>768,949</u>	<u>824,768</u>	<u>872,365</u>	<u>872,365</u>
FTE	9.7	9.2	11.4	11.5	11.5
General Fund	0	0	52,967	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	793,676	768,949	771,801	872,365	872,365
Federal Funds	0	0	0	0	0
Operating Expenses	<u>47,394</u>	<u>40,276</u>	<u>69,868</u>	<u>63,668</u>	<u>63,668</u>
General Fund	0	0	7,550	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	47,394	40,276	62,318	63,668	63,668
Federal Funds	0	0	0	0	0
Actuarial and Broker Services	<u>266,996</u>	<u>287,580</u>	<u>347,500</u>	<u>347,500</u>	<u>347,500</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	266,996	287,580	347,500	347,500	347,500
Federal Funds	0	0	0	0	0
Risk Management Information System	<u>193,300</u>	<u>193,300</u>	<u>193,300</u>	<u>193,300</u>	<u>193,300</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	193,300	193,300	193,300	193,300	193,300
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
Indirect Cost Assessment	<u>234,443</u>	<u>52,100</u>	<u>221,231</u>	<u>277,930</u>	<u>277,930</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	234,443	52,100	221,231	277,930	277,930
Federal Funds	0	0	0	0	0
Liability Claims	<u>6,817,659</u>	<u>3,941,223</u>	<u>5,595,767</u>	<u>8,005,651</u>	<u>8,005,651</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	6,817,659	3,941,223	5,595,767	8,005,651	8,005,651
Federal Funds	0	0	0	0	0
Liability Excess Policy	<u>795,160</u>	<u>451,620</u>	<u>1,084,373</u>	<u>2,634,853</u>	<u>2,634,853</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	795,160	451,620	1,084,373	2,634,853	2,634,853
Federal Funds	0	0	0	0	0
Liability Legal Services	<u>3,990,682</u>	<u>3,972,734</u>	<u>5,218,629</u>	<u>6,755,225</u>	<u>6,755,225</u>
General Fund	0	0	1,137,838	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	3,990,682	3,972,734	4,080,791	6,755,225	6,755,225
Federal Funds	0	0	0	0	0
Property Policies	<u>7,509,822</u>	<u>9,027,785</u>	<u>9,759,153</u>	<u>9,875,729</u>	<u>9,875,729</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	7,509,822	9,027,785	9,759,153	9,875,729	9,875,729
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
Property Deductibles and Payouts	<u>3,823,541</u>	<u>4,709,531</u>	<u>8,464,476</u>	<u>7,502,820</u>	<u>7,502,820</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	3,823,541	4,709,531	8,464,476	7,502,820	7,502,820
Federal Funds	0	0	0	0	0
Workers' Compensation Claims	<u>28,274,804</u>	<u>30,938,549</u>	<u>31,165,830</u>	<u>30,815,125</u>	<u>30,815,125</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	28,274,804	30,938,549	31,165,830	30,815,125	30,815,125
Federal Funds	0	0	0	0	0
Workers' Compensation TPA Fees and Loss Control	<u>1,581,452</u>	<u>1,331,077</u>	<u>1,850,000</u>	<u>1,850,000</u>	<u>1,850,000</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	1,581,452	1,331,077	1,850,000	1,850,000	1,850,000
Federal Funds	0	0	0	0	0
Workers' Compensation Excess Policy	<u>961,094</u>	<u>1,004,654</u>	<u>855,277</u>	<u>964,382</u>	<u>964,382</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	961,094	1,004,654	855,277	964,382	964,382
Federal Funds	0	0	0	0	0
Workers' Compensation Legal Services	<u>2,075,660</u>	<u>1,557,645</u>	<u>1,636,886</u>	<u>1,586,837</u>	<u>1,586,837</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	2,075,660	1,557,645	1,636,886	1,586,837	1,586,837
