

# JOINT BUDGET COMMITTEE



## STAFF FIGURE SETTING FY 2017-18

## DEPARTMENT OF CORRECTIONS

JBC WORKING DOCUMENT - SUBJECT TO CHANGE  
STAFF RECOMMENDATION DOES NOT REPRESENT COMMITTEE DECISION

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MARCH 13, 2017

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## HOW TO USE THIS DOCUMENT

The Department Overview contains a table summarizing the staff recommended incremental changes followed by brief explanations of each incremental change. A similar overview table is provided for **each** division, but the description of incremental changes is not repeated, since it is available under the Department Overview. More details about the incremental changes are provided in the sections following the Department Overview and the division summary tables.

Decision items, both department-requested items and staff-initiated items, are discussed either in the Decision Items Affecting Multiple Divisions or at the beginning of the most relevant division. Within a section, decision items are listed in the requested priority order, if applicable.

## DEPARTMENT OVERVIEW

The Department is responsible for

- Managing, supervising, and controlling the correctional facilities operated and supported by the State;
- Supervising the population of offenders placed in the custody of the Department, including inmates in prison, parolees, and transition inmates who are placed into community corrections programs and other community settings;
- Planning for the projected, long-range needs of the institutions under the Department's control; and
- Developing educational programs, treatment programs, and correctional industries within the facilities that have a rehabilitative or therapeutic value for inmates and supply necessary products for state institutions and other public purposes.
- The Department's FY 2015-16 appropriation is 89.9% General Fund and represents 8.1 percent of statewide General Fund appropriations.

### SUMMARY OF STAFF RECOMMENDATIONS

DEPARTMENT OF CORRECTIONS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>						
HB 16-1405 (Long Bill)	\$843,968,585	\$756,408,506	\$39,454,112	\$46,748,326	\$1,357,641	6,241.9
Other 2016 Session Legislation	(480,587)	(480,587)	0	0	0	0.8
Funding already in statute from criminal sentencing bills	3,268,205	3,268,205	0	0	0	0.0
Supplemental SB 17-159	(6,488,172)	(8,100,871)	1,612,699	0	0	0.0
<b>TOTAL</b>	<b>\$840,268,031</b>	<b>\$751,095,253</b>	<b>\$41,066,811</b>	<b>\$46,748,326</b>	<b>\$1,357,641</b>	<b>6,242.7</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>						
FY 2016-17 Appropriation	\$840,268,031	\$751,095,253	\$41,066,811	\$46,748,326	\$1,357,641	6,242.7
<b>Requests and Staff-initiated Items</b>						
R1-R5 Financing with Reduced General Fund Appropriations	(4,500,000)	(4,500,000)	0	0	0	0.0
R1 Mother Baby Unit Expenditures	0	0	0	0	0	0.0
R2 Sterling Correctional Facility Restrictive Housing Staffing Expenditures	216,382	216,382	0	0	0	2.7
R3 Hepatitis C Treatment Expenditures	2,000,000	2,000,000	0	0	0	0.0
R4 Maintenance Operating Expenditures	1,500,000	1,500,000	0	0	0	0.0
R5 Food Service Equipment Expenditures	600,000	600,000	0	0	0	0.0
R6 Food Inflation	317,184	317,184	0	0	0	0.0
R7 External Capacity	2,115,920	3,930,094	(1,814,174)	0	0	0.0
R8 Medical Caseload	765,713	765,713	0	0	0	0.0
R9 Technical Adjustments	(216,051)	0	0	(136,051)	(80,000)	0.0
BA5 CO I and CPO Retention	127,116	127,116	0	0	0	0.0
BA1 Cci Utilities True-up	0	(159,025)	159,025	0	0	0.0
Staff-initiated bonuses	2,035,261	2,035,261	0	0	0	0.0
Funding already in statute from 5-year sentencing bills	(7,671,044)	(7,671,044)	0	0	0	0.0
Central Appropriations	15,216,475	14,873,217	342,425	833	0	0.0

DEPARTMENT OF CORRECTIONS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
Nonprioritized items	5,044,587	2,859,075	188,562	0	1,996,950	0
Annualize prior legislation	60,478	60,478	0	0	0	1.8
Annualize prior year budget actions	794,399	791,265	3,134	0	0	0.0
<b>TOTAL</b>	<b>\$859,558,724</b>	<b>\$767,956,697</b>	<b>\$39,919,793</b>	<b>\$47,514,944</b>	<b>\$4,167,290</b>	<b>6,247.2</b>
<b>INCREASE/(DECREASE)</b>	<b>\$19,290,693</b>	<b>\$16,861,444</b>	<b>(\$1,147,018)</b>	<b>\$766,618</b>	<b>\$2,809,649</b>	<b>4.5</b>
Percentage Change	2.3%	2.2%	(2.8%)	1.6%	207.0%	0.1%
<b>FY 2017-18 EXECUTIVE REQUEST*</b>	<b>\$859,075,623</b>	<b>\$768,087,246</b>	<b>\$41,704,444</b>	<b>\$47,513,593</b>	<b>\$1,770,340</b>	<b>6,247.9</b>
Request Above/(Below) Recommendation	(\$483,101)	\$130,549	\$1,784,651	(\$1,351)	(\$2,396,950)	0.7

\*The Department request includes a reduction of (\$7,671,044) for 5-year sentencing bills.

## DESCRIPTION OF INCREMENTAL CHANGES

### FY 2017-18

**R1-R5 FINANCING WITH REDUCED GENERAL FUND APPROPRIATIONS:** Staff separated each of the requests R1 to R5 into a financing component and an expenditure component. This is the combined financing component. The recommendation reduces General Fund appropriations for personal services throughout the Department by \$4.5 million.

**R1 MOTHER BABY UNIT:** The recommendation does not provide funding for the Mother Baby Unit.

**R2 STERLING CORRECTIONAL FACILITY RESTRICTIVE HOUSING STAFFING:** The recommendation includes an added \$216,382 of General Fund for three teachers who will teach in the RF-Max (formerly Administrative Segregation) Unit at Sterling Correctional Facility. This is part of a Departmental plan to eliminate RH-Max housing.

**R3 HEPATITIS C TREATMENT:** The recommendation provides \$2.0 million General Fund for added Hepatitis C treatment for inmates.

**R4 MAINTENANCE OPERATING:** The recommendation provides \$1.5 million of General Fund for maintenance.

**R5 FOOD SERVICE EQUIPMENT:** The recommendation provides \$600,000 of General Fund for replacement or repair of food service equipment.

**R6 FOOD SERVICE INFLATION:** The recommendation provides \$317,184 of General Fund to cover the cost of inflationary food price increases. Of this increase, \$274,534 is appropriated to the DOC Food Service subprogram to pay for raw food prepared by offenders in DOC facilities and \$42,650 is appropriated for the purchase of prepared food from the Department of Human Services (DHS) that will be consumed by offenders in the three DOC facilities on the campus of the Colorado Mental Health Institutes-Pueblo (CMHIP). There is also a recommended corresponding reappropriation to DHS of \$42,650.

**R7 EXTERNAL CAPACITY:** The recommendation provides a net total funds increase of \$2,115,920 for external capacity, including a General Fund increase of \$3,930,094.

**R8 MEDICAL CASELOAD:** The recommendation provides a net General Fund increase \$765,713 for medical caseload.

**R9 TECHNICAL ADJUSTMENTS:** The recommendation reduces reappropriated funds by \$136,051 and reduces federal funds by \$80,000. The recommendation also makes a number of changes to the Long Bill that do not alter appropriations.

**BA5 CO I AND CPO RETENTION:** The recommendation provides \$127,116 General Fund for retention of Community Parole Officers. It does not provide funding for retention of Corrections Officers I.

**BA1 CCI UTILITIES TRUE-UP:** The recommendation shifts \$159,025 of General Fund spending to cash funds so that Colorado Correctional Industries (CCI) will pay its fair share of utility costs.

**STAFF-INITIATED BONUSES:** The recommendation provides \$2,035,261 of General Fund for Staff-initiated bonus to attract and retain clinical therapists.

**FUNDING ALREADY IN STATUTE FROM 5-YEAR SENTENCING BILLS:** The recommendation reduces the appropriation that would otherwise be in the Long Bill for housing and security by \$7,671,044, the amount already appropriated in criminal sentencing bills with five-year statutory appropriations.

**CENTRALLY APPROPRIATED LINE ITEMS:** The request includes adjustments to centrally appropriated line items for the following: state contributions for health, life, and dental benefits; short-term disability; supplemental state contributions to the Public Employees' Retirement Association (PERA) pension fund; salary survey; shift differential; workers' compensation; legal services; payment to risk management and property funds; vehicle lease payments; leased space; Capitol complex leased space; payments to the Governor's Office of Information Technology (OIT); and CORE operations.

CENTRAL APPROPRIATIONS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
Salary survey	\$8,406,176	\$8,163,314	\$242,862	40	\$0	0.0
Health, Life, and Dental	3,603,600	3,513,125	90,475	0	0	0.0
AED and SAED	2,007,912	2,023,885	(15,973)	0	0	0.0
Other Central Appropriations	1,398,300	1,344,857	52,610	833	0	0.0
Payments to OIT	829,912	824,931	4,981	0	0	0.0
Workers' compensation	(1,029,425)	(996,895)	(32,530)	0	0	0.0
BA-NP3 DTRS FTE	327,657	325,691	1,966	0	0	0.0
BA-NP4 HRIS Maintenance	1,017,959	1,011,851	6,108	0	0	0.0
Adjust Informational Appropriations	1,996,950	0	0	0	1,996,950	0.0
NP1 CDOC-CDHS Interagency Agreement True-up	682,085	682,085	0	0	0	0.0
NP2 Annual Fleet Vehicle Request	123,006	(52,101)	175,107	0	0	0.0
NP3 OIT Secure Colorado	640,707	636,863	3,844	0	0	0.0
NP4 OIT Deskside Staffing	256,223	254,686	1,537	0	0	0.0
Indirect cost assessment adjustments	884,273	(884,272)	(25,990)	901,836	892,699	0.0
<b>TOTAL</b>	<b>\$21,145,335</b>	<b>\$16,848,020</b>	<b>\$504,997</b>	<b>\$902,669</b>	<b>\$7,056,939</b>	<b>0</b>

**NON-PRIORITIZED REQUESTS:** The recommendation includes an increase of \$5,044,587 total funds for the following nonprioritized items:

NONPRIORITIZED ITEMS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
BA-NP3 DTRS FTE	\$327,657	\$325,691	\$1,966	\$0	\$0	0.0
BA-NP4 HRIS Maintenance	1,017,959	1,011,851	6,108	0	0	0.0
Adjust Informational Appropriations	1,996,950	0	0	0	1,996,950	0.0
NP1 CDOC-CDHS Interagency Agreement True-up	682,085	682,085	0	0	0	0.0
NP2 Annual Fleet Vehicle Request	123,006	(52,101)	175,107	0	0	0.0
NP3 OIT Secure Colorado	640,707	636,863	3,844	0	0	0.0
NP4 OIT Deskside Staffing	256,223	254,686	1,537	0	0	0.0
Nonprioritized items	\$5,044,587	\$2,859,075	\$188,562	\$0	\$1,996,950	0

**ANNUALIZE PRIOR YEAR LEGISLATION:** The request includes an increase of \$60,478 General Fund to reflect the FY 2017-18 impact of the following legislation passed in the previous legislative session:

ANNUALIZE PRIOR LEGISLATION			
	TOTAL FUNDS	GENERAL FUND	FTE
S.B. 16-180 (Program for Juvenile Offenders)	\$98,775	\$98,775	1.8
H.B. 16-1117 (Record Custodial Interrogations)	(24,700)	(24,700)	0.0
H.B. 16-1411 (Fort Lyon Residential Community Study)	(11,875)	(11,875)	0.0
CCF COP annualization	(1,722)	(1,722)	0.0
<b>TOTAL</b>	<b>\$60,478</b>	<b>\$60,478</b>	<b>1.8</b>

**ANNUALIZE PRIOR YEAR BUDGET ACTIONS:** The recommendation includes an increase of \$794,399 total funds to reflect the FY 2017-18 impact of the following FY 2016-17 budget decisions:

ANNUALIZE PRIOR YEAR BUDGET ACTIONS				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
Salary survey base building personal services	\$583,577	\$580,443	\$3,134	0.0
Annualize Buena Vista CC wastewater decision item	210,822	210,822	0	0.0
<b>TOTAL</b>	<b>\$794,399</b>	<b>\$791,265</b>	<b>\$3,134</b>	<b>0.0</b>

## MAJOR DIFFERENCES FROM THE REQUEST

The Department requests an appropriation of \$3,998,242 for Corrections Officer I and Community Parole Officer retention through higher salaries. Staff recommends an increase of \$127,116 General Fund for the Community Parole Officer portion of this request.

Staff recommends an appropriation of \$2,035,261 General Fund for a bonus program to attract and retain clinical therapists for understaffed programs. The Department did not request this item.

To finance requests R1 to R5, the Department requests that General Fund appropriations of personal services elsewhere in the Department be reduced by \$4,645,266. Staff recommends a reduction of \$4,500,000 and the reduction is distributed differently.

Staff does not recommend request R1, Mother Baby Unit, which requires an appropriation of \$328,884 General Fund.



## DECISION ITEMS AFFECTING MULTIPLE DIVISIONS

### → R1-R5 FINANCING BY REDUCING GENERAL FUND APPROPRIATIONS

The Department’s first five requests for FY 2016-17, numbered R1 to R5, share a common theme: each is financed by reducing General Fund appropriations for personal services to existing programs. The “Total” row in columns 2 to 5 of the following table shows the requested reductions. For example, the Department requests that the \$328,884 General Fund appropriation for R1 (Mother Baby Unit) be financed by reducing the existing personal services appropriation for mental health treatment by \$328,884. The Department’s requested \$600,000 General Fund appropriation in R5 for replacement of food service equipment would be financed by reducing the personal services appropriations for mental health and food service by a combined \$600,000 General Fund. In total R1 to R5 would redirect \$4,645,266 of current General Fund appropriations for personal service.

Because of the similarity of these redirections, staff will consider them together and will individually examine the expenditure side of R1 to R5 and make recommendations concerning those expenditures.

<b>APPROPRIATION ADJUSTMENTS TO PAY FOR REQUESTS R1 TO R5</b>							
REQUEST NUMBER	REDUCE CURRENT GENERAL FUND PERSONAL SERVICES APPROPRIATIONS TO THESE PROGRAMS BY THESE AMOUNTS					APPROPRIATE THE SAVINGS FOR	GENERAL FUND REDIRECTED
	SEX OFFENDER TREATMENT	MEDICAL SERVICES	MENTAL HEALTH	FOOD SERVICE	PAROLE		
R1	\$0	\$0	\$328,884	\$0	\$0	A new mother-baby unit	\$328,884
R2	216,382	0	0	0	0	Restrictive housing staffing	216,382
R3	0	700,000	1,300,000	0	0	Hepatitis C treatment	2,000,000
R4	750,000	0	0	0	750,000	Maintenance operating	1,500,000
R5	0	0	200,000	400,000	0	Food service equipment replacement	600,000
<b>TOTAL</b>	<b>\$966,382</b>	<b>\$700,000</b>	<b>\$1,828,884</b>	<b>\$400,000</b>	<b>\$750,000</b>	<b>TOTAL</b>	<b>\$4,645,266</b>

*REQUEST:* To pay for requests R1 to R5 the Department requests that FY 2017-18 General Fund appropriations for

- Sex Offender Treatment,
- Medical Services,
- Mental Health,
- Food Service, and
- Parole

be reduced by a combined \$4,645,266 General Fund. The requested reductions are shown in the “Request” column of the following table. For comparison, this table also includes the supplemental adjustments to the same line items that were approved by the Committee in January.

REQUESTED AND RECOMMENDED PERSONAL SERVICES APPROPRIATION ADJUSTMENTS FOR R1 TO R5, WITH JANUARY SUPPLEMENTAL ADJUSTMENTS FOR REFERENCE				
DIVISION AND LINE ITEM	REQUEST	RECOMMENDED	JAN. SUPPL.	RECOMMENDED + JAN. SUPPL.
<b>1. Management</b>				
A. Executive Director's Office Subprogram		(22,553)	1,474,745	1,452,192
B. 1. Private Prison Monitoring Unit		(7,206)	(72,522)	(79,728)
C. Inspector General Subprogram		(26,728)	62,323	35,595
<b>2. Institutions</b>				
A. Utilities Subprogram		(2,046)	(6,774)	(8,820)
B. Maintenance Subprogram		(130,047)	1,492,856	1,362,809
C. Housing and Security Subprogram		(400,108)	(3,049,291)	(3,449,399)
D. Food Service Subprogram	(400,000)	(117,781)	(465,414)	(583,195)
E. Medical Services Subprogram	(700,000)	(500,000)	0	(500,000)
F. Laundry Subprogram		(15,495)	(56,121)	(71,616)
G. Superintendents Subprogram		(7,000)	187,594	180,594
H. Youthful Offender System Subprogram		(66,899)	(539,360)	(606,259)
I. Case Management Subprogram		(112,153)	(823,391)	(935,544)
J. Mental Health Subprogram	(1,828,884)	(1,800,000)	(399,111)	(2,199,111)
L. Legal Access Subprogram		(9,134)	(35,711)	(44,845)
<b>3. Support Services</b>				
A. Business Operations Subprogram		(40,947)	(73,683)	(114,630)
B. Personnel Subprogram		(9,055)	57,467	48,412
C. Offender Services Subprogram		(20,008)	(96,823)	(116,831)
E. Transportation Subprogram		(14,056)	49,491	35,435
F. Training Subprogram		(15,051)	(205,947)	(220,998)
H. Facility Services Subprogram		(6,352)	(9,550)	(15,902)
<b>4. Inmate Programs,</b>				
A. Labor Subprogram		(34,652)	(389,836)	(424,488)
B. Education Subprogram		(86,338)	500,024	413,686
C. Recreation Subprogram		(44,458)	(132,366)	(176,824)
D. Drug and Alcohol Treatment Subprogram		(35,081)	31,621	(3,460)
E. Sex Offender Treatment Subprogram	(966,382)	(798,958)	(221,042)	(1,020,000)
F. Volunteers Subprogram		(2,789)	(199,286)	(202,075)
<b>5. Community Services,</b>				
A. Parole Subprogram	(750,000)	(115,241)	(1,436,323)	(1,551,564)
B. 1. Community Supervision		(39,139)	(219,011)	(258,150)
B. 2. Youthful Offender System Aftercare		(1,389)	(154,769)	(156,158)
C. Community Re-entry Subprogram		(15,745)	(61,289)	(77,034)
<b>6. Parole Board</b>				
		(3,591)	(208,627)	(212,218)
<b>Total</b>	<b>(\$4,645,266)</b>	<b>(\$4,500,000)</b>	<b>(\$5,000,126)</b>	<b>(\$9,500,126)</b>

*RECOMMENDATION:* Staff recommends the much broader set of General Fund adjustments for FY 2017-18 that are listed in the “Recommended” column of the preceding table. The recommended reductions touch every General Fund personal services appropriation in the Department and are \$145,266 less than the requested reductions.

*ANALYSIS:*

Why separate the funding of requests R1 to R5 from the expenditures?

A key reason is because the staff recommended reductions take into account the \$5,000,126 of net General Fund reductions that the Committee approved for the same line items during supplementals when it considered supplemental request S2, *Personal Services True-up*. Those adjustments were based on staff recommendations and are shown in the “Jan. Suppl.” column of the preceding table. Those reductions made it unwise to make the requested adjustments in the above table.

Consider, for example, the Sex Offender Treatment subprogram reductions. The Department requested two rounds of reductions for this program, a reduction of \$233,618 in January and another reduction of \$966,382 for figure setting. These reductions total \$1,200,000. The right column of the preceding table shows that the reductions that staff recommended in January and today total a less severe \$1,020,000. If the DOC request for figure setting was approved today, the overall cut to the Sex Offender Treatment subprogram would equal \$1,187,424 (=966,382 + 221,042), which is also more severe than the Staff recommended reduction. The same is true of the staff-recommended reductions for mental health services and for medical services.

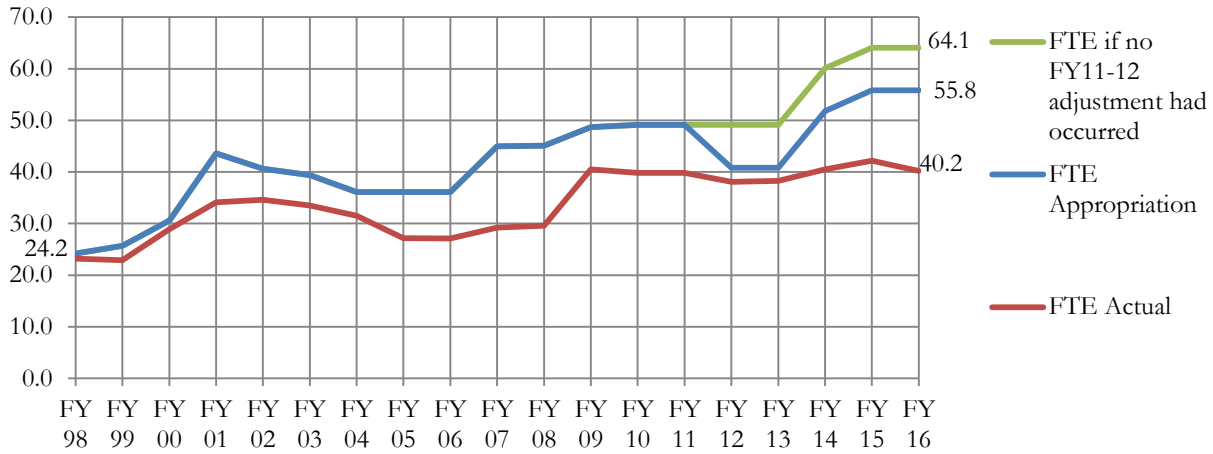
Another reason funding and expenditure should be separate is because for three of the five requests the proposed new expenditures and the funding source are unrelated. The exceptions are R3 where the Hepatitis C treatment increase is financed by reducing Medical Services personal services and R5 where food service equipment replacement is financed by reducing a personal services reduction in the food services program.

The January supplementals aligned the Department’s General Fund personal services appropriations more closely with the FY 2015-16 non-pots need of these line items, where non-pots need refers to all expenditures made from the line item other than those for Health-Life-Dental (HLD), Amortization Equalization Disbursement (AED), Supplemental Amortization Equalization Disbursement, shift differential, and short term disability (STD). Essentially it says, let the Department’s own allocations of Pots for HLD, AED, SAED, Shift Differential, and STD pay for those items and give the Department personal services appropriations that are sufficient to pay for all the other things that must be purchased for the lines. These figure setting adjustments generally continue that process. The adjustments place the personal services appropriations for most programs very close to 100 percent of their FY 2015-16 actual expenditures with no program placed at less than 99 percent of its FY 2015-16 actual expenditure. Staff believes that enough turnover saving will occur during FY 2016-17 to close any gaps that may result, though gap closure could require careful allocation of Pots.

There is one important difference between the January adjustments to personal services and these figure setting adjustments. In January, staff was careful to limit the reductions in clinical subprograms such as Sex Offender Treatment and Mental Health where there were significant vacancies. The adjustment in the above table do not protect clinical vacancy savings as much. However staff is not completely eliminating vacancy surplus.

Staff took a careful look at vacancies in the Sex Offender Treatment Subprogram going back to FY 1997-98 and produced the following chart showing “appropriated” and actual FTE.

## FTE in the Sex Offender Treatment Subprogram



The chart shows that in FY 1998-99 the FTE appropriation to the program aligned closely with the actual FTE. A gap began to develop after FY 99-00 that unevenly grew to about 10 FYE in FY 2010-11, meaning that the Department was unable to hire and retain enough sex offender treatment FTE to reach its FTE appropriation. Vacancy surplus was occurring. For FY 2011-12, the JBC reduced the the FTE appropriation to the Department substantially. It was an effort by the Committee to align the appropriation with the actual use of FTE. Appropriations of dollars were not adjusted. For the Sex Offender Treatment Subprogram this had the effect hiding the presence of vacancy surplus when looking at FTE numbers. The vacancies were still there. The top line of the chart shows the “true” FTE appropriation as it would have appeared without the JBC adjustments. The gap between that true appropriation and actual FTE grew to 24 by FY 2015-16.

Following the 2013 release of a very critical external evaluation of the sex offender treatment program, the subprogram’s FTE appropriation and its dollar appropriation grew substantially as the General Assembly provided more resources in order to implement the study’s recommendations. Unfortunately the program was unable to increase its FTE by more than a modest amount and part of that gain was lost during FY 2015-16.

The bottom line is simple: the sex offender treatment subprogram has long term vacancy savings that, based on past history, are very likely to persist. In its supplemental and figure setting requests the Department has effectively requested that some of this vacancy savings be taken away so it can be used elsewhere, either in non-DOC budgets (which was the case in supplementals) or in the DOC budget (which is the case here in figure setting).

After examining the data that underlies the above chart, JBC staff agrees that this vacancy savings is of such a long term persistent nature that a substantial amount of it should be taken away. The staff recommendation makes such an adjustment but leaves behind enough of an appropriation for the sex offender treatment program to hire approximately 5 FTE. In the mental health program the recommendation leaves enough of the appropriation behind to hire approximately 19 FTE.

Staff has not conducted a similar analysis of the evolution of vacancy savings in the mental health subprogram but, based of spot checks, believes that the story is similar.

## → R1-MOTHER BABY UNIT EXPENDITURES

*REQUEST PART 1:* The Department requests \$328,884 of increased General Fund appropriations for FY 2017-18 to establish a Mother Baby Unit at La Vista Correctional Facility, which is on the Colorado Mental Health Institutes--Pueblo (CMHIP) campus. The unit would require 0.7 FTE (job class title Social Worker III) in FY 2017-18. The Department also requests \$10,000 of cash fund spending authority in order to spend grants that it may receive. In the second and subsequent years, General Fund appropriations for the new program decline from \$328,884 to \$149,285, FTE rise from 0.7 to 1.7, and the cash funds appropriation remains \$10,000.

*REQUEST PART 2:* If this request is approved, 20 fewer inmates will be at La Vista and DOC purchases of food from the Department of Human Services (DHS), which operates CMHIP, will decline by \$29,419. DHS has requested a corresponding reduction of reappropriated funds in an accompanying non-prioritized request.

The original requests were financed by reducing appropriations to the Mental Health Subprogram by an equal amount, but that reduction is not under consideration here.

*RECOMMENDATION:* Staff recommends that the Committee not approve these requests.

*ANALYSIS:* The new unit would hold mothers and their infants and toddlers as well as expectant mothers. The children will stay with mom until age 2½, when they will leave the prison to stay with a relative or someone else. The Department plans to open the unit in February 2018 and expects it to host 8 mothers and expectant mothers during the first five months of operation. In FY 2018-19 and subsequent years the Department expects the unit to host 20 mothers and expectant mothers. Of the \$328,884 of FY 2017-18 General Fund spending, \$238,617 will pay for one time building renovation and start-up costs. The request includes \$50,000 each year for a contract to monitor and evaluate the unit.

In support of this request, the Department states that

- Between 1977 and 2007, there was an 832 percent rise in the female prison population in the United States (Bureau of Justice Statistics, 2008). Of those, four percent of state and three percent of federal offenders were identified as pregnant at time of intake.
- Research regarding the children of incarcerated mothers demonstrates that 5.5 million children come from backgrounds where a parent is incarcerated, on probation, or on parole. These children suffer “enduring trauma”, the clinical name that is applied to children who have never achieved basic safety and trust through attachment, resulting in compulsive behaviors, aggression, substance dependency, theft, and sexual misconduct.
- Studies also indicate that common outcomes due to lack of early attachment among children of women offenders are: delays in social and emotional development; early emotional and relationship problems; academic difficulties; high rates of intergenerational criminality and, for males, a lifetime risk of incarcerations that is three to five times more than the national average.
- Having a mother incarcerated and being separated from her child perpetuates a multitude of societal problems, including increased mental disorder and continuing the familial cycle of criminal justice involvement.

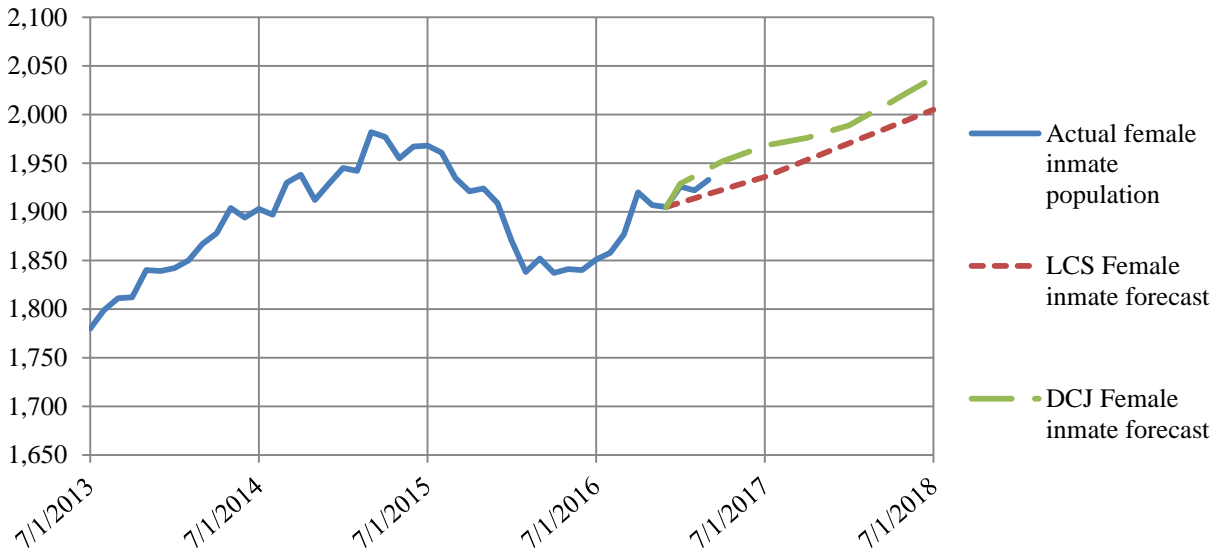
- There is not a similar program in the Results First model; therefore, Results First recommends this initiative be evaluated to ensure outcomes are being achieved.

A Google search for “prison nursery” will turn up a number of favorable articles. [This review article](#) from the state of Connecticut is particularly good.

Staff believes that the principle problem with this request is the lack of female bed capacity in the DOC system. The Department’s female in-prison population is currently very close to the capacity of its two female prisons, La Vista and Denver Women’s Correctional Facility. Each month the Department reports the excess capacity of its facilities and the monthly combined excess capacity of the two womens’ facilities beginning in September 2016 has equaled -3, -6, 26, -2, -5, -6.

As the following chart shows, this was not the case a year ago when the female population was lower. The chart also shows that both the DCJ and Legislative Council Staff (LCS) forecasts predict that the female prison population will rise. Since those forecasts were issued, the actual female population has stayed between the lower LCS forecast and the higher DCJ forecast. Excess capacity is a somewhat “soft” measure since it allows for 2 percent vacancies, but if the female population continues to rise as forecast, the Department will have to place some of its female offenders in jails, probably on a contract basis.

**Actual and forecast female inmate population**



The new unit would be placed on the first floor of a living unit at La Vista Correctional Facility, which would be modified for the mothers and their babies. That first floor currently houses 40 female inmates but after modification would only house 20 inmates. A year ago there was enough excess capacity in Colorado prisons to accommodate the displaced, but there is no longer. If the Department has to put the 20 displaced females in a jail, the cost at the current daily jail rate would be \$53.64 per day for 365 days or \$391,572 (= 20 \* 53.64 \* 365), which more than doubles the cost of the request. That extra cost would continue until the female prison population declines below the current level.

Because of this additional cost, staff recommends that the Committee not approve these requests.

### → R2 STERLING CORRECTIONAL FACILITY RESTRICTIVE HOUSING STAFFING EXPENDITURES

*REQUEST:* The Department requests \$216,382 of increased General Fund appropriations for FY 2017-18 to hire three teachers (job classification State Teacher I) to teach in the Restrictive Housing–Maximum unit at Sterling Correctional Facility. Because of the payday shift these teachers equate to 2.7 FTE in their first year. In the second year the General Fund appropriation remains \$216,382 and the FTE equal 3.0. The original request was financed by reducing appropriations to the Sex Offender Treatment Subprogram by an equal amount, but that reduction is not under consideration here.

*RECOMMENDATION:* Staff recommends approval of this request.

The restrictive housing unit at Sterling Correctional Facility houses an average of 170 offenders in maximum security restrictive housing (RH Max) where they are confined to their cells 22 or more hours per day. RH Max housing is similar to what was formerly called Administrative Segregation or Ad Seg. Sterling is the only DOC prison where RH Max housing remains. The teachers will be hired at the Teacher I level. The Department does not have difficulty hiring at this level. They will provide GED and ABE (Adult Basic Education) instruction and lead groups of offenders in cognitive-behavioral-therapy programs that are designed to modify behavior. The three teachers are part of a plan to end RH Max housing by offering all RH Max inmates at least 4 hours per day of out-of-cell time. The out-of-cell time will consist of a combination of individual time, small group pro-social time, group educational activities, and group cognitive activities. Some of the educational and cognitive activities will be led by the teachers.

The Department has done a remarkable job of reducing the number of offenders in RH-Max housing in recent years and has received national recognition for its efforts. In 2011 there were 1,500 offenders in what was then called Ad Seg. As of the end of February, 2017, there were 192 inmates in RH-Max. All were at Sterling Correctional Facility.

The Department also notes that the additional out-of-cell time offered to these high risk offenders will serve to better prepare them for successful reintegration into less restrictive general population facilities and eventually back into the community.

The Department indicates that this request is critical for its plan to eliminate RH Max. In its request, the Department writes, “If this request is not funded, offenders within RHMAX living units will continue to be isolated in their cells for over 22 hours per day, with limited opportunities to participate in out-of-cell individual and pro-social activities.”

### → R4 MAINTENANCE OPERATING EXPENDITURES

*REQUEST:* The Department requests a \$1.5 million increase of its General Fund appropriation for maintenance. The request remains \$1.5 million General Fund in subsequent years. The original request was financed by reducing appropriations for personal services in the sex offender treatment

program and the parole program by an equal amount, but those reductions are not under consideration here.

*RECOMMENDATION:* Staff recommends approval of this request.

*ANALYSIS:* Most of this request will be used directly by the DOC but \$99,591 will be paid to the Department of Human Services for maintenance services that it supplies to the DOC's facilities that are located on the CMHIP Pueblo campus. In support of this request, the Department states that current funding for maintenance operating does not adequately provide for needed goods, services, upkeep, repair, and preventative maintenance needs for 471 buildings funded by the maintenance appropriation. Aging facilities require substantial maintenance-related expenses for basic upkeep and replacement and/or repair of essential equipment. The Department has 600 deferred maintenance projects totaling over \$310 million, which is an increase of over \$100 million above the maintenance needs the Department estimated a year ago. The Department's estimated maintenance needs recently rose due to the completion of two maintenance studies.

The Department has many aging facilities; all are over 15 years old, 6 are over 50 years old, and 2 over 100 years old. The Department opened seven new prisons between 1993 and 2001 to provide housing for the increasing number of offenders in Colorado. Even these newer facilities are now having component and system failures. System failures impact facility operations, such as the Limon hot water loop leak in December 2013, which resulted in bringing electrical generators and heaters from out of state to ensure minimal heat in the facility while repairs were made to the system.

➔ SELECTION OF A POPULATION FORECAST AND R7-BA3 EXTERNAL CAPACITY CASELOAD

**DEPARTMENT REQUEST:** Based on the DCJ (Division of Criminal Justice) forecast of the Department's inmate population, the Department requests that FY 2017-18 General Fund appropriations for external capacity be increased by a net of \$2,115,920, distributed as follows:

REQUESTED CHANGES	TOTAL FUNDS	GENERAL FUND	CASH FUNDS
Payments to local jails	2,041,037	2,041,037	0
Payments to in-state private prisons	557,917	591,104	(33,187)
Payments to pre-release parole revocation facilities	265,815	265,815	0
Community Corrections Programs <sup>1</sup>	(748,849)	(748,849)	0
<b>TOTAL</b>	<b>\$2,115,920</b>	<b>2,149,107</b>	<b>(33,187)</b>

The cash funds come from the State Criminal Alien Assistance Program Cash Fund (the SCAAP Cash Fund).

**STAFF RECOMMENDATION:** Staff recommends that the Committee adopt the DCJ population forecast, and based on that forecast recommends the same total change for external capacity but recommends less funding come from the SCAAP cash fund.

<sup>1</sup> Community corrections facilities operate "Community Return to Custody programs" for revoked parolees. One of these facilities has closed, which accounts for the reduction.

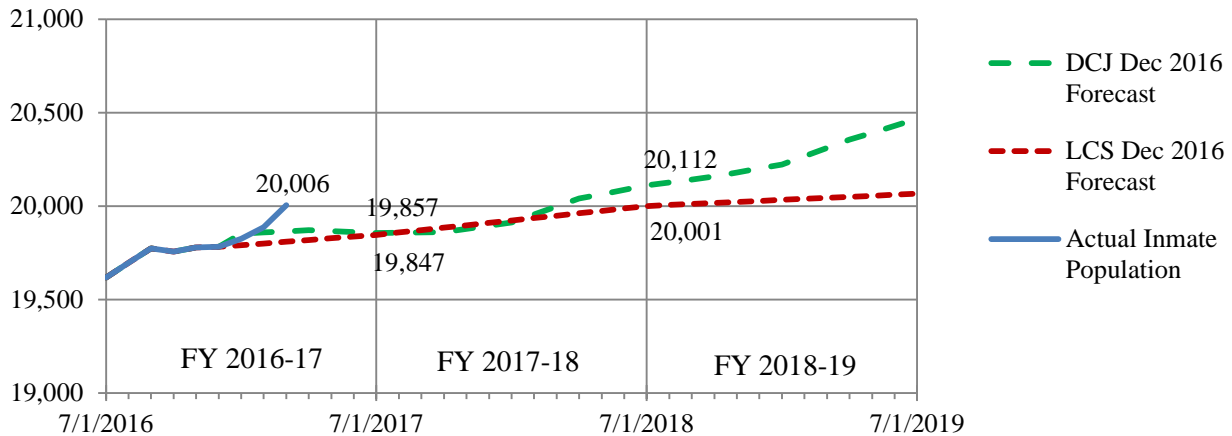


REQUESTED CHANGES	TOTAL FUNDS	GENERAL FUND	CASH FUNDS
Payments to local jails	2,041,037	2,041,037	0
Payments to in-state private prisons	557,917	2,372,091	(1,814,174)
Payments to pre-release parole revocation facilities	265,815	265,815	0
Community Corrections Programs	(748,849)	(748,849)	0
<b>TOTAL</b>	<b>\$2,115,920</b>	<b>2,149,107</b>	<b>(33,187)</b>

STAFF ANALYSIS: External capacity refers to beds for DOC offenders, both inmates and parolees, that are not operated by the DOC but are paid for by the Department. The appendix to the External Capacity request in the January 2017 staff supplemental document offers much more information about this topic.

**Appropriations implied by the DCJ and LCS forecasts.** During briefing in December, JBC staff presented the combined male plus female forecasts from DCJ and LCS. The following chart from briefing, updated with an extra 3 months of data, compares the two. It is apparent that the inmate population through the beginning of March is tracking above both forecasts. If this continues it could lead to an interim supplemental request for additional external capacity appropriations in June and could lead to a request for a supplemental increase in January 2018.

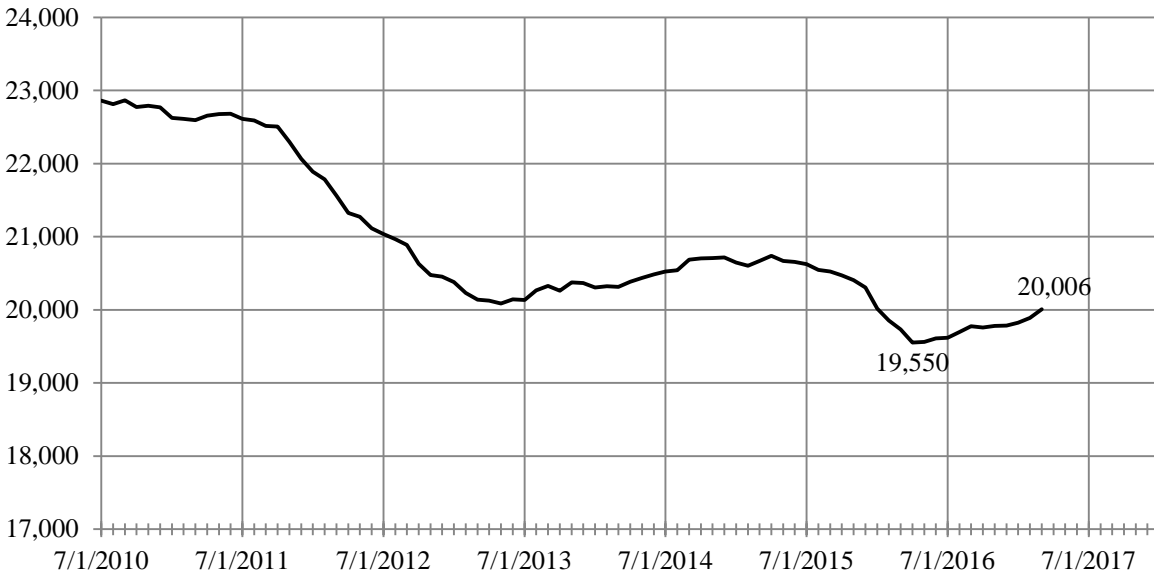
**Comparison of December 2016 Inmate Forecasts**



The forecasts are similar for FY 2017-18 with DCJ somewhat higher. The higher DCJ projection leads to the larger appropriation. The uptick in the inmate population since the forecasts were issued also suggests that the DCJ forecast is slightly more accurate

What’s happening to the population? The next chart shows the inmate population since 2010 and shows the fairly steady and gradual increase since April 2016 to the end-of-February level of 20,006.

### End of month inmate population since July 2010

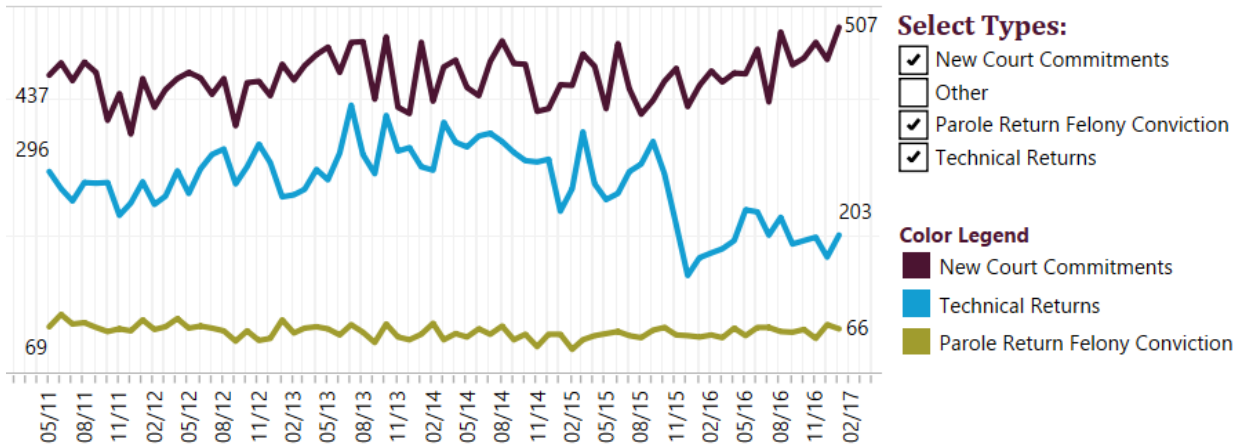


A good way to look for the causes of population trends is to examine admissions and releases as shown on the DOC's "Dashboard Measures" found [here](#). The Department's Dashboard is a valuable tool for monitoring a variety of prison statistics.

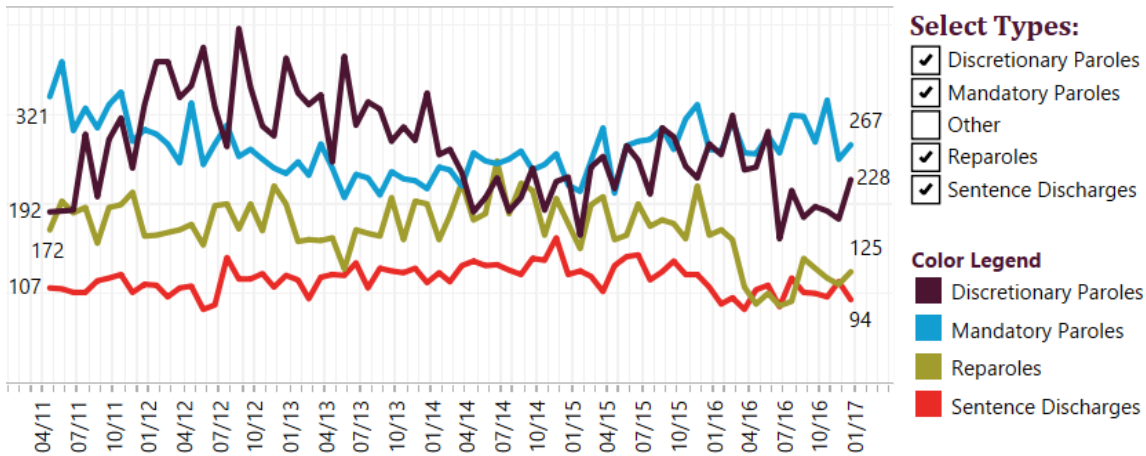
The following charts from the dashboard show the various components of admissions and releases from prison. When admissions rise, the inmate population rises more quickly or the rate of inmate population decline slows; when releases rise the inmate population falls more quickly or the rate of inmate population growth slows. The technical returns line in the Admissions chart shows the substantial reduction in technical returns of parolees that was associated with S.B. 15-124. Most of these returns are for three to six months or less, so, as shown on the Releases Chart, the reduction of admits was soon followed by a comparable decline of releases of technical violators. These releases are called "reparoles" in the diagram. After the initial sharp dip in returns for technical violations, the return rate for technical violations began to rise.

The admissions diagram also shows that admissions for a new crime have been rising unsteadily since the summer of 2015. While reincarceration for a technical violation leads to a short period of reimprisonment, incarceration for a new crime leads to imprisonment for at least a year and possibly for life. Thus a slow rise in admissions for new crimes can gradually overtake a large drop in admissions for technical violations.

### Adult Admissions



### Releases from Inmate Status



**Additional SCAAP funding.** The Department receives annual federal funding from the State Criminal Alien Assistance Program (the SCAAP). Federal funds received from the program are deposited into Colorado’s SCAAP Cash Fund, which is created in Section 17-1-107.5 (1), C.R.S., for the purpose of defraying the costs of incarcerating undocumented criminal aliens sentenced to the DOC. The amount received from the federal government varies annually and unpredictably. This unpredictability has led the Department to accumulate substantial SCAAP reserves.

During supplementals the Committee approved the following procedure for the appropriation of SCAAP funding:

1. Appropriate this year’s \$2,077,720 SCAAP award in its entirety during figure setting for FY 2017-18. If further awards arrive after figure setting and before June 30, 2017, they will be appropriated for FY 2017-18 external capacity in January 2018, during supplementals;
2. At the time of figure setting in future years, set SCAAP appropriations in the Long Bill equal to the current balance in the SCAAP Cash Fund. In most years no more will be received before the end of the fiscal year and there will be no subsequent change to this

appropriation. If further SCAPP grants arrive after figure setting and before the end of the fiscal year, a supplemental adjustment will be made the following January to appropriate the additional money; and

3. Instruct the Department to spend SCAAP appropriations for external capacity before it spends General Fund appropriations.

Applying these procedures leads to a recommended SCAAP appropriation of \$2,077,720 for FY 2017-18.

During supplementals, application of this rule led staff to recommend a larger appropriation from the SCAAP than the Department requested. Application of this rule for FY 2017-18 leads staff to recommend a smaller SCAAP appropriation than the Department requests.

**External capacity appropriations for the LCS and DCJ forecasts**

Turning the male and female inmate forecasts into a prediction of the number of offenders who will be placed in external capacity beds of each type is an intricate and somewhat subjective undertaking that relies on a substantial amount of additional information from the DOC. Staff will not go into the details here.

The following table summarizes the total external-capacity appropriation increases associated with the DCJ and LCS forecasts. The table shows appropriations of total funds; it does not separately show SCAAP appropriations.

EXTERNAL CAPACITY APPROPRIATION CHANGE FOR FY 2017-18		
	WITH DCJ FORECAST	WITH LCS FORECAST
Payments to local jails	2,041,037	2,041,037
Payments to in-state private prisons	557,917	84,679
Payments to pre-release parole revocation facilities	265,815	42,340
Community Corrections Programs	(748,849)	(748,849)
<b>TOTAL</b>	<b>\$2,115,920</b>	<b>\$1,419,207</b>

Though the LCS forecast leads to the lower appropriation, staff does not recommend it because it is more likely to require a supplemental and the preliminary evidence from recent population trends suggests that the DCJ forecast will lead to a higher and more accurate appropriation.

**→ R9 TECHNICAL ADJUSTMENTS**

*REQUEST:* This is a multipart request that overall would reduce appropriations of reappropriated funds by \$136,051 and appropriations of Federal Funds by \$80,000. The various parts of the request are basically unconnected and could be separately approved or rejected. They fall into three categories:

- **Eliminate obsolete appropriations in the Long Bill of reappropriated funds (RF) and federal funds (FF):** The Department requests elimination of six appropriations of reappropriated and federal funds for grants and transfers that are no longer being received.

- **Long Bill line item name changes:** The Department requests that four Long Bill line items be renamed to more accurately reflect what they pay for.
- **Utilities consolidation:** The Department requests that an \$84,325 appropriation for utilities that currently appears in the Maintenance subprogram be transferred to the Utilities subprogram.

*RECOMMENDATION:* Staff recommends approval of these requests with two modifications of the requested name changes.

DETAILED EXPLANATION AND ANALYSIS

**Eliminate obsolete appropriations for grants and transfers.** The request eliminates the appropriations for the following transfers and grants, which are no longer being received. Most of the transfers once traced to federal grants received by other agencies.

SUBPROGRAM NUMBER AND LINE ITEM	CHANGE
(1)(C) Inspector General Grants	Eliminate \$27,737 RF transfer from DCJ and 1.0 FTE
(2)(D) Food Service Operating Expenses	Eliminate \$80,000 FF grant from U.S. Dept. of Agriculture
(2)(J) Mental Health Grants	Eliminate \$64,799 RF transfer from DCJ
(4)(B) Education Grants	Eliminate \$25,470 RF transfer from Dept. of Education
(4)(B) Education Grants	Eliminate \$8,364 RF transfer from Dept. of Education
(5)(C) Community Reintegration Grants (for parolees)	Eliminate \$9,681 RF transfer from Local Affairs
TOTAL	-\$136,051 RF, -\$80,000 FF, and -1.0 FTE

JBC staff recommends these eliminations and suspects that the Department made these requests as a result of JBC staff inquiries last year.

