Application for Session-only Employment

Return to: **Marilyn Eddins, Chief Clerk**
State Capitol, Room 307   Tele: 303-866-2345
200 East Colfax   Fax: 303-866-2218
Denver, CO 80203   email: marilyn.eddins@state.co.us

Disclaimer: Colorado House of Representatives employees are at-will employees. The only employment that can be offered is related to the operation and completion of the legislative session.

DATE: _____

APPLYING FOR POSITION OF: _____

NAME: _____   E-mail: _____

ADDRESS: _____
            Street   City   Zip

TELEPHONE: Day _____   Evening _____   Cell_____

Secondary Education (Circle last grade completed) 6 7 8 9 10 11 12

Higher Education:

Name and location of college/university	Dates attended	Degree

Other schools or training (trade, vocational, armed forces, or business). Give name and location of each school, dates attended, subjects studied, certificates.

_____

_____

Special qualifications and skills:

List the computer software with which you have a working knowledge.

_____

_____

Other office skills _____

Name of your **State** Representative: _____

EXPERIENCE - **Employment record**

Employer   FROM (mo./yr.)   TO (mo./yr.)

Address

        Street   City   State   Zip

Job Title   Hrs. Per Wk.

Supervisor

                Name   Telephone #

Duties

Reason for leaving

Employer   FROM (mo./yr.)   TO (mo./yr.)

Address

        Street   City   Hrs. Per Wk.   State   Zip

Job Title

Supervisor

                Name   Telephone #

Duties

Reason for leaving

List three references other than relatives - Please give name, address and phone.

Have you been convicted of an offense against the law or are you under charges for any offense against the law?
(Omit traffic violations and offenses adjudicated in juvenile court or under a youth offender law.)   □ Yes   □ No

If selected for consideration, would you **agree** to a CBI background check?   □ Yes   □ No

Can you provide proof of citizenship or resident status in the U.S.?   □ Yes   □ No

Do you consent to the House of Representatives contacting employers and references listed and their release of
information pertaining to your application for employment here?   □ Yes   □ No

Please understand that this job may entail some late hours, holiday and weekend work, and that no overtime or
compensatory time is paid. Do you agree to to this stipulation?   □ Yes   □ No

_____   _____
      Signature of Applicant   Date