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
SUBTOTAL - (C) Risk Management Services	57,365,683	58,277,023	67,287,058	71,745,385	71,745,385
<i>FTE</i>	<u>9.7</u>	<u>9.2</u>	<u>11.4</u>	<u>11.5</u>	<u>11.5</u>
General Fund	0	0	1,198,355	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	57,365,683	58,277,023	66,088,703	71,745,385	71,745,385
Federal Funds	0	0	0	0	0
TOTAL - (2) Division of Human Resources	62,636,679	64,076,869	73,917,530	79,888,662	79,962,541
<i>FTE</i>	<u>40.6</u>	<u>43.5</u>	<u>54.6</u>	<u>60.0</u>	<u>59.0</u>
General Fund	1,947,837	3,013,609	3,773,870	5,002,077	4,999,600
Cash Funds	2,680,146	2,786,237	4,054,957	3,141,200	3,141,200
Reappropriated Funds	58,008,696	58,277,023	66,088,703	71,745,385	71,821,741
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
(3) CONSTITUTIONALLY INDEPENDENT ENTITIES					
(A) Personnel Board					
Personal Services	<u>509,339</u>	<u>543,700</u>	<u>543,703</u>	<u>561,161</u>	<u>561,161</u>
FTE	4.8	5.0	4.8	4.8	4.8
General Fund	509,339	543,700	543,703	561,161	561,161
Cash Funds	0	0	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Operating Expenses	<u>22,051</u>	<u>22,969</u>	<u>22,969</u>	<u>22,969</u>	<u>22,969</u>
General Fund	22,051	22,969	22,969	22,969	22,969
Cash Funds	0	0	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Legal Services	<u>44,244</u>	<u>55,701</u>	<u>38,651</u>	<u>61,763</u>	<u>61,763</u>
General Fund	44,244	55,701	38,651	61,763	61,763
Cash Funds	0	0	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
TOTAL - (3) Constitutionally Independent Entities	575,634	622,370	605,323	645,893	645,893
FTE	<u>4.8</u>	<u>5.0</u>	<u>4.8</u>	<u>4.8</u>	<u>4.8</u>
General Fund	575,634	622,370	605,323	645,893	645,893
Cash Funds	0	0	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
(4) CENTRAL SERVICES					
(A) Administration					
Personal Services	<u>455,482</u>	<u>484,356</u>	<u>503,268</u>	<u>519,809</u>	<u>519,809</u>
FTE	5.1	5.2	5.2	5.2	5.2
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	455,482	484,356	503,268	519,809	519,809
Federal Funds	0	0	0	0	0
Operating Expenses	<u>18,079</u>	<u>15,741</u>	<u>27,690</u>	<u>27,690</u>	<u>27,690</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	18,079	15,741	27,690	27,690	27,690
Federal Funds	0	0	0	0	0
Indirect Cost Assessment	<u>11,303</u>	<u>19,034</u>	<u>14,472</u>	<u>15,364</u>	<u>15,364</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	11,303	19,034	14,472	15,364	15,364
Federal Funds	0	0	0	0	0
SUBTOTAL - (A) Administration	484,864	519,131	545,430	562,863	562,863
FTE	<u>5.1</u>	<u>5.2</u>	<u>5.2</u>	<u>5.2</u>	<u>5.2</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	484,864	519,131	545,430	562,863	562,863
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
(B) Integrated Document Solutions					
Personal Services	<u>5,486,061</u>	<u>5,480,394</u>	<u>7,534,129</u>	<u>7,923,272</u>	<u>7,896,098</u> *
FTE	86.0	84.1	98.2	102.6	102.6
General Fund	0	0	0	0	0
Cash Funds	512	141,615	141,615	141,615	141,615
Reappropriated Funds	5,485,549	5,338,779	7,392,514	7,781,657	7,754,483
Federal Funds	0	0	0	0	0
Commercial Print Payments	<u>1,225,485</u>	<u>896,597</u>	<u>1,733,260</u>	<u>1,733,260</u>	<u>1,733,260</u>
FTE	0.0	0.0	0.0	0.0	0.0
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	1,225,485	896,597	1,733,260	1,733,260	1,733,260