**Renamed line items.** The DOC has several facilities on the CMHIP campus in Pueblo, including the Youthful Offender System, La Vista Correctional Facility, and San Carlos Correctional Facility. It is less expensive for the Department of Human Services (DHS), which operates the campus, to provide maintenance, food, and other services to these facilities than it is for DOC to do the work itself. Three separate DOC Long Bill appropriations, each titled “Purchase of Services”, provide DOC with funding for payments to DHS for these services. The DOC requests that these line items be given more descriptive names indicative of their function, as shown in the following table.

SUBPROGRAM	CURRENT LINE ITEM NAME	REQUESTED LINE ITEM NAME
(2)(B) Maintenance	Purchase of Services	Maintenance Pueblo Campus
(2)(D) Food Service	Purchase of Services	Food Service Pueblo Campus
(2)(H) Youthful Offender System	Purchase of Services	YOS Maintenance and Food Service

JBC staff believes that these are desirable changes that will make the Long Bill more comprehensible. However, staff believes “YOS” is unnecessary in “YOS Maintenance and Food Service” because the line item is in the “Youthful Offender System” subprogram. Staff instead recommends the name “Maintenance and Food Service”.

The Department also requests that one of the DOC’s external capacity line items be renamed. The line item in question is titled “Community Corrections Programs”; it funds payments to community corrections facilities in which revoked parolees are placed for stays of up 180 days before being returned to parole. Statute calls these facilities “Community Return to Custody Facilities,” a term that is also used by people who work in criminal justice. The Department requests that the line item

be renamed “Community Return to Custody Facilities” but staff recommends the more descriptive name “Payments to Community Return to Custody Facilities,” which parallels the names of three preceding line items:

- Payments to local jails at a rate of \$53.64 per inmate per day
- Payments to in-state private prisons at a rate of \$56.02 per inmate per day
- Payments to pre-release parole revocation facilities at a rate of \$56.02 per inmate per day

JBC staff does not recommend that the renamed line item specify the per diem rate; the setting of that rate has always been left to the Department of Corrections.

**Shift a utilities appropriation from the Utilities Subprogram to the Maintenance Subprogram.** The Department of Human Services (DHS) purchases utilities for the DOC facilities on the CMHIP campus and DOC then pays DHS for those utilities. The DOC payment comes from the “Utilities” appropriation in its Utilities subprogram. The Department requests that the \$84,325 General Fund that it pays to DHS for utilities be transferred to the “Purchase of Services” line in its Maintenance subprogram where it will join other payments to CMHIP. Staff recommends this transfer and agrees that it makes sense to put all the non-food payments to CMHIP together in a line that will be renamed “Maintenance Pueblo Campus”. This will cause appropriations to the Utilities Subprogram to go down by \$84,325 and appropriations to the Maintenance Subprogram to go up by the same amount.

## → BA5 DOC CO-I AND CPO STAFF RETENTION

*REQUEST:* The Department of Corrections (DOC) requests a General Fund increase of \$3,998,242 in FY 2017-18 and subsequent years in order to increase the minimum salaries of Correctional Officers I (CO I’s) and Community Parole Officers (CPO’s). Currently when the Department hires CO’s, it pays them the minimum salary for the CO salary range, which equals \$40,488. If this request is approved, the Department would hire new CO’s at a salary of \$42,948, which is above the minimum salary in the range. Existing CO’s who are below \$42,948 would be bumped to the new minimum. The minimum salary for the Community Parole Office range is \$41,568, however recent hires have started at \$44,833. If this request is approved, the Department would hire new CPO’s at a salary of \$45,936, which is again above the minimum salary in the range and is also above the salary paid to recent hires. Existing employees who are below \$42,948 would also be bumped to that level.

In a slightly unusual twist, the increases would be effective June 1, 2017. Since paychecks for work performed in June 2017 will be distributed in July 2017, a full year of salary will be paid in FY 2017-18 at the higher level.

*RECOMMENDATION:* Staff recommends that that the Community Parole Officer portion of this request be approved but the Correctional Officer I portion of the request not be approved. This corresponds to a FY 2017-18 appropriation of \$127,116.

**ANALYSIS:**

Before reviewing the reasons for the staff recommendation, it's important to summarize the Department's arguments in support of this request. The Department states that:

- Correctional Officers and Community Parole Officers are front line staff who interact with inmates and parolees on a daily basis and are the DOC employees who have the greatest opportunity to help them successfully return to society.
- A high percentage of the CO I and CPO staff are at or near the salary range minimums for their job classes, which the department asserts, leads to high turnover rates.
- DOC starting salaries are significantly below those of comparable law enforcement agencies.
- Some CO I and CPO jobs are hard to fill. For example, the high cost of living in Buena Vista, makes corrections officers reluctant to work at Buena Vista Correctional Center because they have to commute long distances to find affordable housing. In Denver, where the cost of living is high, it's also hard to attract qualified applicants. Jobs for CPO's in outlying areas like La Junta, Sterling, and Craig are hard to fill.
- As the Colorado job market has become increasingly competitive it has become progressively harder to retain staff.

Staff agrees with much of what the Department says but does not believe that the Department is proposing the right solution for CO I's.

**Summary of reasons for the staff recommendation:** Focusing first on Corrections Officers I, staff believes that there is a salary problem at the DOC. It's a problem that affects many of the correctional job classes at the Department, not just CO I's. Staff believes the principal problem is the lack of salary progression within the range classes, not the class minimums. This is the reason staff does not recommend the CO I part of this request.

After getting a job as a Corrections Officer at the DOC, a job that pays fairly well in view of the fact that the minimum education requirement is a high school diploma or a GED, a new CO I faces years of minimal salary increases. As subsequent diagrams will show, rewards for good job performance have been as small as the rewards for longevity. As the charts will show, average salaries for corrections officers have lagged the salaries of their federal prison counterparts and their county jail counterparts. Salaries have also lagged behind inflation and lagged behind the growth of the average salary of all workers in Colorado, both public and private. However, the way to address these lags is not with higher minimums but with more progress within a given job classification, which will raise the average wage.

The Department notes, as shown in Figure 1 below, that CO I turnover rates are rising. It takes a special type of person to work in a prison and many no doubt discover that this work is not for them after being on the job for a while. Giving a strip search (or receiving one, for that matter) is more disagreeable for some than for others and \$2500 of extra salary is unlikely to change that fact. Staff is not convinced that a higher starting salary is the best way to hold on to the best officers. A promise of higher salary as a reward for staying with the job and performing well may be the more powerful incentive to remain.

It's useful to contrast Figure 5 below, which shows salary for CO I's as it relates to years on the job with Figure 9 which shows salary progression for probation officers in the Judicial Branch. The CO I chart shows that officers hired at a certain date are tightly bunched, indicating that they have received identical or nearly identical salary increases throughout their careers. Probation officers hired at the same date are much more spread out, reflecting the differential raises they have received since being hired, presumably as a result of differing performance. The CO I chart is very flat after 2002 reflecting the modest salary increases relative to the minimum that a CO I can expect over a career. The tightly bunched salary scatter would be made much flatter by the Department's request. In contrast, the probation chart shows more rapid and substantial salary progression for those who remain on the job. It appears to be a job where one is rewarded if one performs well.

The proposed higher salary floor for CO I's raises equity issues within the CO ranks. As will be seen, the higher floor will primarily benefit those hired after 2012. Very few of those who have worked for the Department for five years or longer will receive increases and those hired after 2002 will know that they are earning little more than the newest hires. Morale may well suffer.

CO I's are not the only people doing this sort of work in the state. There are approximately 500 employees in the Department of Human Services who supervise incarcerated youth and the mentally ill. Figure 7 for DYC Youth Corrections Officers I looks much like the CO I chart; many workers are at the minimum, there has been little salary progression since 2002, and those hired at a given date are very bunched. Thus a salary increase for CO I's in the Department of Corrections raises cross-department equity issues. Staff is reluctant to recommend increases for DOC workers when similarly situated and similarly paid DHS workers are left out.

The situation is different for Community Parole Officers (who will sometimes simply be called Parole Officers in this presentation). First there's the turnover rate (Figure 1) which has gone up proportionately more for parole officers, almost tripling since FY 2007-08. The salary verses hire-date chart for parole officers (Figure 6) is somewhat less bunched and less flat than the CO I chart, but it still shows a weak connection between salary and performance or between salary and longevity. There are also fewer equity issues to consider if parole officer wages increase. The increase will primarily benefit parole officers who have been on the job less than three years. However Parole officers hired in the last few years have started at a salary above the class minimum so, compared with CO I's, they will receive a smaller bump from this request. The salary structure will not be flattened as much and parole officers who have been on the job five years or more will see the gap between their salaries and the salaries of the newest hires shrink, but the shrinkage won't be as much as for CO I's. There are also no interdepartmental equity concerns. Probation officers and DYC parole officers start at salaries higher than parole officers and will continue to do so if this request is approved.

### **Data and further analysis is you want more.**

Here are links to online job postings describing the Corrections Officer I position and the Community Parole Officer position. Among other things, the postings list the minimum qualifications and the preferred qualifications:

- [Corrections Officer I](#),
- [Community Parole Officer](#).



The minimum education requirement for a CO I is high school diploma or a GED certificate, though a bachelor’s or associate degree in a relevant area is preferred. CO I’s are not peace officers. The minimum education requirement for a CPO is graduation from an accredited college or university with a bachelor’s degree in a relevant area. CPO’s must possess and maintain Peace Officer Standards and Training Certification (POST) from the POST Board. The Department does not offer POST training.

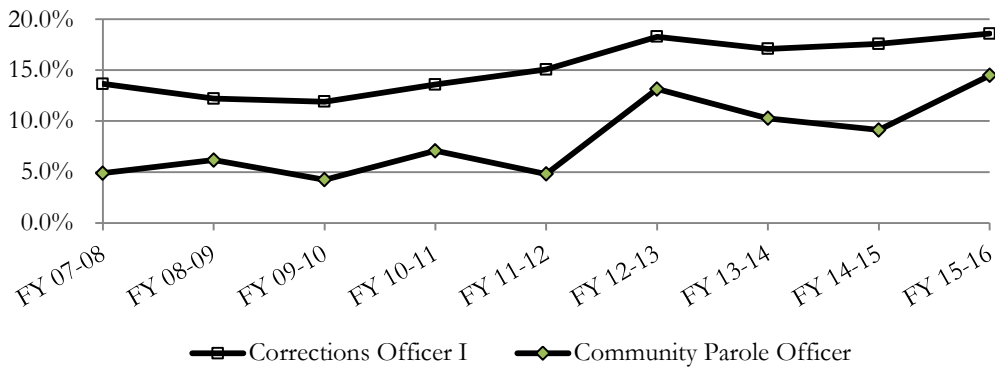
The Department does not track the actual education requirements of candidates hired, so it is not possible to determine how this measure of candidate quality has trended in recent years.

The next two charts show turnover rates for Correctional Officer I and Community Parole Officer since FY 2007-08. Turnover equals the number of separations in a job category in a fiscal year divided by the number of employees. For example, in FY 2015-16 there were 207 active parole officers and 30 of them left the DOC, resulting in a turnover rate of 14.5% (=30/207). Both rates have been rising, but the increase of CPO turnover has increased proportionately more, rising from 5.1 percent in FY 07-08 through FY 09-10 to 14.5 percent in FY 15-16.

To put these turnover rates in some perspective, data gathered by the DCJ indicates that the turnover rate for community corrections security workers in 2016 was 35.9 percent while the turnover rate for community corrections case managers was 20.5 percent.

Figure 1

Annual Turnover Rates



The following chart, based on data provided by the Colorado Department of Labor and Employment (CDLE), shows how the wages of three comparable groups of correctional officers and jailers in Colorado changed between 2002 and 2015

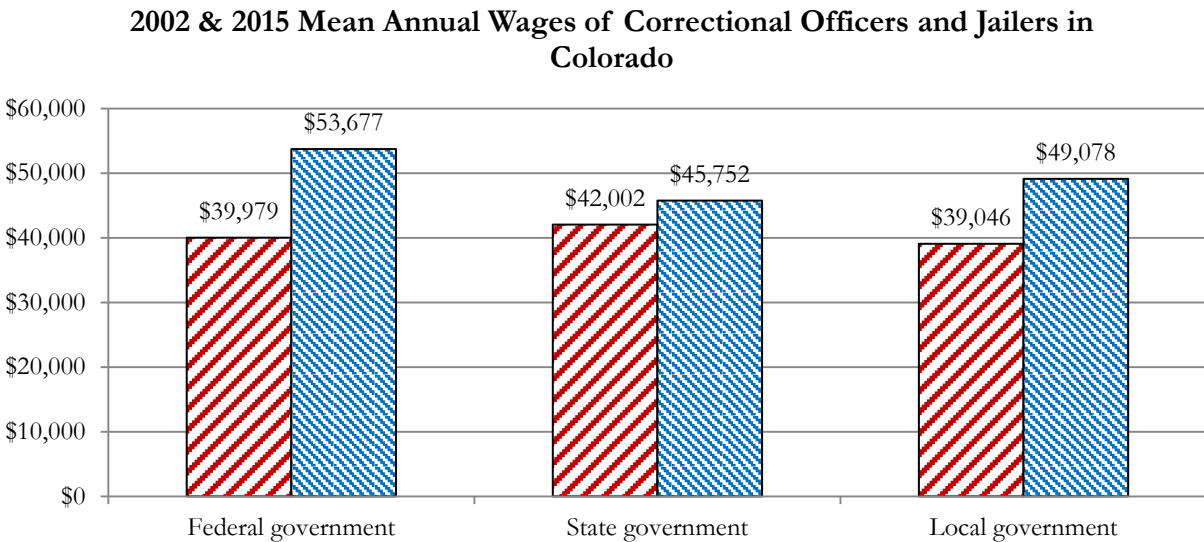
Correctional officers work in state and federal prisons. Jailers work in county jails. The two middle columns show the average salaries of Colorado state corrections officers I and II in 2002 and 2005. Most of these officers work in DOC but some also work in youth corrections and others work at the state mental hospital in Pueblo. Separate data on Corrections Officers I’s is not available from the Department of Labor. CDLE’s salary data is part of a national salary collection effort of the U.S. Department of Labor

This salary data from CDLE is based on an employee’s base salary; it excludes benefits, shift differential, and overtime, which are a significant source of income for state of Colorado corrections officers. In FY 2015-16 Departmental overtime equaled \$9,433,466, much of it paid to CO I’s. That same year, shift differential equaled \$7,274,273, much of it again paid to CO I’s. In order for these comparisons to be valid, the additional sources of income for federal correctional officers and county jailers must be reasonably comparable. Staff is aware of one change that may have skewed the comparison: Senate Bill 13-210 included changes to DOC overtime rules that increased the overtime pay. Immediately prior to passage of the bill the Department’s overtime averaged \$213,438 monthly. In FY 2015-16, monthly overtime averaged \$786,122 per month. That’s an annual increase of \$6,872,210, much of which would have gone to Corrections Officers I.

In 2002, the average salary of a Colorado state corrections officer was \$42,002. (Remember that this is a combined CO I and CO II average.) By 2015 the average had risen to \$44,752. The left two columns show the average salaries of federal corrections officers working in federal prisons in Colorado in the same years. Their salaries rose from \$39,979 to \$53,677. The right two columns show the average salaries of jailers working in county jails in Colorado during the same years, which rose from \$39,046 to \$49,078. Many of these jailers are deputy sheriffs.

Note that in 2002, the average state corrections officer was better paid than his or her federal and county counterparts. By 2015, however, state corrections officers were making substantially less than those groups. Most of this slippage is due to the average salary moving down within the CO I and CO II ranges. If the average salary of state CO I’s and CO II’s equaled the midpoint of their respective ranges, the 2015 average salary for state government corrections officers would be about \$48,500, which is close to the average 2015 county jailer’s salary. It would cost about \$21 million to increase the average DOC corrections officer I salary to the range midpoint. This includes the cost of both types of amortization equalization disbursement, short term disability, PERA, and Medicare.

**Figure 2**

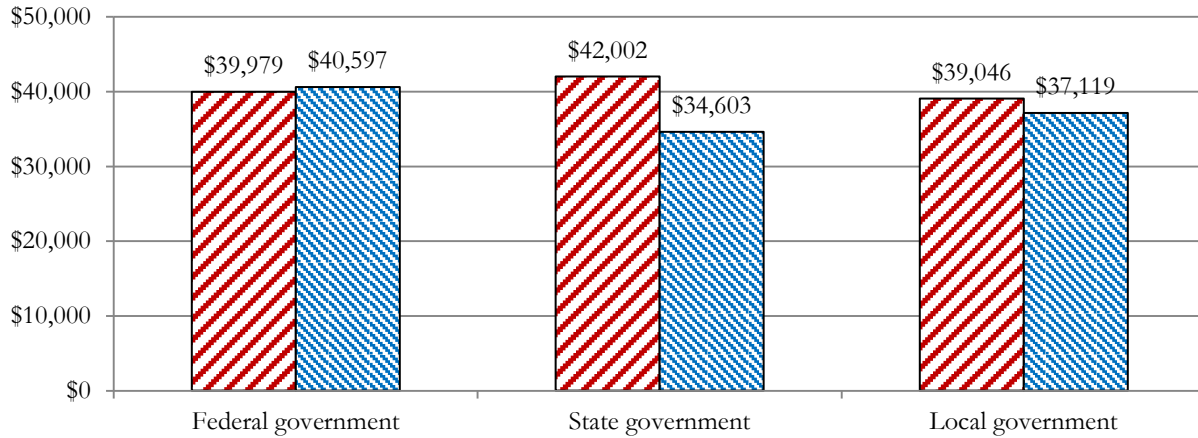


To add perspective, the average salary in 2016 of a security staff member at a community corrections facility was \$30,838 according to a Division of Criminal Justice Survey.

The next chart shows how each group fared when their average salaries are adjusted for inflation. As the chart indicates, only the federal corrections officers managed to beat inflation; both county jailers and state corrections officers lagged, with the average state corrections officer’s salary slipping almost \$7500.

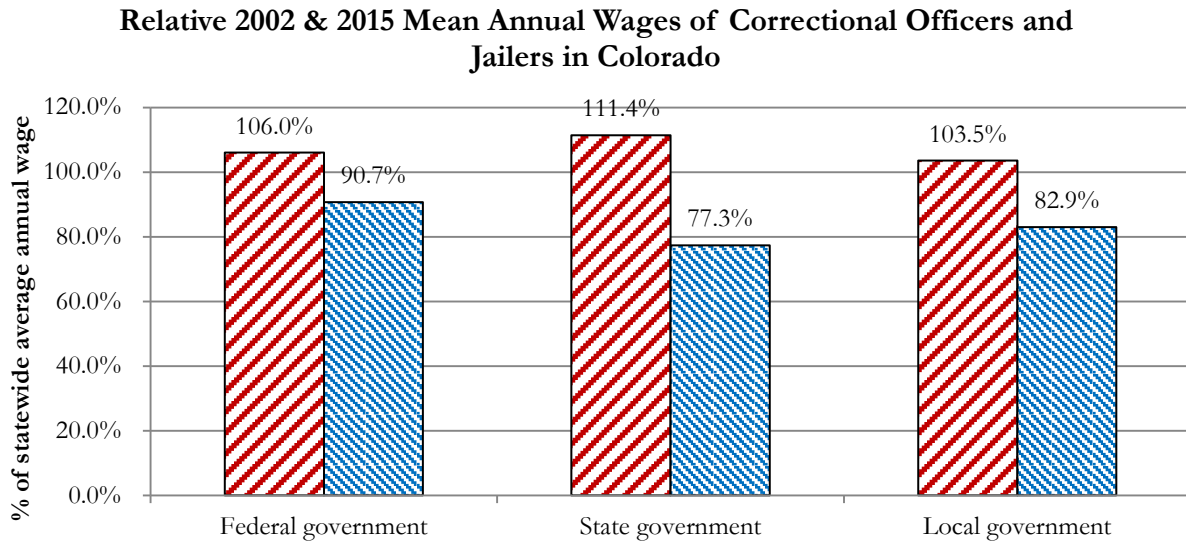
**Figure 3**

**Inflation adjusted 2002 & 2015 Mean Annual Wages of Correctional Officers and Jailers in Colorado**



The years from 2008 to 2015 were tough on many job categories other than corrections officers and jailers. Did corrections officer salaries keep up with other salaries in the state? The following chart shows how the average salaries of Colorado corrections officers and jailers changed relative to the overall average salary in Colorado, which includes both the state and private sectors. In 2002, the average state correction’s officer earned 111.4 percent of the overall average salary in Colorado. By 2015 this corrections officer was earning only 77.3 percent of the overall average salary. Thus the average state corrections officer slipped relative to other workers in the economy. Federal corrections officers and local jailers also slipped relative to the overall average, but not as much.

Figure 4

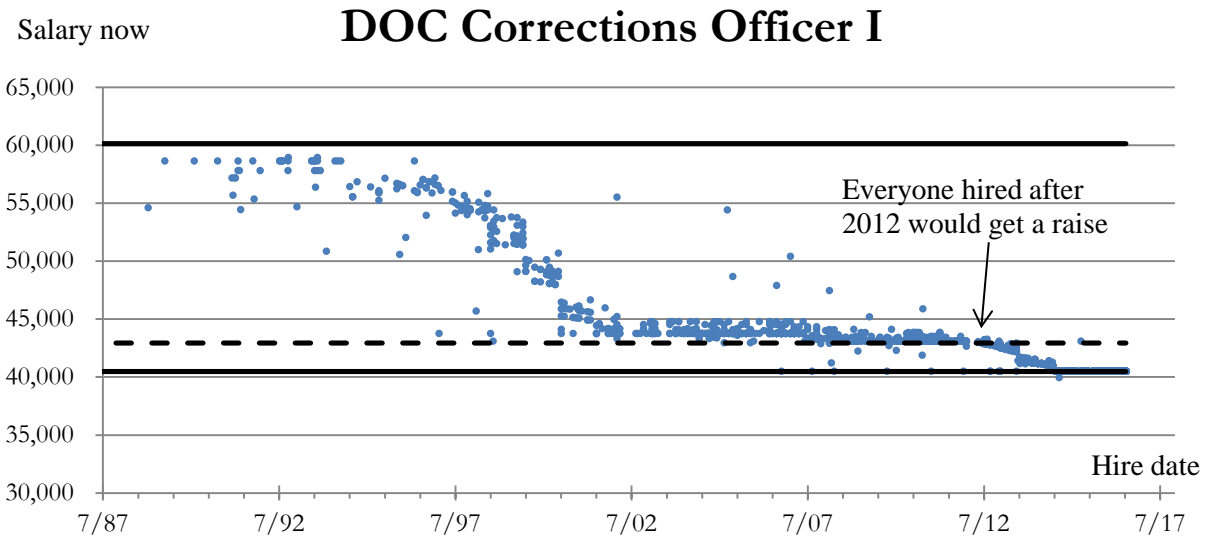


Staff was concerned that large gains by a relatively small group of high wage earners in the state economy might be influencing the relative wage results, so staff redid the last of these comparison charts, substituting median wages for average wages. The result was essentially the same.

Staff presented a variant of the next diagram during supplementals. Each dot on this graph represents a CO I at the Department of Corrections. The horizontal axis shows the officer's hire date and the vertical axis shows the officer's annual salary at the start of this year. These officers are all in the state's correctional officer I job class, which has a minimum annual salary of \$40,488 and a maximum salary of \$60,156 as represented by the dark horizontal lines above and below the dots. The diagram resembles a ski slope that levels off on July 1, 2002, the date when the state stopped its salary step increase system, which provided regular salary increases, and replaced it with a less generous and less frequently funded alternative that is basically still in place today. Those hired before 2002 have enjoyed career-long salary advantages as a consequence of being for a time within the step increase system. There are 2300 corrections officers in this diagram; many dots overlap.

The Department's request would pay all Corrections Officers I a salary of at least \$42,948, which is represented by the horizontal dashed line in the diagram and is \$2,460 above the class minimum. As a consequence, almost all CO's hired after July 1, 2012 would get a raise and almost everyone hired before that date would not. An already very flat salary structure for those hired after July 2002 would become even flatter. The average salary of CO I's hired during FY 2002-03 would only be \$1,121 (2.6%) above the salary of new hires who came aboard 14 years later. It would not be surprising if many of those hired between 2002 and 2012 believed that this increase was unfair.

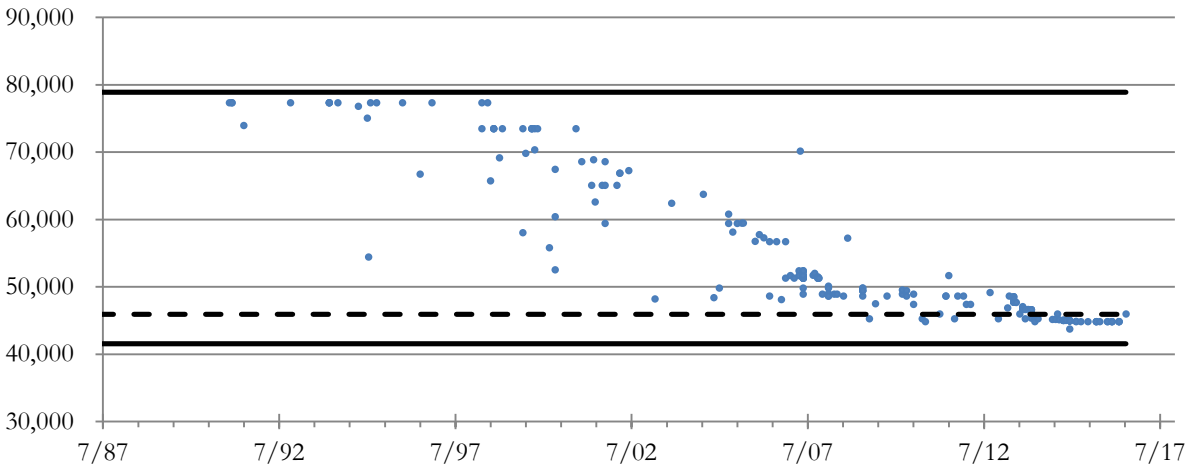
Figure 5



The next diagram shows the situation for Community Parole Officers. There are 207 CPO's in this diagram. The current annual salary minimum for the job class is \$41,568. The Department's request would pay all Community Parole Officers a salary of at least \$45,936, which is represented by the horizontal dashed line in the diagram. As the diagram shows, the Department has recently been hiring at a salary above the minimum; the starting salary was \$44,833 for almost all of those hired in FY 2014-15 or later. Thus the raise would equal \$1103 for these recent hires. The request would not flatten the parole salary structure as much as it flattens the CO I salary structure.

Not included in this diagram are a group of about a dozen trainee parole officers who are paid annual salaries ranging from \$36,192 to \$43,848. The Department hires these trainees in the hope that they will enjoy parole work and remain with the Department after they become full parole officers, even though they may then be able to find employment elsewhere at a higher salary. (A CPO's POST certification makes it easier to find a job in criminal justice.) If the CPO portion of this request is approved, the Department would also pay these trainees a starting salary of at least \$45,936, which for them would be a much more substantial salary increase.

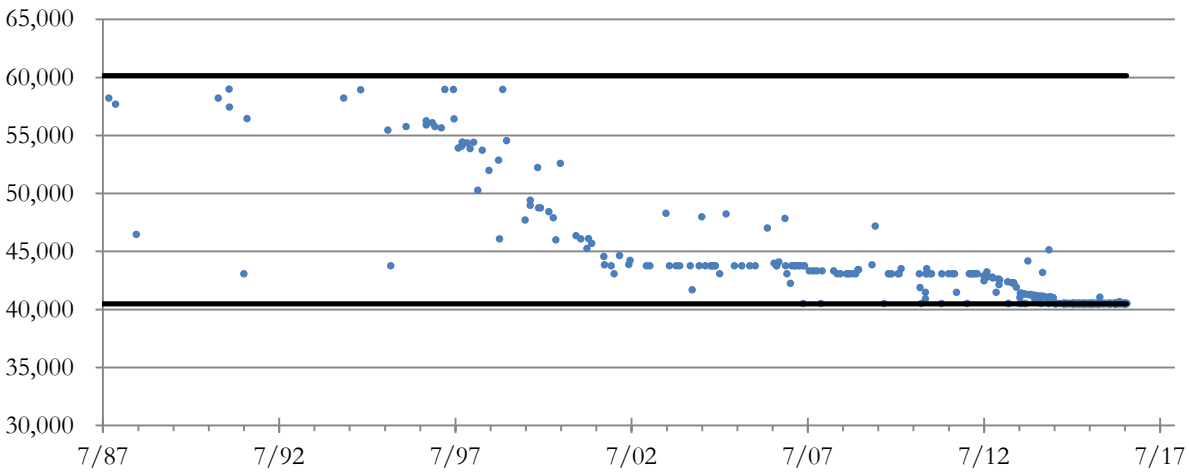
**Figure 6**  
**Community Parole Officer**



How do the salaries of DOC Corrections Officers I and Community Parole Officers compare with similar jobs in state government? More than 400 employees in the Department of Human services occupy positions that are similar to DOC corrections officers. The following diagram shows the relationship between hire date and salary for the 422 Youth Security Officers I in the Division of Youth Corrections (DYC). A similar diagram with a similar shape describes the 59 Clinical Security Officers I who work in the state mental hospital in Pueblo. Again, a key characteristic of the salary structure is apparent: salaries of those who arrived after 2002 are very compressed.

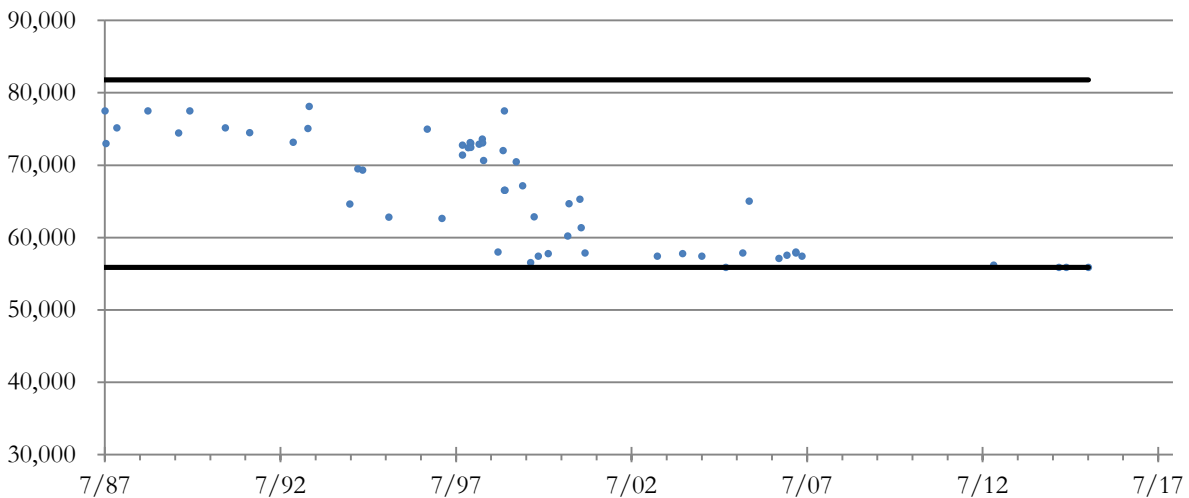
DOC Corrections Officers I are in the same job classification as DYC Youth Security Officers I and Clinical Security Officers. As a result, all these jobs share the same minimum and maximum salary and recent hires are at the minimum of the range. If the minimum was raised for DOC Corrections Officers I, recent hires would be paid more than new DYC Youth Security Officers, though both perform similar work.

**Figure 7**  
**DYC Youth Security Officer I**



Parole services in the DYC’s Community Services Subdivision are provided by Youth Services Counselors II and III. As the following diagram shows, the starting salary for a Youth Services Counselors II is substantially higher than the starting salary for a parole officer. The proposed increase of the minimum salary for parole officers would still keep them well below the minimum salary for their DYC counterparts.

**Figure 8**  
**DYC Youth Services Counselor II**

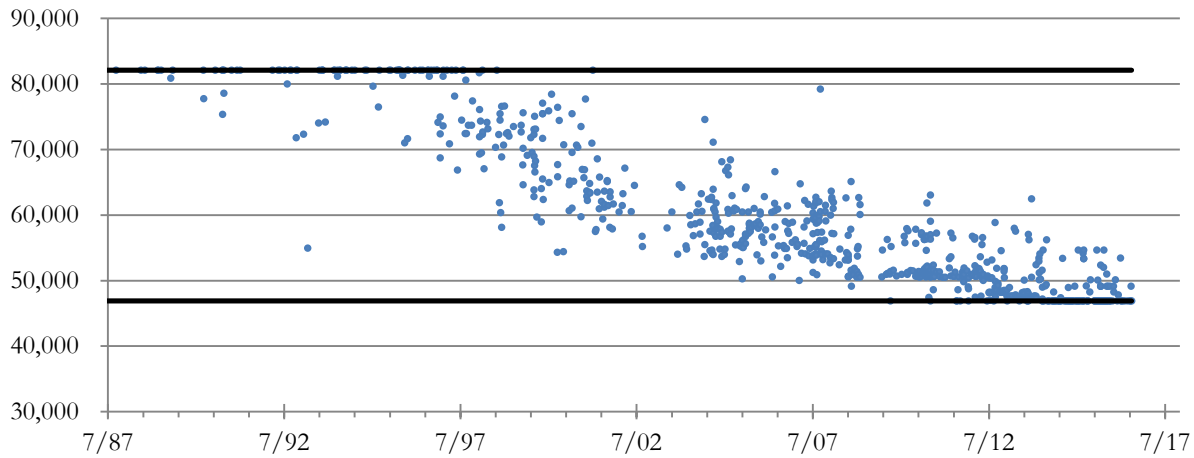


Probation officers, who are employed by the Judicial Branch, also hold jobs that are similar to parole officers. The minimum salary for probation officers is \$46,896. If the proposed increase for parole officers is approved the parole starting salary would still be lower than the probation starting salary.

The following diagram shows the salaries of 801 probation officers. It reveals a sensible relationship between salary and hire-date. Probation appears to operate a system in which an officer’s salary can grow at a reasonable rate over time. Salaries of officers hired at the same date are also spread out vertically, reflecting the differential raises they have received since being hired.

Figure 9

### Judicial Branch Probation Officer



➔ STAFF INITIATED: CLINICAL BONUSES

*RECOMMENDATION:* Staff recommends that the Committee appropriate \$ 2,035,261 for hiring and retention bonuses for clinical staff who work in programs in which the Department is having difficulty hiring and retaining employees. The recommendation creates a new line item titled *Clinical Employee Bonuses* in the Executive Director’s Office that would receive a General Fund appropriation of \$1,864,974. The following table shows the related appropriations.

LINE ITEM	GENERAL FUND
Clinical Employee Bonuses (new line item)	\$1,864,974
Amortization Equalization Disbursement	83,556
Supplemental Amortization Equalization Disbursement	83,556
Short Term Disability	3,175
<b>TOTAL</b>	<b>\$2,035,261</b>

In addition the Department may spend up to \$300,000 for start-up costs, including relocation costs. These startup costs are to be paid from the vacancy savings in the personal services appropriations of the Medical Services Subprogram, the Mental Health Subprogram, and the Sex Offender Treatment Subprogram.

*ANALYSIS:*

**DESCRIPTION OF THE PROBLEM:** In December 2016, the State Auditor released a performance audit report titled *Department of Corrections Behavioral Health Programs*. Chapter 4 focused on the



Department's Sex Offender Treatment Program, noting that "the Department's resources for treating currently incarcerated sex offenders do not meet the current need for treatment." The report estimated that "At the current rate of enrollment it will take over 8 years to enroll the 1,979 [sex] offenders who are currently awaiting [sex offender] treatment (this time estimate does not include any new offenders who may be referred for treatment)." The report went on to say, "Because lifetime supervision sex offenders cannot be released until they are treated, they may spend much more time in prison than required by their minimum sentence if the Department does not enroll them in treatment."

Here are some other problems that the report described, accompanied by the bold headnotes in the report that precede the quotations:

**OFFENDERS WITH LIFETIME SUPERVISION SENTENCES REMAINING IN PRISON INDEFINITELY.** We identified 236 lower risk offenders with Lifetime Supervision Act sentences awaiting treatment who had reached or passed their parole eligibility date and had not been enrolled in the Sex Offender Program.

**HIGHER RISK OFFENDERS WITH DETERMINATE SENTENCES BEING RELEASED TO THE COMMUNITY WITHOUT TREATMENT.** On the December 2015 referral list, a total of 360 determinately sentenced offenders with a mandatory release date had been assessed by the Department as having a higher risk to reoffend. Of the 360, there were 80 higher risk offenders with a mandatory release date in 2016. Considering that completion of treatment in the Sex Offender Program takes offenders 2 years, on average, it is unlikely any of these offenders will complete treatment before release, despite being willing to participate.

**OFFENDERS WITH LIFETIME SUPERVISION SENTENCES REMAINING IN PRISON INDEFINITELY.** Because lifetime supervision sex offenders must be treated prior to being released and determinately sentenced offenders may be more likely to be paroled prior to their mandatory release date if they receive treatment, a long referral list impacts the overall prison population.

**INCREASED COSTS TO THE STATE.** Considering that a single offender costs about \$36,000 per year to incarcerate and there are 1,231 offenders on the referral list who have passed their parole eligibility date, the annual cost to the State could be as much as \$44 million each year that these offenders continue to be incarcerated.

Chapter 5 of the audit focuses on program staffing in the Mental Health and Sex Offender Programs and notes that "We found that over Fiscal Years 2015 and 2016, the Department had a vacancy rate, generally, of over 20 percent for the Mental Health Program and over 30 percent for the Sex Offender Program. Throughout the audit, when we spoke with Department management and staff about the issues we identified and have included in this report... an ongoing lack of adequate staff resources was cited as one root cause of many of the challenges the Department faces in identifying and addressing offenders' behavioral health needs. Department executive and program management stated that because of the continual staffing shortages, it expects that current staff members will continue to experience shortfalls in meeting the Mental Health and Sex Offender Programs' requirements and standards that the Department has established.

The audit points to reasons for the staffing shortfalls, including:

- The nature of the work (in a prison, with offenders, if a sex offender therapist providing counseling on a disagreeable topic), and
- The location of the work in remote geographic areas.

The report also described the measures the Department has taken to deal with its staffing problems, including:

- Increasing Mental health and Sex offender staff salaries in February 2014, and
- Establishing a clinical services retention program in 2014 to identify potential retention issues and make recommendations for change.

The DOC provided more information in its answer to question 4 in the 2017 DOC Hearing responses. The Department elaborated on these hiring problems and on the measures it has taken to hire more behavioral healthcare professionals. Despite these efforts, the mental health and sex offender programs remain under staffed.

What can be done? One possibility is to implement the expensive February, 2016, [Colorado Prison Utilization Study Update](#), which would move major parts of the Department's mental health program to Denver. This would hopefully make it easier to recruit and retain mental health staff. The plan would probably close another private prison. The plan would not help expand the staff of the sex offender treatment program.

**STAFF RECOMMENDATION:** Staff believes that the Utilization Study Update plan is not currently feasible. Therefore staff recommends providing the Department with a new General Fund appropriation that the Department can use to pay average hiring and retention bonuses equal to 10 percent of salary. The individual bonuses can be as high as 15 percent, but the recommended funding is based on the assumption that the overall average bonus equals 10 percent.

These bonuses are not guaranteed to increase the employment of behavioral health professionals at the DOC. In February 2014 the Department gave raises of varying percentages to a large number of clinical employees. For example, the average increases for Social Workers III and Health Professionals II were 12.7 and 19.8 percent respectively. The result was a increase in the number of therapists in the Mental Health and Sex Offender Treatment subprograms. The sex offender treatment increase was smaller and dissipated two years later. Staff hopes that an additional 10 percent layered on the bonuses from three years ago will make the jobs even more attractive to potential and existing employees and result in net employment gains.

In designing these bonuses, staff considered the following:

- The bonuses must apply to existing workers as well as new workers. Retention is as important as a new hire. Hiring bonuses don't have to equal retention bonuses.
- The Department should be given the flexibility to implement the bonuses in the manner it thinks best. For example, it should have the flexibility to provide larger hiring bonuses to new workers in programs with bigger staffing shortfalls, or to create a bonus program with a partial merit component, or to pay bonuses more than once per year.

- The bonuses should not be base building. If this plan fails to increase the employment of behavioral health professionals after a few years, it can be withdrawn and base salaries will be no higher than they otherwise would have been.
- The bonuses cannot focus exclusively on behavioral health professionals in a single behavioral health area like sex offender treatment. If they do, clinical workers within the DOC may migrate to the higher paying jobs, leading to no net clinical employment gains for the Department as a whole. Sex offender treatment might gain at the expense of mental health treatment.
- The bonus plan should include a provision for relocation costs and for at least a portion of the start-up costs that the DOC incurs when it hires new employees. Staff recommends that these be paid from the vacancy savings of the affected clinical programs.
- The state employs a large number of behavioral health professionals in agencies other than the DOC, for example at CMHIP and at the Division of Youth Corrections. Ideally the state won't bid against itself for behavioral health workers and hiring by the DOC won't create shortages elsewhere in state government. Staff knows of no way to prevent this, but it should be monitored to determine whether it's a problem.
- Unfortunately there is no guarantee that the bonuses will increase employment of behavioral health workers at the DOC.
- If the bonuses increase the staff of the Sex Offender Treatment program, there is no guarantee that more sex offenders will complete the program successfully and be safely paroled to the Community, thus reducing external capacity costs.
- An accompanying Request for Information (RFI) should help the JBC gauge the success of the program.

Staff recommends a central appropriation for bonuses in the executive director's office with an accompanying footnote. The line item would be titled *Clinical Employee Bonuses* and would receive a General Fund appropriation of \$1,864,974, which would be enough to pay an average bonus of 10 percent to existing clinical employees (including PERA and Medicare) and an average bonus of 10 percent (including PERA and Medicare) to new employees hired with the program's vacancy savings. In addition there are General Fund appropriations of \$83,556 for both AED and SAED on the bonus payments and \$3,175 for short term disability on the bonus payments. The total of these appropriations is 2,035,262 General Fund. In addition the Department may spend up to \$300,000 for start-up costs, including relocation costs. These startup costs are to be paid from the vacancy savings in the personal services appropriations of the Medical Services Subprogram, the Mental Health Subprogram, and the Sex Offender Treatment Subprogram.

Staff recommends that the following footnote attach to the *Clinical Employee Bonuses* appropriation:

- n Department of Corrections, Management, Executive Directors Office -- The Department may use this appropriation to pay non-base-building hiring and retention bonuses to social workers, health professionals, clinical therapists, psychologists, and psychologist candidates who are employed in the Medical Services Subprogram, the Mental Health Subprogram, the Sex Offender Treatment Subprogram, and other areas in which the Department is having difficulty hiring and retaining clinical staff. The amount of the appropriation is based on the assumption that that bonuses may equal up to 15 percent of the employee's salary and will average 10 percent. When the Department hires a new employee who is paid a bonus with this appropriation, the Department may pay the start-up costs for the new employee from the personal services appropriation of the new employee's subprogram. Startup costs include

relocation expenses. No more than a total of \$100,000 from each personal services line item may be used for startup costs of new employees of that subprogram.

Staff has not shared this footnote with the Department and requests permission to talk with it. If the Department suggests reasonable modifications, Staff will present them to the Committee in a comeback. Staff also recommends the following RFI in order to monitor the bonus program.

- n Department of Corrections, Management, Executive Directors Office -- The Department is requested to submit a report on the bonus plan created in response to footnote n to the Joint Budget Committee with its FY 2018-19 budget request. The report should describe the bonus plan and summarize preliminary hiring and retention results. The Department is requested to submit with its FY 2019-20 budget request a report on the effect the bonus program has had on the hiring and retention. Both reports should identify the previous employers of the Department's new hire, the location of the previous employer, and note whether the previous employer was a government agency or an entity closely connected to a government agency. The report should also include information on new employees of clinical programs who moved from one Department of Corrections job to another. Both reports should include a brief report on the status of the Medical Services Subprogram, the Mental Health Subprogram, the Sex Offender Treatment Subprogram, and any other programs in which the Department has used the bonuses.

#### → NP1 DOC-DHS INTERAGENCY AGREEMENT TRUE-UP

This is a non-prioritized request that the Committee will approve or disapprove during figure setting for the Office of Operations in the Department of Human Services on March 14. Staff summarized this request during briefing and does not plan to present it here. This information is for background.

**REQUEST:** The Departments requests that its General Fund appropriations for Leased Space and Maintenance Purchase of Services be increased by \$682,085 in order to correct a long standing and growing mismatch between the amount DOC pays the Department of Human Services (DHS) for services it receives on the Colorado Mental Health Institutes-Pueblo (CMHIP) campus and the higher cost DHS incurs in providing those services.

**RECOMMENDATION:** Because this is a non-prioritized request that will be decided during figure setting for the DHS Office of Operations, staff will not make a recommendation here. Staff notes, however, that the DOC portion of this request is reasonable. If the Committee approves the related DHS request, staff asks permission to include the DOC portion of the request in the Long Bill.

#### *OTHER INFORMATION:*

The DHS portion of the request involves an additional reappropriation of \$1,167,264 to allow it to spend the extra money received from DOC and correct a long standing accounting error.

**Background (from briefing):** The DOC has three correctional facilities on the campus of the Colorado Mental Health Institutes-Pueblo (CMHIP): YOS, La Vista, and San Carlos. Those

buildings need utilities, maintenance, grounds upkeep, road maintenance, and other services. When the facilities opened, it proved to be more efficient for DOC to use DHS personnel and DHS supplies and equipment at the Pueblo campus to provide these services than it was for DOC to provide the services to itself. As DOC opened new facilities, DHS added FTE to deliver the extra services that were needed. It also proved preferable to let DHS pay the utility bills for the entire CMHIP campus and have DOC reimburse DHS for its share of those outlays.

Over the years, DOC and DHS entered into a series of interagency agreements under which DOC paid DHS for utilities and service. DOC received a General Fund appropriation that gave it the money to pay DHS for utilities and DHS should have received an equal appropriation of reappropriated funds that allowed it to spend the money received from DOC (at that time reappropriated funds were called “cash funds exempt”). Ten or more years ago, the appropriations to DOC and DHS diverged resulting in a series of reappropriations to DHS that were less than the appropriations to DOC. DOC made payments to DHS that equaled its General Fund appropriation for the utilities and services it purchased, but the reappropriation to DHS was too small to allow DHS to spend the entire amount received. Rather than requesting additional reappropriated funds to allow it to spend the entire amount received in excess of its existing reappropriation, DHS accounted for the excess in a manner that allowed it to spend the entire amount received. This accounting technique, which continued for a number of years, violated state accounting rules. Despite this rules violation, JBC staff believes that the appropriation was used as intended.

DOC is currently paying DHS \$1,876,220 for utilities and services. DHS has a reappropriation that allows it to spend \$1,391,041 of this money but needs an additional reappropriation of \$485,179 to spend the remainder without violating the state’s accounting rules. In addition, over the years the cost DHS incurs in providing utilities and services to DOC has increased by \$682,085, from the \$1,876,220 that DOC is currently paying to \$2,558,305. The Departments did not request extra appropriations to pay for these increases as they grew over the years, instead DHS paid for the shortfall from its own appropriations. This year, DHS has concluded that it must spend its own appropriation on its own needs and not continue to subsidize DOC.

## → NP INDIRECT COST ADJUSTMENTS

*REQUEST:* The Department requests that its indirect cost assessments from various cash, and federal fund sources be increased by \$884,272 and that the additional assessments be used to reduce General Fund appropriations to the Business Operations subprogram by \$884,272. The indirect cost plan is summarized in an Appendix.

*RECOMMENDATION:* Staff recommends approval of this request.

## (1) MANAGEMENT

The management division contains three subprograms:

- The Executive Director's Office, which is responsible for the management, leadership, and direction of the Department.

- The External Capacity Subprogram, which monitors private prison facilities and makes payments to county jails, private prisons, and community corrections facilities that house revoked parolees, and
- The External Capacity Subprogram, which investigates all criminal activities within the prison system, including activities of staff and inmates.

MANAGEMENT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2016-17 Appropriation</b>						
HB 16-1405 (Long Bill)	\$208,001,237	\$201,639,922	\$5,791,861	\$276,542	\$292,912	92.9
Other 2016 Session Legislation	(664,596)	(664,596)	0	0	0	0.0
Supplemental SB 17-159	1,995,045	461,858	1,533,187	0	0	0.0
<b>TOTAL</b>	<b>\$209,331,686</b>	<b>\$201,437,184</b>	<b>\$7,325,048</b>	<b>\$276,542</b>	<b>\$292,912</b>	<b>92.9</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>						
FY 2016-17 Appropriation	\$209,331,686	\$201,437,184	\$7,325,048	\$276,542	\$292,912	92.9
Central Appropriation	14,373,000	14,036,324	336,676	0	0	0.0
Central Appropriations - Salary survey	8,406,176	8,163,314	242,862	0	0	0.0
Central Appropriations - Health, Life, and Dental	3,603,600	3,513,125	90,475	0	0	0.0
Central Appropriations - AED and SAED	2,007,912	2,023,885	(15,973)	0	0	0.0
Central Appropriations - Workers' compensation	(1,029,425)	(996,895)	(32,530)	0	0	0.0
Central appropriations - other	1,384,737	1,332,895	51,842	0	0	0.0
R7 External Capacity	2,115,920	3,930,094	(1,814,174)	0	0	0.0
Staff-initiated bonuses	2,035,261	2,035,261	0	0	0	0.0
R2 Sterling Correctional Facility Restrictive Housing Staffing Expenditures	38,148	38,148	0	0	0	0.0
NP1 CDOC-CDHS Interagency Agreement True-up	11,866	11,866	0	0	0	0.0
BA5 CO I and CPO Retention	10,692	10,692	0	0	0	0.0
R1 Mother Baby Unit Expenditures	0	0	0	0	0	0.0
R1-R5 Financing with Reduced General Fund Appropriations	(56,487)	(56,487)	0	0	0	0.0
R9 Technical Adjustments	(27,737)	0	0	(27,737)	0	0.0
Annualize prior legislation	(24,650)	(24,650)	0	0	0	0.0
<b>TOTAL</b>	<b>\$227,807,699</b>	<b>\$221,418,432</b>	<b>\$5,847,550</b>	<b>\$248,805</b>	<b>\$292,912</b>	<b>92.9</b>
<b>INCREASE/(DECREASE)</b>	<b>\$18,476,013</b>	<b>\$19,981,248</b>	<b>(\$1,477,498)</b>	<b>(\$27,737)</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	8.8%	9.9%	(20.2%)	(10.0%)	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>						
Request Above/(Below) Recommendation	(\$1,554,057)	(\$3,329,953)	\$1,775,896	\$0	\$0	(0.0)

DECISION ITEMS – MANAGEMENT (NONE)

The Executive Branch did not submit any decision items for this division.

## LINE ITEM DETAIL – MANAGEMENT

*(1) Management***(A) EXECUTIVE DIRECTOR'S OFFICE SUBPROGRAM**

The Executive Director's Office (EDO) is responsible for the management, leadership, and direction of the Department. The staff of the office include top Department employees, legislative liaison, community relations, public information, the Office of Planning and Analysis, and the budget office. Appropriations to the EDO also include central appropriations for such things as salary survey, merit pay, shift differential, health, life, and dental insurance, short-term disability, and legal services.

**PERSONAL SERVICES**

As with all personal services line items in this department, this line item funds salaries of regular employees, as well as the associated state contribution to the Public Employees Retirement Association (PERA) and the state share of federal Medicare taxes. Also included are wages of temporary employees, payments for contracted services, and termination/retirement payouts for accumulated vacation and sick leave.

Reappropriated funds are from Victims Assistance and Law Enforcement Fund (State VALE) grants transferred from the Division of Criminal Justice in the Department of Public Safety.

*STATUTORY AUTHORITY:* Section 17-1-103 C.R.S. - Duties of executive director

*REQUEST AND RECOMMENDATION:* The following table summarizes the request and the recommendation. The Staff recommendation is lower because of the recommended plan for financing requests R1-R5.

MANAGEMENT, EXECUTIVE DIRECTOR'S OFFICE, SUBPROGRAM, PERSONAL SERVICES				
	TOTAL FUNDS	GENERAL FUND	REAPPROPRIATED FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>				
HB 16-1405 (Long Bill)	\$1,991,783	\$1,747,978	\$243,805	26.8
Supplemental SB 17-159	\$1,474,745	\$1,474,745	\$0	0.0
<b>TOTAL</b>	<b>\$3,466,528</b>	<b>\$3,222,723</b>	<b>\$243,805</b>	<b>26.8</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>				
FY 2016-17 Appropriation	\$3,466,528	\$3,222,723	\$243,805	26.8
R1-R5 Financing with Reduced General Fund Appropriations	(22,553)	(22,553)	0	0.0
<b>TOTAL</b>	<b>\$3,443,975</b>	<b>\$3,200,170</b>	<b>\$243,805</b>	<b>26.8</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$22,553)</b>	<b>(\$22,553)</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	(0.7%)	(0.7%)	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$3,466,528</b>	<b>\$3,222,723</b>	<b>\$243,805</b>	<b>26.8</b>
Request Above/(Below) Recommendation	\$22,553	\$22,553	\$0	0.0

**RESTORATIVE JUSTICE PROGRAM WITH VICTIM-OFFENDER DIALOGUES IN DEPARTMENT FACILITIES.**

This appropriation funds the Restorative Justice Program to facilitate victim-offender dialogues within the Department's facilities. The Department will arrange the dialogues if requested by the victim and agreed to by the offender.

The Victim-Offender Dialog (VOD) program conducts victim-initiated conferences in which a victim of violent crime meets face-to-face in a secure environment with the offender who committed the crime. All parties must agree to the meeting and the offender must be in the custody of DOC. The objective is to (1) provide victims with a safe opportunity to be heard and to experience a sense of justice and healing and (2) provide the offender who committed the crime with an opportunity to express remorse and regret and to experience a sense of accountability. The meetings are carefully controlled and are overseen by DOC employees or volunteer facilitators approved by the DOC.

*STATUTORY AUTHORITY:* Section 17-28-101 and 103, C.R.S., Section 18-1-901 (2)(o.5), C.R.S.

*REQUEST AND RECOMMENDATION:* The Department requests and Staff recommends a continuation appropriation of \$75,000 General Fund for this line item.

**HEALTH, LIFE, AND DENTAL (HLD)**

This line item funds the employer's share of the cost of group benefit plans providing health, life, and dental insurance for the Department's employees.

*STATUTORY AUTHORITY:* Pursuant to Section 24-50-611, C.R.S., and defined in Section 24-50-603 (9), C.R.S.

*REQUEST:* The following table summarizes the request.

*RECOMMENDATION:* Staff recommends the request, which accords with Committee common policy.

MANAGEMENT, EXECUTIVE DIRECTOR'S OFFICE, SUBPROGRAM, HEALTH, LIFE, AND DENTAL				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
FY 2016-17 APPROPRIATION				
HB 16-1405 (Long Bill)	\$50,481,587	\$48,999,350	\$1,482,237	0.0
<b>TOTAL</b>	<b>\$50,481,587</b>	<b>\$48,999,350</b>	<b>\$1,482,237</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION				
FY 2016-17 Appropriation	\$50,481,587	\$48,999,350	\$1,482,237	0.0
Central Appropriations - Health, Life, and Dental	3,603,600	3,513,125	90,475	0.0
R2 Sterling Correctional Facility Restrictive Housing Staffing Expenditures	23,781	23,781	0	0.0
R1 Mother Baby Unit Expenditures	0	0	0	0.0
<b>TOTAL</b>	<b>\$54,108,968</b>	<b>\$52,536,256</b>	<b>\$1,572,712</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$3,627,381</b>	<b>\$3,536,906</b>	<b>\$90,475</b>	<b>0.0</b>



MANAGEMENT, EXECUTIVE DIRECTOR'S OFFICE, SUBPROGRAM, HEALTH, LIFE, AND DENTAL				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
Percentage Change	7.2%	7.2%	6.1%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$54,115,574</b>	<b>\$52,542,862</b>	<b>\$1,572,712</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$6,606	\$6,606	\$0	0.0

**SHORT-TERM DISABILITY (STD)**

This line item funds the cost of short term disability insurance for the Department’s employees. STD coverage provides for a partial payment of an employee's salary if an individual becomes temporarily disabled and cannot work.

*STATUTORY AUTHORITY:* Pursuant to Section 24-50-611, C.R.S., and defined in Section 24-50-603 (13), C.R.S.

*REQUEST:* The following table summarizes the request.

*RECOMMENDATION:* Staff recommends the request, with adjustments for decision items that are not recommended and the staff-initiated bonuses, which accords with Committee common policy. If the Committee later adopts salary survey and/or merit pay increases, staff with adjust this table to reflect those policies.

MANAGEMENT, EXECUTIVE DIRECTOR'S OFFICE, SUBPROGRAM, SHORT-TERM DISABILITY				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>				
HB 16-1405 (Long Bill)	\$617,301	\$598,986	\$18,315	0.0
<b>TOTAL</b>	<b>\$617,301</b>	<b>\$598,986</b>	<b>\$18,315</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>				
FY 2016-17 Appropriation	\$617,301	\$598,986	\$18,315	0.0
Central appropriations - other	10,166	11,307	(1,141)	0.0
Staff-initiated bonuses	3,175	3,175	0	0.0
R2 Sterling Correctional Facility Restrictive Housing Staffing Expenditures	267	267	0	0.0
BA5 CO I and CPO Retention	216	216	0	0.0
R1 Mother Baby Unit Expenditures	0	0	0	0.0
<b>TOTAL</b>	<b>\$631,125</b>	<b>\$613,951</b>	<b>\$17,174</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$13,824</b>	<b>\$14,965</b>	<b>(\$1,141)</b>	<b>0.0</b>
Percentage Change	2.2%	2.5%	(6.2%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$633,865</b>	<b>\$616,691</b>	<b>\$17,174</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$2,740	\$2,740	\$0	0.0

**S.B. 04-257 AMORTIZATION EQUALIZATION DISBURSEMENT (AED)**

This line item provides additional funding for the Public Employees' Retirement Association (PERA).

*STATUTORY AUTHORITY:* Pursuant to Section 24-51-411, C.R.S.

*REQUEST:* The following table summarizes the request.

*RECOMMENDATION:* Staff recommends the request, with adjustments for decision items that are not recommended and the staff-initiated bonuses, which accords with Committee common policy. If the Committee later adopts salary survey and/or merit pay increases, staff with adjust this table to reflect those policies.

MANAGEMENT, EXECUTIVE DIRECTOR'S OFFICE, SUBPROGRAM, S.B. 04-257 AMORTIZATION EQUALIZATION DISBURSEMENT				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>				
HB 16-1405 (Long Bill)	\$15,955,728	\$15,491,590	\$464,138	0.0
<b>TOTAL</b>	<b>\$15,955,728</b>	<b>\$15,491,590</b>	<b>\$464,138</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>				
FY 2016-17 Appropriation	\$15,955,728	\$15,491,590	\$464,138	0.0
Central Appropriations - AED and SAED	920,853	931,257	(10,404)	0.0
Staff-initiated bonuses	83,556	83,556	0	0.0
R2 Sterling Correctional Facility Restrictive Housing Staffing Expenditures	7,016	7,016	0	0.0
BA5 CO I and CPO Retention	5,238	5,238	0	0.0
R1 Mother Baby Unit Expenditures	0	0	0	0.0
<b>TOTAL</b>	<b>\$16,972,391</b>	<b>\$16,518,657</b>	<b>\$453,734</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$1,016,663</b>	<b>\$1,027,067</b>	<b>(\$10,404)</b>	<b>0.0</b>
Percentage Change	6.4%	6.6%	(2.2%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>				
Request Above/(Below) Recommendation	\$77,310	\$77,310	\$0	0.0

**S.B. 06-235 SUPPLEMENTAL AMORTIZATION EQUALIZATION DISBURSEMENT (SAED)**

This line item provides additional funding for the Public Employees' Retirement Association (PERA).

*STATUTORY AUTHORITY:* Pursuant to Section 24-51-411, C.R.S.

*REQUEST:* The following table summarizes the request.

*RECOMMENDATION:* Staff recommends the request, with adjustments for decision items that are not recommended and the staff-initiated bonuses, which accords with Committee common policy. If the Committee later adopts salary survey and/or merit pay increases, staff with adjust this table to reflect those policies.

MANAGEMENT, EXECUTIVE DIRECTOR'S OFFICE, SUBPROGRAM, S.B. 06-235 SUPPLEMENTAL AMORTIZATION EQUALIZATION DISBURSEMENT				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>				
HB 16-1405 (Long Bill)	\$15,789,522	\$15,330,219	\$459,303	0.0
<b>TOTAL</b>	<b>\$15,789,522</b>	<b>\$15,330,219</b>	<b>\$459,303</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>				
FY 2016-17 Appropriation	\$15,789,522	\$15,330,219	\$459,303	0.0
Central Appropriations - AED and SAED	1,087,059	1,092,628	(5,569)	0.0
Staff-initiated bonuses	83,556	83,556	0	0.0
R2 Sterling Correctional Facility Restrictive Housing Staffing Expenditures	7,016	7,016	0	0.0
BA5 CO I and CPO Retention	5,238	5,238	0	0.0
R1 Mother Baby Unit Expenditures	0	0	0	0.0
<b>TOTAL</b>	<b>\$16,972,391</b>	<b>\$16,518,657</b>	<b>\$453,734</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$1,182,869</b>	<b>\$1,188,438</b>	<b>(\$5,569)</b>	<b>0.0</b>
Percentage Change	7.5%	7.8%	(1.2%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$17,049,701</b>	<b>\$16,595,967</b>	<b>\$453,734</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$77,310	\$77,310	\$0	0.0

### SALARY SURVEY

This line item pays for annual increases for salary survey and Senior Executive Service (SES) positions. The sources of cash funds are Correctional Industries sales and Canteen funds.

*STATUTORY AUTHORITY:* Pursuant to Section 24-50-104 (4)(c), C.R.S.

*REQUEST:* The following table summarizes the request.

*RECOMMENDATION:* The staff recommendation is pending a Committee common policy decision on salary survey.

MANAGEMENT, EXECUTIVE DIRECTOR'S OFFICE, SUBPROGRAM, SALARY SURVEY				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>				
HB 16-1405 (Long Bill)	\$583,577	\$580,443	\$3,134	0.0
<b>TOTAL</b>	<b>\$583,577</b>	<b>\$580,443</b>	<b>\$3,134</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>				
FY 2016-17 Appropriation	\$583,577	\$580,443	\$3,134	0.0
Central Appropriations - Salary survey	8,406,176	8,163,314	242,862	0.0
<b>TOTAL</b>	<b>\$8,989,753</b>	<b>\$8,743,757</b>	<b>\$245,996</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$8,406,176</b>	<b>\$8,163,314</b>	<b>\$242,862</b>	<b>0.0</b>
Percentage Change	1,440.5%	1,406.4%	7,749.3%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$8,989,753</b>	<b>\$8,743,757</b>	<b>\$245,996</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	0.0

**MERIT PAY**

This line item provides funding for pay that is tied to an employee’s performance.

*STATUTORY AUTHORITY:* Pursuant to Section 24-50-104 (1)(c), C.R.S.

*REQUEST:* The Department requests no appropriation for Merit Pay.

*RECOMMENDATION:* The staff recommendation is pending a Committee common policy decision on merit pay.

**CLINICAL EMPLOYEE BONUSES**

This new line item is recommended by staff and is described in the Clinical Bonuses decision item presented earlier in this document. It includes a footnote and a request for information, which is also described there.

*REQUEST:* The Department did not request this appropriation.

*RECOMMENDATION:* Staff recommends the following appropriation:

MANAGEMENT, EXECUTIVE DIRECTOR'S OFFICE, SUBPROGRAM, CLINICAL EMPLOYEE BONUSES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$0	\$0	0.0
Staff-initiated bonuses	1,864,974	1,864,974	0.0
<b>TOTAL</b>	<b>\$1,864,974</b>	<b>\$1,864,974</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$1,864,974</b>	<b>\$1,864,974</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	0.0%
Request Above/(Below) Recommendation	(\$1,864,974)	(\$1,864,974)	0.0

**SHIFT DIFFERENTIAL**

This line item is used to compensate employees for work performed outside the regular 8 a.m. to 5 p.m. work schedule and is a consequence of the need to provide 24-hour supervision for inmates. Most facilities have three shifts: a day shift paid at the regular rate, an afternoon-evening shift that receives a 7.5 premium, and a night shift that receives a 10 percent premium. These premiums are required by state personnel rules.

*STATUTORY AUTHORITY:* Pursuant to Section 24-50-104 (1)(a), C.R.S.

*REQUEST AND RECOMMENDATION:* The following table summarizes the request and the recommendation, which is lower due to the fact that staff is not recommending BA5 CO I and CPO Retention. The recommendation accords with Committee common policy.

MANAGEMENT, EXECUTIVE DIRECTOR'S OFFICE, SUBPROGRAM, SHIFT DIFFERENTIAL				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>				
HB 16-1405 (Long Bill)	\$7,940,718	\$7,906,423	\$34,295	0.0
<b>TOTAL</b>	<b>\$7,940,718</b>	<b>\$7,906,423</b>	<b>\$34,295</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>				
FY 2016-17 Appropriation	\$7,940,718	\$7,906,423	\$34,295	0.0
Central appropriations - other	184,477	178,863	5,614	0.0
BA5 CO I and CPO Retention	0	0	0	0.0
<b>TOTAL</b>	<b>\$8,125,195</b>	<b>\$8,085,286</b>	<b>\$39,909</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$184,477</b>	<b>\$178,863</b>	<b>\$5,614</b>	<b>0.0</b>
Percentage Change	2.3%	2.3%	16.4%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$8,259,284</b>	<b>\$8,219,375</b>	<b>\$39,909</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$134,089	\$134,089	\$0	0.0

### WORKERS' COMPENSATION

This line item pays the Department's share of the cost of the workers' compensation program for state employees, a program that is administered by the Department of Personnel and Administration. The cash fund appropriation derives from workers' compensation coverage for employees of Colorado Correctional Industries and the Canteen.

*STATUTORY AUTHORITY:* Pursuant to Section 24-30-1510.7, C.R.S.

*REQUEST AND RECOMMENDATION:* The following table summarizes the request, which staff recommends and accords with approved common policy.

MANAGEMENT, EXECUTIVE DIRECTOR'S OFFICE, SUBPROGRAM, WORKERS' COMPENSATION				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>				
HB 16-1405 (Long Bill)	\$7,886,908	\$7,637,682	\$249,226	0.0
<b>TOTAL</b>	<b>\$7,886,908</b>	<b>\$7,637,682</b>	<b>\$249,226</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>				
FY 2016-17 Appropriation	\$7,886,908	\$7,637,682	\$249,226	0.0
Central Appropriations - Workers' compensation	(1,029,425)	(996,895)	(32,530)	0.0
<b>TOTAL</b>	<b>\$6,857,483</b>	<b>\$6,640,787</b>	<b>\$216,696</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$1,029,425)</b>	<b>(\$996,895)</b>	<b>(\$32,530)</b>	<b>0.0</b>
Percentage Change	(13.1%)	(13.1%)	(13.1%)	0.0%

MANAGEMENT, EXECUTIVE DIRECTOR'S OFFICE, SUBPROGRAM, WORKERS' COMPENSATION				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$7,029,489</b>	<b>\$6,807,357</b>	<b>\$222,132</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$172,006	\$166,570	\$5,436	0.0

**OPERATING EXPENSES**

This line item provides funding for operating expenses of the Executive Director's Office Subprogram.

The sources of reappropriated funds are Victims Assistance and Law Enforcement Fund (State VALE) grants and Federal Victims of Crime Act (VOCA) grants, both transferred from the Division of Criminal Justice in the Department of Public Safety.

*STATUTORY AUTHORITY:* Section 17-1-107, C.R.S. (DOC can accept gifts, grants and donations for any purpose connected with the Department's work.)

*REQUEST:* The Department requests a continuation appropriation of \$357,759 total funds and \$267,759 General Fund.

*RECOMMENDATION:* Staff recommends this request.

**LEGAL SERVICES**

This line item pays for legal services provided to the Department of Corrections by the Department of Law.

Each year the Department of Corrections is involved in numerous inmate lawsuits, as well as a smaller number of lawsuits concerning employment and other matters. Many of the inmate cases are filed in federal court by incarcerated offenders who represent themselves. Federal court decisions require the Department to provide offenders with access to the legal resources that they need to represent themselves, however the Department does not provide legal representation for offenders. The cost of providing access to legal resources is appropriated in the Institutions Division.

Inmate cases typically allege that employees of the DOC have violated the offender’s constitutional rights, for example:

- A lawsuit alleges deficient medical care and cites the 8<sup>th</sup> amendment ban on cruel and unusual punishment.
- A lawsuit alleges failure to provide meals that conform with religious beliefs and cites 1<sup>st</sup> amendment freedom of religion guarantees;
- A lawsuit alleges harassment by prison staff in connection with the filing of a prison grievance and cites 1<sup>st</sup> amendment freedom of speech guarantees,

- A lawsuit alleges a failure to comply with the 14<sup>th</sup> Amendment requirement that that states not deprive anyone of life, liberty, or property, without due process of law.

These cases do not involve appeals of criminal convictions; appropriations for criminal appellate work and for legal representation of an offender appealing a conviction are in the Department of Law’s budget and in the Public Defender’s budget. However, this legal work does involve numerous Habeas Corpus cases in which offenders seek relief from alleged unlawful imprisonment.

The state almost always prevails in these lawsuits, but a loss can be expensive. For example, when the Department settled the Montez class action lawsuit, which claimed violations of the American's with Disabilities Act, it paid \$1.1 million for the plaintiff's legal expenses and made costly modifications to DOC facilities and programs. More recent federal lawsuits have led the Department to request funding for outdoor recreation for maximum security offenders.

Click [here](#) to get a sense of the large number of cases that the Department of Corrections is involved in. The Department of Law says that about 50 new cases are filed against the DOC each month.

The appropriation also supports a contract attorney who works on a water rights lawsuit involving the Rifle Correctional Facility.

*STATUTORY AUTHORITY:* Pursuant to 24-31-101 (1)(a), C.R.S., and defined in Section 24-75-112 (1)(i), C.R.S.

*REQUEST:* The following table presents the Department's FY 2017-18 legal services request, which is a continuation of a private law firm payment and 100 fewer legal services hours from the Department of Law than were requested for the FY 2016-17 appropriation. The request assumes that Department of Law hours will cost \$99.26 in FY 2017-18, which is a 4.4 percent increase over the FY 2016-17 blended legal services rate of \$95.05.

COST	COST	PURPOSE
\$20,746	\$20,746	Contract legal work performed by a private law firm that is defending the state's interests in an action involving water rights for the Rifle Correctional Facility
HOURS	COST @ \$95.05	
19,082	\$1,884,153	Legal services provided by the Department of Law for General Fund programs
671	\$66,603	Cash fund legal work by the Department of Law for Correctional Industries
19,753	\$1,950,757	Total services provided by the Department of Law
	\$1,971,503	Total

*RECOMMENDATION:* Staff recommends the number of legal hours shown in the above table and the dollar amount requested for the private law firm. **The total dollar recommendation for this appropriation is pending Committee approval of a rate for Department of Law legal services.** After the JBC approves an hourly rate for Department of Law legal services, staff will multiply it by the approved hours and add the private attorney costs to determine the total appropriation.

Staff recommends that this line item be letter noted in the Long Bill to show the portion of the funding to be paid to the Department of Law and the portion of the funding to be paid to the private contract attorney.

**PAYMENTS TO RISK MANAGEMENT AND PROPERTY FUND**

This line item provides funding for the Department's share of the statewide costs for two programs operated by the Department of Personnel and Administration: (1) the liability program, and (2) the property program. The liability program pays liability claims and expenses brought against the State. The property program provides insurance coverage for state buildings and their contents.

*STATUTORY AUTHORITY:* Pursuant to Section 24-30-1510 and 24-30-1510.5, C.R.S.

*REQUEST AND RECOMMENDATION:* The following table reflects the Department's requests and the staff recommendation, which accords with Committee common policy.

MANAGEMENT, EXECUTIVE DIRECTOR'S OFFICE, SUBPROGRAM, PAYMENT TO RISK MANAGEMENT AND PROPERTY FUNDS				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>				
HB 16-1405 (Long Bill)	\$4,241,910	\$4,074,779	\$167,131	0.0
<b>TOTAL</b>	<b>\$4,241,910</b>	<b>\$4,074,779</b>	<b>\$167,131</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>				
FY 2016-17 Appropriation	\$4,241,910	\$4,074,779	\$167,131	0.0
Central appropriations - other	778,365	747,697	30,668	0.0
<b>TOTAL</b>	<b>\$5,020,275</b>	<b>\$4,822,476</b>	<b>\$197,799</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$778,365</b>	<b>\$747,697</b>	<b>\$30,668</b>	<b>0.0</b>
Percentage Change	18.3%	18.3%	18.3%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$4,754,869</b>	<b>\$4,567,528</b>	<b>\$187,341</b>	<b>0.0</b>
Request Above/(Below) Recommendation	(\$265,406)	(\$254,948)	(\$10,458)	0.0

**LEASED SPACE**

Almost all leased space for the Department is consolidated into this section, including office space for DOC's headquarters in Colorado Springs, Parole and Community Services offices throughout the state, and the DOC's training academy in Cañon City. The one exception is the lease cost for the Offender Re-employment Center.

The requested additional appropriation reflects escalators that are built into many of the Department's long term real property leases. Escalators are designed to cover increases in the cost of such things as property taxes, utilities, and maintenance.

*STATUTORY AUTHORITY:* Section 17-1-103, C.R.S.

*REQUEST AND RECOMMENDATION:* The following table summarizes the request, which staff recommends:



MANAGEMENT, EXECUTIVE DIRECTOR'S OFFICE, SUBPROGRAM, LEASED SPACE				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
FY 2016-17 APPROPRIATION				
HB 16-1405 (Long Bill)	\$4,496,531	\$4,240,494	\$256,037	0.0
<b>TOTAL</b>	<b>\$4,496,531</b>	<b>\$4,240,494</b>	<b>\$256,037</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION				
FY 2016-17 Appropriation	\$4,496,531	\$4,240,494	\$256,037	0.0
Central appropriation adjustments	333,311	320,581	12,730	0.0
NP1 CDOC-CDHS Interagency Agreement True-up	11,866	11,866	0	0.0
<b>TOTAL</b>	<b>\$4,841,708</b>	<b>\$4,572,941</b>	<b>\$268,767</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$345,177</b>	<b>\$332,447</b>	<b>\$12,730</b>	<b>0.0</b>
Percentage Change	7.7%	7.8%	5.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$4,841,708</b>	<b>\$4,572,941</b>	<b>\$268,767</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	0.0

### CAPITOL COMPLEX LEASED SPACE

This line item pays for the lease and the utilities for the Colorado Correctional Center (CCC) at Camp George West. The cash funds portion of the appropriation pays for square footage and utilities used by Correctional Industries while the General Fund portion of the appropriation pays for the remainder of the space and utilities.

*STATUTORY AUTHORITY:* Section 24-30-1104 (4) and Part 1 of Article 82 of Title 24, C.R.S.

*REQUEST AND RECOMMENDATION:* The following table summarizes the Department request and the staff recommendation, which accords with common policy.

MANAGEMENT, EXECUTIVE DIRECTOR'S OFFICE, SUBPROGRAM, CAPITOL COMPLEX LEASED SPACE				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
FY 2016-17 APPROPRIATION				
HB 16-1405 (Long Bill)	\$58,367	\$41,695	\$16,672	0.0
<b>TOTAL</b>	<b>\$58,367</b>	<b>\$41,695</b>	<b>\$16,672</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION				
FY 2016-17 Appropriation	\$58,367	\$41,695	\$16,672	0.0
Central appropriations - other	5,184	3,703	1,481	0.0
<b>TOTAL</b>	<b>\$63,551</b>	<b>\$45,398</b>	<b>\$18,153</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$5,184</b>	<b>\$3,703</b>	<b>\$1,481</b>	<b>0.0</b>
Percentage Change	8.9%	8.9%	8.9%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$63,308</b>	<b>\$45,224</b>	<b>\$18,084</b>	<b>0.0</b>
Request Above/(Below) Recommendation	(\$243)	(\$174)	(\$69)	0.0

**PLANNING AND ANALYSIS CONTRACTS**

This line item provides contract research and statistical support for the Colorado Commission on Criminal and Juvenile Justice (CCJJ).

*STATUTORY AUTHORITY:* Section 16-11.3-103, C.R.S.

*REQUEST:* The Department requests an appropriation that includes \$50,000 extra for analysis of the Mother Baby Unit.

*RECOMMENDATION:* Staff recommends a continuation appropriation.

MANAGEMENT, EXECUTIVE DIRECTOR'S OFFICE, SUBPROGRAM, PLANNING AND ANALYSIS CONTRACTS			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$82,410	\$82,410	0.0
<b>TOTAL</b>	<b>\$82,410</b>	<b>\$82,410</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$82,410	\$82,410	0.0
R1 Mother Baby Unit Expenditures	0	0	0.0
<b>TOTAL</b>	<b>\$82,410</b>	<b>\$82,410</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>			
	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>			
Request Above/(Below) Recommendation	\$50,000	\$50,000	0.0

**PAYMENTS TO DISTRICT ATTORNEYS**

When a crime occurs in a Department of Corrections facility, the local district attorney prosecutes the case, and, pursuant to statute, the Department of Corrections reimburses the DA for costs incurred. Expenses chargeable to the Department include professional services, witness fees, supplies, lodging, and per diem. The Department reviews the DA’s reimbursement request and limits reimbursement to rate-ranges that it has established. For example, work by attorneys is reimbursed at \$50 to \$65 per hour while work by legal assistants is reimbursed at \$15 to \$25 per hour. The Department periodically audits the relevant records of the DA’s that it reimburses and the DOC Inspector General’s Office (which investigates cases for the prosecution) compares the bills with its own records. There is no cap on the amount that can be paid to a DA.

Jim Bullock, the District Attorney for the 16<sup>th</sup> Judicial District, has announced that he will seek the death penalty for Miguel Alonso Contreras-Perez, a convicted sex offender who is accused of the 2012 murder of Sgt. Mary Ricard, a DOC corrections officer at Arkansas Valley Correctional Facility. Offender Contreras-Perez has decided to represent himself in this case. Based on a previous case in which the 18<sup>th</sup> Judicial District's District Attorney sought the death penalty for an inmate who killed a corrections officer in 2004, staff expects the Contreras-Perez case to require substantial

appropriations for this line item, appropriations that are likely to last for a number of years as the case works its way through the courts.

*STATUTORY AUTHORITY:* Section 16-18-101 (3), C.R.S. (Costs in criminal cases).

*REQUEST:* The Department requests a continuation appropriation of \$681,102 General Fund for this line item.

*RECOMMENDATION:* Staff recommends this request.

**PAYMENTS TO CORONERS**

Statute requires the Department to reimburse a county for reasonable and necessary costs related to investigations or autopsies for persons who were in the custody of the DOC at the time of their death. Costs may include transportation, refrigeration, and body bags. In recent years there have been an average of 25 natural deaths and 15 deaths requiring an autopsy per year. This line item was added by H.B. 16-1406.

*STATUTORY AUTHORITY:* Section 30-10-623, C.R.S.

*REQUEST AND RECOMMENDATION:* The Department requests and staff recommends a continuation appropriation of \$32,175 General Fund for this line item.

MANAGEMENT, EXECUTIVE DIRECTOR'S OFFICE, SUBPROGRAM, PAYMENTS TO CORONERS			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
Other 2016 Session Legislation	\$32,175	\$32,175	0.0
<b>TOTAL</b>	<b>\$32,175</b>	<b>\$32,175</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$32,175	\$32,175	0.0
<b>TOTAL</b>	<b>\$32,175</b>	<b>\$32,175</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>			
Request Above/(Below) Recommendation	\$0	\$0	0.0

**START-UP COSTS**

This line item is used when necessary for any one time costs associated with new programs or personnel.

*REQUEST AND RECOMMENDATION:* The Department requests and staff recommends no appropriation for start-up costs.

*(1) Management*

**(B) EXTERNAL CAPACITY SUBPROGRAM**

This subprogram monitors private prison facilities and makes payments to county jails, private prisons, and community corrections facilities that house parolees who have been revoked. (These facilities are called Community Return to Custody Facilities. Most payments to community corrections facilities are made by the Division of Criminal Justice.) These jails, private prisons and community corrections facilities house state inmates who have been sentenced to the custody of the DOC, but for whom no state prison beds are available.

*(1) Management*

*(B) External Capacity Subprogram*

**(1) PRIVATE PRISON MONITORING UNIT**

The DOC monitors all private contract prisons. Monitoring costs of in-state private prisons are paid from the General Fund. Prior to FY 2006-07, in-state prisons paid their own monitoring costs, which meant that dollars the state paid to contractors came right back to the DOC to pay for monitoring and counted as TABOR revenue. House Bill 04-1419 ended monitoring payments to the state from in-state contractors, substituted a General Fund appropriation, and reduced payments to private prisons by an offsetting 81¢ per offender per day.

The DOC does not monitor jails that house state prisoners.

Included in this unit is the spending authority for staff to review, audit, and monitor private prisons for contract compliance. The functions performed by the unit include the following:

- The inmate population is reviewed to ensure it meets classification and risk standards set by the Department.
- All private facilities in Colorado must meet minimum standards for American Correctional Association accreditation within two years after opening. The Department monitors the private facilities to ensure they obtain this accreditation.
- The Department reviews and audits private prisons for security, construction, religious programming, educational programming, medical, mental health, food service, case management, hearing boards, and administrative policy.

*STATUTORY AUTHORITY:* Section 17-1-202 (1)(g), C.R.S.

**PERSONAL SERVICES**

*REQUEST AND RECOMMENDATION:* The next table summarizes the Department request and the lower staff recommendation, which reflects the staff-recommended “R1-R5 Financing with Reduced General Fund Appropriations”.

MANAGEMENT, EXTERNAL CAPACITY SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
FY 2016-17 APPROPRIATION			
HB 16-1405 (Long Bill)	\$1,169,978	\$1,169,978	15.7

MANAGEMENT, EXTERNAL CAPACITY SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
Supplemental SB 17-159	(72,522)	(72,522)	0.0
<b>TOTAL</b>	<b>\$1,097,456</b>	<b>\$1,097,456</b>	<b>15.7</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$1,097,456	\$1,097,456	15.7
R1-R5 Financing with Reduced General Fund Appropriations	(7,206)	(7,206)	0.0
<b>TOTAL</b>	<b>\$1,090,250</b>	<b>\$1,090,250</b>	<b>15.7</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$7,206)</b>	<b>(\$7,206)</b>	<b>0.0</b>
Percentage Change	(0.7%)	(0.7%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$1,097,456</b>	<b>\$1,097,456</b>	<b>15.7</b>
Request Above/(Below) Recommendation	\$7,206	\$7,206	0.0

## OPERATING EXPENSES

The fund source for this appropriation is revenue that the unit receives for monitoring private Colorado prisons that house out-of-state offenders.

*STATUTORY AUTHORITY:* Section 17-1-103 C.R.S. - Duties of executive director

*REQUEST AND RECOMMENDATION:* The Department requests a continuation appropriation of \$213,443, comprised of \$183,976 General Fund and \$29,467 cash funds. Staff recommends approval of this request.

*(1) Management*

*(B) External Capacity Subprogram*

### **(2) PAYMENTS TO HOUSE STATE PRISONERS**

Pursuant to statute, in-state private facilities are permitted to house state inmates with a custody level of medium or below. These private facilities are located in Colorado Springs, Bent County, and Crowley County. The correctional facilities at Brush, Huerfano County, Burlington, and Hudson are now closed.

The appropriations in this subdivision pay for

- Holding DOC inmates in county jails;
- Placing DOC inmates classified as medium or below in in-state private prison facilities and in the "pre-release and parole revocation facility" in Colorado Springs; and
- Placing inmates in "community return-to-custody" beds pursuant S.B. 03-252 . These beds are operated by community corrections providers.

The appendix to the supplemental request S3 External Capacity Caseload in the Staff January Supplemental packet contains much more information on external capacity.

*STATUTORY AUTHORITY:* Title 17, Article 1, Part 2 (Use of private contract prisons), Section 17-1-105.5, C.R.S. (General Assembly sets the maximum reimbursement rate for private prisons, jails, and other contract facilities in the Long Bill).

*FORECAST REQUEST AND RECOMMENDATION.* The request and recommendation regarding the prison population forecast were presented earlier during the discussion of R7-BA3 (External Capacity Caseload). In that discussion Staff recommended that the Committee adopt the DCJ inmate population forecast.

**PAYMENTS TO LOCAL JAILS AT A RATE OF \$53.64 PER INMATE PER DAY**

This line item is used to reimburse local jails for housing state inmates and parolees who have been sentenced to the Department of Corrections. These offenders fall into a number of categories, including

- Offenders newly sentenced to the DOC by a court who are awaiting transport to DOC (DOC pays jails to hold these offenders starting 72 hours after they are sentenced).
- Technical parole violators.
- Parole violators who have committed new crimes.
- Inmates who have been regressed from community corrections and are awaiting return to prison.
- DOC inmates who have been placed in a jail that has a contract to house DOC offenders.

The jail population includes a number of parolees who have been arrested and do not have inmate status. Because they are not inmates, these offenders are not included in the DCJ or LCS inmate forecasts.

*STATUTORY AUTHORITY:* Sections 16-11-308.5 and 17-1-112, C.R.S.

*REQUEST AND RECOMMENDATION:* The following table summarizes the Department request, which staff recommends.

**Staff further recommends that this line item's name be adjusted to reflect the daily rate ultimately approved by the Committee.**

MANAGEMENT, EXTERNAL CAPACITY SUBPROGRAM, PAYMENTS TO LOCAL JAILS			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$11,708,003	\$11,708,003	0.0
Supplemental SB 17-159	\$1,076,823	\$1,076,823	0.0
<b>TOTAL</b>	<b>\$12,784,826</b>	<b>\$12,784,826</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$12,784,826	\$12,784,826	0.0
R7 External Capacity	2,041,037	2,041,037	0.0
<b>TOTAL</b>	<b>\$14,825,863</b>	<b>\$14,825,863</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$2,041,037</b>	<b>\$2,041,037</b>	<b>0.0</b>

MANAGEMENT, EXTERNAL CAPACITY SUBPROGRAM, PAYMENTS TO LOCAL JAILS			
	TOTAL FUNDS	GENERAL FUND	FTE
Percentage Change	16.0%	16.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$14,825,863</b>	<b>\$14,825,863</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	0.0

### PAYMENTS TO IN-STATE PRIVATE PRISONS AT A RATE OF \$56.02 PER INMATE PER DAY

This line item is used to reimburse private prisons that house state prisoners. The rate for private facilities is higher than the rate for local jails because the private facilities provide more programming for inmates (i.e. educational programs, vocational programs, recreational programs, etc.). Section 17-1-202, C.R.S., requires private prisons to provide a range of services to offenders. The cash funds derive from the State Criminal Alien Assistance Program Cash Fund.

*STATUTORY AUTHORITY:* Title 17, Article 1, Part 2 (Corrections Privatization), C.R.S. Section 17-1-107, C.R.S. (DOC can accept gifts, grants and donations for any purpose connected with the Department's work.), Section 17-1-107.5, C.R.S. (State Criminal Alien Assistance Program Cash Fund).

*REQUEST AND RECOMMENDATION:* The following table summarizes the Department request, which staff recommends.

**Staff further recommends that this line item's name be adjusted to reflect the daily rate ultimately approved by the Committee.**

MANAGEMENT, EXTERNAL CAPACITY SUBPROGRAM, PAYMENTS TO IN-STATE PRIVATE PRISONS				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>				
HB 16-1405 (Long Bill)	\$58,785,988	\$56,427,281	\$2,358,707	0.0
Supplemental SB 17-159	\$1,635,784	\$102,597	\$1,533,187	0.0
Other 2016 Session Legislation	(605,372)	(605,372)	0	0.0
<b>TOTAL</b>	<b>\$59,816,400</b>	<b>\$55,924,506</b>	<b>\$3,891,894</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>				
FY 2016-17 Appropriation	\$59,816,400	\$55,924,506	\$3,891,894	0.0
R7 External Capacity	557,917	2,372,091	(1,814,174)	0.0
<b>TOTAL</b>	<b>\$60,374,317</b>	<b>\$58,296,597</b>	<b>\$2,077,720</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$557,917</b>	<b>\$2,372,091</b>	<b>(\$1,814,174)</b>	<b>0.0</b>
Percentage Change	0.9%	4.2%	(46.6%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$60,374,317</b>	<b>\$56,515,610</b>	<b>\$3,858,707</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	(\$1,780,987)	\$1,780,987	0.0

**PAYMENTS TO PRE-RELEASE AND PAROLE REVOCATION FACILITIES AT A RATE OF \$56.02 PER INMATE PER DAY**

Pursuant to Section 17-206.5, C.R.S., DOC is authorized to contract with a private prison to serve as a pre-parole and parole revocation facility. The population eligible for placement in the facility includes inmates who are within 19 months of their parole eligibility date for nonviolent offenses and parolees whose parole has been revoked for a period not to exceed 180 days. Parolees are not eligible if their parole was revoked for a new crime.

*STATUTORY AUTHORITY:* Section 17-1-206.5 (1), C.R.S. (Preparole Release and Revocation Facility – Community Return-to-custody Facility).

*REQUEST AND RECOMMENDATION:* The following table summarizes the Department request, which staff recommends.

**Staff further recommends that this line item's name be adjusted to reflect the daily rate ultimately approved by the Committee.**

MANAGEMENT, EXTERNAL CAPACITY SUBPROGRAM, PAYMENTS TO PRE-RELEASE PAROLE REVOCATION FACILITIES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$10,612,149	\$10,612,149	0.0
Supplemental SB 17-159	\$817,892	\$817,892	0.0
Other 2016 Session Legislation	(116,124)	(116,124)	0.0
<b>TOTAL</b>	<b>\$11,313,917</b>	<b>\$11,313,917</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$11,313,917	\$11,313,917	0.0
R7 External Capacity	265,815	265,815	0.0
<b>TOTAL</b>	<b>\$11,579,732</b>	<b>\$11,579,732</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$265,815</b>	<b>\$265,815</b>	<b>0.0</b>
Percentage Change	2.3%	2.3%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$11,579,732</b>	<b>\$11,579,732</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	0.0

**COMMUNITY CORRECTIONS PROGRAMS**

The parole board is authorized to revoke nonviolent parolees for a period of up to 180 days to a community-return-to-custody facility (CRCF), which is essentially a community corrections program. However, unlike traditional community corrections programs, placement in a CRCF bed does not require approval of the judicial district's community corrections board. The Department currently pays \$50.04 per inmate per day for these beds, a rate that is not specified in the Long Bill.

*STATUTORY AUTHORITY:* Section 17-1-206.5 (3), C.R.S., (Preparole Release and Revocation Facility – Community Return-to-custody Facility). Section 17-2-103, C.R.S. (Arrest of Parolee – Revocation Proceedings)



*REQUEST AND RECOMMENDATION PART 1:* As discussed in the analysis of Request R9, the Department requests that this line item be renamed “Community Return to Custody Facilities” but staff recommends the name “Payments to Community Return to Custody Facilities,” which parallels the names of the three preceding line items.

*REQUEST AND RECOMMENDATION PART 2:* The following table summarizes the Department request, which staff recommends.

MANAGEMENT, EXTERNAL CAPACITY SUBPROGRAM, COMMUNITY CORRECTIONS PROGRAMS			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$3,945,153	\$3,945,153	0.0
<b>TOTAL</b>	<b>\$3,945,153</b>	<b>\$3,945,153</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$3,945,153	\$3,945,153	0.0
R7 External Capacity	(748,849)	(748,849)	0.0
<b>TOTAL</b>	<b>\$3,196,304</b>	<b>\$3,196,304</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$748,849)</b>	<b>(\$748,849)</b>	<b>0.0</b>
Percentage Change	(19.0%)	(19.0%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$3,196,304</b>	<b>\$3,196,304</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	0.0

**EXTERNAL CAPACITY SUSTAINABILITY**

In April 2 2016, CoreCivic, Inc., the owner of Kit Carson County Correctional Facility ("Kit") in Burlington, announced that it would close the facility because of the declining number of inmates being placed there. In response, the General Assembly included a \$3 million General Fund appropriation in the FY 2016-17 Long Bill that was to be used as an incentive to keep Kit open. Negotiations to keep Kit in business failed and the facility closed during July 2016. The offenders that Kit housed were moved to the three remaining private prisons in the state. The FY 2016-17 supplemental bill for the Department eliminated this appropriation.

MANAGEMENT, EXTERNAL CAPACITY SUBPROGRAM, EXTERNAL CAPACITY SUSTAINABILITY			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$3,000,000	\$3,000,000	0.0
Supplemental SB 17-159	(3,000,000)	(3,000,000)	0.0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>

MANAGEMENT, EXTERNAL CAPACITY SUBPROGRAM, EXTERNAL CAPACITY SUSTAINABILITY			
	TOTAL FUNDS	GENERAL FUND	FTE
Request Above/(Below) Recommendation	\$0	\$0	0.0

**INMATE EDUCATION AND BENEFIT PROGRAMS AT IN-STATE PRIVATE PRISONS**

This appropriation compensates private prison providers for the revenue lost when S.B. 15-195 eliminated the profits generated by the inmate phone system.

*STATUTORY AUTHORITY:* Section 17-1-202 (1), C.R.S. (Contract requirements for private prisons)

*REQUEST AND RECOMMENDATION:* The Department requests and staff recommends a continuation appropriation of \$534,079 General Fund.

**INMATE EDUCATION AND BENEFIT PROGRAMS AT PRERELEASE AND PAROLE REVOCATION FACILITIES**

This appropriation compensates the pre-release and parole revocation provider (Cheyenne Mountain Reentry Center) for the revenue lost when S.B. 15-195 eliminated the profits generated by the inmate phone system.

*STATUTORY AUTHORITY:* Section 17-1-206.5, C.R.S. (Contract requirements for private prisons)

*REQUEST AND RECOMMENDATION:* The Department requests and staff recommends a continuation appropriation of \$119,476 General Fund.

*(1) Management*

**(C) INSPECTOR GENERAL SUBPROGRAM**

The Inspector General's Office is responsible for

- Investigating, detecting, and preventing any crimes, criminal enterprises, or conspiracies originating within the department and any originating outside correctional facilities that are related to the safety and security of correctional facilities. This includes illegal actions of staff and inmates.
- Investigating, detecting, and preventing any violations of administrative regulations or state policy and procedure and any waste or mismanagement of departmental resources and corruption that may occur within the department.
- Conducting pre-employment investigations and integrity interviews of all persons who apply for employment with the department, including employment as contractors and subcontractors.

The Inspector General reports to the Executive Director.

*STATUTORY AUTHORITY:* Section 17-1-103 (o) and 17-1-103.8, C.R.S.

## PERSONAL SERVICES

*REQUEST AND RECOMMENDATION:* The next table summarizes the Department request and the lower staff recommendation, which reflects the staff-recommended “R1-R5 Financing with Reduced General Fund Appropriations”.

MANAGEMENT, INSPECTOR GENERAL SUBPROGRAM, PERSONAL SERVICES				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
FY 2016-17 APPROPRIATION				
HB 16-1405 (Long Bill)	\$4,110,124	\$4,003,891	\$106,233	48.2
Supplemental SB 17-159	\$62,323	\$62,323	\$0	0.0
<b>TOTAL</b>	<b>\$4,172,447</b>	<b>\$4,066,214</b>	<b>\$106,233</b>	<b>48.2</b>
FY 2017-18 RECOMMENDED APPROPRIATION				
FY 2016-17 Appropriation	\$4,172,447	\$4,066,214	\$106,233	48.2
R1-R5 Financing with Reduced General Fund Appropriations	(26,728)	(26,728)	0	0.0
<b>TOTAL</b>	<b>\$4,145,719</b>	<b>\$4,039,486</b>	<b>\$106,233</b>	<b>48.2</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$26,728)</b>	<b>(\$26,728)</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	(0.6%)	(0.7%)	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$4,172,447</b>	<b>\$4,066,214</b>	<b>\$106,233</b>	<b>48.2</b>
Request Above/(Below) Recommendation	\$26,728	\$26,728	\$0	0.0

## OPERATING EXPENSES

*REQUEST AND RECOMMENDATION:* The Department requests a continuation appropriation of \$428,884 total funds, including \$345,697 General Fund and \$83,187 cash funds. The \$18 lower staff recommendation reflects the Mother Baby Unit.

MANAGEMENT, INSPECTOR GENERAL SUBPROGRAM, OPERATING EXPENSES				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
FY 2016-17 APPROPRIATION				
HB 16-1405 (Long Bill)	\$428,723	\$345,536	\$83,187	0.0
Other 2016 Session Legislation	\$24,725	\$24,725	\$0	0.0
<b>TOTAL</b>	<b>\$453,448</b>	<b>\$370,261</b>	<b>\$83,187</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION				
FY 2016-17 Appropriation	\$453,448	\$370,261	\$83,187	0.0
R2 Sterling Correctional Facility Restrictive Housing Staffing Expenditures	68	68	0	0.0
R1 Mother Baby Unit Expenditures	0	0	0	0.0
Annualize prior legislation	(24,650)	(24,650)	0	0.0
<b>TOTAL</b>	<b>\$428,866</b>	<b>\$345,679</b>	<b>\$83,187</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$24,582)</b>	<b>(\$24,582)</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	(5.4%)	(6.6%)	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$428,884</b>	<b>\$345,697</b>	<b>\$83,187</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$18	\$18	\$0	0.0

**INSPECTOR GENERAL GRANTS**

This line item reflects grants that the Department expects to receive from the Division of Criminal Justice (DCJ) in the Department of Public Safety. The grants originate as federal funds.

*STATUTORY AUTHORITY:* Section 17-1-107, C.R.S. (DOC can accept gifts, grants and donations for any purpose connected with the Department's work.)

*REQUEST AND RECOMMENDATION:* As explained in Request R9, Technical Adjustments, a \$27,737 transfer of reappropriated funds from the DCJ has been eliminated. This leads to the request summarized in the following table, which staff recommends.

MANAGEMENT, INSPECTOR GENERAL SUBPROGRAM, INSPECTOR GENERAL GRANTS					
	TOTAL FUNDS	GENERAL FUND	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>					
HB 16-1405 (Long Bill)	\$235,649	\$0	\$27,737	\$207,912	1.0
<b>TOTAL</b>	<b>\$235,649</b>	<b>\$0</b>	<b>\$27,737</b>	<b>\$207,912</b>	<b>1.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>					
FY 2016-17 Appropriation	\$235,649	\$0	\$27,737	\$207,912	1.0
R9 Technical Adjustments	(27,737)	0	(27,737)	0	0.0
<b>TOTAL</b>	<b>\$207,912</b>	<b>\$0</b>	<b>\$0</b>	<b>\$207,912</b>	<b>1.0</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$27,737)</b>	<b>\$0</b>	<b>(\$27,737)</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	(11.8%)	0.0%	(100.0%)	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$207,912</b>	<b>\$0</b>	<b>\$0</b>	<b>\$207,912</b>	<b>1.0</b>
Request Above/(Below) Recommendation	\$0		\$0	\$0	0.0

## (2) INSTITUTIONS

The Institutions division is the largest division within the department. It contains appropriations for the functions and costs directly connected with the operations of DOC prisons. The division is divided into the following subprograms, each separately appropriated:

- The utilities subprogram provides utility services to the entire department.
- The maintenance subprogram is responsible for general facility and grounds maintenance as well as boiler house, janitorial, and life safety projects.
- The housing and security subprogram ensures the safety and security of staff and inmates in housing units and elsewhere within prison facilities.
- The food service subprogram plans and prepares meals for inmates.
- The medical services subprogram provides health care services to inmates using both state employees and contracted health care providers and facilities.
- The laundry subprogram issues, cleans, and maintains inmate clothing, bedding, jackets, and footwear.
- The superintendents subprogram includes the wardens and staff who manage individual facilities.
- The Youthful Offender System (YOS) serves juvenile offenders who have been convicted as adults of serious felonies and sentenced to YOS. It also serves young adults who committed serious crimes as 18 or 19 year olds who have been sentenced to YOS.
- The case management subprogram provides case management services for offenders, including classification reviews, earned time evaluations, assessment and program assignment, and release preparation.
- The mental health subprogram provides psychiatric, psychological, social work, and other mental health services to DOC inmates.
- The inmate pay subprogram provides nominal pay to DOC inmates.
- The legal access subprogram provides inmates with court-mandated access to legal materials within DOC facilities.
- The dress out subprogram provide inmates who are paroled or discharged from a correctional facility with street clothes, \$100, and, if necessary, fare for transportation to the inmate's place of residence.
- The capital lease purchase payments subdivision contains appropriations to pay for the lease-purchase agreement for Centennial Correctional Facility South, commonly called CSP II.