Federal Funds	0	0	0	0	0
Print Equipment Lease Purchase	<u>0</u>	<u>0</u>	<u>100,000</u>	<u>240,000</u>	<u>240,000</u>
Reappropriated Funds	0	0	100,000	240,000	240,000
Operating Expenses	<u>4,862,244</u>	<u>5,126,278</u>	<u>23,642,537</u>	<u>23,263,393</u>	<u>23,265,793</u> *
General Fund	0	0	0	0	0
Cash Funds	0	0	1,324,835	980,537	980,537
Reappropriated Funds	4,862,244	5,126,278	22,317,702	22,282,856	22,285,256
Federal Funds	0	0	0	0	0
Scan Equipment Lease Purchase	<u>0</u>	<u>0</u>	<u>0</u>	<u>100,000</u>	<u>100,000</u> *
Reappropriated Funds	0	0	0	100,000	100,000

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
IDS Postage	<u>7,807,917</u>	<u>9,968,624</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	0	0	0	0	0
Cash Funds	0	735,398	0	0	0
Reappropriated Funds	7,807,917	9,233,226	0	0	0
Federal Funds	0	0	0	0	0
Utilities	<u>58,080</u>	<u>56,324</u>	<u>69,000</u>	<u>69,000</u>	<u>69,000</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	58,080	56,324	69,000	69,000	69,000
Federal Funds	0	0	0	0	0
Address Confidentiality Program	<u>630,600</u>	<u>641,259</u>	<u>702,284</u>	<u>717,331</u>	<u>717,331</u>
FTE	5.3	5.7	7.0	7.0	7.0
General Fund	531,966	499,585	560,610	575,657	575,657
Cash Funds	98,634	141,674	141,674	141,674	141,674
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Appropriation to Address Confidentiality Program					
Fund	<u>0</u>	<u>0</u>	<u>500,000</u>	<u>0</u>	<u>0</u>
Cash Funds	0	0	500,000	0	0
Indirect Cost Assessment	<u>176,283</u>	<u>353,706</u>	<u>421,100</u>	<u>460,955</u>	<u>460,955</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	176,283	353,706	421,100	460,955	460,955
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
SUBTOTAL - (B) Integrated Document					
Solutions	20,246,670	22,523,182	34,702,310	34,507,211	34,482,437
<i>FTE</i>	<u>91.3</u>	<u>89.8</u>	<u>105.2</u>	<u>109.6</u>	<u>109.6</u>
General Fund	531,966	499,585	560,610	575,657	575,657
Cash Funds	99,146	1,018,687	2,108,124	1,263,826	1,263,826
Reappropriated Funds	19,615,558	21,004,910	32,033,576	32,667,728	32,642,954
Federal Funds	0	0	0	0	0
(C) Colorado State Archives					
Personal Services	<u>564,864</u>	<u>694,811</u>	<u>760,165</u>	<u>783,948</u>	<u>783,948</u>
<i>FTE</i>	10.0	9.4	13.1	13.1	13.1
General Fund	499,314	637,385	640,786	664,569	664,569
Cash Funds	54,863	48,203	90,308	90,308	90,308
Reappropriated Funds	10,687	9,223	29,071	29,071	29,071
Federal Funds	0	0	0	0	0
Operating Expenses	<u>123,797</u>	<u>277,594</u>	<u>290,938</u>	<u>334,056</u>	<u>334,056</u>
General Fund	112,304	264,938	264,938	308,056	308,056
Cash Funds	11,493	12,656	26,000	26,000	26,000
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
SUBTOTAL - (C) Colorado State Archives					
<i>FTE</i>	<u>10.0</u>	<u>9.4</u>	<u>13.1</u>	<u>13.1</u>	<u>13.1</u>
General Fund	611,618	902,323	905,724	972,625	972,625
Cash Funds	66,356	60,859	116,308	116,308	116,308
Reappropriated Funds	10,687	9,223	29,071	29,071	29,071
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
TOTAL - (4) Central Services	21,420,195	24,014,718	36,298,843	36,188,078	36,163,304
<i>FTE</i>	<u>106.4</u>	<u>104.4</u>	<u>123.5</u>	<u>127.9</u>	<u>127.9</u>
General Fund	1,143,584	1,401,908	1,466,334	1,548,282	1,548,282
Cash Funds	165,502	1,079,546	2,224,432	1,380,134	1,380,134
Reappropriated Funds	20,111,109	21,533,264	32,608,077	33,259,662	33,234,888