### INSTITUTIONS

	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2016-17 Appropriation</b>						
HB 16-1405 (Long Bill)	\$425,964,969	\$424,411,472	\$1,408,698	\$64,799	\$80,000	4,734.0
Other 2016 Session Legislation	171,504	171,504	0	0	0	0.8
Funding already in statute from criminal sentencing bills	3,268,205	3,268,205	0	0	0	0.0
Supplemental SB 17-159	(5,713,268)	(5,792,780)	79,512	0	0	0.0
<b>TOTAL</b>	<b>\$423,691,410</b>	<b>\$422,058,401</b>	<b>\$1,488,210</b>	<b>\$64,799</b>	<b>\$80,000</b>	<b>4,734.8</b>

INSTITUTIONS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>						
FY 2016-17 Appropriation	\$423,691,410	\$422,058,401	\$1,488,210	\$64,799	\$80,000	4,734.8
R1-R5 Financing with Reduced General Fund Appropriations	(3,160,663)	(3,160,663)	0	0	0	0.0
R1 Mother Baby Unit Expenditures	0	0	0	0	0	0.0
R2 Sterling Correctional Facility Restrictive Housing Staffing Expenditures	4,350	4,350	0	0	0	0.0
R3 Hepatitis C Treatment Expenditures	2,000,000	2,000,000	0	0	0	0.0
R4 Maintenance Operating Expenditures	1,500,000	1,500,000	0	0	0	0.0
R5 Food Service Equipment Expenditures	600,000	600,000	0	0	0	0.0
R6 Food Inflation	317,184	317,184	0	0	0	0.0
R8 Medical Caseload	765,713	765,713	0	0	0	0.0
R9 Technical Adjustments	(144,799)	0	0	(64,799)	(80,000)	0.0
BA1 Cci Utilities True-up	0	(159,025)	159,025	0	0	0.0
Funding already in statute from 5-year sentencing bills	(7,671,044)	(7,671,044)	0	0	0	0.0
BA5 CO I and CPO Retention	0	0	0	0	0	0.0
NP1 CDOC-CDHS Interagency Agreement True-up	670,219	670,219	0	0	0	0.0
Annualize prior legislation	43,159	43,159	0	0	0	1.0
Annualize prior year budget actions	791,265	791,265	0	0	0	0.0
Indirect cost assessment adjustments	(1,105)	0	(1,105)	0	0	0.0
<b>TOTAL</b>	<b>\$419,405,689</b>	<b>\$417,759,559</b>	<b>\$1,646,130</b>	<b>\$0</b>	<b>\$0</b>	<b>4,735.8</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$4,285,721)</b>	<b>(\$4,298,842)</b>	<b>\$157,920</b>	<b>(\$64,799)</b>	<b>(\$80,000)</b>	<b>1.0</b>
Percentage Change	(1.0%)	(1.0%)	10.6%	(100.0%)	(100.0%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$423,166,966</b>	<b>\$421,510,836</b>	<b>\$1,656,130</b>	<b>\$0</b>	<b>\$0</b>	<b>4,736.5</b>
Request Above/(Below) Recommendation	\$3,761,277	\$3,751,277	\$10,000	\$0	\$0	0.7

## DECISION ITEMS – INSTITUTIONS

### → R3 HEPATITIS C TREATMENT EXPENDITURES

*REQUEST:* The Department requests that its appropriation for purchases of pharmaceuticals be increased by \$2,000,000 General Fund so it can increase purchases of Hepatitis C drugs from the current \$2,000,000 annually to \$4,000,000. The additional funding will treat 35 additional inmates who are seriously ill from complications due to Hepatitis C.

In its request, the Department asks that this increase be financed by redirecting \$700,000 from the medical services subprogram and \$1,300,000 from the mental health subprogram, but this part of the request is not a consideration here.

*RECOMMENDATION:* Staff recommends approval of this request.

*ANALYSIS:*

In making this recommendation, staff weighed a large amount of information about Hepatitis C and its treatment. The following list summarizes that information.

- Hepatitis C is a virus transmitted by contact with the blood of an infected person, most commonly through intravenous drug use. It can also be transmitted through tattooing with shared equipment that is not sterilized, which occurs frequently in DOC facilities and violates DOC rules, or body piercing that is performed with shared, unsterilized equipment (also banned).
- The DOC tests inmates for Hepatitis C with a blood test when they arrive at the Denver Reception and Diagnostic Center. Offenders may decline to be tested and if they do are strongly encouraged to participate.
- An estimated 2,280 DOC inmates are infected with Hepatitis C. Additional testing at a single facility suggested that 19 percent of these cases are new, having been acquired in prison. Nineteen percent is thought to be an imprecise estimate.
- The DOC currently treats about 32 inmates per year for Hepatitis C at a total cost of about \$2,000,000 General Fund. The DOC has been treating the sickest of its Hepatitis C offenders since 2014 when the JBC first approved an appropriation for the new Hepatitis C drugs.
- The Department has had excellent results with the new drugs; 100 percent of the offenders treated to date have undetectable levels of the Hepatitis C virus and are believed cured, though treatment does not confer immunity against reinfection.
- The DOC uses three different drugs to treat Hepatitis C with the drug choice depending upon the genotype of the viral infection: Harvoni (which can have either an 8, 12, or 24 week course of treatment, depending on the severity of the liver damage), Sovaldi (which is coupled with Ribavirin), or the newer Epclusa. The cost of the appropriate drugs can vary by almost \$40,000 depending on the drug and the length of treatment.
- The Department has a single appropriation for all drugs; the line item is titled Purchase of Pharmaceuticals. The Department does not have a separate appropriation for Hepatitis C drugs. A DOC request for increased purchases of a single class of drugs is very unusual and is due to the great cost of Hepatitis C treatment.
- Under the newly adopted Colorado Medicaid guidelines, anyone with Hepatitis C and a liver fibrosis score of 2 or higher qualifies for Hepatitis C treatment. The DOC declined to share their treatment guidelines with JBC staff, but based on the information received staff believes that DOC is *much* more restrictive with treatment than is Colorado's Medicaid program under its new guidelines. Based on limited information received from DOC, staff concludes that more than 500 DOC offenders have fibrosis scores of 2 or higher; all of these offenders would qualify for treatment under Medicaid but the DOC will only treat 70 per year if this request is approved.
- Medicaid will not pay any of the cost of drug treatment of offenders with Hepatitis C who are treated while in prison. If Hepatitis damages an inmate's liver to such an extent that he requires inpatient external medical care (i.e. inpatient care outside of prison walls), Medicaid will pay.
- The new class of Hepatitis C drugs are very costly and DOC is limited in what it can say about pricing. DOC's statement that it expects to treat 35 offenders at a total cost of \$2,000,000 implies an average treatment cost of \$57,142 (= \$2,000,000/35). The cost of treatment is not the same for all infected inmates. For its FY 2017-18 request, HCPF estimates Hepatitis C treatment will cost an average of \$90,188 per person \*before\* rebates. Thus the average price

paid by DOC is probably about 63.4% (= \$57,142/\$90,188) of the average full price of treatment.

- The Department purchases Hepatitis C drugs through the Minnesota Multistate Contracting Alliance for Pharmacy. Staff believes that MMCAP has good pricing in general but given the secrecy surrounding Hepatitis C drug pricing does not know how good the MMCAP price is relative to the prices other large buyers receive.
- Can inmates seriously ill with complications from Hepatitis C be discharged from DOC under the provisions of Section 17-22.5-403.5, C.R.S., (Special Needs Parole) so they can qualify for Medicaid while on parole and get treatment? Answer: During the last three calendar years, one offender was released under this statute due to complications from Hepatitis C, so it's possible. However, staff has investigated Special Needs Parole in the past and has concluded that it's very hard for an inmate to get released under these provisions.
- Could DOC send Hepatitis C infected inmates to India where treatment for Hepatitis C is [much less costly](#)? Even if India stopped limiting treatment to Indian citizens, staff thinks that the costs of security, transportation, and extended stay plus visa difficulties for criminals make this option unattractive.
- Have CDOC inmates died from Hepatitis C? Answer: According to the Department, Hepatitis C was a contributing factor in six deaths during FY 2013-14, five deaths in FY 2014-15, and seven deaths in FY 2015-16.
- The Department believes that it can eliminate inmate deaths from Hepatitis C related causes within a few years with this increase in funding.
- Federal lawsuits in several states claim inmates are entitled to treatment for Hepatitis C under the eighth amendment ban on cruel and unusual punishment. This may sound like a stretch, but the eighth amendment is the basis for court decisions mandating medical care for inmates; the U.S. Supreme Court has ruled that a department of corrections cannot act with deliberate indifference to an inmate's medical needs. Staff is aware of one case that has resulted in [a preliminary injunction requiring Hepatitis C treatment](#) by a state department of corrections. Staff has talked to the Department of Law about this issue and the Department of Law is not particularly worried about the prospect of a successful Hepatitis C case involving the Colorado DOC. According to the Department of Law, the fact that the DOC currently provides Hepatitis C drugs to those offenders who are most seriously ill from the disease is helpful when a case goes to a judge. It strengthens the Department's arguments that the DOC is not acting with deliberate indifference. Increasing the number of inmates the DOC treats from 35 to 70 probably won't make this argument any stronger. If someone is in serious danger from Hepatitis C and is denied a potentially lifesaving treatment, it comes closer to deliberate indifference. The ACLU has shown interest in the DOC's treatment guidelines.
- The incidence of Hepatitis C in prison is higher than the incidence in the general U.S. population. Inmates infected with Hepatitis C can spread the disease in the general U.S. population after release, often through IV drug use and shared needles. Thus in-prison treatment of Hepatitis C will ultimately reduce the spread of the virus in the general U.S. population. The [benefits of this reduced infection](#) may outweigh the very high cost of treating a large number of infected inmates.
- Treatment for Hepatitis C could avoid future medical costs but the Department did not offer an estimate when staff asked about this possibility.
- Many state prison systems provide at [least some Hepatitis C drug treatment](#).



## → R5 FOOD SERVICE EQUIPMENT EXPENDITURES

*REQUEST:* The Department requests a \$600,000 increase of FY 2016-17 General Fund appropriations for the replacement or repair of food service equipment in FY 2016-17 and subsequent years.

The original request was financed by reducing appropriations to the Mental Health Subprogram by \$600,000, but that reduction is not under consideration here.

*RECOMMENDATION:* Staff recommends approval of this request.

### *ANALYSIS:*

The Department has \$13 million of kitchen equipment and warehouse freezer-cooler equipment. Almost half of this equipment has exceeded its projected life expectancy. The food industry standard for annual replacement and repair of equipment is 10% of the value of the equipment, or 1.3 million annually in the case of the DOC. With this increase, the Department would increase its annual replacement and repair spending from about \$750,000 to \$1.35 million, which equals 10.4 percent of the value of its equipment. Prior to FY 2015-16, repair and replacement spending was \$200,000 lower. Since DOC has for a number of years had too low a budget for replacement and repair, staff believes that reaching the industry standard is desirable and notes that it may not be sufficient to meet the backlog of needs. If the entire \$1.35 million were spent on replacement, for example, it would still take approximately 10 years to replace all of the DOC's aging food service equipment. This may be too low since more than half the equipment is beyond its life expectancy. However, \$1.35 million will not be spent on replacement because DOC must also spend some of this appropriation on repairs.

Unexpected equipment failures can be costly. If a cooler fails, for example, product may be lost due to spoilage and emergency replacement may be more expensive than planned replacement.

## → R6 FOOD SERVICE INFLATION

*REQUEST:* The Department requests a \$317,184 General Fund increase for food inflation for FY 2017-18 and subsequent years. The increase is comprised of \$274,534 of additional General Fund for Food Service Operating Expenses, \$34,939 for Purchases of Services in the Food Service Subprogram, and \$7,711 for Purchases of Services in the Youthful Offender System Subprogram. Both of the Purchase of Services line items pay for meals prepared by the Colorado Mental Health Institute at Pueblo (CMHIP). As a consequence, the Department of Human Services (DHS) requests, in a related non-prioritized decision item, an equal reappropriation \$42,650 so it can spend the money obtained from DOC. The reappropriation appears on the DHS Behavioral Health Services, Operating Expenses line item.

**RECOMMENDATION:** Staff recommends that the Committee approve the DOC request and the connected non-prioritized DHS request.

**ANALYSIS:** The request represents a 2.0 percent increase for food costs, which is within the 1.5 to 2.5 percent increase projected by the U.S. Department of Agriculture. Staff has had three offender meals at DOC correctional facilities. They were edible, but not particularly appealing. Staff does not consider it wise to let inflation squeeze the Department’s food budget.

➔ R8-BA4 MEDICAL CASELOAD

For much more information about the Medical Services Subprogram see the description of (2) Institutions, (E) Medical Services Subprogram

**REQUEST:** For its Medical Services Subprogram, the Department requests a FY 2016-17 General Fund increase of \$1,065,696 for *Purchases of Pharmaceuticals* and a reduction of (\$299,983) for *Purchases of Medical Services from Other Medical Facilities*.

**RECOMMENDATION:** Staff recommends that the Committee approve this request, which is based on the DCJ forecast.

**ANALYSIS:** The next table summarizes the new POPM forecasts.

	Current (FY 16-17) appropriation is based on a projected FY 16-17 POPM of	Revised POPM for current year	% change
Pharmaceutical POPM (used for <i>Purchase of Pharmaceuticals</i> appropriation)	\$88.83	\$94.16	6.0%
External-care POPM (used for <i>Purchase of Medical Services from Other Medical Facilities</i> appropriation)	\$110.98	\$111.51	0.5%

The following table summarizes the change of the projected number of offenders who will receive pharmaceuticals and external medical care during the current year.

	Population forecast that the current FY 16-17 approp is based upon (the DCJ Dec 2016 forecast)	FY 17-18 population forecast if DCJ is selected	% population change with DCJ	FY 17-18 population forecast if LCS is selected	% population change with LCS
Average pharmaceutical population (used for <i>Purchase of Pharmaceuticals</i> )	14,169	14,241	0.5%	14,241	0.5%
Average external-care population (used for <i>Purchase of Medical Services from Other Medical Facilities</i> )	17,702	17,881	1.0%	17,830	(0.7%)

The resulting adjustments for each forecast follow:

**MEDICAL GENERAL FUND APPROPRIATION CHANGES**

	WITH DCJ FORECAST	WITH LCS FORECAST
<b>TOTAL</b>	<b>765,713</b>	<b>701,783</b>
Purchase of Pharmaceuticals	1,065,696	1,065,696
Purchase of Medical Services from Other Medical Facilities	(299,983)	(363,913)

The Department’s request is based on the DCJ forecast, which staff recommends

**→ FIVE-YEAR APPROPRIATIONS IN CRIMINAL SENTENCING BILLS**

This adjustment has been in the long bill for a number of years. It is an unusual adjustment that the Department does not identify as a request, so staff has included it among the decision items.

*REQUEST:* The Department requests that the personal services appropriation for the Housing and Security Subprogram be partially funded with FY 2016-17 appropriations already placed in statute by 5-year criminal sentencing bills from prior sessions.

*RECOMMENDATION:* Staff recommends that the Committee approve this request.

*ANALYSIS:* This use of 5-year criminal sentencing appropriations is not required by statute but has been customary at least since 1998. These statutory appropriations, which are required by Section 2-2-703, C.R.S., will provide the following amounts from the General Fund to the Department for FY 2017-18:

<b>STATUTORY 5-YEAR APPROPRIATIONS TO DOC FOR FY 2017-18</b>			
BILL	GF APPROP	TITLE	C.R.S. SECTION
H.B. 13-1154	\$76,655	Crimes Against Pregnant Women	17-18-108
S.B. 14-049	64,452	Public Transportation and Utility Endangerment	17-18-111
S.B. 14-176	64,452	Criminal Penalties for Chop Shops	17-18-116
H.B. 14-1037	21,484	Enforcing Laws Against Designer Drugs	17-18-114
H.B. 14-1214	20,052	Increase penalty for assaults on EMS Providers	17-18-115
S.B. 15-067	329,363	Second Degree Assault Injury to Emergency Responders	17-18-121

STATUTORY 5-YEAR APPROPRIATIONS TO DOC FOR FY 2017-18			
BILL	GF APPROP	TITLE	C.R.S. SECTION
H.B. 15-1043	6,497,158	Felony Offense for Repeat DUI Offenders	17-18-120
H.B. 15-1229	22,068	Retaliation Against a Prosecutor	17-18-117
H.B. 15-1305	22,068	Unlawful Manufacture Marijuana Concentrate	17-18-118
H.B. 15-1341	487,701	Increase penalty sexual exploitation of a child	17-18-119
S.B. 16-142	21,864	Miscellaneous Updates to Election Laws	17-18-122
H.B. 16-1080	43,727	Assault by Strangulation	17-18-123
TOTAL	\$7,671,044	GF	

No cash is set aside for the future when a criminal sentencing bill with a 5-year sentencing clause becomes law. If a criminal sentencing bill appropriates \$50,000 to the DOC in FY 2015-16 and another \$30,000 in FY 2016-17, then \$50,000 of FY 2015-16 General Fund revenues will be available to the DOC in FY 2015-16 and \$30,000 of FY 2016-17 General Fund revenue will be made available in FY 2016-17. It's much like an appropriation for the next fiscal year in a typical special bill -- the appropriation provides spending authority but no cash is set aside. The difference is that five-year sentencing bills provide spending authority several years in advance of when it will be used while most special bills provide spending authority one year in advance. If for some reason a General Fund appropriation is not used by the DOC, then it's gone because nothing is set aside in the future year either.

Five year sentencing clauses provide General Fund appropriations to the Department to pay incarceration costs but the clauses do not specify the line items where the appropriations are to be used.

Normally, when making recommendations for the Long Bill, staff computes the need for a given line item (often based on historical data) and that need becomes the recommended appropriation. In the case of housing and security personal services, staff computes the need and then subtracts from it the amount of that need that can be paid by appropriations that are already in statute.

Staff recommends that these statutory appropriations for FY 2016-17 be used to pay a portion of the Personal Services cost of the Housing and Security Subprogram for FY 2016-17. Thus of the total appropriation that staff recommends for this line item, \$7,671,044 would come from General Fund appropriations that are already in statute and the remainder would be provided in the Long Bill. Additionally, staff recommends that the following footnote attached to this line item be modified as follows:

- 4 Department of Corrections, Institutions, Housing and Security Subprogram, Personal Services** -- The amount appropriated in this line item does not include the ~~\$3,344,870~~ \$7,671,044 of ~~FY 2016-17~~ FY 2017-18 General Fund appropriations for the Department of Corrections set forth in sections ~~17-18-108, 17-18-111, 17-18-112, 17-18-113, 17-18-114, 17-18-116, 17-18-117, 17-18-118, 17-18-119, 17-18-120, and 17-18-121,~~ C.R.S. 108, 111, 116, 114, 115, 121, 120, 117, 118, 119, 122, and 123 of Title 17, Article 18, C.R.S. In calculating the amount appropriated in this line item, it is assumed that these statutory appropriations will be used for the same line item.

If the Committee does not make this or a similar adjustment, the DOC will have unrestricted appropriations of \$7,671,044 of General Fund in FY 2017-18 in excess of its computed needs that it can do with as it pleases. A reduced appropriation coupled with the footnote will force the

Department to spend the five year appropriations on Housing and Security because the Long Bill appropriation will be \$7,671,044 lower than the Department needs.

## LINE ITEM DETAIL – INSTITUTIONS

### (2) *Institutions*

#### (A) UTILITIES SUBPROGRAM

The utilities subprogram provides utility services to all Department of Corrections' buildings, equipment, and other systems to provide a secure, safe living and work environment.

*STATUTORY AUTHORITY:* Section 24-82-602, C.R.S. (Energy conservation in state buildings). Section 24-30-1305, C.R.S., (Life-cycle cost), Title 24, Article 30, Part 20, C.R.S. (Utility saving measures).

#### PERSONAL SERVICES

*REQUEST AND RECOMMENDATION:* The following table summarizes the Department request and the staff recommendation.

INSTITUTIONS, UTILITIES SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$318,254	\$318,254	2.6
Supplemental SB 17-159	(6,774)	(6,774)	0.0
<b>TOTAL</b>	<b>\$311,480</b>	<b>\$311,480</b>	<b>2.6</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$311,480	\$311,480	2.6
R1-R5 Financing with Reduced General Fund Appropriations	(2,046)	(2,046)	0.0
<b>TOTAL</b>	<b>\$309,434</b>	<b>\$309,434</b>	<b>2.6</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$2,046)</b>	<b>(\$2,046)</b>	<b>0.0</b>
Percentage Change	(0.7%)	(0.7%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$311,480</b>	<b>\$311,480</b>	<b>2.6</b>
Request Above/(Below) Recommendation	\$2,046	\$2,046	0.0

#### UTILITIES

This line item provides funding for all of the Department's utility costs. The Department uses [EnergyCap](#) software to manage these costs. EnergyCap has a number of components; for example, the benchmarking component compares similar buildings, adjusting for average temperatures, floor area, billing period length, etc., and identifies the outlier structures and facilities that are the most promising candidates for utility conservation efforts.

*STATUTORY AUTHORITY:* Section 17-1-103.7, C.R.S. (Duties of the executive director).

*REQUEST:* The Department requests that the appropriation be increased by \$210,822 to annualize a Buena Vista CC wastewater decision item from two years ago. “BA1 CCI Utilities True-up” is the annualization of a supplemental and budget amendment that was approved by the Committee in January. The technical adjustment moves a payment to CMHIP from the Utilities Subprogram to the Maintenance Subprogram.

*RECOMMENDATION:* Staff recommends that the Committee approve this request.

INSTITUTIONS, UTILITIES SUBPROGRAM, UTILITIES				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>				
HB 16-1405 (Long Bill)	\$21,936,444	\$20,770,911	\$1,165,533	0.0
Supplemental SB 17-159	\$0	(\$79,512)	\$79,512	0.0
<b>TOTAL</b>	<b>\$21,936,444</b>	<b>\$20,691,399</b>	<b>\$1,245,045</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>				
FY 2016-17 Appropriation	\$21,936,444	\$20,691,399	\$1,245,045	0.0
Annualize prior year budget actions	210,822	210,822	0	0.0
BA1 CCI Utilities True-up	0	(159,025)	159,025	0.0
R9 Technical Adjustments	(84,325)	(84,325)	0	0.0
<b>TOTAL</b>	<b>\$22,062,941</b>	<b>\$20,658,871</b>	<b>\$1,404,070</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$126,497</b>	<b>(\$32,528)</b>	<b>\$159,025</b>	<b>0.0</b>
Percentage Change	0.6%	(0.2%)	12.8%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$22,062,941</b>	<b>\$20,658,871</b>	<b>\$1,404,070</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	0.0

## (2) Institutions

### (B) MAINTENANCE SUBPROGRAM

The maintenance subprogram is responsible for general facility and grounds maintenance as well as boiler house; janitorial; and vehicle maintenance, and life safety projects for over 6 million square feet of building space. Most of this work is performed by inmates. The staff in this subprogram are responsible for supervising and training inmates.

*STATUTORY AUTHORITY:* Section 17-1-103.7, C.R.S. (Duties of the executive director), Section 17-1-105, C.R.S. (Powers of executive director).

### PERSONAL SERVICES

*REQUEST AND RECOMMENDATION:* The following table summarizes the request and the recommendation.

INSTITUTIONS, MAINTENANCE SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$18,302,550	\$18,302,550	276.8
Supplemental SB 17-159	\$1,492,856	\$1,492,856	0.0
<b>TOTAL</b>	<b>\$19,795,406</b>	<b>\$19,795,406</b>	<b>276.8</b>

INSTITUTIONS, MAINTENANCE SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$19,795,406	\$19,795,406	276.8
Annualize prior year budget actions	8,244	8,244	0.0
R1-R5 Financing with Reduced General Fund Appropriations	(130,047)	(130,047)	0.0
<b>TOTAL</b>	<b>\$19,673,603</b>	<b>\$19,673,603</b>	<b>276.8</b>
<b>INCREASE/(DECREASE)</b>			
Percentage Change	(0.6%)	(0.6%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>			
Request Above/(Below) Recommendation	\$130,047	\$130,047	0.0

### OPERATING EXPENSES

*REQUEST:* The Department requests an increase of \$1,400,409 General Fund for this line item. This request R4 was discussed above.

*RECOMMENDATION:* Staff recommends approval of this request.

INSTITUTIONS, MAINTENANCE SUBPROGRAM, OPERATING EXPENSES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$5,714,113	\$5,714,113	0.0
<b>TOTAL</b>	<b>\$5,714,113</b>	<b>\$5,714,113</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$5,714,113	\$5,714,113	0.0
R4 Maintenance Operating Expenditures	1,400,409	1,400,409	0.0
<b>TOTAL</b>	<b>\$7,114,522</b>	<b>\$7,114,522</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>			
Percentage Change	24.5%	24.5%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>			
Request Above/(Below) Recommendation	\$0	\$0	0.0

### PURCHASE OF SERVICES

This appropriation pays for maintenance services that the Department of Human Services (DHS) provides to DOC buildings and facilities that are located on the CMHIP campus in Pueblo, including the Youthful Offender System, La Vista Correctional Facility, San Carlos Correctional Facility, and the Parole Board's administrative office. It is less expensive for DHS to provide these services to DOC than it is for DOC to do the work itself. With approval of R9, the appropriation also includes \$84,325 of pass through funding that DOC pays to DHS and DHS uses to purchase utilities.

*REQUEST AND RECOMMENDATION 1:* The Department requests and staff recommends that this line item be renamed *Maintenance Pueblo Campus*.

*REQUEST AND RECOMMENDATION 2:* The following table summarizes the request and recommendation for this line item.

INSTITUTIONS, MAINTENANCE SUBPROGRAM, PURCHASE OF SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$1,545,553	\$1,545,553	0.0
<b>TOTAL</b>	<b>\$1,545,553</b>	<b>\$1,545,553</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$1,545,553	\$1,545,553	0.0
NP1 CDOC-CDHS Interagency Agreement True-up	347,811	347,811	0.0
R9 Technical Adjustments	84,325	84,325	0.0
R4 Maintenance Operating Expenditures	81,492	81,492	0.0
<b>TOTAL</b>	<b>\$2,059,181</b>	<b>\$2,059,181</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$513,628</b>	<b>\$513,628</b>	<b>0.0</b>
Percentage Change	33.2%	33.2%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$2,059,181</b>	<b>\$2,059,181</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	0.0

**START-UP COSTS**

This line item is used when necessary for any one time costs associated with new programs or personnel.

*REQUEST AND RECOMMENDATION:* The Department requests start-up costs for the Mother Baby Unit but staff does not recommend this request.

INSTITUTIONS, MAINTENANCE SUBPROGRAM, START-UP COSTS			
	TOTAL FUNDS	GENERAL FUND	FTE
R1 Mother Baby Unit Expenditures	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$185,086</b>	<b>\$185,086</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$185,086	\$185,086	0.0



*(2) Institutions***(C) HOUSING AND SECURITY SUBPROGRAM**

The major mission of the housing and security subprogram is to ensure the safety and security of staff, inmates, and property through the daily management of inmates in the various housing units. Inmates can spend between 10 and 24 hours per day in their housing units depending upon the type of facility and/or custody level. The Department uses custody level designations (Levels I through V) when describing the different types of housing units. The higher the level, the more secure the facility. Typically, the more secure the housing unit the more staff intensive the supervision levels requested by the Department.

Security is responsible for the safety, management, and control of staff, inmates, and the general public at each of the Department's facilities. The security staff is distinct from the housing staff. Currently, the Department has allocated security positions based on a facility's size, mission, architectural design, and the need to provide relief coverage for posts. Security personnel are responsible for operating master control, control towers, perimeter patrols, roving escort teams, etc.

*STATUTORY AUTHORITY:* Section 17-1-103, C.R.S. (Duties of the executive director). Section 17-1-109, C.R.S., (Duties and functions of the warden).

**PERSONAL SERVICES**

*REQUEST AND RECOMMENDATION:* The following table summarizes the request and the recommendation. The recommendation is substantially lower than the request because staff does not recommend *BA5 CO I and CPO Retention*, which costs \$3,011,065 for this line item, and staff recommends a reduction of \$400,108 for *R1-R5 Financing with Reduced General Fund Appropriations*, which the Department did not request.

The following table also removes General Fund appropriations that are already in statute.

INSTITUTIONS, HOUSING AND SECURITY SUBPROGRAM, PERSONAL SERVICES				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>				
HB 16-1405 (Long Bill)	\$167,187,805	\$167,184,858	\$2,947	2,974.4
Funding already in statute from criminal sentencing bills	\$3,268,205	\$3,268,205	\$0	0.0
Other 2016 Session Legislation	\$76,655	\$76,655	\$0	0.0
Supplemental SB 17-159	(3,049,291)	(3,049,291)	0	0.0
<b>TOTAL</b>	<b>\$167,483,374</b>	<b>\$167,480,427</b>	<b>\$2,947</b>	<b>2,974.4</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>				
FY 2016-17 Appropriation	\$167,483,374	\$167,480,427	\$2,947	2,974.4
Annualize prior year budget actions	414,789	414,789	0	0.0
BA5 CO I and CPO Retention	0	0	0	0.0
Funding already in statute from 5-year sentencing bills	(7,671,044)	(7,671,044)	0	0.0
R1-R5 Financing with Reduced General Fund Appropriations	(400,108)	(400,108)	0	0.0
<b>TOTAL</b>	<b>\$159,827,011</b>	<b>\$159,824,064</b>	<b>\$2,947</b>	<b>2,974.4</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$7,656,363)</b>	<b>(\$7,656,363)</b>	<b>\$0</b>	<b>0.0</b>

INSTITUTIONS, HOUSING AND SECURITY SUBPROGRAM, PERSONAL SERVICES				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
Percentage Change	(4.6%)	(4.6%)	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$163,238,184</b>	<b>\$163,235,237</b>	<b>\$2,947</b>	<b>2,974.4</b>
Request Above/(Below) Recommendation	\$3,411,173	\$3,411,173	\$0	0.0

**OPERATING EXPENSES**

*REQUEST AND RECOMMENDATION:* The Department Requests and Staff recommends a continuation appropriation of \$1,808,941 General Fund for operating expenses.

*(2) Institutions*

**(D) FOOD SERVICE SUBPROGRAM**

The Department's centrally managed food service operation is responsible for planning and preparing approximately 15.4 million meals annually. The DOC master menu is posted [here](#). This is accomplished through food service operations at most of the facilities, though a couple of central food preparation operations service more than one facility. For example, the Fremont Correctional Facility's food service bakery operation services Fremont, Colorado State Penitentiary and Centennial Correctional Facility. Meals for San Carlos Correctional Facility and the Youthful Offender System are purchased via an interagency purchase agreement from the Colorado Mental Health Institute at Pueblo. The food service subprogram employs approximately 1,600 inmates in its kitchen and food service operations. Overall, the Department states that its average cost per offender per day for meals served is \$3.43 (this includes raw food and operating costs but excludes labor and utilities costs). Incorporated into this cost are the more expensive special meals, such as:

- Basic Meal Rate: \$ .967 per meal
- Therapeutic Diets: increases basic meal rate by 20%
- Religious Diets: increases basic meal rate by 10%
- Kosher Diets: increase basic meal rate by 66%
- Halal Diets: increase basic meal rate by 40%
- Work Crew Meals: increases basic meal rate by 25%
- Restrictive Housing: increases basic meal rate by 10%
- Meals when part or all of a facility is locked down: increases basic meal rate by 20%

*STATUTORY AUTHORITY:* Section 17-1-103, C.R.S. (Duties of executive director)

**PERSONAL SERVICES**

*REQUEST AND RECOMMENDATION:* The following table shows the request and the recommendation.

INSTITUTIONS, FOOD SERVICE SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
FY 2016-17 APPROPRIATION			

INSTITUTIONS, FOOD SERVICE SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
HB 16-1405 (Long Bill)	\$18,368,960	\$18,368,960	317.8
Supplemental SB 17-159	(465,414)	(465,414)	0.0
<b>TOTAL</b>	<b>\$17,903,546</b>	<b>\$17,903,546</b>	<b>317.8</b>
FY 2017-18 RECOMMENDED APPROPRIATION			
FY 2016-17 Appropriation	\$17,903,546	\$17,903,546	317.8
Annualize prior year budget actions	26,940	26,940	0.0
R5 Food Service Equipment Expenditures	0	0	0.0
BA5 CO I and CPO Retention	0	0	0.0
R1-R5 Financing with Reduced General Fund Appropriations	(117,781)	(117,781)	0.0
<b>TOTAL</b>	<b>\$17,812,705</b>	<b>\$17,812,705</b>	<b>317.8</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$90,841)</b>	<b>(\$90,841)</b>	<b>0.0</b>
Percentage Change	(0.5%)	(0.5%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$17,649,973</b>	<b>\$17,649,973</b>	<b>317.8</b>
Request Above/(Below) Recommendation	(\$162,732)	(\$162,732)	0.0

## OPERATING EXPENSES

The operating expense appropriation pays for raw food, for equipment and building repair and maintenance, for gradual equipment replacement, and for a number of smaller items. The Federal Funds appropriation is for in-kind grants of food that are sometimes received from the U.S. Department of Agriculture. The last federal grant was in FY 2011-12 when the DOC received food worth \$261,815.

*REQUEST:* As discussed at the beginning of this division, the Department request includes R5 and R6 for equipment and food inflation. With R9, the Department requests elimination of an informational appropriation for in-kind food grants that it can no longer receive.

*RECOMMENDATION:* Staff recommends that the Committee approve this request.

INSTITUTIONS, FOOD SERVICE SUBPROGRAM, OPERATING EXPENSES				
	TOTAL FUNDS	GENERAL FUND	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION				
HB 16-1405 (Long Bill)	\$17,010,023	\$16,930,023	\$80,000	0.0
<b>TOTAL</b>	<b>\$17,010,023</b>	<b>\$16,930,023</b>	<b>\$80,000</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION				
FY 2016-17 Appropriation	\$17,010,023	\$16,930,023	\$80,000	0.0
R5 Food Service Equipment Expenditures	600,000	600,000	0	0.0
R6 Food Inflation	274,534	274,534	0	0.0
R9 Technical Adjustments	(80,000)	0	(80,000)	0.0
<b>TOTAL</b>	<b>\$17,804,557</b>	<b>\$17,804,557</b>	<b>\$0</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$794,534</b>	<b>\$874,534</b>	<b>(\$80,000)</b>	<b>0.0</b>
Percentage Change	4.7%	5.2%	(100.0%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$17,804,557</b>	<b>\$17,804,557</b>	<b>\$0</b>	<b>0.0</b>

INSTITUTIONS, FOOD SERVICE SUBPROGRAM, OPERATING EXPENSES				
	TOTAL FUNDS	GENERAL FUND	FEDERAL FUNDS	FTE
Request Above/(Below) Recommendation	\$0	\$0	\$0	0.0

**PURCHASE OF SERVICES**

This line item pays for food services for the La Vista Correctional Facility and the San Carlos Correctional Facility, which are located on the campus of the Colorado Mental Health Institute at Pueblo (CMHIP). The Institute, which is operated by the Department of Human Services (DHS), provides food service for these facilities and DOC pays DHS for it.

Two equal appropriations are required for this line item. The first gives DOC an appropriation with which to purchase food from DHS; the second gives DHS the ability to spend the revenue that it receives from DOC to pay food service workers, buy food, etc. A reappropriation appears on the DHS Behavioral Health Services, Operating Expenses line item.

*REQUEST 1:* As discussed at the beginning of this division, the Department requests an increase for food service inflation and the Department of Human Services requests an equal increase of the corresponding reappropriation to DHS's Behavioral Health Services, Operating Expenses line item.

*RECOMMENDATION 1:* Staff recommends a lower appropriation because staff is not recommending the Mother Baby Unit.

*REQUEST 2:* As discussed in R9, the Department requests that this line item be renamed “Food Service Pueblo Campus”.

*RECOMMENDATION 2:* Staff recommends that the Committee approve this request.

INSTITUTIONS, FOOD SERVICE SUBPROGRAM, PURCHASE OF SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$1,792,916	\$1,792,916	0.0
<b>TOTAL</b>	<b>\$1,792,916</b>	<b>\$1,792,916</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$1,792,916	\$1,792,916	0.0
R6 Food Inflation	34,939	34,939	0.0
R1 Mother Baby Unit Expenditures	0	0	0.0
<b>TOTAL</b>	<b>\$1,827,855</b>	<b>\$1,827,855</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$34,939</b>	<b>\$34,939</b>	<b>0.0</b>
Percentage Change	1.9%	1.9%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>			
Request Above/(Below) Recommendation	(\$29,419)	(\$29,419)	0.0

*(2) Institutions***(E) MEDICAL SERVICES SUBPROGRAM**

**Background on DOC Medical Expenditures:** The Department provides offenders with medical care that is generally, but not fully consistent with the community standard of care. Care standards are based on such sources as the Milliman Care Guidelines and the American Correctional Association accreditation standards. Within this framework, decisions regarding medical, dental and mental health are the sole province of health professionals. As a consequence, budgeting DOC's external healthcare expenses is not unlike budgeting for Medicaid: (1) establish the rules that determine who qualifies for care, (2) establish rules governing which procedures and medications are covered, including a medical review process (3) the decentralized decisions of medical providers and patients working within this framework then determines the cost. Occasionally the Department may temporarily change the rules to help reduce costs. For example, if the Department is concerned as the end of the fiscal year approaches that it may go over its appropriation for external medical care, it may issue a directive to delay until after the start of the next fiscal year all external medical care that can be safely delayed.

The DOC provides medical, nursing, psychiatric, optometric, pharmacy, dental, mental health, sex offender, and drug and alcohol diagnostic and treatment services to all offenders incarcerated in the DOC. Upon admission, all new inmates undergo a medical, dental, and mental health screening.

The medical services subprogram is a centrally-managed operation that provides acute and long-term health care services to all inmates in the DOC system, using both state FTE personnel and contracted health care providers and facilities. Upon entering the DOC system, all inmates are given a comprehensive medical evaluation, including patient history and physical exam, immunizations, blood testing, other diagnostic tests, and are assigned a medical classification code prior to permanent assignment to a DOC Facility. The Department operates outpatient walk-in clinics in all major facilities on a daily basis, two infirmaries and pharmacies (Denver Reception and Diagnostic Center and Colorado Territorial Correctional Facility), and provides hospital care at private hospitals.

Medical care provided by the Department of Corrections to inmates can be divided into two categories: internal care and external care. Clinical staff who are employees of the Department and contract staff who work within the Department provide primary care in each state correctional facility as well as some emergency care. External physicians, hospitals, and other health care facilities provide specialty services, outpatient tests and procedures, more extensive emergency services, and inpatient hospital care. When an offender receives external care, he must be accompanied by corrections officers, or by contractors who provide security. The Department contracts with Correctional Health Partners to manage external health care services for inmates.

**Medicaid:** Senate Bill 13-200 expanded Medicaid eligibility in Colorado. Almost all inmates now qualify for Medicaid because they are childless adults who earn less than 133 percent of the Federal Poverty Level. Medicaid now pays for a large share of the costs of external medical care. The basic Medicaid rules for inmate care are:

- Medicaid will not pay for internal medical care, i.e. for medical care delivered within a prison.

- Medicaid will pay for external *inpatient* medical care for Medicaid-eligible inmates but not for outpatient external care. If the offender is in an external medical facility for 24 hours or more, it is considered inpatient care.
- Medicare and Medicaid do not comfortably coexist when inmates are involved. Medicaid doesn't pay claims when someone qualifies for Medicare and Medicare generally doesn't pay for inmate care. The result is a coverage gap into which older inmates may fall.

Offenders in community corrections facilities and parolees are not incarcerated, so they can qualify for Medicaid without the inpatient rule.

**a. Purchase of Pharmaceuticals:** The Department provides pharmaceuticals for offenders incarcerated in DOC-owned facilities. These pharmaceuticals are bought using the Purchase of Pharmaceuticals appropriation. Private prisons and jails, at their own expense, provide pharmaceuticals for the offenders that they hold. DOC transition offenders in community corrections centers usually pay for their own medications but may receive psychotropic medication from DOC, however appropriations for these medications are contained in DOC division (5) Community Services.

**b. Purchase of Medical Services from Other Medical Facilities:** When required medical care goes beyond that which can be provided within a DOC facility or within a private prison, the offender is taken to an outside medical provider and the cost of care is paid from the *Purchase of Medical Services from Other Medical Facilities* appropriation. Jails must generally pay for outside care for the DOC offenders they hold. Transition offenders in community corrections must pay for their own care.

**Catastrophic Medical Expenses:** Prior to the Department's January 2016 supplemental, external medical care appropriations were divided into *Purchase of Medical Services from Other Medical Facilities* and *Catastrophic Medical Expenses*. The January supplemental combined these two line items. When Medicaid eligibility for inmates began in January 2014, it substantially reduced *Catastrophic Medical Expenses*, making separate presentation unnecessary.

**Setting appropriations for pharmaceuticals and external medical costs in brief:** To determine its request for pharmaceuticals and external medical care, DOC and Correctional Health partners extrapolate the trends that have observed in monthly per offender costs for external medical care and for pharmaceuticals. The Department then multiplies projected per offender costs by its projected population. In the case of pharmaceutical costs per offender, the Department takes into account drugs that have gone generic and further adjusts the costs by a forecast of the pharmaceutical component of the Consumer Price Index. Especially with external medical costs, there is a substantial random component. Internal medical costs (i.e. costs of care provided within DOC walls) are much more predictable and depend largely on what DOC pays its own staff and contract providers.

The following table summarizes the populations that qualify for care under each appropriation.

Population	Used to compute appropriations for	Offenders in DOC facilities (including YOS*)	Offenders in private prisons	Offenders in community corrections, jails, on parole, ISP-I*
Pharmaceutical population	<i>Purchase of Pharmaceuticals</i>	Yes	No	No
Outside medical care population	<i>Purchase of Medical Services from Other Medical Facilities</i>	Yes	Yes	No

\*YOS is the Youthful Offender System. ISP-I is Intensive Supervision-Inmate status.

**Forecasting expenditures:** To establish appropriations for pharmaceuticals and external care, one must forecast the number of offenders who will qualify for care and then multiply by a forecast of the corresponding cost per offender.

Costs per offender are typically stated on the following per offender per month (POPM) basis:

- Cost of pharmaceuticals per offender per month (Pharmaceutical POPM)
- Cost of medical services purchased from other medical facilities per month (External-care POPM)

For example, if the projected pharmaceutical population equals 10,000 and the projected pharmaceutical cost per offender per month (the pharmaceutical POPM) equals \$50, the projected cost of pharmaceuticals for the year would equal

$$10,000 \text{ pharmaceutical population} * \$50 \text{ per offender per month} * 12 \text{ months} = \$6,000,000.$$

The forecast of the pharmaceutical population and the outside medical care population derives from the DCJ population forecast or the Legislative Council forecast, whichever is selected by the Committee. The forecast of the pharmaceutical POPM comes from the Department and is based on recent actual expenditures supplemented with information from the Minnesota Multistate Contracting Alliance for Pharmacy and from other sources. For example, the expected introduction of a cheaper generic version of a widely prescribed drug might affect the POPM forecast. The POPM forecast for external medical expenditures comes from Correctional Health Partners.

*STATUTORY AUTHORITY:* Title 17, Article 40, C.R.S. (Colorado Diagnostic Program), Section 17-1-101 (Medical personnel), Section 17-1-103 (3) (Panel of medical consultants).

**PERSONAL SERVICES**

The cash funds for this line item derive from co-payments that offenders pay for health care. The charge is \$3 for a health care visit initiated by an offender. Offender-initiated mental health visits cost \$1. There is no charge for subsequent appointments that result from the first visit.

*STATUTORY AUTHORITY:* Section 17-1-113, C.R.S., (Medical visits – charge to inmates), DOC Administrative Regulation 700-30 (Offender Health Care Co-Payment Program). These citations are in addition to the statutory authority listed above for the Medical Services Subprogram as a whole.

*REQUEST AND RECOMMENDATION:* The following table shows the request and the recommendation.

INSTITUTIONS, MEDICAL SERVICES SUBPROGRAM, PERSONAL SERVICES				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>				
HB 16-1405 (Long Bill)	\$32,510,792	\$32,272,409	\$238,383	387.5
<b>TOTAL</b>	<b>\$32,510,792</b>	<b>\$32,272,409</b>	<b>\$238,383</b>	<b>387.5</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>				
FY 2016-17 Appropriation	\$32,510,792	\$32,272,409	\$238,383	387.5
Annualize prior year budget actions	41,442	41,442	0	0.0
BA5 CO I and CPO Retention	0	0	0	0.0
R1-R5 Financing with Reduced General Fund Appropriations	(500,000)	(500,000)	0	0.0
<b>TOTAL</b>	<b>\$32,052,234</b>	<b>\$31,813,851</b>	<b>\$238,383</b>	<b>387.5</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$458,558)</b>	<b>(\$458,558)</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	(1.4%)	(1.4%)	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$31,872,717</b>	<b>\$31,634,334</b>	<b>\$238,383</b>	<b>387.5</b>
Request Above/(Below) Recommendation	(\$179,517)	(\$179,517)	\$0	0.0

## OPERATING EXPENSES

*REQUEST AND RECOMMENDATION:* The Department requests and staff recommends a continuation appropriation of \$2,579,052 General Fund.

## PURCHASE OF PHARMACEUTICALS

*STATUTORY AUTHORITY:* Section 17-1-113.1, C.R.S. (Administration or monitoring of medications to persons in correctional facilities)

*REQUEST AND RECOMMENDATION:* The following table shows the request and the recommendation.

INSTITUTIONS, MEDICAL SERVICES SUBPROGRAM, PURCHASE OF PHARMACEUTICALS			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$15,832,887	\$15,832,887	0.0
Supplemental SB 17-159	(670,672)	(670,672)	0.0
<b>TOTAL</b>	<b>\$15,162,215</b>	<b>\$15,162,215</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$15,162,215	\$15,162,215	0.0
R3 Hepatitis C Treatment Expenditures	2,000,000	2,000,000	0.0
R8 Medical Caseload	1,065,696	1,065,696	0.0
<b>TOTAL</b>	<b>\$18,227,911</b>	<b>\$18,227,911</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$3,065,696</b>	<b>\$3,065,696</b>	<b>0.0</b>
Percentage Change	20.2%	20.2%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$18,227,911</b>	<b>\$18,227,911</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	0.0



**PURCHASE OF MEDICAL EXPENSES FROM OTHER MEDICAL FACILITIES**

*REQUEST AND RECOMMENDATION:* The following table shows the request and the recommendation.

INSTITUTIONS, MEDICAL SERVICES SUBPROGRAM, PURCHASE OF MEDICAL SERVICES FROM OTHER MEDICAL FACILITIES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$25,574,780	\$25,574,780	0.0
Supplemental SB 17-159	(1,347,873)	(1,347,873)	0.0
<b>TOTAL</b>	<b>\$24,226,907</b>	<b>\$24,226,907</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$24,226,907	\$24,226,907	0.0
R8 Medical Caseload	(299,983)	(299,983)	0.0
<b>TOTAL</b>	<b>\$23,926,924</b>	<b>\$23,926,924</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$299,983)</b>	<b>(\$299,983)</b>	<b>0.0</b>
Percentage Change	(1.2%)	(1.2%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$23,926,924</b>	<b>\$23,926,924</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	0.0

**CATASTROPHIC MEDICAL EXPENSES**

During supplementals in 2016, this line item was combined with the *Purchase of Medical Expenses from Other Medical Facilities* appropriation. When Medicaid eligibility for inmates began in January 2014, it substantially reduced *Catastrophic Medical Expenses*, making separate presentation of this information less necessary.

**SERVICE CONTRACTS**

This line item provides funds to purchase contract medical and support services, including physicians, dentists, psychiatrists, psychologists, and medical assistants.

*REQUEST AND RECOMMENDATION:* The Department requests and staff recommends a continuation appropriation of \$2,490,075 for this line item.

**INDIRECT COST ASSESSMENT**

These cash funds represent assessments on the fees that inmates pay for medical appointments. The Appendix contains more information on the Department's indirect cost plan.

*STATUTORY AUTHORITY:* Section 17-1-113, C.R.S., (Medical visits – charge to inmates), [State of Colorado Fiscal Rules](#), Rule 8-3 (Cost Allocation Plans). DOC Administrative Regulation 700-30. These citations are in addition to the statutory authority listed above for the Medical Services Subprogram as a whole.

*REQUEST AND RECOMMENDATION:* The following table details the request and the recommendation.

INSTITUTIONS, MEDICAL SERVICES SUBPROGRAM, INDIRECT COST ASSESSMENT				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
FY 2016-17 APPROPRIATION				
HB 16-1405 (Long Bill)	\$1,835	\$0	\$1,835	0.0
<b>TOTAL</b>	<b>\$1,835</b>	<b>\$0</b>	<b>\$1,835</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION				
FY 2016-17 Appropriation	\$1,835	\$0	\$1,835	0.0
Indirect cost assessment adjustments	(1,105)	0	(1,105)	0.0
<b>TOTAL</b>	<b>\$730</b>		<b>\$730</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$1,105)</b>	<b>\$0</b>	<b>(\$1,105)</b>	<b>0.0</b>
Percentage Change	(60.2%)	0.0%	(60.2%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$730</b>	<b>\$0</b>	<b>\$730</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0		\$0	0.0

*(2) Institutions*

**(F) LAUNDRY SUBPROGRAM**

The Department's laundry operations are responsible for issuing, maintaining, and controlling the clothing, bedding, jackets, and footwear worn by inmates housed in state correctional facilities.

*STATUTORY AUTHORITY:* Section 17-24-109, C.R.S., Section 25-1.5-101 (1)(i), C.R.S.

**PERSONAL SERVICES**

*REQUEST AND RECOMMENDATION:* The Department requests an appropriation of \$2,358,607 General Fund which is \$15,495 above the staff recommendation, which includes a reduction for financing requests R1-R5. Staff recommends this request.

INSTITUTIONS, LAUNDRY SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
FY 2016-17 APPROPRIATION			
HB 16-1405 (Long Bill)	\$2,414,728	\$2,414,728	37.4
Supplemental SB 17-159	(56,121)	(56,121)	0.0
<b>TOTAL</b>	<b>\$2,358,607</b>	<b>\$2,358,607</b>	<b>37.4</b>
FY 2017-18 RECOMMENDED APPROPRIATION			
FY 2016-17 Appropriation	\$2,358,607	\$2,358,607	37.4
R1-R5 Financing with Reduced General Fund Appropriations	(15,495)	(15,495)	0.0
<b>TOTAL</b>	<b>\$2,343,112</b>	<b>\$2,343,112</b>	<b>37.4</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$15,495)</b>	<b>(\$15,495)</b>	<b>0.0</b>
Percentage Change	(0.7%)	(0.7%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$2,358,607</b>	<b>\$2,358,607</b>	<b>37.4</b>

INSTITUTIONS, LAUNDRY SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
Request Above/(Below) Recommendation	\$15,495	\$15,495	0.0

## OPERATING EXPENSES

*REQUEST AND RECOMMENDATION:* The Department requests and staff recommends a continuation appropriation of \$2,197,545 General Fund.

### (2) Institutions

#### (G) SUPERINTENDENT'S SUBPROGRAM

The superintendents subprogram includes the superintendents (i.e. wardens) of DOC facilities as well as the staff involved in the day-to-day management of the facilities. The superintendents subprogram is responsible for facility policies, procedures, and practices that are congruent with applicable laws, consent decrees, court orders, legislative mandates, executive orders, and DOC administrative regulations. The superintendents function is also responsible for all staffing assignments and resource allocations within a given facility as well as coordination of all inmate assignments and programs.

*STATUTORY AUTHORITY:* Section 17-1-103 (1)(a), C.R.S., (Executive Director to manage, supervise, and control the correctional institutions operated and supported by the state), Section 17-1-109, C.R.S., (Duties and functions of warden).

## PERSONAL SERVICES

*REQUEST AND RECOMMENDATION:* The following table shows the request and the recommendation. The recommendation is \$56,469 lower because staff is not recommending the Mother Baby Unit.

INSTITUTIONS, SUPERINTENDENT'S SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$10,752,163	\$10,752,163	155.9
Supplemental SB 17-159	\$187,594	\$187,594	0.0
Other 2016 Session Legislation	\$44,071	\$44,071	0.8
<b>TOTAL</b>	<b>\$10,983,828</b>	<b>\$10,983,828</b>	<b>156.7</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$10,983,828	\$10,983,828	156.7
Annualize prior year budget actions	74,232	74,232	0.0
Annualize prior legislation	8,814	8,814	0.2
R1 Mother Baby Unit Expenditures	0	0	0.0
R1-R5 Financing with Reduced General Fund Appropriations	(7,000)	(7,000)	0.0
<b>TOTAL</b>	<b>\$11,059,874</b>	<b>\$11,059,874</b>	<b>156.9</b>
<b>INCREASE/(DECREASE)</b>	<b>\$76,046</b>	<b>\$76,046</b>	<b>0.2</b>
Percentage Change	0.7%	0.7%	0.1%

INSTITUTIONS, SUPERINTENDENTS SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$11,116,343</b>	<b>\$11,116,343</b>	<b>157.6</b>
Request Above/(Below) Recommendation	\$56,469	\$56,469	0.7

## OPERATING EXPENSES

*REQUEST:* The Department requests an appropriation of \$5,208,684 General Fund, which includes \$15,050 for annualization of S.B. 16-180 (Program for Juvenile Offenders).

*RECOMMENDATION:* Staff recommends a lower appropriation or \$5,202,001.

INSTITUTIONS, SUPERINTENDENTS SUBPROGRAM, OPERATING EXPENSES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$5,181,501	\$5,181,501	0.0
Other 2016 Session Legislation	\$5,450	\$5,450	0.0
<b>TOTAL</b>	<b>\$5,186,951</b>	<b>\$5,186,951</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$5,186,951	\$5,186,951	0.0
Annualize prior legislation	15,050	15,050	0.0
R1 Mother Baby Unit Expenditures	0	0	0.0
<b>TOTAL</b>	<b>\$5,202,001</b>	<b>\$5,202,001</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$15,050</b>	<b>\$15,050</b>	<b>0.0</b>
Percentage Change	0.3%	0.3%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$5,208,684</b>	<b>\$5,208,684</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$6,683	\$6,683	0.0

## DRESS OUT

The Department is statutorily mandated to provide all inmates who are paroled or discharged from a correctional facility with suitable clothing and \$100. In instances where an inmate is released to a detainer, the Department is not required to provide the payment. The Department is also not required to provide the payment to inmates who have previously been discharged from the Department and then returned to custody. Additionally, when an inmate is unable to provide for transportation to his/her place of residence within Colorado, the Department provides transportation fare.

*STATUTORY AUTHORITY:* Section 17-22.5-202, C.R.S., (Ticket to leave – discharge – clothes, money, transportation)

*REQUEST AND RECOMMENDATION:* The Department requests and staff recommends a continuation appropriation of \$735,433 General Fund.

**SUPERINTENDENT GRANTS**

This is a new line item that the Department requests for grants that it may receive in support of the Mother Baby Unit.

*REQUEST AND RECOMMENDATION:* The Department requests \$10,000 for the Mother Baby Unit. Staff does not recommend this request.

INSTITUTIONS, SUPERINTENDENT'S SUBPROGRAM, SUPERINTENDENT'S GRANTS				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>				
HB 16-1405 (Long Bill)	\$0	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>				
FY 2016-17 Appropriation	\$0	\$0	\$0	0.0
R1 Mother Baby Unit Expenditures	\$0	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>				
Percentage Change	0.0%	0.0%	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>				
Request Above/(Below) Recommendation	\$10,000	\$0	\$10,000	0.0

**START-UP COSTS**

This line item is used when necessary for any one time costs associated with new programs or personnel. When the Department adds corrections officers, it incurs start-up costs for initial issue of uniforms and attendance at basic training.

*REQUEST AND RECOMMENDATION:* The Department requests increases of \$4,350 for R2 (Sterling Correctional Facility Restrictive Housing Staffing) and \$10,000 for the R1 Mother Baby Unit. Staff does not recommend the Mother Baby Unit.

INSTITUTIONS, SUPERINTENDENT'S SUBPROGRAM, START-UP COSTS			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
Other 2016 Session Legislation	\$45,328	\$45,328	0.0
HB 16-1405 (Long Bill)	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$45,328</b>	<b>\$45,328</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$45,328	\$45,328	0.0
R2 Sterling Correctional Facility Restrictive Housing Staffing Expenditures	4,350	4,350	0.0
R1 Mother Baby Unit Expenditures	0	0	0.0
Annualize prior legislation	(41,878)	(41,878)	0.0
<b>TOTAL</b>	<b>\$7,800</b>	<b>\$7,800</b>	<b>0.0</b>

INSTITUTIONS, SUPERINTENDENTS SUBPROGRAM, START-UP COSTS			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>INCREASE/(DECREASE)</b>	<b>(\$37,528)</b>	<b>(\$37,528)</b>	<b>0.0</b>
Percentage Change	(82.8%)	(82.8%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$61,331</b>	<b>\$61,331</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$53,531	\$53,531	0.0

*(2) Institutions***(H) YOUTHFUL OFFENDER SYSTEM SUBPROGRAM**

The Youthful Offender System (YOS), which began operation in 1994, is a sentencing option for violent offenders aged 14 to 17 at the time of the offense and violent young adult offenders aged 18 and 19. In all cases the offender must be convicted as an adult, which for those under 18 means there was a direct filing in adult court or a transfer to adult court following a juvenile court filing. Upon conviction, the offender receives a sentence to YOS and a separate suspended sentence to adult prison. The DOC can return unmanageable offenders before the court for imposition of the sentence to adult prison. The median sentence to YOS for FY 2013-14 admissions was 3.9 years, while the median suspended adult sentence was 10 years.

Offenders sentenced to YOS are housed and serve their sentences in a Pueblo facility specifically designed and programmed for YOS. Offenders sentenced to the YOS are housed separately from offenders in adult prison. Offenders sentenced to YOS do not receive earned time or good time credit.

YOS offenders serve their sentence in a controlled and regimented environment that promotes work and self-discipline and develops useful skills through programming. YOS blends security, treatment, case management, and re-entry to provide a comprehensive “middle-tier” correctional sentencing option for the courts. Public safety, academic achievement, rehabilitation, the development of pro-social behaviors, and re-entry planning are the primary focus.

A sentence to YOS consists of four phases:

- The Intake, Diagnostic, and Orientation (IDO) Phase, during which a needs assessment and evaluation is completed, an individualized progress plan is developed, re-entry challenges are identified, and offenders are acclimated to the facility;
- Phase I, which provides a range of core programming, supplemental activities, treatment services, and educational and prevocational programs and services;
- Phase II (Pre-Release), which provides 90 days of pre-release programming;
- Phase III (Community Supervision, also called Aftercare), during which the offender is closely monitored as he or she reintegrates into society. This phase serves as the final 6 to 12 months of a YOS sentence.

The appropriations to this subprogram support the IDO Phase, Phase I, and Phase II. Phase III is supported by an appropriation to the Community Services Division's Community Supervision Subprogram, Youthful Offender System Aftercare, which will be presented later.

The majority of YOS admissions in FY 2013-14 needed career and technical education and treatment for anger management and substance abuse problems. Upon arrival at YOS, on average, offenders have obtained only three high school credits. Over a third of YOS admissions in FY 2013-14 had mental health needs.

*STATUTORY AUTHORITY:* Section 18-1.3-407, C.R.S., (Sentences – youthful offenders – authorization for youthful offender system), Section 18-1.3-407.5, C.R.S., (Sentences – young adult offenders), Section 19-2-517, C.R.S., (Direct Filing), Section 19-2-518, C.R.S., (Transfers of youthful offenders to adult court), and Section 17-1-104.3, C.R.S., (YOS is a level 3 facility).

## PERSONAL SERVICES

*REQUEST AND RECOMMENDATION:* The following table summarizes the Department request and the staff recommendation. The recommendation is \$169,316 lower due to the fact that staff recommends some of this appropriation be used for financing R1-R5 and staff does not recommend BA5 CO I and CPO Retention.

INSTITUTIONS, YOUTHFUL OFFENDER SYSTEM SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$10,716,122	\$10,716,122	160.7
Supplemental SB 17-159	(539,360)	(539,360)	0.0
<b>TOTAL</b>	<b>\$10,176,762</b>	<b>\$10,176,762</b>	<b>160.7</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$10,176,762	\$10,176,762	160.7
BA5 CO I and CPO Retention	0	0	0.0
R1-R5 Financing with Reduced General Fund Appropriations	(66,899)	(66,899)	0.0
<b>TOTAL</b>	<b>\$10,109,863</b>	<b>\$10,109,863</b>	<b>160.7</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$66,899)</b>	<b>(\$66,899)</b>	<b>0.0</b>
Percentage Change	(0.7%)	(0.7%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>			
Request Above/(Below) Recommendation	\$169,316	\$169,316	0.0

## OPERATING EXPENSES

*REQUEST AND RECOMMENDATION:* The Department requests a continuation appropriation of \$604,705 General Fund. Staff recommends this request.

## CONTRACT SERVICES

The funds in this line item are used to enhance educational programs, training, anger management, etc., for youths sentenced to the YOS.

*REQUEST AND RECOMMENDATION:* The Department requests a continuation appropriation of \$28,820 General Fund. Staff recommends this request.

**PURCHASE OF SERVICES**

This line item is used to purchase services such as maintenance from the Colorado Mental Health Institute at Pueblo and food for YOS offenders

*RECOMMENDATION AND REQUEST PART 1:* The Department requests and staff recommends that this line item be renamed *YOS Maintenance and Food Service*.

*RECOMMENDATION AND REQUEST PART 2:* The following table summarizes the request, which staff recommends.

INSTITUTIONS, YOUTHFUL OFFENDER SYSTEM SUBPROGRAM, PURCHASE OF SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$681,031	\$681,031	0.0
<b>TOTAL</b>	<b>\$681,031</b>	<b>\$681,031</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$681,031	\$681,031	0.0
NP1 CDOC-CDHS Interagency Agreement True-up	322,408	322,408	0.0
R4 Maintenance Operating Expenditures	18,099	18,099	0.0
R6 Food Inflation	7,711	7,711	0.0
<b>TOTAL</b>	<b>\$1,029,249</b>	<b>\$1,029,249</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$348,218</b>	<b>\$348,218</b>	<b>0.0</b>
Percentage Change	51.1%	51.1%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$1,029,249</b>	<b>\$1,029,249</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	0.0

*(2) Institutions***(I) CASE MANAGEMENT SUBPROGRAM**

Case managers are the primary source of contact for offenders and serve as a link to facility administration, central administration, the Parole Board, outside agencies, attorneys, families, and victims. Some of the responsibilities of case managers are: case analysis, classification reviews, inmate performance assessment, earned time evaluations, sentence computation, and parole and release preparations.

*STATUTORY AUTHORITY:* Section 17-1-103, C.R.S. (Duties of the executive director).

**PERSONAL SERVICES**

*REQUEST AND RECOMMENDATION:* The following table summarizes the request and the recommendation, which is \$112,153 lower due the staff recommendation for financing of R1-R5.



INSTITUTIONS, CASE MANAGEMENT SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$17,879,989	\$17,879,989	247.3
Supplemental SB 17-159	(823,391)	(823,391)	0.0
<b>TOTAL</b>	<b>\$17,056,598</b>	<b>\$17,056,598</b>	<b>247.3</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$17,056,598	\$17,056,598	247.3
Annualize prior year budget actions	14,796	14,796	0.0
R1-R5 Financing with Reduced General Fund Appropriations	(112,153)	(112,153)	0.0
<b>TOTAL</b>	<b>\$16,959,241</b>	<b>\$16,959,241</b>	<b>247.3</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$97,357)</b>	<b>(\$97,357)</b>	<b>0.0</b>
Percentage Change	(0.6%)	(0.6%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$17,071,394</b>	<b>\$17,071,394</b>	<b>247.3</b>
Request Above/(Below) Recommendation	\$112,153	\$112,153	0.0

### OPERATING EXPENSES

*REQUEST AND RECOMMENDATION:* The Department requests and staff recommends a continuation appropriation of \$172,581 General Fund.

### OFFENDER ID PROGRAM

The offender identification program helps eligible offenders obtain government-issued identity documents prior to release from a prison in order to eliminate potential barriers to obtaining employment, housing, and support services. The program operates on-site DMV offices at the Denver Reception & Diagnostic Center and the Colorado Territorial Correctional Facility. The DOR employees who operate this program work inside prisons several days per week and the DOR's Division of Motor Vehicles receives a reappropriation of some of this appropriation in order to pay for DOR's work.

*REQUEST AND RECOMMENDATION:* The Department requests and staff recommends a continuation General Fund appropriation of \$341,135.

### START-UP COSTS

This line item is used when necessary for any one time costs associated with new programs or personnel.

*REQUEST AND RECOMMENDATION:* The Department requests and staff recommends no appropriation for this line item.

*(2) Institutions***(J) MENTAL HEALTH SUBPROGRAM**

The mental health subprogram provides a full range of professional psychiatric, psychological, social work, and other mental health services to DOC inmates. Three broad categories of mental health services are provided, including: clinical mental health services, rehabilitative services, and services for inmates who are mentally ill and/or developmentally disabled.

*STATUTORY AUTHORITY:* Title 16, Article 11.9 (Standardized Screening Process for Mentally Ill Offenders), Title 17, Article 40, C.R.S., (Diagnostic Programs).

**PERSONAL SERVICES**

*REQUEST AND RECOMMENDATION:* The following table summarizes the Department request and the staff recommendation. The annualized prior legislation is SB 16-180 (Program for Juvenile Offenders).

INSTITUTIONS, MENTAL HEALTH SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$12,601,517	\$12,601,517	152.1
Supplemental SB 17-159	(399,111)	(399,111)	0.0
<b>TOTAL</b>	<b>\$12,202,406</b>	<b>\$12,202,406</b>	<b>152.1</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$12,202,406	\$12,202,406	152.1
Annualize prior legislation	57,742	57,742	0.8
R1 Mother Baby Unit Expenditures	0	0	0.0
R3 Hepatitis C Treatment Expenditures	0	0	0.0
R5 Food Service Equipment Expenditures	0	0	0.0
R1-R5 Financing with Reduced General Fund Appropriations	(1,800,000)	(1,800,000)	0.0
<b>TOTAL</b>	<b>\$10,460,148</b>	<b>\$10,460,148</b>	<b>152.9</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$1,742,258)</b>	<b>(\$1,742,258)</b>	<b>0.8</b>
Percentage Change	(14.3%)	(14.3%)	0.5%
<b>FY 2017-18 EXECUTIVE REQUEST</b>			
Request Above/(Below) Recommendation	(\$28,884)	(\$28,884)	(0.0)

**OPERATING EXPENSES**

*REQUEST AND RECOMMENDATION:* The following table summarizes the request, which staff recommends. The prior legislation is S.B. 16-180 (Program for Juvenile Offenders).

INSTITUTIONS, MENTAL HEALTH SUBPROGRAM, OPERATING EXPENSES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			

INSTITUTIONS, MENTAL HEALTH SUBPROGRAM, OPERATING EXPENSES			
	TOTAL FUNDS	GENERAL FUND	FTE
HB 16-1405 (Long Bill)	\$280,266	\$280,266	0.0
<b>TOTAL</b>	<b>\$280,266</b>	<b>\$280,266</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION			
FY 2016-17 Appropriation	\$280,266	\$280,266	0.0
Annualize prior legislation	450	450	0.0
<b>TOTAL</b>	<b>\$280,716</b>	<b>\$280,716</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$450</b>	<b>\$450</b>	<b>0.0</b>
Percentage Change	0.2%	0.2%	0.0%
FY 2017-18 EXECUTIVE REQUEST			
Request Above/(Below) Recommendation	\$0	\$0	0.0

**MEDICAL CONTRACT SERVICES**

These funds are used to contract with psychiatrists and psychologists who work with the DOC mental health staff.

*REQUEST AND RECOMMENDATION:* The Department requests a continuation appropriation of \$4,034,958 General Fund, which staff recommends. .

**MENTAL HEALTH GRANTS**

This line item formerly provided funding from the Division of Criminal Justice, in the Department of Public Safety, to form a partnership with Aurora Community Mental Health to provide community-based services to male offenders with mental illness that are transitioning to the city of Aurora. The grant has ended.

*STATUTORY AUTHORITY:* Section 17-1-107, C.R.S. (DOC can accept gifts, grants and donations for any purpose connected with the Department's work.)

*REQUEST AND RECOMMENDATION:* The Department requests and staff recommends that this appropriation be eliminated because the related grant has ended.

INSTITUTIONS, MENTAL HEALTH SUBPROGRAM, MENTAL HEALTH GRANTS				
	TOTAL FUNDS	GENERAL FUND	REAPPROPRIATED FUNDS	FTE
FY 2016-17 APPROPRIATION				
HB 16-1405 (Long Bill)	\$64,799	\$0	\$64,799	0.0
<b>TOTAL</b>	<b>\$64,799</b>	<b>\$0</b>	<b>\$64,799</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION				
FY 2016-17 Appropriation	\$64,799	\$0	\$64,799	0.0
R9 Technical Adjustments	(64,799)	0	(64,799)	0.0
<b>TOTAL</b>	<b>\$0</b>		<b>\$0</b>	<b>0.0</b>

INSTITUTIONS, MENTAL HEALTH SUBPROGRAM, MENTAL HEALTH GRANTS				
	TOTAL FUNDS	GENERAL FUND	REAPPROPRIATED FUNDS	FTE
<b>INCREASE/(DECREASE)</b>	<b>(\$64,799)</b>	<b>\$0</b>	<b>(\$64,799)</b>	<b>0.0</b>
Percentage Change	(100.0%)	0.0%	(100.0%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0		\$0	0.0

## START-UP COSTS

This line item is used when necessary for any one time costs associated with new programs or personnel.

*REQUEST AND RECOMMENDATION:* The Department requests and staff recommends a start-up appropriation related to S.B. 16-180 (Program for Juvenile Offenders).

INSTITUTIONS, MENTAL HEALTH SUBPROGRAM, START-UP COSTS			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$0	\$0	0.0
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$0	\$0	0.0
Annualize prior legislation	4,703	4,703	0.0
<b>TOTAL</b>	<b>\$4,703</b>	<b>\$4,703</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$4,703</b>	<b>\$4,703</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$4,703</b>	<b>\$4,703</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	0.0

## (2) Institutions

### (K) INMATE PAY SUBPROGRAM

The inmate pay subprogram provides nominal pay to DOC inmates. Inmates paid from this appropriation are those who are not employed by Correctional Industries or the Canteen operations, for whom there are separate pay appropriations. The primary function of this subprogram is to pay inmates for work performed. Inmate labor is used in janitorial services, facility maintenance, food services, laundry operations, clerical services, grounds maintenance, as aides to staff in providing educational, recreational, and vocational training programs, and as aides for other offenders with disabilities. Several minimum security facilities also operate community labor programs that provide inmate labor crews to assist in municipal, county, and other government operations outside of the facility confines. Inmates participating in educational programs (both vocational and academic) are also paid through this subprogram.

The inmate pay scale is found near the end of DOC [Administrative Regulation 850-03](#). The rate is 28¢ per day for inmates with no assignment, 37¢ per day for those with half-time assignments, 74¢ per day for full time assignments, 82¢ per day for kitchen assignments, and 99¢ to \$2.31 per day for offender care aides who help other offenders who have disabilities. Note that offenders are required to purchase their own personal hygiene items and to pay for medical visits that they initiate (\$3 for a health care visit initiated by an offender, \$1 for an offender-initiated mental health visit). In addition, a portion of the pay may be withheld to pay court ordered costs, child support, restitution, and for other reasons. Generally withholding won't exceed 20 percent. (See Administrative Regulation 200-15.)

*STATUTORY AUTHORITY:* Section 17-20-115, C.R.S. (Persons to perform labor), Section 17-29-103 (2), C.R.S. (Executive director to establish work program), Section 17-1-103.7, C.R.S. (Duties of the executive director).

*REQUEST AND RECOMMENDATION:* The Department requests 2,248,581 but staff recommends a lower appropriation of \$2,247,885 because staff does not recommend the Mother Baby Unit..

*(2) Institutions*

**(L) LEGAL ACCESS SUBPROGRAM**

The funds in this subprogram are used to provide constitutionally mandated legal access services to inmates incarcerated in DOC facilities. The Department maintains law libraries and legal assistants at most facilities.

*STATUTORY AUTHORITY:* There is no statutory authority for this subprogram but a number of federal court decisions have affirmed the right of an inmate to access of the courts, which includes access to an adequate legal library. (Example *Bounds v. Smith*, 430 U.S. 817 (1977) which found that state inmates have a constitutional right to "adequate, effective, and meaningful access to the courts.")

**PERSONAL SERVICES**

*REQUEST AND RECOMMENDATION:* The following table summarizes the Department request and the lower staff recommendation, which reflects the staff-recommended R1-R5 financing plan.

INSTITUTIONS, LEGAL ACCESS SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$1,426,036	\$1,426,036	21.5
Supplemental SB 17-159	(35,711)	(35,711)	0.0
<b>TOTAL</b>	<b>\$1,390,325</b>	<b>\$1,390,325</b>	<b>21.5</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$1,390,325	\$1,390,325	21.5
R1-R5 Financing with Reduced General Fund Appropriations	(9,134)	(9,134)	0.0
<b>TOTAL</b>	<b>\$1,381,191</b>	<b>\$1,381,191</b>	<b>21.5</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$9,134)</b>	<b>(\$9,134)</b>	<b>0.0</b>

INSTITUTIONS, LEGAL ACCESS SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
Percentage Change	(0.7%)	(0.7%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$1,390,325</b>	<b>\$1,390,325</b>	<b>21.5</b>
Request Above/(Below) Recommendation	\$9,134	\$9,134	0.0

## OPERATING EXPENSES

*REQUEST AND RECOMMENDATION:* The Department requests a continuation appropriation of \$299,602 General Fund. Staff recommends this request.

## CONTRACT SERVICES

The line item pays for a sign language interpreter for DOC inmates. This service is a requirement of the settlement agreement of the Montez lawsuit.

*REQUEST AND RECOMMENDATION:* The Department requests a continuation appropriation of \$70,905 General Fund. Staff recommends this request.

### (2) Institutions

#### (M) CAPITAL LEASE PURCHASE PAYMENTS

This appropriation funds the lease purchase payments for Colorado State Penitentiary II (CSP II), which is officially called Centennial South because it is part of Centennial Correctional Facility. Prior to FY 2015-16 this appropriation was in the Capital Construction section of the Long Bill. The CSP II lease-purchase agreement originally had a term of 15 years, but it has been twice refinanced. The second refinance in 2013 reduced the term of the payments to 13 years. Two payments are made per year. The following table shows the payments that have already been made and anticipated future payments. Note that no principal payments were made until the facility was complete.

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL PAYMENT
2006-07	\$0	\$5,710,350	\$5,710,350
2007-08	0	5,710,350	5,710,350
2008-09	0	5,710,350	5,710,350
2009-10	0	2,855,175	2,855,175
2010-11	1,545,000	6,503,292	8,048,292
2011-12	11,875,000	6,559,900	18,434,900
2012-13	12,040,000	6,390,500	18,430,500
2013-14	17,450,000	979,354	18,429,354
2014-15	16,860,000	1,566,771	18,426,771
2015-16	18,850,000	1,404,768	20,254,768
2016-17	19,125,000	1,133,268	20,258,268
2017-18	19,505,000	751,546	20,256,546
2018-19	19,990,000	265,667	20,255,667

*STATUTORY AUTHORITY:* House Bill 03-1256, Sections 24-82-102 (1)(b) and 24-82-801, C.R.S.

*REQUEST AND RECOMMENDATION:* The Department requests decrease of (\$1,722) General Fund for Capital Lease Purchase Payments for FY 2017-18 so that the appropriation will accord with the required payments schedule. Staff recommends this request.

**(3) SUPPORT SERVICES**

This division contains the Department's support operations, including business operations, personnel, offender services, transportation, training, information services, and facility services.

SUPPORT SERVICES					
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FTE
<b>FY 2016-17 Appropriation</b>					
HB 16-1405 (Long Bill)	\$41,373,940	\$39,779,005	\$733,043	\$861,892	241.2
Other 2016 Session Legislation	630	630	0	0	0.0
Supplemental SB 17-159	(279,045)	(279,045)	0	0	0.0
<b>TOTAL</b>	<b>\$41,095,525</b>	<b>\$39,500,590</b>	<b>\$733,043</b>	<b>\$861,892</b>	<b>241.2</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>					
FY 2016-17 Appropriation	\$41,095,525	\$39,500,590	\$733,043	\$861,892	241.2
R1-R5 Financing with Reduced General Fund Appropriations	(105,469)	(105,469)	0	0	0.0
R1 Mother Baby Unit Expenditures	0	0	0	0	0.0
R2 Sterling Correctional Facility Restrictive Housing Staffing Expenditures	1,823	1,823	0	0	0.0
BA5 CO I and CPO Retention	0	0	0	0	0.0
BA-NP3 DTRS FTE	327,657	325,691	1,966	0	0.0
BA-NP4 HRIS Maintenance	1,017,959	1,011,851	6,108	0	0.0
NP2 Annual Fleet Vehicle Request	123,006	(52,101)	175,107	0	0.0
NP3 OIT Secure Colorado	640,707	636,863	3,844	0	0.0
NP4 OIT Deskside Staffing	256,223	254,686	1,537	0	0.0
Central appropriations - other	13,563	11,962	768	833	0.0
Central Appropriations - Payments to OIT	829,912	824,931	4,981	0	0.0
Annualize prior legislation	1,305	1,305	0	0	0.0
Indirect cost assessment adjustments	0	(484,272)	0	484,272	0.0
<b>TOTAL</b>	<b>\$44,202,211</b>	<b>\$41,927,860</b>	<b>\$927,354</b>	<b>\$1,346,997</b>	<b>241.2</b>
<b>INCREASE/(DECREASE)</b>	<b>\$3,106,686</b>	<b>\$2,427,270</b>	<b>\$194,311</b>	<b>\$485,105</b>	<b>0.0</b>
Percentage Change	7.6%	6.1%	26.5%	56.3%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>					
Request Above/(Below) Recommendation	\$122,729	\$125,325	(\$1,245)	(\$1,351)	(0.0)

**DECISION ITEMS – SUPPORT SERVICES (NONE)**

The Executive Branch did not submit any decision items for this division.

**LINE ITEM DETAIL – SUPPORT SERVICES***(3) Support Services***(A) BUSINESS OPERATIONS SUBPROGRAM**

The business operations subprogram includes the controller's office (accounts payable/receivable, cashier, general accounting, inmate banking), business office (all fiscal liaisons located at each facility



as well as central budgeting), the warehouse operations (two centralized facilities and four self-supporting warehouse centers), payroll office, and purchasing.

The source of the reappropriated funds is indirect cost recoveries from Correctional Industries, the Canteen Operation, restitution payments, and a few other small fund sources within the Department as well as indirect cost recoveries from federal grants. Subsequent to this figure setting, **the Committee may makes changes to common polices that alter indirect cost assessments. If this occurs, staff requests permission to recalculate the assessments.**

*STATUTORY AUTHORITY:* Section 17-1-103 (1)(a), C.R.S., (Executive Director of the DOC to supervise the business, fiscal, budget, personnel, and financial operations of the Department), Section 24-17-102 C.R.S., (Each executive department of the state government to maintain systems of internal accounting and control).

### PERSONAL SERVICES

*REQUEST AND RECOMMENDATION:* During FY 2016-17, the Department will collect \$766,522 of indirect cost assessments from cash and federal sources. The Department requests and staff recommends that the revenue from these assessments be used to offset what would otherwise be an additional \$766,522 of General Fund appropriations for this line item.

The following table summarizes the Department request and the staff recommendation.

SUPPORT SERVICES, BUSINESS OPERATIONS SUBPROGRAM, PERSONAL SERVICES					
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>					
HB 16-1405 (Long Bill)	\$6,306,714	\$5,429,390	\$40,297	\$837,027	99.8
Supplemental SB 17-159	(73,683)	(73,683)	0	0	0.0
<b>TOTAL</b>	<b>\$6,233,031</b>	<b>\$5,355,707</b>	<b>\$40,297</b>	<b>\$837,027</b>	<b>99.8</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>					
FY 2016-17 Appropriation	\$6,233,031	\$5,355,707	\$40,297	\$837,027	99.8
Indirect cost assessment adjustments	0	(884,272)	0	884,272	0.0
R1-R5 Financing with Reduced General Fund Appropriations	(40,947)	(40,947)	0	0	0.0
<b>TOTAL</b>	<b>\$6,192,084</b>	<b>\$4,430,488</b>	<b>\$40,297</b>	<b>\$1,721,299</b>	<b>99.8</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$40,947)</b>	<b>(\$925,219)</b>	<b>\$0</b>	<b>\$884,272</b>	<b>0.0</b>
Percentage Change	(0.7%)	(17.3%)	0.0%	105.6%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>					
Request Above/(Below) Recommendation	\$40,947	\$40,947	\$0	\$0	(0.0)

### OPERATING EXPENSES

*REQUEST AND RECOMMENDATION:* The Department requests a continuation appropriation of \$234,201 General Fund. Staff recommends this request.

*(3) Support Services***(B) PERSONNEL SUBPROGRAM**

Section 17-1-103 (1)(a) requires the Executive Director of the Department to supervise the business, fiscal, budget, personnel, and financial operations of the Department. Colorado Constitution, Article XII, Section 13 establishes a state personnel system based upon merit, as ascertained by objective criteria. Title 24, Article 50, Part I, C.R.S., contains numerous personnel rules that govern the Department.

This subprogram is responsible for all employment and pre-employment services provided to DOC employees. Many of the services provided are delegated by the State Personnel Director to the Executive Director, including recruitment, examination, position classification, personnel records, affirmative action, appeals, grievance, benefits administration, and training and development.

*STATUTORY AUTHORITY:* Title 24, Article 50, Parts 1 through 8, [Colorado Personnel Board Rules and Personnel Director's Administrative Procedures](#)

**PERSONAL SERVICES**

*REQUEST AND RECOMMENDATION:* The following table summarizes the Department request and the staff recommendation.

SUPPORT SERVICES, PERSONNEL SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$1,319,664	\$1,319,664	18.7
Supplemental SB 17-159	\$57,467	\$57,467	0.0
<b>TOTAL</b>	<b>\$1,377,131</b>	<b>\$1,377,131</b>	<b>18.7</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$1,377,131	\$1,377,131	18.7
R1-R5 Financing with Reduced General Fund Appropriations	(9,055)	(9,055)	0.0
<b>TOTAL</b>	<b>\$1,368,076</b>	<b>\$1,368,076</b>	<b>18.7</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$9,055)</b>	<b>(\$9,055)</b>	<b>0.0</b>
Percentage Change	(0.7%)	(0.7%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$1,377,131</b>	<b>\$1,377,131</b>	<b>18.7</b>
Request Above/(Below) Recommendation	\$9,055	\$9,055	0.0

**OPERATING EXPENSES**

*REQUEST AND RECOMMENDATION:* The Department requests a continuation appropriation of \$86,931 General Fund. Staff recommends this request.

*(3) Support Services***(C) OFFENDER SERVICES SUBPROGRAM**

The offender services subprogram provides numerous services required to manage the offender population, including monitoring system prison beds to best utilize available bed space, offender classification reviews, and auditing of inmate assignments, sentence computation, administration of the offender disciplinary process (DOC code of penal discipline violations), jail backlog monitoring, court services, detainer operations, interstate corrections compact administration.

*STATUTORY AUTHORITY:* Section 17-1-103 C.R.S. (Duties of executive director), Title 17, Article 22.5 (Inmate and Parole Time Computation).

**PERSONAL SERVICES**

*REQUEST AND RECOMMENDATION:* The Department requests a continuation appropriation of \$3,045,814 General Fund. Staff recommends an appropriation of \$3,025,806.

SUPPORT SERVICES, OFFENDER SERVICES SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$3,142,637	\$3,142,637	44.1
Supplemental SB 17-159	(96,823)	(96,823)	0.0
<b>TOTAL</b>	<b>\$3,045,814</b>	<b>\$3,045,814</b>	<b>44.1</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$3,045,814	\$3,045,814	44.1
R1-R5 Financing with Reduced General Fund Appropriations	(20,008)	(20,008)	0.0
<b>TOTAL</b>	<b>\$3,025,806</b>	<b>\$3,025,806</b>	<b>44.1</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$20,008)</b>	<b>(\$20,008)</b>	<b>0.0</b>
Percentage Change	(0.7%)	(0.7%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$3,045,814</b>	<b>\$3,045,814</b>	<b>44.1</b>
Request Above/(Below) Recommendation	\$20,008	\$20,008	0.0

**OPERATING EXPENSES**

*REQUEST AND RECOMMENDATION:* The Department requests and Staff recommends a continuation appropriation of \$62,044 General Fund.

*(3) Support Services***(D) COMMUNICATIONS SUBPROGRAM**

The communications subprogram is responsible for staff voice communication systems, radio systems and radio equipment, cellular telephones, pagers, and video conferences.

**OPERATING EXPENSES**

This line item is used to pay for telephone service as well as the purchase, maintenance, and repair of telecommunications equipment for the Department.

*REQUEST AND RECOMMENDATION:* The next table summarizes the Department request and the staff recommendation. The recommendation is less than the request because staff did not recommend the Mother Baby Unit.

SUPPORT SERVICES, COMMUNICATIONS SUBPROGRAM, OPERATING EXPENSES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$1,624,365	\$1,624,365	0.0
Other 2016 Session Legislation	\$405	\$405	0.0
<b>TOTAL</b>	<b>\$1,624,770</b>	<b>\$1,624,770</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$1,624,770	\$1,624,770	0.0
R2 Sterling Correctional Facility Restrictive Housing Staffing Expenditures	1,215	1,215	0.0
Annualize prior legislation	855	855	0.0
R1 Mother Baby Unit Expenditures	0	0	0.0
<b>TOTAL</b>	<b>\$1,626,840</b>	<b>\$1,626,840</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$2,070</b>	<b>\$2,070</b>	<b>0.0</b>
Percentage Change	0.1%	0.1%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>			
Request Above/(Below) Recommendation	\$315	\$315	0.0

**DISPATCH SERVICES**

This line item provides funding for dispatch services provided by the Colorado State Patrol. When DOC transports offenders, they remain in contact with the Colorado State Patrol (CSP); CSP monitors progress in order to provide assistance, if needed. Community Parole Officers use dispatch services to provide radio cover during field contacts with parolees, communicating with CSP prior to contact and clearing after contact is made. Parole officers also use dispatch services to provide radio cover during transports of parolees, as well as for warrant entries and checks. In addition, CSP dispatch is used as a primary radio link to other law enforcement in areas where DOC lacks the radio frequencies that would allow direct access.

*STATUTORY AUTHORITY:* Section 17-1-103, C.R.S., Title 24, Article 37.5, Part 5 (Telecommunications Coordination Within State Government).

*REQUEST AND RECOMMENDATION:* The Department requests and staff recommends a continuation appropriation of \$224,477 General Fund.

*(3) Support Services***(E) TRANSPORTATION SUBPROGRAM**

The transportation subprogram is responsible for maintaining the Department's vehicle fleet, which consists of nearly 1200 vehicles that are leased from the State Fleet Management program. This program provides preventive maintenance, general maintenance, motor pool services, vehicle records maintenance, and monthly billing reports. The Department's central transportation unit (CTU) is also funded out of this subprogram. The CTU provides inmate movements between facilities, to community corrections, to Denver area courts, to the CMHIP for medical procedures, and out-of-state inmate returns.

**PERSONAL SERVICES**

**REQUEST AND RECOMMENDATION:** The following table summarizes the request and the recommendation.

SUPPORT SERVICES, TRANSPORTATION SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$2,088,737	\$2,088,737	35.9
Supplemental SB 17-159	\$49,491	\$49,491	0.0
<b>TOTAL</b>	<b>\$2,138,228</b>	<b>\$2,138,228</b>	<b>35.9</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$2,138,228	\$2,138,228	35.9
BA5 CO I and CPO Retention	0	0	0.0
R1-R5 Financing with Reduced General Fund Appropriations	(14,056)	(14,056)	0.0
<b>TOTAL</b>	<b>\$2,124,172</b>	<b>\$2,124,172</b>	<b>35.9</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$14,056)</b>	<b>(\$14,056)</b>	<b>0.0</b>
Percentage Change	(0.7%)	(0.7%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$2,175,781</b>	<b>\$2,175,781</b>	<b>35.9</b>
Request Above/(Below) Recommendation	\$51,609	\$51,609	0.0

**OPERATING EXPENSES**

*REQUEST AND RECOMMENDATION:* The Department requests an appropriation of \$434,763 General Fund for this line item. Staff recommends an appropriation of \$433,538 because staff did not recommend the Mother Baby Unit.

SUPPORT SERVICES, TRANSPORTATION SUBPROGRAM, OPERATING EXPENSES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$433,538	\$433,538	0.0
<b>TOTAL</b>	<b>\$433,538</b>	<b>\$433,538</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$433,538	\$433,538	0.0

SUPPORT SERVICES, TRANSPORTATION SUBPROGRAM, OPERATING EXPENSES			
	TOTAL FUNDS	GENERAL FUND	FTE
R1 Mother Baby Unit Expenditures	0	0	0.0
<b>TOTAL</b>	<b>\$433,538</b>	<b>\$433,538</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$434,763</b>	<b>\$434,763</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$1,225	\$1,225	0.0

### VEHICLE LEASE PAYMENTS

The funds in this line item are used to provide central accounting and payment for leased vehicles department-wide. The Department's fleet is maintained and serviced by Correctional Industries, but in areas away from Cañon City the department's maintenance departments may do minor maintenance, not Correctional Industries.

*STATUTORY AUTHORITY:* Pursuant to Section 24-30-1104 (2), C.R.S.

*REQUEST AND RECOMMENDATION:* The following table summarizes the common policy decision, which staff recommends.

SUPPORT SERVICES, TRANSPORTATION SUBPROGRAM, VEHICLE LEASE PAYMENTS				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>				
HB 16-1405 (Long Bill)	\$3,325,686	\$2,755,650	\$570,036	0.0
<b>TOTAL</b>	<b>\$3,325,686</b>	<b>\$2,755,650</b>	<b>\$570,036</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>				
FY 2016-17 Appropriation	\$3,325,686	\$2,755,650	\$570,036	0.0
NP2 Annual Fleet Vehicle Request	123,006	(52,101)	175,107	0.0
<b>TOTAL</b>	<b>\$3,448,692</b>	<b>\$2,703,549</b>	<b>\$745,143</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$123,006</b>	<b>(\$52,101)</b>	<b>\$175,107</b>	<b>0.0</b>
Percentage Change	3.7%	(1.9%)	30.7%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$3,448,692</b>	<b>\$2,703,549</b>	<b>\$745,143</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	0.0

### (3) Support Services

#### (F) TRAINING SUBPROGRAM

The training subprogram administers centrally the training needs, both for new employees and continuing training, for Department personnel. Staff training is categorized into four components: (1) basic training for all new employees (19 day, 152 hour course); (2) extended orientation and training program (40 hour course); (3) in-service training for current staff members; and, (4)

advanced/specialized training such as cultural diversity, crisis intervention, training for trainers, violence in the workplace, pressure point control tactics, Americans With Disabilities Act, etc.

*STATUTORY AUTHORITY:* Section 17-1-103, C.R.S.

## PERSONAL SERVICES

*REQUEST AND RECOMMENDATION:* The following table summarizes the Department request and the staff recommendation.

SUPPORT SERVICES, TRAINING SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$2,498,825	\$2,498,825	33.0
Supplemental SB 17-159	(205,947)	(205,947)	0.0
<b>TOTAL</b>	<b>\$2,292,878</b>	<b>\$2,292,878</b>	<b>33.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$2,292,878	\$2,292,878	33.0
R1-R5 Financing with Reduced General Fund Appropriations	(15,051)	(15,051)	0.0
<b>TOTAL</b>	<b>\$2,277,827</b>	<b>\$2,277,827</b>	<b>33.0</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$15,051)</b>	<b>(\$15,051)</b>	<b>0.0</b>
Percentage Change	(0.7%)	(0.7%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$2,292,878</b>	<b>\$2,292,878</b>	<b>33.0</b>
Request Above/(Below) Recommendation	\$15,051	\$15,051	0.0

## OPERATING EXPENSES

*REQUEST AND RECOMMENDATION:* The following table summarizes the Department request and the staff recommendation. The difference is due to the Mother Baby Unit, which staff did not recommend.

SUPPORT SERVICES, TRAINING SUBPROGRAM, OPERATING EXPENSES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$286,981	\$286,981	0.0
Other 2016 Session Legislation	\$25	\$25	0.0
<b>TOTAL</b>	<b>\$287,006</b>	<b>\$287,006</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$287,006	\$287,006	0.0
R2 Sterling Correctional Facility Restrictive Housing Staffing Expenditures	68	68	0.0
Annualize prior legislation	50	50	0.0
R1 Mother Baby Unit Expenditures	0	0	0.0
<b>TOTAL</b>	<b>\$287,124</b>	<b>\$287,124</b>	<b>0.0</b>

SUPPORT SERVICES, TRAINING SUBPROGRAM, OPERATING EXPENSES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>INCREASE/(DECREASE)</b>	<b>\$118</b>	<b>\$118</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$287,142</b>	<b>\$287,142</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$18	\$18	0.0

### START-UP COSTS

This line item is used when necessary for any one time costs associated with new programs or personnel.

*REQUEST AND RECOMMENDATION:* The Department requests and staff recommends no appropriation for start-up costs.

### (3) Support Services

#### (G) INFORMATION SYSTEMS SUBPROGRAM

The information systems subprogram is responsible for the development and maintenance of automated information systems within the Department.

### OPERATING EXPENSES

*REQUEST AND RECOMMENDATION:* The following table summarizes the Department request and the staff recommendation. The difference is due to the Mother Baby Unit, which staff did not recommend.

SUPPORT SERVICES, INFORMATION SYSTEMS SUBPROGRAM, OPERATING EXPENSES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$1,644,122	\$1,644,122	0.0
Other 2016 Session Legislation	\$200	\$200	0.0
<b>TOTAL</b>	<b>\$1,644,322</b>	<b>\$1,644,322</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$1,644,322	\$1,644,322	0.0
R2 Sterling Correctional Facility Restrictive Housing Staffing Expenditures	540	540	0.0
Annualize prior legislation	400	400	0.0
R1 Mother Baby Unit Expenditures	0	0	0.0
<b>TOTAL</b>	<b>\$1,645,262</b>	<b>\$1,645,262</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$940</b>	<b>\$940</b>	<b>0.0</b>
Percentage Change	0.1%	0.1%	0.0%



SUPPORT SERVICES, INFORMATION SYSTEMS SUBPROGRAM, OPERATING EXPENSES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$1,645,402</b>	<b>\$1,645,402</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$140	\$140	0.0

## PAYMENTS TO OIT

This line item, created in FY 2014-15, consolidated the funding for several line items that no longer exist (Purchase of Services from Computer Center; Colorado State Network; Management and Administration of OIT; Communications Services Payments; and Information Technology Security).

*REQUEST:* The following table summarizes the Department request. The staff recommendation is pending the Committee's decision on OIT common policies.

SUPPORT SERVICES, INFORMATION SYSTEMS SUBPROGRAM, PAYMENTS TO OIT				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>				
HB 16-1405 (Long Bill)	\$16,631,013	\$16,531,206	\$99,807	0.0
<b>TOTAL</b>	<b>\$16,631,013</b>	<b>\$16,531,206</b>	<b>\$99,807</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION (PENDING)</b>				
FY 2016-17 Appropriation	\$16,631,013	\$16,531,206	\$99,807	0.0
BA-NP4 HRIS Maintenance	1,017,959	1,011,851	6,108	0.0
Central Appropriations - Payments to OIT	829,912	824,931	4,981	0.0
NP3 OIT Secure Colorado	640,707	636,863	3,844	0.0
BA-NP3 DTRS FTE	327,657	325,691	1,966	0.0
NP4 OIT Deskside Staffing	256,223	254,686	1,537	0.0
<b>TOTAL</b>	<b>\$19,703,471</b>	<b>\$19,585,228</b>	<b>\$118,243</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$3,072,458</b>	<b>\$3,054,022</b>	<b>\$18,436</b>	<b>0.0</b>
Percentage Change	18.5%	18.5%	18.5%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$19,703,471</b>	<b>\$19,585,228</b>	<b>\$118,243</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	0.0

## CORE OPERATIONS

This line item helps fund the statewide CORE accounting system which records all state revenues and expenditures.

*STATUTORY AUTHORITY:* Section 24-30-209, C.R.S.

*REQUEST:* The Department requests an appropriation of \$396,192 total funds, including \$349,419 General Fund.

*RECOMMENDATION:* Staff recommends an appropriation of \$418,183, including \$368,814 General Fund, which accords with Committee common policy.

SUPPORT SERVICES, INFORMATION SYSTEMS SUBPROGRAM, CORE OPERATIONS					
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>					
HB 16-1405 (Long Bill)	\$404,620	\$356,852	\$22,903	\$24,865	0.0
<b>TOTAL</b>	<b>\$404,620</b>	<b>\$356,852</b>	<b>\$22,903</b>	<b>\$24,865</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>					
FY 2016-17 Appropriation	\$404,620	\$356,852	\$22,903	\$24,865	0.0
Central appropriations - other	13,563	11,962	768	833	0.0
<b>TOTAL</b>	<b>\$418,183</b>	<b>\$368,814</b>	<b>\$23,671</b>	<b>\$25,698</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>					
	<b>\$13,563</b>	<b>\$11,962</b>	<b>\$768</b>	<b>\$833</b>	<b>0.0</b>
Percentage Change	3.4%	3.4%	3.4%	3.4%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>					
Request Above/(Below) Recommendation	(\$21,991)	(\$19,395)	(\$1,245)	(\$1,351)	0.0

### (3) Support Services

#### (H) FACILITY SERVICES SUBPROGRAM

The facility services subprogram is responsible for managing construction and controlled maintenance projects for the Department. These responsibilities include procurement (requests for proposals and qualifications development, review, and award), contractor/design team selection, design review, contract administration, and fiscal management. This office is also responsible for developing facility master plans.

*STATUTORY AUTHORITY:* Section 17-1-105, C.R.S. (Powers of executive director).

#### PERSONAL SERVICES

*REQUEST AND RECOMMENDATION:* The following table summarizes the Department request and the staff recommendation.

SUPPORT SERVICES, FACILITY SERVICES SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$976,289	\$976,289	9.7
Supplemental SB 17-159	(9,550)	(9,550)	0.0
<b>TOTAL</b>	<b>\$966,739</b>	<b>\$966,739</b>	<b>9.7</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$966,739	\$966,739	9.7
R1-R5 Financing with Reduced General Fund Appropriations	(6,352)	(6,352)	0.0
<b>TOTAL</b>	<b>\$960,387</b>	<b>\$960,387</b>	<b>9.7</b>

SUPPORT SERVICES, FACILITY SERVICES SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>INCREASE/(DECREASE)</b>	<b>(\$6,352)</b>	<b>(\$6,352)</b>	<b>0.0</b>
Percentage Change	(0.7%)	(0.7%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$966,739</b>	<b>\$966,739</b>	<b>9.7</b>
Request Above/(Below) Recommendation	\$6,352	\$6,352	0.0

**OPERATING EXPENSES**

*REQUEST AND RECOMMENDATION:* The Department requests a continuation appropriation of \$83,096 General Fund. Staff recommends this request.

**(4) INMATE PROGRAMS**

This division includes all vocational, educational, recreational, and labor programs for offenders operated by the Department. Also included are the sex offender treatment and the drug and alcohol treatment programs, as well as the volunteer program.

INMATE PROGRAMS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2016-17 Appropriation</b>						
HB 16-1405 (Long Bill)	\$44,330,185	\$40,872,318	\$1,405,175	\$1,959,068	\$93,624	545.7
Supplemental SB 17-159	(410,885)	(410,885)	0	0	0	0.0
<b>TOTAL</b>	<b>\$43,919,300</b>	<b>\$40,461,433</b>	<b>\$1,405,175</b>	<b>\$1,959,068</b>	<b>\$93,624</b>	<b>545.7</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>						
FY 2016-17 Appropriation	\$43,919,300	\$40,461,433	\$1,405,175	\$1,959,068	\$93,624	545.7
R1-R5 Financing with Reduced General Fund Appropriations	(1,002,276)	(1,002,276)	0	0	0	0.0
R2 Sterling Correctional Facility Restrictive Housing Staffing Expenditures	172,061	172,061	0	0	0	2.7
R4 Maintenance Operating Expenditures	0	0	0	0	0	0.0
R9 Technical Adjustments	(33,834)	0	0	(33,834)	0	0.0
BA5 CO I and CPO Retention	0	0	0	0	0	0.0
Annualize prior legislation	52,539	52,539	0	0	0	0.8
Indirect cost assessment adjustments	(66)	0	0	0	(66)	0.0
<b>TOTAL</b>	<b>\$43,107,724</b>	<b>\$39,683,757</b>	<b>\$1,405,175</b>	<b>\$1,925,234</b>	<b>\$93,558</b>	<b>549.2</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$811,576)</b>	<b>(\$777,676)</b>	<b>\$0</b>	<b>(\$33,834)</b>	<b>(\$66)</b>	<b>3.5</b>
Percentage Change	(1.8%)	(1.9%)	0.0%	(1.7%)	(0.1%)	0.6%
<b>FY 2017-18 EXECUTIVE REQUEST</b>						
Request Above/(Below) Recommendation	\$158,795	\$158,795	\$0	\$0	\$0	(0.0)

**DECISION ITEMS – INMATE PROGRAMS (NONE)**

The Executive Branch did not submit any decision items for this division.

**LINE ITEM DETAIL – INMATE PROGRAMS***(3) Inmate Programs***(A) LABOR SUBPROGRAM**

The labor subprogram is responsible for the development and supervision of inmate work assignments involving physical labor to assist the Department with reclamation, landscaping, construction and other related projects. The only department facility without a specific labor program for inmates is the Colorado State Penitentiary due to its administrative segregation mission. The Department identifies three components of the labor program: (1) intensive labor -- operated on an incentive basis so that the inmate is able to demonstrate that he or she is willing to modify his or her behavior; (2) inter-facility labor -- concentrated in the Cañon minimum centers, using inmates for land reclamation and erosion control; and (3) off grounds labor -- usually reserved for

minimum security facilities to provide off grounds inmate work crews for a variety of governmental projects.

*STATUTORY AUTHORITY:* Title 17, Article 29, C.R.S. (Physical Labor by Inmates). Section 17-1-103 (1)(a) and (f), C.R.S., Section 17-20-115, C.R.S. (Persons to perform labor)

## PERSONAL SERVICES

This line item funds staff who supervise inmates working in labor crews.

*REQUEST AND RECOMMENDATION:* The following table summarizes the request and the recommendation.

INMATE PROGRAMS, LABOR SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$5,667,661	\$5,667,661	88.7
Supplemental SB 17-159	(389,836)	(389,836)	0.0
<b>TOTAL</b>	<b>\$5,277,825</b>	<b>\$5,277,825</b>	<b>88.7</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$5,277,825	\$5,277,825	88.7
BA5 CO I and CPO Retention	0	0	0.0
R1-R5 Financing with Reduced General Fund Appropriations	(34,652)	(34,652)	0.0
<b>TOTAL</b>	<b>\$5,243,173</b>	<b>\$5,243,173</b>	<b>88.7</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$34,652)</b>	<b>(\$34,652)</b>	<b>0.0</b>
Percentage Change	(0.7%)	(0.7%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$5,288,067</b>	<b>\$5,288,067</b>	<b>88.7</b>
Request Above/(Below) Recommendation	\$44,894	\$44,894	0.0

## OPERATING EXPENSES

*REQUEST:* The Department requests a continuation appropriation of \$88,017.