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
--	----------------------	----------------------	-----------------------------	-----------------------	------------------------------

(5) DIVISION OF ACCOUNTS AND CONTROL

(A) Financial Operations and Reporting

Financial Operations and Reporting

Personal Services	<u>2,806,919</u>	<u>3,090,939</u>	<u>3,026,242</u>	<u>3,129,283</u>	<u>3,129,283</u>
FTE	30.8	29.9	29.5	29.5	29.5
General Fund	2,637,548	2,816,485	3,026,242	3,129,283	3,129,283
Cash Funds	169,371	274,454	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
 Operating Expenses	 <u>112,333</u>	 <u>138,303</u>	 <u>138,303</u>	 <u>138,303</u>	 <u>138,303</u>
General Fund	0	138,303	138,303	138,303	138,303
Cash Funds	112,333	0	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
 Recovery Audit Program Disbursements	 <u>0</u>	 <u>12,741</u>	 <u>101,000</u>	 <u>0</u>	 <u>0</u>
General Fund	0	0	0	0	0
Cash Funds	0	12,741	101,000	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
SUBTOTAL - (1) Financial Operations and Reporting	2,919,252	3,241,983	3,265,545	3,267,586	3,267,586
<i>FTE</i>	<u>30.8</u>	<u>29.9</u>	<u>29.5</u>	<u>29.5</u>	<u>29.5</u>
General Fund	2,637,548	2,954,788	3,164,545	3,267,586	3,267,586
Cash Funds	281,704	287,195	101,000	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
(2) Collections Services					
Personal Services	<u>414,229</u>	<u>59,618</u>	<u>0</u>	<u>0</u>	<u>0</u>
<i>FTE</i>	4.0	0.8	0.0	0.0	0.0
General Fund	414,229	0	0	0	0
Cash Funds	0	59,618	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Operating Expenses	<u>294,139</u>	<u>27,702</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	294,139	0	0	0	0
Cash Funds	0	27,702	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
Private Collection Agency Fees	<u>131,660</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	131,660	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
Indirect Cost Assessment	<u>53,556</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	0	0	0	0	0
Cash Funds	53,556	0	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
SUBTOTAL - (2) Collections Services	893,584	87,320	0	0	0
<i>FTE</i>	<u>4.0</u>	<u>0.8</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
General Fund	840,028	0	0	0	0
Cash Funds	53,556	87,320	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
SUBTOTAL - (A) Financial Operations and Reporting	3,812,836	3,329,303	3,265,545	3,267,586	3,267,586
<i>FTE</i>	<u>34.8</u>	<u>30.7</u>	<u>29.5</u>	<u>29.5</u>	<u>29.5</u>
General Fund	3,477,576	2,954,788	3,164,545	3,267,586	3,267,586
Cash Funds	335,260	374,515	101,000	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
(B) Procurement and Contracts					
Personal Services	<u>2,175,281</u>	<u>2,363,271</u>	<u>1,778,565</u>	<u>1,733,405</u>	<u>1,733,405</u>
FTE	16.1	16.9	16.8	16.8	16.8
General Fund	614,453	650,000	775,565	344,405	344,405
Cash Funds	1,560,828	1,713,271	1,003,000	1,389,000	1,389,000
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
Operating Expenses	<u>26,715</u>	<u>36,970</u>	<u>36,969</u>	<u>36,969</u>	<u>36,969</u>
General Fund	0	36,970	36,969	36,969	36,969
Cash Funds	26,715	0	0	0	0
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0
SUBTOTAL - (B) Procurement and Contracts	2,201,996	2,400,241	1,815,534	1,770,374	1,770,374