*RECOMMENDATION:* Staff recommends that the Committee approve this request.

### (4) Inmate Programs

#### (B) EDUCATION SUBPROGRAM

The education portion of this subprogram provides academic and other basic skills education to the total population on a daily basis. The Department operates programs such as Adult Basic Education (ABE), General Educational Development (GED), Special Education, Cognitive Education, Anger Management, English as a Second Language (ESL), Victim's Education, Life Skills, etc. The Department also contracts with several community colleges for the provision of additional educational and vocational services.

The vocational portion of this subprogram develops competency-based vocational/technical programs designed to equip inmates with job entry skills. The Community Colleges of Colorado approves the programs based on state labor and employment needs. Some of the programs provided include: auto body repair, carpentry, printing trades, landscaping, electronics, graphic design, machine, computer information systems, video production, welding, etc.

*STATUTORY AUTHORITY:* Title 17, Article 32, C.R.S. (Correctional Education Program). A portion of the funding for Education Programs derives from the legislative declaration of H.B. 12-1223 (Earned Time), which states that the General Fund savings generated by the bill can be appropriated either for Education or Wrap-around services.

## PERSONAL SERVICES

### REQUEST AND RECOMMENDATION:

INMATE PROGRAMS, EDUCATION SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$12,671,728	\$12,671,728	189.1
Supplemental SB 17-159	\$500,024	\$500,024	0.0
<b>TOTAL</b>	<b>\$13,171,752</b>	<b>\$13,171,752</b>	<b>189.1</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$13,171,752	\$13,171,752	189.1
R2 Sterling Correctional Facility Restrictive Housing Staffing Expenditures	156,602	156,602	2.7
Annualize prior legislation	47,386	47,386	0.8
R1-R5 Financing with Reduced General Fund Appropriations	(86,338)	(86,338)	0.0
<b>TOTAL</b>	<b>\$13,289,402</b>	<b>\$13,289,402</b>	<b>192.6</b>
<b>INCREASE/(DECREASE)</b>	<b>\$117,650</b>	<b>\$117,650</b>	<b>3.5</b>
Percentage Change	0.9%	0.9%	1.9%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$13,375,740</b>	<b>\$13,375,740</b>	<b>192.6</b>
Request Above/(Below) Recommendation	\$86,338	\$86,338	0.0

## OPERATING EXPENSES

The Department of Corrections has vocational education programs at its facilities. These programs are designed to improve the education of inmates by providing them with an opportunity to develop occupational skills. Programs include drafting, welding, computers, carpentry, cooking, machine shop, welding, heavy equipment, auto body, graphic art, culinary arts, cosmetology, construction technology, construction trades, office equipment repair, video production, and janitorial. These vocational programs are reimbursed with sales revenues earned, which is reflected in the cash funds appropriation for this line item.

*REQUEST AND RECOMMENDATION:* The following table summarizes the request and the recommendation:

INMATE PROGRAMS, EDUCATION SUBPROGRAM, OPERATING EXPENSES					
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FTE
FY 2016-17 APPROPRIATION					
HB 16-1405 (Long Bill)	\$4,519,163	\$2,814,746	\$1,293,402	\$411,015	0.0
<b>TOTAL</b>	<b>\$4,519,163</b>	<b>\$2,814,746</b>	<b>\$1,293,402</b>	<b>\$411,015</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION					
FY 2016-17 Appropriation	\$4,519,163	\$2,814,746	\$1,293,402	\$411,015	0.0
R2 Sterling Correctional Facility					
Restrictive Housing Staffing Expenditures	1,350	1,350	0	0	0.0
Annualize prior legislation	450	450	0	0	0.0
<b>TOTAL</b>	<b>\$4,520,963</b>	<b>\$2,816,546</b>	<b>\$1,293,402</b>	<b>\$411,015</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$1,800</b>	<b>\$1,800</b>	<b>\$0</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.0%	0.1%	0.0%	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$4,520,963</b>	<b>\$2,816,546</b>	<b>\$1,293,402</b>	<b>\$411,015</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	0.0

### CONTRACT SERVICES

The Department contracts with local community colleges to provide a variety of educational and vocational programs to inmates. This line item provides the funding for those contracts.

*REQUEST AND RECOMMENDATION:* The department requests a continuation appropriation of \$237,128 General Fund. Staff recommends this request.

### EDUCATION GRANTS

The Department receives a variety of education grants to provide life skills training, ABE/GED education, transition services, family parenting education, etc. to inmates. This line item provides the spending authority for those grants.

The source of cash funds is gifts, grants, and donations. The source of reappropriated funds is federal funds appropriated to the Department of Education and the Department of Public Health and Environment.

*STATUTORY AUTHORITY:* Section 17-1-107, C.R.S. (DOC can accept gifts, grants and donations for any purpose connected with the Department's work.)

*REQUEST:* The Department requests a technical adjustment of (\$33,834) reappropriated funds for this line item, the sum of two grants from the Department of Education that are no longer being received. There is no General Fund in the appropriation.

*RECOMMENDATION:* Staff recommends this request.

INMATE PROGRAMS, EDUCATION SUBPROGRAM, EDUCATION GRANTS						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>						
HB 16-1405 (Long Bill)	\$113,894	\$0	\$10,000	\$76,244	\$27,650	2.0
<b>TOTAL</b>	<b>\$113,894</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$76,244</b>	<b>\$27,650</b>	<b>2.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>						
FY 2016-17 Appropriation	\$113,894	\$0	\$10,000	\$76,244	\$27,650	2.0
R9 Technical Adjustments	(33,834)	0	0	(33,834)	0	0.0
<b>TOTAL</b>	<b>\$80,060</b>		<b>\$10,000</b>	<b>\$42,410</b>	<b>\$27,650</b>	<b>2.0</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$33,834)</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$33,834)</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	(29.7%)	0.0%	0.0%	(44.4%)	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$80,060</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$42,410</b>	<b>\$27,650</b>	<b>2.0</b>
Request Above/(Below) Recommendation	\$0		\$0	\$0	\$0	0.0

**START-UP COSTS**

This line item is used when necessary for any one time costs associated with new programs or personnel.

*REQUEST AND RECOMMENDATION:* The following table summarizes the requested and recommended indirect cost adjustment. The prior legislation is SB 16-180 (Program for Juvenile Offenders).

INMATE PROGRAMS, EDUCATION SUBPROGRAM, START-UP COSTS			
	TOTAL FUNDS	GENERAL FUND	FTE
R2 Sterling Correctional Facility Restrictive Housing Staffing Expenditures	\$14,109	\$14,109	0.0
Annualize prior legislation	4,703	4,703	0.0
<b>TOTAL</b>	<b>\$18,812</b>	<b>\$18,812</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$18,812</b>	<b>\$18,812</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$18,812</b>	<b>\$18,812</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	0.0

**INDIRECT COST RECOVERIES**

This line item shows indirect cost recoveries from federal grants received in this subprogram.

*STATUTORY AUTHORITY:* [State of Colorado Fiscal Rules](#), Rule 8-3 (Cost Allocation Plans).

*REQUEST AND RECOMMENDATION:* The following table summarizes the requested and recommended indirect cost adjustment.



INMATE PROGRAMS, EDUCATION SUBPROGRAM, INDIRECT COST ASSESSMENT				
	TOTAL FUNDS	GENERAL FUND	FEDERAL FUNDS	FTE
FY 2016-17 APPROPRIATION				
HB 16-1405 (Long Bill)	\$377	\$0	\$377	0.0
<b>TOTAL</b>	<b>\$377</b>	<b>\$0</b>	<b>\$377</b>	<b>0.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION				
FY 2016-17 Appropriation	\$377	\$0	\$377	0.0
Indirect cost assessment adjustments	(66)	0	(66)	0.0
<b>TOTAL</b>	<b>\$311</b>		<b>\$311</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$66)</b>	<b>\$0</b>	<b>(\$66)</b>	<b>0.0</b>
Percentage Change	(17.5%)	0.0%	(17.5%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>				
Request Above/(Below) Recommendation	\$0	n/a	\$0	0.0

(4) *Inmate Programs*

(C) RECREATION SUBPROGRAM

The recreation subprogram is responsible for developing, implementing, and supervising all recreational programs including leisure time activities and outdoor exercise. Most facilities (with the exception of Colorado State Penitentiary) have recreation programs. Almost all the FTE assigned to this program are Correctional Officers; despite the label "recreation", their primary task is security. If they were not present, other corrections officers would have to supervise.

*STATUTORY AUTHORITY:* Section 17-1-103, C.R.S., (Duties of the executive director)

**PERSONAL SERVICES**

*REQUEST AND RECOMMENDATION:* The following table summarizes the Department request and the staff recommendation.

INMATE PROGRAMS, RECREATION SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
FY 2016-17 APPROPRIATION			
HB 16-1405 (Long Bill)	\$6,899,127	\$6,899,127	116.7
Supplemental SB 17-159	(132,366)	(132,366)	0.0
<b>TOTAL</b>	<b>\$6,766,761</b>	<b>\$6,766,761</b>	<b>116.7</b>
FY 2017-18 RECOMMENDED APPROPRIATION			
FY 2016-17 Appropriation	\$6,766,761	\$6,766,761	116.7
BA5 CO I and CPO Retention	0	0	0.0
R1-R5 Financing with Reduced General Fund Appropriations	(44,458)	(44,458)	0.0
<b>TOTAL</b>	<b>\$6,722,303</b>	<b>\$6,722,303</b>	<b>116.7</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$44,458)</b>	<b>(\$44,458)</b>	<b>0.0</b>
Percentage Change	(0.7%)	(0.7%)	0.0%

INMATE PROGRAMS, RECREATION SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$6,879,420</b>	<b>\$6,879,420</b>	<b>116.7</b>
Request Above/(Below) Recommendation	\$157,117	\$157,117	0.0

**OPERATING EXPENSES**

*REQUEST AND RECOMMENDATION:* The Department requests and staff recommends a continuation appropriation of \$71,232 cash funds.

*(4) Inmate Programs*

**(D) DRUG AND ALCOHOL TREATMENT SUBPROGRAM**

The drug and alcohol treatment subprogram is responsible for providing the following substance abuse services to inmates: (1) intake evaluation, assessment, and orientation; (2) self-help meetings; (3) facility-based education and treatment groups; (4) drug testing; (5) intensive treatment; and (6) community/parole services. The Department estimates that approximately 80.0 percent of all inmates incarcerated in DOC facilities are assessed as needing some level of substance abuse treatment. Some inmates who are living outside of prison walls, such as transition inmates in community corrections, and intensive supervision inmates living in approved private residences, receive treatment funded from these appropriations.

*STATUTORY AUTHORITY:* Title 16, Article 11.5, C.R.S. (Substance Abuse in the Criminal Justice System).

**PERSONAL SERVICES**

*REQUEST AND RECOMMENDATION:* The following table summarizes the request and the recommendation.

INMATE PROGRAMS, DRUG AND ALCOHOL TREATMENT SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$5,301,250	\$5,301,250	85.4
Supplemental SB 17-159	\$31,621	\$31,621	0.0
<b>TOTAL</b>	<b>\$5,332,871</b>	<b>\$5,332,871</b>	<b>85.4</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$5,332,871	\$5,332,871	85.4
R1-R5 Financing with Reduced General Fund Appropriations	(35,081)	(35,081)	0.0
<b>TOTAL</b>	<b>\$5,297,790</b>	<b>\$5,297,790</b>	<b>85.4</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$35,081)</b>	<b>(\$35,081)</b>	<b>0.0</b>
Percentage Change	(0.7%)	(0.7%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$5,332,871</b>	<b>\$5,332,871</b>	<b>85.4</b>
Request Above/(Below) Recommendation	\$35,081	\$35,081	0.0

**OPERATING EXPENSES**

*REQUEST AND RECOMMENDATION:* The Department requests a continuation appropriation of \$110,932 General Fund for this line item. Staff recommends that the Committee approve the request.

**SERVICES FOR SUBSTANCE ABUSE AND CO-OCCURRING DISORDERS**

This line item receives money from the Correctional Treatment Cash fund, which is appropriated to the Judicial Department and then reappropriated to the Department of Corrections and other agencies.

*STATUTORY AUTHORITY:* Section 18-19-103, C.R.S., (Correctional Treatment Cash Fund and Board).

*REQUEST AND RECOMMENDATION:* The Department requests and staff recommends an unchanged appropriation of \$995,127 reappropriated funds for this line item. This corresponds with the Correctional Treatment Board's FY 2017-18 recommendations, which the JBC approved.

**CONTRACT SERVICES**

These funds are used to contract with individuals who are certified by the Division of Alcohol and Drug Abuse (ADAD) to provide facility-based treatment and counseling services. Reappropriated funds come from the Correctional Treatment Cash Fund, which is appropriated to the Judicial Department and then reappropriated to the Department of Corrections and other agencies.

*REQUEST AND RECOMMENDATION:* The Department requests and the staff recommends an unchanged appropriation for this line item of \$2,425,799. The \$350,000 appropriation from the Correctional Treatment Cash Fund agrees with the Correctional Treatment Board's FY 2017-18 funding plan, which the JBC approved.

INMATE PROGRAMS, DRUG AND ALCOHOL TREATMENT SUBPROGRAM, CONTRACT SERVICES				
	TOTAL FUNDS	GENERAL FUND	REAPPROPRIATED FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>				
HB 16-1405 (Long Bill)	\$2,425,799	\$2,075,799	\$350,000	0.0
<b>TOTAL</b>	<b>\$2,425,799</b>	<b>\$2,075,799</b>	<b>\$350,000</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>				
FY 2016-17 Appropriation	\$2,425,799	\$2,075,799	\$350,000	0.0
<b>TOTAL</b>	<b>\$2,425,799</b>	<b>\$2,075,799</b>	<b>\$350,000</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>				
Request Above/(Below) Recommendation	\$0	\$0	\$0	0.0

**TREATMENT GRANTS**

This line item reflects funding received from the Division of Criminal Justice to fund the therapeutic community project at the Arrowhead Correctional Center.

*STATUTORY AUTHORITY:* Section 17-1-107, C.R.S. (DOC can accept gifts, grants and donations for any purpose connected with the Department's work.)

*REQUEST AND RECOMMENDATION:* The Department requests and staff recommends an unchanged continuation appropriation of \$126,682 General Fund.

*(4) Inmate Programs***(E) SEX OFFENDER TREATMENT SUBPROGRAM**

The Sex Offender Treatment and Monitoring Program (SOTMP) provides evaluation, treatment, and monitoring services to offenders who are motivated to stop their sexual abuse. The treatment program uses cognitive behavioral treatment groups and individual therapy to address factors associated with sexual offending behaviors. Treatment participants are assessed to determine their level of risk for committing another sexual offense and participate in a level of treatment based on their individual needs.

Pursuant to Section 18-1.3-1004, C.R.S., offenders who commit certain sex offenses are sentenced to the Department of Corrections for an indeterminate period with the minimum sentence dependent upon the offense committed and the maximum sentence equal to the offender's natural life. After reaching the minimum sentence, as reduced by earned time, inmates are eligible to be considered for parole.

*STATUTORY AUTHORITY:* Title 16, Article 11.7, C.R.S. (Standardized Treatment Program for Sex Offenders). Title 18, Article 1.3, Part 10, C.R.S. (Lifetime supervision of sex offenders)

**PERSONAL SERVICES**

*REQUEST AND RECOMMENDATION:* The following table summarizes the request and the recommendation.

INMATE PROGRAMS, SEX OFFENDER TREATMENT SUBPROGRAM, PERSONAL SERVICES				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>				
HB 16-1405 (Long Bill)	\$4,057,564	\$4,027,523	\$30,041	55.8
Supplemental SB 17-159	(221,042)	(221,042)	0	0.0
<b>TOTAL</b>	<b>\$3,836,522</b>	<b>\$3,806,481</b>	<b>\$30,041</b>	<b>55.8</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>				
FY 2016-17 Appropriation	\$3,836,522	\$3,806,481	\$30,041	55.8
R2 Sterling Correctional Facility Restrictive Housing Staffing Expenditures	0	0	0	0.0
R4 Maintenance Operating Expenditures	0	0	0	0.0

INMATE PROGRAMS, SEX OFFENDER TREATMENT SUBPROGRAM, PERSONAL SERVICES				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
R1-R5 Financing with Reduced General Fund Appropriations	(798,958)	(798,958)	0	0.0
<b>TOTAL</b>	<b>\$3,037,564</b>	<b>\$3,007,523</b>	<b>\$30,041</b>	<b>55.8</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$798,958)</b>	<b>(\$798,958)</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	(20.8%)	(21.0%)	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$2,870,140</b>	<b>\$2,840,099</b>	<b>\$30,041</b>	<b>55.8</b>
Request Above/(Below) Recommendation	(\$167,424)	(\$167,424)	\$0	0.0

### OPERATING EXPENSES

*REQUEST:* The Department requests a continuation appropriation of \$92,276 total funds, including \$91,776 General Fund. The source is the Sex Offender Surcharge Fund.

*RECOMMENDATION:* Staff recommends that the Committee approve this request.

### POLYGRAPH TESTING

This line item provides funding used to perform polygraph tests to assist in the treatment of sex offenders.

*REQUEST AND RECOMMENDATION:* The Department requests a continuation appropriation of \$242,500 General Fund. Staff recommends approval of this request.

### SEX OFFENDER TREATMENT GRANTS

This line item reflects federal funding from the Sex Offender Management Grant from the U.S. Department of Justice.

*REQUEST AND RECOMMENDATION:* The Department requests a continuation appropriation of \$65,597 federal funds. Staff recommends approval of this request.

### START-UP COSTS

This line item is used when necessary for any one time costs associated with new programs or personnel.

There were no start-up costs in FY 2016-17, nor are any requested for FY 2017-18, so no appropriation and no adjustment to this appropriation is necessary.

### *(4) Inmate Programs*

#### (F) VOLUNTEERS SUBPROGRAM

The Department uses volunteers to assist in the development and participate in the implementation of programs for the rehabilitation of offenders. An office of volunteer services was created by the

Department effective July 1, 1995, in order to provide religious and non-religious volunteer programs to offenders. The Department converted its previous chaplain positions to form a coordinated volunteer program consisting of a volunteer services administrator, two administrative assistants, a religious services administrator, and area volunteer coordinators located at field offices throughout the State. No groups accessing DOC facilities to provide volunteer services are paid by the Department.

In FY 2015-16 a Chaplain I was hired in the Executive Director’s Office, according to Schedule 14.

*STATUTORY AUTHORITY:* Title 17, Article 31, C.R.S. (Volunteerism in the Juvenile and Adult Criminal Justice System), Section 17-42-101, C.R.S., (Freedom of worship)

**PERSONAL SERVICES**

*REQUEST AND RECOMMENDATION:* The following table summarizes the Department request and the Staff recommendation.

INMATE PROGRAMS, VOLUNTEERS SUBPROGRAM, PERSONAL SERVICES				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>				
HB 16-1405 (Long Bill)	\$626,219	\$626,219	\$0	8.0
Supplemental SB 17-159	(199,286)	(199,286)	0	0.0
<b>TOTAL</b>	<b>\$426,933</b>	<b>\$426,933</b>	<b>\$0</b>	<b>8.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>				
FY 2016-17 Appropriation	\$426,933	\$426,933	\$0	8.0
R1-R5 Financing with Reduced General Fund Appropriations	(2,789)	(2,789)	0	0.0
<b>TOTAL</b>	<b>\$424,144</b>	<b>\$424,144</b>	<b>\$0</b>	<b>8.0</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$2,789)</b>	<b>(\$2,789)</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	(0.7%)	(0.7%)	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>				
Request Above/(Below) Recommendation	\$2,789	\$2,789	\$0	0.0

**OPERATING EXPENSES**

*REQUEST AND RECOMMENDATION:* The Department requests a continuation appropriation of \$17,912 General Fund. Staff recommends this request.

**(5) COMMUNITY SERVICES**

The community services section of the Long Bill funds the costs associated with supervising offenders in a community setting following incarceration. These offenders are on parole, in community corrections, or in the Department's intensive-supervision inmate program, which places offenders in the community after they finish community corrections. Offenders who were in the Youthful Offender System are in aftercare.

COMMUNITY SERVICES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2016-17 Appropriation</b>						
HB 16-1405 (Long Bill)	\$50,037,441	\$47,809,087	\$10,000	\$2,179,256	\$39,098	427.6
Other 2016 Session Legislation	11,875	11,875	0	0	0	0.0
Supplemental SB 17-159	(1,871,392)	(1,871,392)	0	0	0	0.0
<b>TOTAL</b>	<b>\$48,177,924</b>	<b>\$45,949,570</b>	<b>\$10,000</b>	<b>\$2,179,256</b>	<b>\$39,098</b>	<b>427.6</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>						
FY 2016-17 Appropriation	\$48,177,924	\$45,949,570	\$10,000	\$2,179,256	\$39,098	427.6
R1-R5 Financing with Reduced General Fund Appropriations	(171,514)	(171,514)	0	0	0	0.0
R4 Maintenance Operating Expenditures	0	0	0	0	0	0.0
R9 Technical Adjustments	(9,681)	0	0	(9,681)	0	0.0
BA5 CO I and CPO Retention	116,424	116,424	0	0	0	0.0
Annualize prior legislation	(11,875)	(11,875)	0	0	0	0.0
<b>TOTAL</b>	<b>\$48,101,278</b>	<b>\$45,882,605</b>	<b>\$10,000</b>	<b>\$2,169,575</b>	<b>\$39,098</b>	<b>427.6</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$76,646)</b>	<b>(\$66,965)</b>	<b>\$0</b>	<b>(\$9,681)</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	(0.2%)	(0.1%)	0.0%	(0.4%)	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>						
Request Above/(Below) Recommendation	(\$578,486)	(\$578,486)	\$0	\$0	\$0	0.0

**DECISION ITEMS – COMMUNITY SERVICES**

The Executive Branch did not submit a decision item for this division, but it did request no caseload adjustments.

**→ DOC REQUESTS NO PAROLE CASELOAD ADJUSTMENT**

*REQUEST:* The Department's FY 2017-18 budget request includes a letter from the Deputy Executive Director requesting that there be no adjustment to the caseload appropriation for the Community Services Division for FY 2017-18. The letter is reproduced at the back of this document.

*RECOMMENDATION:* Staff recommends that the Committee not adjust parole appropriations for a changed caseload.

*ANALYSIS:* The following chart shows the actual parole population over the last 5 years.

### End of month parole population since July 2010



This is the third year that the Department has requested no caseload adjustment for the Community Services Division. Last year a continuation appropriation for parole caseload accorded fairly closely with the DCJ parole population forecast. In addition, the Department was still implementing H.B. 14-1355 (Reentry Programs for Adult Parolees), which established a number of new parole programs; a caseload supplemental would have complicated the implementation process.

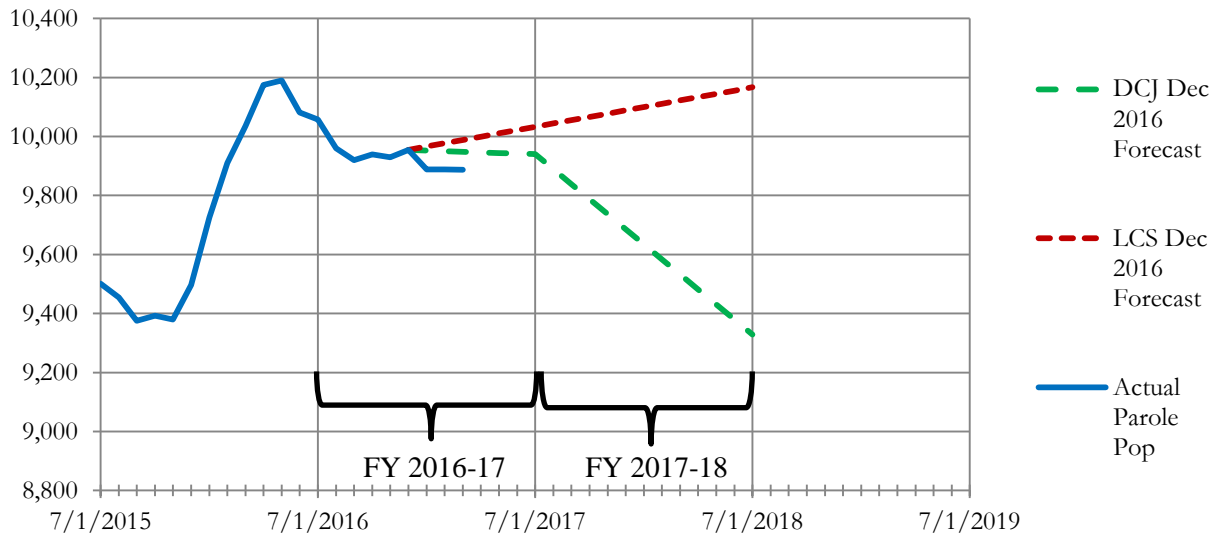
The following chart shows the large difference between the DCJ and LCS forecasts of the parole population. So far, DCJ looks like the more accurate forecast but if the LCS forecast is correct, the parole population during FY 2017-18 will be only 61 offenders higher than the parole population that served as a basis for current parole appropriations. If the DCJ forecast is correct, then the parole population for FY 2017-18 will be 584 offenders higher than the parole population on which the current appropriation is based. There are two complications, however:

- The way in which the parole office supervises offenders has changed substantially since the last caseload adjustment. As a result the number of parole officers needed to supervise a given population of offenders may be different than it was four years ago.
- The supplemental adjustments to personal services appropriations approved in January, when combined with the adjustments recommended in this document, reduce personal services appropriations for parole by \$1,551,564 General Fund. So a reduction has already been made.

Staff concludes that parole personal services should not be changed further.



### Comparison of Dec. 2016 Parole Forecasts



### LINE ITEM DETAIL – COMMUNITY SERVICES

#### (5) *Community Services*

#### (A) PAROLE SUBPROGRAM

This subdivision was formed in FY 2015-16 by combining the Parole Subprogram and the Parole Intensive Supervision Subprogram.

Typical functions performed by parole officers include conducting pre-release investigations, performing new parolee classification, monitoring parolee compliance with the terms of parole, coordinating treatment needs of parolees, investigating alleged parole violations, and testifying before a member of the Parole Board in revocation hearing.

The parole ISP subprogram targets high-risk offenders who are on parole. Most parolees are placed on ISP at the discretion of the DOC parole office; a small number are placed on ISP at the direction of the parole board, but the parole board allows the vast majority of the offenders it paroles (approximately 97 percent) to be placed on ISP at the discretion of the DOC. Offenders who are placed on ISP are usually assigned this status immediately upon release, but an offender on "regular" parole who is having difficulty may be placed on ISP in an effort to avoid a parole revocation. Offenders are typically placed on ISP for 6 months.

For ISP Parole, statute requires weekly face to face contact and daily telephone contact of program staff and the parolee, a monitored curfew at the parolee's place of residence, employment visitation at least twice a month, home visitation, drug and alcohol screening, and treatment referrals and monitoring. Some of the monitoring is by parole officers, some by contractors. The parole ISP program also uses electronic monitoring for all ISP parolees, and uses home detention strategies in conjunction with the ISP program.

*STATUTORY AUTHORITY:* The Division of Adult Parole is established in Section 17-2-101, C.R.S. and the rules governing parole are found in Sections 17-2-102 through 17-2-106, C.R.S. Section 17-27.5-101, C.R.S., establishes intensive supervision programs for parolees. Section 24-1-128.5 (2)(a), C.R.S., (Department of Corrections - Creation).

## PERSONAL SERVICES

*REQUEST AND RECOMMENDATION:* The following table summarizes the Department request and the staff recommendation.

COMMUNITY SERVICES, PAROLE SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$18,990,679	\$18,990,679	293.2
Supplemental SB 17-159	(1,436,323)	(1,436,323)	0.0
<b>TOTAL</b>	<b>\$17,554,356</b>	<b>\$17,554,356</b>	<b>293.2</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$17,554,356	\$17,554,356	293.2
BA5 CO I and CPO Retention	80,332	80,332	0.0
R4 Maintenance Operating Expenditures	0	0	0.0
R1-R5 Financing with Reduced General Fund Appropriations	(115,241)	(115,241)	0.0
<b>TOTAL</b>	<b>\$17,519,447</b>	<b>\$17,519,447</b>	<b>293.2</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$34,909)</b>	<b>(\$34,909)</b>	<b>0.0</b>
Percentage Change	(0.2%)	(0.2%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$16,884,688</b>	<b>\$16,884,688</b>	<b>293.2</b>
Request Above/(Below) Recommendation	(\$634,759)	(\$634,759)	0.0

## OPERATING EXPENSES

*REQUEST:* The Department requests a continuation appropriation of \$2,612,240 General Fund.

*RECOMMENDATION:* Staff recommends approval of this request.

## CONTRACT SERVICES

This line item contains funding for services for substance abuse and co-occurring disorders. Formerly these services were provided through a contract with TASC (Treatment Accountability for Safer Communities). In February 2016 the DOC transitioned to a contract with First Alliance Treatment Services, which provides full case management services, mental health assessment and referrals, sex offender assessment and referrals, urinalysis testing, and alcohol/substance abuse evaluation and referrals. Some of the General Fund appropriation pays for fugitive returns.

The reappropriated funds for this appropriation include \$2,112,100 from the Correctional Treatment Cash Fund, which is appropriated to the Judicial Branch and then reappropriated to the Department of Corrections. The remaining \$25,000 is transferred from the Judicial Branch for day reporting services. The \$2,112,100 appropriation from the Correctional Treatment Cash Fund

corresponds to the Correctional Treatment Board's FY 2016-17 recommendations, which the JBC approved.

*STATUTORY AUTHORITY:* Section 17-27.5-101 (1)(c), C.R.S., (Department has authority to contract for intensive supervision services). Title 17, Article 2, Part 3, C.R.S. (Cooperative return of parole and probation violators).

*REQUEST AND RECOMMENDATION:* The following table summarizes the Department request and the staff recommendation. The annualization comes from H.B. 16-1411.

COMMUNITY SERVICES, PAROLE SUBPROGRAM, CONTRACT SERVICES				
	TOTAL FUNDS	GENERAL FUND	REAPPROPRIATED FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>				
HB 16-1405 (Long Bill)	\$7,626,078	\$5,488,978	\$2,137,100	0.0
Other 2016 Session Legislation	\$11,875	\$11,875	\$0	0.0
<b>TOTAL</b>	<b>\$7,637,953</b>	<b>\$5,500,853</b>	<b>\$2,137,100</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>				
FY 2016-17 Appropriation	\$7,637,953	\$5,500,853	\$2,137,100	0.0
Annualize prior legislation	(11,875)	(11,875)	0	0.0
<b>TOTAL</b>	<b>\$7,626,078</b>	<b>\$5,488,978</b>	<b>\$2,137,100</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$11,875)</b>	<b>(\$11,875)</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	(0.2%)	(0.2%)	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$7,626,078</b>	<b>\$5,488,978</b>	<b>\$2,137,100</b>	<b>0.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	0.0

### WRAP-AROUND SERVICES PROGRAM

This line item was added to the Long Bill in FY 2008-09 to provide comprehensive assistance, such as substance abuse treatment and job placement, through local community-based service providers for parolees transitioning from prison. The line item was intended to provide funding for approximately 200 parolees for a year-long program at up to \$9,000 per parolee as well as up to \$3,000 in follow-up services per parolee in the second year. Service components include: mental health services, substance abuse treatment, and housing and vocational assistance.

*STATUTORY AUTHORITY:* A portion of the funding for Wrap-around Services derives from the legislative declaration of H.B. 12-1223 (Earned Time), which states that the General Fund savings generated by that bill can be appropriated either for Education or Wrap-around services.

*REQUEST AND RECOMMENDATION:* The Department requests a continuation appropriation of \$1,834,291 General Fund for this line item.

*RECOMMENDATION:* Staff recommends approval of the Department's request.

## **GRANTS TO COMMUNITY-BASED ORGANIZATIONS FOR PAROLEE SUPPORT**

This General Fund line item supports community and faith-based organizations (CFBOs) that provide reentry services to offenders. The appropriation was added to statute by H.B. 14-1355 (Reentry Programs for Adult Parolees) and was increased \$710,000 by S.B. 15-124.

The appropriation provides grant funding to CFBOs that provide direct services to parolees in their local communities. These organizations are selected through a competitive process with oversight provided by an intermediary, the Latino Coalition for Community Leadership. The intermediary monitors fiscal and program compliance and provides training, technical assistance, capacity building help, and program data management tools for the CFBOs. The CFBOs collaborate with DOC reentry staff to expand the range of services available to parolees. These services include employment preparation and placement, mentoring, tool and work clothing assistance (i.e. assistance with the purchase of tools, loaner clothing for interviews, and clothing required for a job), identification assistance (e.g. fees for a driver's license), vocational training cost assistance, transportation assistance (e.g. a bus pass), gang disengagement help, medical and mental health benefits acquisition help, housing assistance (such as shelter fees or hotel rent), family reunification and parenting help, and education assistance (e.g. fees for classes and books). Seven CFBOs have been awarded grants in three rounds of funding. These CFBOs serve 8 cities: Aurora, Boulder, Colorado Springs, Denver, Ft. Collins, Grand Junction, Greeley and Pueblo.

*STATUTORY AUTHORITY:* Section 17-33-101 (7), C.R.S.

*REQUEST:* The Department requests a continuation appropriation of \$1,710,000 General Fund.

*RECOMMENDATION:* Staff recommends approval of this request.

## **NON-RESIDENTIAL SERVICES**

This line item funds services such as drug screens, substance abuse monitoring, medication management, daily call-ins to a day reporting center, etc. for offenders on intensive supervision parole.

*REQUEST AND RECOMMENDATION:* The Department requests a continuing \$1,215,818 General Fund appropriation.

*RECOMMENDATION:* Staff recommends approval of this request.

## **HOME DETENTION**

This line item provides funding for in-home electronic monitoring.

*REQUEST:* The Department requests a continuing \$69,383 General Fund appropriation.

*RECOMMENDATION:* Staff recommends approval of this request.

*STATUTORY AUTHORITY:* Section 17-27.8-105, C.R.S.

**START-UP COSTS**

This line item is used when necessary for any one time costs associated with new programs or personnel.

Start-up costs provide one-time funding for costs associated with increasing the number of parole officers. The line item funds the following types of expenses: furniture, computers, guns, hand cuffs, mobile radios, phones, search gloves, bullet proof vests, vehicle cages, digital cameras, uniforms, and training.

*REQUEST AND RECOMMENDATION:* The number of parole officers was not adjusted last year and no change is requested or recommended this year, so there are no Start-up Costs for FY 2017-18.

*(5) Community Services**(B) Community Supervision Subprogram***(1) COMMUNITY SUPERVISION**

The community supervision subprogram is responsible for the management and supervision of transition inmates who are placed in community corrections facilities prior to parole. Staff in this subprogram regularly interact with residential facility staff to ensure that transition inmates are supervised in a fashion that promotes public safety.

The ISP-Inmate program is responsible for daily monitoring and close supervision of transition inmates who have completed their community corrections programs and are allowed to live in their own home or an approved private residence. Based on an offender's risk assessment score, a community ISP officer will develop a supervision plan with curfew times, electronic monitoring, support services, drug screens, and any drug/alcohol or mental health programs that may be necessary.

The Community Supervision Subprogram also includes a YOS "aftercare" program for offenders who have completed the first two phases of the Youthful Offender System (YOS).

*STATUTORY AUTHORITY:* Article 27 of Title 17, C.R.S., establishes community corrections programs. Payments to these programs are funded through the Division of Criminal Justice in the Department of Public Safety but Section 17-27-105.5, C.R.S., requires the DOC to maintain jurisdiction over offenders placed in community corrections facilities, so there is also an appropriation to the DOC. The community ISP subprogram (ISP-Inmate) is authorized by Section 17-27.5-101, C.R.S.

**PERSONAL SERVICES**

*REQUEST AND RECOMMENDATION:* The following table summarizes the Department request and the staff recommendation.

COMMUNITY SERVICES, COMMUNITY SUPERVISION SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$6,177,477	\$6,177,477	83.8
Supplemental SB 17-159	(219,011)	(219,011)	0.0
<b>TOTAL</b>	<b>\$5,958,466</b>	<b>\$5,958,466</b>	<b>83.8</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$5,958,466	\$5,958,466	83.8
BA5 CO I and CPO Retention	32,599	32,599	0.0
R1-R5 Financing with Reduced General Fund Appropriations	(39,139)	(39,139)	0.0
<b>TOTAL</b>	<b>\$5,951,926</b>	<b>\$5,951,926</b>	<b>83.8</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$6,540)</b>	<b>(\$6,540)</b>	<b>0.0</b>
Percentage Change	(0.1%)	(0.1%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$5,991,065</b>	<b>\$5,991,065</b>	<b>83.8</b>
Request Above/(Below) Recommendation	\$39,139	\$39,139	0.0

## OPERATING EXPENSES

*REQUEST AND RECOMMENDATION:* The department requests a continuation appropriation \$632,650 General Fund. Staff recommends this request.

## COMMUNITY MENTAL HEALTH SERVICES

This line item provides funding for services to inmates who are seriously mentally ill. The funding allows the Department to provide services to the neediest inmates.

*REQUEST AND RECOMMENDATION:* The Department requests a continuation appropriation of \$640,062. Staff recommends approval of this request.

## PSYCHOTROPIC MEDICATION

This line item provides psychotropic medications for offenders with mental health treatment needs in community transition programs and community return to custody facilities. Upon transition from prison to the community, offenders routinely receive a 30-day supply of appropriate medications and become eligible for the psychotropic medication program after the supply of these medications has been exhausted. Participating offenders receives a voucher for their prescribed psychotropic medications that is honored by participating pharmacies.

*REQUEST:* The Department requests a continuation appropriation of \$131,400 General Fund for this line item.

*RECOMMENDATION:* Staff recommends that the Committee approve this request.

## **CONTRACT SERVICES**

This line item provides funding for drug screens, substance abuse monitoring, medication management, daily call-ins to a day reporting center, etc. for offenders on intensive supervision inmate status.

*REQUEST:* The Department requests an appropriation of \$2,912,001 General Fund for this line item.

*RECOMMENDATION:* Staff recommends this request.

## **CONTRACT SERVICES FOR HIGH RISK OFFENDERS**

This line item provides funding for contract services to provide global positioning devices, paging systems, etc. for tracking high risk offenders released to the community.

*REQUEST AND RECOMMENDATION:* The Department requests a continuation appropriation of \$221,200 General Fund for this line item. Staff recommends that the Committee approve this request.

## **CONTRACT SERVICES FOR FUGITIVE RETURNS**

This line item provides funding for contract services used to return fugitives to custody.

*REQUEST AND RECOMMENDATION:* The Department requests a continuation appropriation of \$74,524 total fund for this line item, including \$42,049 General Fund. The reappropriated funds are transferred from the Department of Public Safety, Division of Criminal Justice. Staff recommends that the Committee approve this request.

### *(5) Community Services*

#### *(B) Community Supervision Subprogram*

#### **(2) YOUTHFUL OFFENDER SYSTEM AFTERCARE**

The Youthful Offender System (YOS) is described in more detail in the Institutions, Youthful Offender System Subprogram portion of this document.

The YOS Aftercare appropriation supports Phase III of the YOS program. In Phase III, a graduated decrease in supervision intensity accompanies positive program participation, measurable attainment of goals and objectives, and increasingly pro-social involvement.

*STATUTORY AUTHORITY:* Section 18-1.3-407, C.R.S., (Sentences – youthful offenders – authorization for youthful offender system), and Section 18-1.3-407.5, C.R.S., (Sentences – young adult offenders).

## **PERSONAL SERVICES**

*REQUEST AND RECOMMENDATION:* The following table summarizes the request and the recommendation.

COMMUNITY SERVICES, COMMUNITY SUPERVISION SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$672,402	\$672,402	8.0
Supplemental SB 17-159	(154,769)	(154,769)	0.0
<b>TOTAL</b>	<b>\$517,633</b>	<b>\$517,633</b>	<b>8.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$517,633	\$517,633	8.0
BA5 CO I and CPO Retention	3,493	3,493	0.0
R1-R5 Financing with Reduced General Fund Appropriations	(1,389)	(1,389)	0.0
<b>TOTAL</b>	<b>\$519,737</b>	<b>\$519,737</b>	<b>8.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$2,104</b>	<b>\$2,104</b>	<b>0.0</b>
Percentage Change	0.4%	0.4%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$521,126</b>	<b>\$521,126</b>	<b>8.0</b>
Request Above/(Below) Recommendation	\$1,389	\$1,389	0.0

## OPERATING EXPENSES

*REQUEST AND RECOMMENDATION:* The Department requests a continuation appropriation of \$141,067 General Fund for this line item. Staff recommends that the Committee approve this request.

## CONTRACT SERVICES

This line item provides funding for the contract portion of the YOS aftercare. This includes housing, food, alcohol and drug intervention, and mental health counseling. The purpose of Phase III is to prepare youth to live on their own or to return to their families. In prior years, this line item was adjusted based on anticipated changes in caseload. However, caseload has been relatively stable in recent years.

*REQUEST AND RECOMMENDATION:* The Department requests a continuation appropriation of \$1,062,396 General Fund for this line item. Staff recommends that the Committee approve this request.

*(5) Community Services*

*(B) Community Supervision Subprogram*

(C) COMMUNITY RE-ENTRY SUBPROGRAM

The Community Re-entry Subprogram consists of pre- and post-release components. The pre-release component includes activities that screen inmates to identify the individual skill requirements necessary to increase the probability of success following release and the development of the personal life and pre-employment skills critical to transition from an institutional setting to the community.



The post-release component consists of assistance and support to the offender in the transition process, in accessing community services, and in securing employment and/or training. Support services are also available to those offenders for whom limited financial support in areas such as housing, clothing, and tools will increase the opportunity of success.

*STATUTORY AUTHORITY:* Section 17-33-101, C.R.S., (Reentry planning and programs for adult parole)

**PERSONAL SERVICES**

*REQUEST AND RECOMMENDATION:* The following table summarizes the Department request and the staff recommendation, which is \$15,745 General Fund lower.

COMMUNITY SERVICES, COMMUNITY RE-ENTRY SUBPROGRAM, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$2,458,024	\$2,458,024	41.6
Supplemental SB 17-159	(61,289)	(61,289)	0.0
<b>TOTAL</b>	<b>\$2,396,735</b>	<b>\$2,396,735</b>	<b>41.6</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$2,396,735	\$2,396,735	41.6
R1-R5 Financing with Reduced General Fund Appropriations	(15,745)	(15,745)	0.0
<b>TOTAL</b>	<b>\$2,380,990</b>	<b>\$2,380,990</b>	<b>41.6</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$15,745)</b>	<b>(\$15,745)</b>	<b>0.0</b>
Percentage Change	(0.7%)	(0.7%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>			
Request Above/(Below) Recommendation	\$15,745	\$15,745	0.0

**OPERATING EXPENSES**

*REQUEST AND RECOMMENDATION:* The Department requests a continuation appropriation of \$146,202 General Fund for this line item. Staff recommends that the Committee approve this request.

**OFFENDER EMERGENCY ASSISTANCE**

This line item provides funding for one-time or short-term services for offenders who are in need of such things as housing, clothing, transportation, and work tools. The assistance increases the likelihood of reintegration success.

*REQUEST AND RECOMMENDATION:* The Department requests a continuation appropriation of \$96,768 General Fund for this line item. Staff recommends that the Committee approve the request.

**CONTRACT SERVICES**

This line item provides funding for personal services costs for contracted reintegration staff positions.

*REQUEST AND RECOMMENDATION:* The Department requests a continuation appropriation of \$190,000 General Fund for this line item. Staff recommends that the Committee approve the request.

**OFFENDER RE-EMPLOYMENT CENTER**

This line item funds a center in central Denver that provides employment resources to offenders upon their return to the community.

*STATUTORY AUTHORITY:* Section 17-1-107, C.R.S. (DOC can accept gifts, grants and donations for any purpose connected with the Department's work.)

*REQUEST:* The Department requests a continuation appropriation of \$374,000 total funds, including \$364,000 General Fund.

*RECOMMENDATION:* Staff recommends that the Committee approve this request.

**COMMUNITY REINTEGRATION GRANTS**

The Community Re-entry Program offers pre-release and reintegration (post-release) services. The federal funding is for a Second Chance Act Demonstration Field Experiment. “Fostering Desistance through Effective Supervision” is an effort to enhance public safety and to improve outcomes of parolees by implementing and rigorously testing innovative approaches. The grant’s goals are to Improve offender’s motivation to change; address cognitive and behavioral function regarding crime-prone thoughts and behaviors; address core criminogenic needs that affect offender behavior. Housing and transportation for study participants is also included. The reappropriated funding is for housing assistance through DOLA.

*REQUEST:* The Department requests an appropriation of \$39,098 Total Funds and 1.0 FTE following a technical adjustment in R9 the reflects the end of a transfer from the Department of Local Affairs.

*RECOMMENDATION:* Staff recommends that the Committee approve this request.

COMMUNITY SERVICES, COMMUNITY RE-ENTRY SUBPROGRAM, COMMUNITY REINTEGRATION GRANTS					
	TOTAL FUNDS	GENERAL FUND	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>					
HB 16-1405 (Long Bill)	\$48,779	\$0	\$9,681	\$39,098	1.0
<b>TOTAL</b>	<b>\$48,779</b>	<b>\$0</b>	<b>\$9,681</b>	<b>\$39,098</b>	<b>1.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>					
FY 2016-17 Appropriation	\$48,779	\$0	\$9,681	\$39,098	1.0
R9 Technical Adjustments	(9,681)	0	(9,681)	0	0.0

<b>TOTAL</b>	<b>\$39,098</b>	<b>\$0</b>	<b>\$39,098</b>	<b>1.0</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$9,681)</b>	<b>\$0</b>	<b>(\$9,681)</b>	<b>0.0</b>
Percentage Change	(19.8%)	0.0%	(100.0%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$39,098</b>	<b>\$0</b>	<b>\$39,098</b>	<b>1.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	0.0

**START-UP COSTS**

This line item is used when necessary for any one time costs associated with new programs or personnel.

This line item provides one-time funding for costs associated with expanding the Community Re-entry Subprogram.

*REQUEST AND RECOMMENDATION:* No appropriation is requested or recommended for this line item.

## (6) PAROLE BOARD

The Colorado State Board of Parole is comprised of seven members, appointed by the Governor to three-year terms and confirmed by the Senate, who perform their duties full-time with the support of the Parole Board staff. The Board submits its budget as part of the Department of Corrections budget, but it is a type one agency, i.e. an independent decision making body. The Board's primary functions are granting and revoking parole. After parole is granted, parolees are supervised by Community Parole Officers assigned to the Community Services Division of the DOC. The Board conducts all parole release hearings as well as most parole revocation hearings in which it acts on all parole violation complaints filed by the Community Services Division.

The Parole Board has the discretion to grant or deny parole to offenders who have reached their parole eligibility date but the Board must parole offenders when they reach their mandatory parole date. The Board imposes conditions of parole on parolees and it may revoke parole when those conditions are violated. Mandatory parole periods are established in statute, but the Board may, pursuant to Section 17-22.5-403 (6), C.R.S., discharge a parolee early.

PAROLE BOARD			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 Appropriation</b>			
HB 16-1405 (Long Bill)	\$1,896,702	\$1,896,702	17.5
Supplemental SB 17-159	(208,627)	(208,627)	0.0
<b>TOTAL</b>	<b>\$1,688,075</b>	<b>\$1,688,075</b>	<b>17.5</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$1,688,075	\$1,688,075	17.5
R1-R5 Financing with Reduced General Fund Appropriations	(3,591)	(3,591)	0.0
<b>TOTAL</b>	<b>\$1,684,484</b>	<b>\$1,684,484</b>	<b>17.5</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$3,591)</b>	<b>(\$3,591)</b>	<b>0.0</b>
Percentage Change	(0.2%)	(0.2%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>			
Request Above/(Below) Recommendation	\$3,591	\$3,591	0.0

### DECISION ITEMS – PAROLE BOARD (NONE)

The Executive Branch did not submit any decision items for this division.

### LINE ITEM DETAIL – PAROLE BOARD

*STATUTORY AUTHORITY FOR ALL LINE ITEMS:* Section 17-2-201 (1)(a), C.R.S., (Parole Board created). Sections 17-2-201 through 17-2-217, C.R.S., contain numerous provisions governing the Board including Section 17-2-103, C.R.S., (Revocation). Parole eligibility rules and guidelines, including rules for special needs parole, are contained in Sections 17-22.5-403 to 17-22.5-404.7, C.R.S. Section 24-1-128.5 (3), C.R.S. (Department of Corrections - Creation)

**PERSONAL SERVICES**

*REQUEST AND RECOMMENDATION:* The following table details the request and the recommendation.

PAROLE BOARD, PERSONAL SERVICES			
	TOTAL FUNDS	GENERAL FUND	FTE
<b>FY 2016-17 APPROPRIATION</b>			
HB 16-1405 (Long Bill)	\$1,517,875	\$1,517,875	17.5
Supplemental SB 17-159	(208,627)	(208,627)	0.0
<b>TOTAL</b>	<b>\$1,309,248</b>	<b>\$1,309,248</b>	<b>17.5</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>			
FY 2016-17 Appropriation	\$1,309,248	\$1,309,248	17.5
R1-R5 Financing with Reduced General Fund Appropriations	(3,591)	(3,591)	0.0
<b>TOTAL</b>	<b>\$1,305,657</b>	<b>\$1,305,657</b>	<b>17.5</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$3,591)</b>	<b>(\$3,591)</b>	<b>0.0</b>
Percentage Change	(0.3%)	(0.3%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$1,309,248</b>	<b>\$1,309,248</b>	<b>17.5</b>
Request Above/(Below) Recommendation	\$3,591	\$3,591	0.0

**OPERATING EXPENSES**

*REQUEST AND RECOMMENDATION:* The Parole Board requests and staff recommends a continuation appropriation of \$106,390 General Fund.

**CONTRACT SERVICES**

The Parole Board uses these funds to hire administrative hearing officers on a contract basis for parole revocation hearings.

*STATUTORY AUTHORITY:* Section 17-2-202.5, C.R.S., (Administrative hearing officers and release hearing officers)

*REQUEST AND RECOMMENDATION:* The Department requests a continuation appropriation of \$272,437 General Fund, which Staff recommends.

**START-UP COSTS**

This line item is used when necessary for any one time costs associated with new programs or personnel. None is requested or recommended for FY 2017-18.

**(7) CORRECTIONAL INDUSTRIES**

The Division of Correctional Industries employs approximately 1,900 inmates who work in approximately 50 different industries at 16 DOC facilities. Some of the industries operated by this program include: license plate factory, license plate tabs, sign shop, furniture production and refurbishing, dairy, computer manufacturing, surplus property, farming operations, metal products, saddle making, greenhouse operations, print shop, wild horse management, garment factory, inmate forest fighting crews, and canine training programs. The main goals of this program are to reduce inmate idleness, to train inmates in meaningful skills and work ethics, and to operate in a business-like manner so that a profit is realized to maintain solvency.

CORRECTIONAL INDUSTRIES						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2016-17 Appropriation</b>						
HB 16-1405 (Long Bill)	\$57,322,750	\$0	\$15,063,974	\$41,406,769	\$852,007	155.0
<b>TOTAL</b>	<b>\$57,322,750</b>	<b>\$0</b>	<b>\$15,063,974</b>	<b>\$41,406,769</b>	<b>\$852,007</b>	<b>155.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>						
FY 2016-17 Appropriation	\$57,322,750	\$0	\$15,063,974	\$41,406,769	\$852,007	155.0
Adjust Informational Appropriations	1,996,950	0	0	0	1,996,950	0.0
Annualize prior year budget actions	2,752	0	2,752	0	0	0.0
Indirect cost assessment adjustments	894,665	0	(15,664)	17,564	892,765	0.0
<b>TOTAL</b>	<b>\$60,217,117</b>		<b>\$15,051,062</b>	<b>\$41,424,333</b>	<b>\$3,741,722</b>	<b>155.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$2,894,367</b>	<b>\$0</b>	<b>(\$12,912)</b>	<b>\$17,564</b>	<b>\$2,889,715</b>	<b>0.0</b>
Percentage Change	5.0%	0.0%	(0.1%)	0.0%	339.2%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>						
Request Above/(Below) Recommendation	(\$2,396,950)		\$0	\$0	(\$2,396,950)	0.0

**DECISION ITEMS – CORRECTIONAL INDUSTRIES (NONE)**

The Executive Branch did not submit any decision items for this division.

**LINE ITEM DETAIL – CORRECTIONAL INDUSTRIES**

*STATUTORY AUTHORITY FOR ALL LINE ITEMS:* The Division of Correctional Industries is created in Section 17-24-104 (1), C.R.S. Pursuant to this subsection, Correctional Industries is an enterprise. Despite its enterprise status, the General Assembly controls expenditures through the appropriations process. Sections 17-24-101 through 126, C.R.S. contain the rules that govern the division. Section 24-1-128.5 (2)(b), C.R.S., (Department of Corrections - Creation)

**PERSONAL SERVICES**

*REQUEST AND RECOMMENDATION:* The following table summarizes the request and the recommendation.

CORRECTIONAL INDUSTRIES, PERSONAL SERVICES					
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FTE
FY 2016-17 APPROPRIATION					
HB 16-1405 (Long Bill)	\$10,646,546	\$0	\$3,475,543	\$7,171,003	155.0
<b>TOTAL</b>	<b>\$10,646,546</b>	<b>\$0</b>	<b>\$3,475,543</b>	<b>\$7,171,003</b>	<b>155.0</b>
FY 2017-18 RECOMMENDED APPROPRIATION					
FY 2016-17 Appropriation	\$10,646,546	\$0	\$3,475,543	\$7,171,003	155.0
Annualize prior year budget actions	2,752	0	2,752	0	0.0
<b>TOTAL</b>	<b>\$10,649,298</b>	<b>\$0</b>	<b>\$3,478,295</b>	<b>\$7,171,003</b>	<b>155.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$2,752</b>	<b>\$0</b>	<b>\$2,752</b>	<b>\$0</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	0.1%	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$10,649,298</b>	<b>\$0</b>	<b>\$3,478,295</b>	<b>\$7,171,003</b>	<b>155.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	\$0	0.0

### OPERATING EXPENSES

*REQUEST:* The Department requests a continuation level of funding of \$5,928,190 total funds comprised of \$1,817,327 cash funds and \$4,110,863 reappropriated funds.

*RECOMMENDATION:* Staff recommends that the Committee approve this request.

### RAW MATERIALS

This line item provides cash funds spending authority to purchase the raw materials used in the production of Correctional Industries products. In recent years, the appropriation for this line item has been about \$8 million above actual expenditures. There is a reason for this "slack". In FY 2007-08 a large supplemental for this line was required in order to add spending authority during a period of rapidly increasing commodity prices. The run up affected prices for items like aluminum for license plates and agricultural feed. CCI raw materials prices were on pace to jump over 60% in the course of a single year. Staff views the slack in the appropriation as a harmless buffer against future raw-material price volatility.

*REQUEST AND RECOMMENDATION:* The Department requests a continuation level of funding of \$35,823,826 total funds, comprised of \$8,441,080 cash funds and \$27,382,746 reappropriated funds. Staff recommends approval of the request.

### INMATE PAY

This line item provides cash funds spending authority to pay the inmates employed within Correctional Industries programs. Offenders who work for CCI receive higher pay than offenders who work in most other prison jobs.

*REQUEST AND RECOMMENDATION:* The Department requests and staff recommends a continuation appropriation of \$2,258,992 total funds, comprised of \$861,343 cash funds and \$1,397,649 reappropriated funds.

**CAPITAL OUTLAY**

This line item provides spending authority for capital expenditures of Correctional Industries programs.

*REQUEST AND RECOMMENDATION:* The Department requests a continuation level of funding of \$1,406,200 total funds, comprised of \$337,094 cash funds and \$1,069,106 reappropriated funds. Staff recommends the request.

**CORRECTIONAL INDUSTRIES GRANTS**

This informational appropriation reflects federal funds received for the Department's International Correctional Management Training Center from the U.S. Department of State, Bureau of International Narcotics and Law Enforcement Affairs.

*STATUTORY AUTHORITY:* Section 17-1-107, C.R.S. (DOC can accept gifts, grants and donations for any purpose connected with the Department's work.)

*REQUEST:* The Department requests a continuation level of funding of \$503,050 federal funds.

*RECOMMENDATION:* Staff recommends that this informational appropriation be increased by \$1,996,950 federal funds, which brings the total appropriation to \$2,500,000. This new appropriation is close to the amount of federal funds received in FY 2015-16 and it is a round number to indicate that it is an estimate. Even though this is an informational appropriation, the Department uses the appropriation in its indirect cost plan, so it is wise to keep the appropriation close to the actual value.

CORRECTIONAL INDUSTRIES, CORRECTIONAL INDUSTRIES GRANTS				
	TOTAL FUNDS	GENERAL FUND	FEDERAL FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>				
HB 16-1405 (Long Bill)	\$503,050	\$0	\$503,050	0.0
<b>TOTAL</b>	<b>\$503,050</b>	<b>\$0</b>	<b>\$503,050</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>				
FY 2016-17 Appropriation	\$503,050	\$0	\$503,050	0.0
Adjust Informational Appropriations	1,996,950	0	1,996,950	0.0
<b>TOTAL</b>	<b>\$2,500,000</b>		<b>\$2,500,000</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$1,996,950</b>	<b>\$0</b>	<b>\$1,996,950</b>	<b>0.0</b>
Percentage Change	397.0%	0.0%	397.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>				
Request Above/(Below) Recommendation	(\$1,996,950)		(\$1,996,950)	0.0

**INDIRECT COST ASSESSMENT**

*REQUEST:* As discussed more thoroughly in the appendix on indirect costs, the Department requests an appropriation of \$1,250,611 total funds for this line item.



*STATUTORY AUTHORITY:* State of Colorado Fiscal Rules, Rule 8-3 (Cost Allocation Plans).

*RECOMMENDATION:* Staff recommends an appropriation of \$1,650,611 total funds.

CORRECTIONAL INDUSTRIES, INDIRECT COST ASSESSMENT						
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	REAPPROPRIATED FUNDS	FEDERAL FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>						
HB 16-1405 (Long Bill)	\$755,946	\$0	\$131,587	\$275,402	\$348,957	0.0
<b>TOTAL</b>	<b>\$755,946</b>	<b>\$0</b>	<b>\$131,587</b>	<b>\$275,402</b>	<b>\$348,957</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>						
FY 2016-17 Appropriation	\$755,946	\$0	\$131,587	\$275,402	\$348,957	0.0
Indirect cost assessment adjustments	894,665	0	(15,664)	17,564	892,765	0.0
<b>TOTAL</b>	<b>\$1,650,611</b>		<b>\$115,923</b>	<b>\$292,966</b>	<b>\$1,241,722</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$894,665</b>	<b>\$0</b>	<b>(\$15,664)</b>	<b>\$17,564</b>	<b>\$892,765</b>	<b>0.0</b>
Percentage Change	118.4%	0.0%	(11.9%)	6.4%	255.8%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>						
Request Above/(Below) Recommendation	(\$400,000)	n/a	\$0	\$0	(\$400,000)	0.0

## (8) CANTEEN OPERATION

The Canteen operation is part of Correctional Industries. Inmates can purchase food, personal items and phone time through the Canteen Operation, paying with personal bank accounts maintained by the Department. Funds in these accounts come from inmate pay and deposits made by people outside prison, typically gifts from relatives and friends. The Canteen Operation operates two central distribution centers. One is located near the Arrowhead Correctional Center in the East Cañon Prison Complex. The other is at the Denver Women's Correctional Facility.

The Canteen must price items to cover costs and allow for a reasonable profit. The Canteen's goal is to provide quality products to inmates that are consistent with the security requirements. Section 17-24-126, C.R.S., requires that Correctional Industries account for the canteen separately from its industries operations and establishes a separate Canteen, Vending Machine, and Library Account for depositing all revenues generated through the canteen. Unlike profits in the Correctional Industries Account, profits deposited into the Canteen Account cannot be transferred to the General Fund and must be used to pay for inmate benefits programs, such as recreation, education, and entertainment, or to supplement direct inmate needs. In practice, this means that the net proceeds from the Canteen Fund are used to offset the need for General Fund in the Education Subprogram.

CANTEEN OPERATION				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
<b>FY 2016-17 Appropriation</b>				
HB 16-1405 (Long Bill)	\$15,041,361	\$0	\$15,041,361	28.0
<b>TOTAL</b>	<b>\$15,041,361</b>	<b>\$0</b>	<b>\$15,041,361</b>	<b>28.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>				
FY 2016-17 Appropriation	\$15,041,361	\$0	\$15,041,361	28.0
Annualize prior year budget actions	382	0	382	0.0
Indirect cost assessment adjustments	(9,221)	0	(9,221)	0.0
<b>TOTAL</b>	<b>\$15,032,522</b>	<b>\$0</b>	<b>\$15,032,522</b>	<b>28.0</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$8,839)</b>	<b>\$0</b>	<b>(\$8,839)</b>	<b>0.0</b>
Percentage Change	(0.1%)	0.0%	(0.1%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$15,032,522</b>	<b>\$0</b>	<b>\$15,032,522</b>	<b>28.0</b>
Request Above/(Below) Recommendation	\$0	\$0	\$0	0.0

### DECISION ITEMS – CANTEEN OPERATION (NONE)

The Executive Branch did not submit any decision items for this division.

### LINE ITEM DETAIL – CANTEEN OPERATION

*STATUTORY AUTHORITY FOR ALL LINE ITEMS:* Section 17-24-106 (1)(t), C.R.S., authorizes the DOC to establish and operate a canteen for the use and benefit of the inmates of state correctional facilities. The Canteen is an enterprise pursuant to Section 17-24-126, C.R.S. Its revenues are continuously appropriated to the Department pursuant to Section 17-24-126 (1), C.R.S. Long Bill appropriations are thus informational.

**PERSONAL SERVICES**

*REQUEST AND RECOMMENDATION:* The following table details the request and the recommendation.

CANTEEN OPERATION, PERSONAL SERVICES				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>				
HB 16-1405 (Long Bill)	\$2,036,878	\$0	\$2,036,878	28.0
<b>TOTAL</b>	<b>\$2,036,878</b>	<b>\$0</b>	<b>\$2,036,878</b>	<b>28.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>				
FY 2016-17 Appropriation	\$2,036,878	\$0	\$2,036,878	28.0
Annualize prior year budget actions	382	0	382	0.0
<b>TOTAL</b>	<b>\$2,037,260</b>		<b>\$2,037,260</b>	<b>28.0</b>
<b>INCREASE/(DECREASE)</b>	<b>\$382</b>	<b>\$0</b>	<b>\$382</b>	<b>0.0</b>
Percentage Change	0.0%	0.0%	0.0%	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>	<b>\$2,037,260</b>	<b>\$0</b>	<b>\$2,037,260</b>	<b>28.0</b>
Request Above/(Below) Recommendation	\$0		\$0	0.0

**OPERATING EXPENSES**

In addition to conventional operating expenses, this appropriation is used to purchase the canteen items that are resold to offenders. These items are purchased from producers who specialize in products that can be safely introduced into prison environments, such as toothbrushes that cannot be turned into shanks.

*REQUEST AND RECOMMENDATION:* The Department requests a continuation level of funding of \$12,851,987 cash funds. Staff recommends the request.

**INMATE PAY**

This line item provides cash funds spending authority to pay offenders employed by the Canteen Operation. Offenders who work for the Canteen receive higher pay than offenders who work in most other prison jobs.

*REQUEST:* The Department requests a continuation cash funds appropriation of \$73,626.

*RECOMMENDATION:* Staff recommends approval of the Department's request.

**INDIRECT COST ASSESSMENT**

*STATUTORY AUTHORITY:* [State of Colorado Fiscal Rules](#), Rule 8-3 (Cost Allocation Plans)

*REQUEST:* As discussed more thoroughly in appendix B, the Department requests an appropriation of \$78,870 cash funds for this line item.

*RECOMMENDATION:* Staff recommends this assessment. The following table details the recommended adjustment.

CANTEEN OPERATION, INDIRECT COST ASSESSMENT				
	TOTAL FUNDS	GENERAL FUND	CASH FUNDS	FTE
<b>FY 2016-17 APPROPRIATION</b>				
HB 16-1405 (Long Bill)	\$78,870	\$0	\$78,870	0.0
<b>TOTAL</b>	<b>\$78,870</b>	<b>\$0</b>	<b>\$78,870</b>	<b>0.0</b>
<b>FY 2017-18 RECOMMENDED APPROPRIATION</b>				
FY 2016-17 Appropriation	\$78,870	\$0	\$78,870	0.0
Indirect cost assessment adjustments	(9,221)	0	(9,221)	0.0
<b>TOTAL</b>	<b>\$69,649</b>		<b>\$69,649</b>	<b>0.0</b>
<b>INCREASE/(DECREASE)</b>	<b>(\$9,221)</b>	<b>\$0</b>	<b>(\$9,221)</b>	<b>0.0</b>
Percentage Change	(11.7%)	0.0%	(11.7%)	0.0%
<b>FY 2017-18 EXECUTIVE REQUEST</b>				
Request Above/(Below) Recommendation	\$0		\$0	0.0

## LONG BILL FOOTNOTES AND REQUESTS FOR INFORMATION

### LONG BILL FOOTNOTES

Staff recommends the following **NEW** footnote:

- N Department of Corrections, Management, Executive Directors Office --** The Department may use this appropriation to pay non-base-building hiring and retention bonuses to social workers, health professionals, clinical therapists, psychologists, and psychologist candidates who are employed in the Medical Services Subprogram, the Mental Health Subprogram, the Sex Offender Treatment Subprogram, and other areas in which the Department is having difficulty hiring and retaining clinical staff. The amount of the appropriation is based on the assumption that that bonuses may equal up to 15 percent of the employee's salary and will average 10 percent. When the Department hires a new employee who is paid a bonus with this appropriation, the Department may pay the start-up costs for the new employee from the personal services appropriation of the new employee's subprogram. Startup costs include relocation expenses. No more than a total of \$100,000 from each personal services line item may be used for startup costs of new employees of that subprogram.

**COMMENT:** This footnote was discussed earlier during the presentation of the staff-initiated clinical bonuses decision item.

Staff recommends **CONTINUING** the following footnote:

- 2 Department of Corrections, Management, External Capacity Subprogram, Payments to House State Prisoners --** The Department of Corrections is authorized to transfer up to 5.0 percent of the total appropriation for external capacity subprogram between line items in the external capacity subprogram for purposes of reimbursing local jails, private prison providers, and community corrections providers.

**COMMENT:** This footnote was added in FY 2006-07 to give the Department of Corrections flexibility in managing its external capacity line items. This footnote helps to prevent year end over expenditures and reduces the potential need for interim supplemental requests. Staff believes that there is an ongoing benefit associated with continuing this flexibility.

Staff recommends **CONTINUING AND MODIFYING** the following footnote:

- 3 Department of Corrections, Management, External Capacity Subprogram, Payments to House State Prisoners --** It is the intent of the General Assembly that ~~the appropriations made for payments to private facilities to house state inmates be used exclusively for the purpose of per diem payments. It is further the intent of the General Assembly that~~ the department not withhold funds from the per diem payments to cover major medical expenses incurred by state inmates assigned to private facilities because appropriations made in the medical services subprogram are sufficient to cover major medical expenses incurred by state inmates held in both state and private facilities.

**COMMENT:** The line item titles for payments to private prisons specify per diem payments. For example one reads, “Payments to in-state private prisons at a rate of \$56.02 per inmate per day.” Thus the struck portion of this footnote is unnecessary. Though Section 17-1-202 (1)(f), C.R.S., arguably makes the second sentence unnecessary, this statement provides reassurance to private prison contractors. Staff recommends that it be retained.

- 4 **Department of Corrections, Institutions, Housing and Security Subprogram, Personal Services** -- The amount appropriated in this line item does not include the ~~\$3,344,870~~ \$7,671,044 of ~~FY 2016-17~~ FY 2017-18 General Fund appropriations for the Department of Corrections set forth in sections ~~17-18-108, 17-18-111, 17-18-112, 17-18-113, 17-18-114, 17-18-116, 17-18-117, 17-18-118, 17-18-119, 17-18-120, and 17-18-121,~~ C.R.S. 108, 111, 116, 114, 115, 121, 120, 117, 118, 119, 122, and 123 of Title 17, Article 18, C.R.S. In calculating the amount appropriated in this line item, it is assumed that these statutory appropriations will be used for the same line item.

**COMMENT:** The reason for this footnote was explained in detail during the presentation of Decision Items for the Institutions division.

## REQUESTS FOR INFORMATION

Staff recommends the following **NEW** request for information:

- N Department of Corrections, Management, Executive Directors Office -- The Department is requested to submit a report on the bonus plan created in response to footnote n to the Joint Budget Committee with its FY 2018-19 budget request. The report should describe the bonus plan and summarize preliminary hiring and retention results. The Department is requested to submit with its FY 2019-20 budget request a report on the effect the bonus program has had on the hiring and retention. Both reports should identify the previous employers of the Department’s new hire, the location of the previous employer, and note whether the previous employer was a government agency or an entity closely connected to a government agency. The report should also include information on new employees of clinical programs who moved from one Department of Corrections job to another. Both reports should include a brief report on the status of the Medical Services Subprogram, the Mental Health Subprogram, the Sex Offender Treatment Subprogram, and any other programs in which the Department has used the bonuses.

**COMMENT:** This request was discussed earlier during the presentation of the staff-initiated clinical bonuses decision item.

Staff recommends **CONTINUING AND MODIFYING** the following request:

- 1 Department of Corrections, Institutions, Mental Health Subprogram -- It is requested that the Department of Corrections submit a report to the House Judiciary Committee and the Senate Judiciary Committee by ~~January 31, 2017,~~ JANUARY 31, 2018, detailing progress related to the mental health unit at the Centennial Correctional Facility.

**COMMENT:** Staff understands that some of the members of the Senate Judiciary Committee are interested in this issue. For this reason Staff recommends that the request be continued.

## APPENDIX: INDIRECT COST ASSESSMENT METHODOLOGY

### DESCRIPTION OF INDIRECT COST ASSESSMENT METHODOLOGY

The Department of Corrections allocates *departmental* overhead in proportion to its *FTE* appropriations but allocates *statewide* overhead in proportion to the *dollar* appropriations to the programs that pay statewide indirect cost assessments.

### ALLOCATION OF DEPARTMENTAL INDIRECT COSTS

Departmental indirect cost assessments are based on three components: a departmental “Indirect Cost Pool”, a departmental “Indirect Cost Base”, and a departmental “Indirect Cost Rate”. The Indirect Cost Rate is computed by dividing the Indirect Cost Pool by the Indirect Cost Base. Table 1 shows the components of the Indirect Cost Pool for FY 2017-18. Some departments recover overhead costs with a lag, but the Department of Corrections does not; it sets departmental cost recovery rates and assessments at levels that will recover base overhead costs in the year that the corresponding outlays occur.

**Table 1**

Administrative overhead item	Requested appropriation
1. Executive Director's Office--Personal Services	\$1,991,783
2. Executive Director's Office--Operating Expenses	357,759
3. Business Operations--Personal Services	6,306,714
4. Business Operations--Operating Expenses	234,201
5. Personnel--Personal Services	1,319,664
6. Personnel--Operating Expenses	86,931
7. Training--Personal Services	2,498,825
8. Training-- Operating Expenses	287,056
9. Facility Services--Personal Services	976,289
10. Facility Services--Operating Expenses	83,096
11. Total overhead to be recovered (= Indirect Cost Pool)	\$14,142,318

The total overhead cost in row 11 of Table 1 is allocated among the Department’s personal services line items in proportion to the Department's base FTE request for the line items. For FY 2017-18, the requested FTE appropriation for the entire department, i.e. the Indirect Cost Base, equaled 6,244.5, which leads to a requested *Indirect Cost Rate* or assessment per FTE) of

$$\text{Indirect Cost Rate} = \frac{\$14,142,318 \text{ (the Pool)}}{6,244.5 \text{ (the Base)}} = \$2,264.76 \text{ per FTE}$$

Multiplying this rate by the FTE request for the Correctional Industries Division and the Canteen Division, which are the only two divisions in the Department with a significant number of FTE who are supported with cash and reappropriated funds, leads to the indirect cost assessment requests in Table 2:

**Table 2**

<b>Program</b>	<b>FTE Request</b>	<b>Assessment for Departmental Indirect Costs = FTE * \$2,264.76</b>
Correctional Industries	155.0	\$351,038
Canteen	28.0	63,413
Total Departmental Indirect Cost Recoveries		\$414,451

The departmental indirect cost assessment for the Correctional Industries division must then be allocated between the division's two fund sources: cash funds and reappropriated funds. The \$351,038 assessment is allocated in proportion to the requested dollar appropriations of cash and reappropriated funds for Correctional Industries personal services. There is no need to allocate the Canteen's departmental assessment because all appropriations to the Canteen Division are from cash funds. The resulting assessments appear in the Long Bill in the Correctional Industries Division and the Canteen Division, where they are labeled "Indirect Cost Assessment".

#### DEPARTMENTAL INDIRECT COST ASSESSMENTS OF FEDERAL GRANTS

In addition to departmental assessments involving cash and reappropriated funds, the Long Bill includes departmental assessments for indirect costs associated with federal grants received by the Correctional Industries Division, primarily for the International Correctional Management Training Center in Cañon City. It's important to distinguish between the actual amount of indirect costs that the Department collects from federal grants and the corresponding indirect cost assessment in the Long Bill. The departmental indirect cost assessments for cash and reappropriated funds in the Long Bill usually are an accurate reflection of the amounts that the Department will collect. The indirect cost assessments for federal funds are estimates of the amounts that the Department will collect from the federal government and those estimates are frequently inaccurate. The actual amount collected from the feds is governed by federal rules, not by the Long Bill. The Department does not know the amount that it will actually collect from the feds at the time of figure setting, so actual federal collections can deviate substantially from the assessment in the Long Bill. Since expenditures from assessments in the Long Bill are set equal to assessments, a mismatch between federal indirect cost collections and expenditures from those collections is likely.

For FY 2017-18, staff recommends that the departmental federal assessment in the Long Bill for correctional industries equal \$1,236,070 for FY 2016-17. The recommended federal assessment equals the sum of (1) the amount the Department projects it will collect in FY 2017-18 from the International Correctional Management Training Center, (2) a planned withdrawal from the Recovery Fund to draw down the fund balance, which has grown more than it should have, and (3) additional federal indirect cost recoveries that the Department expects to receive from a long standing contract that the Department has with the Bureau of Land Management to care for captive wild horses. The BLM contract is being handled in a new fashion that is expected to lead to \$400,000 of additional recoveries. Item (2) will be discussed further below, in the section titled *Indirect Costs Excess Recovery Fund* ("Recovery Fund").

There are small amounts of federal money in the Medical Services Subprogram and the Education Subprogram, but those fund sources do not support any FTE and the Long Bill does not include departmental indirect assessments for those sources.



## ALLOCATION OF STATEWIDE INDIRECT COSTS

The Department allocates *statewide* overhead in proportion to the *dollar* appropriations to the programs that pay statewide indirect cost assessments. The Department sets recovery rates and assessments at levels that recover appropriated statewide indirect costs in the year that the outlays occur.

For FY 2017-18, the Department's statewide indirect cost assessment, as requested by the Department of Personnel and Administration (DPA), equals \$70,779 and is comprised of \$17,603 cash funds, \$47,213 reappropriated funds, and \$5,963 federal funds. The DPA bases these by-fund-type assessments on studies that it conducts. The Department of Corrections must collect this much from its fund sources of each type, e.g. it must collect \$47,213 from its sources of reappropriated funds. The Committee has approved these assessments.

Separate assessment rates are computed for appropriations from cash funds, reappropriated funds, and federal funds. These assessment rates are multiplied by the corresponding dollar appropriations.

Table 3 shows the components of the indirect cost base for the Department's statewide assessment for FY 2017-18:

Table 3

Program Line Item	Indirect Cost Base = Requested Appropriations		
	CF	RF	FF
1. Medical Services--Personal Services	\$238,383	\$0	\$0
2. Education Grants	0	0	\$27,650
3. Correctional Industries--Personal Services	3,478,295	7,171,003	
4. Correctional Industries Federal Grants	0	0	\$503,050
5. Canteen--Personal Services	2,037,260	0	0
6. Total by fund source	\$5,753,938	\$7,171,003	\$530,700
7. Amount to recover from this fund source	17,603	47,213	5,963
8. Assessment rate = $\frac{7.\text{Amount to recover from this fund source}}{6.\text{Total for this fund source}}$	0.00305	0.00658	0.01123

Multiplying each element in rows 1 to 5 of Table 3 by the assessment rate in the corresponding column of row 8 of the same table yields the statewide indirect cost assessments shown in Table 4.

Table 4

Program	Assessments for Statewide Indirect Costs		
	CF	RF	FF
1. Medical Services	\$730	\$0	\$0
2. Education Grants	0	0	311
3. Correctional Industries (personal services component)	10,641	47,213	0
4. Correctional Industries (federal grants component)	0	0	5,652
5. Canteen	6,232	0	0
Amount to recover from this fund source	\$17,603	\$47,213	\$5,963

## FY 2017-18 INDIRECT COST ASSESSMENT REQUEST

The Department's total indirect cost assessment request for FY 2017-18 is shown in Table 5 for each division or subdivision that pays indirect assessments. It equals the sum of the departmental and statewide assessments computed in Tables 2 and 4.

Table 5

Program	Combined Departmental and Statewide Indirect cost Assessment			
	CF	RF	FF	Total
1. Medical Services	\$730	\$0	\$0	\$730
2. Education Grants	0	0	311	311
3. Correctional Industries	115,923	292,966	1,241,722	1,650,611
4. Canteen	69,649	0	0	69,649
Total	\$186,302	\$292,966	\$1,242,033	\$1,721,301

## USE OF REVENUE COLLECTED FROM INDIRECT COST ASSESSMENTS

The Department uses the revenue collected by the assessments to offset the use of General Fund in the Business Operations Subprogram's Personal Services line item. There the offset appears as reappropriated funds, reflecting the fact that these moneys are being appropriated for a second time after having already been appropriated on the indirect cost assessment lines in the divisions where the assessments were collected.

## THE INDIRECT COSTS EXCESS RECOVERY FUND

As required by statute, each year the Department contributes to the *Indirect Costs Excess Recovery Fund* (the "Recovery Fund") the excess of the amount that it actually collects for indirect costs over and above actual expenditures from those collections.<sup>2</sup> The balance in the Department's account within the Recovery Fund has grown each year since the fund was created in FY 2013-14, and, at the beginning of FY 2016-17 equaled \$1,078,100. The Department attributes this growth to two factors:

- The Department has received increasing federal grant funding in recent years, primarily for the International Correctional Management Training Center in Cañon City. Federal Grants grew from \$1.6 million to \$2.5 million between FY 2012-13 and FY 2015-16. Indirect cost collections have grown correspondingly but indirect cost assessments in the Long Bill have not kept pace. The money was not lost; it accumulated in the Indirect Costs Excess Recovery Fund.
- Due to an accounting error, in FY 2014-15 the Department failed to spend \$217,883 of indirect cost assessments. Again, the money was not lost; it wound up in the Indirect Costs Excess Recovery Fund. The Department has changed its procedures and this error is unlikely to happen again.

These two cases illustrate a general principal: contributions to the Recovery Fund occur when there is a mismatch between assessments in the Long Bill and actual collections from the fund source or a

<sup>2</sup> The Department automatically deposits *all* federal indirect cost collections in the Department's Recovery Fund account and withdraws all expenditures of federal indirect recoveries from the account. Thus over the course of a year the excess of federal collections over expenditures is deposited in the account. If spending from the Recovery Fund exceeds collections, the account balance will fall.

mismatch between assessments in the Long Bill and spending of the indirect funds as indicated in the Long Bill. Mismatches are inevitable when federal funding and the related actual corrections fluctuate in an unpredictable manner. Mismatches involving state funds are infrequent and usually mean something has gone wrong; there was a calculation error, or an accounting error, or the underlying cash fund source failed to produce the expected revenue.

For the future, JBC staff recommends that the Department consider mid-year supplemental adjustments to federal indirect assessments in the Long Bill (and to the expenditure of those assessments in Business Operations) to true them up to the better estimate of federal indirect cost collections that the Department has at mid-year when major deviations occur. This is what some other agencies, such as the Department of Public Health do. Often the estimate in the Long Bill will be close enough and no supplemental will be needed; an adjustment the next year involving the Recovery Fund will be sufficient. At other times a supplemental will be desirable.

For FY 2017-18 to reduce the Recovery Fund balance, JBC staff recommends that federal indirect cost assessments in the Long Bill be increased to spend down the balance in the Indirect Costs Excess Recovery Fund. Staff does not think it wise to ramp up spending from the Recovery Fund too much, because staff suspects that federal statewide indirect cost collections, which are collected with a three year lag, will rise in the future and an ongoing balance in the Recovery Fund will help pay for increased assessments. This is one of the intended uses of the Recovery Fund.

*STATUTORY AUTHORITY:* Section 24-75-1401, C.R.S. (Indirect Costs Excess Recovery Fund).

**APPENDIX: PAROLE LETTER FROM DOC DEPUTY  
EXECUTIVE DIRECTOR**



**COLORADO**  
Department of Corrections  
Office of the Executive Director

Mr. Steve Allen  
Principal Legislative Analyst  
Joint Budget Committee  
200 East 14<sup>th</sup> Avenue, 3<sup>rd</sup> Floor  
Denver, CO 80203

November 1, 2016

Dear Mr. Allen:

The Department recommends that the Division of Adult Parole retain the current caseload funding level for Fiscal Year 2017-18. The Summer 2016 Division of Criminal Justice (DCJ) population forecast for FY 2017-18 reflects a slight increase in the parole population from current funded levels. The forecast was influenced by trends in parole revocations, specifically in the area of technical parole violation revocations. The projections were significantly modified by the enactment of Senate Bill 15-124, *Reduce Parole Revocations for Technical Violations*, which impacted the decline in revocations by providing for the consistent application and increased use of intermediate sanctions prior to revocation. The Division of Adult Parole is linking the Colorado Violation Decision Making Process (CVDMP) to the parole complaint program to better track the use of intermediate sanctions and revocations. The Division's Sure and Swift program quickly addresses violations with the use of short-term jail stays in lieu of revocation whenever low level violations can safely be addressed in the community. This ensures that offender stability (e.g., housing, employment) is not interrupted, which results in more parolees remaining on parole rather than revoking to the prison system.

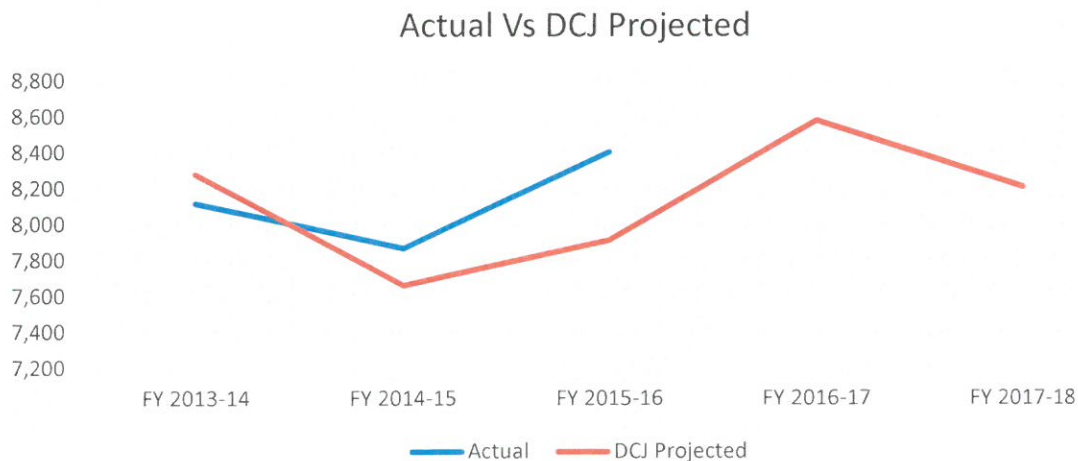
The actual parole population for FY 2015-16 increased significantly due to a reduction in technical parole violation revocations. Specifically, 774 fewer parolees returned to prison on technical parole violation revocations from June 2015 to June 2016. This trend has caused future parole caseload projections to increase since the December 2015 projections. With an increased parole population projection for the current year and a slight decrease in FY 2017-18, the average population for both years will continue to be comparable to the current funded levels. The DCJ projected FY 2017-18 average daily population (ADP) of 8,388, calculated by the average of the FY 2016-17 and FY 2017-18 ending population projections  $((8,574 + 8,202) / 2 = 8,388)$ , is comparable to DCJ's December 2013 parole population forecast on which the current caseload funding is based (8,280).

The table and chart below illustrate the volatility of actual populations from June 30, 2014 to June 30, 2016, along with the DCJ projected population through FY 2017-18. As of June 30, 2016, the population swing of 492 parolees between the actual and DCJ projected population illustrates the need to maintain the current staffing and funding level. The actual parole population increase of 537 from June 30, 2015 to June 30, 2016 further supports the recent trend of a volatile parole population. If a caseload adjustment had been made in FY 2015-16 based on the DCJ December 2014 forecast for last fiscal year, the Department would have been underfunded by approximately 10 parole officers. Consequently, the level of parole support and supervision with the reduction of parole officers would have reduced the ability to provide appropriate treatment and supervision plans for parolees. The multiple duties of a parole officer include the arrangement of approved treatment provider programs and housing; assisting with employment opportunities, educational support, health care needs, drug/alcohol treatment and programs, finances, and family integration; along with regular visits to the home, and personal encouragement for a successful release.



Maintaining the current staffing levels will provide stability to the Division of Adult Parole as they continue to implement initiatives that are focused on successful re-entry of offenders as they return to their communities and become pro-social, productive taxpaying members of society.

Actual vs DCJ Projected		
Fiscal Year	Actual	DCJ Projected
FY 2013-14	8,116	8,280
FY 2014-15	7,865	7,659
FY 2015-16	8,402	7,910
FY 2016-17		8,574
FY 2017-18		8,202



Please let me know if you have any questions. I appreciate the opportunity to provide this additional information on the positive improvements within the Division of Adult Parole.

Thank you,

Kellie Wasko  
Deputy Executive Director  
Department of Corrections

Cc: Mr. Henry Sobanet, Director, Governor's Office of State Planning and Budgeting  
Mr. Erick Scheminske, Deputy Director, Governor's Office of State Planning and Budgeting  
Ms. Rebecca Dial, Budget Analyst, Governor's Office of State Planning and Budgeting  
Mr. John Ziegler, Staff Director, Joint Budget Committee



## APPENDIX A: NUMBERS PAGES

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

**Appendix A: Number Pages**

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
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**DEPARTMENT OF CORRECTIONS**  
**Rick Raemisch, Executive Director**

**(1) MANAGEMENT**

Primary Functions: Central management, appropriations for private prisons, and the Inspector General's Office.

**(A) Executive Director's Office, Subprogram**

Primary Function: Provide oversight and develop policies for the entire Department.

Personal Services	<u>1,921,409</u>	<u>1,820,825</u>	<u>3,466,528</u>	<u>3,466,528</u>	<u>3,443,975</u> *
FTE	27.3	29.0	26.8	26.8	26.8
General Fund	1,676,363	1,586,735	3,222,723	3,222,723	3,200,170
Reappropriated Funds	134,601	134,601	243,805	243,805	243,805
Federal Funds	110,445	99,489	0	0	0
 Restorative Justice Program with Victim-Offender					
Dialogues in Department Facilities	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>	<u>75,000</u>
FTE	0.0	0.0	1.2	1.2	1.2
General Fund	75,000	75,000	75,000	75,000	75,000
 Health, Life, and Dental					
General Fund	<u>43,068,249</u>	<u>51,579,140</u>	<u>50,481,587</u>	<u>54,115,574</u>	<u>54,108,968</u> *
Cash Funds	41,632,194	50,015,018	48,999,350	52,542,862	52,536,256
Cash Funds	1,436,055	1,564,122	1,482,237	1,572,712	1,572,712
 Short-term Disability					
General Fund	<u>723,516</u>	<u>733,991</u>	<u>617,301</u>	<u>633,865</u>	<u>631,125</u> *
Cash Funds	699,867	711,870	598,986	616,691	613,951
Cash Funds	23,649	22,121	18,315	17,174	17,174



*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	<b>FY 2014-15 Actual</b>	<b>FY 2015-16 Actual</b>	<b>FY 2016-17 Appropriation</b>	<b>FY 2017-18 Request</b>	<b>FY 2017-18 Recommendation</b>
S.B. 04-257 Amortization Equalization Disbursement	<u>13,463,331</u>	<u>15,015,963</u>	<u>15,955,728</u>	<u>17,049,701</u>	<u>16,972,391</u> *
General Fund	13,030,812	14,570,654	15,491,590	16,595,967	16,518,657
Cash Funds	432,519	445,309	464,138	453,734	453,734
S.B. 06-235 Supplemental Amortization Equalization					
Disbursement	<u>12,623,005</u>	<u>14,498,673</u>	<u>15,789,522</u>	<u>17,049,701</u>	<u>16,972,391</u> *
General Fund	12,217,519	14,068,545	15,330,219	16,595,967	16,518,657
Cash Funds	405,486	430,128	459,303	453,734	453,734
Salary Survey	<u>8,687,747</u>	<u>2,016,911</u>	<u>583,577</u>	<u>8,989,753</u>	<u>8,989,753</u>
General Fund	8,397,125	1,906,474	580,443	8,743,757	8,743,757
Cash Funds	290,622	110,437	3,134	245,996	245,996
Merit Pay	<u>3,401,363</u>	<u>3,485,908</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	3,287,652	3,384,324	0	0	0
Cash Funds	113,711	101,584	0	0	0
Clinical Employee Bonuses	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,864,974</u> *
General Fund	0	0	0	0	1,864,974
Shift Differential	<u>7,390,750</u>	<u>7,687,883</u>	<u>7,940,718</u>	<u>8,259,284</u>	<u>8,125,195</u> *
General Fund	7,352,834	7,648,987	7,906,423	8,219,375	8,085,286
Cash Funds	37,916	38,896	34,295	39,909	39,909
Workers' Compensation	<u>9,484,276</u>	<u>8,583,237</u>	<u>7,886,908</u>	<u>7,029,489</u>	<u>6,857,483</u>
General Fund	9,184,573	8,312,007	7,637,682	6,807,357	6,640,787
Cash Funds	299,703	271,230	249,226	222,132	216,696

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
Operating Expenses	<u>349,905</u>	<u>326,684</u>	<u>357,759</u>	<u>357,759</u>	<u>357,759</u>
General Fund	267,757	267,753	267,759	267,759	267,759
Reappropriated Funds	5,000	5,000	5,000	5,000	5,000
Federal Funds	77,148	53,931	85,000	85,000	85,000
Legal Services	<u>1,959,874</u>	<u>1,752,463</u>	<u>1,898,269</u>	<u>1,971,503</u>	<u>1,971,503</u>
General Fund	1,893,437	1,748,419	1,834,490	1,905,234	1,905,234
Cash Funds	66,437	4,044	63,779	66,269	66,269
Payment to Risk Management and Property Funds	<u>3,905,311</u>	<u>4,203,591</u>	<u>4,241,910</u>	<u>4,754,869</u>	<u>5,020,275</u> *
General Fund	3,751,442	4,037,970	4,074,779	4,567,528	4,822,476
Cash Funds	153,869	165,621	167,131	187,341	197,799
Leased Space	<u>3,971,427</u>	<u>4,116,123</u>	<u>4,496,531</u>	<u>4,841,708</u>	<u>4,841,708</u> *
General Fund	3,732,348	3,882,449	4,240,494	4,572,941	4,572,941
Cash Funds	239,079	233,674	256,037	268,767	268,767
Capitol Complex Leased Space	<u>55,636</u>	<u>56,300</u>	<u>58,367</u>	<u>63,308</u>	<u>63,551</u>
General Fund	39,744	40,218	41,695	45,224	45,398
Cash Funds	15,892	16,082	16,672	18,084	18,153
Planning and Analysis Contracts	<u>82,407</u>	<u>82,410</u>	<u>82,410</u>	<u>132,410</u>	<u>82,410</u> *
General Fund	82,407	82,410	82,410	132,410	82,410
Payments to District Attorneys	<u>518,362</u>	<u>427,726</u>	<u>681,102</u>	<u>681,102</u>	<u>681,102</u>
General Fund	518,362	427,726	681,102	681,102	681,102

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
Payments to Coroners	0	0	<u>32,175</u>	<u>32,175</u>	<u>32,175</u>
FTE	0.0	0.0	0.0	0.0	0.0
General Fund	0	0	32,175	32,175	32,175
Start-up Costs	<u>4,703</u>	0	0	0	0
General Fund	4,703	0	0	0	0
<b>SUBTOTAL - (A) Executive Director's Office, Subprogram</b>	111,686,271	116,462,828	114,645,392	129,503,729	131,091,738
FTE	<u>27.3</u>	<u>29.0</u>	<u>28.0</u>	<u>28.0</u>	<u>28.0</u>
General Fund	107,844,139	112,766,559	111,097,320	125,624,072	127,206,990
Cash Funds	3,514,938	3,403,248	3,214,267	3,545,852	3,550,943
Reappropriated Funds	139,601	139,601	248,805	248,805	248,805
Federal Funds	187,593	153,420	85,000	85,000	85,000

**(B) External Capacity Subprogram**

Primary Function: Oversee and fund private prisons

**(1) Private Prison Monitoring Unit**

Personal Services	<u>1,117,081</u>	<u>1,075,564</u>	<u>1,097,456</u>	<u>1,097,456</u>	<u>1,090,250</u> *
FTE	14.8	14.1	15.7	15.7	15.7
General Fund	1,117,081	1,075,564	1,097,456	1,097,456	1,090,250
Operating Expenses	<u>204,622</u>	<u>196,291</u>	<u>213,443</u>	<u>213,443</u>	<u>213,443</u>
General Fund	183,975	183,974	183,976	183,976	183,976
Cash Funds	20,647	12,317	29,467	29,467	29,467

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
<b>SUBTOTAL - (1) Private Prison Monitoring Unit</b>	1,321,703	1,271,855	1,310,899	1,310,899	1,303,693
<i>FTE</i>	<u>14.8</u>	<u>14.1</u>	<u>15.7</u>	<u>15.7</u>	<u>15.7</u>
General Fund	1,301,056	1,259,538	1,281,432	1,281,432	1,274,226
Cash Funds	20,647	12,317	29,467	29,467	29,467
<b>(2) Payments to House State Prisoners</b>					
Payments to local jails	<u>13,676,168</u>	<u>11,120,578</u>	<u>12,784,826</u>	<u>14,825,863</u>	<u>14,825,863</u> *
General Fund	13,676,168	11,120,578	12,784,826	14,825,863	14,825,863
Payments to in-state private prisons	<u>66,661,309</u>	<u>65,036,792</u>	<u>59,816,400</u>	<u>60,374,317</u>	<u>60,374,317</u> *
General Fund	66,661,284	65,036,746	55,924,506	56,515,610	58,296,597
Cash Funds	25	46	3,891,894	3,858,707	2,077,720
Payments to pre-release parole revocation facilities	<u>10,393,993</u>	<u>11,150,004</u>	<u>11,313,917</u>	<u>11,579,732</u>	<u>11,579,732</u> *
General Fund	10,393,993	11,150,004	11,313,917	11,579,732	11,579,732
Community Corrections Programs	<u>3,744,387</u>	<u>3,045,400</u>	<u>3,945,153</u>	<u>3,196,304</u>	<u>3,196,304</u> *
General Fund	3,744,387	3,045,400	3,945,153	3,196,304	3,196,304
External Capacity Sustainability	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	0	0	0	0	0
Inmate Education and Benefit Programs at In-state					
Private Prisons	<u>0</u>	<u>534,079</u>	<u>534,079</u>	<u>534,079</u>	<u>534,079</u>
General Fund	0	534,079	534,079	534,079	534,079
Inmate Education and Benefit Programs at Pre-					
release Parole Revocation Facilities	<u>0</u>	<u>119,476</u>	<u>119,476</u>	<u>119,476</u>	<u>119,476</u>
General Fund	0	119,476	119,476	119,476	119,476

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
<b>SUBTOTAL - (2) Payments to House State</b>					
<b>Prisoners</b>	94,475,857	91,006,329	88,513,851	90,629,771	90,629,771
<i>FTE</i>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
General Fund	94,475,832	91,006,283	84,621,957	86,771,064	88,552,051
Cash Funds	25	46	3,891,894	3,858,707	2,077,720
<b>SUBTOTAL - (B) External Capacity</b>					
<b>Subprogram</b>	95,797,560	92,278,184	89,824,750	91,940,670	91,933,464
<i>FTE</i>	<u>14.8</u>	<u>14.1</u>	<u>15.7</u>	<u>15.7</u>	<u>15.7</u>
General Fund	95,776,888	92,265,821	85,903,389	88,052,496	89,826,277
Cash Funds	20,672	12,363	3,921,361	3,888,174	2,107,187

**(C) Inspector General Subprogram**

Primary Function: Investigate crimes within the prison system.

Personal Services	<u>3,800,203</u>	<u>3,860,552</u>	<u>4,172,447</u>	<u>4,172,447</u>	<u>4,145,719</u> *
FTE	45.5	47.2	48.2	48.2	48.2
General Fund	3,800,203	3,860,552	4,066,214	4,066,214	4,039,486
Cash Funds	0	0	106,233	106,233	106,233
Operating Expenses	<u>365,557</u>	<u>357,847</u>	<u>453,448</u>	<u>428,884</u>	<u>428,866</u> *
General Fund	344,910	345,530	370,261	345,697	345,679
Cash Funds	20,647	12,317	83,187	83,187	83,187
Inspector General Grants	<u>195,729</u>	<u>207,222</u>	<u>235,649</u>	<u>207,912</u>	<u>207,912</u> *
FTE	0.0	0.0	1.0	1.0	1.0
Reappropriated Funds	0	0	27,737	0	0
Federal Funds	195,729	207,222	207,912	207,912	207,912

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
<b>SUBTOTAL - (C) Inspector General Subprogram</b>	4,361,489	4,425,621	4,861,544	4,809,243	4,782,497
<i>FTE</i>	<u>45.5</u>	<u>47.2</u>	<u>49.2</u>	<u>49.2</u>	<u>49.2</u>
General Fund	4,145,113	4,206,082	4,436,475	4,411,911	4,385,165
Cash Funds	20,647	12,317	189,420	189,420	189,420
Reappropriated Funds	0	0	27,737	0	0
Federal Funds	195,729	207,222	207,912	207,912	207,912
<b>TOTAL - (1) Management</b>	211,845,320	213,166,633	209,331,686	226,253,642	227,807,699
<i>FTE</i>	<u>87.6</u>	<u>90.3</u>	<u>92.9</u>	<u>92.9</u>	<u>92.9</u>
General Fund	207,766,140	209,238,462	201,437,184	218,088,479	221,418,432
Cash Funds	3,556,257	3,427,928	7,325,048	7,623,446	5,847,550
Reappropriated Funds	139,601	139,601	276,542	248,805	248,805
Federal Funds	383,322	360,642	292,912	292,912	292,912

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
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**(2) INSTITUTIONS**

Primary Function: Fund all costs directly attributable to the operation of state-owned and operated prisons. These costs include utilities, maintenance, housing and security, food service, medical services, laundry, the Youth Offender System, case management, mental health, inmate pay, legal resources for inmates, and capital lease purchase payments.

**(A) Utilities Subprogram**

Primary Function: Provide heat, power, water, and sanitation at all facilities.

Personal Services	<u>286,811</u>	<u>242,719</u>	<u>311,480</u>	<u>311,480</u>	<u>309,434</u> *
FTE	2.2	2.7	2.6	2.6	2.6
General Fund	286,811	242,719	311,480	311,480	309,434
Utilities	<u>21,166,541</u>	<u>21,012,799</u>	<u>21,936,444</u>	<u>22,062,941</u>	<u>22,062,941</u> *
General Fund	20,019,002	19,865,260	20,691,399	20,658,871	20,658,871
Cash Funds	1,147,539	1,147,539	1,245,045	1,404,070	1,404,070

<b>SUBTOTAL - (A) Utilities Subprogram</b>	21,453,352	21,255,518	22,247,924	22,374,421	22,372,375
FTE	<u>2.2</u>	<u>2.7</u>	<u>2.6</u>	<u>2.6</u>	<u>2.6</u>
General Fund	20,305,813	20,107,979	21,002,879	20,970,351	20,968,305
Cash Funds	1,147,539	1,147,539	1,245,045	1,404,070	1,404,070

**(B) Maintenance Subprogram**

Primary Functions Provide grounds and facilities maintenance, including the boiler house, janitorial services, and life safety.

Personal Services	<u>17,394,990</u>	<u>17,983,087</u>	<u>19,795,406</u>	<u>19,803,650</u>	<u>19,673,603</u> *
FTE	284.2	286.2	276.8	276.8	276.8
General Fund	17,394,990	17,983,087	19,795,406	19,803,650	19,673,603
Operating Expenses	<u>5,014,112</u>	<u>5,714,042</u>	<u>5,714,113</u>	<u>7,114,522</u>	<u>7,114,522</u> *
General Fund	5,014,112	5,714,042	5,714,113	7,114,522	7,114,522

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
Purchase of Services	<u>1,463,583</u>	<u>1,545,553</u>	<u>1,545,553</u>	<u>2,059,181</u>	<u>2,059,181</u> *
General Fund	1,463,583	1,545,553	1,545,553	2,059,181	2,059,181
Start-up Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>185,086</u>	<u>0</u> *
General Fund	0	0	0	185,086	0
<b>SUBTOTAL - (B) Maintenance Subprogram</b>	23,872,685	25,242,682	27,055,072	29,162,439	28,847,306
FTE	<u>284.2</u>	<u>286.2</u>	<u>276.8</u>	<u>276.8</u>	<u>276.8</u>
General Fund	23,872,685	25,242,682	27,055,072	29,162,439	28,847,306

**(C) Housing and Security Subprogram**

Primary Function: Provide inmate supervision, including the implementation and management of security operations.