FTE	<u>16.1</u>	<u>16.9</u>	<u>16.8</u>	<u>16.8</u>	<u>16.8</u>
General Fund	614,453	686,970	812,534	381,374	381,374
Cash Funds	1,587,543	1,713,271	1,003,000	1,389,000	1,389,000
Reappropriated Funds	0	0	0	0	0
Federal Funds	0	0	0	0	0

(C) CORE Operations

Personal Services	<u>1,856,289</u>	<u>1,764,559</u>	<u>1,993,136</u>	<u>2,058,016</u>	<u>2,058,016</u>
FTE	19.3	18.1	21.3	21.3	21.3
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	1,856,289	1,764,559	1,993,136	2,058,016	2,058,016
Federal Funds	0	0	0	0	0
Operating Expenses	<u>34,138</u>	<u>31,892</u>	<u>59,590</u>	<u>59,590</u>	<u>59,590</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	34,138	31,892	59,590	59,590	59,590
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
Payments for CORE and Support Modules	<u>6,498,352</u>	<u>6,525,748</u>	<u>6,671,656</u>	<u>6,671,656</u>	<u>6,671,656</u>
General Fund	0	0	0	0	0
Cash Funds	3,712,371	2,823,321	4,098,456	2,223,408	2,223,408
Reappropriated Funds	2,785,981	3,702,427	2,573,200	4,448,248	4,448,248
Federal Funds	0	0	0	0	0
CORE Lease Purchase Payments	<u>3,834,394</u>	<u>3,802,249</u>	<u>3,844,996</u>	0	0
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	3,834,394	3,802,249	3,844,996	0	0
Federal Funds	0	0	0	0	0
Indirect Cost Assessment	<u>165,405</u>	<u>298,341</u>	<u>279,743</u>	<u>389,935</u>	<u>389,935</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	165,405	298,341	279,743	389,935	389,935
Federal Funds	0	0	0	0	0
SUBTOTAL - (C) CORE Operations	12,388,578	12,422,789	12,849,121	9,179,197	9,179,197
<i>FTE</i>	<u>19.3</u>	<u>18.1</u>	<u>21.3</u>	<u>21.3</u>	<u>21.3</u>
General Fund	0	0	0	0	0
Cash Funds	3,712,371	2,823,321	4,098,456	2,223,408	2,223,408
Reappropriated Funds	8,676,207	9,599,468	8,750,665	6,955,789	6,955,789
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
TOTAL - (5) Division of Accounts and Control	18,403,410	18,152,333	17,930,200	14,217,157	14,217,157
<i>FTE</i>	<u>70.2</u>	<u>65.7</u>	<u>67.6</u>	<u>67.6</u>	<u>67.6</u>
General Fund	4,092,029	3,641,758	3,977,079	3,648,960	3,648,960
Cash Funds	5,635,174	4,911,107	5,202,456	3,612,408	3,612,408
Reappropriated Funds	8,676,207	9,599,468	8,750,665	6,955,789	6,955,789
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
(6) ADMINISTRATIVE COURTS					
Personal Services	<u>3,682,015</u>	<u>3,654,970</u>	<u>4,731,098</u>	<u>4,560,383</u>	<u>4,560,383</u> *
FTE	39.3	37.1	44.7	44.7	44.7
General Fund	0	0	0	0	0
Cash Funds	0	0	15,000	0	0
Reappropriated Funds	3,682,015	3,654,970	4,716,098	4,560,383	4,560,383
Federal Funds	0	0	0	0	0
Operating Expenses	<u>172,012</u>	<u>155,402</u>	<u>172,233</u>	<u>172,233</u>	<u>172,233</u>
General Fund	0	0	0	0	0
Cash Funds	109,624	112,560	114,382	114,382	114,382
Reappropriated Funds	62,388	42,842	57,851	57,851	57,851
Federal Funds	0	0	0	0	0
Indirect Cost Assessment	<u>206,880</u>	<u>270,464</u>	<u>100,348</u>	<u>99,227</u>	<u>99,227</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	206,880	270,464	100,348	99,227	99,227
Federal Funds	0	0	0	0	0
TOTAL - (6) Administrative Courts	4,060,907	4,080,836	5,003,679	4,831,843	4,831,843
FTE	<u>39.3</u>	<u>37.1</u>	<u>44.7</u>	<u>44.7</u>	<u>44.7</u>
General Fund	0	0	0	0	0
Cash Funds	109,624	112,560	129,382	114,382	114,382
Reappropriated Funds	3,951,283	3,968,276	4,874,297	4,717,461	4,717,461
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
(7) DIVISION OF CAPITAL ASSETS					
(A) Administration					
Personal Services	<u>315,546</u>	<u>325,809</u>	<u>346,780</u>	<u>368,454</u>	<u>368,454</u>
FTE	3.4	3.5	3.9	3.9	3.9
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	315,546	325,809	346,780	368,454	368,454
Federal Funds	0	0	0	0	0
Operating Expenses	<u>3,721</u>	<u>4,070</u>	<u>18,310</u>	<u>18,310</u>	<u>18,310</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	3,721	4,070	18,310	18,310	18,310
Federal Funds	0	0	0	0	0
Indirect Cost Assessment	<u>6,974</u>	<u>11,744</u>	<u>8,929</u>	<u>9,479</u>	<u>9,479</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	6,974	11,744	8,929	9,479	9,479
Federal Funds	0	0	0	0	0
SUBTOTAL - (A) Administration	326,241	341,623	374,019	396,243	396,243
FTE	<u>3.4</u>	<u>3.5</u>	<u>3.9</u>	<u>3.9</u>	<u>3.9</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	326,241	341,623	374,019	396,243	396,243
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
(B) Facilities Maintenance - Capitol Complex					
Formerly section (D) in Central Services, the JBC moved the Capitol Complex budget into the Division of Capital Assets at the request of the Department in FY 2018-19.					
Personal Services	<u>3,252,775</u>	<u>3,362,277</u>	<u>3,574,347</u>	<u>3,747,063</u>	<u>3,747,063</u> *
FTE	52.2	52.1	55.6	55.7	55.7
General Fund	0	0	99,855	109,394	109,394
Cash Funds	0	0	0	0	0
Reappropriated Funds	3,252,775	3,362,277	3,474,492	3,637,669	3,637,669
Federal Funds	0	0	0	0	0
Operating Expenses	<u>2,682,352</u>	<u>2,705,088</u>	<u>2,793,370</u>	<u>3,022,409</u>	<u>3,022,409</u> *
General Fund	0	0	87,914	71,425	71,425
Cash Funds	0	0	0	245,528	245,528
Reappropriated Funds	2,682,352	2,705,088	2,705,456	2,705,456	2,705,456
Federal Funds	0	0	0	0	0
Capitol Complex Repairs	<u>56,520</u>	<u>56,520</u>	<u>56,520</u>	<u>56,520</u>	<u>56,520</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	56,520	56,520	56,520	56,520	56,520
Federal Funds	0	0	0	0	0
Capitol Complex Security	<u>476,928</u>	<u>504,707</u>	<u>544,078</u>	<u>555,986</u>	<u>555,986</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	476,928	504,707	544,078	555,986	555,986
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
Utilities	<u>4,885,812</u>	<u>5,049,001</u>	<u>5,600,089</u>	<u>5,620,860</u>	<u>5,620,860</u>
General Fund	0	0	0	0	0
Cash Funds	339,407	371,595	380,885	380,885	380,885
Reappropriated Funds	4,546,405	4,677,406	5,219,204	5,239,975	5,239,975
Federal Funds	0	0	0	0	0
Indirect Cost Assessment	<u>884,389</u>	<u>1,177,859</u>	<u>862,835</u>	<u>338,799</u>	<u>338,799</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	884,389	1,177,859	862,835	338,799	338,799
Federal Funds	0	0	0	0	0
SUBTOTAL - (B) Facilities Maintenance - Capitol Complex	12,238,776	12,855,452	13,431,239	13,341,637	13,341,637
<i>FTE</i>	<u>52.2</u>	<u>52.1</u>	<u>55.6</u>	<u>55.7</u>	<u>55.7</u>
General Fund	0	0	187,769	180,819	180,819
Cash Funds	339,407	371,595	380,885	626,413	626,413
Reappropriated Funds	11,899,369	12,483,857	12,862,585	12,534,405	12,534,405
Federal Funds	0	0	0	0	0

(C) Fleet Management Program and Motor Pool Services

Formerly section (C) in Central Services, the JBC moved the Fleet Management budget into the Division of Capital Assets at the request of the Department in FY 2018-19.