Personal Services	<u>162,865,057</u>	<u>168,351,679</u>	<u>167,483,374</u>	<u>163,238,184</u>	<u>159,827,011</u> *
FTE	2,955.8	2,996.9	2,974.4	2,974.4	2,974.4
General Fund	162,862,110	168,351,679	167,480,427	163,235,237	159,824,064
Cash Funds	2,947	0	2,947	2,947	2,947
Operating Expenses	<u>1,802,934</u>	<u>1,808,935</u>	<u>1,808,941</u>	<u>1,808,941</u>	<u>1,808,941</u>
General Fund	1,802,934	1,808,935	1,808,941	1,808,941	1,808,941
<b>SUBTOTAL - (C) Housing and Security Subprogram</b>	164,667,991	170,160,614	169,292,315	165,047,125	161,635,952
FTE	<u>2,955.8</u>	<u>2,996.9</u>	<u>2,974.4</u>	<u>2,974.4</u>	<u>2,974.4</u>
General Fund	164,665,044	170,160,614	169,289,368	165,044,178	161,633,005
Cash Funds	2,947	0	2,947	2,947	2,947



*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
<b>(D) Food Service Subprogram</b>					
Primary Function: Provide three meals daily to all inmates.					
Personal Services	<u>17,573,273</u>	<u>17,896,616</u>	<u>17,903,546</u>	<u>17,649,973</u>	<u>17,812,705</u> *
FTE	313.2	315.1	317.8	317.8	317.8
General Fund	17,573,273	17,896,616	17,903,546	17,649,973	17,812,705
Operating Expenses	<u>16,102,018</u>	<u>16,646,929</u>	<u>17,010,023</u>	<u>17,804,557</u>	<u>17,804,557</u> *
General Fund	16,102,018	16,646,929	16,930,023	17,804,557	17,804,557
Federal Funds	0	0	80,000	0	0
Purchase of Services	<u>1,704,331</u>	<u>1,719,343</u>	<u>1,792,916</u>	<u>1,798,436</u>	<u>1,827,855</u> *
General Fund	1,704,331	1,719,343	1,792,916	1,798,436	1,827,855
<b>SUBTOTAL - (D) Food Service Subprogram</b>	35,379,622	36,262,888	36,706,485	37,252,966	37,445,117
FTE	<u>313.2</u>	<u>315.1</u>	<u>317.8</u>	<u>317.8</u>	<u>317.8</u>
General Fund	35,379,622	36,262,888	36,626,485	37,252,966	37,445,117
Federal Funds	0	0	80,000	0	0

**(E) Medical Services Subprogram**

Primary Function: Provide acute and long-term health care services for all inmates, using both state employees and contracted health care providers.

Personal Services	<u>30,120,199</u>	<u>31,116,755</u>	<u>32,510,792</u>	<u>31,872,717</u>	<u>32,052,234</u> *
FTE	373.4	370.0	387.5	387.5	387.5
General Fund	29,971,333	30,962,247	32,272,409	31,634,334	31,813,851
Cash Funds	148,866	154,508	238,383	238,383	238,383
Operating Expenses	<u>2,578,679</u>	<u>2,579,052</u>	<u>2,579,052</u>	<u>2,579,052</u>	<u>2,579,052</u>
General Fund	2,578,679	2,579,052	2,579,052	2,579,052	2,579,052

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
Purchase of Pharmaceuticals	<u>14,255,586</u>	<u>14,681,545</u>	<u>15,162,215</u>	<u>18,227,911</u>	<u>18,227,911</u> *
General Fund	14,255,586	14,681,545	15,162,215	18,227,911	18,227,911
Purchase of Medical Services from Other Medical Facilities	<u>19,778,739</u>	<u>22,140,857</u>	<u>24,226,907</u>	<u>23,926,924</u>	<u>23,926,924</u> *
General Fund	19,778,739	22,140,857	24,226,907	23,926,924	23,926,924
Service Contracts	<u>2,448,451</u>	<u>2,417,890</u>	<u>2,490,075</u>	<u>2,490,075</u>	<u>2,490,075</u>
General Fund	2,448,451	2,417,890	2,490,075	2,490,075	2,490,075
Indirect Cost Assessment	<u>0</u>	<u>0</u>	<u>1,835</u>	<u>730</u>	<u>730</u>
Cash Funds	0	0	1,835	730	730
Catastrophic Medical Expenses	<u>5,899,277</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	5,899,277	0	0	0	0
<b>SUBTOTAL - (E) Medical Services Subprogram</b>	<b>75,080,931</b>	<b>72,936,099</b>	<b>76,970,876</b>	<b>79,097,409</b>	<b>79,276,926</b>
FTE	<u>373.4</u>	<u>370.0</u>	<u>387.5</u>	<u>387.5</u>	<u>387.5</u>
General Fund	74,932,065	72,781,591	76,730,658	78,858,296	79,037,813
Cash Funds	148,866	154,508	240,218	239,113	239,113

**(F) Laundry Subprogram**

Primary Function: Issue, clean, and maintain all inmate clothing, bedding, coats, and footwear.

Personal Services	<u>1,999,807</u>	<u>2,128,016</u>	<u>2,358,607</u>	<u>2,358,607</u>	<u>2,343,112</u> *
FTE	33.7	35.3	37.4	37.4	37.4
General Fund	1,999,807	2,128,016	2,358,607	2,358,607	2,343,112
Operating Expenses	<u>2,197,540</u>	<u>2,197,539</u>	<u>2,197,545</u>	<u>2,197,545</u>	<u>2,197,545</u>
General Fund	2,197,540	2,197,539	2,197,545	2,197,545	2,197,545

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
<b>SUBTOTAL - (F) Laundry Subprogram</b>	4,197,347	4,325,555	4,556,152	4,556,152	4,540,657
<i>FTE</i>	<u>33.7</u>	<u>35.3</u>	<u>37.4</u>	<u>37.4</u>	<u>37.4</u>
General Fund	4,197,347	4,325,555	4,556,152	4,556,152	4,540,657

**(G) Superintendents Subprogram**

Primary Function: Develop facility policies, procedures, and practices that conform with applicable laws, consent decrees, court orders, legislative mandates, and executive orders.

Personal Services	<u>10,188,282</u>	<u>10,521,900</u>	<u>10,983,828</u>	<u>11,116,343</u>	<u>11,059,874</u> *
<i>FTE</i>	164.0	160.5	156.7	157.6	156.9
General Fund	10,188,282	10,521,900	10,983,828	11,116,343	11,059,874
Operating Expenses	<u>3,305,692</u>	<u>5,181,501</u>	<u>5,186,951</u>	<u>5,208,684</u>	<u>5,202,001</u> *
General Fund	3,305,692	5,181,501	5,186,951	5,208,684	5,202,001
Dress-Out	<u>711,861</u>	<u>735,432</u>	<u>735,433</u>	<u>735,433</u>	<u>735,433</u>
General Fund	711,861	735,432	735,433	735,433	735,433
Superintendents Grants	<u>0</u>	<u>0</u>	<u>0</u>	<u>10,000</u>	<u>0</u> *
Cash Funds	0	0	0	10,000	0
Start-up Costs	<u>159,385</u>	<u>38,830</u>	<u>45,328</u>	<u>61,331</u>	<u>7,800</u> *
General Fund	159,385	38,830	45,328	61,331	7,800
<b>SUBTOTAL - (G) Superintendents Subprogram</b>	14,365,220	16,477,663	16,951,540	17,131,791	17,005,108
<i>FTE</i>	<u>164.0</u>	<u>160.5</u>	<u>156.7</u>	<u>157.6</u>	<u>156.9</u>
General Fund	14,365,220	16,477,663	16,951,540	17,121,791	17,005,108
Cash Funds	0	0	0	10,000	0

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
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**(H) Youthful Offender System Subprogram**

Primary Function: Target offenders aged 14 to 18 years at the time of offense who have committed violent class 2 to 6 felonies. All sentences are between 2 and 7 years.

Personal Services	<u>10,078,871</u>	<u>10,399,799</u>	<u>10,176,762</u>	<u>10,279,179</u>	<u>10,109,863</u> *
FTE	163.0	164.1	160.7	160.7	160.7
General Fund	10,078,871	10,399,799	10,176,762	10,279,179	10,109,863
Operating Expenses	<u>599,495</u>	<u>604,705</u>	<u>604,705</u>	<u>604,705</u>	<u>604,705</u>
General Fund	599,495	604,705	604,705	604,705	604,705
Contract Services	<u>28,820</u>	<u>28,820</u>	<u>28,820</u>	<u>28,820</u>	<u>28,820</u>
General Fund	28,820	28,820	28,820	28,820	28,820
Purchase of Services	<u>622,050</u>	<u>681,031</u>	<u>681,031</u>	<u>1,029,249</u>	<u>1,029,249</u> *
General Fund	622,050	681,031	681,031	1,029,249	1,029,249

<b>SUBTOTAL - (H) Youthful Offender System</b>					
<b>Subprogram</b>	11,329,236	11,714,355	11,491,318	11,941,953	11,772,637
FTE	163.0	164.1	160.7	160.7	160.7
General Fund	11,329,236	11,714,355	11,491,318	11,941,953	11,772,637

**(I) Case Management Subprogram**

Primary Function: Responsible for case analysis, classification reviews, performance assessment, earned time evaluations, sentence computation, and parole preparation.

Personal Services	<u>16,762,735</u>	<u>17,519,409</u>	<u>17,056,598</u>	<u>17,071,394</u>	<u>16,959,241</u> *
FTE	243.2	247.8	247.3	247.3	247.3
General Fund	16,762,735	17,519,409	17,056,598	17,071,394	16,959,241
Operating Expenses	<u>170,380</u>	<u>172,581</u>	<u>172,581</u>	<u>172,581</u>	<u>172,581</u>
General Fund	170,380	172,581	172,581	172,581	172,581

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
Offender ID Program	<u>257,227</u>	<u>314,601</u>	<u>341,135</u>	<u>341,135</u>	<u>341,135</u>
General Fund	257,227	314,601	341,135	341,135	341,135
Start-up Costs	<u>147,203</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	147,203	0	0	0	0
<b>SUBTOTAL - (I) Case Management</b>					
<b>Subprogram</b>	17,337,545	18,006,591	17,570,314	17,585,110	17,472,957
FTE	<u>243.2</u>	<u>247.8</u>	<u>247.3</u>	<u>247.3</u>	<u>247.3</u>
General Fund	17,337,545	18,006,591	17,570,314	17,585,110	17,472,957

**(J) Mental Health Subprogram**

Primary Function: Provide a full range of professional psychiatric, psychological, social, and other mental health services to inmates.

Personal Services	<u>9,872,350</u>	<u>6,087,174</u>	<u>12,202,406</u>	<u>10,431,264</u>	<u>10,460,148</u> *
FTE	111.2	121.8	152.1	152.9	152.9
General Fund	9,872,350	6,087,174	12,202,406	10,431,264	10,460,148
Operating Expenses	<u>264,548</u>	<u>280,266</u>	<u>280,266</u>	<u>280,716</u>	<u>280,716</u>
General Fund	264,548	280,266	280,266	280,716	280,716
Medical Contract Services	<u>3,792,225</u>	<u>4,005,437</u>	<u>4,034,958</u>	<u>4,034,958</u>	<u>4,034,958</u>
General Fund	3,792,225	4,005,437	4,034,958	4,034,958	4,034,958
Mental Health Grants	<u>0</u>	<u>0</u>	<u>64,799</u>	<u>0</u>	<u>0</u> *
Reappropriated Funds	0	0	64,799	0	0
Start-up Costs	<u>57,036</u>	<u>61,139</u>	<u>0</u>	<u>4,703</u>	<u>4,703</u>
General Fund	57,036	61,139	0	4,703	4,703

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
<b>SUBTOTAL - (J) Mental Health Subprogram</b>	13,986,159	10,434,016	16,582,429	14,751,641	14,780,525
<i>FTE</i>	<u>111.2</u>	<u>121.8</u>	<u>152.1</u>	<u>152.9</u>	<u>152.9</u>
General Fund	13,986,159	10,434,016	16,517,630	14,751,641	14,780,525
Reappropriated Funds	0	0	64,799	0	0

**(K) Inmate Pay Subprogram**

Primary Function: Provide pay between \$0.37 and \$0.82 per day to inmates for performing their assigned duties. This includes labor assignments (such as janitorial services, facility maintenance, food services, laundry, or grounds keeping), education assignments (such as adult basic education or GED), and vocational education assignments. Health care aides are paid at higher rates. Offenders in Correctional Industries are paid from a separate appropriation.

Inmate Pay	<u>1,647,884</u>	<u>1,947,885</u>	<u>2,247,885</u>	<u>2,248,581</u>	<u>2,247,885</u> *
General Fund	1,647,884	1,947,885	2,247,885	2,248,581	2,247,885
<b>SUBTOTAL - (K) Inmate Pay Subprogram</b>	1,647,884	1,947,885	2,247,885	2,248,581	2,247,885
<i>FTE</i>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
General Fund	1,647,884	1,947,885	2,247,885	2,248,581	2,247,885

**(L) Legal Access Subprogram**

Primary Function: Provide inmates with resources to research and file claims with the courts.

Personal Services	<u>1,215,041</u>	<u>1,378,570</u>	<u>1,390,325</u>	<u>1,390,325</u>	<u>1,381,191</u> *
<i>FTE</i>	23.2	21.4	21.5	21.5	21.5
General Fund	1,215,041	1,378,570	1,390,325	1,390,325	1,381,191
Operating Expenses	<u>285,119</u>	<u>299,597</u>	<u>299,602</u>	<u>299,602</u>	<u>299,602</u>
General Fund	285,119	299,597	299,602	299,602	299,602
Contract Services	<u>70,000</u>	<u>70,905</u>	<u>70,905</u>	<u>70,905</u>	<u>70,905</u>
General Fund	70,000	70,905	70,905	70,905	70,905

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	<b>FY 2014-15 Actual</b>	<b>FY 2015-16 Actual</b>	<b>FY 2016-17 Appropriation</b>	<b>FY 2017-18 Request</b>	<b>FY 2017-18 Recommendation</b>
<b>SUBTOTAL - (L) Legal Access Subprogram</b>	1,570,160	1,749,072	1,760,832	1,760,832	1,751,698
<i>FTE</i>	<u>23.2</u>	<u>21.4</u>	<u>21.5</u>	<u>21.5</u>	<u>21.5</u>
General Fund	1,570,160	1,749,072	1,760,832	1,760,832	1,751,698

**(M) Capital Lease Purchase Payments**

Primary Function: Fund the payments that must be made on the Certificates of Participation for Centennial South Correctional Facility (formerly called CSP II).

Lease Purchase of Colorado State Penitentiary II	<u>0</u>	<u>20,254,768</u>	<u>20,258,268</u>	<u>20,256,546</u>	<u>20,256,546</u>
General Fund	0	20,254,768	20,258,268	20,256,546	20,256,546

<b>SUBTOTAL - (M) Capital Lease Purchase Payments</b>	0	20,254,768	20,258,268	20,256,546	20,256,546
<i>FTE</i>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
General Fund	0	20,254,768	20,258,268	20,256,546	20,256,546

<b>TOTAL - (2) Institutions</b>	384,888,132	410,767,706	423,691,410	423,166,966	419,405,689
<i>FTE</i>	<u>4,667.1</u>	<u>4,721.8</u>	<u>4,734.8</u>	<u>4,736.5</u>	<u>4,735.8</u>
General Fund	383,588,780	409,465,659	422,058,401	421,510,836	417,759,559
Cash Funds	1,299,352	1,302,047	1,488,210	1,656,130	1,646,130
Reappropriated Funds	0	0	64,799	0	0
Federal Funds	0	0	80,000	0	0

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
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**(3) SUPPORT SERVICES**

Primary Functions: Contains the costs associated with the Department's support programs, including business operations, personnel, offender services, transportation, training, information services, and facility services.

**(A) Business Operations Subprogram**

Primary Function: Provide fiscal management and budgeting services for the Department.

Personal Services	<u>5,716,363</u>	<u>6,043,719</u>	<u>6,233,031</u>	<u>6,233,031</u>	<u>6,192,084</u> *
FTE	101.6	102.4	99.8	99.8	99.8
General Fund	5,206,850	5,238,206	5,355,707	4,471,435	4,430,488
Cash Funds	38,991	38,991	40,297	40,297	40,297
Reappropriated Funds	470,522	766,522	837,027	1,721,299	1,721,299
Operating Expenses	<u>234,200</u>	<u>234,199</u>	<u>234,201</u>	<u>234,201</u>	<u>234,201</u>
General Fund	234,200	234,199	234,201	234,201	234,201

<b>SUBTOTAL - (A) Business Operations</b>					
<b>Subprogram</b>	5,950,563	6,277,918	6,467,232	6,467,232	6,426,285
FTE	<u>101.6</u>	<u>102.4</u>	<u>99.8</u>	<u>99.8</u>	<u>99.8</u>
General Fund	5,441,050	5,472,405	5,589,908	4,705,636	4,664,689
Cash Funds	38,991	38,991	40,297	40,297	40,297
Reappropriated Funds	470,522	766,522	837,027	1,721,299	1,721,299

**(B) Personnel Subprogram**

Primary Function: Provides human resources services, including recruitment, examination, position classification, personnel records, affirmative action, appeals, grievance, and benefits administration.

Personal Services	<u>1,199,009</u>	<u>1,255,169</u>	<u>1,377,131</u>	<u>1,377,131</u>	<u>1,368,076</u> *
FTE	18.8	18.3	18.7	18.7	18.7
General Fund	1,199,009	1,255,169	1,377,131	1,377,131	1,368,076



*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
Operating Expenses	<u>86,931</u>	<u>86,925</u>	<u>86,931</u>	<u>86,931</u>	<u>86,931</u>
General Fund	86,931	86,925	86,931	86,931	86,931
<b>SUBTOTAL - (B) Personnel Subprogram</b>	1,285,940	1,342,094	1,464,062	1,464,062	1,455,007
<i>FTE</i>	<u>18.8</u>	<u>18.3</u>	<u>18.7</u>	<u>18.7</u>	<u>18.7</u>
General Fund	1,285,940	1,342,094	1,464,062	1,464,062	1,455,007

**(C) Offender Services Subprogram**

Primary Function: Provide offender population management, offender classification, offender case management, sentence computation, release operations, jail backlog monitoring, etc.

Personal Services	<u>2,929,768</u>	<u>3,074,995</u>	<u>3,045,814</u>	<u>3,045,814</u>	<u>3,025,806</u> *
FTE	47.3	48.3	44.1	44.1	44.1
General Fund	2,929,768	3,074,995	3,045,814	3,045,814	3,025,806
Operating Expenses	<u>62,036</u>	<u>62,044</u>	<u>62,044</u>	<u>62,044</u>	<u>62,044</u>
General Fund	62,036	62,044	62,044	62,044	62,044
<b>SUBTOTAL - (C) Offender Services Subprogram</b>	2,991,804	3,137,039	3,107,858	3,107,858	3,087,850
<i>FTE</i>	<u>47.3</u>	<u>48.3</u>	<u>44.1</u>	<u>44.1</u>	<u>44.1</u>
General Fund	2,991,804	3,137,039	3,107,858	3,107,858	3,087,850

**(D) Communications Subprogram**

Primary Function: Manage communication systems, including radio, cellular telephones, pagers, and video conferences.

Operating Expenses	<u>1,613,115</u>	<u>1,624,365</u>	<u>1,624,770</u>	<u>1,627,155</u>	<u>1,626,840</u> *
General Fund	1,613,115	1,624,365	1,624,770	1,627,155	1,626,840
Dispatch Services	<u>172,571</u>	<u>177,544</u>	<u>224,477</u>	<u>224,477</u>	<u>224,477</u>
General Fund	172,571	177,544	224,477	224,477	224,477

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
<b>SUBTOTAL - (D) Communications Subprogram</b>	1,785,686	1,801,909	1,849,247	1,851,632	1,851,317
<i>FTE</i>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
General Fund	1,785,686	1,801,909	1,849,247	1,851,632	1,851,317

**(E) Transportation Subprogram**

Primary Function: Manage the Department's vehicle fleet as well as the Central Transportation Unit, which transports offenders.

Personal Services	<u>1,969,113</u>	<u>2,052,663</u>	<u>2,138,228</u>	<u>2,175,781</u>	<u>2,124,172</u> *
<i>FTE</i>	35.5	35.6	35.9	35.9	35.9
General Fund	1,969,113	2,052,663	2,138,228	2,175,781	2,124,172
Operating Expenses	<u>284,794</u>	<u>433,536</u>	<u>433,538</u>	<u>434,763</u>	<u>433,538</u> *
General Fund	284,794	433,536	433,538	434,763	433,538
Vehicle Lease Payments	<u>2,652,998</u>	<u>2,636,792</u>	<u>3,325,686</u>	<u>3,448,692</u>	<u>3,448,692</u> *
General Fund	2,383,377	2,255,806	2,755,650	2,703,549	2,703,549
Cash Funds	269,621	380,986	570,036	745,143	745,143
<b>SUBTOTAL - (E) Transportation Subprogram</b>	4,906,905	5,122,991	5,897,452	6,059,236	6,006,402
<i>FTE</i>	<u>35.5</u>	<u>35.6</u>	<u>35.9</u>	<u>35.9</u>	<u>35.9</u>
General Fund	4,637,284	4,742,005	5,327,416	5,314,093	5,261,259
Cash Funds	269,621	380,986	570,036	745,143	745,143

**(F) Training Subprogram**

Primary Function: Provide basic, extended, in-service, and advanced training to DOC employees.

Personal Services	<u>2,049,680</u>	<u>2,333,210</u>	<u>2,292,878</u>	<u>2,292,878</u>	<u>2,277,827</u> *
<i>FTE</i>	28.9	32.8	33.0	33.0	33.0
General Fund	2,049,680	2,333,210	2,292,878	2,292,878	2,277,827

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
Operating Expenses	<u>286,356</u>	<u>286,978</u>	<u>287,006</u>	<u>287,142</u>	<u>287,124</u> *
General Fund	286,356	286,978	287,006	287,142	287,124
Start-up Costs	<u>37,623</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	37,623	0	0	0	0
<b>SUBTOTAL - (F) Training Subprogram</b>	2,373,659	2,620,188	2,579,884	2,580,020	2,564,951
FTE	<u>28.9</u>	<u>32.8</u>	<u>33.0</u>	<u>33.0</u>	<u>33.0</u>
General Fund	2,373,659	2,620,188	2,579,884	2,580,020	2,564,951

**(G) Information Systems Subprogram**

Primary Function: Develop and maintain of automated information systems within the DOC. The services are provided by OIT.

Operating Expenses	<u>1,639,121</u>	<u>1,644,122</u>	<u>1,644,322</u>	<u>1,645,402</u>	<u>1,645,262</u> *
General Fund	1,639,121	1,644,122	1,644,322	1,645,402	1,645,262
Payments to OIT	<u>18,643,647</u>	<u>17,719,596</u>	<u>16,631,013</u>	<u>19,703,471</u>	<u>19,703,471</u> *
General Fund	18,528,629	17,613,316	16,531,206	19,585,228	19,585,228
Cash Funds	115,018	106,280	99,807	118,243	118,243
CORE Operations	<u>723,058</u>	<u>611,121</u>	<u>404,620</u>	<u>396,192</u>	<u>418,183</u>
General Fund	637,959	539,192	356,852	349,419	368,814
Cash Funds	40,775	34,467	22,903	22,426	23,671
Reappropriated Funds	44,324	37,462	24,865	24,347	25,698

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
<b>SUBTOTAL - (G) Information Systems</b>					
<b>Subprogram</b>	21,005,826	19,974,839	18,679,955	21,745,065	21,766,916
<i>FTE</i>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
General Fund	20,805,709	19,796,630	18,532,380	21,580,049	21,599,304
Cash Funds	155,793	140,747	122,710	140,669	141,914
Reappropriated Funds	44,324	37,462	24,865	24,347	25,698

**(H) Facility Services Subprogram**

Primary Function: Contractor/design team selection, design review, contract administration, and fiscal management of the DOC's capital construction and controlled maintenance projects.

Personal Services	<u>917,856</u>	<u>918,858</u>	<u>966,739</u>	<u>966,739</u>	<u>960,387</u> *
<i>FTE</i>	9.7	10.0	9.7	9.7	9.7
General Fund	917,856	918,858	966,739	966,739	960,387
Operating Expenses	<u>83,096</u>	<u>83,092</u>	<u>83,096</u>	<u>83,096</u>	<u>83,096</u>
General Fund	83,096	83,092	83,096	83,096	83,096
<b>SUBTOTAL - (H) Facility Services Subprogram</b>	1,000,952	1,001,950	1,049,835	1,049,835	1,043,483
<i>FTE</i>	<u>9.7</u>	<u>10.0</u>	<u>9.7</u>	<u>9.7</u>	<u>9.7</u>
General Fund	1,000,952	1,001,950	1,049,835	1,049,835	1,043,483

<b>TOTAL - (3) Support Services</b>	41,301,335	41,278,928	41,095,525	44,324,940	44,202,211
<i>FTE</i>	<u>241.8</u>	<u>247.4</u>	<u>241.2</u>	<u>241.2</u>	<u>241.2</u>
General Fund	40,322,084	39,914,220	39,500,590	41,653,185	41,527,860
Cash Funds	464,405	560,724	733,043	926,109	927,354
Reappropriated Funds	514,846	803,984	861,892	1,745,646	1,746,997

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
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**(4) INMATE PROGRAMS**

Primary Function: Includes the Department's educational, vocational, recreational, and labor programs for offenders, as well as Sex Offender Treatment and Drug and Alcohol Treatment.

**(A) Labor Subprogram**

Primary Function: The education portion of this subprogram provides academic and other basic education for offenders, including GEDs. The vocational portion of this subprogram provides vocational and technical programs that are designed to equip inmates with job skills.

Personal Services	<u>5,318,763</u>	<u>5,452,497</u>	<u>5,277,825</u>	<u>5,288,067</u>	<u>5,243,173</u> *
FTE	88.5	85.6	88.7	88.7	88.7
General Fund	5,318,763	5,452,497	5,277,825	5,288,067	5,243,173
Operating Expenses	<u>88,009</u>	<u>88,011</u>	<u>88,017</u>	<u>88,017</u>	<u>88,017</u>
General Fund	88,009	88,011	88,017	88,017	88,017
<b>SUBTOTAL - (A) Labor Subprogram</b>	5,406,772	5,540,508	5,365,842	5,376,084	5,331,190
FTE	<u>88.5</u>	<u>85.6</u>	<u>88.7</u>	<u>88.7</u>	<u>88.7</u>
General Fund	5,406,772	5,540,508	5,365,842	5,376,084	5,331,190

**(B) Education Subprogram**

Primary Function: Assist inmates in improving basic skills such as English, reading, writing, spelling, and math.

Personal Services	<u>11,883,709</u>	<u>12,368,274</u>	<u>13,171,752</u>	<u>13,375,740</u>	<u>13,289,402</u> *
FTE	193.6	195.6	189.1	192.6	192.6
General Fund	10,915,915	12,368,274	13,171,752	13,375,740	13,289,402
Cash Funds	967,794	0	0	0	0

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
Operating Expenses	<u>1,969,753</u>	<u>3,854,800</u>	<u>4,519,163</u>	<u>4,520,963</u>	<u>4,520,963</u> *
General Fund	1,093,900	2,814,746	2,814,746	2,816,546	2,816,546
Cash Funds	744,688	996,947	1,293,402	1,293,402	1,293,402
Reappropriated Funds	131,165	43,107	411,015	411,015	411,015
Contract Services	<u>173,275</u>	<u>237,128</u>	<u>237,128</u>	<u>237,128</u>	<u>237,128</u>
General Fund	173,275	237,128	237,128	237,128	237,128
Education Grants	<u>52,333</u>	<u>62,192</u>	<u>113,894</u>	<u>80,060</u>	<u>80,060</u> *
FTE	0.0	0.0	2.0	2.0	2.0
Cash Funds	0	0	10,000	10,000	10,000
Reappropriated Funds	0	0	76,244	42,410	42,410
Federal Funds	52,333	62,192	27,650	27,650	27,650
Start-up Costs	<u>0</u>	<u>0</u>	<u>0</u>	<u>18,812</u>	<u>18,812</u> *
General Fund	0	0	0	18,812	18,812
Indirect Cost Assessment	<u>0</u>	<u>0</u>	<u>377</u>	<u>311</u>	<u>311</u>
Federal Funds	0	0	377	311	311
<b>SUBTOTAL - (B) Education Subprogram</b>	14,079,070	16,522,394	18,042,314	18,233,014	18,146,676
FTE	<u>193.6</u>	<u>195.6</u>	<u>191.1</u>	<u>194.6</u>	<u>194.6</u>
General Fund	12,183,090	15,420,148	16,223,626	16,448,226	16,361,888
Cash Funds	1,712,482	996,947	1,303,402	1,303,402	1,303,402
Reappropriated Funds	131,165	43,107	487,259	453,425	453,425
Federal Funds	52,333	62,192	28,027	27,961	27,961

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
<b>(C) Recreation Subprogram</b>					
Primary Function: Develop, implement, and supervise recreational programs including leisure time activities and outdoor exercise.					
Personal Services	<u>6,576,211</u>	<u>6,619,731</u>	<u>6,766,761</u>	<u>6,879,420</u>	<u>6,722,303</u> *
FTE	118.5	124.2	116.7	116.7	116.7
General Fund	6,576,211	6,619,731	6,766,761	6,879,420	6,722,303
Operating Expenses	<u>71,224</u>	<u>71,116</u>	<u>71,232</u>	<u>71,232</u>	<u>71,232</u>
Cash Funds	71,224	71,116	71,232	71,232	71,232
<b>SUBTOTAL - (C) Recreation Subprogram</b>	<b>6,647,435</b>	<b>6,690,847</b>	<b>6,837,993</b>	<b>6,950,652</b>	<b>6,793,535</b>
FTE	<u>118.5</u>	<u>124.2</u>	<u>116.7</u>	<u>116.7</u>	<u>116.7</u>
General Fund	6,576,211	6,619,731	6,766,761	6,879,420	6,722,303
Cash Funds	71,224	71,116	71,232	71,232	71,232

**(D) Drug and Alcohol Treatment Subprogram**

Primary Function: Provide drug and alcohol treatment services to inmates.

Personal Services	<u>4,341,764</u>	<u>4,691,872</u>	<u>5,332,871</u>	<u>5,332,871</u>	<u>5,297,790</u> *
FTE	81.5	83.6	85.4	85.4	85.4
General Fund	4,341,764	4,691,872	5,332,871	5,332,871	5,297,790
Operating Expenses	<u>101,972</u>	<u>110,932</u>	<u>110,932</u>	<u>110,932</u>	<u>110,932</u>
General Fund	101,972	110,932	110,932	110,932	110,932
Services for Substance Abuse and Co-occurring Disorders	<u>995,127</u>	<u>995,127</u>	<u>995,127</u>	<u>995,127</u>	<u>995,127</u>
Reappropriated Funds	995,127	995,127	995,127	995,127	995,127

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
Contract Services	<u>2,288,452</u>	<u>2,420,458</u>	<u>2,425,799</u>	<u>2,425,799</u>	<u>2,425,799</u>
General Fund	1,938,452	2,070,458	2,075,799	2,075,799	2,075,799
Reappropriated Funds	350,000	350,000	350,000	350,000	350,000
Treatment Grants	<u>272,967</u>	<u>134,661</u>	<u>126,682</u>	<u>126,682</u>	<u>126,682</u>
Reappropriated Funds	0	0	126,682	126,682	126,682
Federal Funds	272,967	134,661	0	0	0
<b>SUBTOTAL - (D) Drug and Alcohol Treatment</b>					
<b>Subprogram</b>	8,000,282	8,353,050	8,991,411	8,991,411	8,956,330
FTE	<u>81.5</u>	<u>83.6</u>	<u>85.4</u>	<u>85.4</u>	<u>85.4</u>
General Fund	6,382,188	6,873,262	7,519,602	7,519,602	7,484,521
Reappropriated Funds	1,345,127	1,345,127	1,471,809	1,471,809	1,471,809
Federal Funds	272,967	134,661	0	0	0

**(E) Sex Offender Treatment Subprogram**

Primary Function: Provide treatment to sex offenders who are motivated to eliminate such behavior.

Personal Services	<u>2,956,369</u>	<u>2,461,570</u>	<u>3,836,522</u>	<u>2,870,140</u>	<u>3,037,564</u> *
FTE	42.2	40.2	55.8	55.8	55.8
General Fund	2,927,558	2,432,759	3,806,481	2,840,099	3,007,523
Cash Funds	28,811	28,811	30,041	30,041	30,041
Operating Expenses	<u>83,027 0.0</u>	<u>92,276 0.0</u>	<u>92,276 0.0</u>	<u>92,276 0.0</u>	<u>92,276 0.0</u>
General Fund	82,527	91,776	91,776	91,776	91,776
Cash Funds	500	500	500	500	500
Polygraph Testing	<u>242,500</u>	<u>242,500</u>	<u>242,500</u>	<u>242,500</u>	<u>242,500</u>
General Fund	242,500	242,500	242,500	242,500	242,500



*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
Sex Offender Treatment Grants	<u>160,388</u>	<u>111,872</u>	<u>65,597</u>	<u>65,597</u>	<u>65,597</u>
Federal Funds	160,388	111,872	65,597	65,597	65,597
<b>SUBTOTAL - (E) Sex Offender Treatment</b>					
<b>Subprogram</b>	3,442,284	2,908,218	4,236,895	3,270,513	3,437,937
<i>FTE</i>	<u>42.2</u>	<u>40.2</u>	<u>55.8</u>	<u>55.8</u>	<u>55.8</u>
General Fund	3,252,585	2,767,035	4,140,757	3,174,375	3,341,799
Cash Funds	29,311	29,311	30,541	30,541	30,541
Federal Funds	160,388	111,872	65,597	65,597	65,597

**(F) Volunteers Subprogram**

Primary Function: Manage volunteer programs, including volunteer chaplain services to inmates.

Personal Services	<u>575,039</u>	<u>497,967</u>	<u>426,933</u>	<u>426,933</u>	<u>424,144</u> *
FTE	7.4	7.0	8.0	8.0	8.0
General Fund	0	497,967	426,933	426,933	424,144
Cash Funds	575,039	0	0	0	0
Operating Expenses	<u>17,906</u>	<u>17,908</u>	<u>17,912</u>	<u>17,912</u>	<u>17,912</u>
General Fund	0	17,908	17,912	17,912	17,912
Cash Funds	17,906	0	0	0	0
<b>SUBTOTAL - (F) Volunteers Subprogram</b>					
<i>FTE</i>	<u>7.4</u>	<u>7.0</u>	<u>8.0</u>	<u>8.0</u>	<u>8.0</u>
General Fund	0	515,875	444,845	444,845	442,056
Cash Funds	592,945	0	0	0	0

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
<b>TOTAL - (4) Inmate Programs</b>	38,168,788	40,530,892	43,919,300	43,266,519	43,107,724
<i>FTE</i>	<u>531.7</u>	<u>536.2</u>	<u>545.7</u>	<u>549.2</u>	<u>549.2</u>
General Fund	33,800,846	37,736,559	40,461,433	39,842,552	39,683,757
Cash Funds	2,405,962	1,097,374	1,405,175	1,405,175	1,405,175
Reappropriated Funds	1,476,292	1,388,234	1,959,068	1,925,234	1,925,234
Federal Funds	485,688	308,725	93,624	93,558	93,558

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
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**(5) COMMUNITY SERVICES**

Primary Function: Monitors and supervises offenders who are on parole, in community corrections facilities prior to parole, living in private residences under intensive supervision prior to parole, and in Youthful Offender System aftercare.

**(A) Parole Subprogram**

Primary Function: Supervise offenders who have been placed on parole by the Parole Board, including high-risk offenders who are on intensive supervision parole.

Personal Services	<u>17,152,006</u>	<u>14,881,685</u>	<u>17,554,356</u>	<u>16,884,688</u>	<u>17,519,447</u> *
FTE	253.1	248.7	293.2	293.2	293.2
General Fund	17,152,006	14,881,685	17,554,356	16,884,688	17,519,447
Operating Expenses	<u>2,150,688</u>	<u>2,612,239</u>	<u>2,612,240</u>	<u>2,612,240</u>	<u>2,612,240</u>
General Fund	2,150,688	2,612,239	2,612,240	2,612,240	2,612,240
Contract Services	<u>6,877,449</u>	<u>7,625,895</u>	<u>7,637,953</u>	<u>7,626,078</u>	<u>7,626,078</u>
General Fund	4,740,349	5,488,978	5,500,853	5,488,978	5,488,978
Reappropriated Funds	2,137,100	2,136,917	2,137,100	2,137,100	2,137,100
Wrap-Around Services Program	<u>1,539,243</u>	<u>1,834,290</u>	<u>1,834,291</u>	<u>1,834,291</u>	<u>1,834,291</u>
General Fund	1,539,243	1,834,290	1,834,291	1,834,291	1,834,291
Grants to Community-based Organizations for					
Parolee Support	<u>483,286</u>	<u>1,708,910</u>	<u>1,710,000</u>	<u>1,710,000</u>	<u>1,710,000</u>
General Fund	483,286	1,708,910	1,710,000	1,710,000	1,710,000
Non-residential Services	<u>1,203,437</u>	<u>1,215,818</u>	<u>1,215,818</u>	<u>1,215,818</u>	<u>1,215,818</u>
General Fund	1,203,437	1,215,818	1,215,818	1,215,818	1,215,818
Home Detention	<u>69,383</u>	<u>69,383</u>	<u>69,383</u>	<u>69,383</u>	<u>69,383</u>
General Fund	69,383	69,383	69,383	69,383	69,383

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
Start-up Costs	<u>387,954</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	387,954	0	0	0	0
<b>SUBTOTAL - (A) Parole Subprogram</b>	29,863,446	29,948,220	32,634,041	31,952,498	32,587,257
<i>FTE</i>	<u>253.1</u>	<u>248.7</u>	<u>293.2</u>	<u>293.2</u>	<u>293.2</u>
General Fund	27,726,346	27,811,303	30,496,941	29,815,398	30,450,157
Reappropriated Funds	2,137,100	2,136,917	2,137,100	2,137,100	2,137,100

**(B) Community Supervision Subprogram**

et been paroled; these offenders are now living in the community under the Intensive-supervision Inmate program.

**(1) Community Supervision**

Personal Services	<u>5,912,446</u>	<u>5,789,583</u>	<u>5,958,466</u>	<u>5,991,065</u>	<u>5,951,926</u> *
FTE	86.5	81.4	83.8	83.8	83.8
General Fund	5,912,446	5,789,583	5,958,466	5,991,065	5,951,926
Operating Expenses	<u>621,880</u>	<u>632,648</u>	<u>632,650</u>	<u>632,650</u>	<u>632,650</u>
General Fund	621,880	632,648	632,650	632,650	632,650
Community Mental Health Services	<u>629,363</u>	<u>640,062</u>	<u>640,062</u>	<u>640,062</u>	<u>640,062</u>
General Fund	629,363	640,062	640,062	640,062	640,062
Psychotropic Medication	<u>59,482</u>	<u>131,400</u>	<u>131,400</u>	<u>131,400</u>	<u>131,400</u>
General Fund	59,482	131,400	131,400	131,400	131,400
Contract Services	<u>2,811,799</u>	<u>2,901,864</u>	<u>2,912,001</u>	<u>2,912,001</u>	<u>2,912,001</u>
General Fund	2,811,799	2,901,864	2,912,001	2,912,001	2,912,001
Contract Services for High Risk Offenders	<u>221,200</u>	<u>221,200</u>	<u>221,200</u>	<u>221,200</u>	<u>221,200</u>
General Fund	221,200	221,200	221,200	221,200	221,200

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
Contract Services for Fugitive Returns	<u>66,263</u>	<u>72,880</u>	<u>74,524</u>	<u>74,524</u>	<u>74,524</u>
General Fund	42,049	42,049	42,049	42,049	42,049
Reappropriated Funds	24,214	30,831	32,475	32,475	32,475
<b>SUBTOTAL - (1) Community Supervision</b>	10,322,433	10,389,637	10,570,303	10,602,902	10,563,763
<i>FTE</i>	<u>86.5</u>	<u>81.4</u>	<u>83.8</u>	<u>83.8</u>	<u>83.8</u>
General Fund	10,298,219	10,358,806	10,537,828	10,570,427	10,531,288
Reappropriated Funds	24,214	30,831	32,475	32,475	32,475
<b>(2) Youthful Offender System Aftercare</b>					
Personal Services	<u>603,513</u>	<u>508,414</u>	<u>517,633</u>	<u>521,126</u>	<u>519,737</u> *
FTE	6.9	7.0	8.0	8.0	8.0
General Fund	603,513	508,414	517,633	521,126	519,737
Operating Expenses	<u>108,427</u>	<u>141,067</u>	<u>141,067</u>	<u>141,067</u>	<u>141,067</u>
General Fund	108,427	141,067	141,067	141,067	141,067
Contract Services	<u>881,277</u>	<u>1,062,396</u>	<u>1,062,396</u>	<u>1,062,396</u>	<u>1,062,396</u>
General Fund	881,277	1,062,396	1,062,396	1,062,396	1,062,396
<b>SUBTOTAL - (2) Youthful Offender System Aftercare</b>	1,593,217	1,711,877	1,721,096	1,724,589	1,723,200
<i>FTE</i>	<u>6.9</u>	<u>7.0</u>	<u>8.0</u>	<u>8.0</u>	<u>8.0</u>
General Fund	1,593,217	1,711,877	1,721,096	1,724,589	1,723,200
<b>SUBTOTAL - (B) Community Supervision</b>					
<b>Subprogram</b>	11,915,650	12,101,514	12,291,399	12,327,491	12,286,963
<i>FTE</i>	<u>93.4</u>	<u>88.4</u>	<u>91.8</u>	<u>91.8</u>	<u>91.8</u>
General Fund	11,891,436	12,070,683	12,258,924	12,295,016	12,254,488
Reappropriated Funds	24,214	30,831	32,475	32,475	32,475

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
<b>(C) Community Re-entry Subprogram</b>					
Primary Function: This subprogram's prerelease component screens inmates to identify factors that will increase the probability of success following release. The post-release component provides assistance and support to offenders following release, including access to community services and assistance in securing employment.					
Personal Services	<u>2,148,127</u>	<u>1,814,204</u>	<u>2,396,735</u>	<u>2,396,735</u>	<u>2,380,990</u> *
FTE	33.7	36.7	41.6	41.6	41.6
General Fund	2,148,127	1,814,204	2,396,735	2,396,735	2,380,990
Operating Expenses	<u>132,079</u>	<u>146,200</u>	<u>146,202</u>	<u>146,202</u>	<u>146,202</u>
General Fund	132,079	146,200	146,202	146,202	146,202
Offender Emergency Assistance	<u>73,834</u>	<u>96,768</u>	<u>96,768</u>	<u>96,768</u>	<u>96,768</u>
General Fund	73,834	96,768	96,768	96,768	96,768
Contract Services	<u>124,330</u>	<u>189,999</u>	<u>190,000</u>	<u>190,000</u>	<u>190,000</u>
General Fund	124,330	189,999	190,000	190,000	190,000
Offender Re-employment Center	<u>364,000</u>	<u>364,000</u>	<u>374,000</u>	<u>374,000</u>	<u>374,000</u>
General Fund	364,000	364,000	364,000	364,000	364,000
Cash Funds	0	0	10,000	10,000	10,000
Community Reintegration Grants	<u>225,641</u>	<u>512,137</u>	<u>48,779</u>	<u>39,098</u>	<u>39,098</u> *
FTE	0.0	0.0	1.0	1.0	1.0
Reappropriated Funds	0	0	9,681	0	0
Federal Funds	225,641	512,137	39,098	39,098	39,098
Start-up Costs	<u>131,166</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	131,166	0	0	0	0

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
<b>SUBTOTAL - (C) Community Re-entry</b>					
<b>Subprogram</b>	3,199,177	3,123,308	3,252,484	3,242,803	3,227,058
<i>FTE</i>	<u>33.7</u>	<u>36.7</u>	<u>42.6</u>	<u>42.6</u>	<u>42.6</u>
General Fund	2,973,536	2,611,171	3,193,705	3,193,705	3,177,960
Cash Funds	0	0	10,000	10,000	10,000
Reappropriated Funds	0	0	9,681	0	0
Federal Funds	225,641	512,137	39,098	39,098	39,098
<b>TOTAL - (5) Community Services</b>					
	44,978,273	45,173,042	48,177,924	47,522,792	48,101,278
<i>FTE</i>	<u>380.2</u>	<u>373.8</u>	<u>427.6</u>	<u>427.6</u>	<u>427.6</u>
General Fund	42,591,318	42,493,157	45,949,570	45,304,119	45,882,605
Cash Funds	0	0	10,000	10,000	10,000
Reappropriated Funds	2,161,314	2,167,748	2,179,256	2,169,575	2,169,575
Federal Funds	225,641	512,137	39,098	39,098	39,098

*JBC Staff Staff Figure Setting - FY 2017-18*  
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	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
<b>(6) PAROLE BOARD</b>					
Primary Function: Conduct all parole application and parole revocation hearings.					
Personal Services	<u>1,170,102</u>	<u>1,305,431</u>	<u>1,309,248</u>	<u>1,309,248</u>	<u>1,305,657</u> *
FTE	15.0	17.3	17.5	17.5	17.5
General Fund	1,170,102	1,305,431	1,309,248	1,309,248	1,305,657
Operating Expenses	<u>85,609</u>	<u>104,808</u>	<u>106,390</u>	<u>106,390</u>	<u>106,390</u>
General Fund	85,609	104,808	106,390	106,390	106,390
Contract Services	<u>242,880</u>	<u>233,141</u>	<u>272,437</u>	<u>272,437</u>	<u>272,437</u>
General Fund	242,880	233,141	272,437	272,437	272,437
Start-up Costs	<u>14,107</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
General Fund	14,107	0	0	0	0
<b>TOTAL - (6) Parole Board</b>	1,512,698	1,643,380	1,688,075	1,688,075	1,684,484
FTE	<u>15.0</u>	<u>17.3</u>	<u>17.5</u>	<u>17.5</u>	<u>17.5</u>
General Fund	1,512,698	1,643,380	1,688,075	1,688,075	1,684,484



*JBC Staff Staff Figure Setting - FY 2017-18*  
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	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
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**(7) CORRECTIONAL INDUSTRIES**

Primary Function: Employ inmates in profit-oriented industries, usually within DOC facilities.

Personal Services	<u>9,268,162</u>	<u>9,615,711</u>	<u>10,646,546</u>	<u>10,649,298</u>	<u>10,649,298</u>
FTE	136.1	135.6	155.0	155.0	155.0
Cash Funds	2,109,192	3,350,744	3,475,543	3,478,295	3,478,295
Reappropriated Funds	7,158,970	6,264,967	7,171,003	7,171,003	7,171,003
Operating Expenses	<u>5,338,112</u>	<u>5,875,636</u>	<u>5,928,190</u>	<u>5,928,190</u>	<u>5,928,190</u>
Cash Funds	1,816,783	1,816,591	1,817,327	1,817,327	1,817,327
Reappropriated Funds	3,521,329	4,059,045	4,110,863	4,110,863	4,110,863
Raw Materials	<u>25,146,785</u>	<u>28,052,347</u>	<u>35,823,826</u>	<u>35,823,826</u>	<u>35,823,826</u>
Cash Funds	6,507,400	8,326,464	8,441,080	8,441,080	8,441,080
Reappropriated Funds	18,639,385	19,725,883	27,382,746	27,382,746	27,382,746
Inmate Pay	<u>1,673,102</u>	<u>2,161,033</u>	<u>2,258,992</u>	<u>2,258,992</u>	<u>2,258,992</u>
Cash Funds	480,153	823,367	861,343	861,343	861,343
Reappropriated Funds	1,192,949	1,337,666	1,397,649	1,397,649	1,397,649
Capital Outlay	<u>273,580</u>	<u>524,676</u>	<u>1,406,200</u>	<u>1,406,200</u>	<u>1,406,200</u>
Cash Funds	0	23,884	337,094	337,094	337,094
Reappropriated Funds	273,580	500,792	1,069,106	1,069,106	1,069,106
Correctional Industries Grants	<u>2,084,472</u>	<u>2,509,851</u>	<u>503,050</u>	<u>503,050</u>	<u>2,500,000</u>
Federal Funds	2,084,472	2,509,851	503,050	503,050	2,500,000

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
Indirect Cost Assessment	<u>393,672</u>	<u>426,356</u>	<u>755,946</u>	<u>1,250,611</u>	<u>1,650,611</u>
Cash Funds	129,841	140,983	131,587	115,923	115,923
Reappropriated Funds	263,831	285,373	275,402	292,966	292,966
Federal Funds	0	0	348,957	841,722	1,241,722
<b>TOTAL - (7) Correctional Industries</b>	44,177,885	49,165,610	57,322,750	57,820,167	60,217,117
<i>FTE</i>	<u>136.1</u>	<u>135.6</u>	<u>155.0</u>	<u>155.0</u>	<u>155.0</u>
Cash Funds	11,043,369	14,482,033	15,063,974	15,051,062	15,051,062
Reappropriated Funds	31,050,044	32,173,726	41,406,769	41,424,333	41,424,333
Federal Funds	2,084,472	2,509,851	852,007	1,344,772	3,741,722

*JBC Staff Staff Figure Setting - FY 2017-18*  
*Staff Working Document - Does Not Represent Committee Decision*

	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Appropriation	FY 2017-18 Request	FY 2017-18 Recommendation
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**(8) CANTEEN OPERATION**

Primary Function: Sell snacks, personal care products, TV's, phone time, and other items to DOC inmates at all DOC facilities.

Personal Services	<u>1,801,397</u>	<u>1,771,932</u>	<u>2,036,878</u>	<u>2,037,260</u>	<u>2,037,260</u>
FTE	27.8	26.4	28.0	28.0	28.0
Cash Funds	1,801,397	1,771,932	2,036,878	2,037,260	2,037,260
Operating Expenses	<u>13,811,686</u>	<u>14,776,210</u>	<u>12,851,987</u>	<u>12,851,987</u>	<u>12,851,987</u>
Cash Funds	13,811,686	14,776,210	12,851,987	12,851,987	12,851,987
Inmate Pay	<u>43,386</u>	<u>49,626</u>	<u>73,626</u>	<u>73,626</u>	<u>73,626</u>
Cash Funds	43,386	49,626	73,626	73,626	73,626
Indirect Cost Assessment	<u>76,850</u>	<u>85,741</u>	<u>78,870</u>	<u>69,649</u>	<u>69,649</u>
Cash Funds	76,850	85,741	78,870	69,649	69,649
<b>TOTAL - (8) Canteen Operation</b>	15,733,319	16,683,509	15,041,361	15,032,522	15,032,522
FTE	<u>27.8</u>	<u>26.4</u>	<u>28.0</u>	<u>28.0</u>	<u>28.0</u>
Cash Funds	15,733,319	16,683,509	15,041,361	15,032,522	15,032,522
<b>TOTAL - Department of Corrections</b>	782,605,750	818,409,700	840,268,031	859,075,623	859,558,724
FTE	<u>6,087.3</u>	<u>6,148.8</u>	<u>6,242.7</u>	<u>6,247.9</u>	<u>6,247.2</u>
General Fund	709,581,866	740,491,437	751,095,253	768,087,246	767,956,697
Cash Funds	34,502,664	37,553,615	41,066,811	41,704,444	39,919,793
Reappropriated Funds	35,342,097	36,673,293	46,748,326	47,513,593	47,514,944
Federal Funds	3,179,123	3,691,355	1,357,641	1,770,340	4,167,290