Personal Services	<u>986,196</u>	<u>1,098,247</u>	<u>1,148,968</u>	<u>1,189,792</u>	<u>1,189,792</u> *
FTE	14.3	15.8	17.0	17.0	17.0
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	986,196	1,098,247	1,148,968	1,189,792	1,189,792
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
Operating Expenses	<u>306,841</u>	<u>473,031</u>	<u>1,160,675</u>	<u>1,505,819</u>	<u>1,505,819</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	306,841	473,031	1,160,675	1,505,819	1,505,819
Federal Funds	0	0	0	0	0
Motor Pool Vehicles Lease and Operating Expenses	<u>70,307</u>	<u>12,837</u>	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	70,307	12,837	200,000	200,000	200,000
Federal Funds	0	0	0	0	0
Fuel and Automotive Supplies	<u>17,465,420</u>	<u>16,270,388</u>	<u>20,869,697</u>	<u>20,869,697</u>	<u>20,869,697</u> *
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	17,465,420	16,270,388	20,869,697	20,869,697	20,869,697
Federal Funds	0	0	0	0	0
Vehicles Replacement Lease or Purchase	<u>19,808,042</u>	<u>20,427,099</u>	<u>25,911,978</u>	<u>26,708,135</u>	<u>25,972,781</u> *
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	19,808,042	20,427,099	25,911,978	26,708,135	25,972,781
Federal Funds	0	0	0	0	0
Indirect Cost Assessment	<u>38,504</u>	<u>98,216</u>	<u>120,081</u>	<u>146,535</u>	<u>146,535</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	38,504	98,216	120,081	146,535	146,535
Federal Funds	0	0	0	0	0

JBC Staff Figure Setting - FY 2022-23
Staff Working Document - Does Not Represent Committee Decision

	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Appropriation	FY 2022-23 Request	FY 2022-23 Recommendation
SUBTOTAL - (C) Fleet Management Program and Motor Pool Services	38,675,310	38,379,818	49,411,399	50,619,978	49,884,624
<i>FTE</i>	<u>14.3</u>	<u>15.8</u>	<u>17.0</u>	<u>17.0</u>	<u>17.0</u>
General Fund	0	0	0	0	0
Cash Funds	0	0	0	0	0
Reappropriated Funds	38,675,310	38,379,818	49,411,399	50,619,978	49,884,624
Federal Funds	0	0	0	0	0
TOTAL - (7) Division of Capital Assets	51,240,327	51,576,893	63,216,657	64,357,858	63,622,504
<i>FTE</i>	<u>69.9</u>	<u>71.4</u>	<u>76.5</u>	<u>76.6</u>	<u>76.6</u>
General Fund	0	0	187,769	180,819	180,819
Cash Funds	339,407	371,595	380,885	626,413	626,413
Reappropriated Funds	50,900,920	51,205,298	62,648,003	63,550,626	62,815,272
Federal Funds	0	0	0	0	0
TOTAL - Department of Personnel	180,745,468	198,953,207	224,108,532	264,738,639	229,355,547
<i>FTE</i>	<u>365.4</u>	<u>361.2</u>	<u>411.7</u>	<u>439.8</u>	<u>424.3</u>
General Fund	14,873,729	29,702,043	20,140,304	57,672,942	23,572,288
Cash Funds	9,543,808	10,430,671	13,850,806	11,570,388	11,127,593
Reappropriated Funds	156,327,931	158,820,493	190,117,422	195,495,309	194,655,666
Federal Funds	0	0	0	0	0